



MINUTES
AUSTRALIA DAY AND HONOURS COMMITTEE MEETING

9 October 2018

Commencing at 5:00 pm

Committee Room
Shire of Narrogin
89 Earl Street
Narrogin WA 6312

CONTENTS

| Minutes Item | Page |
|--|------|
| 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS..... | 4 |
| 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE | 4 |
| 3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING MINUTES..... | 5 |
| 4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS..... | 5 |
| 4.1 Australia Day and Honours Committee meeting held on 7 August 2018 | 5 |
| 5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION..... | 5 |
| 6. GENERAL BUSINESS..... | 5 |
| 6.1. Citizen of the Year Award Nominations..... | 5 |
| 6.2. Australia Day and Honours Committee Terms of Reference | 5 |
| 7. CLOSURE OF MEETING | 6 |

SHIRE OF NARROGIN

NOTICE OF AUSTRALIA DAY AND HONOURS COMMITTEE MEETING

Dear Committee Member

Pursuant to Item 7 of the meeting held 7 August 2018 an ordinary meeting of the Australia Day and Honours Committee will be held on Tuesday 9 October 2018 in the Shire of Narrogin Committee Room, 89 Earl Street, Narrogin, commencing at 5:00 pm.



Dale Stewart
Chief Executive Officer

DISCLAIMER

Australia Day and Honours Committee's agendas, recommendations, minutes and resolutions are subject to confirmation by Council and therefore prior to relying on them, one should refer to the subsequent meeting of Council with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

AUSTRALIA DAY AND HONOURS COMMITTEE MEETING MINUTES

9 OCTOBER 2018

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Shire President, opened the meeting at 5:07 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr B Seale – (Deputy)

Mrs T Beaton – Narrogin Residents and Ratepayers

Mr A Robb – Lions Club Narrogin

Staff

Ms L Bell – Administration Support Officer

Apologies

Cr C Ward

Absent

Mr S Graham – Rotary Club Narrogin

Visitors

Mrs M Atkins – Upper Great Southern Hockey Association

3. DECLARATION OF INTEREST BY COMMITTEE MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING MINUTES

| Name | Item No | Interest | Nature |
|------|---------|----------|--------|
| | | | |
| | | | |
| | | | |

4 CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

4.1 AUSTRALIA DAY AND HONOURS COMMITTEE MEETING HELD ON 7 AUGUST 2018

OFFICER'S RECOMMENDATION

Moved: Cr Seale

Seconded: Mr A Robb

That the minutes of the Australia Day and Honours Committee Meeting held on 7 August 2018 be confirmed, as an accurate record of the proceedings.

CARRIED: 4/0

5. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

6. GENERAL BUSINESS

6.1. CITIZEN OF THE YEAR AWARD NOMINATIONS

Ms Bell reported only one nomination had been received and it was for the category of Active Citizenship – Group or Event. There was some discussion regarding potential nominees and the means by which to obtain additional nominations before the closing date of 31 October 2018. Ms Bell noted there would be an advert in the Narrogin Observer edition of Thursday 11 October 2018 and emails inviting nominations would be sent once again through established networks in particular the schools.

6.2. AUSTRALIA DAY AND HONOURS COMMITTEE TERMS OF REFERENCE

The Presiding Member requested that the Terms of Reference be presented at the next meeting of the Australia Day and Honours Committee with the suggested amendments to include expanding the Committee to include three Community Members at Large.

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5:35 pm. The Committee are reminded of the next ordinary meeting of the Australia Day and Honours Committee, scheduled for 5.00 pm on Tuesday 13 November 2018 at this same venue.