



## MINUTES

### ANNUAL GENERAL MEETING OF ELECTORS

20 DECEMBER 2016

5:00PM

COUNCIL CHAMBERS  
SHIRE OF NARROGIN  
89 EARL STREET  
NARROGIN

These minutes were confirmed at the Annual General Meeting of Electors held on **14 February 2018**

Signed: .....

Date .....

14/2/18

(Presiding Member at the meeting at which minutes were confirmed)

**MINUTES**  
**Annual General Meeting of Electors**  
**20 December 2016**  
**5:00pm**

**1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS**

5.00pm – President Ballard declared the meeting open

**2. RECORD OF ATTENDANCE/APOLOGIES**

**Elected Members**

Mr L Ballard – Shire President  
Cr T Wiese – Deputy Shire President  
Cr N Walker  
Cr P Schutz  
Cr M Fisher  
Cr C Bartron  
Cr B Seale  
Cr G Ballard

**Staff**

Mr A Cook – Chief Executive Officer  
Mr A Awang – Executive Manager Development & Regulatory Services  
Mr T Evans – Executive Manager Technical & Rural Services  
Ms R Hawkins – Executive Manager Corporate & Community Services  
Ms C Thompson – Executive Assistant

**Absent**

Cr C Ward

**Visitors**

Mr P White  
Mrs T Beaton  
Mrs D Hughes-Owen  
Mr N Mitchell  
Ms N Bryant

**3. GENERAL BUSINESS**

**3.1 Accepting the Minutes of the Annual Electors Meeting held 8 December 2015.**

**Moved: Mrs T Beaton**

**Seconded: Mr P White**

That the minutes of the Annual General Meeting of Electors held 8 December 2015, be confirmed as a true and accurate record of proceedings as amended.

**Carried 10/0**

## 3.2 Receiving Annual Report for 2015/16

### 3.2.1 Annual Financial Report 2015/16

#### Questions Received:

Ms T Beaton – Representative of Narrogin Ratepayers Association

1. In relation to page 3, Statement of Comprehensive Income, does the other revenue include the grant for Karinya?

President Ballard explained that grant money was vested in Town of Narrogin and it must be accounted for.

2. Why is it under “other” and not “operating grants”?

President Ballard responded it is under “other” because it is not the Shire’s money, whereas money in operating grants is money for Shire expenditure.

3. Non-operating grants subsidies and contributions are separated out again, why is that?

The reason is that those items are capital items (non-operating items)

4. In the Financial Report, I cannot see where the money for the sale of the land by the railway is listed.

The CEO responded that the land has not sold yet. Settlement goes through in January 2017 and the financials presented are only up until 30 June 2016.

5. With reference to page 4, Income by Program, is part of the \$6.5M under Education and Welfare the Karinya grant money.

The CEO responded that is correct.

**Moved: Cr Schutz**

**Seconded: Cr Wiese**

That the Annual Financial Statements for the financial period of 2015/16 be accepted as presented.

**CARRIED 10/0**

### 3.2.2 Audit Report

**Moved: Cr G Ballard**

**Seconded: Cr Seale**

That the Auditor’s Report for the financial period of 2015/16 be accepted as presented.

**CARRIED 10/0**

### 3.2.3 Mayor's Report

The President read the Mayor's Report.

#### Questions Received:

Mr P White – Representative of Narrogin Ratepayers Association

1. In the previous report there was mention that the Town was a member of the Vietnamese business Council and that mutual benefits would be achieved. There is no mention of it in the current report. What is the current situation?

President Ballard explained that the membership has not been renewed. We have not received membership renewal documentation and the Consul General, who we had been previously liaising with has now changed – as they do every four years or so. We have not yet made contact with the new Consul General. We will be considering renewing that relationship but with the merger it has not been a priority.

**Moved: Cr Seale**

**Seconded: Cr Bartron**

That the Mayor's Report for the financial period of 2015/16 be accepted as presented.

**CARRIED 10/0**

### 3.2.4 Chief Executive Officer's Report

#### Questions Received:

Mr P White – Representative of Narrogin Ratepayers Association

1. With the sale of the Fairway Street property, what are the positive economic outcomes and is likely to happen in the next period and will it have an effect on the Townscape Plan.

The CEO responded that the Fairway Street development will see the relocation of Landmark to a more favourable position away from the CBD. A several-million-dollar development will be made on that land which will involve local trades and business' participation and then likely job opportunities, therefore a positive impact.

**Moved: Cr Seale**

**Seconded: Cr Schutz**

That the Chief Executive Officer's Report for the financial period of 2015/16 be accepted as presented.

**CARRIED 10/0**

### 3.2.5 Other Items contained in the Annual Report

#### Questions Received:

Ms T Beaton – Representative of Narrogin Ratepayers Association

1. In relation Safe Town and Road Wise – there is no mention of a plan or committee in the report that the Council is moving towards to address road safety issues. A lot of the violence in our region is domestic violence related and there is also a problem with children being on our streets late at night. Is the Council looking at re-inventing or finding an alternative for a Safe Town Committee?

The CEO reported that we currently have an officer working on the Terms of Reference for a Safe Town Committee and it will be presented to Council.

2. Did you say at the first meeting of the Shire that the Terms of Reference for the Committees are being re-written?

The CEO responded that the terms of reference have been completed for the current Committees.

Mr P White – Representative of Narrogin Ratepayers Association

1. In reference to the Community Strategic Plan, page 10, 1.2 Investigate developing major events for the Town, I am wondering what major events are being developed for the Town?

The Shire President responded that in the past 12 months the Council assisted at annual events such as Revheads, Narrogin Show, Spring Festival, Mother's Day Art Trail weekend, and have recently added the Upper Great Southern Junior Hockey carnival that attracts a lot of people to Narrogin. Carols by Candlelight is another community event we are supporting every year, along with the Anzac service.

The CEO expanded that it has been Council's wish to ensure that these events remain sustainable, ensuring that they are able to continue rather than try and push to create new events, to the detriment of pre-existing events. Most events are driven by the Community and Council is willing to support events that will be supported by the community.

2. There is no comment about the Asbestos Plan. Have the asbestos issues been dealt with?

The CEO advised that 95% of the plan has been completed and some more is being addressed at this time in the Administration building.

3. What will be the format of the next electors meeting and will the document be laid out the same as in the current Annual Report?

The CEO advised that the elected members are about to undertake a Strategic Planning workshop from which a complete new plan will be developed and it is unlikely it will be in the same format.

- 3.3 Dealing with other such business as the Shire President or a majority of electors present may decide.**

Nil

#### **4. CLOSURE OF MEETING**

The Shire President thanked the public and elected members for their attendance and declared the meeting closed at 5.26 pm.