



**MINUTES**  
**TOWNSCAPE ADVISORY COMMITTEE MEETING**

**30 APRIL 2024**

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Townscape Advisory Committee.

A handwritten signature in black ink, appearing to be 'M. ...', is written over a faint dotted line.

Signed: .....

Date 1 May 2024

These minutes were confirmed at the Townscape Advisory Committee Meeting held .....

Signed: .....

(Presiding Member at the meeting at which minutes were confirmed)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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# **TOWNSCAPE ADVISORY COMMITTEE**

## **30 APRIL 2024**

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**1. OFFICIAL OPENING**

The Presiding Person, Cr Roxanne McNab, declared the meeting open at 5:33pm.

**2. RECORD OF ATTENDANCE/APOLOGIES**

**Committee Members (Voting)**

Cr R McNab (Presiding Member)  
Cr C Bartron  
Mr B Seale – Narrogin Chamber of Commerce  
Ms B Fletcher – Arts Narrogin  
Mr M Wray – Highbury District Community Council  
Ms J Early – Community Member  
Mrs V Chadwick – Community Member  
Mrs D Broad – Community Member

**Staff (Non-voting)**

Mr T Evans – Executive Manager Technical and Rural Services (EMTRS)  
Ms S Gallagher – Executive Support Officer (Minutes)

**Apologies**

Ms P Raworth – Manager Community Services  
Ms R Razumovskaya – Community Development Officer

**Absent**

Ms R Storey – Community Member

**Visitors**

Nil

**3. CONFIRMATION OF MINUTES OF PREVIOUS MEETING OF THE TOWNSCAPE ADVISORY COMMITTEE**

**OFFICER'S RECOMMENDATION**

Moved: Ms J Early

Seconded: Cr C Bartron

That the minutes of the Townscape Advisory Committee Meeting held on 27 February 2024 be confirmed, as an accurate record of the proceedings.

**CARRIED 8/0**

For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early,  
Mrs D Broad, Mrs V Chadwick

Against: Nil

## 4. MATTERS FOR DISCUSSION / INFORMATION

### 4.1 OUTCOMES FROM PREVIOUS MEETING 27 FEBRUARY 2024

Refer to the email with CEO Response to TAC Recommendations.

**From:** Siobhan Gallagher  
**Sent:** Tuesday, 19 March 2024 10:11 AM  
**To:** Barb Fletcher; Brian Seale; Cr Clive Bartron; Cr Josh Pomykala; Cr Roxanne McNab; Debbie Broad; Jacqui Early (jacqui.early@mainroads.wa.gov.au); Mitchell Wray; Raylene Storey; Vicki Chadwick  
**Cc:** Torre Evans; Vanessa Ward ESC; Community Development Officer; Paula Raworth; Siobhan Gallagher  
**Subject:** Advice to the Townscape Advisory Committee

Good morning Townscape Advisory Committee,  
The following advice is sent on behalf of Torre Evans:

Dear TAC,  
Please see below responses from the CEO regarding your last meeting. Regarding trees and vegetation at the Cemetery, where funding is required to allow for procurement and wages, this will be presented to Council at the March Ordinary Council Meeting.

*That the Townscape Advisory Committee recommend to the Chief Executive Officer that the Administration be requested to engage Georgina Patterson to apply a mural to the Gnarojin Park toilet block east facing wall, more if possible, the concept similar as to that which was previously installed on the damaged tank, utilising the \$2,500 from the insurance funds from the damaged irrigation tank.*

*Approved – pls proceed, if the quote from Georgina is slightly above the insurance payout given time and wall material, (noting square metres should be less and should be easier given flat design...) then so authorised up to \$3k plus GST.*

*That the Townscape Advisory Committee recommends to the Chief Executive Officer that:*

*1. The Administration request the preferred artists, Jerome Davenport and Jacob Butler (Shakey), to supply a concept design, as per the themes already recommended by the TAC, for further discussion at the next TAC meeting. Funding for the concept design is to be expended to the current \$50,000 within the current budget, for public art. Note that the TAC would like a coloured concept, not just black and white. **Approved – subject to also obtaining a firm quote and time limit / availability on that quote of the final cost by each artist with the concept.***

*2. The Administration investigate options for funding towards the preparation of the NRLC wall so that it decreases the cost from the artist overall of with respect to the mural. **Not approved – Council was quite clear that the project was all encompassing, and such cost should be within the scope of the allocated budget. There is no separate 'bucket' of the Shire or Council's Budget that this can be drawn from, subject to of course part 3.***

*3. The Administration investigate ongoing grant opportunities for the development and installation of public art. Regina, pls liaise with Heathways, Lotterywest, CANWA, Dept of Arts / Arts Narrogin etc, and refer also Council Policy No. **11.4 Public Art Contribution Policy** and report back to the Townscape Committee with your findings by the next meeting date – liaise with Torre re that.*

**Torre Evans**  
Executive Manager Technical and Rural Services  
Tel: 08 9890 0922  
Mobile: 0427 982 072

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Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullan

## 4.2 COUNCIL RESPONSE TO TAC RECOMMENDATIONS – CEMETERY VEGETATION

### **OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 270324.04**

Moved: Cr Bartron

Seconded: Cr McNab

That with respect to the Council's Townscape Advisory Committee's recommendations of 27 February 2024, Council resolve that it:

1. Consider in the 2024/25 Budget the funding of:
  - a) Infill replacement trees and further plantings at the cemetery with species being *Agonus flexuosa* and *Ulmus parvifolia*; and
  - b) The planting of native shrubs along the cemetery boundary adjoining Williams Kondinin Road with those shrubs to display colourful flowers, for example *Callistemon*, *Acacia* and *Melaleuca*, at a combined cost of \$7,000 for the purchase and planting of up to 50 trees and 80 Australian native shrubs.

**CARRIED 6/0**

For: President Ballard, Cr Broad, Cr Fisher, Cr Bartron, Cr Pomykala, Cr McNab

Against: Nil

## 4.3 UPDATE ON PROGRESS OF NRLC MURAL – COMMUNITY DEVELOPMENT COORDINATOR

Stage 1 of the Mural Artwork RFQ 23/24 – 7 project has been successfully concluded. Jerome Davenport and Jacob Butler (Shakey) are poised to commence the fully developed design phase. The allocated budget for this phase is \$3,000, with each artist receiving \$1,500.

The Community Development (CD) Team is actively pursuing additional funding of approximately \$50,000. Funding avenues being explored include reallocating remaining funds from the Lotterywest Grants originally designated for the Narrogin Community Resilience and Recovery Initiative. The initial grant aimed to fund the construction of a sound shelter in Alby Park, along with a mural artwork at the back of it. However, due to unforeseen circumstances, the project became financially unviable as construction costs exceeded the planned budget sevenfold (\$100,000 vs. \$700,000).

If approved, this reallocation could provide \$39,000, complemented by an additional \$10,000 from CBH funds associated with the Lotterywest grant. It is imperative to ensure that the proposed concept aligns with the guidelines set forth by Lotterywest grants for the soundshell project. The design brief calls for a mural depicting the East Narrogin Fires in February 2022, recognising the resilience of the local community and emphasising the strength and connectedness of the volunteers who assisted with fighting the fire.

As per Lotterywest guidelines, the project deadline is set for 23/12/2024, so all works should be scheduled this calendar year.

The TAC is requested to discuss the potential additional grant funding from Lotterywest that may be available from the Sound Shell project, to be put toward the NRLC mural and discuss incorporating a bushfire resilience concept theme to the already decided concept themes – community spirit, local attractions, indigenous and sporting/local events.

## TOWNSCAPE ADVISORY COMMITTEE RESOLUTION

Moved: Mr B Seale

Seconded: Ms J Early

The Townscape Advisory Committee endorsed the Administration incorporating Lotterywest funding toward the NRLC mural and including the Narrogin fires and community resilience in the concept design with the other themes of community spirit, local attractions, indigenous and sporting local events.

**CARRIED 8/0**

For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early,  
Mrs D Broad, Mrs V Chadwick

Against: Nil

### 4.4 UPDATE ON PROGRESS OF REPLACEMENT MURAL GNARROJIN PARK TOILET BLOCK - COMMUNITY DEVELOPMENT COORDINATOR

The CD Team has got the quotation provided by Georgina Patterson for the replacement of the Mural Water Tank Artwork. With a total quoted amount of \$2,760 and the design concept that proves that all original pieces are retained. Work on the project commenced during the week beginning 22 April 2024 to ensure timely completion before the onset of the rainy season.





**5. MATTERS WHICH REQUIRE DECISIONS**

Nil

**6. ACTION TRACKER UPDATE**

The Action Tracker has been updated with the current status of projects and is attached.

**7. GENERAL BUSINESS**

Mrs D Broad – asked that the EMTRS to inspect the Information Bay for some planting of trees and shrubs.

ACTION	The EMTRS to action.
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Mrs V Chadwick – indicated that the Cemetery is looking in need of maintenance ie regrowth of shrubs in new sections and weeds in old sections.

ACTION	The EMTRS to inspect and action as required.
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Cr Bartron raised an item in general business regarding increasing the annual allocations of \$25,000 to \$70,000 for public art. The TAC discussed the item and made the following recommendation.

<b>TOWNSCAPE ADVISORY COMMITTEE RECOMMENDATION</b>	
Moved: Cr C Bartron	Seconded: Mr B Seale
That Council consider increasing the annual public art allocation from \$25,000 to \$70,000 to activate the current 10 Year Public Art Program, as the program identifies an average annual cost of \$67,000	
<b>CARRIED 8/0</b>	
For: Cr R McNab, Cr C Bartron, Mr B Seale, Ms B Fletcher, Mr M Wray, Ms J Early, Mrs D Broad, Mrs V Chadwick	
Against: Nil	

ACTION	That the EMTRS include the 10 Year Public art Program in the next Townscape Advisory Committee agenda for discussion/revision.  The EMTRS send the current 10 Year Public Art Program to the Townscape Advisory Committee prior to 3/5/24.
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Cr R McNab tabled a concept of a Shire of Narrogin Stars regarding CBD footpath plaques that recognise dignitaries of Narrogin. TAC to discuss this at the next meeting. Any suggestions to be sent to the EMTRS to be presented.

**8. DATE & TIME OF NEXT MEETING**

5.30pm Tuesday 25 June 2024

**9. CLOSURE OF MEETING**

There being no further business to discuss, the Presiding Member declared the meeting closed at 6.34pm.