

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE MEETING ROOM AT THE NARROGIN AGRICULTURAL COLLEGE, ON THURSDAY, 20th JUNE 2013; COMMENCING AT 9.30 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The Shire President, Richard Chadwick, welcomed all Councillors to the meeting.

2. ATTENDANCE, APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors Cr R.E. Chadwick (President)
 Cr A.G. Borthwick
 Cr D.L. Wiese
 Cr J.M. Sieber
 Cr T.R. Wiese
 Cr B.G. Hardie
 Cr G.D. Ballard

Chief Executive Officer Mr G.R. McKeown

Visitors Mr G. Rasmussen – Works Manager (from 9.45 am)

Mr Darren Long will be attending at 11.00am to present a draft of the Asset Management Plan

Apologies Nil

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Councillor Barry Hardie indicated that he will be absent for the Ordinary Council Meetings to be held on Thursday, 18th July 2013 and Thursday, 15th August 2013.

Councillor Tim Wiese indicated that he will be absent for the Ordinary Council Meeting to be held on Thursday, 18th July 2013.

5. CONFIRMATION OF MINUTES

Moved Cr Borthwick

Seconded Cr Hardie

The Minutes of the Ordinary Meeting of Council held on the 16th May 2013, be confirmed as a true and correct record.

CARRIED 7/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber attended a Dryandra Country Visitor Centre Committee Meeting.
2. Cr Ballard attended the Narrogin Leisure Centre Advisory Committee Meeting.

MR GARY RASMUSSEN ATTENDED AT 9.45 AM

3. Cr T. Wiese attended the Narrogin Airport Committee Meeting and the Narrogin Cottage Homes Board of Management Meeting.
4. Cr Hardie attended the Narrogin Airport Committee Meeting.

The President reported on his attendance at the following meetings and functions:

1. Narrogin Airport Committee Meeting.
2. Meeting with LandCorp regarding land development opportunities.
3. Wheatbelt South Small Business Awards Presentation Evening.

Gary Rasmussen presented his Works Unit Report.

The Council discussed the recent installation of kerbing and centre islands on Clayton Road. It resolved that the Town of Narrogin be informed that Council has concerns that the traffic islands installed on Clayton Road present a safety issue. The problem is accentuated for wide loads and when vehicles park in non-approved locations.

MR GARY RASMUSSEN LEFT THE MEETING AT 11.03AM

MR DARREN LONG ATTENDED THE MEETING AT 11.03AM

The President welcomed Darren Long to the Meeting. The Chief Executive Officer gave an overview of the Asset Management Plan process, including the part it plays in the integrated planning requirement for local government.

Darren Long commenced by talking about the Shire's building assets, outlining the current level of investment in maintenance and capital renewal. The Plan shows a deficit in the funding for maintenance and renewal which has been based on the assessment of the condition of each asset. As it is a draft the figures may change following consideration of the condition rating and future life of the asset. Darren Long concluded with a preliminary review of the road assets.

President thanked Darren Long for his presentation.

DARREN LONG LEFT THE MEETING AT 12.27AM

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

8. REPORTS OF OFFICERS

Information Report

The Chief Executive Officer presented his Information Report.

The Council conducted a Performance Review of the Chief Executive Officer. The Chief Executive Officer was asked to remain in the Meeting and the matters discussed during the review were communicated directly.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.230 FINANCIAL STATEMENT

Moved Cr Hardie
That Council,

Seconded Cr Ballard

1. Endorse cheques numbered; 19937 to 19950, (inclusive) as paid under delegated authority, totalling \$205,795.80;
2. Approve cheques numbered; 19953 to 20012 (inclusive) as creditors to be paid, totalling \$283,060.33;
3. Endorse electronic transaction payments for other expenses totalling \$89.25;
4. Endorse electronic transaction payments for salaries and wages expenses totalling \$69,782.61; and
5. Adopt the Financial Statement to the 31st May, 2013 as presented.

CARRIED 7/0

9.F.231 TRANSFER SURPLUS FUNDS TO RESERVE ACCOUNTS

Moved Cr Hardie

Seconded Cr T Wiese

Surplus funds generated from works carried out on the Grain Freight Network Upgrade Projects and contracts undertaken for Main Roads in 2012/13 be transferred to the Road Construction Reserve Fund and Plant Replacement Reserve Fund respectively.

CARRIED BY ABSOLUTE MAJORITY 7/0

9.F.232 UNBUDGETED EXPENDITURE

Moved Cr Borthwick

Seconded Cr Sieber

Council endorses unbudgeted expenditure of \$555.00 including GST being incurred for an activity as part of the National Simultaneous Story Time Event coordinated by the Narrogin Early Years Network, utilising funds provided by the Department of Communities.

CARRIED BY ABSOLUTE MAJORITY 7/0

9.A ADMINISTRATION

9.A.262 STRATEGIC COMMUNITY PLAN AND CORPORATE BUSINESS PLAN

Moved Cr Borthwick

Seconded Cr Sieber

That Council endorse the modified Shire of Narrogin Strategic Community Plan 2013 - 2023 as presented, acknowledging that no change has been made to the Key Objectives.

Further, the draft Corporate Business Plan July 2013 to June 2014 is noted.

CARRIED BY ABSOLUTE MAJORITY 7/0

LUNCHEON ADJOURNMENT FROM 1.02 PM TO 1.58 PM

9.A.263 DYRANDRA COUNTRY VISITOR CENTRE

Moved Cr Ballard

Seconded Cr Hardie

The Dryandra Country Visitor Centre be advised that Councillor Janice Sieber will continue to represent the Shire of Narrogin on its Management Committee.

CARRIED 7/0

9.A.264 HIGHBURY HALL KITCHEN

Moved Cr Ballard

Seconded Cr Sieber

The Shire of Narrogin has no objection to the kitchen at the Highbury Hall being used for the commercial production of 'Gluten and Dairy Free' products for sale subject to the applicant meeting the following conditions:

1. Achieving the approved health standards as stipulated by the Environmental Health Officer having regard to current legislation;
2. Reaching agreement with the Highbury District Community Council Inc. on the use of the kitchen, including times of use, maintenance of the facilities and the hire fee; and
3. Holding Public and Products Liability Insurance of between \$2,000,000 and \$5,000,000 in value and providing evidence of the insurance to the Shire.

CARRIED 7/0

9.A.265 STRUCTURAL REFORM

Moved Cr Borthwick

The Shire of Narrogin agrees to investigate a boundary change with the Town of Narrogin to form a new local government entity on the basis of an agreed set of conditions.

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Moved Cr T Wiese

Seconded Cr Ballard

The Shire of Narrogin agrees to investigate a boundary change or amalgamation with the Town of Narrogin to form a new local government entity on the basis of an agreed set of conditions.

CARRIED 5/2

The motion differed from the recommendations as the Council chose to include the option of a boundary change or amalgamation in its investigation.

CR CHADWICK LEFT THE MEETING AT 3.20 PM

Cr Borthwick assumed the Chair.

9.A.266 REVISED NARROGIN AIRPORT MASTER PLAN

Moved Cr Sieber

Seconded Cr D Wiese

The revised Narrogin Airport Master Plan, as prepared by Forte Airport Management, for the Town of Narrogin and Shire of Narrogin is adopted.

CARRIED 6/0

LATE ITEM

9.A.267 PURCHASE OF LAND

Moved Cr Sieber

Seconded Cr Hardie

It be recommended to the Shire of Narrogin and Town of Narrogin that they:

- 1. Endorse the Memorandum of Understanding to facilitate the purchase of land for the expansion of the Narrogin Airport;**
- 2. Seek the support of the land owner to sell the land to the local governments and agree to enter into the Memorandum of Understanding; and**
- 3. Include sufficient funds in their respective budgets for 2013/14 to progress the purchase and the subdivision/development requirements.**

CARRIED 6/0

THERE BEING NO FURTHER BUSINESS, THE DEPUTY PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 3.45PM.