

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER, 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 15th NOVEMBER 2012; COMMENCING AT 10.07 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President, Richard Chadwick, welcomed all Councillors to the meeting.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors

Cr R.E. Chadwick (President)
Cr D.L. Wiese
Cr A.G. Borthwick
Cr J.M. Sieber
Cr T.R. Wiese
Cr B.G. Hardie
Cr G.D. Ballard

Chief Executive Officer

Mr G.R. McKeown

Visitors

Mr G. Rasmussen – Works Manager (from 10.07am)
Mr N Butterworth – Manager, Small Business Development Centre (from 11.30am)

Apologies

Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

8. REPORTS OF OFFICERS

Gary Rasmussen presented a report on the activities of the Narrogin Works Unit.

MR GARY RASMUSSEN LEFT THE MEETING AT 11.17 AM.

6. CONFIRMATION OF MINUTES

Moved Cr Hardie

Seconded Cr D Wiese

The Minutes of the Ordinary Meeting of Council held on the 18th October 2012, be confirmed as a true and correct record.

CARRIED 7/0

CONFIRMED20th December 2012..... R.E. CHADWICK
PRESIDENT

MR NEIL BUTTERWORTH ATTENDED THE MEETING AT 11.30AM

5. PRESENTATIONS

President welcomed Mr Butterworth to the Meeting.

Neil Butterworth commenced by advising that he lived in Narrogin about 5 years ago and was employed as the Manager of the Small Business Development Centre.

The local Committee has experienced difficulty in employing a Manager for the Centre and the State Government stepped in to take direct control of the role.

There is no longer a local Committee managing the Small Business Development Centre and he has been employed directly by State Government to continue to provide the service through to June 2013. No decision has been made as to how the service will be delivered beyond that time.

Neil Butterworth indicated that he provides a service to assist new businesses as well as existing businesses wishing to expand.

He went on to talk about some new initiatives he is working on, one being to help facilitate home based businesses to display in empty shops in Narrogin. Also he is using school aged children to survey selected businesses to provide feedback to those businesses on their presentation.

MR NEIL BUTTERWORTH LEFT THE MEETING AT 12.01PM

7. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber attended the Narrogin Senior High School Graduation, Regional Transition Group Board Meeting and the meeting held with the Local Government Advisory Board.
2. Cr Borthwick attended the Regional Transition Group Board Meeting and the meeting held with the Local Government Advisory Board.
3. Cr Hardie attended Local Government Advisory Board Meeting.
4. Cr T Wiese attended Narrogin Cottage Homes Committee Meeting.
5. Cr Ballard attended Narrogin Leisure Centre Advisory Committee Meeting.

The President reported on his attendance at the following meetings and functions:

1. Attendance at the Wheatbelt South Regional Road Group Meeting.
2. Meeting with the Local Government Advisory Board.

LUNCHEON ADJOURNMENT FROM 12.34PM TO 1.27PM.

CR BALLARD WAS NOT PRESENT AT THE RESUMPTION OF THE MEETING.

Information Report

The Chief Executive Officer presented his Information Report.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.214 FINANCIAL STATEMENT

Moved Cr Hardie
That Council,

Seconded Cr Sieber

1. Endorse cheques numbered; 831 to 838 and 19505, to 19512 (inclusive) as paid under delegated authority, totalling \$327,484.63;
2. Approve cheques numbered; 19513 to 19561 (inclusive) as creditors to be paid, totalling \$480,123.99;
3. Endorse electronic transaction payments for other expenses totalling \$485.69;
4. Endorse electronic transaction payments for salaries and wages expenses totalling \$59,358.09; and
5. Adopt the Financial Statement to the 31st October, 2012 as presented.

CARRIED 6/0

9.F.215 UNBUDGETED EXPENDITURE

Moved Cr Borthwick

Seconded Cr Hardie

Council endorses unbudgeted expenditure being incurred for the completion of works associated with improvement of the intersection of the Great Southern Highway and Cuballing East Road in the Cuballing townsite on behalf of Main Roads WA.

CARRIED BY ABSOLUTE MAJORITY 6/0

CR BALLARD RETURNED TO THE MEETING AT 1.35PM

9.A ADMINISTRATION

9. A.243 FUTURE DEVELOPMENT – LOT 205 MOKINE ROAD

Moved Cr Hardie

Seconded Cr Ballard

In conjunction with the Town of Narrogin, the Shire of Narrogin supports the acquisition of Lot 205 Mokine Road, Narrogin for a price of \$390,000 with settlement to occur three months following acceptance of the offer.

Further, Council authorises the expending of \$195,000 for its share of the purchase and acknowledges that this amount has not been included in the 2012/13 Budget.

CARRIED BY ABSOLUTE MAJORITY 7/0

In adopting this resolution the Council asked that the Chief Executive Officer investigate the following matters in relation to the property:

- Requirements to achieve rezoning of the property;
- Land Capability Assessment to support rezoning; and
- Suitability of power and water to accommodate development.

9.A.244 ZERO WASTE PLAN - MOU

Moved Cr Borthwick

Seconded Cr Sieber

The revised Memorandum of Understanding prepared for the purpose of developing a Waste Plan and a regional approach to waste disposal be supported. Further, the President and Chief Executive Officer be authorised to sign the document on behalf of the Shire of Narrogin.

CARRIED 7/0

9.A.245 AUTHORISATION OF OFFICERS UNDER LEGISLATION

Moved Cr Sieber

Seconded Cr T Wiese

Council appoints Geoffrey Radford McKeown, Gary James Rasmussen, Guy Maxwell Maley and John Steven Warburton as Authorised Officers to enforce the provisions of the following legislation:

- Local Government (Miscellaneous Provisions) Act 1960;
- Local Government Act 1995;
- Caravan Parks and Camping Grounds Act 1995 and Regulations;
- Dog Act 1976;
- Bush Fires Act 1954 and Regulations;
- Litter Act 1979;
- Control of Vehicles (Off Road Areas) Act 1978 and regulations;
- Cat Act 2011; and
- Applicable Shire of Narrogin Local Laws.

Council appoints the following persons as Authorised and Registration Officers under the provisions of the Dog Act 1976 and Cat Act 2011.

| Authorised Officers | Registration Officers |
|--------------------------|---------------------------|
| Geoffrey Radford McKeown | Lorraine Carmel Shepherd |
| Gary James Rasmussen | Lindsay Marie Epworth |
| Guy Maxwell Maley | Susannah Michelle Ballard |
| John Steven Warburton | |

Further, Council appoints the following persons as Bush Fire Control Officers (BFCO) and Fire Weather Officers (FWO) under the *Bush Fires Act 1954*:

Bush Fire Control Officers

Geoff McKeown – Chief BFCO
Richard Chadwick - Deputy Chief BFCO
John Hoysted
Mark Hoysted
Darrell Wiese
David Hayes
Phillip Porter
Bernard Rhodes
Gerald Saunders
Bill Warren
Russell Ashley

Fire Weather Officers

Alastair McDougall - Chief FWO
Richard Chadwick - Deputy Chief FWO
Mark Hoysted
David Walker
Lachlan White
Darrell Wiese
Barry Hardie
Gerald Saunders

**Ross Eckersley
Barry Hardie
Brenton Hardie
Vern Gibson
Jon Rick
Keiran Quartermaine
David Walker
Alastair McDougall
Scott Baxter
Tim Shepherd
Lachlan White**

CARRIED 7/0

The motion differed from the recommendation as Council added reference to the *Cat Act 2011* to the list of Registration Officers to ensure compliance when the Act commences.

9.A.246 COMMUNITY EMERGENCY SERVICES OFFICER

Moved Cr Hardie

Seconded Cr Borthwick

Council supports the employment of a part time Community Emergency Services Officer in conjunction with the Town of Narrogin and the Shires of Cuballing and Wickepin. Further, it supports the Shire of Narrogin taking on the 'lead' local government role to employ, accommodate and resource the Officer.

CARRIED 4/3

9.B&TP BUILDING AND TOWN PLANNING

THE CHIEF EXECUTIVE OFFICER DECLARED A PROXIMITY INTEREST IN THE FOLLOWING ITEM.

The nature of the Proximity Interest is that the applicant is a neighbour to the Chief Executive Officer. The Chief Executive Officer was permitted to remain in the Chamber for the purpose of recording the outcome of the Council decision.

9.B&TP.160 OVERSIZED SHED – LOT 15 BOTTLECREEK PL, NARROGIN

Moved Cr Hardie

Seconded Cr Sieber

Mr Tim Hilder is granted approval to construct a second shed on the property at Lot 15 Bottlecreek Place, Narrogin with an area of 252m², subject to:

- 1. All building work to comply with the Building Code of Australia;**
- 2. The proposed development of the Lot to comply with the Residential Design Codes of Western Australia; and**
- 3. Payment of all fees associated with the issue of the building permit.**

CARRIED 7/0

THERE BEING NO FURTHER BUSINESS, THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 3.10PM.