



# MINUTES

## ROAD REFERENCE GROUP MEETING

24 APRIL 2024

The Chief Executive Officer recommends the endorsement of these minutes at the next Meeting of the Road Reference Group

A handwritten signature in black ink, appearing to be 'M. ...', is written over a faint dotted line.

Signed: .....  
(CEO)

Date 1 May 2024

These minutes were confirmed at the Road Reference Group Meeting held on .....

Signed: .....

(The minutes of the meeting held on 24 April 2024 were voted on were confirmed as an accurate record of the proceedings. The Presiding Person will be requested to sign this in the next Road Reference Group meeting)

### **Acknowledgement of Noongar People**

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

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Please note that meetings may be recorded for minute taking purposes.

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# ROAD REFERENCE GROUP MEETING

## 24 APRIL 2024

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### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, Cr Tim Wiese, declared the meeting open at 4:08 pm.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### Reference Group Members (Voting)

Cr Tim Wiese – Presiding Person

Cr Murray Fisher – *left the meeting at 4.58pm*

Mr Leigh Ballard – Shire President

#### Staff (Non-Voting)

Mr Torre Evans – Executive Manager Technical & Rural Services

Mr John Warburton – Manager Operations

Ms Siobhán Gallagher – Executive Support Officer – Minutes

#### Apologies

Cr Graham Broad – Deputy Shire President

#### Visitors

Nil

### 3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

#### OFFICER'S RECOMMENDATION

Moved: Cr Fisher

Seconded: Mr Ballard

That the minutes of the Road Reference Group Meeting held on 20 December 2023 be confirmed as an accurate record of the proceedings.

**CARRIED 3/0**

For: President Ballard, Cr Fisher, Cr Wiese

Against: Nil

### 4. MATTERS WHICH REQUIRE DECISIONS

There are no items presented for decision.

**5. MATTERS WHICH REQUIRE DISCUSSION**

**5.1 UPDATE ON WANERIE / COORAMINNING ROAD INTERSECTION**

The EMTRS contacted MRWA regarding the potential partial funding for this project with MRWA advising that as both roads were recognised WBSRRG roads of significance, that they would be eligible for funding if an MCA was submitted. Any planning or consultancy work related to the project would also be eligible. This project, if funded under WBSRRG funding, would need to be funded potentially over a two-year period under the Shire’s amalgamated WBSRRG funding, assuming the project is over \$2M.

The Manager Operations has advised that a Preliminary Land and Geotechnical Survey would be in the vicinity of \$35,000, This would be eligible for funding under WBSRRG as part of the project, which would be my recommendation rather than using municipal funding, however a true cost figure for a MCA would not be able to be estimated due to needing a Preliminary Land and Geotechnical Survey in the first instance hence this figure may need to be funded under Muni funding.

The EMTRS has contacted the landowner’s son Mr Peter Furness, who is caring for his father Mr Bill Furness. Peter said that he is open to the conversation regarding the Shire requisitioning the required land for the project however would like to see a concept plan and meet on site to which the EMTRS advised that this would be a good step forward. The EMTRS has made further attempts to contact Mr Furness by phone, however, has been unsuccessful at this time.

The discussion for the Road Reference Group (RRG) could be around where this project would fit into the revised 10-year road program (as presented to the RRG at its last meeting) under WBSRRG partial grant funding, potentially year 11, meaning that the project would be in the future at some stage and or included in year two of the Shire’s Long Term Financial Plan. The project may potentially also be funded by some other grant funding i.e., future LRCIP if that funding is available into the future?

Currently this project is not present in the revised ten-year road program. The EMTRS would like some recommendation from the group moving forward to allow for the revised road program to be presented to Council for resolution. The Roads to Recovery grant funding body, still have not announced the amount of funding for 2024/25 and beyond for the next five-year programme, this will also delay the ten-year program being presented to Council, due to the final two kms of Narrogin Valley Road needing to be funded, as discussed at the RRG December 2023 meeting.

ACTION:	The EMTRS offered to further investigate the viability of this project by: <ul style="list-style-type: none"><li>• Record traffic counts for Wanerie &amp; Cooraminning Roads in 2024;</li><li>• Investigate the cost of survey works and land tenure;</li><li>• To work on an MCA to WBSRRG for preliminary work of land tenure and survey works only in 2025/2026. The preliminary works of land tenure and survey to be included in the revised 10 year Road Program 2024-2034 for Council consideration.</li></ul>
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## 5.2 2024/25 PROPOSED ROAD PROJECTS

The following road projects are proposed for the 2024/25 financial year:

Wheatbelt South Regional Road Group (WBSRRG) Partially Grant Funded State 2/3 + Shire 1/3:

Whinbin Rock Road, construct and seal, 7.5kms (this will complete sealing on Whinbin Rock Road) \$ 1,012,500

Roads to Recovery 100% Grant Funded – the following roads will be resealed:

- Congelin Narrogin Road SLK 4.1 to 5.1 \$ 61,857
- Tarwonga Road SLK 3.04 to 4.04 \$ 84,915
- Graham Road Industrial Area SLK 0.0 to 0.81 \$ 51,030
- Lefroy Street SLK 0.24 to 1.27 \$ 75,698
- Lewis Street SLK 0.0 \$ 6,300
- Ensign Street SLK 0.0 to 1.56 \$ 70,200

Wheatbelt Secondary Freight Network (WSFN) – Wandering Road, Partially Grant Funded Federal/State 93.4% Shire 6.6%, remaining and last 3kms – stabilise failures, widen seal to 8m and apply 2 coat seal \$ 801,266

Gravel Re-Sheeting Muni Funded:

- Morcombe Road SLK 2.00 to 3.88 \$ 90,986
- Wiese Road SLK 1.45 to 7.9 \$ 132,205
- Sim Road SLK 0.0 to 1.53 \$ 39,628
- Spencer Road SLK 1.7 to 3.1 \$ 39,628
- Highbury South Road SLK 0.0 to 6.9 \$ 75,551

Highbury Rest Area – construct and seal (carry forward from 2023/24) \$ 57,729  
50% funded MRWA 50% Shire.

Argus Street South widening / drainage Muni Funded \$ 27,905

### Meeting Discussion

ACTION	The EMTRS to advise to RRG of the number of kilometres of new seal in the Shire since 2016, via email.
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## 5.3 2024/25 PROPOSED FOOTPATH PROJECTS

The proposed new footpath constructions for 2024/25 financial year are 100% grant funded by LRCIP 4 part B to the value of \$237,599. The following footpaths were nominated from the current footpath program and were put forward some months ago, and accepted. There are no municipal funded footpaths being presented for the 2024/25 financial year at this time due to the above.

- Butler Street 132m from Holmer Street to adjoining High School Bus Stop
- Homer Street 130m from Butler to Argus

- Falcon Street 130m from Federal to Glyde
- Grey Street 434m from Kipling to Hansard
- Butler Street 130m from Doney to Hansard
- Daghish Street 340m from Ensign to Clayton
- Forrest Street 340m from 82 Forrest to Narrakine.

#### Meeting Discussion

The RRG discussed and endorsed the proposed footpaths above and acknowledged that they were being presented to Council in the revised 10 Year Footpath Program 2024-2034, at tonight's Ordinary Council Meeting.

### 5.4 2024/25 PROPOSED FLEET AND PLANT PROCUREMENT

As per the revised ten-year fleet replacement program presented to the RRG at its last meeting, the following fleet replacements are proposed for the 2024/25 financial year:

<u>Plant No.</u>	<u>Plant Replacement</u>	<u>Purchase Cost</u>	<u>Trade Value</u>	<u>Net Changeover</u>
P979	2014 John Deere 670G Grader	520,000	(135,000)	385,000
P59	2022 Torro 7210 Mower	40,000	(10,000)	30,000
P25	2017 Mitsubishi Fuso 8T Truck	140,000	(35,000)	105,000
P968	2013 Side Tipping Trailer	150,000	(15,000)	135,000
P969	2013 Side Tipping Trailer	150,000	(15,000)	135,000
P967	2022 Toyota Hilux (MO)	65,000	(40,000)	25,000
P8164	2022 Toyota Hilux (CF)	60,000	(35,000)	25,000
P26	2022 Toyota Hilux (MF)	60,000	(35,000)	25,000
P8165	2021 Isuzu Dmax (Works)	35,000	(15,000)	20,000
P4	2022 MG Excite Wagon (MCLC)	35,000	(15,000)	20,000
P47	2022 Misubishi Eclipse (MCCS)	35,000	(15,000)	20,000
***	New Herbicide Spray Trailer	15,000	0	15,000
		<b><u>1,305,000</u></b>	<b><u>(365,000)</u></b>	<b><u>940,000</u></b>

#### Meeting Discussion

The RRG discussed and endorsed the proposed plant replacements for 2024/2025 as listed above for Council consideration in the 2024/2025 Budget. The EMTRS advised that the Revised 10 Year Plant Replacement Program would be presented to Council in May at its Ordinary Council Meeting for consideration noting it had been discussed by the group.

*Cr Fisher left the meeting at 4.58pm.*

### 6. GENERAL BUSINESS

There was general discussion around the Pioneer Drive slip lane to the Railway Station where the EMTRS advised that the consultant should deliver the report in May which consists of a compliant design and costings and sign off from MRWA.

### 7. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5.06 pm.