

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 19th NOVEMBER 2015; COMMENCING AT 9.30 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President welcomed all Councillors and visitors to the meeting. Before the commencement of the meeting the President thanked the Chief Executive Officer, Geoff McKeown for his long period of service to the Shire of Narrogin and acknowledged that this is his last Council Meeting. The President also welcomed Aaron Cook, CEO Designate to the meeting.

2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick (Deputy President) Cr G.D. Ballard Cr B.G. Hardie Cr J.M. Sieber Cr T.R. Wiese Cr K.M. Quartermaine (from 9.34AM)
Chief Executive Officer	Mr G.R. McKeown
Apologies	Nil
Visitors	Mr Aaron Cook Ms Filipa <u>Walmsley</u> Mr Peter Vukomanovic Mr Gary Rasmussen – Works Manager (from 10.05AM) Mr Torre Evans (from 10.05AM) Mr Niel Mitchell (from 10.48AM)

3. PUBLIC QUESTION TIME

The President welcomed Ms Filipa Walmsley and Mr Peter Vukomanovic to the meeting and invited them to address their questions to the Council.

Ms Walmsley commenced by indicating that she had spoken with the Environmental Protection Authority (EPA) and the Great Southern Regional Waste Group and advised that she was still unaware of the outcome of the meeting between the parties and asked whether the formal EPA assessment had commenced.

The Chief Executive Officer responded to say that the Great Southern Regional Waste Group had not met since the meeting with the EPA and no decision had been made to confirm the Group's position on the proposal being assessed by the EPA.

Cr Borthwick asked if there had been any further development of a new Memorandum of Understanding between the local governments and the owners of the proposed site.

The Chief Executive Officer responded that there is no current document for consideration by the parties.

CR QUARTERMAINE ATTENDED THE MEETING AT 9.34AM

Mr Vukomanovic advised that he was informed that new Commonwealth requirements will require a 2.5km buffer from offensive industries and asked if the Shire would abide by those requirements.

The Chief Executive Officer responded that he was not aware of the requirements mentioned by Mr Vukomanovic and that currently local government is required to meet the environmental obligations under State legislation.

Mr Vukomanovic tabled the following questions and asked for a written reply.

- 1. I have been told that new Commonwealth recommendations for siting an offensive industry require a 2.5km buffer to other enterprises and housing. This indicates to me that it is recognised that in the 21st century we need to be prepared to use world's best practise, by not doing business as usual and by not perpetuating past mistakes. Are the Narrogin Shire councillors prepared to abide by these government recommendations?*
- 2. I am also told there has been a meeting between the EPA and the Wagin Voluntary Group of Councils, of which the Shire of Narrogin is a member/participant. Why were the people directly affected not invited or even given information about this meeting?*
- 3. Council members are well aware of our situation of waiting on an outcome before we can make critical decisions on our planned home, which under current council proposals would be across the road from the proposed Regional Dump. I believe that none of the council members would want to be, or consent to be put in the position we have been. Has the Narrogin Shire informed all bodies concerned that we are wanting to build on our property and are impeded from doing so?*
- 4. Will the Narrogin Shire councillors and Council represent our case, to all bodies, at all stages, involved in the process concerned.*

The President indicated that a reply to the questions would be provided.

MS FILIPA WALMSLEY AND MR PETER VUKOMANIVIC LEFT THE MEETING AT 9.38AM

4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Andrew Borthwick indicated that he wished to record an apology for the December Council Meeting.

5. CONFIRMATION OF MINUTES

Moved Cr Hardie

Seconded Cr Sieber

The Minutes of the Ordinary Meeting of Council held on the 15th October 2015, be confirmed as a true and correct record.

CARRIED 7/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber - Attended the Dryandra Country Visitor Centre Meeting.
2. Cr Borthwick - Attended the CATS Advisory Committee Meeting.
3. Cr Ballard - Attended the Narrogin Agricultural College Advisory Meeting.

The President reported on his attendance at the following meetings and functions:

- 1 Attended the Narrogin Senior High School Graduation Ceremony.
- 2 Attended a Merger Working Group Meeting.

MR GARY RASMUSSEN AND MR TORRE EVANS ATTENDED THE MEETING AT 10.05AM

The Chief Executive Officer introduced Mr Torre Evans to the Elected Members. It is proposed that Mr Evans will provide administrative support to the Shire on the departure of the Chief Executive Officer.

Mr Evans gave a brief background on his previous experience in local government.

Works Unit Report

Mr Gary Rasmussen presented his Works Unit Report.

MR GARY RASMUSSEN AND MR TORRE EVANS LEFT THE MEETING AT 10.48AM

MR NIEL MITCHELL ATTENDED THE MEETING AT 10.48AM

The President welcomed Mr Niel Mitchell to the Meeting and mentioned that in his role as Project Manager for the Merger he will be able to assist Council with a number of items coming up later in the Agenda.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. REPORTS OF OFFICERS

Information Report

The Chief Executive Officer presented his Information Report. The Report contained an item dealing with a request for financial support from the Committee organising the 2016 Dryandra Country Art, Food and Wine Trail.

Moved Cr Sieber

Seconded Cr Wiese

That donation of \$350.00 be made to ARTS Narrogin Inc. to assist with the running of the 2016 Dryandra Country Art, Food & Wine Trail.

CARRIED 7/0

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.283 FINANCIAL STATEMENT

Moved Cr Hardie

Seconded Cr Sieber

That Council,

1. Endorse cheques numbered: 21779, 21780, 21834 to 21835 (inclusive) as paid under delegated authority, totalling \$21,143.99;
2. Approve Creditors to be paid by Direct Deposit totalling \$303,673.84; endorse electronic transaction payments as paid under delegated authority for other expenses totalling \$984.88; endorse electronic transaction payments for other expenses totalling \$61,954.06;
3. Endorse electronic transaction payments for salaries and wages expenses totalling \$68,858.07; and
4. Adopt the Financial Statement to the 31st October, 2015 as presented.

CARRIED 7/0

9.A ADMINISTRATION

9.F.284 PURCHASING AND TENDER POLICY

Moved Cr Sieber

Seconded Cr Wiese

That Council adopt a revised Purchasing and Tender Policy to include new limits in relation to contracts for other persons to supply goods or services where the consideration under the contract is, or is expected to be, \$150,000 or less or worth \$150,000 or less.

CARRIED 7/0

THE CHIEF EXECUTIVE OFFICER DECLARED A FINANCIAL INTEREST IN THE FOLLOWING ITEM AND LEFT THE MEETING AT 11.25AM

The nature of the interest relates to the item dealing with the Chief Executive Officer's employment arrangements.

9.F.285 UNBUDGETED EXPENDITURE – LONG SERVICE LEAVE

Moved Cr Wiese

Seconded Cr Ballard

That Council approves the payment of the Shire's liability for long service leave for the departing Chief Executive Officer and also approves the transfer of the equivalent amount from the Long Service Leave Reserve Fund to the Municipal Fund. Further, Council acknowledges that this expenditure is unbudgeted for the 2015/16 financial year.

CARRIED BY ABSOLUTE MAJORITY 7/0

CHIEF EXECUTIVE OFFICER RETURNED TO THE MEETING AT 11.42AM

MR AARON COOK LEFT THE MEETING AT 11.43AM

9.A ADMINISTRATION

9.A.380 MERGER – JOINT CEO ARRANGEMENTS

Moved Cr Borthwick

Seconded Cr Quartermaine

That Council:

- a) **appoint Mr Aaron Cook as CEO Shire of Narrogin, for the period from the close of business 4 December 2015 to 30 June 2016,**
- b) **acknowledge that the estimated time requirement is 20%,**
- c) **note that as per the terms negotiated with Mr Cook and confirmed by letter on 10 September 2015, his remuneration package will be unchanged,**
- d) **authorise Mr Cook as CEO of the Shire of Narrogin to second staff as necessary from the Town of Narrogin to the Shire in order to continue to meet the high standard of all statutory requirements of the Shire,**
- e) **engage such staff or make arrangements as necessary in order to fill the vacancies within the Shire of Narrogin that may be created,**
- f) **subject to the direction of the Salaries and Allowances Tribunal, approve the Town of Narrogin remaining responsible for payroll and all associated requirements for Mr Cook and any seconded staff,**
- g) **agree that the total contribution from the Shire of Narrogin to the Town of Narrogin for all arrangements for Mr Cook's services as CEO for the Shire of Narrogin and any associated staff seconded to the Shire, will not exceed the balance of Mr McKeown's salary package cash component (salary, superannuation, etc.),**
- h) **authorise the Transition Working Group to finalise all arrangements for ratification by Council.**

CARRIED BY ABSOLUTE MAJORITY 7/0

9.A.381 MERGER – JOINT CEO ARRANGEMENTS ADDITIONAL ARRANGEMENTS

Moved Cr Quartermaine

Seconded Cr Ballard

That Council adopt the terms of Mr Aaron Cook's current contract of employment with the Town of Narrogin as the basis of appointment as Chief Executive Officer with the Shire of Narrogin to the extent applicable to the Shire.

That Council authorise the President and Deputy President to –

1. complete a contract with the Town of Narrogin by signing an exchange of letters or Memorandum of Understanding with the Town of Narrogin to finalise the arrangements for the appointment of Mr Aaron Cook, CEO Town of Narrogin, as CEO Shire of Narrogin.
2. affix the Common Seal to the document once complete.

CARRIED BY ABSOLUTE MAJORITY 7/0

MR AARON COOK RETURNED TO THE MEETING AT 12.01PM

9.A.382 MERGER – NOMINATIONS FOR COMMISSIONERS

Moved Cr Borthwick

Seconded Cr Sieber

That Council:

- i. Nominate the following persons to the Minister for Local Government for appointment as Commissioner for the period from 1 July 2016 to the election of the new Council, in order of preference –
 1. Cr Geoff Ballard
 2. Cr Tim Wiese
 3. Cr Barry Hardie
- ii. Advise the Minister for Local Government that Saturday, 15 October 2016 is the preferred date to conduct the election for the new Council.

CARRIED 7/0

9.A.383 MERGER – TRANSITION WORKING GROUP MEMBERS

Moved Cr Sieber

Seconded Cr Quartermaine

That Council appoint the following persons to be the Shire of Narrogin representatives on the Merger Transition Working Group, from 1 December 2015 until 30 June 2016 –

1. Member – Cr Richard Chadwick
2. Member – Cr Geoffrey Ballard
3. Deputy – Cr Tim Wiese

CARRIED 7/0

9.A.384 FINAL LOGO CONCEPT SELECTION

Moved Cr Hardie

Seconded Cr Quartermaine

That Council supports the findings of the survey undertaken by Market Creations that demonstrates Logo Design – Alternate Concept No. 2 is the Community’s preferred logo design and adopts it as the corporate identity for the new Shire of Narrogin.

CARRIED 7/0

The motion differed from the recommendation to include reference to “Alternate Concept No.2 ” to clarify the several variations of this concept.

LUNCHEON ADJOURNMENT FROM 12.30PM TO 1.47PM

9.A.385 AUTHORISATION OF OFFICERS UNDER LEGISLATION

Moved Cr Wiese

Seconded Cr Sieber

Council appoints Aaron Joseph Cook, Torre Tasman Evans, Gary James Rasmussen, Guy Maxwell Maley and John Steven Warburton as Authorised Officers to enforce the provisions of the following legislation:

- **Local Government (Miscellaneous Provisions) Act 1960;**
- **Local Government Act 1995;**
- **Caravan Parks and Camping Grounds Act 1995 and Regulations;**
- **Dog Act 1976;**
- **Bush Fires Act 1954 and Regulations;**
- **Litter Act 1979;**
- **Control of Vehicles (Off Road Areas) Act 1978 and regulations;**
- **Cat Act 2011 and**
- **Applicable Shire of Narrogin Local Laws.**

Council appoints the following persons as Authorised and Registration Officers under the provisions of the Dog Act 1976 and Cat Act 2011:

Authorised Officers	Registration Officers
Aaron Joseph Cook	Daphne Irene McKenzie
Torre Tasman Evans	Rosebelle Tamsin Hodder
Gary James Rasmussen	Lorraine Carmel Shepherd
Guy Maxwell Maley	Lindsay Marie Epworth
John Steven Warburton	

Further, Council appoints the following persons as Bush Fire Control Officers (BFCO) and Fire Weather Officers (FWO) under the *Bush Fires Act 1954*:

Bush Fire Control Officers

Richard Chadwick – Chief BFCO
Alastair McDougall - Deputy CBFCO
Lachlan White
Mark Hoysted
Daryl Kilpatrick
David Hayes

Fire Weather Officers

Alastair McDougall - Chief FWO
Richard Chadwick - Deputy Chief FWO
Mark Hoysted
David Walker
Lachlan White
Phillip Porter

**Phillip Porter
Bernard Rhodes
Murray Saunders
Bill Warren
Russell Ashley
John Eckersley
Barry Hardie
Brenton Hardie
Vern Gibson
Jon Rick
Keiran Quartermaine
David Walker
Stuart Moyses
Scott Baxter
Tim Shepherd**

**Barry Hardie
Murray Saunders**

**Dual Registered Fire Control Officers
Shire of Wagin -
Ross Goldsmith
Chris Piesse
Shire of Cuballing -
Rob Harris
Don Alexander
Shire of Williams -
David Carter
Geoff McKeown
Shire of Wickepin -
Rex Bergin
Lachlan White
Phillip Russell**

CARRIED 7/0

The motion differed from the recommendation to include David Carter as a Dual Registered Fire Control Officer reflecting amended information from the Shire of Williams.

9.A.386 QUOTE – SUPPLY OF NEW WHEELED LOADER

Moved Cr Wiese

Seconded Cr Borthwick

That Council accepts the quote from Komatsu Australia Pty Ltd for the supply of a new Komatsu WA380-6 Wheeled Loader including the trade in of the Shire's 2008 Volvo L90 Wheeled Loader.

CARRIED 7/0

9.A.387 MEETING DATES

Moved Cr Quartermaine

Seconded Cr Ballard

The Ordinary Council Meeting dates for the period February 2016 to June 2016, as agreed by Council, be advertised in the local newspaper.

CARRIED 7/0

9.A.388 CHRISTMAS CLOSURE

Moved Cr Wiese

Seconded Cr Hardie

Council approves the closure of the Shire Office and Works Depot from close of business on the Thursday, 24th December 2015 to reopen on Monday, 4th January 2016. Further, the Chief Executive Office is to make arrangements for the Shire to be able to respond to call outs or emergencies if they arise.

CARRIED 7/0

9.A.389 LEASE OF COUNCIL PROPERTY

Cr Wiese, Cr Quartermaine and Cr Sieber declared an impartiality interest in the following item. The nature of their interest relates to being members of the sporting organisations that have made application to lease Council properties.

Moved Cr Borthwick

Seconded Cr Sieber

That Council invite expressions of interest from sporting and community groups wishing to lease land, being Lot 205 Mokine Road and Part Lot 8 Clayton Road, for the purpose of community cropping ventures, subject to receiving support from the Town of Narrogin to proceed.

CARRIED 7/0

9. B&TP BUILDING AND TOWN PLANNING

9.B&TP.205 SCHEME AMENDMENT REQUEST - LOT 22 GREAT SOUTHERN HIGHWAY, DUMBERNING

Moved Cr Sieber

Seconded Cr Quartermaine

That Council:

A. Initiate Amendment 5 to the Shire of Narrogin Town Planning Scheme No 2 pursuant to Section 75 of the Planning and Development Act 2005 by:

1. Amending Clause 3.1.1 to include ‘Special Use’ as a zone as follows:

‘3.1 ZONES

3.1.1 There are hereby created the several zones set out hereunder:

RURAL TOWNSITE

INDUSTRIAL

SPECIAL RURAL

FARMING

SPECIAL USE’

2. Inserting a new Clause 3.3 to allow the creation of ‘Special Uses’ as follows:

‘3.3 SPECIAL USE ZONES

(1) The Table sets out –

(a) special use zones for specified land that are in addition to the zones in the zoning table; and

(b) the classes of special use zone that are permissible in that zone; and

(c) the conditions that apply in respect of the Special Uses.

(2) A person must not use any land, or any structure or buildings on land, in a special use zone except for a class of use that is permissible in that zone and subject to the conditions that apply to that use.

Note: Special Use zones apply to special categories of landuses which do not comfortably sit within any other zone in the Scheme.'

3. Inserting a new Schedule 3 in which provisions relating to 'Special Uses' are identified and establishing special provisions for lot 22 Great Southern Highway Dumberning as follows:

SCHEDULE 3 – SPECIAL USE ZONES IN THE SCHEME AREA

No.	Description of Land	Special Use	Conditions
1.	Lot 22 Great Southern Highway	<p>The symbols used for landuse permissibility in this Schedule shall have the same meaning as the symbols under Clause 3.2.2 of the Scheme.</p> <p>The following outlines landuse control within the zone for each Precinct identified on a Local Development Plan approved by the local government:</p> <p><u>1. Special Rural Precinct:</u></p> <p>Land Use permissibility shall be in accordance with 'Table 1 – Zoning Table' as applicable to the Special Rural zone.</p> <p><u>2. Enterprise Living Precinct</u></p> <p>Single house – AA Home Business - AA Home Occupation – AA Home Office - P Cottage Industry – D Commercial Vehicle Parking - D Rural Pursuit – D Light Industry – AA Service Industry – AA Warehouse/storage - AA</p> <p><u>3. Transport Precinct</u></p> <p>Commercial Vehicle Parking – P Fuel Depot – AA Freeway Service Centre - AA</p>	<p>1. Subdivision and development shall generally be in accordance with a Local Development Plan approved by the Shire of Narrogin.</p> <p>2. The Local Development Plan shall identify a Special Rural Precinct, an Enterprise Living Precinct and Transport Precinct.</p> <p>3. The Local Development Plan shall identify: (i) Areas required for any on site drainage or compensating basins. (ii) Areas of low capability for on-site effluent disposal or rock outcrops.</p> <p>4. The objectives of the Enterprise Living and Transport Precinct is to accommodate a range of compatible land uses to facilitate local economic activity and employment to the benefit of the Narrogin townsite and the broader region, which can co-exist with rural and special rural land uses.</p> <p>5. The objectives of the Special Rural Zone under Clause 4.11 of the Scheme shall apply to the Special Rural Precinct identified on the approved Local Development Plan.</p> <p>6. Clause 4.11.1 and 4.11.2 of the Scheme shall apply to development in the Special Rural Precinct identified on the approved Local Development Plan.</p> <p>7. Minimum lot sizes in the Special Rural and Enterprise Living Precincts shall generally be 1.0 hectare.</p> <p>8. Minimum lot sizes in the Transport</p>

		<p>Light Industry – P Motor Vehicle Repair - AA Restaurant / Café – AA Service Industry – AA Telecommunications Infrastructure - AA Transport Depot - P Warehouse/storage - AA Service Station - AA Caretakers Dwelling - AA</p> <p>The term ‘enterprise’ applicable to this Special Use zone refers to any non-residential landuse excluding home office, home occupation, home business or development ancillary to any dwelling.</p>	<p>Precinct shall generally be 4 hectares.</p> <p>9. Prior to subdivision, the subdivider shall provide a servicing report by a suitable qualified engineer that includes a drainage management strategy addressing the natural drainage lines on the property (which potentially feed into dams on adjacent farming lots).</p> <p>10. All single houses, caretakers dwellings, domestic ancillary outbuildings and associated on-site effluent disposal systems are to be confined to designated Building Envelopes on a Local Development Plan approved by the local government.</p> <p>11. All non-residential buildings in the Enterprise Living precinct associated with an Enterprise are to be confined to an Enterprise Envelope depicted on the approved Local Development Plan. Council may at its discretion require buildings within this area to comprise colourbond and/or non-reflective materials.</p> <p>12. The local government has discretion to approve outbuildings ancillary to any dwelling within the designated Building Envelope on the approved Local Development Plan. The local government shall not approve a domestic outbuilding on any vacant lot.</p> <p>13. The local government only has discretion to consider approving development of a single house in the Enterprise Living Precinct or a caretakers dwelling in the Transport Precinct following substantial commencement of construction of an enterprise on the lot subject to the application for dwelling construction.</p> <p>14. Prior to subdivision, the subdivider shall prepare a Fire Management Plan that identifies the need for and the construction requirements relative to strategic firebreaks, water supplies and equipment and any other fire management requirements that may be deemed necessary, to the</p>
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			<p>specifications and satisfaction of the local authority and the Fire and Emergency Services Authority of Western Australia. The approved Fire Management Plan shall be implemented prior to subdivision of the land.</p> <p>15. All lots abutting Great Southern Highway and Wanerie Road (Narrogin Bypass) shall not have any direct access to these roads. Any proposed emergency fire access onto Great Southern Highway and/or Wanerie Road shall be designed and constructed to the satisfaction of the local government.</p> <p>16. Stormwater drainage shall be contained on-site to the satisfaction and specifications of the local government.</p> <p>17. All lots shall be connected to reticulated water.</p> <p>18. The subdivider shall prepare and implement a Revegetation Plan prior to subdivision of the Lots. The revegetated areas are to be maintained by landowners in accordance with the Revegetation Plan.</p> <p>19. Revegetation areas shall be identified on the Local Development Plan and include adequate buffers to adjacent lots in the Farming zone to address spray drift, noise and dust.</p> <p>20. A Notification shall be placed on the titles of all lots, at the time of subdivision, advising landowners in relation to the objectives and landuse controls applicable to the "Special Use" zone.</p> <p>21. Stocking rates for rural pursuits to generally guided by Department of Agriculture and Food Guidelines.</p> <p>22. Buildings within the Enterprise Envelope shall be limited to a maximum total area of 900 m² on any lot, unless otherwise approved by the local government.</p>
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			<p>23. Use of land or buildings for any form of human habitation is prohibited within the Enterprise Envelopes.</p> <p>24. The local government may require any application for a business or Enterprise to be accompanied by information demonstrating any potential impacts resulting from the activity, (including noise, dust, odour and traffic) would not adversely impact amenity of the area Council may require supplementary information from a suitably qualified expert, prior to determining such applications.</p> <p>25. All Development Applications for land uses within the Transport Precinct may be required to be accompanied by traffic and/or environmental studies/statements at the Council's discretion.</p>
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4. Rezoning Lot 22 Great Southern Highway, Dumberning from “Farming” to “Special Use” as depicted on the Scheme Amendment map

- B. Resolve that the in the opinion of the local government Amendment 5 to the Shire of Narrogin Town Planning Scheme No 2 should be classified as complex amendment in accordance with Regulation 34 and 35 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015 for the following reasons:**
- (i) It proposes variations to the Draft Local Planning Strategy and the Strategy has not been endorsed by the Western Australian Planning Commission.
 - (ii) The amendment relates to development that is potentially significant relative to surrounding farming in the locality.
- C. Pursuant to Regulation 37 (1) (b) of the Planning and Development (Local Planning Schemes) Regulations 2015 resolve to proceed to advertise the amendment with modifications (that have already been included in this resolution) and authorise the Chief Executive Officer to request that the applicant lodge 5 final hardcopy amendment documents to the Shire.**
- D. Authorise the Chief Executive Officer to submit 2 copies of the (final) scheme amendment documents to the Western Australian Planning Commission to comply with Regulation 37 (2) of the Planning and Development (Local Planning Schemes) Regulations 2015. The Regulations require the amendment to be lodged with WAPC within 21 days.**

- E. Note that the WAPC has to examine the scheme amendment documents and advise the local government whether the Commission considers any modification to the documents is required before the scheme amendment is advertised.
- F. Authorise Gray & Lewis Landuse Planners to refer Amendment 5 to the Environmental Protection Authority on behalf of the Shire seeking written confirmation that no formal environmental assessment is required under Part IV Division 3 of the Environmental Protection Act 1986. The referral to include a completed EPA checklist.
- G. Note that formal advertising of the Amendment will be organized by the Shires Chief Executive Officer (in liaison with Gray & Lewis) on receipt of:
- (i) Confirmation from the Commission that the amendment is suitable for advertising (with or without modifications).
 - (ii) Formal advice from the EPA confirming that no environmental assessment is required.

Advertising shall include a public notice in an official local newspaper, letters to nearby and surrounding landowners, and letters to relevant government agencies and service authorities.

- H. Note that a further report will referred to a future Council meeting to consider any submissions received during public advertising, and to determine whether to adopt the amendment for final approval (with or without modifications).

CARRIED 7/0

THERE BEING NO FURTHER BUSINESS THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 2.40PM