

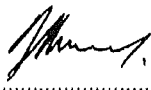
Shire of
Narrogin

MINUTES

AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING

19 November 2024

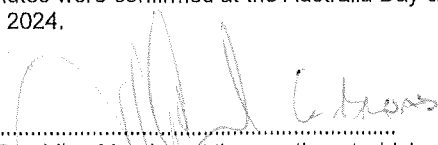
The Chief Executive Officer recommends the endorsement of these minutes at the next Australia Day & Honours Advisory Committee Meeting.

Signed: 

Date 19 November 2024

(CEO)

These minutes were confirmed at the Australia Day & Honours Advisory Committee Meeting held on 8 January 2024.

Signed: 

(Presiding Member at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birliya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlup djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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**AUSTRALIA DAY & HONOURS ADVISORY COMMITTEE MEETING
19 NOVEMBER 2024**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)

Cr J Pomykala ✓

Cr R McNab ✗

A Hall – Rotary Club Narrogin

J Early – Community Member

K Chadwick – Community Member

C Mahony – Community Member

Staff

Mr D Stewart – Chief Executive Officer

R Razumovskaya – Community and Economic Development Coordinator

Leave of Absence

Nil

Apologies

Tracy Angwin – Lions Club

Damian Mercuri – Chamber of Commerce

Absent

Nil

Visitors

Nil

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
K Chadwick	5.1.	Impartiality - Relative to one of the nominees	K Chadwick is related to one of the nominees – Vicki Chadwick for the Community Citizen of the Year 2025

Cr R McNab	5.1.	Impartiality - Submitted one of the nominations	Cr R McNab has submitted one of the applications being considered – Divine You for the Active Citizenship
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4. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICER'S RECOMMENDATION & COMMITTEE MOTION

Seconded: Cr J Pomykala

Moved: K Chadwick

That the minutes of the Australia Day and Honours Advisory Committee Meeting held on 10 September 2024 be confirmed, as an accurate record of the proceedings.

CARRIED 7/0

For: Mr L Ballard, Cr J Pomykala, J Early, A Hall, C Mahony, K Chadwick, Cr R McNab.

Against: Nil

5. MATTERS WHICH REQUIRE DECISIONS

5.1 CITIZEN OF THE YEAR AWARD (COTY) 2025 AWARD NOMINATIONS

File Reference	2.1.1.
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	4 November 2024
Author	Regina Razumovskaya – Community Development Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	Nil

Summary

The Committee is requested to consider the Citizen of the Year Award nominations that have been received by the Administration in the 2023 nomination period and recommend a nominee from each category to receive a Citizen of the Year Award at the Australia Day Community Breakfast to be held on Sunday 26 January 2025.

Background

There are four (4) award categories:

- Community Citizen of the Year;
- Young Citizen of the Year;
- Senior Citizen of the Year; and
- Active Citizenship (Group or Event).

Eligibility Criteria:

- One nomination is sufficient for the individual to be considered;
- A person must be nominated by another person to be considered for an Award. Self-nominations are not accepted;
- Nominees should reside or work principally within the local government authority presenting the award;
- Awards may be granted posthumously in recognition of recent achievements;
- Unsuccessful nominees may be nominated in future years;
- Groups of people will not normally be eligible except when meeting the criteria for a community group;
- A couple or partnership with equal standing for the achievement or contribution may be recognised in an individual category;
- Sitting members of State, Federal, and Local Government are not eligible;
- Nominations must be apolitical in their nature;
- Individuals must be at least 16 years of age on 26 January, though younger nominees may be considered for exceptional contribution. Definition of exceptional contribution is at the discretion of the local government/council selection committee;
- Individuals can be recognised in one category only, if they cross over multiple categories, a decision needs to be made which category they will be awarded in; and
- A person may receive an award more than once in recognition of outstanding continued community contribution or involvement in a different initiative.

Selection Criteria

Nominees for the individual award categories (Community Citizen of the Year, Young and Senior) must demonstrate active positive community engagement and meet the following criteria:

- Significant contribution to the local community;
- Demonstrated leadership on a community issue resulting in the enhancement of community life;
- A significant initiative which has brought about positive change and added value to community life; and
- Inspiring qualities as a role model for the community.

Nominees for the group/event award category must demonstrate community engagement and meet any or all of the following criteria:

- Group/event that creates community engagement;
- Group/event that creates initiatives for new employment; and
- Created significant initiative that brought positive change.

In choosing the recipients of the Community Citizen of the Year Awards, regard is given to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community. A nominee need only be nominated once to be considered. The number of nominations received per nominee bears no weight in their selection.

All nominees should uphold standards of conduct that will not risk placing the Award Program or Local Government's reputation into disrepute.

Consideration should also be given to Gender, Age, Ethnicity, Cultural background and Field of Endeavour to help ensure recipients are representative of our diverse society.

This year a total of 15 nominations were received with:

- Community Citizen of the Year – 8 nominees
- Senior Citizen of the Year – 4 nominees
- Young Citizen of the Year – 1 nominee
- Active Citizenship (group or event) – 2 nominees

The nominees are as follows:

5.1.1 COMMUNITY CITIZEN OF THE YEAR AWARD 2025

K Chadwick, who declared an impartiality interest for Item 5.1 at the beginning of the meeting—citing their relationship as a relative to one of the nominees—left the room at 12.25pm before the discussion on the item commenced.

	Nominee Name	Reason For Nomination	Comments
1	Ian Raworth	<p>Ian has made a significant contribution to the local community through multiple avenues. He has dedicated his free time to teaching and assisting at the local school, enhancing educational opportunities for students. As a range officer, he runs the shooting range twice a week and has personally upgraded the range's facilities, improving the recreational resources available to the community.</p> <p>Additionally, his business has played a key role in sponsoring various events throughout the town, further supporting and enriching local community life. Ian has demonstrated active citizenship and leadership on community issues through his extensive involvement and contributions. His commitment to teaching and assisting at the local school directly impacts the educational development of students.</p> <p>His role as a range officer, including his initiative to upgrade the shooting range's facilities, highlights his leadership in improving community recreational resources. By running his own business and sponsoring</p>	

		various local events, Ian has significantly enhanced community life, fostering a stronger sense of community and supporting local initiatives.	
2	Joy Arena	<p>Joy is a deeply compassionate and empowering presence in both her professional and personal life, consistently offering support and kindness to those around her. She inspires community members with her positive outlook and willingness to help in any way she can. Joy's support has been transformative, helping individuals find healing from past trauma and guiding them through grief with an authentic and caring approach. Her ability to bring positivity and healing to others has made an immense difference in the lives of many, and she is highly respected for her genuine commitment to those she supports.</p> <p>In addition to her ability to help people heal from past trauma and find a more positive outlook on life, Joy is also a source of strength and encouragement. She offers practical guidance and emotional support to anyone in need, making a meaningful difference in the community and beyond. Joy's dedication, warmth, and unwavering commitment to uplifting others make her truly deserving of recognition for all the hard work she selflessly delivers every day.</p>	Joy has been nominated twice this year and twice last year.
3	Keith Guest	<p>President of the Narrogin Agricultural Society for 3 years and a member of the committee for 10 years - involved in coordinating the annual show as a major event for the community, organising sponsorship, fundraising and entertainment. He is very proactive for families to have free entertainment at the Show.</p> <p>His leadership is highly proactive, a great communicator with the committee, local businesses, the public and all volunteers involved in coordinating a major event for our community. He physically gets involved and takes time off work for three days leading up to the actual event. Communication is his major quality.</p>	
4	Vicki Chadwick	For many years, Vicki has tirelessly dedicated her time and energy to various community organisations, often in leadership roles. She has served as President of the Narrogin & Districts Netball Association, as well as both President and Secretary of the Stud Breeders Association. Her commitment to the Narrogin Agricultural Society is particularly noteworthy, having volunteered for 11 years,	Received the Community Citizen of the Year Award in 2007 from the Shire of Narrogin.

		<p>including 5 years as President and 4 years as Secretary. Vicki is also a member of the Townscape Committee.</p> <p>In addition to these formal positions, Vicki has been a dedicated netball umpire and a volunteer driver for the Community Assisted Transport Service, among many other roles. Her contributions are countless, and her willingness to step in wherever needed has made her an invaluable asset to the community.</p> <p>Vicki does not seek recognition for her efforts; she quietly works behind the scenes to ensure that things get done efficiently and cheerfully. Her positive attitude and relentless drive to help others have earned her a reputation as a 'doer'—someone who can always be relied upon to offer a helping hand without hesitation.</p> <p>Vicki has consistently demonstrated active citizenship through her unwavering commitment to volunteering and community involvement. She has taken on leadership roles in various local initiatives, showcasing her dedication to addressing key community issues. Vicki has been instrumental in organising events such as the hugely successful Narrogin Agricultural Show, which fosters social connections and enhances the quality of life for community members, bringing everyone together with a sense of pride.</p> <p>Her ability to inspire others, combined with her genuine passion for improving the lives of those around her, makes her a role model for all. Vicki's selflessness and leadership have significantly contributed to building a stronger, more engaged, and resilient community.</p>	
5	Tanya Hansen	<p>Tanya has been a dedicated member of St John WA and VFRS for many years, contributing to a range of community initiatives, from firefighting to supporting those in need. She volunteers with three brigades in our town and is a tremendous asset in the field. Beyond her exceptional skills, Tanya's warmth and positive personality make her an invaluable presence in every organisation she supports. She has been an inspiring figure, guiding others in various ways—whether helping with swimming lessons or offering steadfast support on the fireground. Tanya truly deserves recognition for her outstanding service and dedication.</p>	

6	Franka Reuter	<p>Franka has been an active member of the Narrogin Art Group for the past two years, sharing her knowledge of pottery, particularly the potter's wheel, with approximately 20 men and women. Her passion for pottery has inspired these members, who now possess a greater understanding of their craft and are able to share their skills with others.</p> <p>Franka has tirelessly dedicated her time to the group by creating two additional evening sessions to accommodate those members who are unable to attend during the day. She has also extended her expertise to include the kiln process for firing and glazing techniques. As a group, we have greatly appreciated all that we have learned from Franka and her willingness to share her knowledge, all of which she has done on a volunteer basis.</p>	
7	Troy Smith	<p>Troy is a fantastic team mentor during very stressful events in our shire, always willing to lend a hand. He has taken on the role of Chief of the Narrogin East and Ockley Bush Fire Brigade and has campaigned for health and wellness through various sporting groups, such as the Toolibin Tennis Club, which features the oldest clay court still in active competition.</p> <p>In addition to his leadership role with the bush fire brigade, Troy volunteers for the Toolibin Tennis Club and assists with events at the Nomans Lake Hall. He contributes to school events and serves as a mentor to those who come into contact with him, demonstrating a positive attitude and kindness towards our community.</p> <p>Kingussy Farms sponsors many events that contribute to mental health, wellbeing, and the Act, Connect, Commit initiative, which helps improve the sense of place within our community.</p>	
8	Scott Reeves	<p>Scott has been a great asset to the Narrogin Fire and Rescue Service and has proven to be an exceptional leader and captain of the brigade. He has helped both new and experienced members by sharing his knowledge and experience, regardless of their previous backgrounds. For this reason, I believe Scott is invaluable to Narrogin.</p> <p>Scott has certainly demonstrated his strong leadership skills and has contributed significantly to the community, as well as within his own brigade. His kindness and professionalism are just a couple of the characteristics that</p>	

	make him a great candidate for this role. I firmly believe he is an outstanding asset to our community.	
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K Chadwick returned to the meeting at 12.34pm following the conclusion of the discussion on Item 5.1.

5.1.2 SENIOR CITIZEN OF THE YEAR AWARD 2025

	Nominee Name	Reason For Nomination	Comments
1	Colin Ward	<p>Colin has been a very active member of the Narrogin community for over 30 years. His involvement, dedication, and passion for various organisations during this time are unparalleled.</p> <p>He has contributed to many initiatives, including Narrogin Revheads, the Quartermidget Youth Project, where he assists and advocates for vulnerable youth, and Apex, where he has been involved with branches in Narrogin, Esperance, and Port Lincoln. Additionally, he supports the Upper Great Southern Hockey Association by helping in the canteen, food preparation, fundraising, and any other area needed to support his children and grandchildren who play. For over 30 years, Wardy has also been a committee member and chief commentator for Narrogin Speedway, participating in busy bees and promotions.</p> <p>Wardy is always the first to step up and help anyone in need, whether they are new to town, elderly, or unsure how to set up a new business. He served as a councillor for seven years on the Shire of Narrogin, clearly demonstrating that he embodies active citizenship in our community. His unwavering care and support for anyone who needs assistance is commendable.</p> <p>For example, when some families moved to town as war refugees, Colin was there to drive them around, taking them to shops, appointments, and</p>	

		<p>assisting in any other way they needed. He also coordinated and ran a wood raffle to raise funds to help send his granddaughter to the eastern states with the State Country Women's Hockey Team.</p> <p>Colin's involvement with the Quartermidget Youth Project included teaching and supporting participants through personal development programs, such as public speaking, interview techniques, and personal awareness. He is not focused on what others can do for him; instead, he is 100% dedicated to what he can do for others and the community of Narrogin.</p>	
2	Clive Barton	<p>For decades, Clive has wholeheartedly dedicated himself to serving at the Narrogin Regional Hospital. In addition to his unwavering commitment to the hospital, he generously volunteers his time to coach children in various sports, entirely free of charge. He also selflessly serves as a councillor for the shire, demonstrating his dedication and passion for his community. Clive is a true pillar of our community, setting a remarkable example for all. Understanding the vital role sports play in children's development, he is deeply committed to training and supporting young athletes. As a nurse, Clive consistently shows compassion and empathy toward his patients, and his exemplary leadership on the council has left a lasting impact. His efforts have not only encouraged children to embrace sports but have also instilled in them the true values of teamwork, resilience, and sportsmanship.</p>	Not eligible due to current status as a Councillor.
3	Gwenda Savage	<p>Gwenda is widely recognised for her exceptional dedication to volunteer work. With over 50 years of service running the Girl Guides, she has also been deeply involved in basketball,</p>	

		<p>soccer, hockey, and cricket. Gwenda has been a committed volunteer for BlazeAid, travelling wherever needed to offer her help and support. Her passion for arts and crafts, including patchwork, has led her to participate in fundraising efforts, often donating her own creations. Her community contributions are truly remarkable. Gwenda also volunteers to drive the community car, and through Divine You Inc., she supports emergency food assistance. Every Saturday from 2 to 4 pm, she runs sewing, crochet, and knitting classes for high school and primary school students, and she continues to support the Girl Guides. Her leadership skills and dedication to the community are inspiring.</p>	
4	Trevor Williams	<p>Trevor has lived and worked in Narrogin for over 35 years. His role as House Master at the Narrogin Agricultural College has allowed him to provide invaluable support and mentorship, significantly contributing to the mental health of both students and staff. At the Salvation Army Care Centre, he often engages in counselling and mentoring young people with mental challenges, caring for the elderly, and delivering food parcels. Trevor is also an active participant in local arts events, including exhibitions and plays, and he contributes to the ANZAC Day service each year. He is well-known and well-liked in the community, making a significant impact simply by being himself and showing respect and consideration for all cultures and ages. There is nothing he isn't willing to do to help others.</p>	

5.1.3 YOUNG CITIZEN OF THE YEAR AWARD 2025

	Nominee Name	Reason For Nomination	Comments
1	Mia Ewen	<p>Mia is actively involved in her local community of Wickepin, as well as the Narrogin community, where she attends school and represents her peers. She works the gates for the Wickepin Football Club when she is not playing D-grade football for them. More significantly, Mia has been involved with the Flames Netball Club and the Narrogin Districts Netball Association. Not only does she represent these clubs, but she is also willing and available to assist with fundraising initiatives, including wood raffles. Additionally, she has helped organise uniforms for both the Flames and the NDNA.</p> <p>Mia leads by example, with her involvement being the most significant aspect of her leadership. She represents many local sporting teams and has served as captain, leading one team to a premiership in 2024. Her contributions extend to her school, where she has been a student councillor at Narrogin Senior High School since Year 7 and is currently in the second phase of selection for the WA Student Council in 2024. As a student councillor, Mia regularly engages with and leads other students. She played a key role in the recent Year 12 Graduation, coordinating the setup of the canteen area with both staff and students. Additionally, she was part of the student leadership group that refurbished the fountain in the Year 12 area at Narrogin Senior High School.</p> <p>In 2024, Mia was selected to attend and represent Narrogin Senior High School on the Year 9 Sydney/Canberra Tour, where she assisted in designing the tour shirts. Mia has also represented Narrogin through her participation in the Great Southern and Association Championships in both 2023 and 2024, competing in Perth, Albany, and Esperance.</p> <p>Some of Mia's greatest qualities as a leader and citizen include her ability to listen, her genuine kindness and concern for others, and her commitment to giving back, participating, and working as part of a team.</p>	<p>As per COTY guidelines, if the nominee resides in other town but the nominee's work impacts mostly in the Shire of Narrogin then he/she might be nominated under Narrogin.</p>

5.1.4 ACTIVE CITIZENSHIP OF THE YEAR AWARD 2025

Cr R McNab, who declared an impartiality conflict of interest for Item 5.1 at the beginning of the meeting—stating that she had submitted one of the applications being considered—left the room at 12:42 PM before the discussion on the item commenced.

	Nominee Name	Reason For Nomination	Comments
1	Narrogin Agricultural Society	<p>The Narrogin Agricultural Society's management of the Narrogin Agricultural Show exemplifies strong community engagement and positive local impact. Through organising this cherished annual event, the Society fosters community connections, celebrates regional culture, and encourages local pride. Additionally, the show stimulates local employment opportunities, from vendor participation to event logistics, while also serving as a platform for showcasing local businesses and artisans. This initiative has brought significant, positive change to the area by attracting visitors, promoting local economic growth, and strengthening community bonds, making it a deserving nominee for the group/event award category.</p> <p>At the start of the year there were only three attendees to the AGM and the future of the show was in jeopardy. Through proactive thinking and recruitment of additional volunteers, the committee is now a vibrant and welcoming community hub and the show was very successful. The quick thinking and embracing social media culminated in new volunteers stepping up and getting involved in this important community event. They welcomed the new people and the new ideas to ensure the future viability of the show.</p>	In 2022, the Narrogin Agricultural Show 2021 (as an Event) was honoured with the Group/Event Award. However, it is important to note that this award was not attributed to the Narrogin Agricultural Society as a Group.
2	Divine you	Divine You is a vital community resource, providing emergency food relief and temporary accommodation for women in need. They empower local disability organisations by offering access to their facilities and support elderly individuals and those facing end-of-life challenges through compassionate visits. Divine you is dedicated to uplifting our community, delivering care, dignity, and support to those who need it most.	

Cr R McNab returned to the meeting at 12.45pm following the conclusion of the discussion on Item 5.1.

Consultation

Consultation has occurred with the following:

- Chief Executive Officer; and
- Australia Day and Honours Advisory Committee.

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

Financial Implications

Nil.

Strategic Implications

Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Nil					

Risk Matrix

Consequence / Likelihood		Insignificant	Minor	Moderate	Major	Catastrophic
		1	2	3	4	5
Almost Certain	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
Likely	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
Possible	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)

Unlikely	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
Rare	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives; occupational health and safety, financial, service interruption, compliance, reputation and environment. No risks have been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

In conclusion, the high number of nominations for the Citizen of the Year Award reflects the strong commitment and active engagement of our community members. However, it is evident that the Youth Award requires increased attention and promotion to ensure that young contributors are recognised and celebrated for their efforts.

Voting Requirements

Simple Majority

Prior to the voting process, both Cr R McNab and K Chadwick left the room at 12:52 PM due to declared impartiality interests.

OFFICERS RECOMMENDATION & COMMITTEE RESOLUTION

That with respect to the Citizen of the Year Awards 2025 nominations, the Committee recommends to Council the following confidential nominees to receive the relevant award, and these remain embargoed until the winners are announced on Australia Day 2025:

- Citizen of the Year – Vicki Chadwick;
- Citizen of the Year (Senior) – Colin Ward;
- Citizen of the Year (Young) – Mia Ewen; and
- Active Citizenship (Group or Event) – Divine You.

Moved: J Early

Seconded: Cr J Pomykala

CARRIED 5/0

For: Mr L Ballard, Cr J Pomykala, J Early, A Hall, C Mahony
 Against: Nil

Cr R McNab and K Chadwick returned to the meeting at 12.55 PM following the conclusion of the voting process.

5.2 AUSTRALIA DAY ACTIVITIES PROGRAM

File Reference	26.2.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Nil
Previous Item Numbers	Nil
Date	9 November 2023
Author	Regina Razumovskaya – Community Development Officer
Authorising Officer	Paula Raworth – Manager Community Services
Attachments	Nil

Summary

This report requests that the Australia Day and Honours Advisory Committee Members provide feedback on the planned program of activities for Australia Day 2025.

Background

The Shire has allocated a total budget of \$20,000 for this year's Australia Day activities, with \$10,000 of this amount confirmed through grant funding from the Australia Day Grant Program.

The planned Australia Day activities are as follows:

- Saturday, 25 January 2025 - Alby Park
- 1:00 pm – 4:00 pm
- Family Fun Day

This event will feature a range of family-friendly activities, including an Aqua Rush water slide, Velcro Fly Wall, Street Curling, Giant Big Foot games, face painting, and free entry to the swimming pool. Complimentary ice cream, coffee, and milkshakes will be available for attendees.

Sunday, 26 January 2025 - Alby Park

8:00 am – 12:00 pm

Australia Day Community Breakfast

The community breakfast will include a Citizenship Ceremony and the Citizen of the Year Awards to honour outstanding local residents. To enhance accessibility, special transport services will be available for individuals with disabilities and senior citizens. A live performance by the Campfire Band will add to the celebration's atmosphere.

A shaded 15m x 15m area will be provided in Alby Park for added comfort.

Consultation

Consultation has occurred with the following:

- Chief Executive Officer; and
- Australia Day and Honours Advisory Committee.

Statutory Environment

There are no known relevant statutory implications.

Policy Implications

Council Policy 1.14 Community Engagement Policy relates and has been complied with. No other policies relate.

Financial Implications

The overall budget should not exceed \$20,000.

Strategic Implications

Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Risk Implications

Risk	Risk Likelihood	Risk Impact / Consequence	Risk Rating	Principal Risk Theme	Risk Action Plan (Controls or Treatment proposed)
Attendance numbers are critically low due to Sunday	Likely (4)	Moderate (3)	High (12)	Critically low attendance numbers	Active promotion and well ahead of time

Risk Matrix

		Consequence				
		Insignificant	Minor	Moderate	Major	Catastrophic
Likelihood	5	Medium (5)	High (10)	High (15)	Extreme (20)	Extreme (25)
	4	Low (4)	Medium (8)	High (12)	High (16)	Extreme (20)
	3	Low (3)	Medium (6)	Medium (9)	High (12)	High (15)
	2	Low (2)	Low (4)	Medium (6)	Medium (8)	High (10)
	1	Low (1)	Low (2)	Low (3)	Low (4)	Medium (5)

A risk is often specified in terms of an event or circumstance and the consequences that may flow from it. An effect may be positive, negative or a deviation from the expected and may be related to the following objectives: occupational health and safety, financial, service interruption, compliance, reputation and environment. A risk matrix has been prepared and a risk rating of twelve (12) has been determined for this item. Any items with a risk rating over 10 or greater (considered to be high or extreme risk) will be added to the Risk Register, and any item with a risk rating of 16 or greater will require a specific risk treatment plan to be developed.

Comment/Conclusion

The desired outcome is for the Committee members to reach a consensus on the major program items, allowing us to proceed with bookings and initiate collaboration with the mentioned community groups and organizations by September 2024. This will ensure ample time for planning and coordination, leading to a successful and engaging Australia Day celebration.

Voting Requirements

Simple Majority

OFFICERS RECOMMENDATION & COMMITTEE RESOLUTION

In relation to the Australia Day 2025, the Australia Day and Honours Advisory Committee members endorse the final program for two-day celebration activities.

Moved: Cr J Pomykala

Seconded: Cr R McNab

CARRIED 7/0

For: Mr L Ballard, Cr J Pomykala, J Early, A Hall, C Mahony, K Chadwick, Cr R McNab.

Against: Nil

6. NEXT MEETING

The next meeting is scheduled at 12pm on 8 January 2025.

7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 12.58 pm.