



MINUTES
ROAD REFERENCE GROUP MEETING
27 February 2025

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Road Reference Group

Signed: 
(CEO)

Date 05/03/2025

These minutes were confirmed at the Road Reference Group Meeting held on

Signed:

(The minutes of the meeting held on 27 February 2025 were voted on and were confirmed as an accurate record of the proceedings. The Presiding Person will be requested to sign this in the next Road Reference Group meeting).

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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ROAD REFERENCE GROUP MEETING 27 FEBRUARY 2025

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Tim Wiese, declared the meeting open at 5:03 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Reference Group Members (Voting)

Cr Tim Wiese – Presiding Person

Cr Graham Broad – Deputy Shire President

Cr Murray Fisher

Other Attendees (Non-Voting as a Proxy)

Nil

Staff (Non-Voting)

Mr Torre Evans – Executive Manager Technical & Rural Services

Mr John Warburton – Manager Operations

Ms Siobhán Gallagher – Executive Support Officer – Minutes

Apologies

Mr Leigh Ballard – Shire President (Proxy)

Visitors

Nil

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION AND MEETING RESOLUTION

Moved: Cr Fisher

Seconded: Cr Broad

That the minutes of the Road Reference Group Meeting held on 3 July 2024 be confirmed as an accurate record of the proceedings.

CARRIED 3/0

For: Cr Wiese, Cr Broad, Cr Fisher

Against: Nil

4. MATTERS WHICH REQUIRE DECISIONS

Nil

5. MATTERS WHICH REQUIRE DISCUSSION

5.1 2025/26 ROAD PROJECTS, FOOTPATH PROJECTS AND PLANT & FLEET REPLACEMENT

The Road Reference Group (RRG) is presented with the road and footpath projects as well as the plant & fleet replacements for the 2025/26 financial year for discussion. All of these projects have been previously presented to the RRG, with them subsequently being recommended to Council for adoption in their respective asset management programs, whereby Council adopted the programs as presented. The following will be presented to Council in the draft 2025/26 Budget for consideration:

- 2025/26 Road Projects
Attachment 1 Extract from the adopted 10 Year Road Program 2025-26
- 2025/26 Footpath Construction Projects
Attachment 2 Extract from the adopted 10 Year Footpath Program 2025-26
- 2025/26 Plant & Fleet Replacements
Attachment 3 Extract from the adopted 10 Year Plant and Fleet Replacement Program 2024-34

Regarding the 10 Year Footpath Program, the Group questioned if Grey Street – Homer to Hansard was listed in the correct year. Further investigation by the EMTRS found that in fact it was listed in the correct year being 2025/26 as per the adopted footpath program.

There were no further comments regarding the attached adopted programs.

5.2 STATUS OF THE WANERIE ROAD / COORAMINNING ROAD INTERSECTION MODIFICATION

The EMTRS has enquired, via email with MRWA, if the project in its entirety, could be funded under Regional Road Group Funding, with MRWA responding advising that it could. This is inclusive of land resumption, design, and construction.

The EMTRS has previously written to the landowner Mr William Furness, where the landowners son responded by phone and met me on site advising me that his father was ill and that he would be acting on his behalf.

The EMTRS subsequently wrote again to the owner of the land via registered mail, which required Mr Furness to sign for the letter. As yet there has been no written response from Mr Furness, but a phone call was received by the administration whereby Mr Furness advised that any matters pertaining to his land would be managed through him. Both letters that were sent to Mr Furness explained in detail, the proposed future development in regard to the modification of the Wanerie & Cooraminning Roads intersection and the necessity to resume part of Mr Furness for the project.

The current Ten Year Road Program identifies in 2025/26, the Shire is to submit to MRWA a Multi Criteria Assessment (MCA) for a detailed survey and land acquisition for \$100,000 being funded 2/3 by MRWA, to be carried out in 2026/27.

The project is not identified within the current road program beyond this point.

Extract below from the RRG meeting minutes held 24 April 2024, relating to the project for reference.

ACTION:	The EMTRS offered to further investigate the viability of this project by: • Record traffic counts for Wanerie & Cooramining Roads in 2024; • Investigate the cost of survey works and land tenure; • To work on an MCA to WBSRRG for preliminary work of land tenure and survey works only in 2025/2026. The preliminary works of land tenure and survey to be included in the revised 10 year Road Program 2024-2034 for Council consideration.
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The EMTRS advised the Group that he had met with the owner's (William Furness) son Peter Furness and this meeting was somewhat frustrating as the meeting was meant to be with the owner. The owner's other son Graham Furness, who is responsible for his fathers welfare advised by phone that he was supportive of the concept for the Shire to purchase the required land for the project and would contact his father to sign a letter of "no objection" to purchase the land at a latter date. The letter was subsequently signed by the owner William Furness and is in the possession of the Shire. This now gives the Administration confidence moving forward with the project.

5.3 PIONEER DRIVE SLIP LANE – NARROGIN RAILWAY STATION

The construction designs for this project, have now been signed off by MRWA, despite many delays from the consultant, which is great news. However due to safety and cost considerations, this project requires a full road closure of Pioneer Drive, between Herald Street and Kipling Street r/bouts. The EMTRS and Manager of Operations are currently working with MRWA, inclusive of Heavy Vehicle Services, to have a full road closure Traffic Management Plan accepted and signed off on by MRWA.

The Manager of Operations is working on a costing for this project which unfortunately cannot be funded under WBSRRG or WSFN funding. However, the EMTRS has contacted RTR and asked if this project is eligible for funding even though it is a State road and not a local road, with RTR advising that they consider the project eligible, which is great news for Council, should they wish to pursue this project. This means that the project construction will be 100% grant funded with no requirement to draw on municipal funds.

The other discussion point would relate to if the RRG wish to recommend to Council that the project proceed, then it would need to be considered against projects in the adopted 10 Year Road Program and how and when it would fit in.

The EMTRS encourages the RRG to consider this and discuss their thoughts.

Cr Broad left the meeting at 5.54pm.

The Group were happy that the project could be funded under RTR grant funding and they supported the project being included in the 2025/26 Annual Budget for Council Consideration.

6. GENERAL BUSINESS

The EMTRS raised an item for the Group's comment and support regarding the purchase of an additional single cab utility for the purpose of improving and expanding the delivery of

maintenance within the rural sector of the Shire i.e. tree pruning, grading and drainage. There would be no additional staff required, with existing staff being able to mobilise to work on these tasks. The highest request from the rural sector is that of tree pruning within the road reserve. The purchase of an additional ute will allow this and additionally, will raise the usage of the excavator which is used for pruning.

The RRG fully support and endorse the purchase of an addition ute and recommend that the current 10 Year Plant Replacement Program be revised by the Manager of Operations and presented back the group for comment prior to recommendation to Council.

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 6.20 pm.