



Shire of
Narrogin
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MINUTES

COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING

11 SEPTEMBER 2024

Commencing at 12.30 pm

Shire of Narrogin

89 Earl Street

Narrogin WA 6312

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of Community Chest Grants Reference Group.

Signed: 

(CEO)

Date 11 September 2024

These minutes were confirmed at the Community Chest Grants Reference Group Meeting held on 10 March 2025

Signed: 

(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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**COMMUNITY CHEST GRANTS REFERENCE GROUP MEETING
11 SEPTEMBER 2024**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 12:08 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)
Cr T Wiese
Cr M Fisher

Staff

Mr D Stewart – Chief Executive Officer
V Eckersley – Community Development Officer

Leave of Absence

Nil

Apologies

Cr J Pomykala

Absent

Nil

Visitors

Nil

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
V Eckersley	5.1	Impartiality	Narrogin Primary School P&F Committee

4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S AND REFERENCE GROUP RESOLUTION

Moved: Cr Wiese

Seconded: Cr Fisher

That the minutes of the Community Chest Grants Reference Group held on 12 March 2024 be confirmed, as an accurate record of the proceedings.

CARRIED 3/0

5. MATTERS WHICH REQUIRE DECISIONS

5.1 COMMUNITY CHEST APPLICATIONS

File Reference	15.1.1
Disclosure of Interest	The Author discloses a family relationship to the Canteen Manager at Narrogin Primary School. The Authorising Officer discloses no Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	04 September 2024
Author	Vicky Eckersley – Community Development Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Community Chest Applications Round 1 2024/25

Summary

The Community Chest Reference Group is requested to consider the Community Chest 2024/25 Round 1 applications, based on the assessment and eligibility criteria set out in the Community Chest Guidelines.

Background

The Shire's Community Chest 2024/25 Round 1 opened on 15 July 2024 with an allocation amount of \$25,000 to assist eligible groups with a range of community-based projects. Applications for Round 1 closed on 31 August 2024. The maximum amount for which any group could apply is \$2,500.

A total of nine (9) Community Chest applications were received for 2024/25 Round 1. The estimated total project cost across all applications is \$39,167. The total request for cash from the Community Chest Fund is \$17,535 with \$1,540 of in-kind contributions requested representing 49% of total project costs.

Across all applications, a total cash contribution of \$2,182 as well as \$7,570 of in-kind contributions are offered by the applicants which represents 25% of total project costs.

Table 1 below presents a summary of total project costs, cash and in-kind contributions offered across the nine (9) applications, along with the Officers' recommendations.

		Contribution Offered by Applicant		Community Chest Request				Recommendations
Community Group	Total Project Cost (\$)	Cash (\$)	In-kind (\$)	Sales (\$)	% Project	Cash (\$)	In-kind (\$)	
Narrogin Primary School Parents & Citizens Association Inc	3,672	672	500	0	68%	2,500	0	Officers': Support \$2,500, being 68%
								Ref Group: \$2,500
St Matthews School P&F	1,035	0	0	0	100%	495	540	Officers': Not supported- ineligible
								Ref Group: No Supported
Narrogin and Districts Little Athletics Centre Inc	2540	0	40	0	98%	2500	0	Officers': Support \$2,500, being 98%
The Narrogin Bowls Club	3,500	1,000	0	0	71%	2,500	0	Officers': Support \$2,500 cash, being 71%
								Ref Group: \$2,500
Gnarogin Community Gardens Inc	4,400	510	2400	0	29%	1,290	0	Officers': Support \$1,290 being 29%
								Ref Group: \$1,290
Narrogin Basketball Association Inc	2,450	0	250	0	90%	2,200	0	Officers': Partially support \$1198 being 49%
								Ref Group: \$1198
Narrogin Auskick	2,350	0	300	0	87%	2,050	0	Officers': Not Supported- ineligible
								Ref Group: No supported
Narrogin Children's & Families Incorporated	2,500	0	0	0	100%	2,500	0	Officers: Not Supported - ineligible
								Ref Group: Not supported
Narrogin Squash Club Inc	16,720	0	4,080	12,220	9%	1,500	1,000	Officers: Support \$1,500 cash and \$1,000 in-kind being 15%
								Ref Group: \$1,500 cash and \$1,000 in kind
Total	39,167	2,182	7,570	12,220		17,535	1,540	\$12,488

The Community Chest Reference Group is requested to consider the Round 1, 2024/25 applications, based on the assessment and eligibility criteria set out below, as per the Community Chest Guidelines.

What may be funded

- Professional fees and charges associated with an event or project (e.g. entertainment, adjudicators, printed, fixed equipment, skilled labour).
- Expenses associated with the production of an event or project (e.g. equipment hire, materials, advertising, venue hire).

What will not be funded

- Deficit funding or retrospective funding.
- Recurrent expenditure (i.e. salaries and operational costs).
- Proposals where alternative sources of funding are available.
- Maintenance, repairs, installation of, or upgrades to buildings or property which are privately owned or are the property of the State Government.
- Projects, programs, events or activities coordinated by religious organisations

Eligibility

- Only incorporated not for profit community organisations are eligible for support through the Shire's Community Chest program.
- Successful applicants from Round 1 or 2 in the preceding financial year are ineligible to apply.
- No individual application shall receive in excess of \$2,500 (cash or in-kind).
- Organisations receiving Shire cash and/or in-kind contributions support through annual contribution/sponsorship (excluding any discount to market lease subsidy) greater than 3 times the value of the current maximum Community Chest Grant, per organisation, are ineligible to apply.
- The applicant group must be able to demonstrate substantial community support for the project.
- Evidence of the association's incorporation should be provided with the application.
- Projects are required to be completed within the financial year of receiving the grant.

Assessment Criteria

- Applications should be submitted using the Application Form, with copies of quotes attached.
- Applications should be received by the closing date.
- Demonstrated capacity to manage and be accountable for the funds and the project.
- Demonstrated cash, donated and in-kind contributions to the proposed project.
- Copies of quotes for materials and services to deliver the project.
- Membership of the organisation is primarily Shire of Narrogin residents.
- Aims and objectives of the organisation benefit primarily the Narrogin community.
- Provision of a detailed cash budget showing expenditure and income including grant amount requested.
- Demonstrate the extent of community involvement and the contribution in cash or in-kind by the organisation.
- Compliance with all acquittal requirements for any previous Shire funding received.
- Compliance with appropriate Local Laws, Policies, Acts, Regulations and Standards.

Consultation

Community Engagement Policy 1.14 relates and has been complied with.

<https://www.narrogin.wa.gov.au/documents/532/council-policy-manual>

Consultation has also occurred with the following:

- Chief Executive Officer; and
- Community Chest Applicants.

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

Financial Implications

If the officers' recommendations are supported, the balance remaining for the Community Chest Funds Round 2, for the current Financial Year, would be \$12,512.

It should also be noted that all amounts referenced are exclusive of GST and, if any groups are registered for GST, the Shire's contribution can be grossed up to include the additional component of GST.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.2	Promote Narrogin and the Region
Outcome:	1.2	Increased Tourism
Strategy:	1.2.1	Promote, develop tourism and maintain local attractions
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.1	Provision of youth services
Outcome:	2.2	Build a healthier and safer community
Strategy:	2.2.2	Advocate for mental health and social support services
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (egg library/recreation)
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Outcome:	2.4	Cultural and heritage diversity is recognised
Strategy:	2.4.2	Support our Narrogin cultural and indigenous community

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Non – compliance with eligibility and assessment criteria	Unlikely (2)	Minor (2)	Low (1-4)	Compliance Requirements	Officer has conducted due diligence on eligibility criteria

Risk Matrix

Consequence \ Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of four (4) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

Applications requesting a total of \$19,075 in cash and in-kind have been received from nine (9) organisations.

The following presents an overall assessment of each application with the Officers' recommendation.

1. Narrogin Primary School Parents & Citizens Association Inc

Name of Project: Narrogin Primary School (NPS) Canteen – Food Preparation Bench Replacement

Brief Description: The NPS canteen urgently need to replace some of their food preparation benches. The laminate is peeling causing dangers to health and safety and hygiene as the crevices harbour bacteria. This is causing non compliance with Health and Safety regulations. The legs are rusty and eroding making cleaning around them difficult. The aged laminate benches will be replaced with stainless steel. Peter Tobass (Manager Environmental Health Services) has been involved in the plans and agrees they need to be replaced.

Potential Outcomes: It is estimated that NPS Canteen prepares over 260 lunches per week including 60 to St Matthews School (who do not have the capacity to run their own canteen). NPS Canteen also provides daily recess to their 320 pupils and caters for school carnivals and inter school competitions. The benefits will be that the 150 students at St Matthews School and NPS will continue to receive

quality, healthy food for years to come. The Stainless Steel benches will meet health and safety regulations and are easier to keep clean and clean around them.

Estimated Start Date: 1/10/2024

Estimated Completion Date: 30/10/2024

Total project cost: \$3,672

Request Community Chest Funds: \$2,500

Previous Community Chest Funding: Community Chest Funding (Round 1 2020/21) was received for NPS to host the Narrogin Voice Festival on 13 November 2020. The grant was successfully acquitted. The festival was an opportunity for choirs from all local schools to showcase their talents to the public during COVID-19. The festival was a great success and united the community.

Incorporated Organisation: Yes

Officers' Recommendation: The application for \$2,500 in cash representing 68% total project cost, paid in arrears, is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

2. St Matthews School Parents & Friends Committee

Name of Project: St Matthew's P&F Christmas Movie Night 2024

Brief Description: St Matthew's School P&F will hold a free outdoor Christmas movie night Friday 6 December 2024 on school grounds. The event aims to celebrate the end of the school year and offer an opportunity for connection for the diverse families of the school. The movie "Elf" will be screened on the SoN projector (in – kind support). Families will bring a picnic, the school choir will sing carols before the movie.

Potential Outcomes: Social opportunity for families of St Matthews Primary School to unite and celebrate Christmas.

Estimated Start Date: 6/12/24

Estimated Completion Date: 6/12/24

Total Project Cost: \$1,035

Request Community Chest Funds: \$495 cash and \$540 in-kind support representing 100% total project cost

Previous Community Chest Funding: None

Incorporated Organisation: St Matthew's Primary School P&F are not incorporated. However, The Catholic School Parents Western Australia offered to auspice this application and have provided documentation to this effect (attached).

Officers' Recommendation: The application for \$495 in cash, paid in arrears, and \$540 in-kind contribution is not recommended for support due to the applicant not meeting the eligibility criteria.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

3. Narrogin and Districts Little Athletics Centre Inc (NLAC)

Name of Project: Purchase of Wireless Timing Gate Equipment

Brief Description: This project involves the purchase of two new wireless timing gates with bases to supplement existing equipment. This will resolve logistical constraints and the use of hand held stop watches causing inaccuracies and freeing up volunteers to assist in coaching. This will complement NLAC previous substantial investment in a full wireless results management package (approx. \$20,000 value). The gates are lightweight, durable (can stand wind to 70km/h) and come with support and a one year warranty.

Potential Outcomes: NLAC is celebrating its 50th anniversary in 2024. The new timing gates will benefit members now and into the future. All the schools in Narrogin also utilise the equipment for their sports carnivals and inter-sports carnival, this equipment will benefit every child in Narrogin. There are 65 members at NLAC with a potential increase this year. The nearest alternative Athletics Club are Collie and Northam, therefore NLAC have members from neighbouring communities. Significant benefits are detailed in the application.

Estimated Start Date: On receipt of Community Chest Grant approval

Estimated Completion Date: within 30 days of approval

Total project cost: \$2,540

Request Community Chest Funds: \$2,500

Previous Community Chest Funding: Round 1 2018/19 \$2,500 successfully acquitted "Family Fun and Fitness" afternoon

Incorporated Organisation: Yes

Officers' Recommendation: The application for \$2,500 being 98% total project cost in cash paid in arrears is recommended for support

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

4. The Narrogin Bowling Club

Name of Project: Mural on East Wall of the Bowling Club by Artist Roy Smith

Brief Description: Narrogin Bowling Club will engage the services of Artist Roy Smith (currently painting the Caravan Park murals) to paint a mural on the East wall of the bowling club, facing the road. The specifications are to document and celebrate Narrogin Bowls club over the last 104. Roy utilises Australian animals and has a vision for a Kangaroo, Emu and Friends to be playing with an Echidna as a bowling ball.

Potential Outcomes: Passers-by will see the art. The mural will brighten an otherwise dull wall. Visitors to Narrogin will engage in an exciting trail of quality artwork through town. The bowling club will be a welcoming venue and may entice new members. The Bowling Club is a central venue for hire and utilised by many community groups and residents for social gatherings and celebrations of life.

Estimated Start Date: 1/10/2024

Estimated Completion Date: 31/10/2024

Total project cost \$3,500

Request Community Chest Funds: \$2,500

Previous Community Chest Funding: An application in 2021 was rejected. No other applications submitted.

Incorporated Organisation: Yes

Officers' Recommendation: The application for \$2,500 in cash being 71% total project cost paid in arrears is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

5. Gnarogin Community Gardens Inc (GCG)

Name of Project: A Celebration of 10 years of the Narrogin Farmers' and Makers' Market (NFMM).

Brief Description: The NFMM is run by GCG and has reached its 10 year milestone. Many local producers and volunteers have contributed to its success. We wish to honour those who have contributed. During the morning of 5/10/24 there will be a larger than normal market with live music and children's activities (face painting). The GCG volunteers will run the market as usual, the Community Chest Funds and additional contributions from the applicant will provide additional joy for visitors in the form of live music. Charlie McGee from Formidable Vegetable is a musician from Denmark who plays songs around the principles of sustainable living with the hope of inspiring listeners to grow regenerative gardens and make the world a better place. A celebratory luncheon will be provided for the 60 guests who have contributed to the success of the markets over the last decade. The Community Chest funding is only for the live music and face painting.

Potential Outcomes: It will generate more enthusiasm for the markets and its continued growth in the community. Currently over 200 public attend each market and there are on average 12 stalls and two community groups promoting their organisation. The event is affirmation of the value of community volunteering in Narrogin and the vision of local producers to create quality goods. The 10 year celebrations will invigorate attendees and increase interest in this family.

Estimated Start Date: 4/10/2024

Estimated Completion Date: 5/10/2024

Total Project Cost: \$4,400

Request Community Chest Funds: \$1,290

Previous Community Chest Funding: 2021/22 Round 2 approved and successfully acquitted. Seminar titled Understanding Organic Gardening and Working with Weeds \$1500 towards the cost of a presenter, catering and advertising.

Incorporated Organisation: Yes

Officers' Recommendation: The application for \$1,290 being 29% total project cost in cash paid in arrears is recommended for support.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

6. Narrogin Junior Basketball Association Inc (NJBA)

Name of Project: Updating equipment required for Narrogin Junior Basketball (NJBA).

Brief Description: NJBA is in desperate need of new equipment to successfully run the 2024/2025 season. NJBA need 4 x sets of bibs, 8 c new basketballs and 2 x Apple I pads that are used for scoring and record keeping during games. The I pads also help with registrations.

Potential Outcomes: The Basketball season is about to begin and the registrations are indicating it is well supported in the community. Basketball is the most popular sport that utilises Kidsport funding within the Shire of Narrogin therefore is appealing to the low socioeconomic youth. 250 children ages 8-17 played last season.

Estimated Start Date: September 2024

Estimated Completion Date: September 2024

Total Project Cost: \$2,450

Request Community Chest Funds: \$2,200 being 98% total project cost

Previous Community Chest Funding: Round 2 2028/19 successful for an NBA Academy for State Level players \$2,500. Round 1 2021/2 applied for funds to run training course for Accredited Referees was not approved.

Incorporated Organisation: Yes

Officer's Note: No evidence of proposed expenditure was provided at time of application. A tax invoice has now been received \$193.60 for bibs. This amount has been paid therefore cannot be supported retrospectively. A screenshot for the Apple I pads at \$599 each has been received and a Tax invoice for \$1,200 (ex GST) for Basketballs has been received. Consumables such as Basketballs are the responsibility of the club to purchase.

Officers' Recommendation: The application for \$2500 in cash paid in arrears be partially supported. It is the Officer's recommendation that \$1,198 cash paid in arrears be paid towards the Apple I pads only, being 100% total eligible project cost.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

7. Narrogin Auskick

Name of Project: Narrogin Auskick Special Windup 2025

Brief Description: Windup for children and families post 2025 season in July 2025 includes a Bouncy Castle and sausage sizzle.

Potential Outcomes: Increase participants giving Narrogin Auskick the opportunity to service more families. Aim to increase membership in 2025 from 45 to over 60.

Estimated Start Date: July 2025

Estimated Completion Date: July 2025

Total Project cost: \$2,350

Community Chest Funds Requested: \$2,050 being 87% total project cost

Previous Community Chest Funding: None

Incorporated Organisation: Unknown, Incorporation certificate not received despite multiple requests.

Officer's Comment: No incorporation certificate was included in the application and the start dates are next financial year. No proof of expenditure in the form of a quote or otherwise received. It is

recommended the applicant applies in Round 2 and communicates with the Community Development Officer to ensure their application is complete.

Officers' Recommendation: The application for \$2,050 in cash paid in arrears is not recommended for support.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

8. Narrogin Children's & Families Inc

Name of Project: Bring Back After School Care in Narrogin

Brief Description: Original application is unclear. The project description refers to purchasing Narrogin Freemasons Building and the need to raise \$100,000 as quickly as possible. The \$100,000 is to purchase the Masonic Lodge and undertake necessary repairs and upgrade required to bring the building up to a standard acceptable for approval by the State Governments Education and Care Regulatory Unit in order to establish an Out of School Hours Day Care Facility (OSCHC). However, subsequent verbal conversation with applicant is that the Community Chest Grant Funds are to utilise the services of a local Marketing expert, Melissa Crow from Youlissys Creative to improve the marketing of Narrogin Children's & Families Inc to assist with the fundraising efforts to maximise the amount raised.

Potential Outcomes: Original application unclear, the benefits detailed are around the OSCHC and the 20-30 families a complete OSCHC will benefit. However, subsequent conversations with the applicant lead to the benefits of utilising Youlissys Creative to engage the community and understand the importance of financially supporting the organisation. There is no evidence of the proposed budget, no quotes or correspondence from Youlissys Creative despite Officer requests.

Estimated Start Date: September 2024

Estimated Completion Date: December 2024

Total project cost: Unknown cost of Marketing specialist.

Community Chest Funds Requested: \$2,500 unknown total project cost

Previous Community Chest Funding: Successful Round 2 2023/24 to engage a consultant to write a Business Case. However, project was not completed despite an approved extension.

Incorporated Organisation: Yes

Officers' Recommendation: The application for \$2,500 in cash paid in arrears is not recommended for support. However, applicant is encouraged to apply in round 2.

The Reference Group recommends that this application is not supported at this time subject to the conditions in the Officer's Recommendation.

8. Narrogin Squash Club Inc

Name of the Project: Great Southern Wheatbelt Teams Championships – Squash

Brief Description: Narrogin Squash Club Inc will host a weekend squash tournament on behalf of WA Squash. 100 players are anticipated to play over the weekend. The competition will consist of seven (7) divisions of mixed ages including Juniors and Seniors.

Potential Outcomes: This event will be published on social media via multiple squash clubs and WA Squash. It will attract visitors to Narrogin and give Narrogin players an opportunity to play against other clubs. It will showcase Narrogin as a sports venue in the Wheatbelt.

Estimated start date: 15/11/2024

Estimated Completion Date: 17/11/2024

Community Chest Funds Requested: \$1,500 in cash and \$1,000 in-kind (Squash courts and Alby Park hire for the weekend).

Previous Community Chest Funding: \$2,500 granted towards the 2022 Great Southern Wheatbelt Teams Championships - Squash

Incorporated Organisation: Yes

Officers' recommendations: The application for \$1,500 in cash and \$1,000 in-kind being 15% total project support be paid in arrears. It should be noted that no quotes or evidence of expenditure has been received.

The Reference Group recommends that this application is supported at this time subject to the conditions in the Officer's Recommendation.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION & REFERENCE GROUP RESOLUTION

Moved: Cr Fisher

Seconded: Cr Wiese

That, with respect to the Community Chest Fund 2024/25 Round 1 applications the Community Reference Group recommend to Council that the following recommendations are supported:

1. Grant Narrogin Primary School Parents & Citizens Association Inc \$2,500 (in arrears) towards the replacement of the canteen work benches, representing 68% Shire contribution to the overall project and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.
2. Not support St Matthews School Parents & Friends Committee's application towards their Christmas Movie Night as the eligibility criteria prohibits events coordinated by religious organisations. Furthermore, the applicant is not an incorporated organisation.
3. Grant Narrogin Bowls Club \$2,500 (in arrears) towards a mural to be painted on their clubhouse, representing 71% Shire contribution to the overall project and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.
4. Grant Narrogin & Districts Little Athletics Centre \$2,500 (in arrears) towards new timing gates, representing 98% Shire contribution to the overall project and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.
5. Grant Narrogin Community Gardens \$1,290 (in arrears) towards their 10 year anniversary markets representing a 29% Shire contribution to the overall project cost and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.

6. Grant Narrogin Basketball Association \$1,198 towards two (2) x new Apple Ipads representing 100% Shire contribution to the total eligible project cost and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.
7. Not support Narrogin Auskick towards a 2025 season wind up due to not meeting the eligibility criteria. No evidence of incorporation was included and the project is outside the current financial year.
8. Not support Narrogin Children's & Families Inc notwithstanding its merits, as the application did not meet the assessment criteria, as no copies of quotes for materials and services to deliver the project was provided despite opportunities provided and that they be encouraged to consider the next round.
9. Grant Narrogin Squash Club Inc \$1,500 (in arrears) and \$1,000 in-kind support towards the Great Southern Wheatbelt Teams Championships – Squash event and that this project is delivered within a timeframe which allows for the submission of an acquittal by 30 June 2024.

Carried: 3/0

6. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 12:39pm.

The next meeting of the Community Chest Grants Reference is proposed for Monday 10 March 2025 at 12:00pm to review the 2024/25 Round 2 Community Chest Grants applications.

An Outlook Calendar notification will be emailed to the Reference Group prior to the next meeting.