

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 19th FEBRUARY 2015; COMMENCING AT 9.30 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President, Richard Chadwick, welcomed all Councillors and visitors to the meeting.

2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick (Deputy President) Cr G.D. Ballard Cr T.R. Wiese Cr K.M. Quartermaine Cr J.M. Sieber
Chief Executive Officer	Mr G.R. McKeown
Apologies	Cr. B.G. Hardie
Visitors	Niel Mitchell Peter Vukomanovic, Glenda Vukomanovic and Ivan Vukomanovic Max Green Gary Rasmussen – Works Manager (from 10.05AM)

3. PUBLIC QUESTION TIME

The President explained the public question time process and offered the opportunity for the visitors to ask a question.

Mr Peter Vukomanovic raised the issue of the proposed Regional Waste Facility on Nebrikinning Road and asked why the Shire of Narrogin did not discuss the proposal with the residents before the matter came to the Shire of Cuballing for planning approval. Further, he asked how a refuse site could be approved with a buffer that extends over his property, covering an area where he intends to build a house.

The President and Chief Executive Officer responded indicating that the site was considered because it was identified as having potential from an environmental perspective and there was a landowner willing to sell the land. It was also stated that until it could be demonstrated that the site met environmental requirements, it was difficult to commence public consultation. With regard to the buffer distances it was understood that this issue has been included in a submission by Mr Vukomanovic to the Shire of Cuballing.

MAX GREEN ALONG WITH PETER, GLENDA AND IVAN VUKOMANOVIC LEFT THE MEETING AT 10.03AM

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.05AM

Merger Proposal

The President introduced Niel Mitchell as the Project Officer engaged to assist the Shire and Town of Narrogin with their merger proposal.

Niel Mitchell commenced by providing background on the progress made by the Local Government Advisory Board (LGAB) in considering the merger proposal. The LGAB is scheduled to formally receive and consider the merger proposal at its meeting on the 5th March 2015. In advance of that meeting it has indicated that due to the process it will undertake it will not be possible to achieve a merger date of the 1st July 2015. It is more likely that the 1st July 2016 will be recommended, if the LGAB supports the merger proceeding.

Niel Mitchell went on to talk about the following matters:

- 1) Method of election of the Head of the Council;
- 2) Introduction of the rating parity proposal;
- 2) Human resource planning;
- 3) Information Technology transition;
- 4) Communications and records management; and
- 5) Financial accounting.

Niel Mitchell mentioned matters that will now need further negotiation with the Town of Narrogin due to the likely change in the merger date. He also raised the possibility of requesting the LGAB to defer the formal commencement of its process to allow time for this negotiation to occur.

The President thanked Niel Mitchell for his presentation.

NIEL MITCHELL LEFT THE MEETING AT 10.57AM

8. REPORTS OF OFFICERS

Works Unit Report

Mr Gary Rasmussen presented his Works Unit Report.

MR GARY RASMUSSEN LEFT THE MEETING AT 12.22AM

4. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Borthwick indicated that he is not able to attend the March 2015 Ordinary Meeting.

5. CONFIRMATION OF MINUTES

Moved Cr Quartermaine

Seconded Cr Sieber

The Minutes of the Ordinary Meeting of Council held on the 18th December 2014, be confirmed as a true and correct record.

CARRIED 6/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber attended the 2015 Australia Day Event.
2. Cr Borthwick participated in two WALGA Central Country Zone Executive Meetings.
3. Cr Wiese attended the Narrogin Cottage Homes Committee Meetings in December 2014 and January 2015.
4. Cr Ballard attended the Narrogin Agricultural College Advisory Committee Meeting.

LUNCHEON ADJOURNMENT FROM 12.39PM TO 1.17PM

**6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS
(Cont.)**

The President reported on his attendance at the following meetings and functions:

- 1 Attended the Outside Staff Christmas Windup on the 24th December 2014.
- 2 Met with the Mayor and CEO of the Town of Narrogin and the Merger Project Officer on 17th February 2015.
- 3 Visited Curtin University to view a pilot biomass plant.
- 4 Met with the Chairman and Executive Officer of the Local Government Advisory Board on the 13th February 2015.

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

Information Report

The Chief Executive Officer presented his Information Report.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.269 FINANCIAL STATEMENT

Moved Cr Borthwick
That Council,

Seconded Cr Sieber

1. Endorse cheques numbered: 21224, 21227, 21277 to 21336 (inclusive) as paid under delegated authority, totalling \$551,776.98;
2. Approve cheques numbered; 21337 to 21388 (inclusive) as creditors to be paid, totalling \$533,672.91; Endorse electronic transaction payments as paid under delegated authority for other expenses totalling \$83,868.43
3. Endorse electronic transaction payments for other expenses totalling \$224.62;
4. Endorse electronic transaction payments for salaries and wages expenses totalling \$187,371.03; and
5. Adopt the Financial Statement to the 31st January, 2015 as presented.

CARRIED 6/0

9.F.270 UNBUDGETED EXPENDITURE – REGIONAL WASTE SITE

Moved Cr Quartermaine

Seconded Cr Sieber

Council endorses unbudgeted expenditure of \$53,571.43, plus GST, being incurred for the land acquisition component of the Regional Waste Site development project. Further, Council agrees that the transfer from the Waste Site Development Reserve Fund to the Municipal Fund for payment of the amount will occur when it is clear that the land purchase will proceed.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.F.271 FUNDING THE COMPLETION OF WANERIE ROAD

Moved Cr Borthwick
That Council:

Seconded Cr Wiese

1. Endorse the submission of the Business Case for the completion of Stage 3 of the Narrogin Heavy Haulage Bypass – Wanerie Road Extension Project;
2. Give delegated authority to the President and Chief Executive Officer to sign the Financial Assistance Agreement to access grant funding from the Royalties for Regions – Southern Investment Initiative;
3. Approve the opening of an Overnight Cash Deposit Facility with the Western Australian Treasury Corporation to deposit the grant funding;
4. Approve the Wheatbelt Development Commission being a joint signatory to the Overnight Cash Deposit Facility for all withdrawals/drawdowns from the account; and
5. Approve the incurring of expenditure that has not been included in the Budget for this financial year, to complete components of the Project that are funded before the 30th June 2015.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.A ADMINISTRATION

**CR CHADWICK DECLARED A FINANCIAL INTEREST IN THE FOLLOWING ITEM
– 9.A.330 – AGREEMENT TO ACCESS WATER**

The nature of Cr Chadwick's interest relates to him being a party to the agreement.

9.A.330 AGREEMENT TO ACCESS WATER

The Chief Executive Officer advised that matters included in the draft agreement were not finalised and recommended that Council not consider the item until they have been resolved.

The matter was not discussed and the item was deferred until the March 2015 Meeting, pending further information to be provided by the Chief Executive Officer.

9.A.331 QUOTES FOR TRACTOR PURCHASE

Moved Cr Ballard

Seconded Cr Wiese

The Chief Executive Officer and Works Manager be granted delegated authority to inspect and select a suitable tractor from the quotes supplied.

CARRIED BY ABSOLUTE MAJORITY 6/0

The motion differed from the recommendation as additional quote information was received and the Council requested an inspection be undertaken of the tractors and the one considered the most suitable being selected by the Chief Executive Officer and the Works Manager.

9. B&TP BUILDING AND TOWN PLANNING

9.B&TP.190 DEVELOPMENT ASSESSMENT PANEL

Moved Cr Borthwick

Seconded Cr Quartermaine

That Council nominate Cr R.E. Chadwick and Cr G.D. Ballard as Panel Members and Cr J.M. Sieber and Cr B.G. Hardie as Alternative Panel Members to represent the Shire of Narrogin on its Development Assessment Panel.

CARRIED 6/0

**THERE BEING NO FURTHER BUSINESS THE PRESIDENT THANKED
COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 3.30
PM**