



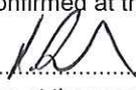
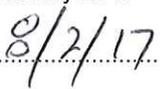
## MINUTES

### ORDINARY COUNCIL MEETING

20 DECEMBER 2016

COUNCIL CHAMBERS  
SHIRE OF NARROGIN  
89 EARL STREET  
NARROGIN WA 6312

These minutes were confirmed at the Ordinary Council Meeting held on 8 February 2017

Signed: .....  ..... Date .....  .....

(Chair person at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

# ORDINARY COUNCIL MEETING MINUTES

## 20 DECEMBER 2016

### 1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.34 pm – President Ballard declared the meeting open.

### 2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

#### **Elected Members**

Mr L Ballard – Shire President  
Cr T Wiese – Deputy Shire President  
Cr C Ward  
Cr N Walker  
Cr P Schutz  
Cr M Fisher  
Cr C Bartron  
Cr B Seale  
Cr G Ballard

#### **Staff**

Mr A Cook – Chief Executive Officer  
Mr A Awang – Executive Manager Development & Regulatory Services  
Mr T Evans – Executive Manager Technical & Rural Services  
Ms R Hawkins – Executive Manager Corporate & Community Services  
Ms C Thompson – Executive Assistant

#### **Visitors**

Mr N Mitchell – Project Manager Merger  
Mr G Rasmussen – Manager Operations  
Ms N Bryant – A/g Manager Finance  
Mr P Simms

### 3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

President Ballard declared an interest in item 10.1.149. The nature of his interest was Financial.

Cr Fisher declared an interest in item 10.1.151. The nature of his interest was Financial.

Cr Schutz declared an interest in item 10.1.151. The nature of his interest was Financial.

Cr Schutz declared an interest in item 10.1.152. The nature of his interest was Financial.

**4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE**

Nil

**5. PUBLIC QUESTION TIME**

Nil

**6. APPLICATIONS FOR LEAVE OF ABSENCE**

Nil

**7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS**

<b>COUNCIL RESOLUTION 1216.183 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Seale**

**Seconded: Cr Bartron**

That Council:

Accept the minutes of the Ordinary Council Meeting held on 22 November 2016 and be confirmed as an accurate record of proceedings.

**CARRIED 9/0**

**8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION**

**DISCLAIMER READING**

*The person presiding will read the disclaimer to those present.*

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

## 9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

## 10. MATTERS WHICH REQUIRE DECISIONS

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7.37 pm – President Ballard declared an interest in the following item and left the meeting, Cr Tim Wiese assumed the Chair.

## 10.1 DEVELOPMENT AND TECHNICAL SERVICES

### 10.1.149 PROPOSAL TO HOUSE THIRD SCHOOL BUS – LOT 678 (NO 62) HAVELOCK STREET, NARROGIN

**File Reference:** A237200, IPA169203  
**Disclosure of Interest:** Nil  
**Applicant:** Shane Jacobs  
**Previous Item Nos:** 10.1.806 - 23 July 2013 & 10.1.808 - 13 August 2013  
**Date:** 2 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services

#### Attachments

- Locality Plan
- Letter from Applicant on proposal
- Letters from adjoining owners

#### Summary

Council's consideration is requested in regards to the proposed application to house a third bus on Lot 678 (No 62) Havelock Street, Narrogin.

#### Background

The matter was previously considered by Council at its meeting held on 13 August 2013, Council at that meeting resolved as follows:

*Grants planning consent to the proposed erection of a shed for the parking of two commercial vehicles as proposed, subject to compliance with the following conditions*

1. *The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Town of Narrogin.*
2. *Unless otherwise approved by the Town of Narrogin, not more than two commercial vehicles shall be parked on the property and these vehicles shall be stored within the proposed shed as detailed in the application.*
3. *The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason or appearance or the emission of noise, vibration, odour, vapour, dust, waste water, waste products or otherwise.*
4. *All drainage run-off associated with the development hereby approved shall be contained on site or connected to the Council's stormwater drainage system to the satisfaction of the Town of Narrogin.*
5. *The activity must not display signage relating to the use hereby approved*

6. *This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Town, is granted by it in writing.*

Advice to Applicant:

1. *Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.*
2. *The applicant is encouraged to consider connecting the roof of the proposed outbuilding to an appropriate size rainwater storage tank to limit the impact of stormwater.*

On 21 November 2016, Council received a Planning Application from Mr Jacobs seeking Council's approval to allow him to park an additional school bus on the property. His reason for the request is that he has been offered to purchase an additional bus including the contract from a Narrogin School Bus Contractor.

The third bus will be parked in the existing shed which currently housed the two existing buses.

In support of the application, the applicant has also obtained written consent from the adjoining land owners of his proposal and that this would be his last instalment and that no further application will be made in relation to additional buses (see attached).

**Comment**

Lot 678 (No 62) Havelock Street is zoned 'Rural' with a total area of 3.907m<sup>2</sup>. The application was previously dealt under the definition of Commercial Vehicle in accordance with *Local Planning Policy D9 – Commercial Vehicle Parking*. Commercial Vehicle under this policy is defined as:

- *means a vehicle whether licensed or not, and shall include motor propelled caravans, trailers, semi-trailers, earth moving machines whether self-propelled or not, motor wagons, buss and tractors and their attachments, but shall not include any motor car, or any vehicle what so ever the weight of which is less than 3.5 tonnes.*

Although Clause 3.1.6 of the Town Planning Scheme No 2 makes reference in regards to Parking and Repair of Commercial Vehicles, the use is not defined nor is the use listed under the zoning Table.

Condition 2 of the planning approval granted in August 2013 states as follow:

*Unless otherwise approved by the Town of Narrogin, not more than two commercial vehicles shall be parked on the property and these vehicles shall be stored within the proposed shed as detailed in the application.*

In this regard, the applicant is seeking Council's approval to allow him to park a third bus on the property.

In support of his application, the applicant has provided a written letter of support from the adjoining land owners raising no objection to the proposed additional bus to be parked on site and that this is the last instalment in his business in acquiring additional buses.

Shire records showed no previous objections or complaints have been received in regards to the parking of commercial vehicles on site.

On this basis it is recommended that Council supports the proposal for the parking of the additional bus subject to the conditions as outlined in the recommendations.

### **Consultation**

- Applicant has provided written letters of support from adjoining and affected land owners (see attached)

### **Statutory Environment**

Town Planning Scheme No 2

Clause 3.1.6 Parking and Repair of Commercial Vehicles

### **Policy Implications**

Local Planning Policy D9 – Commercial Vehicle Parking

This policy applies to Single Residential, Other Residential and Rural zones as identifies in the Town Planning Scheme No 2.

### **Financial Implications**

Nil

### **Strategic Implications**

Nil

### **Voting Requirements**

Simple Majority

## COUNCIL RESOLUTION 1216.184 AND OFFICER'S RECOMMENDATION

**Moved: Cr Walker**

**Seconded: Cr Seale**

That Council:

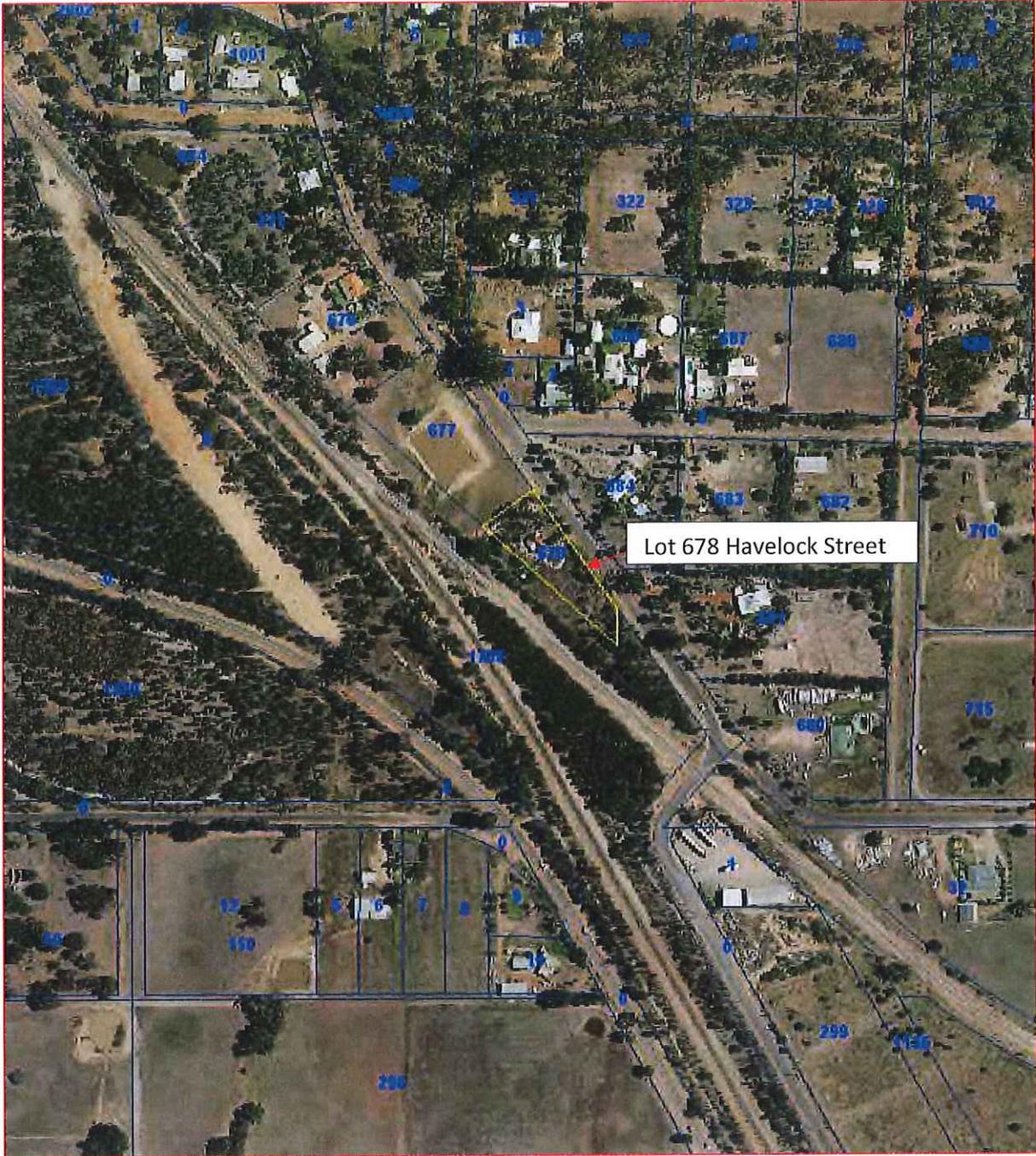
Grant planning consent to Mr Shane Jacobs for the parking of one additional bus (total of three buses) at Lot 678 (No. 62) Havelock Street, Narrogin subject to the following conditions:

1. The development hereby approved shall occur generally in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Shire of Narrogin.
2. All commercial vehicles shall be parked on the property and these vehicles shall be stored within the existing shed as detailed in the application.
3. The use hereby permitted shall not cause injury to or prejudicially affect the amenity of the locality by reason or appearance or the emission of noise, vibration, odour, vapour, dust, waste water, waste products or otherwise.
4. All drainage run-off associated with the development hereby approved shall be contained on site or connected to the Council's stormwater drainage system to the satisfaction of the Shire of Narrogin.
5. The activity must not display signage relating to the use hereby approved.
6. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire, is granted by it in writing.

### Advice to Applicant:

1. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.

**CARRIED 8/0**



Attachment 1 – Locality Plan

11 NOV 2016 A237200  
IPA169132

Shire of Narrogin

NARROGIN WA 6312

Dear Council

**RE: Application to house a third school at 62 Havelock Street, Narrogin.**

My name is Shane Jacobs and I am the Director of Avonbrook Pty Ltd, as trustee for the Jacobs Family Trust.

I respectfully make application on behalf of Avonbrook Pty Ltd to the Shire of Narrogin to park a third school bus at my shed situated at 62 Havelock Street, Narrogin.

I have been a school bus contractor in Narrogin for 12 years and currently own two school bus contracts. They travel to Brookton and Wagin respectfully.

In 2014, I made an initial application to the then Town of Narrogin to erect a 5 bay, 30m x 15m shed and park two school buses at this address. This application was successful and one of the Town of Narrogin conditions was that only two buses could be parked there.

I built the shed and have run the two school buses from that location since February 2015. I have maintained that block of land to a high standard keeping the block mowed and neat and tidy.

Recently another Narrogin School Bus contractor offered us to purchase his school bus and contract.

We see this additional contract as a fantastic opportunity for our family business to grow and also see it as a way of keeping a Narrogin business here in the hands of Narrogin people other than it being sold to an outsider.

I have obtained 12 letters from our neighbours/residents in Havelock Street who are in support of our application for the third bus, with the consensus being that the buses do not have any negative impact on their way of life and a third bus would be no different.

The new bus would be parked inside a fully locked shed with the other two buses. From an outside viewpoint it is all neat and tidy and you would not know how many buses were inside. If you drove by you would not know that this shed is being used to house school buses.

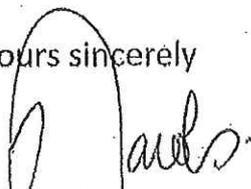
If this application is unsuccessful then we would have to park the bus at another location which would involve the paying of rent to another party and additional travel. It would also be difficult in relation to servicing of this bus, identifying mechanical issues quickly or even speaking to the driver on a daily basis.

It is certainly of a huge benefit to have all three school buses together in one location. This way I can meet daily with my other two drivers to discuss issues they may have either with the bus, students or any other business issue. I can also inspect the buses daily to make sure they are in good working condition, and it certainly streamlines our business operations.

My wife and I have every intention of staying in Narrogin for the long term. We have two sons who attend Narrogin Schools and my wife grew up here. My wife has her parent's, a brother and extended family relatives residing in Narrogin.

I thank the Councillors for their time to consider my application and hope they see fit to approve it.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Shane Jacobs', written over a large, light-colored oval shape.

Shane Jacobs

Shire of Narrogin

To whom it may concern,

I Garry Sobey of 10 Marsh St Narrogin  
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his  
intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any  
disturbance to myself. He maintains the block in a clean manner and the buses are stored out of  
sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it  
with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that  
he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Couhsel for their consideration in approving Mr  
Jacobs' application and I fully support him in his endeavours.

 19-9-2016  
Signed/dated

Shire of Narrogin

To whom it may concern,

DIANE JOHNSON of 63 HAVELOCK ST  
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

Signed/dated

 19-09-16

Shire of Narrogin

To whom it may concern,

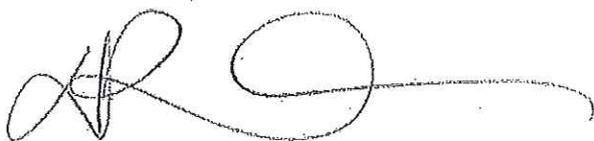
I, Leo & Brad Meldworte of 77 Havelock St Narrogin  
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

A handwritten signature in black ink, consisting of a large, stylized 'L' followed by a long horizontal line that curves upwards at the end.

Signed/dated

19.9.16

Shire of Narrogin

To whom it may concern,

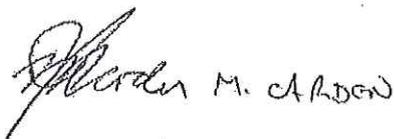
I Miranda Condon of 43 Havelock St. Narrogin have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs' also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

  
Miranda M. Condon

Signed/dated

19.9.16.

Shire of Narrogin

To whom it may concern,

I MAY WALLIS of 58 HAVELOCK STREET  
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his  
intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any  
disturbance to myself. He maintains the block in a clean manner and the buses are stored out of  
sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it  
with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that  
he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr  
Jacobs' application and I fully support him in his endeavours.

Signed/dated *R. M. Wallis*

Shire of Narrogin

To whom it may concern,

I MARIE MC LEAN of 45 HAVELOCK ST Narrogin have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

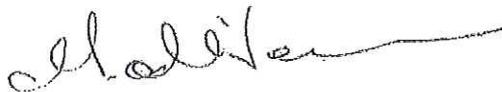
During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

Signed/dated



19.9.16

Shire of Narrogin

To whom It may concern,

Bruce Green of 111 HAVLOCK ST NARROGIN  
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

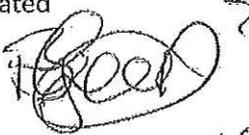
During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

Signed/dated

  
19/9/16

Shire of Narrogin

To whom it may concern,

FLORA JOAN MARWICK of 2A WALKER ST NARROGIN

have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

Signed/dated

*Joan Marwick*

Shire of Narrogin

To whom it may concern,

Eric Acclini of 52 Havelock St.

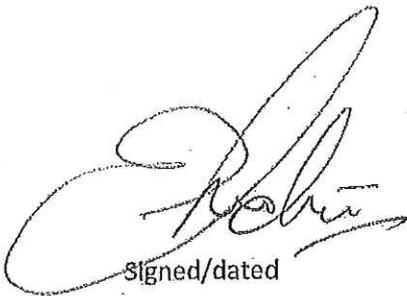
have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

  
Signed/dated

Shire of Narrogin

To whom it may concern,

KEITH STEWART of 49 HAVELOCK ST.

have been approached by Shane Jacobs of 49 Felspar Street, Narrogin. He has advised me of his intention to purchase a third school bus to operate from 62 Havelock Street, Narrogin.

During the past 18 months Mr Jacobs has operated two school buses from that address without any disturbance to myself. He maintains the block in a clean manner and the buses are stored out of sight in a locked shed.

If Mr Jacobs is successful in purchasing this third school bus I have no objection to him housing it with the other two buses at 62 Havelock Street.

Mr Jacobs also advised me that this third bus would be the last instalment in his business and that he would make no further applications in relation to extra buses in the future.

I am aware that this letter will be presented to Counsel for their consideration in approving Mr Jacobs' application and I fully support him in his endeavours.

Signed/dated

Keith M. Stewart  
19/9/16.

7.42 pm – President Ballard returned to the meeting and assumed the Chair.

### **10.1.150 PROPOSED SECOND DWELLING – LOT 2929 (NO. 1188) NARRAKINE SOUTH ROAD, NARROGIN**

**File Reference:** A381  
**Disclosure of Interest:** Nil  
**Applicant:** Peter and Tracey Edwards  
**Previous Item Nos:** 20 February 2014 Item 9. B&TP.180  
**Date:** 1 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services.

#### **Attachments**

- Locality Plan
- Site Plan
- Floor Plan & Elevations

#### **Summary**

Council's consideration is requested in regards to the proposed second dwelling at Lot 2929 (no. 1188) Narrakine South Road, Narrogin. Council had previously granted planning approval in February 2014 and since there had been no progress in developing the site, the planning approval lapsed after two years from the date of approval.

#### **Background**

The matter was previously considered by the Council at its meeting held 26 February 2014. Council at that meeting resolved as follows:

*“Mr Peter Edwards is granted permission to construct a second dwelling on Location 2929 (1188) Narrakine South Road, Narrogin subject to the following conditions:  
1. The building and effluent disposal systems having the necessary clearance from the lot boundaries as required under the relevant legislation;  
2. The additional dwelling is to provide accommodation of family members only; and  
3. The applicant is to meet all Health and Building requirements to the satisfaction of Council.”*

As development had not commenced during the approval period (two years from the date of approval), the approval is no longer valid and a fresh planning approval is required.

#### **Comment**

Lot 2929 (no.1188) Narrakine South Road, Narrogin is zoned “Farming” under the Shire of Narrogin Town Planning Scheme No 2 and has a total area of 52.8 hectares.

Clause 4.3 of the Town Planning Scheme No 2 in reference to a second dwelling states as follows:

*In all zones unless otherwise permitted in the zoning table only one dwelling shall be permitted on each lot excepting that in the Farming zone, where the lot exceeds eight hectares in area, the Council may, at its discretion, approve the erection of an additional dwelling provided it is satisfied that the additional dwelling(s) are required to provide accommodation for agricultural or horticultural worker(s).*

Clause 6.6.2 states that:

*Where the Council grants planning approval that approval:*

- a) Continues in force for two years, or such other period as specified in the approval, after the date on which the application is approved; and*
- b) Lapses if the development has not substantially commenced before the expiration of the date.*

As the proposal had been previously approved by Council and that it meets with the requirements of the Town Planning Scheme, it is recommended that Council grant planning approval subject to conditions as outlined in the Officer's recommendation.

#### **Consultation**

- Nil

#### **Statutory Environment**

Shire of Narrogin Town Planning Scheme No. 2

Clause 4.3 One Dwelling Per Lot – Discretionary approval by Council to allow an additional dwelling where the lot exceeds eight hectares in area.

Clause 6.6.2 Planning approval lapses if the development has not substantially commenced before the expiration of the approval (two years from the date of approval).

#### **Policy Implications**

Nil

#### **Financial Implications**

Nil

#### **Strategic Implications**

Nil

#### **Voting Requirements**

Simple Majority

**COUNCIL RESOLUTION 1216.185 AND OFFICER'S RECOMMENDATION**

**Moved: Cr Ward**

**Seconded: Cr Wiese**

That Council:

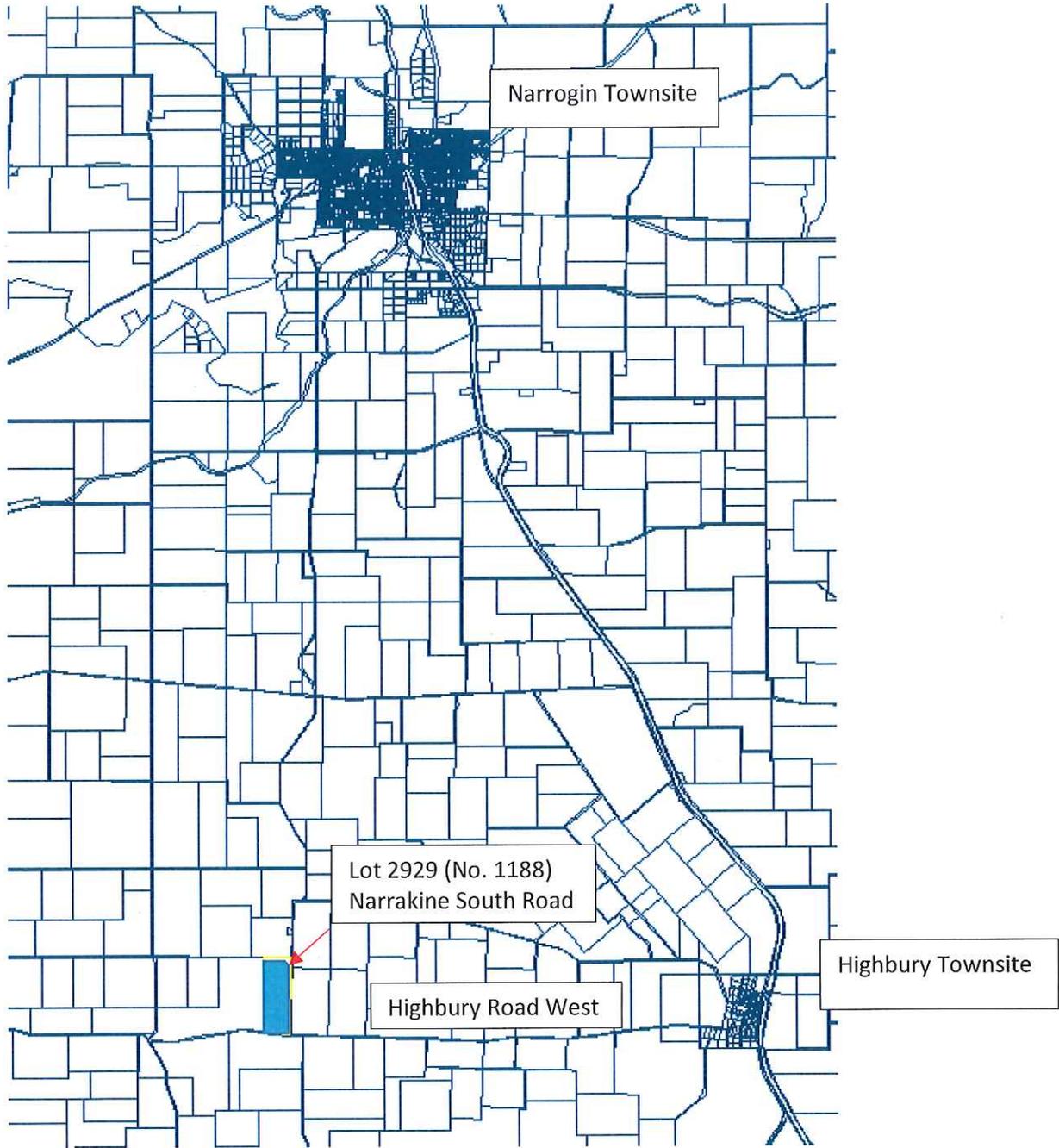
Grants planning approval for the construction of a second dwelling at Lot 2929 (no. 1188) Narrakine South Road, Narrogin subject to the following conditions:

1. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
2. This approval shall expire if the development hereby permitted is not completed within two years of the date hereof, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to Council, is granted by it in writing.

Advice Notes:

1. The building and effluent disposal systems are to have the necessary clearance from the lot boundaries as required under the relevant legislation; and
2. The applicant is to meet all Health and Building requirements to the satisfaction of the Shire's Chief Executive Officer.

**CARRIED 9/0**



Attachment 1 – Locality Plan

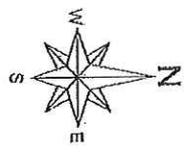


MCGRATH MODULAR SMARTER MODULAR A 4000 L MINIMUM CONCRETE APRON TO THE FULL EXTERIOR OF THE HOUSE TO ASSIST WITH WATER RUN-OFF.

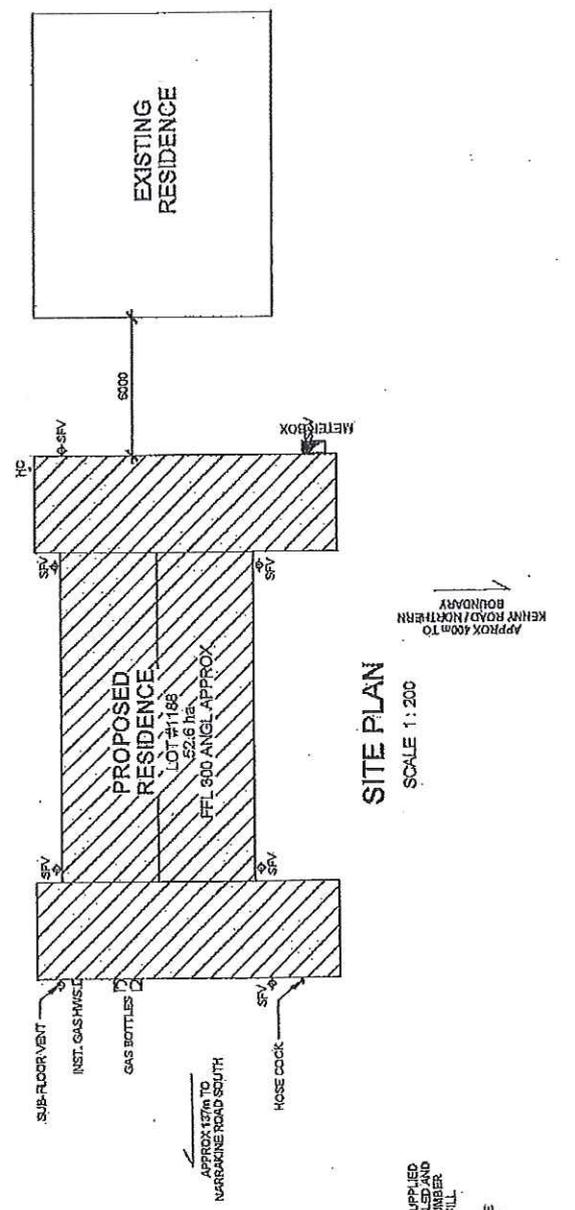
THE OWNER NEEDS TO ENSURE ALL RUN OFF WATER DRAINAGE IS DIVERTED AWAY FROM FOUNDATIONS.

NOTE SUB-FLOOR VENTS INSTALLED PRIOR TO CONCRETE

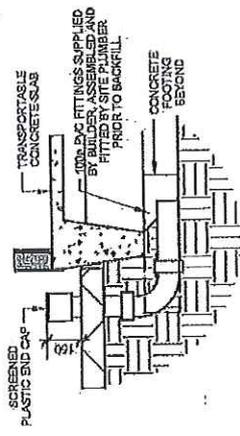
EXISTING LEACH DRAINS



NEW SEPTIC TANK OWNER TO BE PUMPED TO EXISTING LEACH DRAINS



**SITE PLAN**  
SCALE 1:200



**SUB FLOOR VENT DETAIL**  
SCALE 1:20

Job no.	12/10/2016
date	BR
drawn	checked
sheet no.	5 of 5
rev.	

Date	Rev.	Description

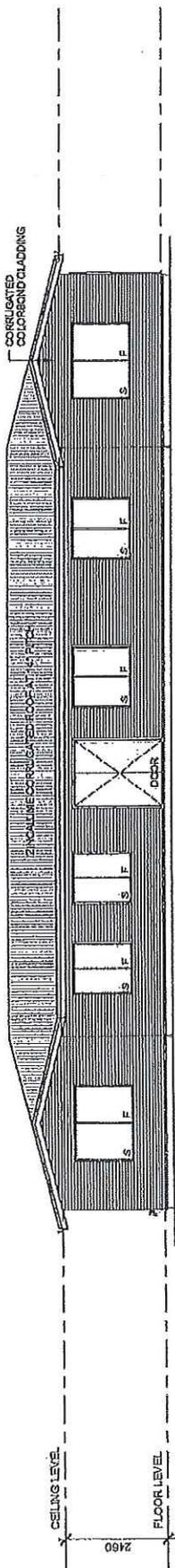
PROPOSED MURCHISON FOR:  
**T & P EDWARDS**  
LOT 2929 (#1188) NARRAKINE ROAD,  
HIGHBURY.

**mcgrath** smarter modular buildings

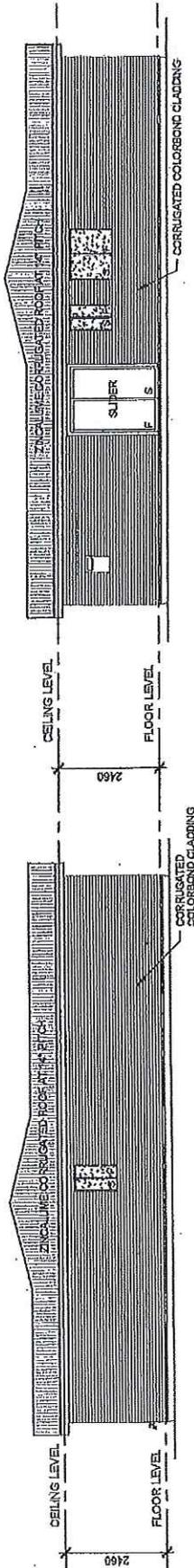
5530 Peace Road, Wingham, WA 6956  
PO Box 1226, Wingham, WA 6947  
Telephone: (08) 9302 1131 Fax: (08) 9302 1132 country call free: 1800 621 131  
Website: www.mcgrathmodular.com.au Email: info@mcgrathmodular.com.au

THE RAINFALL PROPERTY OF WASHINGTON AND SHALL BE CORP OR USAS WITHIN THE STATE OF

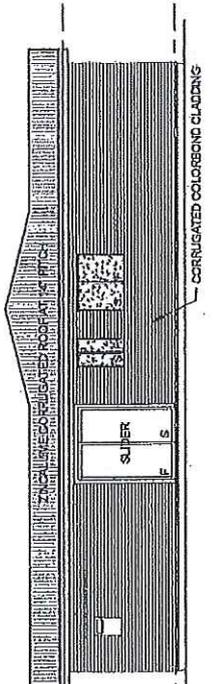




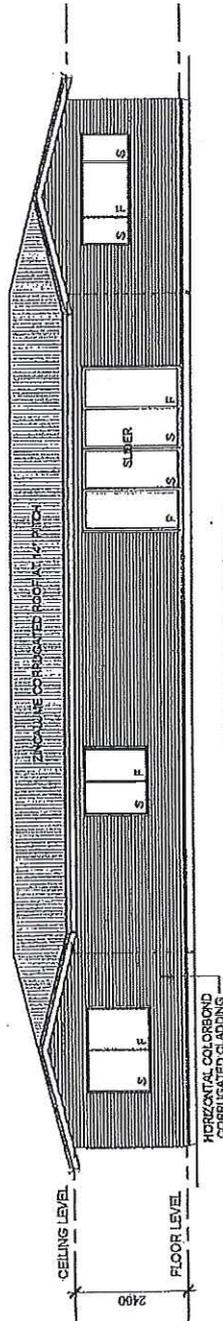
**FRONT ELEVATION**  
SCALE 1:100



**LEFT SIDE ELEVATION**  
SCALE 1:100



**RIGHT SIDE ELEVATION**  
SCALE 1:100



**REAR ELEVATION**  
SCALE 1:100

job no.	-
date	12/10/2016
drawn	BR
checked	-
sheet no.	2 of 5
rev.	

Date	Rev	Description

PROPOSED MURCHISON FOR:

**T & P EDWARDS**

LOT 2929 (#1188) NARRAKINE ROAD,  
HIGHBURY.



McGrath Modular Buildings  
 55 Woodier Road, Wagga Wagga, NSW 2677  
 PO Box 1238, Wagga Wagga, NSW 2677  
 Telephone: (02) 8922 1151 Fax: (02) 8922 1132  
 Website: www.mcgrathmodular.com.au  
 Email: info@mcgrathmodular.com.au



7.44 pm – Cr Schutz and Cr Fisher declared an interest in the following item and left the meeting.

**10.1.151 RECONSIDERATION FOR THE PROPOSED TEMPORARY MOBILE CONCRETE BATCHING PLANT – LOT 5 EARL STREET, NARROGIN**

**File Reference:** A674  
**Disclosure of Interest:** Nil  
**Applicant:** Paul Sims  
**Previous Item Nos:** Item 10.1.109 – 13 September 2016  
**Date:** 13 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services

**Attachments**

- Locality plan
- Aerial Photograph
- Planning Application
- Copy of minutes dated 13 September 2016

**Summary**

Council is requested to reconsider the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin which was previously considered by Council at its meeting held 13 September 2016 and a resolution was formed.

**Background**

The matter was previously considered by Council at its meeting held on 13 September 2016. Council at that meeting resolved as follows:

*That Council:*

*Refuse Planning Approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin for the following reasons:*

*The proposal, if approved, would adversely affect the amenity of the surrounding areas by reason of noise, dust, fumes emitted from the proposed development;*

*The proposed is within the required 300-500m buffer to sensitive land uses (Residential zone) as stipulated in the Environmental Protection Authority Guidance of the Assessment of Environmental Factors (in accordance with the Environmental Protection Acts 1986) – Separation Distances between Industrial and Sensitive Land Uses (NO.3 June 2005) and therefore would not be appropriate resulting in land use conflict.*

*Advice Note*

*Council staff are to assist the applicant to identify a suitably site.*

Council has since received a request from the applicant for Council's reconsideration for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin. The reason for the request is that the applicant had explored the alternative sites and were considered unsuitable.

175 Narrakine Road and Katta Road is zoned "Special Rural" under the Shire of Narrogin Town Planning Scheme No 2 and the proposed use is not permitted in this zone. Furthermore, the proposed site is relatively close to existing residential land therefore would not be appropriate in this location due to noise and dust emitting from the proposal which would adversely impact the surrounding amenity.

3656 Williams Kondinin Road, according to the applicant, is not appropriate as there is no water supply on site that is required to operate the Concrete Batching Plant.

The applicant has also provided additional information for the proposal which included the following:

- The previous application was considered for a 12 months period and this has now been requested to be extended to 5 years on the basis that the industrial blocks to the south of the town have been delayed and the requested long term approval will allow relocation when the new industrial lots to be available.
- The expected annual production of concrete from the plant is 2200 tonne or 915m<sup>3</sup> which is just over one small truck on average per day over the year. The plant has a maximum production of 2-3m<sup>3</sup> per hour.
- The proposed site in Earl Street is ideal due to accessibility to services and distance from housing and other businesses, where the buffer recommendation of 300-500 metre buffer is intended as guideline only and does not impact on housing as it seems none exist in the proximity of this proposed area.
- The EPA approval is held for this site.
- The site is not used for any purpose at present.
- The neighbour supports the facility (Sime Building Construction).
- The EPA advises there is no justification for Local Government refusal based on noise, dust and/or fumes as these can be controlled by conditional approval and contained within their provided approval assessment and where the applicant has commented on how he intends to deal with these potential matters.
- The plant is very small and with its limited use is unlikely to cause neighbourhood issues as there are no houses situated close to the site.
- In the interest of business development and economic progress, the Shire Officer's recommendation was to support this proposal, where very cogent comments were raised to support the approval, where the decline of this item, against sound recommendations from the Manager of Development and Regulatory Services seems to justify further consideration.

It should be noted that there was also a similar application made on this property in 2011 where it was resolved by the ten Shire of Narrogin not to support the proposed concrete

batching plant due to the proximity of the proposed development to Lot 123 Earl Street Narrogin which had been proposed for future residential subdivision.

## Comment

In the previous report to Council as per the attached copy of the Minutes (13 September 2016), the main issues and concerns raised in the objections have been addressed in the report. In response to the additional information provided by the applicant the following comments are provided.

Additional Information by Applicant	Officer's Response
The period of approval for 12 months period be extended to 5 years on the basis that the Industrial blocks to the south of the town has been delayed and the requested long term approval will allow the new industrial lots to be available.	This was not part of the original application which was previously considered by Council. If approved a condition to be stipulated that the approval is for a 5-year period from the date of approval.
The expected annual production of concrete from the plant is 2200 tonne or 915m <sup>3</sup> which is just over 1 small truck on average per day over the year. The plant has a maximum production of 2-3m <sup>3</sup> per hour.	The original application stipulated that the approximate quantity of concrete to be produced from the site was 1,500 tonnes per annum.
The proposed site in Earl Street is ideal due to accessibility to services and distance from housing and other businesses, where the buffer recommendation of 300-500 metre buffer is intended as guideline only and does not impact on housing as it seems none exist in the proximity of this proposed area.	The site does provide good access to the local distributor road and is zoned Industrial under the Shire of Narrogin Town Planning Scheme No 2. The Scheme does provide Council the discretion to allow a Caretaker's Dwelling. There are a number of existing Caretaker Dwellings on site and therefore may have some impact on the proposed development. Other nearby land users have also raised concerns in regards to the dust which may be generated from this proposal that could have an adverse impact on their businesses. The 300-500 metre buffer is only a guideline but it is a tool to demonstrate that any developments which are emitting nuisance such as noise dust and fumes need to be contained on site and the buffer provided the recommended acceptable level that is not likely to impact to surrounding amenity. As there are other properties within the 300-500 metre buffer, the proposed development needs to demonstrate how these nuisances are managed without adversely impacting the surrounding amenity.
The EPA approval is held for this site.	The process from EPA as part of the works approval and licence to establish a concrete batching plant will only be considered if the local government has granted a planning approval for the proposed development. As the local government has not granted approval, the EPA has not considered approval for this development.
The site is not used for any purpose at present.	The zoning of the site, "Industrial", provides a myriad of land uses that could be considered by Council under the zoning table.
The neighbour supports the facility (Sime Building Construction).	Although this neighbour supports the facility, during the public submission period, the Shire received objection for the proposal. The concerns raised can be addressed through the conditions of approval.
The EPA advises there is no justification for Local Government refusal based on noise, dust and/or fumes as these can be controlled by conditional approval and contained within their provided approval assessment and where the applicant has commented	Clause 6.5 of the Town Planning Scheme stipulates matters to be considered by the Council such as:  The preservation of the amenities of the locality;

on how he intends to deal with these potential matters.	Any other planning considerations which the Council considers relevant;  Any relevant submissions or objections received on the application.
The plant is very small and with limited use and unlikely to cause neighbourhood issues as there are no houses situated close to the site.	Although the scale of the proposed development is small, it stills emits nuisance such as noise, dust and fumes which needs to be managed and contain on site.
In the interest of Business Development and Economics progress, the Shire Officer's recommendation was to support this proposal , where very cogent comments were raised to support the approval, where the decline of this item, against sound recommendations from the Manager of Development and Regulatory Services seems to justify further consideration.	Noted.

## Consultation

- Nil

## Statutory Environment

*Local Government (Administration) Regulations 1996, Regulation 10(2)*

### *10. Revoking or changing decisions (Act s. 5.25(1)(e))*

*(1) If a decision has been made at a council or a committee meeting then any motion to revoke or change the decision must be supported —*

*(a) in the case where an attempt to revoke or change the decision had been made within the previous 3 months but had failed, by an absolute majority; or*

*(b) in any other case, by at least 1 / 3 of the number of offices (whether vacant or not) of members of the council or committee,*

*inclusive of the mover.*

*(1a) Notice of a motion to revoke or change a decision referred to in subregulation (1) is to be signed by members of the council or committee numbering at least 1 / 3 of the number of offices (whether vacant or not) of members of the council or committee, inclusive of the mover.*

*(2) If a decision has been made at a council or a committee meeting then any decision to revoke or change the first-mentioned decision must be made —*

*(a) in the case where the decision to be revoked or changed was required to be made by an absolute majority or by a special majority, by that kind of majority; or*

*(b) in any other case, by an absolute majority.*

*(3) This regulation does not apply to the change of a decision unless the effect of the change would be that the decision would be revoked or would become substantially different.*

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

The Corporate Business Plan 2012 - 2022

Key Objectives 7 – Longer Term

7.5 – Promote Narrogin as a potential location for a large to major Industry to establish or relocate and develop their business.

## Voting Requirements

Absolute Majority

<b>COUNCIL RESOLUTION 1216.186 AND OFFICER'S RECOMMENDATION</b>
---

**Moved: Cr Seale**

**Seconded: Cr Ward  
Supporter: Cr Wiese**

That Council:

In accordance with the *Local Government (Administration) Regulations 1996, Regulation 10(2)* **REVOKES** resolution number 0914.136 "Proposed Temporary Concrete Batching Plant at Lot 5 Earl Street Narrogin" of the Ordinary meeting of Council held on 13 September 2016:

*Refuse Planning Approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin for the following reasons:*

- *The proposal, if approved, would adversely affect the amenity of the surrounding areas by reason of noise, dust, fumes emitted from the proposed development;*
- *The proposed is within the required 300-500m buffer to sensitive land uses (Residential zone) as stipulated in the Environmental Protection Authority Guidance of the Assessment of Environmental Factors (in accordance with the Environmental Protection Acts 1986) – Separation Distances between Industrial and Sensitive Land Uses (N0.3 June 2005) and therefore would not be appropriate resulting in land use conflict.*

### Advice Note

*Council staff are to assist the applicant to identify a suitably site.*

**CARRIED 6/1  
BY ABSOLUTE MAJORITY  
Against – President Ballard**

In the event that Council supports the revocation of the proposed development, it is recommended that following conditions be applied.

<b>COUNCIL RESOLUTION 1216.187 AND OFFICER'S RECOMMENDATION</b>
---

**Moved: Cr Seale**

**Seconded: Cr Ward**

That Council:

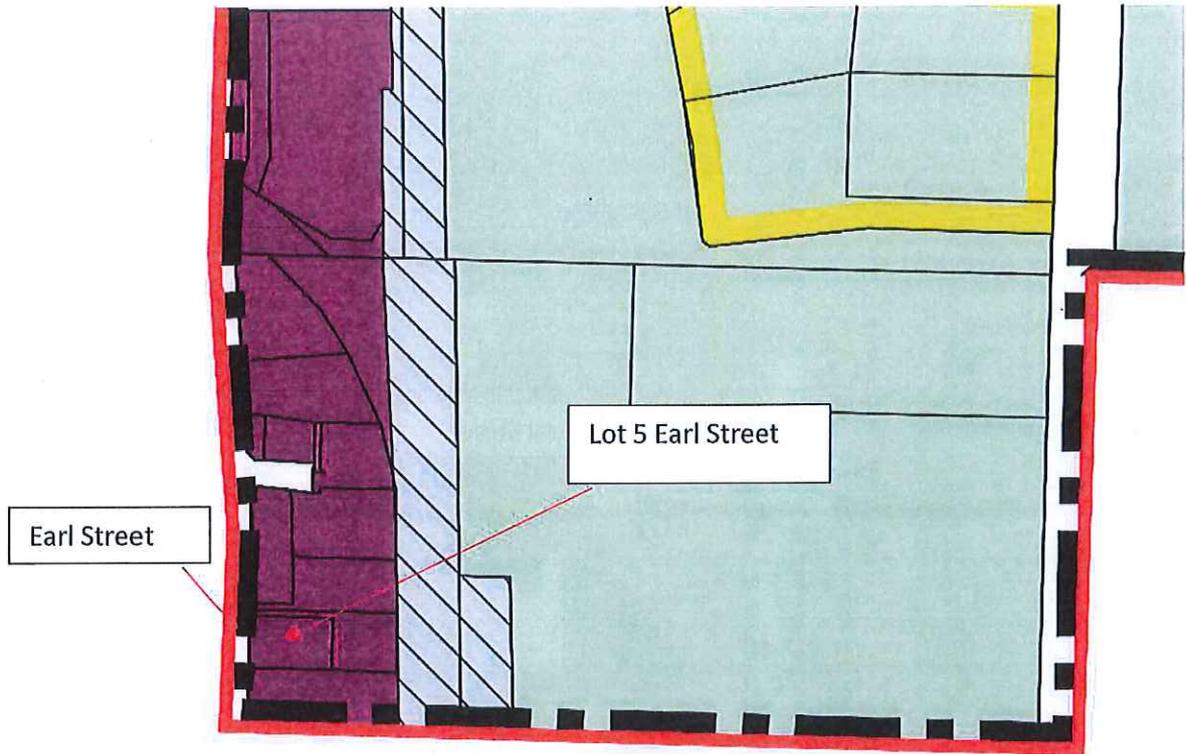
Grant Planning Approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin subject to the following conditions:

1. The approval is for a twelve (12) months period from the date of this approval and an annual extension to be considered by Council for up to five (5) years.
2. All buildings and structures on site are to comply with the required boundary setback distances as stipulated in the Shire of Narrogin Town Planning Scheme No 2 (The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side).
3. The applicant is to submit a dust management plan prior to commencing any work on site to the satisfaction of the Shire's Chief Executive Officer and the Department of Environment and Regulation.
4. Parking bays and ground treatment are to be installed to the satisfaction of the Shire of Narrogin Chief Executive Officer within three months of the date of the Planning Approval prior to commencement of operation.
5. All stormwater and drainage run off is to be contained on site or connected to the Shire's stormwater legal point of discharge prior to commencement of operation.
6. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Shire.
7. The premises shall be kept in a neat and tidy condition at all times to the satisfaction of the Shire's Chief Executive Officer.
8. At the conclusion of the approved period, the Concrete Batching Plant is to be removed and the site rehabilitated to the satisfaction of the Shire's Chief Executive Officer.
9. No onsite work or production of concrete shall commence without the written approval from the Department of Environmental Regulation.
10. If any of the conditions are not fulfilled or complied to, Council may revoke its consent or approval.

Advice to Applicant

1. Compliance with the provisions of the Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998 Environmental Protection.
2. Compliance with the provisions of the Environmental Protection (Noise) Regulations 1997.
3. This is not a building licence for which a separate application is required.
4. The applicant be advised of the listing of the property as a potential contaminated site and will be required to comply with all obligations in relation to the declaration.

**CARRIED 6/1**  
Against – President Ballard



Attachment 1 – Locality Plan



Attachment 2 – Aerial Photograph

\$147-



<b>Shire of Narrogin RECEIVED</b>	
Directed to	<u>Azhar</u>
Ref No	<u>19 JUL 2016 IPA168242</u>
Property File	<u>A674</u>
Subject File	_____
Ref	_____

**TOWN PLANNING SCHEME NO. 2  
APPLICATION FOR PLANNING CONSENT**

I/We N.O.P.L TRADING AS HALANSON EARTHMOVING  
(Full Name of Applicant)  
of PO BOX 62, NARRIGIN, WA Postcode 6312  
(Address for Correspondence)

hereby apply for planning consent to:

- (1) use the land described hereunder for the purpose of  
OPERATING A MOBILE CONCRETE BATCHING PLANT.
- (2) erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached).

The existing use of the land is: INDUSTRY - GENERAL TRANSPORT DEPOT,  
STORAGE YARD & CONCRETE BATCHING.

The approximate cost of the proposed development is: \$ 18,000.00

The estimated time of completion is: 30/8/16

The approximate number of persons to be housed/ employed when the development is completed is: TWO

**TITLES OFFICE DESCRIPTION OF LAND**

**LOCALITY PLAN**

(Indicate distance to nearest intersecting street)

HOUSE NO: \_\_\_\_\_ STREET: EARL ST, NARRIGIN WA 6312

LOT NO: 5 PLAN OR DIAG: \_\_\_\_\_

LOCATION NO: \_\_\_\_\_

CERTIFICATE OF TITLE: VOLUME: 2208 FOLIO: 565

**LOT DIMENSIONS**

SITE AREA: 4,046.53/4047 square metres

FRONTAGE: 50.55 metres

DEPTH: 80.04 / 80.06 metres

**AUTHORITY**

SIGNATURE OF APPLICANT: CA Hall DATE: 30-6-16

NOTE: WHERE THE APPLICANT IS NOT THE OWNER THE OWNER'S SIGNATURE IS REQUIRED.  
NOTE: NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

SIGNATURE OF OWNER: CA Hall DATE: 30-6-16

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH APPLICATION OUTLINED BELOW.

**THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE**

**PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT**

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless specifically exempted by the Council:

- (a) indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- (b) indicate the position and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- (c) indicate the position, type and height of all existing trees on the site and indicate those to be retained and those to be removed;
- (d) indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- (e) indicate site contours and details of any proposed alteration to the natural contour of the area;
- (f) indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- (g) indicate site dimensions and be to metric scale.

**FOR OFFICE USE ONLY**

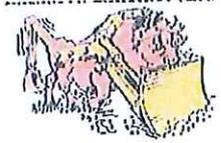
File Reference: \_\_\_\_\_

Application Number: \_\_\_\_\_

Date Received: \_\_\_\_\_

Date of Approval / Refusal: \_\_\_\_\_

Date of Notice of Decision: \_\_\_\_\_



30/06/2016

To whom it may concern,

Halanson Earthmoving is requesting the permission to operate a mobile concrete batching plant on Lot 5 Earl Street Narrogin WA 6312, for a temporary period of time, anticipated time of 12 months.

As per the lot details, this lot already has an allocated use of "Concrete Batching".

As per the google earth diagram, we have provided an approximate proposed layout of the batching plant and location of carparking for employees.

As per the drawing diagram, this is an approximate proposed dimension plan of the layout of the operating facility. As per Town of Narrogin Council requirements, the structures will be positioned 5 meters from the boundary.

Please note that the facility will be constructed accordingly to comply with the "Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998.

Kind Regards

**Shane Steele**  
Projects Manager  
PO Box 62 Narrogin WA 6312  
t : 0429 089 046  
e : [shane@halansonearthmoving.com.au](mailto:shane@halansonearthmoving.com.au)  
web : [www.halansonearthmoving.com.au](http://www.halansonearthmoving.com.au)

HALANSON EARTHMOVING



WESTERN



AUSTRALIA

REGISTER NUMBER <b>5/D29606</b>	
DUPLICATE EDITION <b>3</b>	DATE DUPLICATE ISSUED <b>6/3/2012</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME 2208 FOLIO 565

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 5 ON DIAGRAM 29606

**REGISTERED PROPRIETOR:  
(FIRST SCHEDULE)**

CHARLES ANTHONY HALL OF POST OFFICE BOX 62, NARROGIN  
(TP L856767 ) REGISTERED 14 FEBRUARY 2012

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:  
(SECOND SCHEDULE)**

- \*L528995 MEMORIAL. CONTAMINATED SITES ACT 2003 REGISTERED 13.1.2011.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

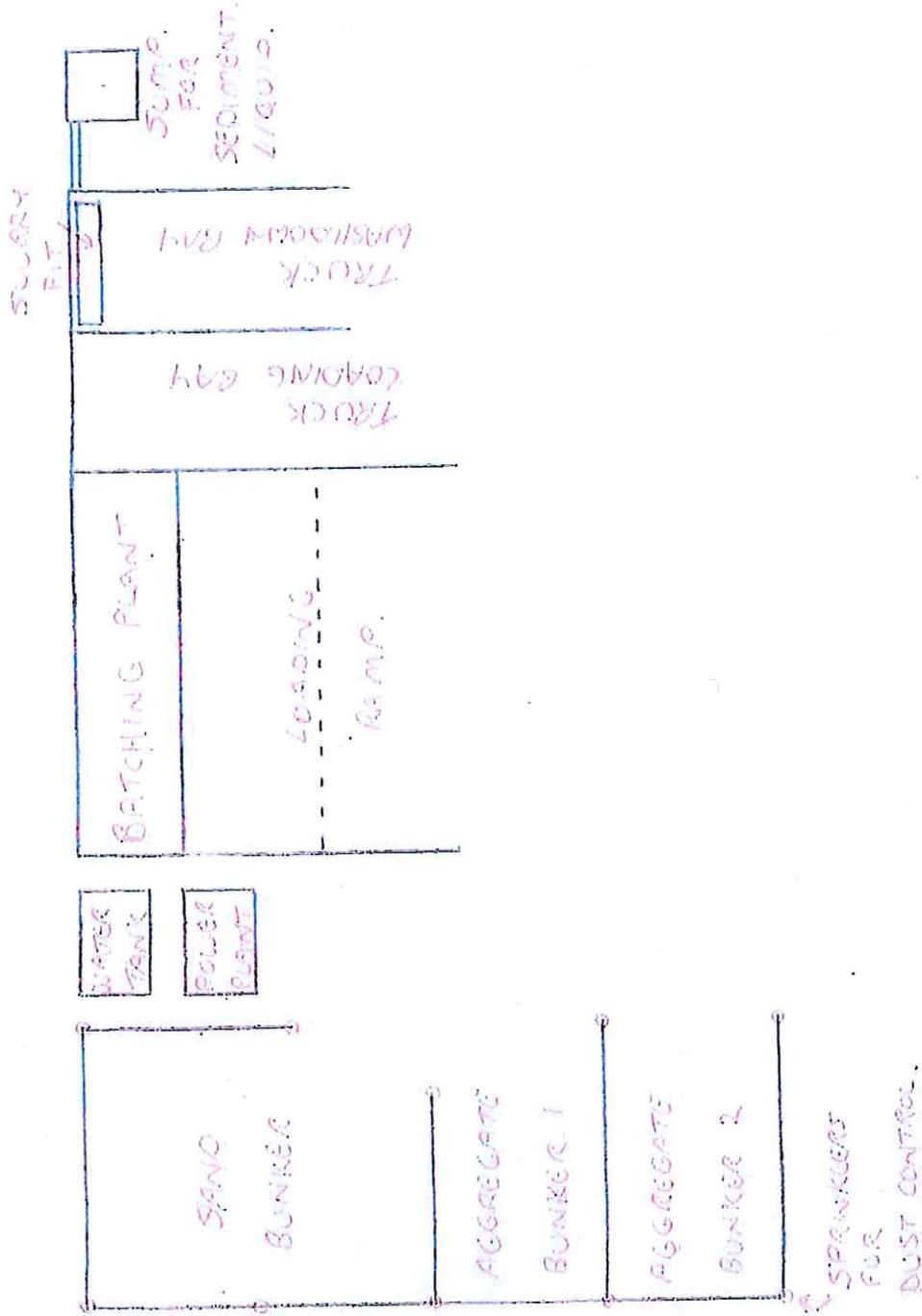
-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

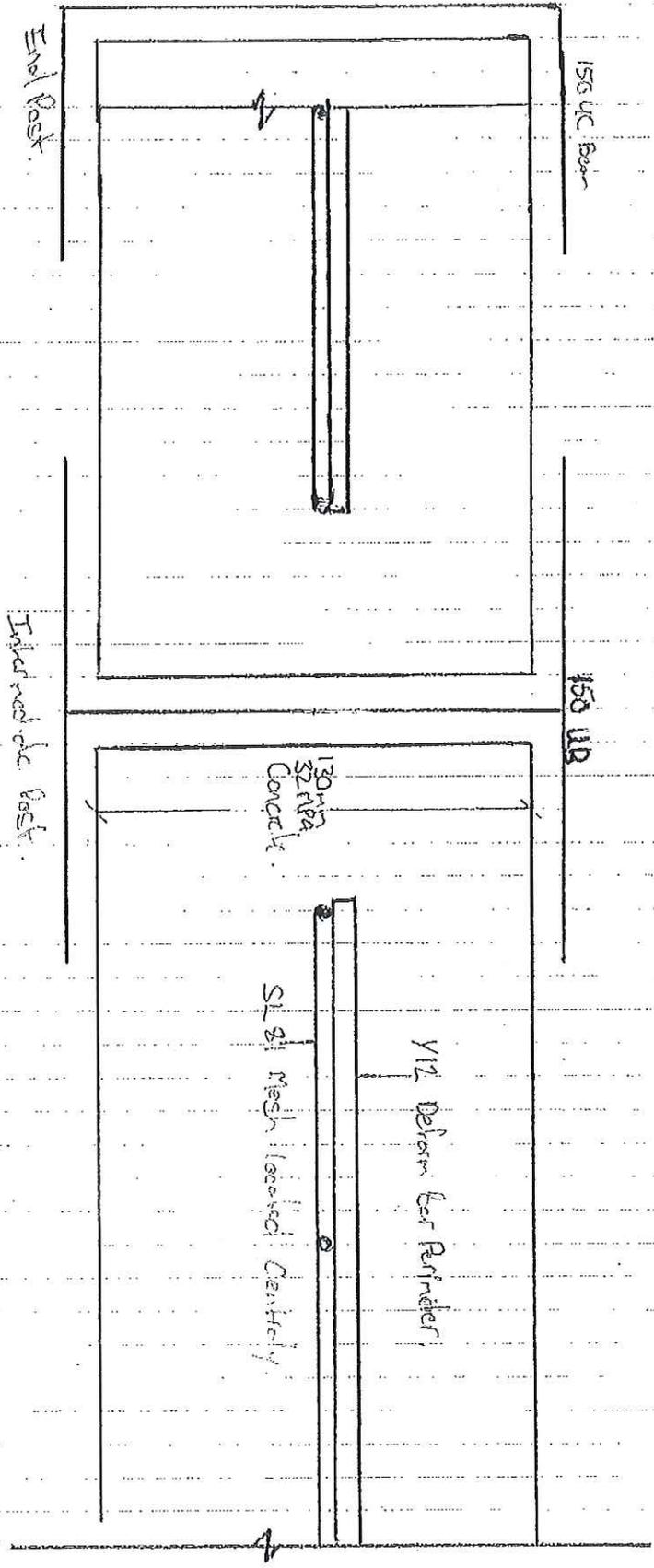
The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: D29606.  
PREVIOUS TITLE: 1789-574.  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AREA: SHIRE OF NARROGIN.



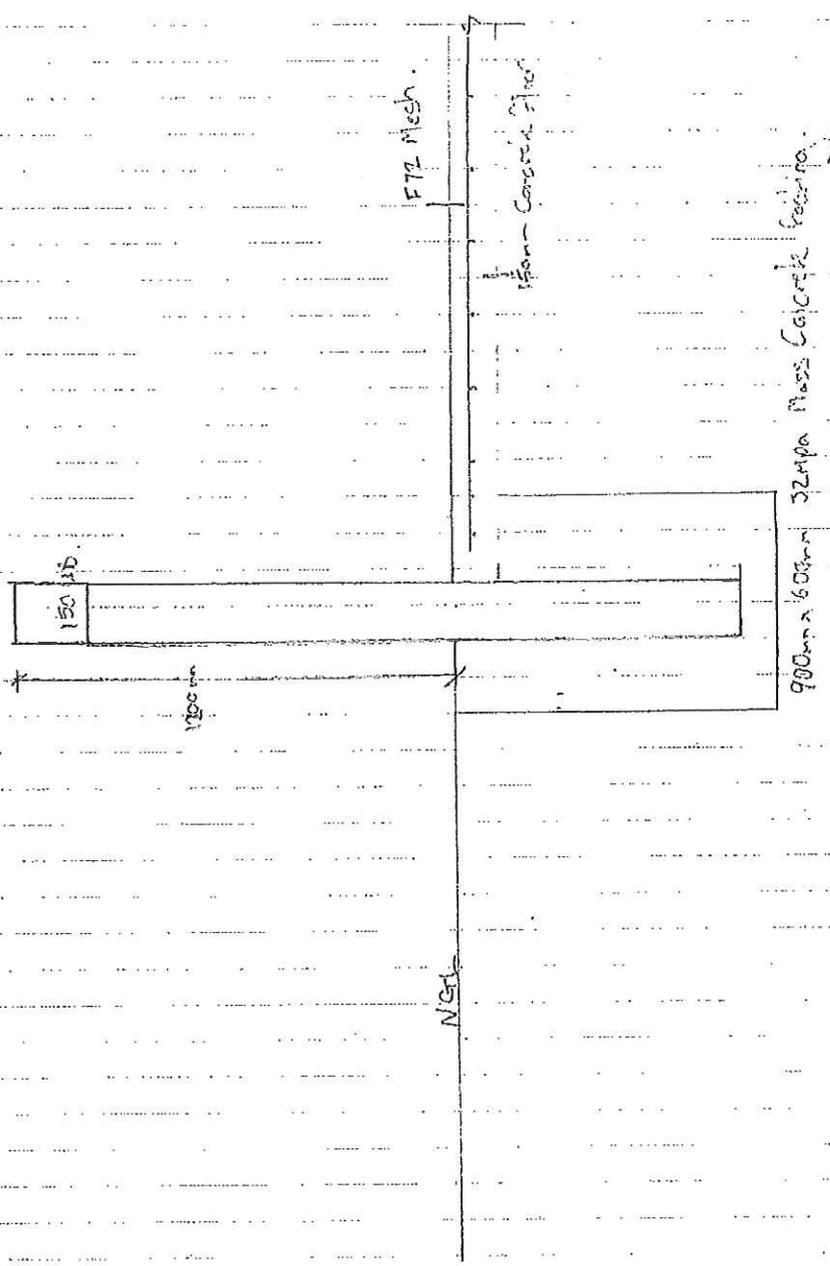


Wall Section



Notes

- No Wall Section to be longer than 4m or Higher than 1200mm
- All concrete to meet AS 3600
- All Rod to meet AS 4671
- All Lifting Points to meet AS 4991



User Defined Page: Insert your own Title.  
Possible uses could include notes, sketches, plans, charts, etc.

**10.1.109 PROPOSED TEMPORARY MOBILE CONCRETE BATCHING PLANT  
– LOT 5 EARL STREET, NARROGIN**

File Reference: A674  
Disclosure of Interest: Nil  
Applicant: NOPL Halanson Earthmoving  
Previous Item Nos: Nil  
Date: 8 September 2016  
Author: Azhar Awang, Executive Manager Development and  
Regulatory Services

**Attachments**

- Locality Plan
- Aerial Photograph
- Planning Application

**Summary**

This application in regards to the proposed Temporary Mobile Concrete Batching Plant which is to be located at Lot 5 Earl Street, Narrogin was previously considered by Council at its meeting held 23 August 2016. Council at that meeting resolved (Council resolution 0814.123) to defer this item until the next ordinary Council meeting of 13 September 2016. The reason is to allow for Commissioners' consideration of additional conditions.

Prior to the item being presented to Council for its reconsideration, the Shire's Chief Executive Officer and the Executive Manager Development and Regulatory Services had met with the applicant to discuss the location of the potential permanent site. Two potential sites were identified by the applicant which are:

- 175 Narakine Road (Kata Road);
- 3656 Williams Kondinin Road.

These sites will be subject to a separate application by the applicant through the Shire of Narrogin and the Department of Environment and Regulation in order to secure a more permanent site.

This item is again presented to Council for its consideration.

**Background**

Council has received a Planning Application in regards to a proposed Temporary Mobile Concrete Batching Plant to be located at Lot 5 Earl Street, Narrogin for a period of twelve months. This is to allow the operator the time to look for a permanent site.

The proposal also includes the construction of bunkers for the storage of raw materials for the processing of concrete such as sand, aggregates, loading ramp for loading the materials into the concrete batching plant, water tank, truck wash down bay including slurry pit and a sump for sediment liquid. Sprinkler systems will be installed around the bunker areas where the materials are contained for the purpose of dust suppression.

The concrete bunkers are no longer than 4m and no higher than 1.2m with 150mm thick concrete floor.

According to the applicant there will be one (1) cement truck on the premises which will require one to two movements per day. (The applicant has advised that this is an indicative average number of movements). It is estimated that it will be producing approximately 1,500 tonnes of concrete per annum.

## **Comment**

### Zoning

Lot 5 Earl Street, Narrogin is zoned "Industrial" under the *Shire of Narrogin Town Planning Scheme No 2*. The Proposed Concrete Batching Plant can be categorised as "General Industry" which is defined as:

- *Means an industry other than cottage, extractive, hazardous, light, noxious, rural, or service industry.*

Such use is listed as an "AA" use which means that the use is not permitted unless the Council has granted planning approval.

The proposed consolidated Draft Shire of Narrogin Town Planning Scheme No 3 is to rezone the property to "Service Commercial" with an Additional Use for the purpose of Industry – General, Transport Depot, Storage Yard and Concrete Batching.

On this basis it is considered that the proposed Temporary Concrete Batching Plant is consistent with the Draft Shire of Narrogin Town Planning Scheme No 3.

A Concrete Batching Plant is also controlled under the *Environmental Protection Regulation 1998* and therefore any license and works approval will need to be issued by the Department of Environmental Regulation (DER). This requirement will be a condition of approval for the proposal prior to commencing the operation.

Although it is not a requirement for the proposal to undergo public advertising, Council has received correspondence from an adjoining landowner on the proposed development and this can be summarised as follows:

1. *All the blocks in this area are registered with the "L849724 Memorial Contaminated Sites Act 2003. It is our belief there is potential for soil and ground water contamination beneath lots 5 and 6 which exists as a result of these blocks being hydrologically down gradient of lot 2 which was once a bulk fuel depot and will have hydrocarbon impacted ground water contamination. Therefore the stockpiling of raw materials has a high probability to absorb contamination from the ground. This material will then be used to mix the concrete and thus spreading far and wide throughout Narrogin. There is also the risk of this contaminated material leaching into our property as the stock piling is on our fence line.*

### Officer's Comment

Lot 5 has also been registered in the Certificate of Title (L528995) with a memorandum stating that the land is a Contaminated Sites under the Act which was registered on 13.1.2011. The proposal is to have a concrete floor for the sand and aggregates and

to install a slurry pit and a sump for the collection of liquid sediment. The proposal has also been referred to the Department of Environment Regulation by the applicant as part of the License and Works approval, which will form part of the conditional approval should Council support the proposal.

- 2. The dumping of the materials and the loading of materials into the batching plant will cause a dust hazard putting office workers and tradesmen at risk. The shed/workshop houses expensive electrical equipment and parts, these parts cannot be polluted with dust or they might very well fail when put into use.*

Officer's Comment

The applicant has installed sprinklers systems around the concrete bunding areas where the sand and aggregates are stored to suppress any dust. This will be a requirement of the DER licence and works approval and will form part of the conditional approval of the planning application. It is also recommended that the applicant provide a management plan as to demonstrate how the dust is managed on site.

- 3. When considering the purchase of lot 6 we had a consultant do a viability on the site and one of the favorable points was that a proposal to re-zone to "Service Commercial" when the new Joint Shire and Town of Narrogin Local Planning Scheme is approved. (extract attached) In conversation with Brian Robinson, the then Town Planner, assured us that a retail outlet would be consistent with the objectives and purpose of this zone. This was confirmed by the then Chief Executive Officer, Geoff McKeown. (Email attached) We went ahead and built the workshop with a showroom and retail area for future use. I do not believe a concrete batching plant is "Service Commercial" and would definitely have a disadvantageous bearing on a retail outlet in the adjacent area.*

Officer's Comment

The Proposed Joint Shire of Narrogin Town Planning Scheme No 3 is proposing to rezone the subject site to "Service Commercial". It is noted that under the "Service Commercial" zone, General Industry is a prohibited use. However based on the current use of the land, the proposed Scheme No 3 has included Industry – General, Transport Depot, Storage Yard & Concrete Batching under Schedule 2 – Additional Uses. The proposed Scheme states that under Additional Uses, *despite anything contained in the zoning table, the land specified in Schedule 2 may be used for the specific use or uses that are listed in addition to any uses permissible in the zone in which the land is situated subject to the conditions set out in Schedule 2 with respect to that land.*

On this basis the proposed development is consistent with the Draft Joint Shire of Narrogin Town Planning Scheme No 3.

- 4. We also have concerns that the waste water and concrete slurry from the plant will run into our site further contaminating our site since we have not seen any system for the treatment and disposal of waste being installed.*

Officer's Comment

The proposal shows that the applicant will install a slurry pit and a sump for the collection of liquid sediment. This will form part of the DER licensing and Works approval and a condition of approval.

5. *In September 2013 our concerns over a similar issue was addressed by Geoff McKeown (Email Attached) he assured us that with the EXCEPTION of stock piling materials, the lot would only be used as a depot for the storage of plant and equipment for earthmoving. The owner of lot 5 has at no time sort to confer with us on these issues or informed us of the establishment of a batching plant.*

Officer's Comment

The applicant has only recently approached the owner of the subject property for the proposed Concrete Batching Plant. The email dated 6 September 2013 which was sent by the then Chief Executive Officer Shire of Narrogin, Geoff McKeown was only dealing with the current proposal and could not possibly have anticipated the proposed development. It is also noted that the CEO had requested the land owner at that time to make a formal Planning Application if he wishes to continue with the activities on site based on its merit.

6. *We are concerned for our future financial hardship in our retirement, that endeavors to lease the premises for the purpose they were built and approved by the Shire of Narrogin will not be met favorably by any prospective tenant with an unsightly and potentially health hazardous concrete batching plant next door.*

Officer's Comment

Council can only deal with the application based on its merit in accordance with the current and future draft Town Planning Scheme. Concerns addressed by residents are considered and assessed accordingly. In regards to financial hardship it is not a valid planning reason to refuse the application.

7. *In late 2011 I applied to be able to continue using the existing batch plant located on Lot 1 Myers Place. This was rejected because the previous owner of this lot did not conform to the EPA requirements and also because of the proposed subdivision of Lot 123 Earl Street into residential lots.*

Officer's Comment

DER approval is required in regards to the development on "Prescribed Premises", which includes Concrete Batching Plant. Where the proposed development adjoins sensitive land use, there is a requirement for a buffer as stipulated in accordance with the *Environmental Protection Authority – Guidance for the Assessment of Environmental Factors (in accordance with the Environmental Protection Act 1986) – Separation Distances between Industrial and Sensitive Land Uses (No.3 June 2005)*. This will be dependent on what management plan has been put in place to ensure that pollution such as dust does not spill over the adjoining boundary. The guidelines stipulated a minimum of 300-500m buffer depending on the size of the development. The proposed development is considered relatively small scale given that there is only

one cement truck to be used at one to two movements per day. Although the adjoining land to the west is zoned for Residential no development has progressed as this is subject to a structure plan being prepared for subdivision. It is anticipated that this will not be developed in the foreseeable future given the requirement for connection to available services. It is agreed that the permanent use of the land for such would restrict the future residential development in the area. As the proposal is only for a temporary 12 months period it is considered reasonable to support the proposed development subject to the required management plans to control the issues of dust and noise generated from the activities on site.

8. *We had no choice but to purchase a block in the industrial area of Narrogin, apply to both the Department of Environment Regulations and the Town of Narrogin for building approval of a batch plant, outlining how we are going to conform to EPA standards before we could even begin construction.*

Officer's Comment

As a permanent use for a concrete batching plant it is recommended for such activity to be located in a more suitable land which would allow the potential for the business to grow and not be a future risk from sensitive land use such as Residential land being developed close to the industrial activities. It is a requirement that the EPA approval be obtained for licence and works approval given the classification of the industrial activity.

9. *Tony Hall purchased his property in 2012. To the best of my knowledge this lot had never had raw materials previously stored on it. Sometime in 2013 he allowed another contractor to store material on this property.*

Officer's Comment

It is a requirement of the Town Planning Scheme that a Planning approval is to be submitted to Council for any development on any land. It is noted from the email from the then CEO advising the landowner to make a planning application for the activities on site.

10. *There have been many complaints about dust blowing off these stockpiles. To date, he has not made any attempt to rectify this situation and meet the minimum requirements as outlined in the Environmental Protection Act. The Shire of Narrogin has also been negligent in not ensuring that this land owner abides by EPA requirements when storing materials on his property.*

Officer's Comment

We are not able to comment on the procedures from previous entity, however we note through the correspondence that the then CEO had made attempts to work through the issues between the land owner and the concerned neighbours.

11. *Our tenants in Lot 50 Earl St (West Coast Energy) store sensitive electrical components on site and have raised concerns about dust blowing into the shed. We are at threat of losing these tenants if dust continues to be a problem.*

Officer's Comment

The DER licencing and Works approval have certain requirements for the storage of aggregate and cement for Concrete Batching Plant under the *Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998* which include the following requirements:

- (1) *An operator must store all aggregate and sand kept on the premises in storage bins or bays which are designed to minimize airborne dust, or where the use of such bins or bays is not practicable, in stockpiles on the ground.*
- (2) *An operator must not allow the height of aggregate or sand in a storage bin or bay to exceed the height of the bin or bay (including any windshields fitted to it).*
- (3) *Where aggregate or sand is stored in a stockpile on the ground the operator must keep it covered or damp, or otherwise treat it, so as to minimize airborne dust.*
- (4) *If, during the unloading of aggregate or sand, any visible dust escapes from the premises the operator must ensure that unloading stops immediately and does not resume until appropriate measures have been taken to prevent the escape of the dust from the premises.*

12. *I have no confidence that he will be able to maintain dust suppression on a concrete batching plant so close to other businesses.*

Officer's Comment

There is a strict requirement in the operation of Concrete Batching Plant which requires the licence and works approval from the DER. In the event that the conditions are not met the DER will be notified and necessary actions undertaken to ensure compliance. Similarly in the event that the planning conditions are not complied with, Council under the *Planning and Development Act 2005* has the power to take the necessary action to ensure compliance for any breaches of the conditions of approval.

13. *In 2013 we sold Lot 6 Earl Street, to Narrogin Electrical Services. A condition of the sale was they could obtain Shire of Narrogin approval to operate a commercial workshop with a showroom and that these lots were to be rezoned "commercial" after the amalgamation.*

Officer's Comment

The applicant has successfully obtained the necessary approval to conduct a commercial business from the premises.

14. *I have no objection to any contractor operating a business in competition with me, as long as they have to follow the same rules & regulations.*

Officer's Comment

The applicant is going through the process and seeking the necessary approval from the relevant authorities including the Shire for the proposed development.

15. *The Shire of Narrogin and Town of Narrogin would not allow us to operate the existing batch plant on Lot 1 Myers Place and insisted on us building in the industrial area. We feel that precedence has been set by both councils and that a concrete batch plant needs to be located in an industrial area and conform to all EPA requirements, whether it is a temporary or a permanent batch plant.*

Officer's Comment

Developments are assessed based on the merit of the application in terms of the size of the development, its intensity and potential growth. As this is a temporary business for a twelve month period until a more permanent site can be identified, it is considered reasonable to support such use. Any permanent development will need to be revisited to consider whether such use is suitable to be established in the area. Based on the future nearby residential development that may be developed in the next 3 to 5 years, it would be unlikely that a permanent Concrete Batching Plant business would be supported due to the likely nuisance and restrictions applied between conflicting uses.

16. *We operate an EPA approved concrete batch plant and we know how difficult it is to conform to these requirements, however, it is a necessary requirement that we all need to abide to.*

Officer's Comment

Every application needs to undergo the same process and there is no preferential treatment in determining the outcome of the application. There are legislations in place to enforce compliance and any breached of conditions will be dealt with through the process.

Based on the issues raised above from the concerned neighbours regarding the proposal, the issues can be overcome through the provisions of condition of the approval. Furthermore the licencing and works approval is under the jurisdiction of the DER. As the proposal is only for a temporary 12 months period, it is recommended that Council supports the proposal subject to the conditions as outlined in the Officer's recommendations.

**Consultation**

- Shiralee Langford, Environmental Health Officer

## Statutory Environment

### Shire of Narrogin Town Planning Scheme No 2

#### 4.5 b) Site Requirements. – Industrial zone

i) The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side;

ii) Where a lot has frontage to two streets the Council may reduce the minimum setback to one only of those streets to not less than 50% of the distance specified in paragraph (i);

iii) The first 5 metres of the front setback on any lot shall be landscaped to the satisfaction of the Council. Where a lot has frontage to two streets the Council may vary the landscaping requirement only when the setback is reduced in which case the whole of the setback so reduced shall be landscaped to the satisfaction of the Council.

Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998 which include the following requirements: (For the licence and works approval)

#### Policy Implications

Nil

#### Financial Implications

Nil

#### Strategic Implications

The Corporate Business Plan 2012 – 2022

Key Objectives 7 – Longer Term Strategies

7.5	Promote Narrogin as a potential location for large to major Industry to establish or relocate and develop their business.	Council	Ongoing	3
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#### Voting Requirements

Simple Majority.

#### OFFICER'S RECOMMENDATION

That Council:

Grant Planning Approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin subject to the following conditions:

1. The approval is for a twelve (12) months period only from the date of this approval.

2. All buildings and structures on site are to comply with the required boundary setback distances as stipulated in the Shire of Narrogin Town Planning Scheme No 2 (*The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side*).
3. The applicant is to submit a dust management plan prior to commencing any work on site to the satisfaction of the Shire's Chief Executive Officer and the Department of Environment and Regulation.
4. Parking bays and ground treatment are to be installed to the satisfaction of the Shire of Narrogin Chief Executive Officer within three months of the date of the Planning Approval prior to commencement of operation.
5. All stormwater and drainage run off is to be contained on site or connected to the Shire's stormwater legal point of discharge prior to commencement of operation.
6. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Shire.
7. The premises shall be kept in a neat and tidy condition at all times to the satisfaction of the Shire's Chief Executive Officer.
8. At the conclusion of the approved period, the Concrete Batching Plant is to be removed and the site rehabilitated to the satisfaction of the Shire's Chief Executive Officer.
9. No onsite work or production of concrete shall commence without the written approval from the Department of Environmental Regulation.

#### Advice to Applicant

1. Compliance with the provisions of the *Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998* Environmental Protection.
2. Compliance with the provisions of the *Environmental Protection (Noise) Regulations 1997*.
3. This is not a building licence for which a separate application is required.
4. The applicant be advised of the listing of the property as a potential contaminated site and will be required to comply with all obligations in relation to the declaration.
5. Failure to meet the conditions above may result in approval being suspended

**COUNCIL RESOLUTION 0914.136**

**Moved: Commissioner L Ballard**

**Seconded: Commissioner G Ballard**

That Council:

Refuse Planning approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street Narrogin for the following reasons:

- The proposal, if approved, would adversely affect the amenity of the surrounding areas by reason of noise, dust, fumes emitted from the proposed development;
- The proposed is within the required 300-500m buffer to sensitive land uses (Residential zone) as stipulated in the Environmental Protection Authority Guidance of the Assessment of Environmental Factors – (in accordance with the Environmental Protection Acts 1986) – Separation Distances between Industrial and Sensitive Land Uses (No. 3 June 2005) and therefore would not be appropriate resulting in land use conflict.

Advice Note:

Council staff are to assist the applicant to identify a suitable site.

**CARRIED 3/0**

Please note reason for change was due to Council proposing that alternative sites would be more appropriate.

8.32 pm – Cr Fisher returned to the meeting.

8.32 pm – Cr Schutz declared an interest in the following item and remained outside Chambers.

### **10.1.152 PROPOSED SUBDIVISION (WAPC:154402) - LOT 805 GREAT SOUTHERN HIGHWAY, HILLSIDE , NARROGIN**

**File Reference:** A138, IPA169303  
**Disclosure of Interest:** Nil  
**Applicant:** PH and KE Gow (Licensed Surveyor)  
**Previous Item Nos:** Nil  
**Date:** 6 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services

#### **Attachments**

- Locality Plan
- Subdivision Application
- Bushfire Attack Level Report from Lush Fire & Planning

#### **Summary**

Council's consideration is requested to provide comment to the Western Australian Planning Commission (WAPC) for the proposed subdivision submitted by PH and KE Gow Licensed Surveyors. The applicant has made an application to the WAPC in regards to the proposed subdivision at Lot 805 Great Southern Highway, Hillside in Narrogin.

#### **Background**

Council has received a subdivision application to create two lots as a result of the proposed Narrogin Bypass Road northern extension traversing the property. It is anticipated that the construction of the Bypass Road is to commence in 2017 and Main Roads WA has organised the taking of land for the proposed road alignment.

The subject site is vacant and is used for broad acre farming.

Road frontage for proposed Lot A is through the Bypass road and the proposed Lot B will be through the existing Great Southern Highway.

In support of the proposed subdivision, a Bushfire Attack Level report has been provided which had been prepared by Lush Fire and Planning Consultant.

#### **Comment**

Lot 805 Great Southern Highway, Hillside is zoned 'Farming' under the Shire of Narrogin Town Planning Scheme No 2. The Council in the objective of this zone, *intends the predominant form of farming activity in the farming zone will continue to be based on large farming units. It*

*will generally be opposed to the fragmentation of farming properties through the process of subdivision.*

The proposed subdivision is due to the proposed alignment of the Narrogin Road traversing the property, resulting in the creation of two lots. Lot A will have a total area of 11.0987 hectares, whilst Lot B will have a total area of 6.0891 hectares. A total area of 2.08 hectares has been excised from Lot 805 for the Bypass Road Reserve.

Clause 4.12.1 of the Town Planning Scheme No 2, states as follows:

*Subdivision: There shall be a general presumption against subdivision in the Farming zone unless:*

- a) The lots have already been physically divided by significant natural or man-made feature which preclude the continues operation of a rural property as a single unit (unless adjoining land could be similarly subdivided and thereby, by the process of precedent, lead to an undesirable pattern of land use in the area or in lots too small for uses compatible with the prevailing use in the area or in ribbon development alongside roads);*
- b) The lots are for farm adjustment and the erection of dwelling houses is restricted;*
- c) The lots are for specific uses such as recreation facilities and public utilities or;*
- d) The lots are required for the establishment of uses ancillary to the rural use of the land.*

### Draft Town Planning Scheme No 3

Although the Draft Town Planning Scheme No 3 has not been formally approved by the Department of Planning, the proposal for the subject property is to have this lot designated as Development Areas or Special Control Areas. Under this proposal, proposed Lot A is to be rezoned to "Industry, Recreation and Open Space" and Lot B will be rezoned to "Rural Residential". As part of the rezoning a structure plan will be required for future subdivision of the lots.

### Bushfire Attack Level

According to the Bushfire Attack Level report by Lush Fire and Planning, the subject property is designated as Bushfire Prone Area and any subdivision application is subject to the provisions of *State Planning Policy 3.7 Planning in Bushfire Prone Areas*.

The report concluded that the Bushfire Attack Level (BAL) Contour Map shows where development can be located so that it will have a Bushfire Attack Level rating of BAL – 29 or below.

On this basis it is recommended that any future development shall be located within the area as shown on the Contour Map (Figure 3) in order to achieve the recommended BAL level.

Given the above assessment of the proposal, it is recommended that Council supports the proposed subdivision and advise the WAPC of Council's decision.

### **Consultation**

- Nil

## **Statutory Environment**

Local: Shire of Narrogin Town Planning Scheme No 2

Clause 4.12.1 requirements for subdivision of Farming zone land.

State: *Planning and Development Act 2005*

*Planning Policy 3.7 – Planning in Bushfire Prone Areas*

## **Policy Implications**

Nil

## **Financial Implications**

Nil

## **Strategic Implications**

Corporate Business Plan 2012-2022

*6.4 Continue to lobby State Government for the completion of the Narrogin Heavy Haulage Bypass Link Road and the construction of the East/West Bypass Road in its entirety.*

## **Voting Requirements**

Simple Majority

<b>COUNCIL RESOLUTION 1216.188 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Bartron**

**Seconded: Cr Fisher**

That Council:

Support the proposed subdivision of Lot 805 Great Southern Highway, Hillside Narrogin subject to the following conditions:

1. Uniform fencing being constructed along the boundaries of the newly created lots
2. A notification, pursuant to section 165 of the *Planning and Development Act 2005*, is to be placed on the Certificate of Title of the proposed lots with a Bushfire Attack Level (BAL) rating of 12.5 or above. Notice of this notification is to state as follows:
  - *This land is within a bushfire prone area and may be subject to a bushfire management plan.*
3. Provision of vehicular crossover to service the proposed lots.

**CARRIED 8/0**



Attachment 1 – Locality Plan



Our Ref : 154402  
Previous Ref :  
Your Ref :  
Enquiries : Thomas Dellavedova (6551 9634)

28 October 2016

Chief Executive Officer  
Shire Of Narrogin  
43 Federal Street  
NARROGIN WA 6312

**Application No: 154402 - Lot No 805 Great Southern Hwy Hillside**

The Western Australian Planning Commission has received an application for planning approval as detailed below. Plans and documentation relating to the proposal are attached. The Commission intends to determine this application within 90 days from the date of lodgement.

Please provide any information, comment or recommended conditions pertinent to this application by the 9th December 2016 being 42 days from the date of this letter. The Commission will not determine the application until the expiry of this time unless all responses have been received from referral agencies. If your response cannot be provided within that period, please provide an interim reply advising of the reasons for the delay and the date by which a completed response will be made or if you have no comments to offer.

Referral agencies are to use the Model Subdivision Conditions Schedule (December 2015) in providing a recommendation to the Commission. Non-standard conditions are discouraged, however, if a non-standard condition is recommended additional information will need to be provided to justify the condition. The condition will need to be assessed for consistency against the validity test for conditions. A copy of the Model Subdivision Conditions Schedule can be accessed: [www.planning.wa.gov.au](http://www.planning.wa.gov.au)

Send responses via email to [referrals@planning.wa.gov.au](mailto:referrals@planning.wa.gov.au). **Always quote reference number "154402" when responding.**

This proposal has also been referred to the following organisations for their comments: *Department Of Mines And Petroleum, Department Of Parks And Wildlife, Main Roads W A, Public Transport Authority, Water Corporation, Western Power and LG As Above.*

Yours faithfully

A handwritten signature in black ink, appearing to read 'Kerrine Blenkinsop'.

Kerrine Blenkinsop  
Secretary  
Western Australian Planning Commission

**APPLICATION DETAILS**

<b>Application Type</b>	Subdivision	<b>Application No</b>	154402
<b>Applicant(s)</b>	Mr Peter Gow		
<b>Owner(s)</b>	Mr Grant Chadwick ; Mr John Chadwick ; Mr Richard Chadwick		

<b>Locality</b>	Lot No 805 Great Southern Hwy Hillside		
<b>Lot No(s)</b>	805	<b>Purpose</b>	Rural
<b>Location</b>		<b>Local Gov. Zoning</b>	Farming, Road, Arterial Road, Recreation, Single Residential, Railway
<b>Volume/Folio No.</b>	1496/473	<b>Local Government</b>	As Above
<b>Plan/Diagram No.</b>	Dp302490	<b>Tax Sheet</b>	
<b>Centroid Coordinates</b>	mE mN		
<b>Other Factors</b>	BUSHFIRE PRONE AREA, DMP, THREATENED ECOLOGICAL COMMUNITY BUFFER, REMNANT VEGETATION (NLWRA), MRWA - STATE ROAD EXTERNAL REFERRAL, THREATENED FAUNA BUFFER, PTA RAILWAY		



Application for Approval of Freehold or Survey Strata Subdivisions

Lodgement ID: 2016-206206

Submission Date: 25/10/2016 05:10 PM

Your Reference: Chadwick
Location of Subject Property: Great Southern Hwy, Hillside
No. of applicants: 1
Are you applying on your own behalf?: No
Are you the primary applicant?: Yes
Do you have consent to apply from all landowners?: Yes
Lodgement Type: Subdivision
Submitted by: Peter Gow
Email: peter-gow@bigpond.com

About the land

Number of current lots on the land: 1
Total number of proposed lots on the land including balance lots: 2
Drainage Reserves: 0
Public Access Ways: 0
Recreation Reserves: 0
Right of Ways: 0
Road Reserves: 0
Road Widening: 0
Number of fee paying lots: 2
Number of fee exempt lots: 0

What is the proposed use/development?

Proposed Use: Rural
Lot size: 5 HA - 10 HA & 10 HA - 25 HA
Number of Lots: 1 & 1
Local Government: Shire Of Narrogin
Existing dwellings: No
Is common property proposed: No

Applicants

Primary applicant (1)

Is the applicant a company/organisation?: No
Is the applicant a landowner?: No
Name/Company: Mr Peter Gow
ABN / ACN: N/A
Email: peter-gow@bigpond.com
Phone number: 0428250962

Table with 2 columns: DATE, FILE. Row 1: 25/10/2016, 154402

Address

Street address: PO Box 580
Town / Suburb or City: Narrogin
State: WA
Post Code: 6312
Country: AUSTRALIA
OR Non-Australian Address, P.O. Box, & etc: N/A

Certificate of Title Details

Lots with certificate (1)

Volume: 1496
Folio: 473
Lot Number: 805
Plan Number: 302490
Total land area: 17.188
Land Area Units: Hectares
Reserve number (if applicable): N/A
No. of landowners: 3
Is the Landowners name different to that shown on the Certificate of Title?: No

Landowners

Landowner (1)

Full name: Mr Grant Chadwick
Company / Agency: N/A
ACN / ABN: N/A
Landowner type: Registered Proprietor/s
Address: Great Southern Hwy
Town / Suburb or City: Narrogin
State: WA
Post code: 6312
Country: AUSTRALIA
OR Non-Australian Address, P.O. Box, & etc: N/A

Full name	Mr John Chadwick	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
<b>Address</b>			
Street address	Williams Kondinin Rd	Town / Suburb or City	Yilliminning
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

#### Landowner (3)

Full name	Mr Richard Chadwick	Company / Agency	N/A
ACN / ABN	N/A	Landowner type	Registered Proprietor/s
<b>Address</b>			
Street address	Great Southern Hwy	Town / Suburb or City	Hillside
State	WA	Post code	6312
Country	AUSTRALIA	OR Non-Australian Address, P.O. Box, & etc	N/A

#### Subdivision detail

Number of dwellings	N/A	Dwelling retained	N/A
Dwelling description	N/A		
Number of outbuildings/structures	N/A	Structure/s retained	N/A
Other description	N/A		
Structure description	N/A		
Is a battleaxe lot/s proposed?			No
Does plan show the width and length of the access leg, the area of the access leg and total area of the rear lot			Not applicable
Has the land ever been used for potentially contaminating activity			No
Does the land contain any sites that have been classified under the Contaminated Sites Act 2003			No
Does the land contain any sites that have been reported or required to be reported under the Contaminated Sites Act 2003			No
Is the land located in an area where site characteristics or local knowledge lead you to form the view that there is a significant risk of acid sulfate soils in this location			No
Is this application to be assessed under the Liveable Neighbourhoods policy and is supporting documentation attached?			No
Is the development within a Bushfire Prone Area?			Yes
Are there any dewatering or drainage works proposed to be undertaken			No
Is excavation of 100 cubic metres or more of soil proposed			No
If yes did the Acid Sulfate Soils investigation indicate acid sulfate soils were present			No

#### Fee & Payment

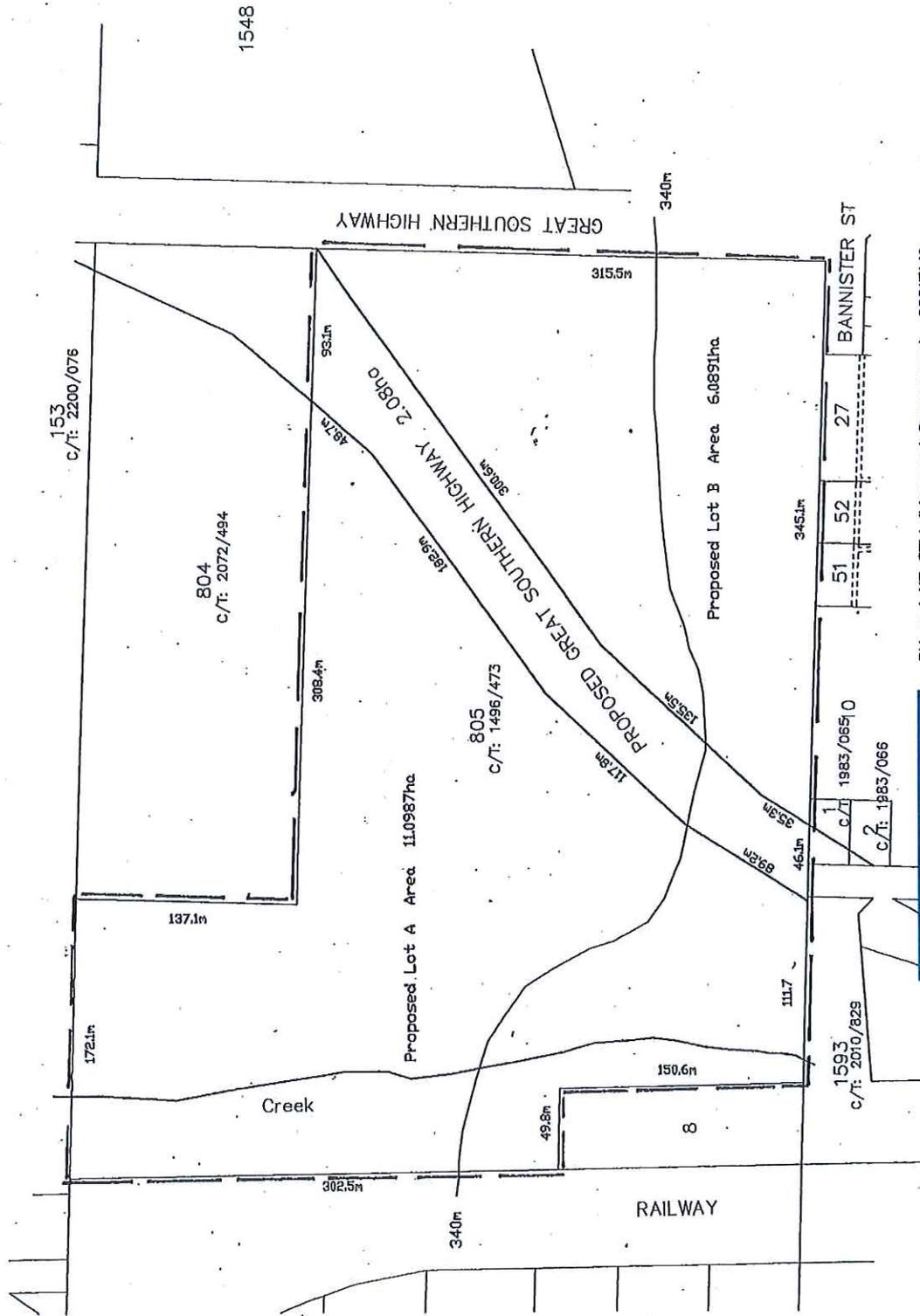
Fee amount	\$3,121.00	Payment Type	By Card
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#### Attachments

Attachment name	Attachment type
1. 16-066 BAL Contour Report-7.pdf	Bushfire Attack Level(BAL) assessment
2. consent letter-2.pdf	Authorised Letter of Consent
3. consent letter-3.pdf	Authorised Letter of Consent
4. consent letter-4.pdf	Authorised Letter of Consent
5. T 1496-473-1.pdf	Certificate of Title
6. WAPC appl letter-6.pdf	Supporting Documentation and Others
7. WAPC appl sketch-5.pdf	Subdivision Plan

Perth	Albany	Bunbury	Geraldton	Mandurah
140 William Street	PO Box 1108	Sixth Floor	Regional Planning and Strategy	Unit 2B
Perth	Albany	Bunbury Tower	Office 10	11-13 Pinjarra Road
Western Australia, 6000	Western Australia, 6330	61 Victoria Street	209 Foreshore Drive	Mandurah
Locked Bag 2506 Perth, 6001		Bunbury	Geraldton	Western Australia, 6210
		Western Australia, 6230	Western Australia, 6530	
Tel: (08) 6551 9000	Tel: (08) 9892 7333	Tel: (08) 9791 0577	Tel: (08) 9960 6999	Tel: (08) 9586 4680
Fax: (08) 6551 9001	Fax: (08) 9841 8304	Fax: (08) 9791 0576	Fax: (08) 9964 2912	Fax: (08) 9581 5491
Shire of Narrogin		Minutes Ordinary Council Meeting 20 December 2016		Page   66

Proposed Subdivision Lot 805 Great Southern Hwy, Hillside



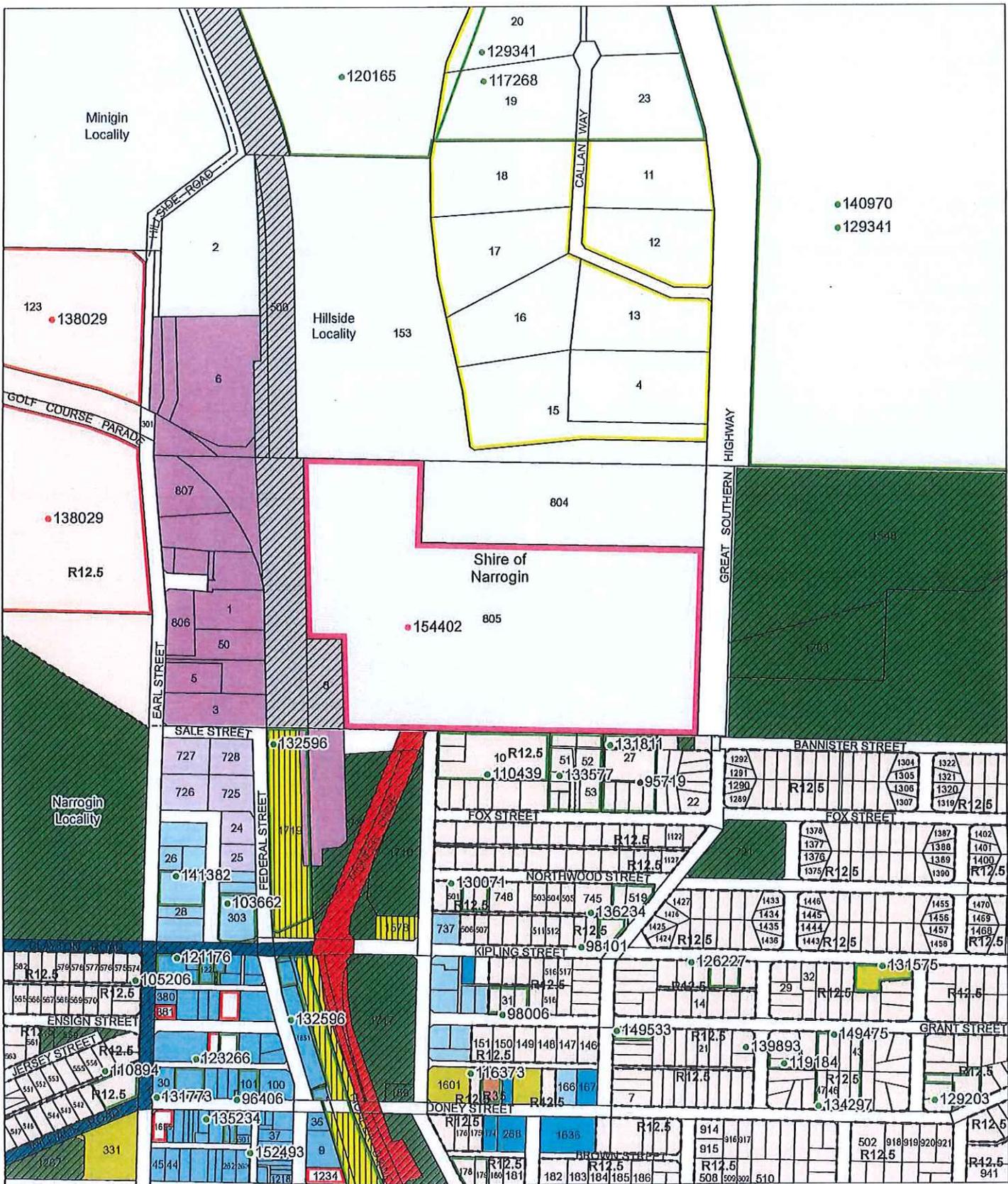
North  
 Scale 1:4000 at A4 plot  
 25/10/16  
 Contour Int 10m

Existing Lots 1  
 Lot 805 17488ha  
 Great Southern Hwy 20882ha

Proposed Lots 1  
 Proposed Lot A Area 11,098.7ha  
 Proposed Lot B Area 6,089.1ha

PH and KE GDV (Licensed Surveyors) 98815140

DEPARTMENT OF PLANNING	
DATE	FILE
26/10/2016	154402



**Location Plan for:  
Subdivision Application**

This data is to be used only for the processing of a Subdivision Application

Application Number: **154402**

Decision: **Outstanding**

Printed: **26/10/2016**

**Application Status**

- Approved
- Refused
- Outstanding

**Easements and Referrals**

- Easements

**Existing LPS Zones and Reserves**

- R Code boundaries
- Arterial road
- Car park
- Central business
- Community
- Farming
- General industry
- Industrial
- Light industry
- No zone
- Other commercial
- Other residential
- Public utilities
- Railway
- Recreation
- Road
- Shops and offices
- Single residential
- Special rural
- Special use
- Sub arterial road

**Region Scheme Reserves**

**Localities & Local Government Boundaries**

- Local government boundary
- Locality



Department of Planning



Western Australian Planning Commission

PH and KE GOW (Licensed Surveyors)

PO Box 580 Narrogin WA 6312  
98815140 0428250962 fax 98815575

A138, 117A169303

The Secretary  
Western Australian Planning Commission  
140 William St  
PERTH WA 6000

25/10/16

RE: Subdivision Application, Lot 805 on DP302490, Great Southern Hwy, Hillside,  
Shire of Narrogin  
WAPC ref.

Dear Sir,

On behalf of the land owners I apply for planning approval to subdivide Lot 805 into 2 lots, one either side of the Narrogin bypass road Northern extension. This bypass road will sever Lot 805 into two portions and will be a major impediment to the agricultural operations on the lot.

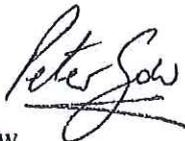
Construction of the bypass road is due to begin in December 2016. MRWA have organized the taking of the land as per the attached provisional Deposited Plan 406803.

Road frontage for proposed lot A would be the bypass road and proposed lot B will be the existing Great Southern Hwy.

We request approval of the subdivision as presented.

Any questions do not hesitate to contact me.

Regards



Peter Gow

WESTERN



AUSTRALIA

REGISTER NUMBER <b>805/DP302490</b>	
DUPLICATE EDITION <b>1</b>	DATE DUPLICATE ISSUED <b>21/12/2005</b>

**RECORD OF CERTIFICATE OF TITLE**  
UNDER THE TRANSFER OF LAND ACT 1893

VOLUME **1496** FOLIO **473**

The person described in the first schedule is the registered proprietor of an estate in fee simple in the land described below subject to the reservations, conditions and depth limit contained in the original grant (if a grant issued) and to the limitations, interests, encumbrances and notifications shown in the second schedule.

  
REGISTRAR OF TITLES



**LAND DESCRIPTION:**

LOT 805 ON DEPOSITED PLAN 302490

**REGISTERED PROPRIETOR:**  
(FIRST SCHEDULE)

GRANT MICHAEL CHADWICK OF CUBALLING ROAD, NARROGIN  
IN 2/8 SHARE  
RICHARD ERNEST CHADWICK OF GREAT SOUTHERN HIGHWAY, NARROGIN  
IN 3/8 SHARE  
JOHN FREDERICK CHADWICK OF WICKEPIN ROAD, YILLIMINNING  
IN 3/8 SHARE  
AS TENANTS IN COMMON

(A J506546 ) REGISTERED 11 NOVEMBER 2005

**LIMITATIONS, INTERESTS, ENCUMBRANCES AND NOTIFICATIONS:**  
(SECOND SCHEDULE)

1. \*N429094 NOTICE OF INTENTION TO TAKE FOR THE DESIGNATED PURPOSE OF GREAT SOUTHERN HIGHWAY, NARROGIN AS TO PORTION ONLY REGISTERED 8.9.2016.

Warning: A current search of the sketch of the land should be obtained where detail of position, dimensions or area of the lot is required.  
\* Any entries preceded by an asterisk may not appear on the current edition of the duplicate certificate of title.  
Lot as described in the land description may be a lot or location.

-----END OF CERTIFICATE OF TITLE-----

**STATEMENTS:**

The statements set out below are not intended to be nor should they be relied on as substitutes for inspection of the land and the relevant documents or for local government, legal, surveying or other professional advice.

SKETCH OF LAND: 1496-473 (805/DP302490).  
PREVIOUS TITLE: 1094-368.  
PROPERTY STREET ADDRESS: NO STREET ADDRESS INFORMATION AVAILABLE.  
LOCAL GOVERNMENT AREA: SHIRE OF NARROGIN.

NOTE 1: J547307 DEPOSITED PLAN 302490 IS YET TO BE PRODUCED



LUSH FIRE & PLANNING  
 PO Box 114  
 Woodanilling WA 6316  
 ABN 74 232 678 543

## Bushfire Attack Level (BAL) Contour Map Report

### Report Details

Job No	Report Version	Assessment Date	Report Date
16-066	A	3 October 2016	10 October 2016

### Property Details

Street No	Lot No	Plan	Street Name
	805	DP302490	Great Southern Highway
<b>Locality</b>	Narrogin	<b>State</b> WA	<b>Postcode</b> 6076
<b>Local Government Area</b>	Narrogin		
<b>Description of the building or works:</b>	Two lot subdivision		

### Site Assessment

The assessment of this site was undertaken on 3 October 2016 for the purpose of determining the Bushfire Attack Level (BAL) Contour Map in accordance with AS3959 2009 Construction of Buildings in Bushfire-prone Areas Method 1 - Simplified Procedure.

### Accreditation Statement

I hereby declare that I am a BPAD accredited bushfire practitioner:

BPAD Level 1 BAL Assessor

Accreditation No 27682

BPAD Level 2 Bushfire Practitioner – Prescriptive

Application Pending Approval

Application is via Pathway 2 Experienced Practitioner having more than 5 years' full time experience in a related industry; and more than 3 years' experience as a bushfire consultant and during that I have completed more than 15 bushfire assessments and reports in support of development / planning applications or similar purpose.

**Geoffrey Lush**

10 October 2016

0418 954 873

geoffrey@lushfire.com.au

**Proposal and Existing Conditions**

This report is prepared to support the proposed subdivision of Lot 805 on DP 302490 Great Southern Highway Narrogin. The subject land is contained in certificate of title volume 1496 folio 473.

The subject land has an area of 17.188 hectares with a frontage of 315m to the Great Southern Highway. The site is vacant and used for broad acre farming. The proposed deviation of the Great Southern Highway (Narrogin By-Pass) bisects the property. This has an area of 2.08 hectares and is yet to be constructed.

The existing conditions are shown in Figure 1. To the south of the subject land is existing residential development and to the west is the railway line. The land to the north has a transport depot and rural properties. The land on the eastern of the Great Southern Highway is a crown reserve.

The site contains areas of remnant vegetation, along the southern boundary and also in the western part of the property. There is a minor drainage line along the southern boundary. The property rises from the southern boundary with a low longitudinal gradient sloping upwards towards the northern boundary.

It is proposed to create two new lots having areas of 11.0987 and 6.0891 hectares as shown in Figure 2. Both of these lots will have frontage to the Great Southern Highway deviation.

The majority of the subject land is designated as being bushfire prone and any subdivision application is subject to the provisions of State Planning Policy 3.7 Planning in Bushfire Prone Areas.

Clause 6.4 of State Planning Policy 3.7 Planning in Bushfire Prone Areas (SPP3.7) sets out the information which is to accompany any subdivision application and this includes:

- a) a BAL Contour Map to determine the indicative acceptable BAL ratings across the subject site, in accordance with the Guidelines. BAL Contour Maps should be prepared by an accredited Bushfire Planning Practitioner;
- b) the identification of any bushfire hazard issues arising from the BAL Contour Map; and
- c) an assessment against the bushfire protection criteria requirements contained within the Guidelines demonstrating compliance within the boundary of the subdivision site.

**BAL Contour Map**

A Bushfire Attack Level (BAL) Contour Map for the proposed subdivision is contained as Figure 3. A BAL Contour Map is a scale map of the subject lot/s illustrating the potential radiant heat impacts and associated indicative BAL ratings in reference to any classified vegetation remaining within 100 metres of the assessment area after the development is complete.

The assumptions for the preparation of the BAL Contour Map are:

- a) The pasture areas within the proposed lots is expected to become managed land being low threat vegetation pursuant to AS3959 Clause 2.2.3.2. This would be kept in minimal fuel condition with short cropped grass less than 100mm in height.
- b) The pasture areas in the adjoining properties has been classified as 'grassland' as the applicant does not have any control over these areas.
- c) While the areas of remnant vegetation within the subject have been classified as 'open forest' to reflect the normal characteristics and fuel loads. While these areas do not have a defined understorey they do have significant grassland / weeds which contribute to the fuel loads.

The classification of the surrounding vegetation is shown in Figure 4 and the associated photographs. In reference to the BAL Contour Map the setbacks in Table 1 are applicable:

**LEGEND**

SUBJECT LAND



DRAINAGE LINE



Rev	Description	Date
A	Preliminary	10/10/2016

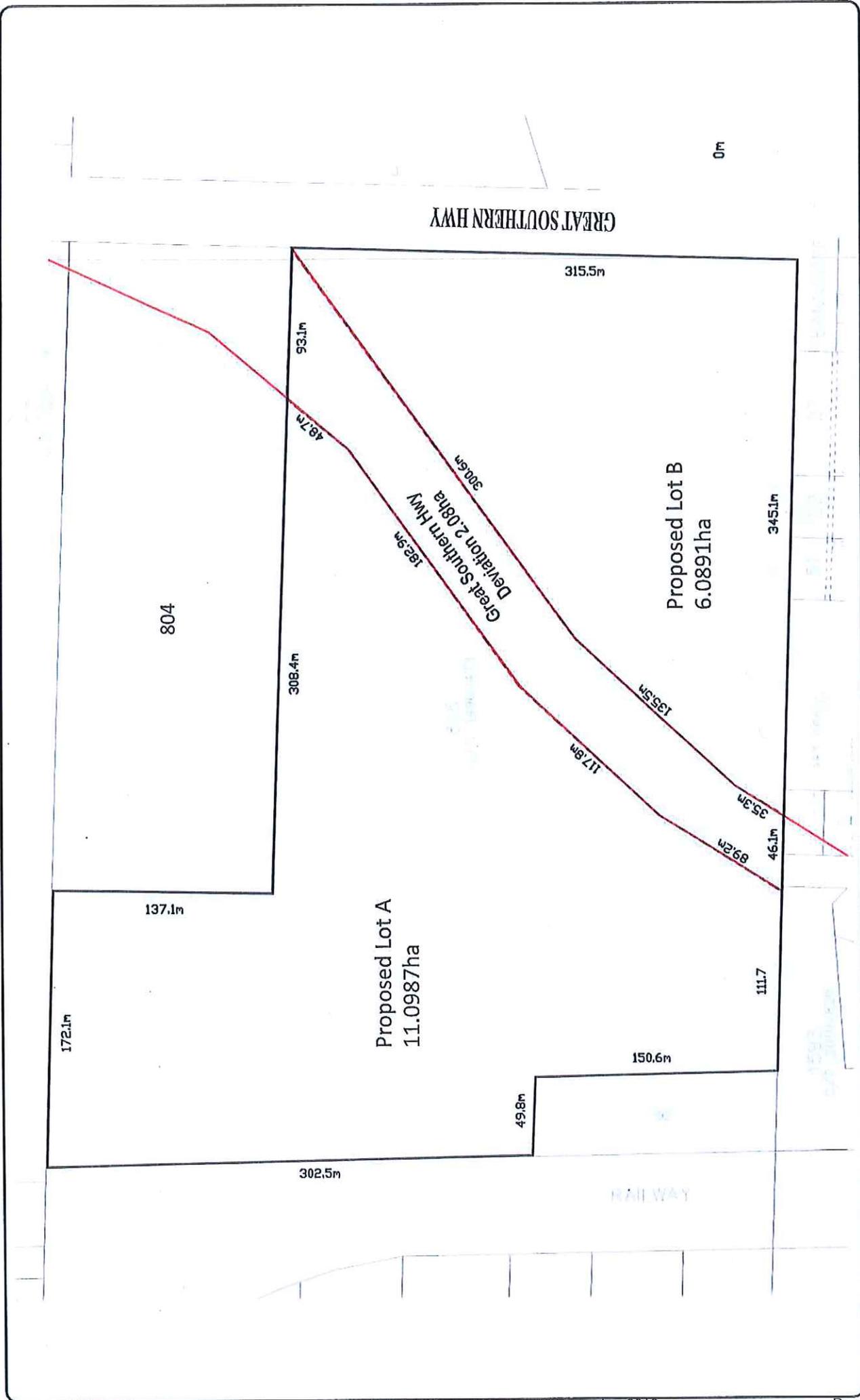


LOT 805 GREAT SOUTHERN HIGHWAY  
FIGURE 1 EXISTING CONDITIONS

Rev	Description	Date
A	Preliminary	10/10/2016



LOT 805 GREAT SOUTHERN HIGHWAY  
FIGURE 2 PROPOSED SUBDIVISION



*Table 1 BAL Setbacks*

Vegetation Classification	Bushfire Attack Levels (BALs)				
	BAL - FZ	BAL - 40	BAL - 29	BAL - 19	BAL - 12.5
Distance (m) of the site from the predominant vegetation class					
<b>All upslopes and flat land</b>					
A Forest	< 16	16 - < 21	21 - < 31	31 - < 42	42 - < 100
B Woodland	< 10	10 - < 14	14 - < 20	20 - < 29	29 - < 100
G Grassland	< 6	6 - < 8	8 - < 12	12 - < 17	17 - < 50

### **Bushfire Hazard Issues**

Both proposed lots will contain areas of remnant vegetation and cleared pasture / cropping areas.

Proposed Lot A will have approximately 4.7 hectares of land with a BAL - 29 or lower rating. It will also have approximately 1.0ha of land with a BAL - Low rating.

Proposed Lot B will have approximately 2.3 hectares of land with a BAL - 29 or lower rating.

### **Bushfire Protection Criteria**

The following is a preliminary evaluation of the proposed subdivision against the Bushfire Protection Criteria acceptable solutions as contained in the Guidelines for Planning in Bushfire Prone Areas.

#### A1.1 Development Location

The BAL Contour Map shows that the development will be located so that it has or will have a Bushfire Attack Level rating of BAL-29 or below.

#### A2.1 Asset Protection Zone (APZ)

There is sufficient land to provide a 20m wide asset protection zone around the proposed dwelling especially as the BAL-29 setback for forest vegetation is 21m.

#### A2.2 Hazard Separation Zone (HSZ)

The hazard separation zone is accommodated within the BAL setback as low threat vegetation.

#### A3.1 Two Access Routes

The subject land has access from two directions from the proposed Great Southern Highway.

#### A3.2 Public Roads

This is not applicable to the application.

#### A3.3 Cul – de-sacs

This is not applicable to the application.

#### A3.4 Battle-Axes

This is not applicable to the application.

#### A3.5 Private Driveways Longer than 50 metres

This might be applicable to a new dwelling and if so then any driveway must comply with the following:

- A minimum trafficable surface of 4m width;
- A horizontal clearance of 6m to vegetation;
- A maximum grade of 1:10;
- Curves with a minimum 8.5m inner radius;

- Passing bays every 200 metres with a minimum length of 20 metres and a minimum width of two metres (i.e. the combined width of the passing bay and constructed private driveway to be a minimum six metres);
- Turn-around areas designed to accommodate type 3.4 fire appliances and to enable them to turn around safely every 500 metres (i.e. kerb to kerb 17.5 metres) and within 50 metres of a house;
- Any bridges or culverts are able to support a minimum weight capacity of 15 tonnes; and
- An all-weather surface (i.e. compacted gravel, limestone or sealed).

A3.6 Emergency Access Ways (EAW)

This is not applicable to the application.

A3.7 Fire Service Access Routes (FSAR)

This is not applicable to the application.

A3.8 Firebreak Width

As proposed lots are greater than 0.5ha in area they are required to have a 3m wide boundary firebreak. This must also have a 4m vertical separation to any branches. \

A4.1 Water Reticulated Areas

This is not applicable to the application.

A4.2 Water Non-reticulated areas

Where there is no reticulated water supply any dwelling must have a 10,000L water tank for firefighting purposes.

**Conclusion**

The subject land is located within a bushfire prone area where fires occur on a regular basis and these fires can pose a risk to life and property.

A key principle objective of SPP3.7 Planning in Bushfire Prone Areas is to ensure that development occurs in areas with a moderate or low bushfire hazard rating with a maximum BAL – 29 rating. The BAL Contour Map and above comments demonstrates that this objective can be met.

The proposed subdivision will not create any major bushfire management issues and will comply with the Bushfire Protection Criteria. It is submitted that the application is consistent with the objectives of SPP3.7 and the policy measures in the Guidelines for Planning in Bushfire Prone Areas.

**LEGEND**

SUBJECT LAND

VEGETATION PLOTS

100m SETBACK

BAL - FZ

BAL - 40

BAL - 29

BAL - 19

BAL - 12.5

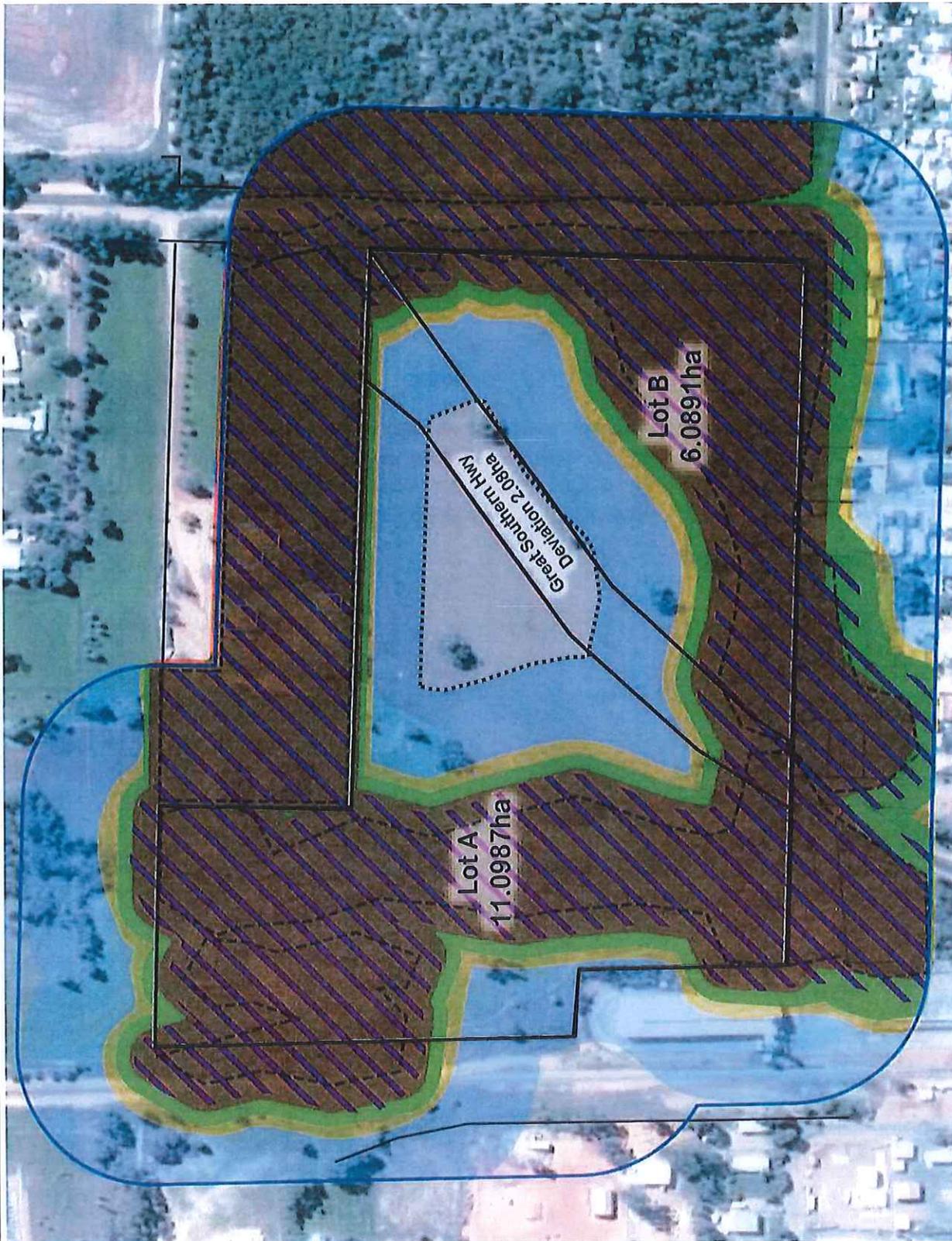
BAL - Low

SCALE

0

100m

The assessment of this site was undertaken on 3 October 2016 for the purpose of determining the Bushfire Attack Level (BAL) Contour Map in accordance with AS3959 2009 Construction of Buildings in Bushfire-prone Areas Method 1 - Simplified Procedure.



Rev	Description	Date
A	Preliminary	10/10/2016



LOT 805 GREAT SOUTHERN HIGHWAY  
FIGURE 3 BAL CONTOUR MAP



**LEGEND**

- SUBJECT LAND —
- VEGETATION PLOTS - - -
- 100m SETBACK —
- UPSLOPE ↑
- SCALE — 0 — 100m

**VEGETATION PLOTS**

- PLOT 1 - Class B Woodland
- PLOT 2 - Class G Grassland
- PLOT 3 - Class G Grassland
- PLOT 4 - Class A Forest
- PLOT 5 - Class B Woodland

Rev	Description	Date
A	Preliminary	10/10/2016



LOT 805 GREAT SOUTHERN HIGHWAY  
 FIGURE 4 SITE ASSESSMENT



Figure 5 Photograph Locations

**PLOT No 1      Photo No 1**

**Vegetation Classification**

Class B Woodland - Woodland B-05

**Description**

Woodland vegetation with grass understorey.



**PLOT No 2      Photo No 2**

**Vegetation Classification**

Class G Grassland – Sown pasture G-26

**Description**

Cropping / pasture on adjacent property.



**PLOT No 3      Photo No 3**

**Vegetation Classification**

Class G Grassland – Dense sown pasture G-25

**Description**

Cropping / pasture within the subject land.



**PLOT No 4      Photo No 4**

**Vegetation Classification**

Class A Forest - Low open forest A-04

**Description**

Forest / woodland area with open canopy but heavy fuel loads, broken understorey predominantly grasses. Tree height varies from 13m - 25m.



**PLOT No 4      Photo No 5**



**PLOT No 4      Photo No 6**



**PLOT No 5      Photo No 7**

**Vegetation Classification**

Class B Woodland - Low woodland B-07

**Description**

Low woodland with scrub vegetation  
predominantly acacias



**PLOT No 5      Photo No 8**



**Explanatory Notes**

A BAL Contour Map is a scale map of the subject lot/s illustrating the potential radiant heat impacts and associated indicative BAL ratings in reference to any classified vegetation remaining within 100 metres of the assessment area after the subdivision/development is complete. The intent of the BAL Contour Map is to identify land suitable for development based on the indicative BAL.

The BAL Contour Map depicts the proposed conditions once the site is developed and is different from a Bushfire Attack Level (BAL) Assessment which classifies the existing site conditions the.

State Planning Policy 3.7 Planning in Bushfire Prone Areas (2015) provides the foundation for land use planning to address bushfire risk management in Western Australia. Clause 6.4 stipulates that a subdivision application should be accompanied by a BAL Contour Map to determine the indicative acceptable BAL ratings across the subject site. The development is required to have a BAL rating from BAL-Low to a maximum of BAL-29.

The assessment of this site / development was undertaken by a BPAD Accredited Practitioner for the purpose of determining the Bushfire Attack Level in accordance with AS 3959 - 2009 Simplified Procedure (Method 1). The vegetation has been classified in accordance with AS3959; and The Visual Guide for Bushfire Risk Assessment in Western Australia.

The BAL rating is determined through the identification and assessment of the following parameters:

- Fire Danger Index (FDI) rating; assumed to be FDI – 80 for Western Australia;
- All classified vegetation within 100m of the subject building;
- Separation distance between the building and the classified vegetation source/s; and
- Slope of the land under the classified vegetation.

AS3959:2009 has six (6) levels of BAL, based on the radiant heat flux exposure to the building, and also identifies the relevant sections for building construction as detailed below.

<b>Bushfire Attack Level (BAL)</b>	<b>Classified vegetation within 100m of the site and heat flux exposure thresholds</b>	<b>Description of predicted bushfire attack and levels of exposure</b>
<b>BAL-LOW</b>	See clause 2.2.3.2	There is insufficient risk to warrant any specific construction requirements.
<b>BAL-12.5</b>	≤ 12.5kW/m <sup>2</sup>	Ember attack
<b>BAL-19</b>	> 12.5kW/m <sup>2</sup> to ≤ 19kW/m <sup>2</sup>	Increasing levels of ember attack and burning debris ignited by wind borne embers together with increasing heat flux.
<b>BAL-29</b>	> 19kW/m <sup>2</sup> to ≤ 29kW/m <sup>2</sup>	Increasing levels of ember attack and burning debris ignited by wind borne embers together with increasing heat flux.
<b>BAL-40</b>	> 29kW/m <sup>2</sup> to ≤ 40kW/m <sup>2</sup>	Increasing levels of ember attack and burning debris ignited by wind borne embers together with increasing heat flux with the increased likelihood of exposure to flames.
<b>BAL-FZ</b>	> 40kW/m <sup>2</sup>	Direct exposure to flames from fire front in addition to heat flux and ember attack.

**Disclaimer**

The measures contained in this report do not guarantee that a building will not be damaged in a bush fire. The ultimate level of protection will be dependent upon the design and construction of the dwelling and the level of fire preparedness under taken by the landowner. The severity of a bushfire will depend upon the vegetation fuel loadings; the prevailing weather conditions and the implementation of appropriate fire management measures.

Any changes in the existing or proposed site conditions may vary the BAL Contours as shown on the attached plan.

8.34 pm – Cr Schutz returned to the meeting.

### **10.1.153 EXGRATIA PAYMENT FOR DAMAGED MONUMENT – NARROGIN CEMETERY**

**File Reference:** 24.7.1  
**Disclosure of Interest:** Nil  
**Applicant:** Bernice Blyth  
**Previous Item Nos:** Nil  
**Date:** 14 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services

#### **Attachments**

- Copy of letter via email dated 10 November 2015
- Copy of quote from Midland Monumental Works
- Copy of letter from LGIS

#### **Summary**

Councils' consideration is requested in regards to an ex gratia payment to a damaged 'head stone' at the Narrogin cemetery due to a fallen branch.

#### **Background**

On 10 November 2015, Council received a letter via email from Dan and Bernice Blyth regarding an incident that occurred on 8 November 2015 where a fallen branch of a nearby tree had fallen off and damaged a head stone belonging to the descendants of the Trefort families.

This was conveyed to the Shire's Technical Services and a claim was made to the Shire's Insurer (LGIS). The applicant also provided a quote for the replacement of the head stone from Midland Monumental Works to the value of \$1,500.

On 5 December 2016, Council received a letter of response from LGIS regarding the claim and did not support the claim for repairs/replacement to the damaged headstone.

#### **Comment**

Although Council's Insurers, LGIS, had not supported the claim by the applicant, it is recommended to Council that an ex gratia payment of 50% of the total value of the replacement cost be offered to the applicant to offset the cost of replacing the damaged head stone.

Although this may be seen as creating a precedent to other similar claims, each claim must be assessed case-by-case, based on its merit, and subject to exceptional circumstance.

#### **Consultation**

- Aaron Cook – Chief Executive Officer

**Statutory Environment**

Nil

**Policy Implications**

Nil

**Financial Implications**

The expenditure will be from account number 4100860 from Cemetery maintenance – to the amount of \$750 (50% of the total cost of replacement of head stone -\$1500).

**Strategic Implications**

Nil

**Voting Requirements**

Absolute Majority

**COUNCIL RESOLUTION 1216.189 AND OFFICER'S RECOMMENDATION**

**Moved: Cr Seale**

**Seconded: Cr Schutz**

That Council:

Supports the ex gratia payment to the amount of \$750 to Dan and Bernice Blyth for the replacement of the damaged head stone at the Narrogin Cemetery. The payment is made without prejudice.

**CARRIED 8/1  
BY ABSOLUTE MAJORITY  
Against – Cr Bartron**

From: Narrogin Hire [<mailto:ngnhire@westnet.com.au>]  
Sent: Tuesday, 10 November 2015 2:27 PM  
To: Brian Robinson <[brian@narrogin.wa.gov.au](mailto:brian@narrogin.wa.gov.au)>  
Subject: damage to grave

Dear Brian

On Sunday 8th November descendants of the Trefort families attended to our annual clean up of our pioneer graves.

However on arrival noticed that a large tree at some time previous had broken off and destroyed one of the headstones.

On Tuesday 11th I visited the site with John Warburton and was advised staff had removed the fallen tree and photos had been taken No family member had been contacted regarding this incident.

Our request is for compensation via your insurance for repairs

Also in the very near vicinity of irreplaceable Trevor pioneer monuments, there are 4 brown mallet trees and 1 spotted gum re-nouned for breaking, which are white ant infested.

They were inspected by John and myself and request they be removed as soon as possible to avoid and further damage.

Please find attached photo of damages.

Thanking for an early reply

Regards  
Dan Blyth  
Bernice Blyth (nee Trevor)

-----Original Message-----

From: Narrogin Hire  
Sent: Tuesday, November 10, 2015 1:28 PM  
To: [ngnhire@westnet.com.au](mailto:ngnhire@westnet.com.au)



# MIDLAND MONUMENTAL WORKS

TELEPHONE: 08 9384 8306 FAX: 9384 2486

EMAIL: [sales@midlandmonumental.com.au](mailto:sales@midlandmonumental.com.au)

---

**Bernice BLYTH**

**P O Box 118**

**NARROGIN, WA 6312**

## **QUOTATION**

Dear Bernice,

### **Monument in NARROGIN Cemetery**

We refer to your enquiry to 10 October make additions to Monument located in Narrogin.

Based upon our discussions, we submit our offer as follows:

### **SPECIFICATIONS:**

#### **HENRY AUGUST TREFORT**

- i) Supply ex. Karrakatta Showroom, 20mm. **PANEL** in the '*RUBY RED*' Granite.  
Dimensions: 760 \* 360mm.

Price ..... \$975

- ii) Apply **INSCRIPTION**, supplied on 10 October.  
Inscription will be Carved and 'Gold' Paint filled.  
**CROSS** of Dimensions: 150mm (h). Carved & 'Gold' Paint filled.

Price Lot ..... \$525

**GST @ 10% will apply to all prices.**

Should you require any further information do not hesitate to speak to the undersigned.

Yours Faithfully

**M. Surti**

10 October 2016  
Q.BLYTH.101016z

**504 RAILWAY ROAD, KARRAKATTA WA 6010**



5 December 2016

Mr Dan & Mrs Bernice Blyth  
PO Box 118  
NARROGIN WA 6312

Dear Mr & Mrs Blyth

**Public Liability - Property Damage Claim**

**'Without Prejudice'**

**Reference No.:** LI0027052  
**Our Client:** Shire of Narrogin  
**Incident Date:** 08/11/2015

LGIS manages the public liability claims for the Shire of Narrogin. Accordingly, your email to the Shire has been passed to us for our consideration and determination on their behalf.

We understand that on or about the above date a 'head stone' had suffered damage when a tree branch had broken and fell onto it.

Merely because a tree is growing on Council controlled land does not mean that the Shire of Narrogin is automatically responsible for any damage caused by the tree.

Branches may sporadically fall from trees without any external indication or forewarning, which we understand is the case in this instance.

As Council could not have prevented the failure of the branch in reasonable circumstances, this incident cannot be attributed to any negligence on their part.

Whilst the damage is regrettable, in view of the above we are unable to accommodate your compensation request for repairs.

Yours sincerely

A handwritten signature in black ink, appearing to be "Lorraine", is written over a rectangular area. Below the signature, the text "Claims Department" and "LGIS Liability" is printed.

Claims Department  
LGIS Liability

Contact: Lorraine

It was noted before this item was discussed that President Ballard is a member of the Construction Committee and Cr Wiese and Cr Fisher's partner are members of the Board of Narrogin Cottage Homes with no interest requiring declaration.

### **10.1.154 PROPOSED EXTENSION TO ADMINISTRATION BUILDING (NARROGIN COTTAGE HOMES) – LOT 7 (NO 50) FELSPAR STREET, NARROGIN**

**File Reference:** A316500, IPA169286  
**Disclosure of Interest:** Nil  
**Applicant:** Scott Penn, Hall Architecture + Interior Design  
**Previous Item Nos:** Item No 10.1.154 – 24 November 2015  
**Date:** 14 December 2016  
**Author:** Azhar Awang, Executive Manager Development and Regulatory Services

#### **Attachments**

- Locality Plan
- Planning Application

#### **Summary**

Council's consideration is requested in regards to the proposed extension to the existing Administration Building at the Narrogin Cottage Homes located at Lot 7 (no 50) Felspar Street, Narrogin.

#### **Background**

Council has received a Planning Application from Scott Penn Hall Architecture + Interior Design on behalf of Narrogin Cottage Homes for a proposed extension to the existing Administration area and covered entry.

The extension is comprised of the following:

- 3 new offices
- 1 meeting room
- A waiting/reception area
- A covered entry
- Upgrade to existing staff lunch room and ablution facilities

The total area of the extension is 140m<sup>2</sup>. The extension to the administration building will be setback 7.5m to the front of the property boundary and a front setback of 5.45m from the front boundary for the entry canopy.

## Comment

### Zoning

The subject lot is zoned "Other Residential" under the Shire of Narrogin Town Planning Scheme No 2. Aged Person's home is a permitted use under the respective zoning.

### Setback

Below is an assessment of the required setback under the Town Planning Scheme No 2 regarding the development standards in 'Other Residential' zoned land.

Development Standards	Provided	Officers Comment
Front setback – 7.5m	7.56m	Comply
Front setback - 7.5m (Covered Entry)	5.45m	<b>Non Compliance.</b> Clause 6.2 of the Town Planning Scheme No 2 provides Council the ability to relax the development standards. The covered entry is constructed from steel column with a covered metal deck roofing and open on three sides. From an amenity aspect, the proposal will not adversely impact the surrounding development of the area. Furthermore the proposed development abuts a drainage reserve to the west of the property and will not be a traffic issue in respect to line of sight. It is also noted that the existing building to the east of the Administration building is located well below the required setback. On this basis, it is recommended to support the proposed setback variation for the covered entry.
Side setback – 2m	300mm	<b>Non Compliance.</b> Clause 6.2 of the Town Planning Scheme No 2 provides the Council the ability to relax the development standards. In this instance the proposed administration building extension is located 300mm from the side boundary with the required minimum side setback to be 2m. The property abuts an existing drainage reserve (Reserve 35776 for the purpose of drainage) and the proposed setback will not have an adverse impact to the surrounding amenity. It is recommended that the proposed setback variation be supported.

### Drainage Easement

It is noted that the proposed Administration Building extension will be built over the existing drainage easement that traverses in front of the property. A site meeting with the Shire's Manager Operations recommended that the easement be removed as this is surplus to the existing drainage reserve to the west of the property. It is however recommended that the existing man hole on drainage Reserve (R35775) be blocked off to ensure that the water runoff from this easement does not continue down the existing drain that traverses across the subject property. It is therefore recommended that the applicant's engineer liaise with the Shire's Manager Operations in resolving this matter. It is also recommended that the easement for the drainage reserve across the subject property be removed from the certificate of title.

Based on the above assessment, it is recommended that Council supports the proposed building extension to the Administration Building subject to conditions as outlined in the Officer's recommendation.

### **Consultation**

- Torre Evans - Executive Manager Technical and Rural Services
- Gary Rasmussen - Shire's Manager Operations
- Narrogin Cottage Homes

### **Statutory Environment**

Town Planning Scheme No 2 - Clause 6.2 Relaxation of Standards.

### **Policy Implications**

Nil

### **Financial Implications**

Nil

### **Strategic Implications**

The Corporate Business Plan 2012 - 2022

Key Objective 2 – Community Development Services

*2.3 – Continue to support the development of the Aged Care Industry, services and support in Narrogin to assist in retaining aged residents within the community.*

### **Voting Requirements**

Simple Majority

<b>COUNCIL RESOLUTION 1216.190 AND OFFICER'S RECOMMENDATION</b>
---

**Moved: Cr Bartron**

**Seconded: Cr Schutz**

That Council:

Grant Planning Approval for the proposed building extension to the Administration Building and Covered Entry at Lot 7 (No 50) Felspar Street, Narrogin subject to the following conditions:

1. The development shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of the Shire of Narrogin
2. The existing landscaping to be upgraded and reticulated to the satisfaction of the Shire's Chief Executive Officer within 60 days of the practical completion of the development approved.
3. The proposed development is to be connected to the existing reticulated sewerage system.

4. Stormwater associated with the development shall be contained on site or disposed of in a manner acceptable to the Shire of Narrogin.
5. Proposed development is to match the existing building materials.
6. The applicant is to liaise with the Shire's Manager Operations regarding blocking of the drain pipe at the man hole that traverses across the subject property to ensure that water run off does not continue through the existing pipe located across the property prior to commencing site works.
7. The Shire supports the removing of the drainage easement across this property upon satisfying condition 6 above. All costs associated with the removal of the easement from the Certificate of Title will be at no cost to Council.

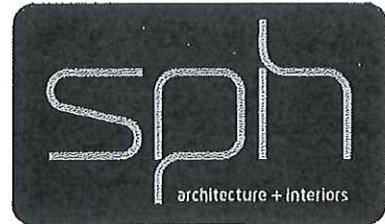
Advice to Applicant:

1. The applicant is advised that any use, additional to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
2. In order to minimise the potential impact of additional stormwater run-off being generated by the proposed development, the applicant is requested to consider connecting the proposed development to rain water collection tanks, having a desirable capacity of not less than 92,000 litres.
3. The applicant is encouraged to consider utilising water from the rain water tank in point 2 above for non-potable purposes including the flushing of toilets and garden purposes.

**CARRIED 9/0**



Attachment 1 – Locality Plan



29<sup>TH</sup> November 2016

**Attention: Sir / Madam**

*SHIRE*  
Town of Narrogin  
89 Earl Street  
Narrogin WA 6312

Dear Sir / Madam:

**PROPOSED ADMINISTRATION AREA EXTENSION, COVERED ENTRY  
LOT 643, 50 FELSPAR STREET  
7  
APPLICATION FOR DEVELOPMENT APPLICATION**

On behalf of our client Narrogin Cottage Homes Inc., we hereby make an application for approval of an extension to the existing Karinya administration area and covered entry:

The extension scope will comprise of the following:

- 3 Office Rooms for existing staff members
- 1 General Meeting Room
- 1 Waiting/Reception Area for 1 existing staff member
- 1 Covered Entry
- Upgrade to existing Staff Lunch Room and WC facilities

Please note the staffing ratios will remain unchanged. The extension will provide additional administration area for the current aged care facility employees.

The footprint of the admin extension totals 140m<sup>2</sup>. The proposed building footprint meets the councils 7.5m setback, 7.56m from the boundary. The entry canopy rests 5.45m from the site boundary. SPH request consideration for the entry canopy, as was given previously to the approved portico, to be granted acceptable.

Please find enclosed the following documents:

- Town of Narrogin Application for Planning Consent – signed and completed.
- Three sets of drawings showing site plan, extension plans, elevations and sections.
  - o SK01 Site Plan
  - o SK02 Admin Extension Plans
  - o SK03 Elevations and Sections
- Certificate of Title, previously submitted
- A cheque for payment of the Development Application amendment fee + GST.

Please forward to this office a receipt for the fee for the Development Approval application fee as soon as possible. Should you require any additional information, please do not hesitate to contact us.

Yours sincerely,

Cherie Kaptein  
Architect  
**Scott Penn Hall Architecture + Interior Design**

Narrogin Cottage Homes  
**KARINYA**

Phone: 08 9881 1677  
Fax: 08 9881 1353  
Email: [reception@nch.org.au](mailto:reception@nch.org.au)  
Incorporation No A0620041Z

ABN: 27 465 964 008  
PO Box 394  
50 Felspar Street  
Narrogin WA 6312  
Charitable Licence No : 17907

Robert W Maxwell  
Chairman  
Julie C Christensen  
Chief Executive Officer

---

29<sup>th</sup> November 2016

Shire of Narrogin  
89 Earl Street  
PO Box 188  
Narrogin WA 6312

Dear Sir/ Madam

**Proposed Administration Area Extension, Covered Entry  
Lot 7, 50 Felspar NARROGIN**

**Application for Development Application**

As part of our Planning application for the above project we would like to make note with the Shire our previous communication with regards the storm water easement pipe that traverses the SW corner of our proposed construction site on Lot 7, 50 Felspar Street.

Without pre-empting any conditions to this application we wish to acknowledge that Narrogin Cottage Homes anticipates the Shire requiring Narrogin Cottage Home to:

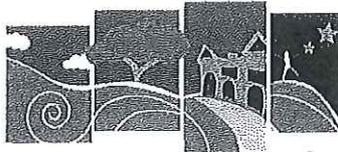
- make good the existing storm water pipe located on Reserve 35775 and
- at the entry point into Felspar street.

We hope our planning application is looked upon with favor by the Council.

Yours Sincerely



Julie Christensen  
CEO



# Town of Narrogin

## TOWN PLANNING SCHEME NO. 2 DISTRICT SCHEME

### APPLICATION FOR PLANNING CONSENT

I/We CHERIE KAPTEIN  
(Full Name of Applicant)

of 143 CAMBRIDGE ST WEST LEDGERVILLE Postcode 6007  
(Address for Correspondence)

hereby apply for planning consent to:

(1) use the land described hereunder for the purpose of

(2) erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached).

The existing use of the land is: RESIDENTIAL Aged CARE

The approximate cost of the proposed development is: \$ 350,000

The estimated time of completion is: MAY 2017

The approximate number of persons to be housed/ employed when the development is completed is: 3 (EXISTING STAFF)

#### TITLES OFFICE DESCRIPTION OF LAND

##### LOCALITY PLAN

(Indicate distance to nearest intersecting street)

HOUSE NO: 50

STREET: FELSPAR

LOT NO: 7

PLAN OR DIAG: DP 68397 PORTION OF LOT 1579 ON DP 183040 (CROWN RESERVE 13575) AND LOT 1663 ON DP 191732

LOCATION NO: \_\_\_\_\_

CERTIFICATE OF TITLE: VOLUME: \_\_\_\_\_ FOLIO: \_\_\_\_\_

##### LOT DIMENSIONS

SITE AREA: 8055 square metres

FRONTAGE: 146 metres

DEPTH: 65.4 metres





## 10.1.155 RESTRICTED ACCESS VEHICLE (RAV) ROAD RATING UPGRADE

**File Reference:** 28.6.1  
**Disclosure of Interest:** Nil  
**Applicant:** Main Roads Western Australia (MRWA)  
**Previous Item Nos:** Nil  
**Date:** 2 December 2016  
**Author:** Torre Evans, Executive Manager Technical & Rural Services

### Attachments

- Email correspondence from Heavy Vehicle Services (HSV) (attachment 1)
- Restricted Access Vehicle (RAV) Rating Chart (attachment 2)

### Summary

Council is asked to consider endorsing the table contained within the resolution for roads being upgraded from their current RAV rating to that of RAV 4 rating.

### Background

HSV of MRWA sent email correspondence (see attachment 1) to the Shire of Narrogin administration requesting consideration be given to upgrading the below table roads from their current RAV rating to that of a RAV 4 rating

.Road_Name	Current RAV	From_Intersection	To_Intersection
Lydeker Wy	3	Graham Rd	Mokine Rd
Earl St North	2	Clayton Rd	Sale St No 63
Exeter St	2	Earl St North	Eston St
Harbour St	2	Havelock St	For 0.12 Km
Stewart Rd	3	Graham Rd	0.18 Km Past Stewart Pl
Federal St	3	Sale St & Federal St	Williams - Narrogin Hwy & Federal St
Eston St	2	Exeter St	Williams - Narrogin Hwy
Sale St	2	Federal St	Earl St North
Havelock St	2	Harbour St	Herald St
Gordon St	2	Doney St No 4	Entrance To Wheat Bins
Read Rd	3	Wickepin - Harrismith Rd	Narrogin - Harrismith Rd
Wandering - Narrogin Rd	3	Cuballing LGA Boundary	Fleay Rd & Narrakine Rd
Boundain North Rd	3	Narrogin - Harrismith Rd	Dongolocking Rd No 9
Wickepin - Harrismith Rd	3	Wickepin LGA Boundary	Giles Rd
Earl St	2	BDR Narrogin T/S (Sale St & Earl St North)	Golf Course Pde & Hillside Rd

## Comment

To allow proper consideration for this request to be processed, the listed roads were inspected by the Manager Operations to assess if a RAV rating 4 was possible on the listed roads. Consideration was given to the impact of the weight of a RAV 4 vehicle may have on the road surface as approval would not be advised if there was a possibility for a detrimental effect on the road surface. Other considerations that were considered was the road geometry such as curves, width of road and vegetation that may affect the safe passage of a RAV 4 rated vehicle.

The below table illustrates the findings such as whether the road remains at its current RAV rating or it can be rated to a RAV 4 status:

Road_Name	Current RAV	New RAV	From_Intersection	To_Intersection
Lydeker Wy	3	Same 3	Graham Rd	Mokine Rd
Earl St North	2	4	Clayton Rd	Golf Course Pde
Exeter St	2	3	Earl St North	Eston St
Harbour St	2	4	Havelock St	For 0.12 Km
Stewart Rd	3	4	Graham Rd	0.18 Km Past Stewart Pl
Federal St	3	4	Sale St & Federal St	Only to Clayton Rd or stays the same
Eston St	2	Same 2	Exeter St	Williams - Narrogin Hwy
Sale St	2	4	Federal St	Earl St North
Havelock St	2	4	Harbour St	Herald St
Gordon St	2	Same 2	Doney St No 4	Entrance To Wheat Bins
Read Rd	3	4	Wickepin - Harrismith Rd	Narrogin - Harrismith Rd
Wandering - Narrogin Rd	3	4	Cuballing LGA Boundary	Fleay Rd & Narrakine Rd
Boundain North Rd	3	Same 3	Narrogin - Harrismith Rd	Dongolocking Rd No 9
Wickepin - Harrismith Rd	3	4	Wickepin LGA Boundary	Giles Rd
Earl St	2	4	BDR Narrogin T/S (Sale St & Earl St North)	Golf Course Pde & Hillside Rd

The benefits of upgrading the roads to RAV 4 rating would be to assist local business in transporting goods within the Shire i.e. financial benefit through larger loads and productivity gains.

## Consultation

- Gary Rasmussen, Manager Operations
- Aaron Cook, Chief Executive Officer

## Statutory Environment

Nil

## Policy Implications

Nil

## Financial Implications

Nil

## Strategic Implications

May assist local business through financial and productivity gains.

## Voting Requirements

Simple Majority

### COUNCIL RESOLUTION 1216.191 AND OFFICER'S RECOMMENDATION

**Moved: Cr Walker**

**Seconded: Cr Ward**

That Council:

Endorse the following table of roads to be upgraded from their current RAV rating to that of RAV 4 and/or are recommended to remain as is.

Road_Name	Current RAV	New RAV	From_Intersection	To_Intersection
Lydeker Wy	3	Same 3	Graham Rd	Mokine Rd
Earl St North	2	4	Clayton Rd	Golf Course Pde
Exeter St	2	3	Earl St North	Eston St
Harbour St	2	4	Havelock St	For 0.12 Km
Stewart Rd	3	4	Graham Rd	0.18 Km Past Stewart Pl
Federal St	3	4	Sale St & Federal St	Only to Clayton Rd or stays the same
Eston St	2	Same 2	Exeter St	Williams - Narrogin Hwy
Sale St	2	4	Federal St	Earl St North
Havelock St	2	4	Harbour St	Herald St
Gordon St	2	Same 2	Doney St No 4	Entrance To Wheat Bins
Read Rd	3	4	Wickepin - Harrismith Rd	Narrogin - Harrismith Rd
Wandering - Narrogin Rd	3	4	Cuballing LGA Boundary	Fleay Rd & Narrakine Rd
Boundain North Rd	3	Same 3	Narrogin - Harrismith Rd	Dongolocking Rd No 9
Wickepin - Harrismith Rd	3	4	Wickepin LGA Boundary	Giles Rd
Earl St	2	4	BDR Narrogin T/S (Sale St & Earl St North)	Golf Course Pde & Hillside Rd

**CARRIED 9/0**

<b>Commonly-used abbreviations:</b>	
<b>RAV</b>	<b>Restricted Access Vehicle</b>
<b>HVS</b>	<b>Heavy Vehicle Services</b>
<b>MRWA</b>	<b>Main Roads Western Australia</b>

**From:** HVSrouteassessments

**Sent:** Thursday, 8 September 2016 5:40 PM

**To:** [aaron@narrogin.wa.gov.au](mailto:aaron@narrogin.wa.gov.au)

**Subject:** 2016 Grain Harvest RAV Route Assessments - Narrogin and Narrogin Town

Good Afternoon

Main Roads Heavy Vehicle Services (HVS) met recently with representatives of Local Governments and the Transport Industry to discuss the Restricted Access Vehicle (RAV) route assessment process and access issues, particularly with regards to the upcoming harvest and projections of a bumper crop.

To assist Local Governments facilitate the transport task required for the 2016 harvest Main Roads can, upon request, upgrade roads currently approved for RAV Networks 2 and 3 to RAV Network 4. Please note, where bridge structures are identified along existing RAV Network 2 or 3 roads, a bridge assessment must be conducted before the RAV Network rating can be increased.

You can review the current RAV ratings within your Shire using our RAV Mapping Tool: <https://www.mainroads.wa.gov.au/UsingRoads/HeavyVehicles/Pages/rav.aspx> or please find attached a list of the relevant roads.

All we need to commence the process is a written request from the Shire CEO or delegated officer. Requests can be emailed to: [HVSrouteassessments@mainroads.wa.gov.au](mailto:HVSrouteassessments@mainroads.wa.gov.au)

Should you have any questions please contact Paul Mott, Heavy Vehicle Services Manager on 9475 8489.

Regards

Pascal Felix  
Executive Director, Heavy Vehicle Services  
w: [www.mainroads.wa.gov.au](http://www.mainroads.wa.gov.au)



**mainroads**  
WESTERN AUSTRALIA



# Prime Mover, Trailer Combinations

2016

Heavy Vehicle Services

Category	VEHICLE DESCRIPTION AND CONFIGURATION CHART (RAV) – PRIME MOVER, TRAILER COMBINATIONS EXAMPLES		Mass (T) Maximum Permitted Mass	Length (m)	RAV Network
1	(A) PRIME MOVER, SEMI TRAILER TOWING A PIG TRAILER (B) PRIME MOVER TOWING AN OVERHEIGHT SEMI TRAILER	(C) SHORT B-DOUBLE (D) TWINSTEER PRIME MOVER TOWING SEMI TRAILER	50 42.5 50 47.5	≤20 ≤19 ≤20 ≤19	1 2
2	(A) PRIME MOVER, SEMI TRAILER TOWING A PIG TRAILER (B) PRIME MOVER TOWING SEMI TRAILER	(C) B-DOUBLE (D) SHORT B TRIPLE (E) CAR CARRIER SEMI TRAILER	85.5 47.5 67.5 87.5 42.5	≤27.5 ≤20 ≤27.5 ≤27.5 ≤25	3 4 5
3	(A) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER	(C) B-DOUBLE TOWING A DOG TRAILER	84	≤27.5	3
4	(A) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER	(C) B-DOUBLE TOWING A CONVERTER DOLLY	87.5	≤27.5	4
5	(A) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER (B) PRIME MOVER, SEMI TRAILER TOWING 6 AXLE DOG TRAILER (C) PRIME MOVER, SEMI TRAILER TOWING 6 AXLE DOG TRAILER AND CONVERTER DOLLY	(D) B-TRIPLE (E) PRIME MOVER SEMI TRAILER TOWING A 6 AXLE TRAILER & CONVERTER DOLLY	84 84+d 67.5+d 84	>27.5, ≤36.5 >27.5, ≤36.5 >27.5, ≤36.5	5
6	(A) PRIME MOVER, SEMI TRAILER AND B DOUBLE	(B) B-DOUBLE TOWING A DOG TRAILER (C) PRIME MOVER SEMI TRAILER TOWING A DOG TRAILER	87.5 87.5 87.5+d	>27.5, ≤36.5 >27.5, ≤36.5 >27.5, ≤36.5	6
7	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS	(B) PRIME MOVER, SEMI TRAILER TOWING A DOG TRAILER AND CONVERTER DOLLY (C) DOUBLE TOWING A DOG TRAILER	107.5 107.5	>27.5, ≤36.5 >27.5, ≤36.5	7
9	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS (C) PRIME MOVER, SEMI TRAILER TOWING B TRIPLE (E) DOUBLE ROAD TRAIN TOWING B-DOUBLE TRAILERS	(D) PRIME MOVER, SEMI TRAILER TOWING A B-DOUBLE (F) PRIME MOVER, SEMI TRAILER TOWING A 6 AXLE DOG TRAILER AND CONVERTER DOLLY	120.5 84+d 107.5 107.5	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤45	9
10	(A) PRIME MOVER, SEMI TRAILER TOWING 2 X DOG TRAILERS (C) PRIME MOVER, SEMI TRAILER TOWING B TRIPLE (E) DOUBLE ROAD TRAIN TOWING B-DOUBLE TRAILERS	(B) B-DOUBLE TOWING A CONVERTER DOLLY CONNECTED TO 2 SEMI TRAILERS (D) B-DOUBLE TOWING 2 DOG TRAILERS	127.5 127.5 127.5 147.5 147.5 87.5+d	>36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5 >36.5, ≤53.5	10

**NOTES**

- Operators using a category of RAV outlined in this document must operate that RAV in accordance with the OPERATING CONDITIONS and only on the network specified.
- Operators must read the OPERATING CONDITIONS for the full vehicle description.
- Maximum height of Pig Trailer must not exceed 3.5m.
- The height of the vehicle can exceed 4.3 m but MUST NOT exceed 4.6 m when it is:
  - (i) built to carry livestock or;
  - (ii) carrying a crane to carry livestock or;
  - (iii) carrying vehicles on more than one deck or;
  - (iv) carrying a crane to carry livestock or;
  - (v) carrying a crane to carry livestock or;
- Maximum height of Pig Trailer must not exceed 3.5m.

Heavy Vehicle Services  
Tel: 138 HVO (486)  
Email: hvs@mainroads.wa.gov.au  
Website: www.mainroads.wa.gov.au



## 10.2 CORPORATE AND COMMUNITY SERVICES

### 10.2.156 LIST OF ACCOUNTS FOR ENDORSEMENT – NOVEMBER 2016

**File Reference:** 12.1.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 30 November 2016  
**Author:** Brooke Conway Finance Officer Accounts

#### Attachments

- List of Accounts for Endorsement – November 2016

#### Summary

Council is requested to endorse the payments as presented in the List of Accounts for Endorsement – November 2016.

#### Background

Pursuant to *Local Government Act 1995 Section 6.8 (2)(b)*, where expenditure has been incurred by a local government, it is to be reported to the next ordinary meeting of Council.

#### Comment

The attached "List of Accounts for Endorsement – November 2016" is presented to Council for endorsement. Below is a summary of activity.

Total Creditor Payments November 2016	\$930,976.44
Total Payroll Payments November 2016	\$387,606.92
Total Payments November 2016	\$1,318,583.36
Percentage paid by EFT November 2016	70%
Percentage paid by Cheque November 2016	1%
Percentage paid by Payroll November 2016	29%
Percentage of Local Suppliers & Wages paid November 2016	45%
Dollar Value spent with Local Suppliers November 2016	\$210,840.89
Percentage of Non-Local Suppliers November 2015	55%

Please note 'F' is fully funded, 'PF' is partially funded, 'R' is reimbursements and 'I' is insurance claims

**Consultation**

Nicole Bryant – Manager Finance (Acting)

**Statutory Environment**

*Local Government Act 1995 Section 6.8 (2)(b)*

**Policy Implications**

Nil

**Financial Implications**

All expenditure has been approved via adoption of the 2016/2017 Annual Budget, or resulting from a Council Motion for a budget amendment.

**Strategic Implications**

Nil

**Voting Requirements**

Simple Majority

<b>COUNCIL RESOLUTION 1216.192 AND OFFICER'S RECOMMENDATION</b>
---

**Moved: Cr Fisher**

**Seconded: Cr G Ballard**

That Council:

Endorse the payments as presented in the List of Accounts for Endorsement for the month of November 2016 for the Municipal Fund totalling \$1,318,583.36.

**CARRIED 9/0**

**List of Accounts for Endorsement November 2016**

	Chq/EFT	Date	Name	Description	Amount	Type	Funding
1	411	03/11/2016	Shire of Narrogin - Petty Cash-Admin	CATS PETTY CASH September 2016	-180.00		F
2	412	03/11/2016	Shire of Narrogin - Petty Cash-Admin	NHC PETTY CASH September 2016	-103.35		F
3	413	03/11/2016	Shire of Narrogin - Petty Cash-Admin	ADMIN PETTY CASH October 2016	-297.55		
4	414	25/11/2016	Shire of Narrogin - Petty Cash-Admin	NHC PETTY CASH October 2016	-198.80		F
5	415	25/11/2016	Shire of Narrogin - Petty Cash-Admin	CATS PETTY CASH October 2016	-225.00		F
6	EFT6407	02/11/2016	Coles Supermarket	VARIOUS DEPARTMENTS Coles	-1722.09	L	PF
	EFT6408	02/11/2016	Australia Post	VARIOUS DEPARTMENTS POSTAGE	-1347.10	L	PF
7				Australia Post September 2016			
	EFT6409	02/11/2016	Narrogin Retravision	MEMBERS INFORMATION SYSTEMS	-4795.00	L	
8				Tablets x 3			
	EFT6410	02/11/2016	Knightline Computers	ADMIN IT Recovery of Files post Virus	-1008.95	L	
9							
10	EFT6411	02/11/2016	Narrogin Carpets & Curtains	13 HOUGH ST Replace All Carpets	-7315.00	L	
	EFT6412	02/11/2016	Hancocks Home Hardware	NCP GENERAL MAINTENANCE New	-179.00	L	
11				Wheelbarrow			
	EFT6413	02/11/2016	Susan Farrell	OTHGOV CIVIC FUNCTIONS Laundry Fee	-70.00	L	
12							
	EFT6414	02/11/2016	Dryandra Country Visitors Centre Inc	RAILWAY HALL Electricity as per	-348.92	L	
13				agreement			
	EFT6415	02/11/2016	Anderson Munro & Wyllie	OTHGOV AUDIT WDC Age Friendly	-880.00		
14				Communities Audit			
	EFT6416	02/11/2016	Australia's Golden Outback	OTHGOV ADVERTISING Tourism	-1675.00		
15				Magazine Annual Update			
	EFT6417	02/11/2016	Moore Stephens (WA) Pty Ltd/ in2balance	ADMIN TRAINING Nuts and Bolts (MF)	-3302.20		
16							
	EFT6418	02/11/2016	Narrogin Newsagency	ADMIN STATIONERY Newsagency	-138.95	L	
17				September 2016			
	EFT6419	02/11/2016	IT Vision	OTHGOV MERGER Instalment Notices	-484.00		F
18				Template			
	EFT6420	02/11/2016	Air Response	ADMIN MAINTENANCE Repair Ducted	-2218.58	L	
19				Airconditioner			
	EFT6421	02/11/2016	Susan Guy	COMMUNITY REIMBURSEMENT Parking	-15.45	L	
20							
	EFT6422	02/11/2016	New Security Installations Pty Ltd	DEPOT SECURITY UPGRADE Install	-8991.84		
21				Access Control			
	EFT6423	02/11/2016	Narrogin Agricultural College	SCHOOL AWARD Sponsorship	-75.00	L	
22							
	EFT6424	02/11/2016	Bob Waddell	OTHGOV MERGER Assistance with	-264.00		F
23				System Configuration			
	EFT6425	02/11/2016	J & S KULKER Painting Contractors Pty Ltd	13 HOUGH ST Repaint interior	-5060.00	L	
24							
	EFT6426	02/11/2016	Market Creations Pty Ltd	OTHGOV MERGER Business Cards	-429.00		F
25				Artwork			
	EFT6427	02/11/2016	Marketforce Pty Ltd	ADVERTISEMENT RECRUITMENT EMCCS	-1996.78		
26				WA 08/10/2016			
	EFT6428	02/11/2016	Melchiorre Plumbing & Gas	LIBRARY BUILDING Install Draining for	-12461.90	L	
27				Downpipes			
	EFT6429	02/11/2016	Portner Press Pty Ltd	OTHGOV GENERAL OFFICE Employment	-291.00		
28				Law Update			
	EFT6430	02/11/2016	Colas West Australia	ROAD MAINTENANCE Tarwonga Rd	-13394.94		PF
29							
	EFT6431	02/11/2016	Narrogin & Districts Little Athletics	KIDSPORT Application	-90.00	L	F
30							
	EFT6432	02/11/2016	Josiah Samuel Farrell	BUILD TRAINING REIMBURSEMENT	-519.50	L	
31				Accomodation and Food			
	EFT6433	02/11/2016	Quick Corporate	ADMIN STATIONERY September 2016	-2350.93		
32							
	EFT6434	02/11/2016	Narrogin Cabinet Makers	OTHGOV MERGER Refurbishment of	-2365.00	L	F
33				Chamber's Tables			
	EFT6435	02/11/2016	Talis Consultings Pty Ltd Atf Talis Unit Trust	OTHGOV AUDIT FEES Asset	-110.00		
34				Management			
	EFT6436	02/11/2016	Azhar Awang	PLAN STAFF HOUSING REIMBURSEMENT	-84.85	L	
35				Electricity October 2016			
	EFT6437	02/11/2016	Coates Artisan	ADMIN ENTRY STATEMENT 2nd	-13099.17	L	
36				Installment			
	EFT6438	02/11/2016	RJ'S Car Wash	VARIOUS DEPARTMENTS Car Detailing	-330.00	L	
37							
	EFT6439	02/11/2016	Great Southern Electrical Services	OLOPS CCTV MAINTENANCE Install	-975.70	L	
38				Police Station Antenna			

39	EFT6440	02/11/2016	Butler Settineri	OTHGOV AUDIT FEES Former Shire of Narrogin	-4883.67		
40	EFT6442	09/11/2016	P.H & K.E Gow	NARRAKINE RD SOUTH RENEWAL Boundary Redefinition	-1243.00	L	PF
41	EFT6443	09/11/2016	Colas West Australia	ROAD MAINTENANCE 6000L Emulsion / 4 New Pods	-5698.00		
42	EFT6444	09/11/2016	Fulton Hogan	ROAD MAINTENANCE 10 Tonne Cold Mix	-1969.88		
43	EFT6445	09/11/2016	Allworks Civil	FEDERAL ST UPGRADE Line Marking	-1485.00	L	PF
44	EFT6446	09/11/2016	Easifleet	NOVATED LEASE DEDUCTION	-1764.08		R
45	EFT6447	09/11/2016	BKS Electrical Pty Ltd	NARRAKINE RD UPGRADE Locating of Services	-1941.50	L	
46	EFT6448	10/11/2016	Marketforce Pty Ltd	ADVERTISING EMMCS WA Job Vacancy 10/11/2016	-2127.29		
47	EFT6449	10/11/2016	Aimie Allinson	WORKS TRAINING REIMBURSEMENT White Card	-65.00	L	
48	EFT6450	14/11/2016	Narrogin Hire & Reticulation	FEDERAL ST UPGRADE Hire of Jack Hammer and Concrete Demo Saw	-270.90	L	PF
49	EFT6451	14/11/2016	Best Office Systems	ADMIN OFFICE MAINTENANCE Printer Count October 2016	-3250.15	L	
50	EFT6452	14/11/2016	Ray White Narrogin	EMDRS STAFF HOUSING Rent x 4 weeks	-2403.17	L	
51	EFT6453	14/11/2016	Coles Supermarket	VARIOUS DEPARTMENTS Coles October	-1992.94	L	PF
52	EFT6454	14/11/2016	Narrogin Packaging	VARIOUS DEPARTMENTS Cleaning	-1182.05	L	
53	EFT6455	14/11/2016	Australia Post	VARIOUS DEPARTMENTS Australia Post	-1782.85	L	PF
54	EFT6456	14/11/2016	Great Southern Fuels	VARIOUS DEPARTMENTS Fuel October	-4166.61	L	PF
55	EFT6457	14/11/2016	Narrogin Fruit Market	OTHGOV CIVIC FUNCTIONS Catering Swearing in Ceremony	-685.30	L	
56	EFT6458	14/11/2016	St John Ambulance Assoc	HACC TRAINING St John Ambulance	-320.00	L	F
57	EFT6459	14/11/2016	Narrogin Retravisision	MEMBERS INFORMATION SYSTEMS Tablets	-2885.00	L	
58	EFT6460	14/11/2016	Narrogin Auto Electrics	NGN802 2013 MITSUBISHI TRITON Parts Tail Lights (P17)	-249.00	L	
59	EFT6461	14/11/2016	Knightline Computers	NHC Supply and Install Wireless Access	-2129.95	L	F
60	EFT6462	14/11/2016	Narrogin Carpets & Curtains	BUILDING RENOVATION MATERIALS Carpet	-2700.00	L	
61	EFT6463	14/11/2016	MAKIT Narrogin Hardware	VARIOUS DEPARTMENTS General Maintenance	-640.15	L	
62	EFT6464	14/11/2016	Frank Weston & Co	RAILWAY LOCO MAINTENANCE Sheet Metal	-461.78	L	
63	EFT6465	14/11/2016	Landgate	ADMIN IT Upgrade of Synergy Mapping	-1023.08		
64	EFT6466	14/11/2016	Parry's Pty Ltd	PWO WORKS Protective Clothing	-1020.35	L	
65	EFT6467	14/11/2016	Narrogin Earthmoving & Concrete Pty Ltd Atf The Mcnab Family Trust	FOOTPATH MAINTENANCE Admin Building	-1056.00	L	
66	EFT6468	14/11/2016	WALGA	ADMIN TRAINING Preparing Agendas and Minutes	-544.50		
67	EFT6469	14/11/2016	ARTs Narrogin Incorporated	OTHCUL ARTS NARROGIN Support 2016/2017	-11000.00	L	
68	EFT6470	14/11/2016	DFES Department of Fire & Emergency	FIRE ESL LIABILITY Quarter 1	-66943.20		
69	EFT6471	14/11/2016	Narrogin Agricultural Repairs	SMALL PLANT Parts Pipe & Chains	-87.40	L	
70	EFT6472	14/11/2016	Road Signs Australia Bibby Financial Services Australia Pty Ltd	SIGNS EXPENSES Traffic Control Corflutes	-506.00		
71	EFT6473	14/11/2016	Anderson Munro & Wyllie	AUDIT FEES Year Ended 30 June 2016	-5368.00		
72	EFT6474	14/11/2016	Narrogin Newsagency	LIBRARY SUBSCRIPTIONS Narrogin Newsagency October 2016	-62.30	L	
73	EFT6475	14/11/2016	Narrogin Electrical Services	CAFE 27 BUILDING MAINTENANCE Repair Meter Panel	-1487.20	L	
74	EFT6476	14/11/2016	IT Vision	ADMIN TRAINING SynergySoft Template Training x 2	-1109.90		
75	EFT6477	14/11/2016	Narrogin Betta Home Living	ADMIN GENERAL OFFICE Vacuum Head and Pole	-189.89	L	
76	EFT6478	14/11/2016	Kulker Plumbing Service	VARIOUS PUBLIC TOILETS Materials for Repair	-682.40	L	
77	EFT6479	14/11/2016	Narrogin Bearing Service	NGN11845 TORO MOWER Parts Oil Seals x 2	-15.84	L	
78	EFT6480	14/11/2016	Allans Bobcat and Truck Hire	CEMETERY GRAVE DIGGING x 1	-242.00	L	
79	EFT6481	14/11/2016	Narrogin Outdoor Solutions	HIGHBURY TOWNSITE OVAL MAINTENANCE Limestone Blocks	-3483.10	L	

80	EFT6482	14/11/2016	Ixom Operations Pty Ltd	NRRC CHEMICALS Chlorine 920kg	-415.95		
81	EFT6483	14/11/2016	Edwards Motors Pty Ltd	NGN00 HOLDEN COMMODORE Trailer Adaptor Part	-28.35	L	
82	EFT6484	14/11/2016	Great Southern Waste Disposal	WASTE DISPOSAL October 2016	-46349.16	L	
83	EFT6485	14/11/2016	RJ Smith Engineering	LIBRARY GENERAL EXPENSES Water 5 x 15L Bottles	-85.00	L	
84	EFT6486	14/11/2016	QUBE Logistics	WASTE WATER TREATMENT Chlorine Freight 02/10/2016	-881.90		
85	EFT6487	14/11/2016	Public Transport Authority	TRANSWA AGENT LIABILITY Ticket Sales October 2016	-1560.66		R
86	EFT6488	14/11/2016	Super Civil PTY LTD	FEDERAL ST MAINTENANCE Additional Asphalt Work	-17655.00		PF
87	EFT6489	14/11/2016	Country Paint Supplies	MEMORIAL PARK MAINTENANCE Paint and Primer	-908.12	L	
88	EFT6490	14/11/2016	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NGN802 MITSUBISHI TRITON Tyres and Fit	-983.33	L	
89	EFT6491	14/11/2016	Farmworks Rural Pty Ltd	SIGNS TRAFFIC CONTROL 1 Pallet Rapid Set Concrete	-429.00	L	
90	EFT6492	14/11/2016	Derbahl Pty Ltd	DEPOT MAINTENANCE Waste Removal	-400.00	L	
91	EFT6493	14/11/2016	T Quip	NGN11845 TORO MOWER Parts Filters & Bolts	-1730.20	L	
92	EFT6494	14/11/2016	Ashley Blyth Tree Lopping	STREET TREE MAINTENANCE Lop and Remove Trees	-2200.00	L	
93	EFT6495	14/11/2016	Shire Of Narrogin	TRANSWA AGENT LIABILITY Commission to Agent October 2016	-268.09	L	
94	EFT6496	14/11/2016	Narrogin Chamber of Commerce	OTHGOV CIVIC FUNCTIONS Retirement	-750.00	L	
95	EFT6497	14/11/2016	Livingstone International Pty Ltd	HACC DOMESTIC ASSISTANCE Cleaning Supplies	-56.98		F
96	EFT6498	14/11/2016	Bob Waddell	OTHGOV MERGER Assistance with System Configuration	-957.00		F
97	EFT6499	14/11/2016	Cannon Hygiene Australia Pty Ltd	ADMIN OFFICE CLEANING Sanitary Monthly Service	-59.69		
98	EFT6500	14/11/2016	Jason Signmakers	SIGNS Traffic Control Cones x 50	-1111.00		
99	EFT6501	14/11/2016	Narrogin Gymnastics Club	KIDSPORT APPLICATION Voucher	-200.00	L	F
100	EFT6502	14/11/2016	Market Creations Pty Ltd	ADMIN INFORMATION SYSTEMS Office 365 Monthly Account October 2016	-642.29		
101	EFT6503	14/11/2016	Wickein Football Club	KIDSPORT Voucher Application x 4	-437.50		F
102	EFT6504	14/11/2016	Marketforce Pty Ltd	MEMBERS ADVERTISING Council Decisions October 2016	-286.40		
103	EFT6505	14/11/2016	Melchiorre Plumbing & Gas	NARROGIN AG SHOW Repair Toilets	-1577.40	L	
104	EFT6506	14/11/2016	Photographica	MEMBERS PHOTOGRAPHY Councillor Portraits	-337.50		
105	EFT6507	14/11/2016	Datamars Australia Pty Ltd T/as Zee Tags	ANIMAL PRINTING STATIONERY Super Dog Tags and Freight	-662.21		
106	EFT6508	14/11/2016	Local Health Authorities Analytical Committee	HEALTH ANALYTICAL EXPENSES 2016/2017	-1317.92		
107	EFT6509	14/11/2016	Narrogin Bargain Barn	ADMIN FURNITURE Eclipse Mobile Pedestal	-260.00	L	
108	EFT6510	14/11/2016	Narrogin Pumps Solar And Spraying	NO401 MITSUBISHI FLO CON Pump	-210.75	L	
109	EFT6511	14/11/2016	Metal Artwork Creations	MEMBERS STATIONERY Council Chambers Name Plates and Bases	-470.80		
110	EFT6512	14/11/2016	Covs Parts Pty Ltd	1EYN610 KOMATSU Replacement Strobe Light (P980)	-614.31	L	
111	EFT6513	14/11/2016	Dorothy Trefort	HACC TRAINING National Police Check	-44.90	L	F
112	EFT6514	14/11/2016	Steelo's Guns & Outdoors	HACC VARIOUS DEPARTMENTS Thermos x 3 and Solar Shower	-204.80	L	F
113	EFT6515	14/11/2016	Narrogin Furnishings	ADMIN GENERAL EXPENSES New Office Chairs	-359.00	L	
114	EFT6516	14/11/2016	Fegan Building Surveying	BUILD Certificate of Design Compliance	-1298.00		R
115	EFT6517	14/11/2016	AMPAC Debt Recovery Pty Ltd	RATES DEBT COLLECTION 2016/2017	-25957.22		R
116	EFT6518	14/11/2016	Allworks Civil	ROAD MAINTENANCE Line Marking	-880.00	L	PF
117	EFT6519	14/11/2016	Hanson Construction Materials Pty Ltd	ROAD MAINTENANCE Granite for Jet Patcher	-3315.24		
118	EFT6520	14/11/2016	Easifleet	EMPLOYEE COSTS Novated Lease 02/11/2016	-887.98		R

119	EFT6521	14/11/2016	Cemeteries & Crematoria Association Of Western Aus	ADMIN SUBSCRIPTIONS Cemeteries Membership Renewal 2016/17	-115.00		
120	EFT6522	14/11/2016	Talis Consultings Pty Ltd Atf Talis Unit Trust	OTHGOV AUDIT FEES Former Shire Fair Value Valuation	-550.00		
121	EFT6523	14/11/2016	Anika Keeling t/as Narrogin Consultancy Services	OLOPS SEMC Prepare Act Survive Grant Acquittal	-400.00	L	PF
122	EFT6524	14/11/2016	Parks And Leisure Australia	COMMUNITY SUBSCRIPTIONS Parks and Leisure Membership	-665.50		
123	EFT6525	14/11/2016	GS&B Madej Bricklaying	ANIMAL POUND BUILDING Brick Work for New Enclosure	-2000.00	L	
124	EFT6526	14/11/2016	Pacific Biologics Pty Ltd	HEALTH ENVIRONMENT Mosquito Control	-1775.73		
125	EFT6527	14/11/2016	BKS Electrical Pty Ltd	CLAYTON ROAD Locating Services	-968.00	L	F
126	EFT6528	14/11/2016	Lotex Filter Cleaning Service	DEPOT MAINTENANCE Cleaning of Air Filters	-106.04		
127	EFT6529	14/11/2016	Cutting Edges	NO4719 JOHN DEERE GRADER Bolts and Wedges	-14959.80		
128	EFT6530	14/11/2016	Terry Brown and Co	NO2260 THREE AXLE DOG TRAILER Brake Drums	-4294.40		
129	EFT6531	14/11/2016	Himac Attachments	BOBCAT STUMP GRINDER	-12430.00		
130	EFT6532	14/11/2016	Slater Gartrell Sports	CRICKET CLAYTON OVAL New Practice Nets	-4406.60		
131	EFT6533	14/11/2016	Narrogin Bowling Club	OTHGOV CIVIC FUNCTIONS Venue Hire & Refreshments	-500.00	L	
132	EFT6534	14/11/2016	Fred Hopkins Wa	NO764 BOMAG TWIN ROLLER New Alternator	-437.80		
133	EFT6535	14/11/2016	Autosmart WA Southwest	DEPOT WORKSHOP Materials & Cleaning Supplies	-312.45		
134	EFT6536	14/11/2016	Bluestone (WA) Pty Ltd	CLAYTON ROAD UPGRADE Profiling of Intersection	-4977.50		F
135	EFT6537	14/11/2016	Image Bollards Pty Ltd	ROAD MAINTENANCE Rubber Wheel Stops for Council Carpark	-1617.00		
136	EFT6538	14/11/2016	Narrogin Small Engine Centre	HACC OTHER MAINTENANCE Repairs to Slasher	-94.05	L	F
137	EFT6539	14/11/2016	LGIS Workcare	LGIS PROPERTY PROTECTION 2016/2017	-152257.23		I
138	EFT6540	17/11/2016	Ingrey's	NGN847 FORD MONDEO 15000km Service (NHC)	-310.00	L	F
139	EFT6541	17/11/2016	Narrogin Newsagency	HACC CBDC OTHER Narrogin Newsagency September 2016	-93.55	L	F
140	EFT6542	17/11/2016	Mechanical & Diesel Services	NGN10179 MERCEDES 141000km Service (NHC)	-610.28	L	F
141	EFT6543	17/11/2016	RJ Smith Engineering	NGN13362 2016 TRAILER Vents Closed (NHC)	-456.50	L	F
142	EFT6544	17/11/2016	WA Country Health Service	HACC MOW September 2016	-4175.60	L	F
143	EFT6545	17/11/2016	Melchiorre Plumbing & Gas	HACC BUILDING MAINTENANCE Plumbing Repairs Male Toilet	-149.60	L	F
144	EFT6546	17/11/2016	Ausq (W.A) Pty Ltd Atf Ausq W.A Unit Trust T/as Ausq training	WORKS TRAINING Traffic Management Course	-1000.00		
145	EFT6548	30/11/2016	Narrogin Hire & Reticulation	VARIOUS DEPARTMENTS Maintenance Materials	-699.70	L	
146	EFT6549	30/11/2016	Best Office Systems	ADMIN STATIONERY Staples for Main Copier	-85.00	L	
147	EFT6550	30/11/2016	Courier Australia	VARIOUS DEPARTMENTS Freight	-498.43		
148	EFT6551	30/11/2016	E & H Staphorst	NGN219 TOYOTA CAMRY Tyres (CATS) (P14)	-270.60	L	F
149	EFT6552	30/11/2016	Landmark Operations Ltd	HACC BUILDING MAINTENANCE 20L Roundup	-170.28	L	F
150	EFT6553	30/11/2016	Narrogin Carpets & Curtains	13 HOUGH ST New Window Treatments	-3410.00	L	
151	EFT6554	30/11/2016	MAKIT Narrogin Hardware	MACKIE PARK MAINTENANCE Lock and Latch for Changeroom	-14.22	L	
152	EFT6555	30/11/2016	Hancocks Home Hardware	HACC HOME MAINTENANCE Various Tools/Maintenance Items	-1058.05	L	F
153	EFT6556	30/11/2016	Landgate	PLAN Land Enquiry	-49.70		
154	EFT6557	30/11/2016	WALGA	OTHGOV MERGER Website Photo	-150.00		F
155	EFT6558	30/11/2016	Susan Farrell	OTHGOV FUNCTIONS Laundry Charge	-80.00	L	
156	EFT6559	30/11/2016	Westrac Pty Ltd	VARIOUS PLANT (P8517) (P8516) Air Filters	-752.57		

157	EFT6560	30/11/2016	Narrogin Agricultural Repairs	SMALL PLANT Chainsaw Hub Sprocket	-45.00	L	
	EFT6561	30/11/2016	Dryandra Country Visitors Centre Inc	RAILWAY INSTITUTE REIMBURSEMENT Electricity October 2016	-626.55	L	
158							
159	EFT6562	30/11/2016	Ballards of Narrogin	SHOWMENS TOILETS Gas	-117.00	L	
160	EFT6563	30/11/2016	Anderson Munro & Wyllie	HACC AUDIT FEES Audit Year Ended 30/06/2016	-1237.50		F
161	EFT6564	30/11/2016	Narrogin Newsagency	HACC CBDC OTHER Narrogin Newsagency Account October 2016	-188.81	L	F
162	EFT6565	30/11/2016	Narrogin Electrical Services	NRLC JHCC Installation of New 32A Socket	-1191.31	L	
163	EFT6566	30/11/2016	Narrogin Liquor Store	OTHGOV CIVIC Council Meeting Refreshments	-221.96	L	
164	EFT6567	30/11/2016	Narrogin and District Senior Citizens Centre	NHC CBDC VENUE HIRE Senior Citizens Hall October 2016	-448.00	L	F
165	EFT6568	30/11/2016	Narrogin Nursery Café & Gallery	MEMORIAL PARK MAINTENANCE Broad Leaf Spray	-58.00	L	
166	EFT6569	30/11/2016	Narrogin Primary School	OTHCUL SCHOOL AWARD Donation 2016	-75.00	L	
167	EFT6570	30/11/2016	Narrogin Bearing Service	SMALL PLANT Male & Female Nito Fittings Parts (P38)	-59.21	L	
168	EFT6571	30/11/2016	Allans Bobcat and Truck Hire	CEMETERY GRAVE DIGGING x 1	-484.00	L	
169	EFT6572	30/11/2016	J.R & A Hersey Pty Ltd	VARIOUS WORKS Traffic Control and Workshop Materials	-1672.11		
170	EFT6573	30/11/2016	P & F Kulker Building Contractors	FAIRWAY DEPOT BUILDING Install New Front Door and Replace Style on Back Door	-3305.95	L	
171	EFT6574	30/11/2016	Super Civil PTY LTD	CLAYTON RD RENEWAL Supply and Lay Intersection Mix	-28927.80		F
172	EFT6575	30/11/2016	Country Paint Supplies	SIGNS & TRAFFIC CONTROL Tins of White Paint	-139.00	L	
173	EFT6576	30/11/2016	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO4871 JOHN DEERE GRADER Tyres and Fitting (P979)	-8434.67	L	
174	EFT6577	30/11/2016	Farmers Centre (Narrogin) Pty Ltd	NO1193 JCB BACKHOE Wheel Nuts	-53.66	L	
175	EFT6578	30/11/2016	New Security Installations Pty Ltd	LYDEKER DEPOT SECURITY Annual Charge	-1773.20		
176	EFT6579	30/11/2016	LGIS Workcare	ADMIN HEALTH & SAFETY LGIS WRRC	-9763.60		
177	EFT6580	30/11/2016	Narrogin Chamber of Commerce	MEMBERS SITTING FEES Recognition of Service	-5275.00	L	
178	EFT6581	30/11/2016	Livingstone International Pty Ltd	HACC DOMESTIC CLEANING Personal Protective Equipment	-203.50		F
179	EFT6582	30/11/2016	Bob Waddell	OTHGOV MERGER Assistance with System Requirements	-495.00		F
180	EFT6583	30/11/2016	John Parry Medical Centre	ADMIN RECRUITMENT Pre Employment Medical (CSO)	-126.00	L	
181	EFT6584	30/11/2016	Raeco	LIBRARY STATIONERY Book Processing Materials	-440.00		
182	EFT6585	30/11/2016	W.A. Police Strategic Prevention Unit	HACC TRAINING NHC Volunteer Police Check	-14.90		F
183	EFT6586	30/11/2016	Flames Netball Club	KIDSPORT APPLICATION x 1	-200.00	L	F
184	EFT6587	30/11/2016	Wickepin Football Club	KIDSPORT APPLICATION x 1	-120.00		F
185	EFT6588	30/11/2016	P.H & K.E Gow	VARIOUS DEPARTMENTS Survey Gravel	-1980.00	L	
186	EFT6589	30/11/2016	Marketforce Pty Ltd	MEMBERS ADVERTISING NO 29/09/2016 Limestone Retaining Wall	-230.70		
187	EFT6590	30/11/2016	Belvedere Nursery	FEDERAL ST UPGRADE New Arrangement of Plants for Garden Islands	-952.06	L	PF
188	EFT6591	30/11/2016	Earl Street Surgery	PWO WORKS RECRUITMENT Pre Employment Medical (Thomson)	-396.00	L	
189	EFT6592	30/11/2016	Jhodi Nicole Campbell	STAFF REIMBURSEMENT Various Items	-204.93	L	
190	EFT6593	30/11/2016	Covs Parts Pty Ltd	VARIOUS PLANT Lubricant and Earmuffs	-464.21	L	
191	EFT6594	30/11/2016	Graham John Mundy	GNAROJIN PARK Toilet Leakage Repairs	-384.50	L	
192	EFT6595	30/11/2016	Cuballing Netball Club	KIDSPORT APPLICATIONS x 3	-380.00		F
193	EFT6596	30/11/2016	Waves Netball Club	KIDSPORT APPLICATION x 1	-105.00	L	F
194	EFT6597	30/11/2016	Olympics Netball Club	KIDSPORT APPLICATIONS x 3	-369.00	L	F
195	EFT6598	30/11/2016	First Narrogin Girls Brigade	KIDSPORT APPLICATION x 2	-200.00	L	F

196	EFT6599	30/11/2016	Bladon WA	OTHGOV MERGER UNIFORMS Branded Polo Shirts for all officers	-1325.28		F
197	EFT6600	30/11/2016	WA Tyre Recovery	WASTE RECYCLING Tyre Collection November 2016	-956.90		
198	EFT6601	30/11/2016	Hitachi Construction Machinery (Australia) Pty Ltd	NO4719 JOHN DEERE GRADER (P978) Crank Shaft Dampener	-2447.28		
199	EFT6602	30/11/2016	Fegan Building Surveying	BUILD BUILDING SURVEYOR Certificate of Design Compliance	-1622.50		R
200	EFT6603	30/11/2016	Torre Tasman Evans	EMTRS STAFF HOUSING EXPENSES Electricity Reimbursement November 2016	-302.12	L	
201	EFT6604	30/11/2016	Rylan Pty Ltd	FAIRWAY ST RENEWAL Supply and Lay New Kerbing	-4202.00		F
202	EFT6605	30/11/2016	Department of Parks and Wildlife (Narrogin)	HACC CBDC OTHER Excursion Disposable Cups	-220.00	L	F
203	EFT6606	30/11/2016	Anika Keeling t/as Narrogin Consultancy Services	FIRE SALARIES Management Officer September - November 2016	-1680.00	L	PF
204	EFT6607	30/11/2016	Daimler Trucks Perth	1BBN838 MITSUBISHI SIDE TIPPING TRUCK Air Conditioner Parts (WORKS) (P25)	-807.38		
205	EFT6608	30/11/2016	BKS Electrical Pty Ltd	FAIRWAY ST Supply Labour and Vacuum Excavator	-962.50	L	F
206	EFT6609	30/11/2016	Narrogin Guardian Pharmacy	ADMIN OCCUPATIONAL HEALTH Cleaners Vaccination	-98.30	L	
207	EFT6610	30/11/2016	Great Southern Electrical Services	JOHN HIGGINS COMPLEX Ram Shed Power Board Inspection	-115.50	L	
208	EFT6611	30/11/2016	Lefroy Bay Pty Ltd T/as Galvanised Poles Australia	BANNER POLES Galvanised Poles and Engineer Certification	-18544.43		
209	EFT6612	30/11/2016	P & F Kulker T/as Narrogin Skip Bin Service	PWO GENERAL Skip Bin Hire and Removal	-193.00	L	
210	EFT6613	30/11/2016	Jamcra Pty Ltd T/a Howlett's Tree Service	STREET TREE MAINTENANCE Pruning x 67 Trees	-3492.50		
211	EFT6614	30/11/2016	Stabilisation Technology Pty Ltd	VARIOUS ROADS Highbury West, Clayton Rd & Fairway St Cement Stabilise	-117379.19		PF
212	EFT6615	30/11/2016	Jehovah's Witnesses Congregation	ROADM CROSSOVER COUNCIL Subsidy	-175.00		
213	EFT6616	30/11/2016	Coastal Enterprises Wa Pty Ltd	WORKS TRAINING Breathing Apparatus Course x 3	-900.00		
214	EFT6617	30/11/2016	Planning Institute Of Australia Ltd	BUILD MEMBERSHIPS Planning Institute Australia EMDRS	-384.01		
215	EFT6618	30/11/2016	Kennards Hire Pty Ltd	FOOTPATH MAINTENANCE Hire of Footpath Scrubber	-3616.00		
216	EFT6619	30/11/2016	Heritage Country Motel	WORKS TRAINING Accommodation x 1 Night	-780.00		
217	EFT6620	30/11/2016	Keen Bros (wa) Pty Ltd	WORKS TRAINING HR Licence C Taylor	-590.00		
218	EFT6621	30/11/2016	Hoist Sales & Hydraulic Repairs Pty Ltd	NGN10694 DAEWOO EXCAVATOR Repairs to Cylinder (P976)	-753.50		
219	EFT6622	30/11/2016	Brett Rowe Mobile HD Mechanical Services	1EYN610 KOMATSU WHEEL LOADER Repairs and Labour (P980)	-238.50	L	
220	EFT6623	30/11/2016	Susan Maria Schmerer	ANIMAL REGISTRATION Refund of Duplicated Dog Rego Payment	-50.00	L	
221	EFT6624	30/11/2016	Shiralee Margret Langford	REIMBURSE HEALTH TRAINING Accommodation & Parking	-222.94	L	
222	EFT6625	30/11/2016	Darlene Devillers	HACC DEVELOPMENT Pre Employment Medical	-77.00	L	F
223	EFT6626	30/11/2016	Bradley Thomson	PWO WORKS RECRUITMENT Pre Employment Medical	-35.00	L	
224	EFT6627	30/11/2016	Brendan O'Reilly	PWO WORKS RECRUITMENT Pre Employment Medical Reimbursement	-35.00	L	
225	EFT6628	30/11/2016	Dylan James Martin-hall	WORKS TRAINING COURSE White Card Reimbursement	-55.00	L	
226	EFT6629	30/11/2016	Justin Barry Walker	PWO WORKS RECRUITMENT Pre Employment Medical	-35.00	L	
227	EFT6630	30/11/2016	Jody Maree Milentis	HACC TRAINING REIMBURSEMENT Various Clearances	-312.30	L	

228	DD1915.1	01/11/2016	Telstra	VARIOUS DEPARTMENTS Landline September 2016	-2374.39		PF
229	DD1915.2	01/11/2016	Water Corporation	VARIOUS DEPARTMENTS Water October	-1166.75		
230	DD1917.1	01/11/2016	Synergy	VARIOUS DEPARTMENTS ELECTRICITY October 2016	-26200.78		PF
231	DD1922.1	02/11/2016	Australian Taxation Office	BAS and FBT September 2016	-39845.18		
232	DD1941.1	09/11/2016	Telstra	VARIOUS DEPARTMENTS Telstra Mobile October 2016	-1456.35		PF
233	DD1948.1	10/11/2016	Origin Energy Retail Limited	NRRC UTILITY GAS 13/10/2016	-3847.75		
234	DD1953.1	11/11/2016	Synergy	STREET LIGHTING MAINTENANCE October 2016	-9640.99		
235	DD1953.2	11/11/2016	Water Corporation	VARIOUS DEPARTMENTS Water October	-871.09		
236	DD1963.1	14/11/2016	AustralianSuper	Superannuation contributions	-395.61		
237	DD1963.2	14/11/2016	Onepath Custodians Pty Ltd	Superannuation contributions	-368.29		
238	DD1963.3	14/11/2016	Sunsuper	Superannuation contributions	-242.98		
239	DD1963.4	14/11/2016	MLC MasterKey	Superannuation contributions	-269.23		
240	DD1963.5	14/11/2016	Care Super	Superannuation contributions	-101.22		
241	DD1963.6	14/11/2016	Media Super	Superannuation contributions	-166.25		
242	DD1963.7	14/11/2016	Host Plus	Payroll deductions	-592.82		
243	DD1963.8	14/11/2016	Rest Superannuation	Superannuation contributions	-227.73		
244	DD1963.9	14/11/2016	BT Super For Life	Superannuation contributions	-178.77		
245	DD1974.1	24/11/2016	Telstra	VARIOUS DEPARTMENTS TELEPHONE	-2492.97		PF
246	DD1986.1	28/11/2016	AustralianSuper	Superannuation contributions	-382.60		
247	DD1986.2	28/11/2016	Onepath Custodians Pty Ltd	Superannuation contributions	-368.29		
248	DD1986.3	28/11/2016	Sunsuper	Superannuation contributions	-242.98		
249	DD1986.4	28/11/2016	MLC MasterKey	Superannuation contributions	-256.48		
250	DD1986.5	28/11/2016	Care Super	Superannuation contributions	-136.91		
251	DD1986.6	28/11/2016	ANZ Super Advantage	Superannuation contributions	-62.42		
252	DD1986.7	28/11/2016	Media Super	Superannuation contributions	-166.25		
253	DD1986.8	28/11/2016	Host Plus	Payroll deductions	-647.11		
254	DD1986.9	28/11/2016	Rest Superannuation	Superannuation contributions	-240.10		
255	DD2002.1	28/11/2016	WA Local Government Super Plan	Superannuation contributions	-63.90		
256	DD2009.2	23/11/2016	Origin Energy Retail Limited	NRRC UTILITY GAS 23/11/2016	-2443.20		
257	111116	14/11/2016	Origin Energy Retail Limited	NRRC UTILITY GAS 13/10/2016	-3055.45		
258	DD1963.10	14/11/2016	Qsuper	Superannuation contributions	-191.83		
259	DD1963.11	14/11/2016	AMP Life Limited	Superannuation contributions	-434.54		
260	DD1963.12	14/11/2016	WA Local Government Super Plan	Payroll deductions	-12585.37		
261	DD1963.13	14/11/2016	Statewide Superannuation Trust	Superannuation contributions	-178.77		
262	DD1963.14	14/11/2016	Kinetic Super	Superannuation contributions	-175.38		
263	DD1963.15	14/11/2016	Asgard Ewrap Super Account	Superannuation contributions	-82.63		
264	DD1963.16	14/11/2016	MTAA Super	Superannuation contributions	-171.13		
265	DD1963.17	14/11/2016	Prime Super	Superannuation contributions	-178.77		
266	DD1963.18	14/11/2016	Australian Ethical Superannuation	Superannuation contributions	-1253.53		
267	DD1963.19	14/11/2016	St Andrews Retirement Plan	Superannuation contributions	-67.15		
268	DD1963.20	14/11/2016	MLC Nominees	Superannuation contributions	-516.35		
269	DD1963.21	14/11/2016	Rearden Campbell Superannuation Fund	Superannuation contributions	-211.97		
270	DD1963.22	14/11/2016	Colonial First State Investments	Superannuation contributions	-90.38		
271	DD1963.23	14/11/2016	Concept One Superannuation Plan	Superannuation contributions	-196.52		
272	DD1963.24	14/11/2016	Hesta Superannuation	Superannuation contributions	-145.91		
273	DD1986.10	28/11/2016	BT Super For Life	Superannuation contributions	-178.77		
274	DD1986.11	28/11/2016	Qsuper	Superannuation contributions	-191.83		
275	DD1986.12	28/11/2016	WA Local Government Super Plan	Payroll deductions	-12359.06		
276	DD1986.13	28/11/2016	AMP Life Limited	Superannuation contributions	-434.54		
277	DD1986.14	28/11/2016	Statewide Superannuation Trust	Superannuation contributions	-178.77		
278	DD1986.15	28/11/2016	Kinetic Super	Superannuation contributions	-175.38		
279	DD1986.16	28/11/2016	Asgard Ewrap Super Account	Superannuation contributions	-79.38		
280	DD1986.17	28/11/2016	MTAA Super	Superannuation contributions	-359.38		
281	DD1986.18	28/11/2016	AMP Flexible Super	Superannuation contributions	-127.77		
282	DD1986.19	28/11/2016	Prime Super	Superannuation contributions	-178.77		
283	DD1986.20	28/11/2016	Australian Ethical Superannuation	Superannuation contributions	-1144.95		
284	DD1986.21	28/11/2016	St Andrews Retirement Plan	Superannuation contributions	-51.01		
285	DD1986.22	28/11/2016	MLC Nominees	Superannuation contributions	-457.54		
286	DD1986.23	28/11/2016	Rearden Campbell Superannuation Fund	Superannuation contributions	-171.51		
287	DD1986.24	28/11/2016	Colonial First State Investments	Superannuation contributions	-100.13		
288	DD1986.25	28/11/2016	Concept One Superannuation Plan	Superannuation contributions	-196.52		
289	DD1986.26	28/11/2016	Hesta Superannuation	Superannuation contributions	-134.99		
290	241116	24/11/2016	South Regional Tafe	Rates refund for assessment A328000 59 Fortune Street	-1292.00	L	R

-930976.44

<b>Pay date</b>	<b>Nett Paid</b>	<b>Cheque Total</b>	<b>\$</b>	<b>1,004.70</b>	<b>1%</b>
16/11/2016	\$121,247.55	<b>Payroll Total</b>	<b>\$</b>	<b>387,606.92</b>	<b>29%</b>
02/11/2016	\$140,655.35	<b>EFT Total</b>	<b>\$</b>	<b>929,971.74</b>	<b>70%</b>
30/11/2016	\$125,704.02	<b>Total</b>	<b>\$</b>	<b><u>1,318,583.36</u></b>	
<b>Total</b>	<b><u>\$387,606.92</u></b>				
<b>PF</b>	<b>Partially Funded</b>	<b>Local Suppliers</b>		<b>210480.89</b>	<b>16%</b>
<b>R</b>	<b>Reimbursement</b>	<b>Employees</b>		<b>387606.92</b>	<b>29%</b>
<b>I</b>	<b>Insurance</b>	<b>Combined Total</b>		<b>598087.81</b>	<b>45%</b>
<b>PRB</b>	<b>Partially Reimbursement</b>				
<b>L</b>	<b>Local Supplier</b>				
<b>F</b>	<b>Funded</b>				

## 10.2.157 MONTHLY FINANCIAL REPORTS – NOVEMBER 2016

**File Reference:** 12.8.1  
**Disclosure of Interest:** Nil  
**Applicant:** Nil  
**Previous Item Nos:** Nil  
**Date:** 15 November 2016  
**Author:** Nicole Bryant – Manager Finance (Acting)

### Attachments

- Monthly Financial Report for the period ended 30 November 2016.

### Background

Council is requested to review the November 2016 Monthly Financial Reports.

### Summary

In accordance with the *Local Government Financial Management Regulations (1996), Regulation 34*, the Shire is to prepare a monthly Statement of Financial Activity for approval by Council.

### Comment

The November 2016 Monthly Financial Reports are presented for review and it is noted that capital expenditure is lower than anticipated but works are expected to be completed by year end.

### Consultation

Rhona Hawkins, Executive Manager Corporate and Community Services (Acting).

### Statutory Environment

*Local Government Financial Regulations (1996) (as amended) 22, 32, and 34 apply.*

### Policy Implications

Nil

### Financial Implications

All expenditure has been approved via adoption of the 2015/16 Annual Budget, or resulting from a Council Motion for a budget amendment.

### Strategic Implications

Nil

### Voting Requirements

Simple Majority

**COUNCIL RESOLUTION 1216.193 AND OFFICER'S RECOMMENDATION**

**Moved: Cr G Ballard**

**Seconded: Cr Wiese**

That Council:

Receive the November 2016 Monthly Financial Reports as presented.

**CARRIED 9/0**



## MONTHLY FINANCIAL REPORT

FOR THE PERIOD ENDED 30 NOVEMBER 2016

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LOCAL GOVERNMENT ACT 1995  
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**SHIRE OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Nature or Type)**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

	Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	
<b>Operating Revenues</b>		\$	\$	\$	\$	\$	%	
Grants, Subsidies and Contributions	9	3,834,372	3,834,372	1,909,840	2,009,083	99,243	5%	
Profit on Asset Disposal	11	1,500	1,500	625	0	(625)	(100%)	
Fees and Charges		1,505,220	1,505,220	1,079,319	1,180,808	101,489	9%	
Interest Earnings		182,100	182,100	74,870	79,413	4,543	6%	
Other Revenue		154,500	154,500	64,370	56,993	(7,377)	(13%)	
<b>Total (Excluding Rates)</b>		<b>5,677,692</b>	<b>5,677,692</b>	<b>3,129,024</b>	<b>3,326,297</b>	<b>197,273</b>		
<b>Operating Expense</b>								
Employee Costs		(4,747,282)	(4,775,020)	(2,007,432)	(1,959,468)	47,964	2%	
Materials and Contracts		(3,841,876)	(3,819,138)	(1,628,720)	(1,304,003)	324,717	25%	▼
Utilities Charges		(705,537)	(705,537)	(336,126)	(254,270)	81,856	32%	▼
Depreciation (Non-Current Assets)		(2,299,553)	(2,299,553)	(958,095)	(630,350)	327,745	52%	▼
Interest Expenses		(75,851)	(75,851)	(31,585)	(22,980)	8,605	37%	
Insurance Expenses		(283,943)	(283,943)	(275,869)	(283,616)	(7,747)	(3%)	
Loss on Asset Disposal	11	(306,206)	(306,206)	(127,575)	(33,137)	94,438	285%	▼
Other Expenditure		(4,249,534)	(4,249,534)	(1,808,149)	(129,686)	1,678,463	1294%	▼
<b>Total</b>		<b>(16,509,783)</b>	<b>(16,514,783)</b>	<b>(7,173,551)</b>	<b>(4,617,510)</b>	<b>2,556,041</b>		
<b>Funding Balance Adjustment</b>								
Add Back Depreciation		2,299,553	2,299,553	958,095	630,350	(327,745)	(52%)	▼
Adjust (Profit)/Loss on Asset Disposal	11	304,706	304,706	126,950	33,137	(93,813)	(283%)	▼
Movement in Leave Reserve (Added Back)		0	0	0	1,314	1,314	100%	
<b>Net Operating (Ex. Rates)</b>		<b>(8,227,832)</b>	<b>(8,232,832)</b>	<b>(2,959,482)</b>	<b>(626,413)</b>	<b>2,333,069</b>		
<b>Capital Revenues</b>								
Grants, Subsidies and Contributions	9	1,721,744	1,721,744	717,385	250,159	(467,226)	(187%)	▼
Proceeds from Disposal of Assets	11	598,145	608,145	122,145	185,931	63,786	34%	▲
Proceeds from New Debentures	13	350,000	350,000	0	0	0		
Proceeds from Sale of Investments		0	0	0	0	0		
Proceeds from Advances		0	0	0	0	0		
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	1,471,398	1,521,398	68,065	0	(68,065)	(100%)	▼
<b>Total</b>		<b>4,141,287</b>	<b>4,201,287</b>	<b>907,595</b>	<b>436,090</b>	<b>(471,505)</b>		
<b>Capital Expenses</b>								
Land Held for Resale	10	0	0	0	0	0		
Land and Buildings	11	(1,940,939)	(1,940,939)	0	(391,522)	(391,522)	(100%)	▲
Plant and Equipment	11	(487,000)	(547,000)	(175,000)	(321,806)	(146,806)	(46%)	▲
Furniture and Equipment	11	(74,000)	(69,000)	0	(9,475)	(9,475)	(100%)	
Infrastructure Assets - Roads	11	(2,637,621)	(2,637,621)	(309,791)	(508,587)	(198,796)	(39%)	▲
Infrastructure Assets - Footpaths	11	(50,000)	(50,000)	0	(1,959)	(1,959)	(100%)	
Infrastructure Assets - Drainage	11	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Parks & Ovals	11	(20,000)	(20,000)	0	(14,028)	(14,028)	(100%)	
Infrastructure Assets - Townscape	11	0	0	0	0	0		
Infrastructure Assets - Other	11	(955,735)	(955,735)	0	(48,913)	(48,913)	(100%)	▲
Purchase of Investments		0	0	0	0	0		
Repayment of Debentures	13	(221,310)	(221,310)	(91,691)	(99,197)	(7,506)	(8%)	
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(295,737)	(295,737)	(123,220)	(14,877)	108,343	728%	▼
<b>Total</b>		<b>(6,747,342)</b>	<b>(6,802,342)</b>	<b>(699,702)</b>	<b>(1,410,364)</b>	<b>(710,662)</b>		
<b>Net Capital</b>		<b>(2,606,055)</b>	<b>(2,601,055)</b>	<b>207,893</b>	<b>(974,274)</b>	<b>(1,182,167)</b>		
<b>Total Net Operating + Capital</b>		<b>(10,833,887)</b>	<b>(10,833,887)</b>	<b>(2,751,589)</b>	<b>(1,600,687)</b>	<b>1,150,902</b>		
Rate Revenue		4,517,811	4,517,811	4,517,810	4,450,925	(66,885)	(2%)	
Opening Funding Surplus(Deficit)		6,316,076	5,860,483	5,860,483	5,860,483	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	3	<b>0</b>	<b>(455,593)</b>	<b>7,626,704</b>	<b>8,710,721</b>	<b>1,084,017</b>		

**SHIRE OF NARROGIN**  
**STATEMENT OF FINANCIAL ACTIVITY**  
**(Statutory Reporting Program)**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

Note	Adopted Annual Budget	Revised Annual Budget 4	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a) 3	Var. % (b)-(a)/(b) 300%	Var
<b>Operating Revenues</b>	\$	\$	\$	\$	\$	%	
Governance	96,100	96,100	40	9,257	9,217	100%	
General Purpose Funding	2,476,134	2,476,134	1,219,971	1,254,929	34,958	3%	
Law, Order and Public Safety	35,797	35,797	21,895	18,477	(3,418)	(19%)	
Health	7,500	7,500	4,870	5,281	411	8%	
Education and Welfare	1,287,386	1,287,386	607,304	680,051	72,747	11%	▲
Housing	13,000	13,000	5,410	6,200	790	13%	
Community Amenities	978,119	978,119	847,444	880,113	32,669	4%	
Recreation and Culture	424,355	424,355	194,290	98,756	(95,534)	(97%)	▼
Transport	1,714,688	1,714,688	792,550	435,050	(357,500)	(82%)	▼
Economic Services	249,694	249,694	104,030	132,152	28,122	21%	▲
Other Property and Services	116,663	116,663	48,605	56,190	7,585	13%	
<b>Total (Excluding Rates)</b>	<b>7,399,436</b>	<b>7,399,436</b>	<b>3,846,409</b>	<b>3,576,455</b>	<b>(269,954)</b>		
<b>Operating Expense</b>							
Governance	(1,707,907)	(1,692,907)	(773,412)	(677,503)	95,909	14%	▼
General Purpose Funding	(177,867)	(177,867)	(73,735)	(88,688)	(14,953)	(17%)	▼
Law, Order and Public Safety	(427,553)	(427,553)	(193,284)	(136,346)	56,938	42%	▼
Health	(194,492)	(194,492)	(84,965)	(57,736)	27,229	47%	▼
Education and Welfare	(5,492,981)	(5,492,981)	(2,307,453)	(562,465)	1,744,988	310%	▼
Housing	(31,874)	(31,874)	(15,455)	(17,217)	(1,762)	(10%)	▼
Community Amenities	(1,435,677)	(1,435,677)	(609,605)	(480,179)	129,426	27%	▼
Recreation and Culture	(2,688,661)	(2,688,661)	(1,224,408)	(1,107,398)	117,010	11%	▼
Transport	(3,289,313)	(3,289,313)	(1,382,442)	(1,061,879)	320,563	30%	▼
Economic Services	(1,025,957)	(1,025,957)	(443,769)	(253,375)	190,394	75%	▼
Other Property and Services	(37,501)	(57,501)	(65,023)	(174,726)	(109,703)	(63%)	▲
<b>Total</b>	<b>(16,509,783)</b>	<b>(16,514,783)</b>	<b>(7,173,551)</b>	<b>(4,617,510)</b>	<b>2,556,041</b>		
<b>Funding Balance Adjustment</b>							
Add back Depreciation	2,299,553	2,299,553	958,095	630,350	(327,745)	(52%)	▼
Adjust (Profit)/Loss on Asset Disposal	304,706	304,706	126,950	33,137	(93,813)	(283%)	▼
Movement in Leave Reserve (Added Back)	0	0	0	1,314	1,314	100%	
<b>Net Operating (Ex. Rates)</b>	<b>(6,506,088)</b>	<b>(6,511,088)</b>	<b>(2,242,097)</b>	<b>(376,253)</b>	<b>1,865,844</b>		
<b>Capital Revenues</b>							
Proceeds from Disposal of Assets	598,145	608,145	122,145	185,931	63,786	34%	▲
Proceeds from New Debentures	350,000	350,000	0	0	0		
Proceeds from Sale of Investments	0	0	0	0	0		
Proceeds from Advances	0	0	0	0	0		
Self-Supporting Loan Principal	0	0	0	0	0		
Transfer from Reserves	1,471,398	1,521,398	68,065	0	(68,065)	(100%)	▼
<b>Total</b>	<b>2,419,543</b>	<b>2,479,543</b>	<b>190,210</b>	<b>185,931</b>	<b>(4,279)</b>		
<b>Capital Expenses</b>							
Land and Buildings	(1,940,939)	(1,940,939)	0	(391,522)	(391,522)	(100%)	▲
Plant and Equipment	(487,000)	(547,000)	(175,000)	(321,806)	(146,806)	(46%)	▲
Furniture and Equipment	(74,000)	(69,000)	0	(9,475)	(9,475)	(100%)	▲
Infrastructure Assets - Roads	(2,637,621)	(2,637,621)	(309,791)	(508,587)	(198,796)	(39%)	▲
Infrastructure Assets - Footpaths	(50,000)	(50,000)	0	(1,959)	(1,959)	(100%)	▲
Infrastructure Assets - Drainage	(65,000)	(65,000)	0	0	0		
Infrastructure Assets - Other	(955,735)	(955,735)	0	(48,913)	(48,913)	(100%)	▲
Repayment of Debentures	(221,310)	(221,310)	(91,691)	(99,197)	(7,506)	(8%)	
Transfer to Reserves	(295,737)	(295,737)	(123,220)	(14,877)	108,343	728%	▼
<b>Total</b>	<b>(6,747,342)</b>	<b>(6,802,342)</b>	<b>(699,702)</b>	<b>(1,410,364)</b>	<b>(710,662)</b>		
<b>Net Capital</b>	<b>(4,327,799)</b>	<b>(4,322,799)</b>	<b>(509,492)</b>	<b>(1,224,433)</b>	<b>(714,941)</b>		
<b>Total Net Operating + Capital</b>	<b>(10,833,887)</b>	<b>(10,833,887)</b>	<b>(2,751,589)</b>	<b>(1,600,686)</b>	<b>1,150,903</b>		
Rate Revenue	4,517,811	4,517,811	4,517,810	4,450,925	(66,885)	(2%)	
Opening Funding Surplus(Deficit)	6,316,076	5,860,483	5,860,483	5,860,483	0	0%	
<b>Closing Funding Surplus(Deficit)</b>	<b>0</b>	<b>(455,593)</b>	<b>7,626,704</b>	<b>8,710,722</b>	<b>1,084,018</b>		

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES**

Financial activity are:

**(a) Basis of Accounting**

This statement is a special purpose financial report, prepared in accordance with applicable Australian Accounting Standards, other mandatory professional reporting requirements and the Local Government Act 1995 (as amended) and accompanying regulations (as amended).

**(b) The Local Government Reporting Entity**

All Funds through which the Council controls resources to carry on its functions have been included in this statement.

In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

All monies held in the Trust Fund are excluded from the statement, but a separate statement of those monies appears at Note 12.

**(c) Rounding Off Figures**

All figures shown in this statement are rounded to the nearest dollar.

**(d) Rates, Grants, Donations and Other Contributions**

Rates, grants, donations and other contributions are recognised as revenues when the local government obtains control over the assets obtained at the commencement of the rating period or, where earlier, upon receipt of the rates.

**(e) Goods and Services Tax**

In accordance with recommended practice, revenues, expenses and assets capitalised are stated net of any GST recoverable. Receivables and payables are stated inclusive of applicable GST.

**(f) Cash and Cash Equivalents**

Cash and cash equivalents comprise cash at bank and in hand and short-term deposits that are readily convertible to known amounts of cash and which are subject to an insignificant risk of changes in value.

For the purposes of the Cash Flow Statement, cash and cash equivalents consist of cash and cash equivalents as defined above, net of outstanding bank overdrafts. Bank overdrafts are included as short-term borrowings in current liabilities.

**(g) Trade and Other Receivables**

Trade receivables, which generally have 30 - 90 day terms, are recognised initially at fair value and subsequently measured at amortised cost using the effective interest rate method, less any allowance for uncollectible amounts.

Collectability of trade receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.

**(h) Inventories**

**General**

Inventories are valued at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs of necessary to make the sale.

Inventories held from trading are classified as current even if not expected to be realised in the next 12 months.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**Land Held for Resale**

Land purchased for development and/or resale is valued at the lower of the cost and net realisable value. Cost includes the cost of acquisition, development and interest incurred on the financing of that land during its development. Interest and holding charges incurred after development is complete are recognised as expenses.

Revenue arising from the sale of property is recognised in the operating statement as at the time of signing a binding contract of sale.

Land held for resale is classified as current except where it is held as non-current based on Council's intentions to release for sale.

**(i) Fixed Assets**

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead.

Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

**(j) Depreciation of Non-Current Assets**

All non-current assets having a limited useful life are systematically depreciated over their useful lives in a manner which reflects the consumption of the future economic benefits embodied in those assets.

Depreciation is recognised on a straight-line basis, using rates which are reviewed each reporting period. Major depreciation rates and periods are:

Buildings	50 to 100 years
Furniture and Equipment	10 years
Plant and Equipment	5 to 15 years
Sealed roads and streets	
clearing and earthworks	not depreciated
construction/road base	50 years
original surfacing and	
major re-surfacing	
- bituminous seals	20 years
Gravel roads	
clearing and earthworks	not depreciated
construction/road base	50 years
gravel sheet	12 years
Formed roads (unsealed)	
clearing and earthworks	not depreciated
construction/road base	50 years
Footpaths - slab	40 years

**Capitalisation Threshold**

Plant, Property and Equipment (excluding Buildings) items to \$5,000 or greater, and Building and Infrastructure items to \$10,000 or greater.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(k) Trade and Other Payables**

provided to the local government prior to the end of the financial year that are unpaid and arise when the Shire becomes obliged to make future payments in respect of the purchase of these goods and services. The amounts are unsecured and are usually paid within 30 days of recognition.

**(l) Employee Benefits**

The provisions for employee benefits relates to amounts expected to be paid for long service leave,

**(i) Wages, Salaries, Annual Leave and Long Service Leave (Short-term Benefits)**

be settled within 12 months represents the amount the Shire has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the Shire expects to pay and includes related on-costs.

**(ii) Annual Leave and Long Service Leave (Long-term Benefits)**

The liability for long service leave is recognised in the provision for employee benefits and measured as the the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the Shire does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

**(m) Interest-bearing Loans and Borrowings**

All loans and borrowings are initially recognised at the fair value of the consideration received less directly attributable transaction costs.

After initial recognition, interest-bearing loans and borrowings are subsequently measured at amortised cost using the effective interest method. Fees paid on the establishment of loan facilities that are yield related are included as part of the carrying amount of the loans and borrowings.

**(n) Borrowing Costs**

Borrowing costs are recognised as an expense when incurred except where they are directly attributable capitalised as part of the cost of the particular asset.

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

**(o) Current and Non-Current Classification**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications**

**Rates**

All rates levied under the Local Government Act 1995. Includes general, differential, specific area rates, minimum rates, interim rates, back rates, ex-gratia rates, less discounts offered. Exclude administration fees, interest on instalments, interest on arrears, service charges and sewerage rates.

**Operating Grants, Subsidies and Contributions**

Refer to all amounts received as grants, subsidies and contributions that are not non-operating grants.

**Non-Operating Grants, Subsidies and Contributions**

Amounts received specifically for the acquisition, construction of new or the upgrading of non-current assets paid to a local government, irrespective of whether these amounts are received as capital grants, subsidies, contributions or donations.

**Profit on Asset Disposal**

Profit on the disposal of assets including gains on the disposal of long term investments. Losses are disclosed under the expenditure classifications.

**Fees and Charges**

Revenues (other than service charges) from the use of facilities and charges made for local government services, sewerage rates, rentals, hire charges, fee for service, photocopying charges, licences, sale of goods or information, fines, penalties and administration fees. Local governments may wish to disclose more detail such as rubbish collection fees, rental of property, fines and penalties, other fees and charges.

**Service Charges**

Service charges imposed under Division 6 of Part 6 of the Local Government Act 1995. Regulation 54 of the Local Government (Financial Management) Regulations 1996 identifies these are television and radio broadcasting, underground electricity and neighbourhood surveillance services. Exclude rubbish removal charges. Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Interest Earnings**

Interest and other items of a similar nature received from bank and investment accounts, interest on rate instalments, interest on rate arrears and interest on debtors.

**Other Revenue / Income**

Other revenue, which can not be classified under the above headings, includes dividends, discounts, rebates etc.

**Employee Costs**

All costs associate with the employment of person such as salaries, wages, allowances, benefits such as vehicle and housing, superannuation, employment expenses, removal expenses, relocation expenses, worker's compensation insurance, training costs, conferences, safety expenses, medical examinations, fringe benefit tax, etc.

**Materials and Contracts**

All expenditures on materials, supplies and contracts not classified under other headings. These include supply of goods and materials, legal expenses, consultancy, maintenance agreements, communication expenses, advertising expenses, membership, periodicals, publications, hire expenses, rental, leases, postage and freight etc. Local governments may wish to disclose more detail such as contract services, consultancy, information technology, rental or lease expenditures.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**1. SIGNIFICANT ACCOUNTING POLICIES (Continued)**

**(p) Nature or Type Classifications (Continued)**

**Utilities (Gas, Electricity, Water, etc.)**

Expenditures made to the respective agencies for the provision of power, gas or water. Exclude expenditures incurred for the reinstatement of roadwork on behalf of these agencies.

**Insurance**

All insurance other than worker's compensation and health benefit insurance included as a cost of employment.

**Loss on asset disposal**

Loss on the disposal of fixed assets.

**Depreciation on non-current assets**

Depreciation expense raised on all classes of assets.

**Interest expenses**

Interest and other costs of finance paid, including costs of finance for loan debentures, overdraft accommodation and refinancing expenses.

**Other expenditure**

Statutory fees, taxes, provision for bad debts, member's fees or levies including WA Fire Brigade Levy and State taxes. Donations and subsidies made to community groups.

**(q) Statement of Objectives**

In order to discharge its responsibilities to the community, the Council has developed a set of operational and financial objectives. These objectives have been established both on an overall basis and for each of its broad activities/programs.

Council operations as disclosed in this statement encompass the following service orientated activities/programs:

**GOVERNANCE**

Members of Council, Civic Functions, Executive Support, Human Resources & Payroll, Security Services, Administration Support, Records Management, Information Technology and Financial Control.

**GENERAL PURPOSE FUNDING**

All Rate Revenue and Penalties, General Purpose Grant, Pensioners Deferred Rates Grant and Interest Revenue.

**LAW, ORDER, PUBLIC SAFETY**

Fire Prevention, Animal Control, General Ranger Services, Emergency Services.

**HEALTH**

Maternal and Infant Health, Preventative Services (Immunisation), Inspections, Pest Control.

**HOUSING**

The Town does not have any staff or other residential housing.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**(q) Statement of Objectives (Continued)**

**COMMUNITY AMENITIES**

Sanitation Household Refuse, Refuse Site, Sewerage, Protection of the Environment, Town Planning, Cemeteries, Bus Shelters.

**RECREATION AND CULTURE**

Public Halls and Civic Centres, Aquatic Centre, Beaches, Recreation Grounds (Active and Passive), Arts, Leisure Development, Libraries, Museum, Arts Centre.

**TRANSPORT**

Road Maintenance, Footpaths, Bridges, Street Trees, Street Lighting, Cycle ways, Vehicle Crossovers, Depots, Parking.

**ECONOMIC SERVICES**

Rural Services, Tourism, Building Control, Economic Development.

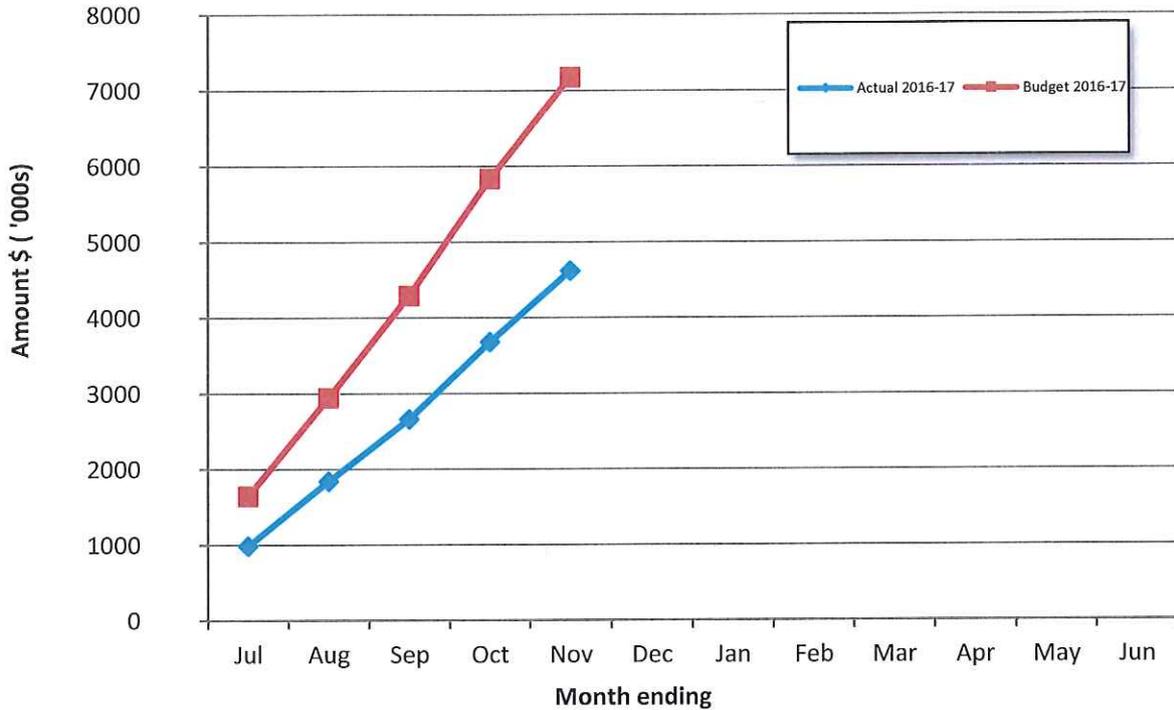
**OTHER PROPERTY & SERVICES**

Private Works, Stocks and Miscellaneous Items.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

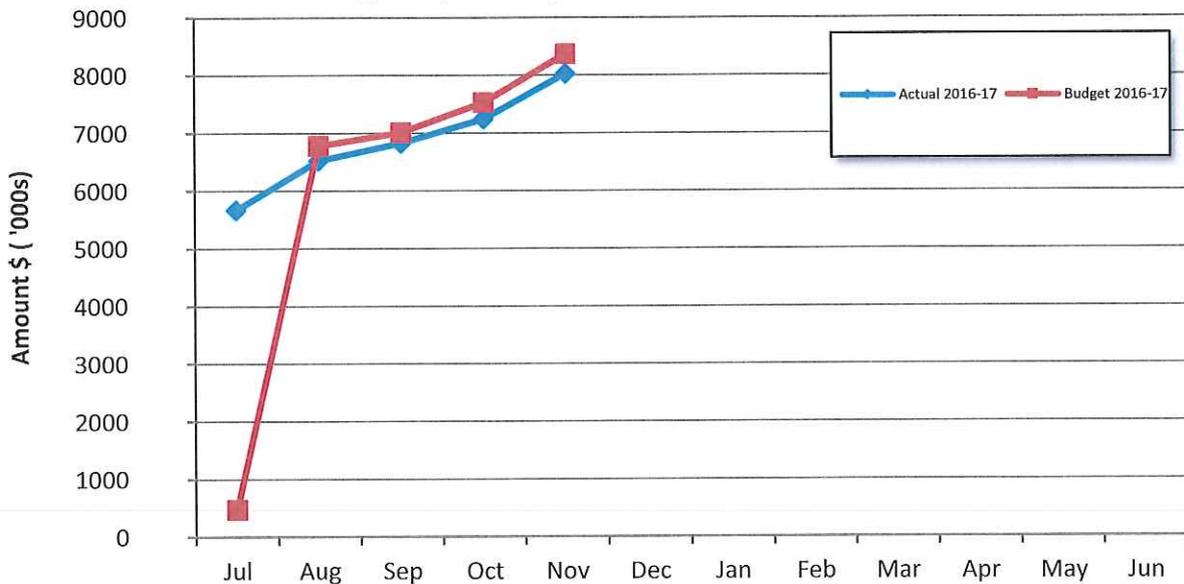
**Note 2 - Graphical Representation - Source Statement of Financial Activity**

**Budget Operating Expenses -v- YTD Actual**



**Comments/Notes - Operating Expenses**

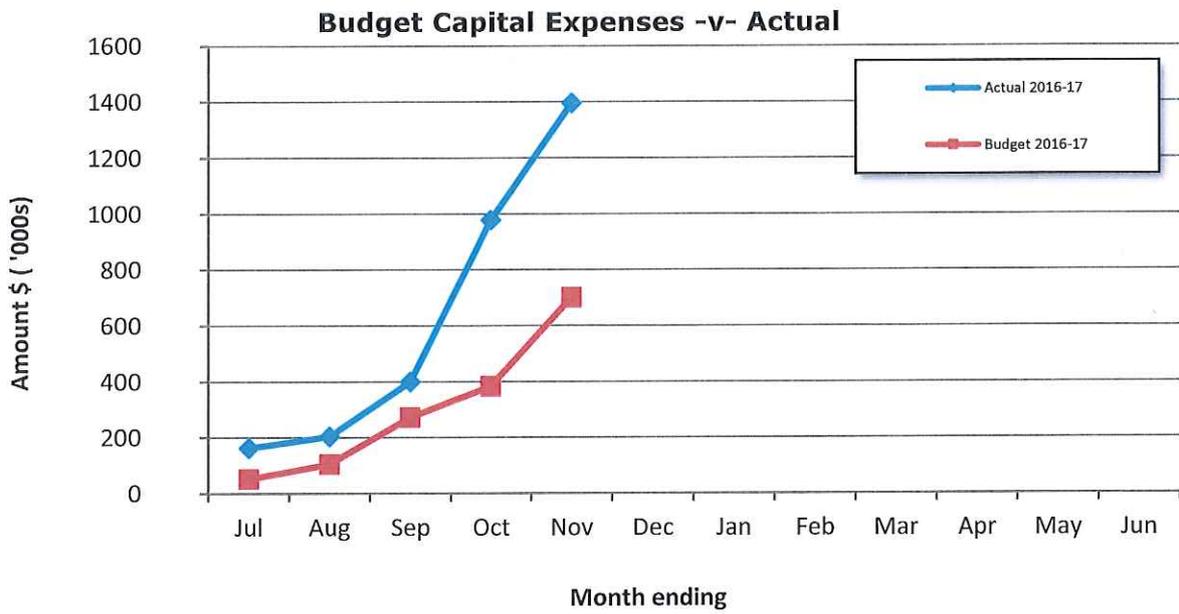
**Budget Operating Revenues -v- Actual**



**Comments/Notes - Operating Revenues**

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 2 - Graphical Representation - Source Statement of Financial Activity**

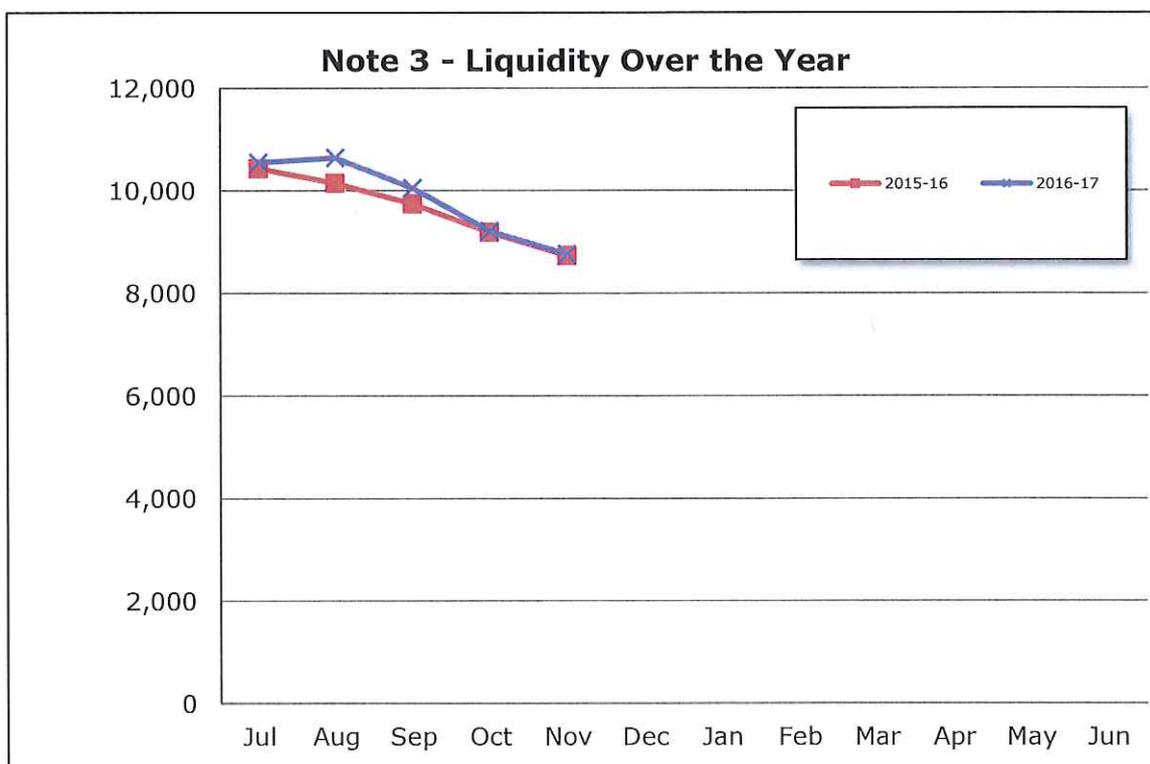


**Comments/Notes - Capital Expenses**

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 3: SURPLUS/(DEFICIT) POSITION**

		Positive=Surplus (Negative=Deficit)		
		30/11/2016	31/10/2016	30/11/2015
Note		This Period	Last Period	Same Period Last Year
		\$	\$	\$
<b>Current Assets</b>				
	Cash Unrestricted	8,236,248	8,368,718	7,917,536
	Cash Restricted	4,201,930	4,202,245	4,167,800
	Receivables - Rates and Rubbish, ESL, Excess Rates	1,395,211	1,690,624	1,035,962
	Receivables -Other	158,059	270,727	278,022
		13,992,647	14,533,513	13,399,320
<b>Less: Current Liabilities</b>				
	Payables	(643,531)	(734,835)	(376,220)
	Loan Liability	(134,755)	(219,714)	(93,557)
	Provisions	(730,966)	(730,966)	(448,020)
		(1,509,252)	(1,685,514)	(917,797)
<b>Net Current Asset Position</b>		12,483,396	12,847,999	12,481,522
	Less: Cash Restricted	(4,201,930)	(4,202,245)	(4,167,800)
	Add Back: Component of Leave Liability not Required to be funded	370,303	370,303	326,113
	Add Back: Current Loan Liability	134,755		93,557
	Adjustment for Trust Transactions Within Muni	(23,881)	(23,541)	22
	Adjustment for SoN Figures in NCA's	(51,922)	(51,922)	0
<b>Net Current Funding Position</b>		8,710,722	8,940,595	8,733,415



**Comments - Net Current Funding Position**

The Net Current Funding Position above includes Karinya Grant funds of \$4,006,328. The adjusted position is therefore \$4,822,486.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 4: CASH AND INVESTMENTS**

Interest Rate	Unrestricted \$	Restricted \$	Trust \$	Total Amount \$	Institution	Maturity Date
<b>(a) Cash Deposits</b>						
Municipal Account	4,148,356			4,148,356	NAB	On-Call
Old Shire Municipal Funds	108,313			108,313	ANZ	On-Call
Old Shire Term Deposit	118,093			118,093	ANZ	On-Call
Department of Transport	(28,007)			(28,007)		
Cash Floats - Admin	1,200			1,200		
Library	150			150		
Homocare	100			100		
NRLC - Till 1	0			0		
Refuse Site	100			100		
Caravan Park	100			100		
Petty Cash - Admin	300			300		
Library	200			200		
Homocare	350			350		
CATS	240			240		
Reserve Account				0	NAB	
Trust Account			90,024	90,024	NAB	On-Call
<b>(b) Term Deposits</b>						
Karinya Grant - Restricted	3,888,236	0		3,888,236		
Reserve Term Deposit		4,201,930		4,201,930	NAB	
				0		
				0		
<b>(c) Investments</b>						
<b>Total</b>	<b>8,237,730</b>	<b>4,201,930</b>	<b>90,024</b>	<b>12,529,683</b>		

**Comments/Notes - Investments**

Unrestricted Cash in Note 3 = \$8,415,076 so there is an imbalance of \$72 which relates to BCITF Levy. Some modifications need to be made to our software to rectify this matter which will be completed by next month.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.1 OPERATING REVENUE (EXCLUDING RATES) - PROGRAM**

**5.1.1 GOVERNANCE**

**5.1.2 GENERAL PURPOSE FUNDING**

PERMANENT - Rates Revenue: Penalty interest, instalment charges, debt collection reimbursements - approx \$32,000 higher than anticipated.

**5.1.3 LAW, ORDER AND PUBLIC SAFETY**

Nil

**5.1.4 HEALTH**

Nil

**5.1.5 EDUCATION AND WELFARE**

TIMING - HACC: Grant funding - approx \$48,000 has been received earlier, user charges are also higher than expected - approx \$12,000. CHCP grant funding has also been received earlier than anticipated - approx \$20,000

**5.1.6 HOUSING**

Nil

**5.1.7 COMMUNITY AMENITIES**

PERMANENT - Sanitation Other: Additional and Commercial Rubbish Bin pick ups are more than budgetted - approx \$30,000

**5.1.8 RECREATION AND CULTURE**

TIMING - Other Recreation: Grant funds for the Skate Park not received as per budget predictions.

**5.1.9 TRANSPORT**

TIMING - Road Construction: Grant funds from Roads to Recovery not received as per budget - approx \$260,000 .

TIMING - Flood damage funding has also not been received - approx \$134,000

**5.1.10 ECONOMIC SERVICES**

PERMANENT - Caravan Park: Income received from Caravan Park fees is higher - approx \$17,250

PERMANENT - Caravan Park: Rent received from Caretakers not included in original budget - approx \$5,250

PERMANENT - Other Economic Services: Rent received from Narrogin Toyota not included in original budget - approx \$8,200

**5.1.11 OTHER PROPERTY AND SERVICES**

PERMANENT - Administration Overheads: Increase in revenue relates to reimbursements of Staff Fitbits, this is offset by corresponding expenditure.

PERMANENT - Administration Overheads: Increase in revenue relates to reimbursements Paid Parental Leave, this is offset by corresponding expenditure.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.2 OPERATING EXPENSES - PROGRAM**

**5.2.1 GOVERNANCE**

TIMING - Members of Council: Conference and training budget lower than expected for this time of year - approx \$9,000.

TIMING - Members of Council: Presidents allowance not due for payment until December 2016 - approx \$6,000

TIMING - Members of Council: Subscriptions for WALGA not paid as budgeted - approx \$22,700

TIMING - Members of Council: Council Chambers furniture has not been purchased to date - approx \$8,750

**5.2.2 GENERAL PURPOSE FUNDING**

PERMANENT - Rates Expenditure: Debt collection costs higher than anticipated however they are offset by corresponding revenue. (\$15,000)

**5.2.3 LAW, ORDER AND PUBLIC SAFETY**

TIMING - Law, Order and Public Safety: All expenditure was calculated as an average over twelve months, it is expected that expenses will occur as per budget.

**5.2.4 HEALTH**

PERMANENT - Health Inspections: Salaries and wages were budgeted for a full-time employee and this has not occurred, the current incumbent works three days per week.

**5.2.5 EDUCATION AND WELFARE**

- approx \$1,700,000.

**5.2.6 HOUSING**

Nil

**5.2.7 COMMUNITY AMENITIES**

TIMING - Sanitation - Household: Expenditure not as expected - \$80,000

TIMING - Town Planning: Salaries and wages not as expected - approx \$26,000

TIMING - Other Community Amenities: Cemetery and Public Conveniences expenditure is not as anticipated - approx \$24,000

**5.2.8 RECREATION AND CULTURE**

TIMING - Public Halls, Civic Centres: Expenditure lower than expected for this time of year - approx \$9,000

TIMING - NRRC: Expenditure lower than expected for this time of year. Gas utility and ground maintenance is higher during winter months, expected to decrease during summer - approx \$43,000

TIMING - Other Culture: Expenditure lower than expected for this time of year - approx \$50,000

**5.2.9 TRANSPORT**

TIMING - Mtce - Roads, Bridges, Depots: Expenditure on road maintenance not as expected - \$85,000

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.2.10 ECONOMIC SERVICES**

TIMING - Rural Services: Salaries and Wages: Budgeted for a new position that hasn't commenced as anticipated - \$15,000

TIMING - Tourism & Area Promotion: Utility Expenditure not as expected for this time of year as previously mentioned - \$25,000

TIMING - Other Economic Services: Payment not made in accordance with budgeted timing - \$9,000

TIMING - Other Economic Services: Assets not disposed of as per budget timing - \$106,000

**5.2.11 OTHER PROPERTY AND SERVICES**

TIMING - Plant Operations Costs: Recovered amount from POC are being under allocated and is being addressed in the budget review - \$404,000

**5.3 CAPITAL REVENUE**

**5.3.1 PROCEEDS FROM DISPOSAL OF ASSETS**

PERMANENT - Proceeds from disposal of assets: Higher than anticipated proceeds received from asset disposal - \$63,786

**5.3.2 PROCEEDS FROM NEW DEBENTURES**

Nil

**5.3.3 PROCEEDS FROM SALE OF INVESTMENT**

Nil

**5.3.4 PROCEEDS FROM ADVANCES**

Nil

**5.3.5 SELF-SUPPORTING LOAN PRINCIPAL**

Nil

**5.3.6 TRANSFER FROM RESERVES (RESTRICTED ASSETS)**

TIMING - Transfer from Reserves not completed as per budget timing - \$68,065

**5.4 CAPITAL EXPENSES**

**5.4.1 LAND HELD FOR RESALE**

NIL

**5.4.2 LAND AND BUILDINGS**

TIMING - Capital Expenditure on land and buildings is not as anticipated in the budget - \$391,522

**5.4.3 PLANT AND EQUIPMENT**

TIMING - Capital Expenditure on plant and equipment has not occurred as anticipated in the budget - \$146,806

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 5: MAJOR VARIANCES**

**Comments/Reason for Variance**

**5.4.4 TOOLS**

NIL

**5.4.5 FURNITURE AND EQUIPMENT**

TIMING - Capital Expenditure on furniture and equipment has not occurred as anticipated in the budget - \$9,475

**5.4.6 INFRASTRUCTURE ASSETS - ROADS**

TIMING - Capital Expenditure on roads has not occurred as anticipated in the budget - \$198,796

**5.4.7 INFRASTRUCTURE ASSETS - FOOTPATHS**

NIL

**5.4.9 INFRASTRUCTURE ASSETS - DRAINAGE**

TIMING - Capital Expenditure on drainage has not occurred as anticipated in the budget - \$48,913

**5.4.10 INFRASTRUCTURE ASSETS - PARKS AND OVALS**

NIL

**5.4.11 INFRASTRUCTURE ASSETS - OTHER**

TIMING - Expenditure on land and buildings is not as anticipated in the budget - \$391,522

**5.4.12 PURCHASES OF INVESTMENT**

NIL

**5.4.13 REPAYMENT OF DEBENTURES**

NIL

**5.4.14 ADVANCES TO COMMUNITY GROUPS**

NIL

**5.4.15 TRANSFER TO RESERVES (RESTRICTED ASSETS)**

NIL

**5.5 OTHER ITEMS**

**5.5.1 RATE REVENUE**

NIL

**5.5.2 OPENING FUNDING SURPLUS(DEFICIT)**

NIL

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 6: BUDGET AMENDMENTS/VARIATION TO SURPLUS/(DEFICIT)**  
 Amendments to original budget since budget adoption. Surplus/(Deficit)

GL Number	Job Number	Description	Council Resolution	Classification	No Change - (Non Cash Items) Adjust.	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
		<b>Budget Adoption</b>			\$	\$	\$	\$ 0
		Variation between adopted budget opening position and actual						
2040200		New Position - IT Officer		Opening Surplus(Deficit)				(455,593)
2040201		OTHGOV - Salaries & Wages	0814.120	Opening Surplus(Deficit)		13,575		(455,593)
2140500		ADMIN - Superannuation	0814.120	Operating Expenses		1,425		(442,018)
2140501		ADMIN - Salaries & Wages	0814.120	Operating Expenses			(39,000)	(440,593)
2140523		ADMIN - Superannuation	0814.120	Operating Expenses			(3,738)	(479,593)
4040250	FE001	ADMIN - Information Systems	0814.120	Operating Expenses		22,738		(483,331)
		Corporate Software Upgrade & Server	0814.120	Capital Expenses		5,000		(460,593)
4080355	PA015A	Replace Kangoo Renault with Volkswagen Caddy	0914.139	Capital Expenses			(60,000)	(515,593)
5080350	PD015	NGN1555 Volkswagen Caddy Trendline 2016	0914.139	Capital Revenue	(10,000)	10,000		(505,593)
5080451		Proceeds on Disposal - Renault Kangoo X76 MY07	0914.139	Non Cash Item				(505,593)
5080452		CHCP - Realisation on Disposal of Assets	0914.139	Capital Revenue		50,000		(455,593)
		CHCP - Transfers From Reserve						(455,593)
		<b>Reallocate Savings from Road Seal Tender to further Road Works</b>						
4120165		ROADC - Roads (Capital) - Council Funded	1016.154	Capital Expenses			(38,514)	(455,593)
	IR205	Whimbin Rock Road - Renewal (Rural)	1016.154	Capital Expenses		2,474		(494,107)
	IR025	Havelock Street - Renewal (Local)	1016.154	Capital Expenses		2,581		(491,633)
	IR064	Hansard Street - Upgrade (Local)	1016.154	Capital Expenses		3,036		(489,052)
	IR056	Eston Street - Upgrade (Rural)	1016.154	Capital Expenses		3,974		(486,016)
	IR060	May Street - Upgrade (Rural)	1016.154	Capital Expenses		4,830		(482,042)
	IR033	Butler Street - Upgrade (Local)	1016.154	Capital Expenses		7,866		(477,212)
	IR015	Lock Street - Upgrade (Local)	1016.154	Capital Expenses		8,556		(469,346)
	IR010	Fox Street - Upgrade (Local)	1016.154	Capital Expenses		21,704		(460,790)
4120166		Furnival Street - Upgrade (Local)	1016.154	Capital Expenses			(26,587)	(439,086)
	R2R207	ROADC - Roads (Capital) - Roads to Recovery	1016.154	Capital Expenses		2,421		(439,086)
	R2R221	Wagin-Wickepin Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses		5,520		(465,673)
	R2R030	Narrakine Road South - Renewal (Rural) (R2R)	1016.154	Capital Expenses		11,592		(463,252)
	R2R212	Fairway Street - Renewal (Local) (R2R)	1016.154	Capital Expenses		38,973		(457,732)
	R2R209	Dongolocking Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses		1,584		(446,140)
	R2R216	Narrogin Valley Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses			(48,918)	(407,167)
4120167		Highbury West Road - Renewal (Rural) (R2R)	1016.154	Capital Expenses				(405,583)
	RRG204	ROADC - Roads (Capital) - Regional Road Group	1016.154	Capital Expenses		21,600		(405,583)
	RRG331	Tarwonga Road - Renewal (Rural) (Rtg)	1016.154	Capital Expenses		27,308		(454,501)
	RRG332	Narrogin-Harrismith Road - Renewal (Local) (Rtg)	1016.154	Capital Expenses				(432,901)
4120169		Wandering-Narrogin Road - Upgrade (Local) (Rtg)	1016.154	Capital Expenses			(50,000)	(405,593)
	FDC01	ROADC - Roads (Capital) - Flood Damage	1016.154	Capital Expenses				(455,593)
		Roads (Capital) - Flood Damage (Spare)	1016.154	Capital Expenses				(455,593)
<b>Closing Funding Surplus (Deficit)</b>					<b>(10,000)</b>	<b>266,757</b>	<b>(722,350)</b>	<b>(455,593)</b>

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 7: RECEIVABLES**

**Receivables - Rates and Rubbish**

Previous Year	
Rates Levied this year (YTD)	409,938
Movement in Excess Rates	4,510,697
Domestic Refuse Collection Charges	(59,772)
Domestic Services (Additional)	445,265
Commercial Collection Charge	3,655
Commercial Collection Charge (Additional)	42,460
Total Rates and Rubbish (YTD)	45,790
Less Collections to date	4,988,095
Equals Outstanding	(3,876,058)
<b>Net Rates Collectable</b>	<b>1,521,975</b>
% Collected	71.81%

(Note 8)

Pensioner Deferred Rates  
 Pensioner Deferred ESL

**Total Rates and Rubbish, ESL, Excess Rates**

(Note 3)

	(121,445)
	(5,319)
	(126,764)
<b>Total</b>	<b>1,395,211</b>

**Receivables - Sundry Debtors**

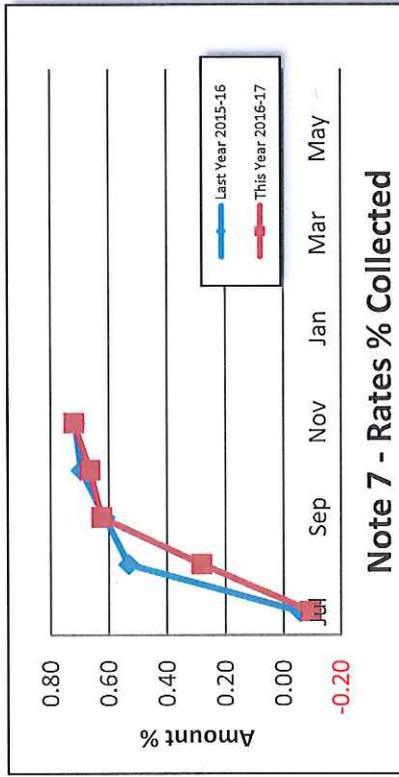
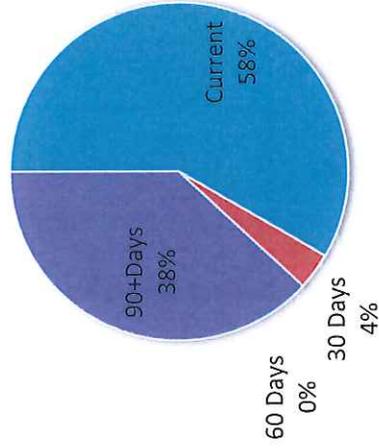
	Current	30 Days	60 Days	90+Days
	\$ 83,576	\$ 5,028	\$ 0	\$ 54,517
<b>Total Outstanding</b>	<b>83,576</b>	<b>5,028</b>	<b>0</b>	<b>143,121</b>

Amounts shown above include GST (where applicable)

Rates Pensioner Rebate Claims 11,110  
 GST Input 55,148  
 Provision For Doubtful Debts (60,388)

**Total Receivables - Other (Note 3)**  
**148,990**

**Note 7 - Accounts Receivable (non-rates)**



**Note 7 - Rates % Collected**

**Comments/Notes - Receivables Rates and Rubbish**

**Comments/Notes - Receivables General**

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**For the Period Ended 30 November 2016**

RATE TYPE	Rate in \$	Number of Properties	Rateable Value \$	Rate Revenue \$	Interim Rates \$	Back Rates \$	Total Revenue \$	Amended Budget Rate Revenue \$	Amended Budget Interim Rate \$	Amended Budget Back Rate \$	Amended Budget Total Revenue \$
<b>General Rate</b>											
UV	0.005693	367	165,526,000	942,340	0	0	942,340	942,340	0	0	942,340
<b>Sub-Totals</b>		2,119	195,000,352	3,957,983	0	0	3,957,983	3,957,983	0	0	3,957,983
<b>Minimum Payment</b>											
GRV											
Urban	1041.00	442	4,554,640	460,122	0	0	460,122	460,122	0	0	460,122
Rural	643.00	35	276,139	22,505	0	0	22,505	22,505	0	0	22,505
UV	643.00	109	8,376,100	70,087	0	0	70,087	70,087	0	0	70,087
<b>Sub-Totals</b>		586	13,206,879	552,714	0	0	552,714	552,714	0	0	552,714
<b>Total Rates Levied (Note 7)</b>											
Discounts							4,510,697				4,510,697
Rates Adjustments							0				0
Movement in Excess Rates							0				0
Amount from General Rates							(59,772)				0
Ex Gratia Rates							4,450,925				4,510,697
Specified Area Rates							0				7,114
<b>Totals</b>							4,450,925				4,517,811

Comments - Rating information

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
<b>GENERAL PURPOSE FUNDING</b>							
RATES - Reimbursement of Debt Collection Costs (inc GST)		(Yes/No)	\$ 0	\$	\$	\$	\$
RATES - Reimbursement of Debt Collection Costs (Exc GST)		Yes	(18,000)		(18,000)	(62)	62
GENGRANT - Financial Assistance Grant - General	Grants Commission (Untied)	Yes	(1,689,730)		(1,689,730)	(842,821)	(846,909)
GENGRANT - Financial Assistance Grant - Roads	Grants Commission (Roads)	Yes	(561,404)		(561,404)	(280,899)	(280,505)
<b>MEMBERS</b>							
MEMBERS - Reimbursements	Reimbursements		0		0	(164)	164
OTHGOV - Contributions & Donations	Reimbursements		0		0	(596)	596
<b>OTHER GOVERNANCE</b>							
OTHGOV - Reimbursements	Reimbursements	Yes	(5,000)		(5,000)	(7,980)	2,980
OTHGOV - Grant Funding - Council		Yes	(91,000)		(91,000)	0	(91,000)
OTHGOV - Grant Funding - Council			0		0	0	0
<b>LAW, ORDER, PUBLIC SAFETY</b>							
FIRE - Reimbursements	FESA (SES)	Yes	(50)		(50)	0	(50)
ESL - SES Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(1,730)		(1,730)	990	(2,720)
ESL - Bush Fires Subsidy (Operating) Grant	FESA (SES Subsidy)	Yes	(13,617)		(13,617)	(3,477)	(10,140)
<b>EDUCATION &amp; WELFARE</b>							
HACC - Recurrent Grant Funding	Dept. of Health & Ageing		(828,371)		(828,371)	(462,439)	(365,932)
HACC - Contributions & Donations	Dept. of Health & Ageing	Yes	(1,000)		(1,000)	0	(1,000)
HACC - Other Grants			0		0	0	0
CHCP - Recurrent Grant Funding	Dept. of Health & Ageing	Yes	(86,505)		(86,505)	(31,293)	(55,212)
CHCP - Reimbursements						0	0
CHSP - Recurrent Grant Funding		Yes	(207,645)		(207,645)	(105,380)	(102,265)
AGEDSNRS - Reimbursements	Reimbursements	Yes	(500)		(500)	(165)	(335)
AGEDOTHER - PATS Voucher Income		Yes	(2,000)		(2,000)	(183)	(1,817)
AGEDOTHER - CATS Contributions & Donations (inc GST)	Dept. of Veterans Affairs/CATS	Yes	(2,000)		(2,000)	0	(2,000)
	Travel Rebate						
	Donations		0		0	(2,620)	2,620

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval (Yes/No)	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
AGEOTHER - Commonwealth Carers Respite Fees & Charges	Fees		\$ 0	\$ 0	\$ 0	\$ 0	\$ 0
AGEOTHER - Juniper Community Income	Juniper Community Income	Yes	(24,000)	(24,000)	(24,000)	(3,510)	(20,490)
AGEDOTHER - Grant Funding			0	0	0	0	0
AGEDOTHER - Aged Friendly Communities Regional Grant			0	0	0	(3,030)	3,030
WELFARE - Contributions & Donations	Donations		0	0	0	0	0
WELFARE - Grants	Donations		0	0	0	0	0
WELFARE - Grants	Donations	Yes	(24,000)	(24,000)	(24,000)	0	(24,000)
<b>COMMUNITY AMENITIES</b>							
SAN - Reimbursements		Yes	(3,000)	(3,000)	(3,000)	0	(3,000)
PLAN - Reimbursements		Yes	0	0	0	(253)	253
<b>RECREATION AND CULTURE</b>							
HALLS - Reimbursements	Reimbursements	Yes	(440)	(440)	(440)	135	(575)
NRRC - Pool Subsidy	Dept Sport and Recreation	Yes	(30,000)	(30,000)	(30,000)	(35,200)	5,200
NRRC - Reimbursements	Reimbursements	Yes	(1,000)	(1,000)	(1,000)	(33)	(967)
REC - Grants - Kids Sports	Dept Sport and Recreation		0	0	0	(32,990)	32,990
REC - Grants - Regional Talent Program	Dept Sport and Recreation		0	0	0	0	0
REC - Reimbursements - Other Recreation	Reimbursements	Yes	(61,980)	(61,980)	(61,980)	(181)	(61,799)
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(20,000)	(20,000)	(20,000)	(20,000)	0
REC - Grants - Other Recreation	Dept Sport and Recreation	Yes	(274,460)	(274,460)	(274,460)	0	(274,460)
LIB - Reimbursements Lost Books	Reimbursements	Yes	(500)	(500)	(500)	0	(500)
LIB - Contributions & Donations	Reimbursements	Yes	(5,000)	(5,000)	(5,000)	0	(5,000)
LIB - Contributions & Donations	Reimbursements		0	0	0	(0)	0
LIB - Grant - Regional Library Services	State Government		0	0	0	0	0
LIB - Other Grants			0	0	0	0	0
HERITAGE - Contributions & Donations			0	0	0	0	0
OTHCUUL - Grants - Other Culture			0	0	0	(1,026)	1,026
OTHCUUL - Grants - Other Culture			0	0	0	(455)	455
OTHCUUL - Grants - Other Culture			0	0	0	0	0
<b>TRANSPORT</b>							
ROADC - Regional Road Group Grants (MRWA)	Main Roads WA (RRG)	Yes	(474,014)	(474,014)	(474,014)	(245,842)	(228,172)

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 9: GRANTS AND CONTRIBUTIONS**

Program/Details	Provider	Approval (Yes/No)	2016-17 Budget	Variations Additions (Deletions)	Revised Grant	Recoup Status	
						Received	Not Received
ROADC - Roads to Recovery Grant	Roads to Recovery	Yes	\$ (626,041)	\$	\$ (626,041)	\$ (1,697)	\$ (624,344)
ROADC - Flood Damage Income	Roads to Recovery	Yes	(323,229)		(323,229)	0	(323,229)
ROADM - Direct Road Grant (MRWA)	Main Roads WA (Direct/Lights)	Yes	(133,900)		(133,900)	0	0
ROADM - Street Lighting Subsidy	Main Roads WA (Direct/Lights)	Yes	(5,000)		(5,000)	0	(5,000)
ROADM - Reimbursements	Main Roads WA (Direct/Lights)	Yes	0		0	(618)	618
<b>ECONOMIC SERVICES</b>							
TOUR - Reimbursements (Exc GST)	Reimbursements	Yes	0		0	(5,250)	5,250
ECONOM - Reimbursements	Reimbursements	Yes	(1,000)		(1,000)	0	(1,000)
<b>OTHER PROPERTY AND SERVICES</b>							
PWO - Other Reimbursements	Reimbursements	Yes	0		0	(588)	588
POC - Fuel Tax Credits Grant Scheme	Reimbursements	Yes	(40,000)		(40,000)	0	(40,000)
ADMIN - Reimbursements	Reimbursements	Yes	0		0	(1,352)	1,352
ADMIN - Reimbursements (No GST)	Reimbursements	Yes	0		0	(72)	72
ADMIN - Paid Parental Leave	Reimbursements	Yes	0		0	(6,726)	6,726
COMMUNITY - Reimbursements	Reimbursements	Yes	0		0	(126)	126
SAL - Reimbursement - Workers Compensation	Reimbursements	Yes	0		0	(2,781)	2,781
<b>TOTALS</b>			<b>(5,556,116)</b>	<b>0</b>	<b>(5,556,116)</b>	<b>(2,259,241)</b>	<b>(3,296,875)</b>

**Comments - Grants and Contributions**

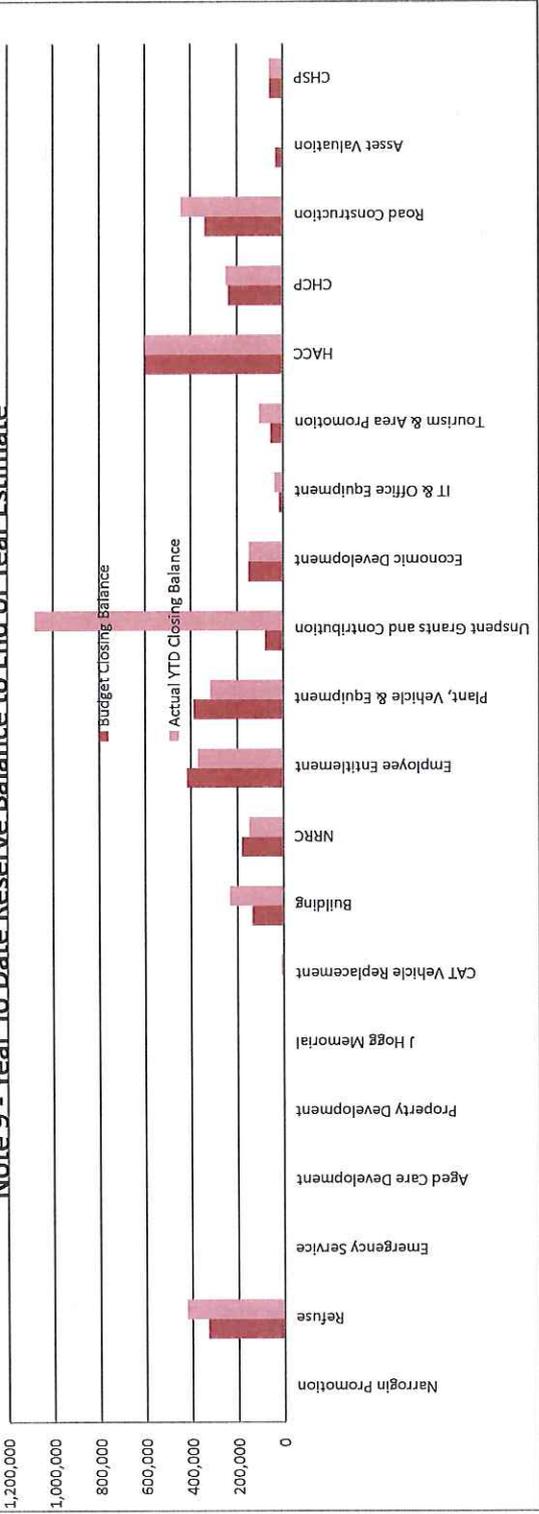
The above table of grants and contributions is not exhaustive but does contain that activity deemed important enough for inclusion in this table.

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 10: Cash Backed Reserve**

Name	Opening Balance	Budget Interest Earned	Actual Interest Earned	Budget Transfers In (+)	Actual Transfers In (+)	Budget Transfers Out (-)	Actual Transfers Out (-)	Transfer out Reference	Budget Closing Balance	Actual YTD Closing Balance
Narrogin Promotion	0	0	0	0	0	0	0		\$	\$
Refuse	420,327	7,336	1,456	0	0	98,000	0		329,663	421,783
Emergency Service	0	0	50	0	0	0	0		0	50
Aged Care Development	0	0	0	0	0	0	0		0	0
Property Development	0	0	0	0	0	0	0		0	0
J Hogg Memorial	0	0	307	0	0	0	0		0	307
CAT Vehicle Replacement	9,001	157	36	0	0	5,500	0		3,658	9,037
Building	231,855	4,047	1,077	50,000	0	150,000	0		135,902	232,932
NRRC	147,890	2,581	502	30,000	0	0	0		180,471	148,392
Employee Entitlement	368,990	6,440	1,314	40,737	0	0	0		416,167	370,304
Plant, Vehicle & Equipment	312,879	5,461	1,869	70,000	0	0	0		388,340	314,748
Unspent Grants and Contribution	1,075,830	18,777	2,379	0	0	1,016,155	0		78,452	1,078,209
Economic Development	146,190	2,551	535	0	0	0	0		148,741	146,725
IT & Office Equipment	35,071	612	116	0	0	20,000	0		15,683	35,187
Tourism & Area Promotion	102,638	1,791	380	0	0	50,000	0		54,429	103,018
HACC	597,360	11,314	2,326	0	0	10,000	0		598,674	599,686
CHCP	246,487	4,690	1,045	0	0	14,000	0		237,177	247,532
Road Construction	437,336	7,633	1,173	0	0	107,743	0		337,226	438,509
Asset Valuation	55,198	1,610	312	0	0	0	0		30,000	0
CHSP	4,187,052	75,000	14,877	220,737	0	1,471,398	0		3,011,391	4,201,929

**Note 9 - Year To Date Reserve Balance to End of Year Estimate**



**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 11: CAPITAL DISPOSALS AND ACQUISITIONS**

Cost	Actual			Profit (Loss)	Disposals	Current Budget This Year				Variance (Under)Over	
	Accum Depr	Proceeds				Original Budget	Revised Budget	YTD Budget	Actual		
\$	\$	\$	\$	\$		\$	\$	\$	\$	\$	\$
42,000	1,059	39,091	(1,850)		<b>OTHGOV - Proceeds on Disposal of Assets</b>	38,000	38,000	0	39,090.91	39,091	▲
31,000	781	21,995	(8,224)		Proceeds on Disposal - CEO Vehicle	27,500	27,500	0	21,994.75	21,995	▲
0	0	0	0		<b>HACC - Proceeds on Disposal of Assets</b>	10,000	10,000	0	0.00	0	↑↑↑
					Proceeds on Disposal - Toyota Altise 839						
0	0	0	0		<b>AGEDOTHER - Proceeds on Disposal of Assets</b>	14,000	14,000	0	0.00	0	↑↑↑
10,000	0	8,000	(2,000)		Proceeds on Disposal - NGN219 CATS Vehicle	0	10,000	10,000	8,000.00	(2,000)	▼
					Proceeds on Disposal - Renault Kangoo X76 MY07						
28,000	706	20,909	(6,385)		<b>PLAN - Proceeds on Disposal of Assets</b>	25,000	25,000	0	20,909.09	20,909	▲
					Proceeds on Disposal - EMDRS Vehicle						
45,922	2,084	43,636	(201)		<b>PLANT - Proceeds on Disposal of Assets</b>	43,600	43,600	43,600	43,636.36	36	▲
38,200	1,901	34,545	(1,754)		Proceeds on Disposal - ON0 EMTRS Vehicle	34,545	34,545	34,545	34,545.45	0	▲
0	0	0	0		Proceeds on Disposal - NO01 MO Vehicle	10,000	10,000	10,000	0.00	(10,000)	▼
					Proceeds on Disposal - Tipper Ute NGN97						
15,000	315	5,627	(9,058)		<b>BUILD - Proceeds on Disposal of Assets</b>	15,000	15,000	0	5,626.73	5,627	▲
					Proceeds on Disposal - Library Vehicle						
					<b>ECONOM - Proceeds on Disposal of Assets</b>	350,000	350,000	0	0.00	0	↑↑↑
					ECONOM - Proceeds on Disposal						
16,200	408	12,128	(3,664)		<b>ADMIN - Proceeds on Disposal of Assets</b>	16,500	16,500	0	12,127.82	12,128	▲
0	0	0	0		Proceeds of Disposal - 002 NGN MF Vehicle	14,000	14,000	14,000	0.00	(14,000)	▼
					Proceeds on Disposal - NGN0 MLC Vehicle						
0	0	0	0		<b>COMMUNITY - Proceeds on Disposal of Assets</b>	0	0	0	0.00	0	↑↑↑
<b>226,322</b>	<b>7,254</b>	<b>185,931</b>	<b>(33,137)</b>		<b>Totals</b>	<b>598,145</b>	<b>608,145</b>	<b>112,145</b>	<b>185,931.11</b>	<b>73,786</b>	

**Comments - Capital Disposal**











<b>ROADC - Roads (Capital) - Flood Damage</b>									
Roads (Capital) - Flood Damage (SPARE)	0	0	0	50,000	0	0	600	▲	600
Chomley Road - Flood Damage	0	0	32,585	32,585	0	0	0	▲	0
Highbury West Road - Flood Damage	0	0	44,233	44,233	0	0	0	▲	0
Narrakine Road South - Flood Damage	0	0	95,741	95,741	0	0	0	▲	0
Warren Road - Flood Damage	0	0	50,322	50,322	0	0	0	▲	0
Manning Road - Flood Damage	0	0	40,753	40,753	0	0	0	▲	0
Hyde Road - Flood Damage	0	0	11,162	11,162	0	0	0	▲	0
Groves Road - Flood Damage	0	0	26,093	26,093	0	0	0	▲	0
Graham Road - Flood Damage	0	0	96,510	96,510	0	0	0	▲	0
Jones Road - Flood Damage	0	0	33,573	33,573	0	0	0	▲	0
<b>ROADC - Roads (Capital) - Flood Damage</b>	<b>0</b>	<b>0</b>	<b>2,637,621</b>	<b>2,637,621</b>	<b>309,791</b>	<b>508,587</b>	<b>198,796</b>		
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>2,637,621</b>	<b>2,637,621</b>	<b>309,791</b>	<b>508,587</b>	<b>198,796</b>		

<b>Footpaths</b>									
Contributions			Current Budget						
Grants	Reserves	Borrowing	Total	This Year			Actual	Variance (Under)Over	
				Original Budget	Revised Budget	YTD Budget			
\$	\$	\$	\$	\$	\$	\$	\$	\$	
				10,000	10,000	0	1,959	1,959	▲
				40,000	40,000	0	0	0	▲
<b>ROADC - Footpaths (Capital)</b>									
Mokine St - Footpath Construction									
Footpaths (Capital) - (SPARE)									
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>50,000</b>	<b>50,000</b>	<b>0</b>	<b>1,959</b>	<b>1,959</b>	

<b>Drainage</b>									
Contributions			Current Budget						
Grants	Reserves	Borrowing	Total	This Year			Actual	Variance (Under)Over	
				Original Budget	Revised Budget	YTD Budget			
\$	\$	\$	\$	\$	\$	\$	\$	\$	
				50,000	50,000	0	0	0	▲
				15,000	15,000	0	0	0	▲
<b>ROADC - Drainage (Capital)</b>									
Drainage Works									
Drainage - Federal Street									
<b>Totals</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>65,000</b>	<b>65,000</b>	<b>0</b>	<b>0</b>	<b>0</b>	



**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 12: TRUST FUND**

Not included in this statement are as follows:

Trust Items	Opening Balance 1-Jul-16	Amount Received	Amount Paid	Closing Balance 30-Nov-16
	\$	\$	\$	\$
DoT Licensing	0	0	0	0
TransWA	0	0	0	0
Councillor Nomination Fees	0	1,120	(1,120)	0
Cultural Development	0	0	0	0
Public Open Space Bonds	72,599	0	0	72,599
Trust Other	500	2,090	(2,090)	500
BSL Levy	0	10,335	0	10,335
BCITF Levy	0	13,546	0	13,546
Crossover/Footpath	15,250	2,500	(6,050)	11,700
Town Hall Facility Bonds	3,450	2,325	(550)	5,225
Musical Society	0	0	0	0
Narrogin Abattoir Committee	0	0	0	0
Meat Inspection	0	0	0	0
	91,799	31,916	(9,810)	113,905

**SHIRE OF NARROGIN**  
**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**  
**FOR THE PERIOD ENDED 30 NOVEMBER 2016**

**Note 13: INFORMATION ON BORROWINGS**

Debtenture Repayments	Principal		New		Principal		Principal		Principal		Interest	
	1-Jul-16		Loans		Repayments		Outstanding		Repayments		Repayments	
	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17	2016-17
	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual	Budget	Actual
	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$	\$
<b>Governance</b>												
Loan 125 - Corporate Software & Server Upgrade	0	0	45,428	22,526	46,953	69,855	3,289	1,671				
Loan 128 - Administration Building Upgrade	0	0	39,784	19,759	410,216	430,241	14,896	5,295				
<b>Recreation &amp; Culture</b>												
Loan 49 - Narrogin Regional Leisure Centre (*)	0	0	9,972	9,972	0	0	322	300				
Loan 121B - Narrogin Regional Leisure Centre	0	0	43,526	17,840	313,915	339,601	20,961	8,617				
Loan 126 - Town Hall Renovations	0	0	26,411	13,079	181,539	194,871	9,126	4,066				
<b>Transport</b>												
Loan 51 - Shire Depot (*)	0	0	32,617	16,021	35,004	51,600	4,767	2,431				
<b>Economic Services</b>												
Loan 124 - Commercial Property	0	0	13,854	0	26,487	40,341	14,863	178				
Loan 127 - Industrial Land Purchase	0	0	9,718	0	140,825	150,543	7,627	422				
Loan 129 - Accommodation Units	0	350,000	0	0	350,000	0	0	0				
	1,376,249	350,000	221,310	99,197	1,504,939	1,277,052	75,851	22,980				

(\*) Loan was transferred to the Shire on 1 July 2016 as a result of the merger.

(SS) Self supporting loan financed by payments from third parties.

(SAR) Self Supporting Loan where financed by combination of Specified Area Rate and payment from third parties.

All other loan repayments are to be financed by general purpose revenue.

## 10.2.158 DRAFT CEMETERY AMENDMENT LOCAL LAW 2017

<b>File Reference:</b>	13.5.7
<b>Disclosure of Interest:</b>	None
<b>Applicant:</b>	Not Applicable
<b>Previous Item Nos:</b>	Not applicable
<b>Date:</b>	15 December 2016
<b>Author:</b>	Niel Mitchell, Project Manager Merger

### Attachments

- Draft Shire of Narrogin Cemetery Amendment Local Law 2017.

### Summary

To consider an amendment to the Cemetery Local Law 2016.

### Background

The purpose of this report is –

- 1) To allow the Presiding Person to give notice to the meeting of the intention to make the proposed Local Laws as follows –
  - Draft Shire of Narrogin Cemetery Amendment Local Law 2017.
- 2) For Council to give notice of the purpose and effect of the proposed local laws;
- 3) For Council to resolve intent to advertise the proposed local laws,
- 4) To allow for advertising of the proposed local law for public comment.

### Comment

The Shire of Narrogin Cemetery Local Law 2016 was developed in early 2016 and adopted in June 2016.

The principal local law specified the sizes of the plaques that were to be fitted to the existing niche wall, which were then known as standard size containers.

Dawsons Funeral Directors have since advised that the standard size container for ashes is now a different size, which has the effect that the size specified in the local law is inadequate to cover the niche recess, leaving a gap or insufficient plaque material to be able to affix the plaque securely to the wall.

Accordingly, the local law requires amendment to ensure the security of the plaques and the containers.

The niches in the wall are well spaced, so the walls will not appear cluttered and cramped once plaques are affixed.

Staff have met with Dawsons, and also with the volunteers building the niche wall, and have recommended that:

- Plaque size for single niche compartment be 228mm wide x 228mm high

- Plaque size for double niche compartment be 381mm wide x 228mm high, (i.e. not two single niches with a plaque/backplate extending between the two)
- Plaque or backplate with plaques attached to cover 2 single niches for a double installation to allow overlap of 44mm from the outside extremities of the two niches x 228mm high.
- All measurements +/- 5mm.

The amendment local law has therefore been drafted on the basis:

- single plaque only for any plaque affixed to niche wall.
- single plaque only for any plaque affixed to other commemorative wall without niche recesses, in order to preserve the appearance and presentation of the niche walls constructed.
- that specification of sizes is needed for consistency of appearance and presentation
- specifications for memorial plaque base, if not on a headstone or wall etc
- clarification of memorial plaque specifications.

Despite the principal local law being only several months old, an amendment to a local law is considered a local law in its own right, and the full process to make and adopt is required.

The proposed amendment local law is set out in the attachment to this report. In making a local law, Council must comply with the provisions of section 3.12 of the Local Government Act, and any specific requirements of other legislation.

The *Local Government (Functions and General) Regulations*, Regulation 3, states that for the purpose of Section 3.12(2) of the Act, the person presiding at a council meeting is to give notice of the purpose of the local law by ensuring that the purpose and effect of the proposed local law is included in the agenda for that purpose and the minutes of the meeting of the council include the purpose and effect of the proposed local law.

- Draft Shire of Narrogin Cemetery Amendment Local Law 2017;  
Purpose – to align the requirements of niche wall memorial plaques with the construction of the niche wall and standard dimensions  
Effect – to vary dimensions and requirements for plaques and minor consequential amendments.

As required by section 3.12 the Local Government Act 1995, the next steps include –

- Statewide public notice required inviting submissions
- Local public notice required inviting submissions
- Minister/s to be advised immediately after advertising for public comment –
  - Minister for Local Government
- supporting documentation required to be sent to Minister/s–
  - minutes of resolution of intent to adopt;
  - copy of advert of intent to adopt;
  - copy of the proposed local laws,

Notices are made to invite the public to comment on the proposed local law, with submissions being open for a period of not less than 6 weeks. Internal submissions may also be made during this time.

The advertisement will be placed once Council has resolved its intent to make the local law.

After the submission period is closed, Council is required to consider any submissions received. Minor amendments not affecting the intent of the provisions can be made, but if significant changes are needed, the proposal must be readvertised.

If finally adopted, the proposed local law is then published in the Government Gazette, and comes into effect on the date specified. The Gazettal copy and other documentation is then sent to the Parliamentary Joint Standing Committee on Delegated Legislation to review, which may then disallow or require changes, even though having been Gazetted.

Public submissions would close in late February 2017, and the proposed amendment then be considered for final adoption at the Ordinary Council Meeting due to be held 8 March 2017.

### **Consultation**

- Aaron Cook, Chief Executive Officer
- Azhar Awang, Executive Manager Development and Regulatory Services
- Torre Evans, Executive Manager Technical and Rural Services
- Wendy Russell, Executive Support Officer, DRS & TRS
- Josiah Farrell, Building Officer Trainee
- Volunteers constructing the niche wall
- Dawsons Funeral Home

### **Statutory Environment**

*Local Government Act 1995 –*

- 3.12 – Procedure for making local laws
  - (2) Notice of purpose and effect of local law to be given by the person presiding
  - (3) Statewide public notice required, and copies to Minister/s immediately after notice given, minimum 6 weeks notice
  - (3a) Local Public notice also required to be given
  - (4) After notice period, all submissions to be considered, and local law may then be made by absolute majority
  - (5) Publication in Government Gazette required
  - (7) Parliament to be advised within 10 working days of Gazettal
- s.3.13 – Significant changes require recommencement of proposal
- s.3.14 – Unless otherwise provided for, local laws come into effect 14 days after Gazettal
- s.3.15 – local public notice of the final adoption/making of a local law to be given

*Cemeteries Act 1986*

### **Policy Implications**

None

### **Financial Implications**

Cost of advertising

### **Strategic Implications**

None

### **Voting Requirements**

Simple Majority

<b>COUNCIL RESOLUTION 1216.194 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Bartron**

**Seconded: Cr Ward**

That Council:

1. Pursuant to section 3.12(3) and (3a) of the *Local Government Act 1995*, and all other legislation enabling it, give Statewide and local public notice that it intends to make the following local laws –
  - Shire of Narrogin Cemetery Amendment Local Law 2017;  
Purpose – to align the requirements of niche wall memorial plaques with the construction of the niche wall and standard dimensions.  
Effect – to vary dimensions and requirements for plaques and minor consequential amendments.
2. In accordance with section 3.12(3) of the *Local Government Act 1995* advise the Minister for Local Government of the proposed local laws.

**CARRIED 9/0**

**CEMETERIES ACT 1986  
LOCAL GOVERNMENT ACT 1995**

SHIRE OF NARROGIN

**CEMETERY AMENDMENT LOCAL LAW 2017**

Under the powers conferred by the *Cemeteries Act 1986* and the *Local Government Act 1995* and under all other powers enabling it, the Council of the Shire of Narrogin resolved on \_\_\_\_\_ to adopt the following local law.

**1. Citation**

This local law may be cited as the *Shire of Narrogin Cemetery Amendment Local Law 2017*.

**2. Commencement**

This local law comes into operation 14 days after the date of its publication in the *Government Gazette*.

**3. Principal local law**

(a) In this local law, the *Shire of Narrogin Cemetery Local Law 2016* published in the *Government Gazette* on 8 July 2016 is referred to as the principal local law.

(b) The principal local law is amended as follows.

**4. Clause 7.2 amended**

Delete subclause 7.2(3) and insert –

(3) The provisions of clause 7.5 apply to plaques that are attached to a monument.

**5. Clause 7.3 amended**

Delete subclause 7.2(3) and insert –

(3) The provisions of clause 7.5 apply to plaques that are attached to a headstone.

**6. Clauses 7.4 and 7.5 amended**

Delete clauses 7.4 and 7.5 and insert –

**7.4 Specification for memorial plaque base**

(1) A memorial plaque base shall –

(a) have the following dimensions –

(i) at ground level of 85mm wide; and 105mm long;

(ii) front elevation of 30mm;

(iii) back elevation of 85mm; and

(iv) all measurements +/- 5mm.

(b) be constructed of materials approved by the Board;

(c) be in a position approved by the Board; and

(d) have foundations as approved by the Board.

(2) The provisions of clause 7.5 apply to plaques that are attached to a memorial plaque base.

(3) Upon application, the Board may permit a variation to subclauses (1)(a), but shall not delegate the decision to permit a variation to the CEO.

**7.5 Specification for memorial plaque**

(1) A memorial plaque shall be made of –

(a) admiralty bronze not exceeding 20mm in thickness;

(b) polished or brushed stainless steel not exceeding 8mm in thickness;

(c) stone, and –

(i) if placed upon a headstone, monument or memorial plaque base, shall not exceed 50mm in thickness; or

- (ii) if it is not to be placed upon a headstone, monument or memorial plaque base, shall not be less than 100mm in thickness; or
  - (d) other material approved by the Board.
- (2) A memorial plaque placed on a monument, headstone, memorial plaque base or other item shall not extend beyond the physical dimensions of the monument, headstone, memorial plaque base or other item on which it is affixed.
- (3) A memorial plaque to be placed on a niche wall or other commemorative wall shall –
  - (a) have the following dimensions –
    - (i) for single compartment – 228mm wide x 228m high;
    - (ii) for double compartment – 381mm wide x 228m high; or
    - (iii) if a plaque or backing plate with plaques attached to cover multiple compartments – overlap of 44mm from the outside extremities of the niche compartments x 228 high; and
    - (iv) all measurements +/- 5mm; and
  - (b) be placed in such a manner and in a position approved by the Board.
- (4) A memorial plaque to be placed on a memorial plaque base shall –
  - (a) have the dimensions not exceeding –
    - (i) single – 70mm wide x 80mm long; and
    - (ii) all measurements +/- 5mm; and
  - (b) be placed in such a manner and in a position approved by the Board.
- (5) A memorial plaque to be placed on an item other than on a monument, headstone, memorial plaque base, niche wall or other commemorative wall shall –
  - (a) have the dimensions not exceeding –
    - (i) single – 140mm long x 115mm wide; or
    - (ii) double – 275mm long x 115mm wide; and
    - (iii) all measurements +/- 5mm; and
  - (b) be placed in such a manner and in a position approved by the Board.
- (6) A memorial plaque to be placed in a walkway or in the ground shall –
  - (a) have the dimensions not exceeding –
    - (i) for single – 228mm wide x 228m high; or
    - (ii) for double – 381mm wide x 228m high; and
    - (iii) all measurements +/- 5mm;
  - (b) placed level with the surrounding surface, and
  - (c) be placed in such a manner and in a position approved by the Board.
- (7) Upon application, the Board may permit a variation to subclauses (3)(a), (4)(a) or (5)(a), but shall not delegate the decision to permit a variation to the CEO.

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Dated \_\_\_\_\_ 2017.

The Common Seal of the Shire of Narrogin was affixed by authority of a resolution of Council in the presence of –

L.N. BALLARD, President

A.J. COOK, Chief Executive Officer

## 10.2.159 DELEGATIONS – ADOPTION

**File Reference:** 13.5.7  
**Disclosure of Interest:** None  
**Applicant:** Not Applicable  
**Previous Item Nos:** 10.2.085 and 10.2.094  
**Date:** 15 December 2016  
**Author:** Niel Mitchell, Project Manager Merger

### Attachments

- Draft Delegations (2)

### Summary

To adopt additional Delegations following publication of Local Laws in the Government Gazette.

### Background

The purpose of this report is adoption of Delegations in accordance with the provisions of the *Local Government Act 1995*.

### Comment

A number of delegations were deferred at the 12 July 2016 Council meeting as the enabling local law had not been published in the Government Gazette –

- 4.3 Cats Local Law 2016
- 4.5 Dogs Local Law 2016
- 4.8 Parking Local Law 2016
- 6.1 Health Local Law 2016 – Authorised person
- 6.2 Amenity Local Law 2016
- 7.1 Cemetery Local Law 2016
- 10.5 Fencing Local Law 2016
- 11.3 Public Places and Local Government Property Local Law 2016
- 18.2 Health Local Law 2016 – Qualified person

The various draft delegations were to be re-presented once the Local Law is published in the Government Gazette as required.

Delegations in relation to the following were adopted on 9 August 2016 –

- 4.3 Cats Local Law 2016
- 4.5 Dogs Local Law 2016
- 4.8 Parking Local Law 2016
- 7.1 Cemetery Local Law 2016

The following Local Laws were published in the Government Gazette on 6 December 2016 –

- Fencing Local Law 2016
- Public Places and Local Government Property Local Law 2016

The remaining Local Laws have not yet been published in the Government Gazette, and until this occurs, the proposed delegations would not be effective.

Authority to administer the local laws effectively and promptly needs to be delegated to the CEO. If not delegated every decision relating to the management of the local laws will need to be decided by Council.

During the course of development of the Delegation Register adopted on 12 July 2016, there were brief discussions with Mr Anthony Quahe, Civic Legal, and Mr Tim Fowler, Department of Local Government and Communities (DLGC). In line with the DLGC and Civic Legal advice, the delegations are prepared on the basis that the CEO should have the broadest operating authority as possible, consistent with legislation, Council's strategic directions, and the level of control and management desired. Accordingly, the Delegations are written to provide the CEO with that broad ability, but are subject to a range of limitations or requirements specified in the delegation.

As these limitations and requirements are part of the delegated decision, the CEO has no discretion to modify them. Amendment must be made by absolute majority of Council.

The Act requires:

- each delegation to be in writing both when given by Council or on further delegation by the CEO
- each delegation to be approved by absolute majority of Council when made to CEO or other officer –
  - generally all delegations are made to CEO, regardless of authorising legislation
  - in some instances, particularly health, food and buildings, a delegation may only be made to a qualified or registered person.
- the use of the delegation to be recorded in writing –
  - this does not imply a register of exercise of use of the delegated authority to be completed, only that there is a written record of its use
  - accordingly, each delegation also specifies what the written record is to be
- the CEO may only delegate to employees
  - this has been taken to include employees under contract, such as a Registered Building Surveyor etc, but does not include a consultant contracted to the Shire

Delegations may be adopted, amended or revoked at any time, by an absolute majority of Council.

### **Consultation**

- Aaron Cook, Chief Executive Officer
- Relevant staff members

### **Statutory Environment**

*Local Government Act 1995 –*

- s.5.42 – Council may delegate certain powers and functions to the CEO by absolute majority, in writing
- s.5.43 – Limits on delegations to CEO
- s.5.44 – CEO may further delegate the discharge of duties to any employee, in writing

- s.5.46 – register of delegations made to CEO or to other staff by CEO –
  - (1) to be kept,
  - (2) to be reviewed annually
  - (3) record of exercise of the power or discharge of duty to be kept.

*Local Government (Administration) Regulations 1996 –*

- r.18G – some matters may not be delegated to CEO
- r.19 – Delegates to keep certain records

**Policy Implications**

Nil

**Financial Implications**

Nil

**Strategic Implications**

Nil

**Voting Requirements**

Absolute Majority

<b>COUNCIL RESOLUTION 1216.195 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Fisher**

**Seconded: Cr Walker**

That Council:

Adopt the attached proposed Delegations for incorporation into the Delegations Register 2016/2017 –

10.5 Fencing Local Law 2016

11.3 Public Places and Local Government Property Local Law 2016

**CARRIED 9/0  
BY ABSOLUTE MAJORITY**

<b>Commonly-used abbreviations:</b>	
CEO	Chief Executive Officer
DLGC	Department of Local Government and Communities

# Draft Delegations

## 10.5 Fencing Local Law 2016

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<b>Statutory context</b>	Fencing Local Law 2016 <ul style="list-style-type: none"><li>• cl.7.1 – dealing with objections – to be by Council</li></ul> Town Planning Scheme No. 1 – <ul style="list-style-type: none"><li>• Part 9 – Applications for Planning Approval</li></ul>
<b>Council context</b>	None
<b>Primary delegation</b>	CEO
<b>Secondary delegation</b>	Permitted
<b>Permitted to</b> (Refer Part C)	Executive Manager Development & Regulatory Services Registered Building Surveyor Authorised Building Officer
<b>Formal record of use</b>	File copy of advice of decision to applicant, developer etc
<b>File number</b>	Property file
<b>History</b>	Adopted _____ 2016

### Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Fencing Local Law 2016 including –

- (a) granting, refusal, cancellation and setting conditions of approval to conduct activities;
- (b) issue of all notices and infringements etc;
- (c) extending the time period within which infringement notices may be paid.
- (d) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (e) carrying out of works in default of a duly served notice;

The delegation excludes –

- (a) determination of any fee or charge
- (b) dealing with an objection.

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

– End of Delegation

### Notes

Objections and review are those matters refused under delegated authority which the applicant requests Council to reconsider.

### 11.3 Public Places and Local Government Property Local Law 2016

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<b>Statutory context</b>	Public Places and Local Government Property Local Law 2016
<b>Council context</b>	None
<b>Primary delegation</b>	CEO
<b>Secondary delegation</b>	Permitted
<b>Permitted to</b> (Refer Part C)	Director Corporate & Community Services Executive Manager Technical & Rural Services Executive Manager Development & Regulatory Services Environmental Health Officer Rangers Customer service officers
<b>Formal record of use</b>	File copy of hire, approval, notice, etc File copy of advice of decision to applicant, developer etc Duplicate copy of infringement etc
<b>File number</b>	Property file Facility hire record, diary, receipt etc Local government property file
<b>History</b>	Adopted _____ 2016

#### Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Public Places and Local Government Property Local Law 2016 including –

- (a) hire of facilities, including issue of permit for consumption/sale of alcohol;
- (b) granting, refusal, cancellation and setting conditions of approval to conduct activities in public places or on local government property;
- (c) issue of all notices and infringements etc;
- (d) extending the time period within which infringement notices may be paid;
- (e) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (f) carrying out of works in default of a duly served notice;

The delegation excludes –

- cl.1.5 – setting of any fee or charge
- cl.2.1 – making of a Determination;
- cl.2.6 – amending or revoking a Determination;
- cl.4.1 – Activities requiring a licence on local government property –
  - (c) erect a structure for amusement in excess of 28 days;
  - (m) erect a building or refuelling site;
  - (o) erect or install a structure for water, power, sewer, communication, television or similar service;
- cl.6.9 – giving notice of crossover in unsafe location;
- cl.11.1 – dealing with an objection;

On written application made under cl.3.3, the CEO is authorised to give permission to hirers of premises or land under the control and management of the local government to consume and sell liquor on the premises or land, under such conditions and in such areas as considered appropriate.

Every permit issued for consumption/sale of alcohol is to be advised to Narrogin Police.

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

*– End of Delegation*

## Notes

Refer Delegation 3.7 – Discount/waiver/subsidy of facility hire fees

Refer Delegation 15.2 – Native flora and Fauna

Objections and review are those matters refused under delegated authority which the applicant requests Council to reconsider.

## 10.2.160 NARROGIN OLD COURTHOUSE MUSEUM ITEMS DISPOSAL

<b>File Reference:</b>	5.4.2
<b>Disclosure of Interest:</b>	Nil
<b>Applicant:</b>	Not Applicable
<b>Previous Item Nos:</b>	Nil
<b>Date:</b>	14.12.16
<b>Author:</b>	Susan Guy Manager Leisure and Culture.

### Attachments

- Narrogin Old Courthouse Museum De-accessioned Items.
- Narrogin Old Courthouse Museum Non-accessioned Items.

### Summary

Council is requested to approve:

1. The disposal of the Narrogin Old Courthouse Museum de-accessioned and non-accessioned items as per the attached lists, through offer for sale at a public fete; and
2. The Narrogin Old Courthouse Museum Committee retaining the proceeds of sale for Museum purposes.

### Background

The Narrogin Old Courthouse Museum Management Committee has presented a list of de-accessioned and non-accessioned Museum items to the Shire with a request for Council to consider and endorse their disposal by way of selling them at a public fete. Many of the items were reportedly withdrawn from the collection 20 years ago and have been in storage since then. The Committee's goal is to have a collection that is significant to the region and in good condition which can be easily displayed and rotated on a regular basis. The items have been collected over time by donation to the Shire's Museum.

The Committee has assessed broken items or those in poor condition as having very little value, while those in good condition with no Narrogin story to tell, have been deemed by the Committee to have some value, however it is estimated their sale would raise less than \$1,000 in total.

The Committee has advised that the de-accessioning process adhered to standards taught to Committee volunteers in late 2014 by Ms Cathy Day, a significance assessment consultant while the non-accessioned items have no story/no paperwork. The Manager Leisure & Culture was further advised that some items have been accessioned by the Museum Committee despite having no 'story' as such, because they were good quality items and reflected a certain period of general history.

## Comment

In 2012 Ms Cathy Day a Curtin University PhD student and a significance assessment consultant, researching the cultural and social sustainability of regional and community museums in Western Australia, visited Narrogin and the Narrogin Old Courthouse Museum.

Following her visit, Ms Day drafted a report as a result of her research titled "Narrogin Old Courthouse Museum Collection Significance Assessment". Ms Day made the following comments in that report:

*The collection of the Old Courthouse Museum has been built up since 1970 in the traditional way of providing protection to old things without the necessary recording of provenance or the stories of the artefacts which would contribute to interpretation. Growing beyond the storage capacity of the museum, the items/artefacts are kept in two storage spaces beyond the Old Courthouse site in conditions not suitable for museum storage. At best the overall condition of the collection can be described as fair. Owing to the storage conditions a number of artefacts are compromised by extreme temperatures, insect infestation and dust. Whilst the museum displays are kept relatively clean and in a fairly stable environment there is no overall management or long term plan to improve storage. In 2012 the Museum Management Committee had no budget to work with other than the very small amount of money raised from donations by visitors. (Narrogin Old Courthouse Museum Collection Significance Assessment Mk 111 January 2012 p.23)*

As one response to this report, the Manager of Leisure and Culture requested a 2014/15 budget allocation of \$5,000 for the management of the collection and to improve on storage conditions and this was agreed to by Council. As a second response, it was arranged for Ms Day, to conduct a three day weekend project in November 2014, to commence a de-accessioning process of the Old Courthouse Museum collection. This process taught and led by Ms Day was based on a clear collection policy as promoted by the National Standards of Australian Museums and Galleries.

Ms Day has considerable experience in her field including leading the de-accessioning of Melville City Council's Wireless Hill Museum, the largest de-accessioning project in Western Australia. Ms Day currently works for the City of Melville providing guidance on the strategic direction of four museums and five libraries in the City's boundaries.

During the three day project, Ms Day trained four Museum volunteers and guided them to grading items of little to no significance in terms of telling the "Narrogin story". In addition, the Shire's current Library Manager was trained to set up a procedure/work instruction for inputting/accessioning items into a software program (Mosaic) specific to Museum collections.

Ms Day at the time emphasised the importance of the Old Courthouse Museum telling a "Narrogin story" and the Council being the keeper of this story through making the collection relevant to the district. Ms Day also guided the Committee in the process whereby all items it recommended for de-accessioning or disposal would be listed and presented to Council for endorsement or otherwise.

Given Ms Day's expertise and support to the Old Courthouse Museum volunteers in 2014, Council can consider the items listed and proposed for disposal have been assessed and managed with a good degree of professionalism and with good knowledge of deaccessioning processes.

### **Consultation**

- Mr Aaron Cook, Chief Executive Officer
- Ms Helen Elliott, Narrogin Old Courthouse Museum Committee Member

### **Statutory Environment**

*Local Government Act Section 358, Disposing of Property*

### **Policy Implications**

Nil.

### **Financial Implications**

The Narrogin Old Courthouse Museum Committee proposes all proceeds from the sale of deaccessioned and non-accessioned items be deposited into the Museum's account, however the Committee has advised that if the Shire wished to retain those funds, it would not object. It is suggested that given the estimated low relative total value and the efforts of the Committee on behalf of the community, that Council agrees to this request.

### **Strategic Implications**

Nil.

### **Voting Requirements**

Simple Majority

<b>COUNCIL RESOLUTION 1216.196 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Ward**

**Seconded: Cr Seale**

That Council:

In accordance with *the Local Government Act Section 3.58 – Disposing of Property* in regards to the Narrogin Old Courthouse Museum Items, approve the disposal of the items subject to the following:

1. The disposal of the Narrogin Old Courthouse Museum de-accessioned and non-accessioned items as per the attached lists, through offer for sale at a public fete; and
2. The Narrogin Old Courthouse Museum Committee retaining the proceeds of sale for Museum purposes.

**CARRIED 9/0**

These objects have been de-accessioned because they have no significance to Narrogin, are in poor condition or we already have a similar item in the collection.

The number preceding them is the accession number. The first part indicates the year they were accessioned. Eg: 79.231 means the item was accessioned in 1979 and its allocated number is 231.

1. 76.34 Aladdin table lamp-incomplete
2. 76.45/83.402 4 x baskets-in poor condition
3. 76.76 Embroidery rings x 2-no significance
4. 76.107/76.115/87.126 Irons- surplus to requirements we have plenty of good examples already in the collection
5. 77.118/80.311 Soda syphons x 2-no significance
6. 77.144 Typewriter-poor condition/already have 2 other examples in the collection
7. 79.237 Kitchen scales-poor condition/incomplete/have other examples in the collection
8. 80.341 Tray-poor condition
9. 83.391 Iron handles-surplus to requirements
10. 84.443 Hand grenade (decommissioned)-no significance
11. 87.531 Workshop/bed lamp-no significance
12. 87.567 China chamber pot-damaged//already have a good example in the collection
13. 87.586 Tilley lamp-incomplete
14. 87.607 Metal trunk-damaged
15. 88.636/83.391 Tea tin x 2-very poor condition
16. 88.647 Plastic calendar-incomplete
17. 89.667 Wash stand set-incomplete/very poor condition
18. 90.18 Hand shears-surplus to requirements we have a better example in the collection
19. 90.39 Oil lamp-incomplete
20. 91.11 Hurricane lamp-incomplete
21. 91.16 Tray-poor condition/no significance
22. 91.47 Lavender ladies-poor condition/no significance
23. 91.114 Childs tea-set-incomplete/already have complete examples in the collection
24. 92.12 Wallaby jack-unable to display/very heavy and needs to be mounted/no significance
25. 92.52 Electric radiator-poor condition/already have a better example in the collection
26. 92.76 Stone jar-incomplete/no significance
27. 93.81 Assorted plates-incomplete/no significance
28. 93.82/87.587 Enamel cup & saucer-incomplete/already have complete examples in the collection

All of these items have no history/documentation as they are not accessioned and have no significance to Narrogin with the exception of Nos. 12 & 29

1. Silver-plate trumpet-poor condition/incomplete/no significance
2. Silver plate trumpet-poor condition/incomplete/no significance
3. Triangle-no significance
4. Metal food trays-poor condition/no significance
5. China bed pan-cracked/already have a good example in the collection
6. Lantern-incomplete/no significance
7. Aladdin hanging lamp-incomplete/no significance
8. Enamel jug & soap dish-poor condition/no significance
9. Sundry bottles-no significance
10. Coffee set-cheap example/no significance
11. Brick making equipment-incomplete/difficult to display/very heavy
12. Slate removed from the war memorial-not of high interest/difficult to display
13. Assorted old costumes/fabric-deteriorating condition/no significance
14. 3 x Convex glass frames-cannot be utilised in the museum/no significance
15. Framed tapestries-deteriorating condition/no significance
16. Framed black & white print-no significance
17. Rock collection-no significance to the region
18. Glass container-poor condition/no significance
19. French metal biscuit tin-poor condition/no significance
20. Mincer-already have a good example in the collection
21. Old sign-poor condition/no significance
22. Assorted cleaning brushes-no significance
23. Music manuscript case-no significance
24. Ronson hair dryer-no significance
25. Small case-no significance
26. 2 x Art Deco glass shades (no fittings)-no significance and no way to display them(made for ceiling light fittings)
27. 3 x rusty tools-very poor condition
28. Vacola Steriliser-incomplete/poor condition/no significance
29. 2 x Framed photos-one has no glass
30. Framed photo-no significance
31. Metal wall vent-no significance
32. Walking stick-poor condition/no significance
33. Horse collar-very poor condition
34. Various parts of old butter churn-already have a good complete example in the collection
35. Wood fire-place surround- no significance
36. Washstand top-no significance
37. Wooden frame-very poor condition
38. Mangle roller-incomplete/already have examples in better condition in the collection
39. Brass fire screen-already have a good example in the collection

40. SGIO sign- little significance
41. Aboriginal dolls and heads-no significance
42. Fox fur-deteriorating/no significance
43. Blow-torch-incomplete/no significance
44. Suitcase-no significance
45. Small barrel container (no lid)-incomplete/no significance

## 10.2.161 TERMS OF REFERENCE – AUSTRALIA DAY AND HONOURS COMMITTEE

<b>File Reference:</b>	13.3.2
<b>Disclosure of Interest:</b>	None
<b>Applicant:</b>	None
<b>Previous Item Nos:</b>	10.2.135 on 25 October 2016
<b>Date:</b>	14 December 2016
<b>Author:</b>	Niel Mitchell, Project Manager Merger

### Attachments

- Australia Day and Honours Committee – draft amended Terms of Reference.

### Summary

Council is requested to consider the draft amended Australia Day and Honours Committee Terms of Reference.

### Background

At the time the Committee's Terms of Reference (TOR) were resolved by Council, it was known that the name and structure of the Australia Day Awards were to change, and this was noted on the TOR adopted to give the Committee the flexibility to make recommendations to Council in accordance with the changes.

Since that time, the Awards have been officially renamed, and the categories expanded from 3 to 4 –

Australia Day WA Citizen of the Year Awards –

1. Citizen of the Year
2. Citizen of the Year (Youth)
3. Citizen of the Year (Senior)
4. Active Citizenship (Group or Event)

### Comment

In recognition of the changes to the Award name and categories at State level, it is suggested that the Australia Day and Honours Committee Terms of Reference adopted on 25 October 2016, be amended so as to be consistent with the State level award.

This consistency includes –

- Name of the Awards;
- The Award categories; and
- Opening the Awards to any person who contributes to the community, whether resident or not.

Accordingly, it is also suggested that clause 11(a) of the TOR be deleted to be aligned with the State Awards. The words currently used in the TOR do not require a person to be resident of the Shire to be considered for an Award as they refer to "should" being discretionary, rather

than “must” which is a requirement. However, they do give “local preference”, which could be considered inappropriate.

The attached draft TOR incorporates –

- changes to title of the Awards throughout;
- an additional category, to be consistent with the State Awards; and
- reference to place of residence being removed as a criterion for nomination.

An absolute majority is required as the resolution would amend the Committee’s Terms of Reference.

### **Consultation**

- Azhar Awang, Executive Manager Development and Regulatory Services
- Susan Guy, Manager Leisure and Culture, Development and Regulatory Services
- Loriann Bell, Admin Officer, Development and Regulatory Services

### **Statutory Environment**

*Local Government Act 1995 –*

- s.5.8 – establishment of committees
- s.5.16 – delegation of powers and duties to committees

### **Policy Implications**

Amendment to Committee Terms of Reference

### **Financial Implications**

None

### **Strategic Implications**

None

### **Voting Requirements**

Absolute Majority

<b>OFFICER’S RECOMMENDATION</b>
---------------------------------

That Council:

Approve the revised Australia Day and Honours Committee Terms of Reference.

**COUNCIL RESOLUTION 1216.197**

**Moved: Cr Schutz**

**Seconded: Cr Ward**

That Council:

Approve the revised Australia Day and Honours Committee Terms of Reference and edit the Schedule 1.4 – Honours and Awards Processes and Criteria 11(c) by removing the words ‘or couples’.

**CARRIED 9/0  
BY ABSOLUTE MAJORITY**

# DRAFT AMENDED TERMS OF REFERENCE

## 1.4 Australia Day and Honours Committee

**Statutory context** Appendix 1 – Standard conditions for establishment of Council Committees

**Council context** Appendix 1 – Standard conditions for establishment of Council Committees

**History** Established 25 October 2016  
Amended \_\_\_\_\_

### Establishment

**Objectives** To provide an avenue of communication/consultation between Council and the community for –

- Australia Day WA Citizen of the Year Awards; in each category determined by it;
- Shire of Narrogin Australia Day Awards; consistent with the Australia Day WA Citizen of the Year Awards eligibility criteria and such other local award deemed appropriate by the Shire;
- Shire of Narrogin Australia Day functions and events; and
- other Commonwealth, State or local awards or honours.

### Membership

Composition resolved by Council	
Nomination of	No.
Elected members, including ex-officio	2
Employees, including ex-officio	0
Other persons – Community at large	0
- Lions, Narrogin	1
- Rotary, Narrogin	1
- Narrogin Residents & Ratepayers Assoc.	1
<b>Total Membership</b>	<b>5</b>
<b>Quorum</b>	<b>3</b>
No additional criteria	

**Meetings** Appendix 1 – Standard conditions for establishment of Council Committees

### Administrative Support

Senior Officer responsible	Manager Leisure and Culture, Development & Regulatory Services
Initial contact person	Admin Support Officer, Development & Regulatory Services

### Role and Scope of Committee

1. To promote the Australia Day, Australia Day WA Citizen of the Year Awards and Shire of Narrogin Australia Day Awards and make recommendations to Council based on nominations received from the community.

2. To recommend to Council nomination of community members for recognition in –
  - Australian Honours,
  - National or State Australia Day Awards,
  - Other recognition or honours considered appropriate
3. To consider community requests for Council support of nominations for Commonwealth or State awards or honours.
4. To promote the Shire's Australia Day event within the wider community with due consideration and respect for the needs and views of all members of the community.
5. To give consideration to; and make decisions regarding the venue, program/format, menu and layout of tables/seating and decorations.

– End of TOR

Notes

TOR Schedule 1.4 – Honours and Awards Processes and Criteria

1. The Australia Day WA Citizen of the Year Awards foster, recognise and celebrate significant contributions to community life and active citizenship in Shire of Narrogin in the following categories –
  - a) Citizen of the Year
  - b) Citizen of the Year (Youth)
  - c) Citizen of the Year (Senior)
  - d) Active Citizenship (Group or Event)
2. The Committee is to coordinate and consider –
  - a) community nominations for the Australia Day WA Citizen of the Year Awards;
  - b) Shire of Narrogin Awards consistent with the Australia Day Citizen of the Year Awards, and in exceptional circumstances, other recognition as appropriate; and
  - c) in exceptional circumstances, any other Commonwealth, State or local award or honours.
3. The Shire will invite Australia Day WA Citizen of the Year Awards nominations from community groups and private citizens.
4. Australia Day WA Citizen of the Year Awards nominations will open in mid-September and close on the fourth Friday in November.
5. Australia Day WA Citizen of the Year Awards nominations will be advertised –
  - a) in the Narrogin Observer in mid-September and again in mid-November, and
  - b) on the Shire's website and Facebook page
6. Late nominations for Awards will not be accepted.
7. Award recipients will be considered by the Australia Day and Honours Committee.
8. The Committee is to make its recommendations to the first Council Meeting held in December whose decision will be final.
9. Nomination forms are to have a nominator as well as another person to support the nomination;
10. The award recipients will be judged to have shown active citizenship and –
  - a) Made significant contribution to the local community.
  - b) Demonstrated leadership on a community issue resulting in the enhancement of community life.
  - c) Made a significant initiative which has brought about positive change and added value to community life.
  - d) Demonstrated inspiring qualities as a role model for the community.
11. Eligibility Criteria –
  - a) A person who does not reside within the Shire of Narrogin is eligible to receive an award
  - b) Awards may be granted posthumously in recognition of recent achievements.
  - c) Groups of people or couples will not normally be eligible except when meeting the criteria for a community group.
  - d) A person cannot receive the same award twice, but can be considered for another award.
  - e) Unsuccessful nominees may be re-nominated in future years.
  - f) Self-nominations are not eligible.
  - g) Sitting members and employees of Commonwealth, State and Local Government are not eligible for nomination relating to their service as an elected member or employee, but may be considered for nomination in their private capacity.
12. Awards will be presented at the Australia Day Community Event on 26 January annually.
13. Awards and Honours other than Australia Day WA Citizen of the Year Awards may be considered by the Committee at any time throughout the year, following the general principles and procedures above, for presentation at an appropriate function.

– End of Schedule

9.13 pm – Due to the confidential nature of the next item Council went behind closed doors and the members of the public left the meeting.

## **10.2.162 AUSTRALIA DAY 2017 AWARDS**

**File Reference:** 26.2.1/2.1.1  
**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** 10.2.181, 10.2.381  
**Date:** 14 December 2016  
**Author:** Susan Guy Manager Leisure and Culture

### **Attachments**

Nil

### **Summary**

Council is requested to:

1. Decide on the recipients of the Australia Day 2017 Citizen of the Year Awards in each of four categories; and
2. Decide on the recipients of the Australia Day 2017 Shire of Narrogin Recognition of Excellence for Community Service Award.

### **Background**

Australia Day WA (ADWA) is an independent, non-profit, membership based association founded in 1977. It is part of a 'national family' of eight State and Territory Australia Day Councils and its peak body is the National Australia Day Council.

The Australia Day Active Citizenship Awards program has been delivered by ADWA in partnership with Local Government for over 14 years. In 2017, ADWA is celebrating its 40<sup>th</sup> anniversary and relaunching the awards with an expanded program including a name change and a range of improvements to coincide with the anniversary. The awards have now been renamed the Citizen of the Year Awards (formerly the Premier's Active Citizenship Awards). The criteria for the awards remains similar to previous years, however local government is now able to recognise a wider range of community champions through four categories as follows:

1. Citizen of the Year
2. Citizen of the Year (Youth)
3. Citizen of the Year (Senior)
4. Active Citizenship (Group or Event)

The Patron of Australia Day WA is Her Excellency, the Governor of Western Australia. ADWA has stated that for the first time in the history of the awards, the Governor has agreed to come on as a signatory of the program certificates and this is considered a huge honour and a very

special acknowledgement for those community members who are nominated and recognised by their local council in each of the categories.

Nominations for the Citizen of the Year Award opened in mid-September and closed 31 October this year. The Shire called for nominations through its Facebook page, Website, the Narrogin Observer, slide show presentations at reception, and posters distributed throughout the CBD.

### **Comment**

The Australia Day and Honours Committee met on 22 November 2016 to review nominations and recommend award recipients to Council. Completed Award nomination forms have been circulated at the Briefing Information Session immediately prior to this Council meeting.

In choosing the recipients of the ADWA Citizen of the Year Awards, regard is to be given by Council to the nominee's achievements in the year immediately prior to receiving the award, as well as their past achievements and ongoing contribution to the community. A nominee need only be nominated once to be considered.

Recipients for the ADWA awards will have been judged to have shown:

- Significant contribution to the local community.
- Demonstrated leadership on a community issue resulting in the enhancement of community life.
- A significant initiative which has brought about positive change and added value to community life.
- Inspiring qualities as a role model for the community.

Eligibility criteria set out by ADWA are as follows:

- Nominees should reside or work principally within the local authority making the award.
- Awards may be granted posthumously in recognition of recent achievements.
- Groups of people or couples will not normally be eligible except when meeting the criteria for a community group.
- A person may receive an award on more than one occasion in recognition of their particularly outstanding community contribution or involvement in an alternative initiative.
- Unsuccessful nominees may be nominated in future years.
- Nominations must be apolitical in their nature and should not in any way bring the awards program or local government area into disrepute.
- Sitting members of State, Federal and Local Government are not eligible.

Importantly, it is to be noted that the author sought advice from ADWA to clarify the interpretation of the first listed criterion above: "nominees should reside or work principally within the local authority making the award". ADWA's General Manager – Strategic Programs and Brand, confirmed the reference to "work" is a broad reference to community work or the contribution made by a nominee to the local authority making the award.

The Shire of Narrogin's Recognition of Excellence for Community Service Awards provides opportunity for the Shire to honour and acknowledge community members who may not be

eligible for an ADWA award or where there are more nominations than awards in the ADWA categories or for other reasons as deemed by the Shire.

### **Consultation**

- General Manager – Strategic Programs and Brand, Australia Day WA
- Shire of Narrogin Australia Day and Honours Committee

### **Statutory Environment**

Nil.

### **Policy Implications**

Nil.

### **Financial Implications**

Nil.

### **Strategic Implications**

Nil.

### **Voting Requirements**

Simple Majority.

<b>COUNCIL RESOLUTION 1216.198 AND OFFICER'S RECOMMENDATION</b>
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**Moved: Cr Fisher**

**Seconded: Cr Wiese**

That Council

1. Award the Citizen of the Year to (name withheld until after 26 January)
2. Award the Citizen of the Year (Youth) to (name withheld until after 26 January)...
3. Award the Citizen of the Year (Senior) to (name withheld until after 26 January)
4. Award the Active Citizenship (Group or Event) to (name withheld until after 26 January)
5. Award the Shire of Narrogin Recognition of Excellence for Community Service to (name withheld until after 26 January) and;
6. Advise community members of their ADWA nominations by correspondence following Council's endorsement of Award recipients at this Ordinary Council meeting; and
7. Withhold the names of Award recipients from the draft minutes of this Council meeting until after 26 January 2017.

**CARRIED 9/0**

## 10.2.163 CONDUCT OF 2017 ELECTION

**File Reference:** NAM16895 – 14.8.1  
**Disclosure of Interest:** Nil  
**Applicant:** Chief Executive Officer  
**Previous Item Nos:** Nil  
**Date:** 6 December 2016  
**Author:** Mr Aaron Cook – Chief Executive Officer

### Attachments

- Letter of quotation from the Electoral Commission.

### Summary

The purpose of this report is to seek the approval of Council to conduct an election under the *Local Government Act 1995*, section 4.11 on 21 October 2017 as a postal election of four Councillors and the Shire President.

### Background

The Shire of Narrogin, as the newly merged entity, conducted its first election through the Electoral Commission on October 2016. This election was extraordinary due to the nature of requiring to have elected all Councillors from the two wards, a publicly elected Shire President and the facilitation of the Poll for the change of the election method for the Shire President.

All Elected Members would be aware that a full Council was elected and the poll result was not to change the method. A resultant item was presented to Council to confirm this outcome.

With the full election cycle in 2016 being facilitated by the Electoral Commission by way of postal voting for the first time, a high-than-normal voter numbers resulted. It is expected that if Council proceeds with the postal vote by the Electoral Commission again in 2017, the public would be more accustomed to the process and an even higher return rate would be achieved.

### Comment

It is presented to Council to consider the proposal from the Electoral Commission to facilitate the Ordinary 2017 Election process on behalf of Council by way of a postal election.

With the Shire of Narrogin conducting a postal election as the first election for the newly merged entity it would provide voters with a level of stability in process to continue with the postal election process. As stated in the background the voter return numbers for the 2016 election were considerably higher than a normal in-person election. It is expected that this will increase, due to familiarity of the process, in 2017 if Council accepts the quotation.

For Council to proceed with the appointment of the Electoral Commission the acceptance and formal notification must be facilitated within this budget period which results in committing a budgeted amount to be allocated within the 2017/2018 budget.

To facilitate the process a formal request to the Electoral Commissioner is required for the commitment to be confirmed prior to the Election Cycle commencing.

A quote has been provided from the Electoral Commission for –

- a. Presidential election
- b. Rural Ward election x 2 Elected Members
- c. Urban Ward election x 2 Elected Members

A copy of the quote for \$23,000 including GST to conduct the three elections, as postal ballots, with an on-site count is attached. The quote includes all statutory advertising.

It should be noted that should Council choose to return the 2017 election to in-person and conducted by staff, the implications for this decision is that staff time committed during the election process will be heavy and other projects will be delayed. It is also a considerable benefit to have the experience of the Commission facilitating the process and to allow Council and staff to be at arm's length to the process.

**Consultation - Nil**

### **Statutory Environment**

*Local Government Act 1995 – 2.12A. Procedure to change method to election by council*

**Policy Implications - Nil**

### **Financial Implications**

If Council chooses to have the 2017 Election facilitated by the Electoral Commission there will be a cost implication of \$23,000 inc GST and this would be provided for in the 2017/2018 Adopted Budget.

Should Council not proceed with the Electoral Commission quotation the staff time allocated to the process and advertising cost would be similar to quotation provided and other projects would be delayed.

### **Strategic Implications**

To have the process facilitated by the Electoral Commission will assist in encouraging greater voter input into the election due to the process being conducted via a postal election.

### **Voting Requirements**

Absolute Majority

**COUNCIL RESOLUTION 1216.199 AND OFFICER'S RECOMMENDATION**

**Moved: Cr Bartron**

**Seconded: Cr Wiese**

That Council:

1. Accepts the quotation provided by the Western Australian Electoral Commission of \$23,000 inc GST to conduct the 2017 ordinary election by way of a postal election process for –
  - Presidential Election
  - Rural Ward Election of two Councillors
  - Urban Ward Election of two Councillors
2. Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2017 ordinary elections together with any other elections or polls which may be required
3. Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

**CARRIED 9/0  
BY ABSOLUTE MAJORITY**



LGE 028

Mr Aaron Cook  
 Chief Executive Officer  
 Shire of Narrogin  
 PO Box 1145  
 NARROGIN WA 6312

Dear Mr Cook

### Local Government Ordinary Election: 2017

The next local government ordinary elections are being held on 21 October 2017. While this is still some distance in the future, I have enclosed an estimate for your next ordinary election to assist in your 2017/2018 budget preparations.

The estimated cost for the 2017 election if conducted as a postal ballot is \$23,000 inc GST, which has been based on the following assumptions:

- 3,400 electors
- response rate of approximately 40%
- 5 vacancies
- count to be conducted at the offices of the Shire of Narrogin
- appointment of a local Returning Officer
- regular Australia Post delivery service to apply.

This cost estimate includes a proposed increase in the postage rate by Australia Post effective from 4 January 2017. An additional amount of \$790 will be incurred if your Council decides to opt for the Australia Post Priority Service for the lodgement of election packages. Recent experiences with Australia Post indicate that Councils should seriously consider using the regular mail delivery service for the lodgement of the election packages. The additional cost of priority mail does not significantly speed up the delivery of the election packages.

Since the October 2015 Local Government Ordinary Elections were conducted, Australia Post has implemented the following percentage cost increases for its various mail services:

Regular Mail Delivery - 42%  
 Priority Mail Delivery – 60.5%  
 Priority Reply Paid – 80.5%

Costs not incorporated in this estimate include:

- non-statutory advertising (ie any additional advertisements in community newspapers and promotional advertising)
- any legal expenses other than those that are determined to be borne by the Western Australian Electoral Commission in a Court of Disputed Returns
- one local government staff member to work in the polling place on election day

The Commission is required by the Local Government Act to conduct local government elections on a full cost recovery basis and you should note that this is an estimate only and may vary depending on a range of factors including the cost of materials or number of replies received. The basis for charges is all materials at cost and a margin on staff time only

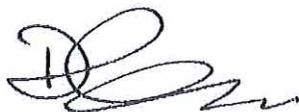
The current procedure required by the Act is that my written agreement has to be obtained before the vote by Council is taken. To facilitate the process, you can take this letter as my agreement to be responsible for the conduct of the ordinary elections in 2017 for the Shire of Narrogin in accordance with section 4.20(4) of the *Local Government Act 1995*, together with any other elections or polls that may also be required. My agreement is subject to the proviso that the Shire of Narrogin also wishes to have the election undertaken by the Western Australian Electoral Commission as a postal election.

In order to achieve this, your council would need to pass the following two motions by absolute majority:

- Declare, in accordance with section 4.20(4) of the *Local Government Act 1995*, the Electoral Commissioner to be responsible for the conduct of the 2015 ordinary elections together with any other elections or polls which may be required
- Decide, in accordance with section 4.61(2) of the *Local Government Act 1995* that the method of conducting the election will be as a postal election.

I look forward to conducting this election for the Shire of Narrogin in anticipation of an affirmative vote by Council.

Yours sincerely



David Kerslake  
**ELECTORAL COMMISSIONER**

24 November 2016

## 10.2.164 DISPOSAL OF OLD FIRE TRUCK

### File Reference:

**Disclosure of Interest:** Nil  
**Applicant:** Not Applicable  
**Previous Item Nos:** N/A  
**Date:** 7 December 2016.  
**Author:** Niel Mitchell, Merger Project Manager

### Attachments

- Mechanic's inspection report
- Grays Online – Auction of 1984 Isuzu 4x4 fire truck
- Pickles Auctions – Auction of 2000 Isuzu 4x4 fire truck

### Summary

To consider the disposal of the 1984 Isuzu 4x4 fire truck .NO 0.

### Background

The truck is currently in an unroadworthy condition and has been tagged as "Out of Service".

### Comment

A preliminary inspection of the vehicle by the Shire's Mechanic prior to the fire season revealed quite a few things requiring attention or replacement. The initial estimates of full repair were in the order of \$30,000 plus, including a complete tray replacement for an estimated \$23,000.

After discussion with Mr Richard Chadwick, Chief Bush Fire Control Officer, the opinion of a second qualified mechanic was sought, who advised the repairs needed included –

- |              |        |                  |
|--------------|--------|------------------|
| • Brakes     | \$3500 |                  |
| • Clutch     | \$2500 |                  |
| • Steering   | \$2000 |                  |
| • pump motor | \$1000 |                  |
| • windscreen | \$1000 |                  |
| • radiator   | \$1000 |                  |
| • tray       | \$3000 |                  |
| • misc       | \$1000 | Total = \$15,000 |

This second quote did not include all matters noted on the original condition report –

- bodywork rust – may be included but was not specifically noted.
- seats – seat covers (est. \$200) or replacement (replacement est. \$2,000) not quoted.

Adding \$3,000 to \$5,000 for these items plus replacement equipment, and any other matters that may be identified, the full repair estimate is in the region of \$18,000 to \$20,000 ex GST as a minimum, possibly more, to make the vehicle roadworthy and operational.

If roadworthy, there is no legal or insurance obstacle for the vehicle to attend any fire, in exactly the same way that any other privately owned vehicle can attend a fire.

The cost of repairs appears excessive given the value and age of the vehicle. It would be easy to spend the \$18,000 or more, and have another currently unidentified problem or breakdown occur without warning. Given that it is generally used in emergency situations, it is considered that there is an element of risk in this option that is unnecessary.

Research indicated that a similar age Isuzu 4x4 fire truck with 3,500 litre water capacity is available for \$2,209. Another online auction house has a 2000 Isuzu 4x4 dual cab fire truck with 4,000 litre water capacity, reportedly in good condition for its age, which is to be auctioned and expecting to be sold for \$30,000 to \$32,000. The auctioneers advised that these vehicles while not frequently available do come up reasonably regularly.

The real value of the vehicle is in its fire fighting capability, not its economic value, but while the repairs address immediate issues, they do little for the underlying reliability or potential for breakdown in critical circumstances. Regardless of how much is spent on the vehicle, it remains 32 years old.

In discussion with Mr Chadwick on 7 December 2016, he remains of the very strong opinion that the vehicle should remain within the Shire, and that Council should ensure this occurs, either by retaining and maintaining the vehicle, or if it is to be disposed of, then sold to a Shire of Narrogin resident.

It is noted that the Shire owns two other trucks, which have been funded by the Emergency Services Levy. Although based in town, and almost always manned by town volunteers who happen to also be members of the Volunteer Fire and Rescue Service, the trucks are bush fire brigade vehicles and should be available to any appropriately trained volunteer. The practice of many years of the VFRS assisting the rural area, and their large contribution to fire control is recognised and appreciated. It is a practice that has developed for very practical reasons – they are close by, they are able to respond quickly when called, and the vehicles are centrally located.

The VFRS is responsible to DFES direct, not the Shire, although most members are also Narrogin Central BFB members, and therefore covered by legislation and insurance when attending fires outside the VFRS area.

Highbury residents have expressed concern for some time about fire protection around the Highbury townsite. A grant submission has been made for a 4.4 fire truck (4x4 and 4,000 litres), although there is no indication of when the application is likely to be successful.

As an interim, Council may wish to consider the purchase of a fast attack unit (4x4 and 1,000 litres) with use restricted to being around the town, or for community events in Highbury or Narrogin. Should this be a consideration, an approach direct to DFES for access or opportunity to purchase a vehicle prior to it being placed for auction could be considered.

It could not be used for structural fires, but could be used to assist in those emergencies. It is a requirement that any person entering a building for fire fighting has breathing apparatus and specific structural training.

## **Consultation**

- Richard Chadwick, Chief Bush Fire Control Officer
- Aaron Cook, Chief Executive Officer
- Azhar Awang, Executive Manager Development & Regulatory Services
- Torre Evans, Executive Manager Technical & Rural Services
- Gary Rasmussen, Manager Operations
- Geoff Borgas, Mechanic
- Greg Williams, Mechanical & Diesel Services, Narrogin

## **Statutory Environment**

*Local Government Act 1995 –*

- s.3.58 – Disposing of property

*Occupational Safety & Health Act 1984*

*Occupational Safety & Health Regulations 1996*

## **Policy Implications**

Nil

## **Financial Implications**

Cost of repairs, or Cost of advertising vehicle for sale, and resulting income from disposal of the vehicle

## **Strategic Implications**

Nil

## **Voting Requirements**

Simple Majority

<b>OFFICERS RECOMMENDATION</b>
--------------------------------

That Council:

In regards to the disposal of the Old Fire Truck (1984 Isuzu) undertake the following:

1. De-licence and sell on the basis of “as is, where is”.
2. Continue to lobby for an appropriate vehicle for Highbury through Emergency Service Grants Scheme;
3. Give consideration in the Shire’s 2017-2018 Budget for a second hand unit for Highbury as an interim measure.

**COUNCIL RESOLUTION 1216.200**

**Moved: Cr Schutz**

**Seconded: Cr Ward**

That Council:

In regards to the disposal of the Old Fire Truck (1984 Isuzu) undertake the following:

1. Sell the vehicle on the basis of "as is, where is".
2. Continue to lobby for an appropriate vehicle for Highbury through Emergency Service Grants Scheme;
3. Give consideration in the Shire's 2017-2018 Budget for a second hand unit for Highbury as an interim measure.

**CARRIED 9/0**

Please note the reason for change is that Council decided the truck should be sold as-is and therefore deleted the words "De-licence" from item number 1.

Group	Pass	Fall	Item	Comments
Drive Line	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Engine	RADIATOR NEEDS REPLACEMENT
			Exhaust	
			Transmission & Differential	CLUTCH NEEDS REPLACEMENT
			Speedometer & Speed Limiter	
			Vehicle Performance	
Electrical	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Fuel & Oil Leaks	
			Wiring, Battery, Connectors, etc.	
			Head, Driving & Parking	
			Indicators	
			Stop, Tail & Number Plate	
			Reflectors & Reverse	
			Horn, Dash Lights, Heater/Demister	
Screen Wiper/Washer	WINDSCREEN BODY CRACKS			
Body Work	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Number Plates & Registration Label	
			Panels, Mudflaps, Tare, Aggregate & Combination	
			White Stripe, Rear Markers	
			Corrosion/Rust	EXCESSIVE RUST IN BODY FLOOR & LOCKERS
			Seats and Seat Belts if required	ALL CAB SEATS DAMAGED
			Pedal Pads, Dangerous Items	
			Glass, Mirrors	
Chassis & Suspension	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Doors/Windows & Controls	
			Damage	ROCK MARK GAMES DAMAGED
			Corrosion/Rust	
			Suspension & Shock Absorbers	
Steering	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Coupling, Turn Table, King Pin	
			Box, Linkage	
			Ball Joints & King Pins, Wheel Bearings	
Brakes	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Performance	POOR
			Fluid/Air Leaks	LOOSE BRAKE FLUID
			Warning Lights	
			Hand/Parking Brake	
			Service/Foot Brake	REQUIRES INSPECTION & REPLACEMENT
Tyres & Rims	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Serviceability, Compatibility, Acceptability	

Remarks ELECTRICAL FAULT IN AXX PUMP MOTOR STARTING SYSTEM  
PUMP SEAL NEEDS REPLACEMENT IF AVAILABLE

#### Wear Limits and Specifications

The following table of in-service tolerances and wear limits based on the National Roadworthiness Guidelines is to be applied when determining the roadworthiness of the vehicle. These indicate when repair and replacement is required.

Table of Tolerances

Location	NRTC Tolerances	Location	NRTC Tolerances
<b>Steering</b>		<b>Brakes</b>	
Steering wheel free play	Max 100mm	Brake booster push rod travel	Max 80%
King pin play (at outer wheel)	Max 10mm	Brake air hose leaks	Nil
Ball joint play (including tie rods and drag arm)	Max 3mm	Brake lining thickness above shoe	Min 1.5mm
King pin thrust movement	Max 3mm	Air brake governor cut out pressure more than	930 kpa
Spline connections	Max 1mm radial	Air brake governor cut in pressure more than	550 kpa
Oil leaks, power steering, engine, differential, gearbox	Max 1 drop/30 secs		
<b>Mechanical Connections</b>		<b>Tyres</b>	
Pins, pintle hooks, drawbar eyes	>5% wear	Tread depth	Min 2.5mm
Movement between Sub frame and Hinged Drawbar	Max 6mm	Tyre pressure	Max 825 kpa
Turntable movement between upper and lower parts	Max 13mm	Diameter of matching tyres on same side of axle	± 25mm
<b>Suspension</b>		<b>Windscreen</b>	
Spring leaves displaced sideways	10% of width	Bulls - eye fracture exceeds	16mm diameter
		Cracks more than	150mm long
<b>Fuel Tank</b>			
LPG container dents/creases	<75 mm long		
Depth of dent	<10% of width		

ALL CATEGORIES

Enter keywords



Not logged in 0 Items in Cart

Related Product Searches

used daedong tractors for sale  
 cattle head bale for sale

Home > Search > "fire" > Sale : 5017527 > Lot : 0103

Searches related to this product: [tractors for sale qld toowoomba](#) [simplicity ride on mowers australia](#) [used horse floats for sale nsw](#)

### 11/1985 Isuzu FTS 5MF 4X4 Fire Truck VIN/Chassis: JALFSTS123

Closes: 6h 47m

**\$2,209**

Quantity Available: 1

Quantity Bid Price

1  per item

**PLACE BID**

Standard Bid  Autobid [What is this?](#)

[Shipping, Handling & Insurance Calculator](#) [Watch this](#)

**GET FINANCE**



[View full-size images](#)

Lot Number: 0103-5017527  
 Part of Sale: [NSW Agriculture Mutil Vendor Sale](#)  
 Closes: [30/11/2016 8.00 PM AEDT](#)

Condition: **Used**  
 Buyers premium **7.50%**  
 GST: **Exclusive** (see below note)  
 Warranty:

Deliver to: **Pickup Only NSW**  
 Location: **Various Locations, NSW**  
 Support: **Mehmet Tetik or (p) 02 9112 9583**

Grays Time: 30/11/2016 1.13 PM AEDT

Since auction opened: this lot has been viewed **516** times

No Statutory Warranty or Cooling off Period applies for this vehicle. Vehicles are sold on a As is Where is basis. The booking in of this vehicle is based on an external walk around, engine start up only and was the opinion of the booking in officer - the vehicles are not driven. There may be other damage, mechanical issues or body blemishes that have not been sighted or contained in this description, therefore a full inspection is highly recommended. This description is intended as a guide only.

#### Attachments

Description Sale Info Inspection Collection WHS Bidding History

## Description

11/1985 Isuzu FTS 5MF 4X4 Fire Truck

- VIN/Chassis: JALFTS123F3515933
- Isuzu Diesel Engine

- Odometer: 135,132 Kms Showing
- 5 Speed Manual Transmission
- Spring Suspension
- Tyres: 10.00-20
- Colour: Red
- GVM: 11,000 Kgs
- f/w: Fire Fighting Body, 2 x Hose Reels, 1` Hose, Gaam Fire Fighting Pump Set, 4,000L Gal Tank, Storage
- Registration No: No Plates Sold without Plates
- Registration Expiry: Unregistered

Location: Jerilderie, NSW

Enquiries: James Daley - [james.daley@grays.com.au](mailto:james.daley@grays.com.au) - 0417 293 722

**Please Note: If this vehicle is being sold without plates it does NOT come with a E-Safety Check (Pink Slip/Blue Slip). Condition unknown, therefore inspection is highly recommended prior to bidding. This vehicle is sold on a As Is, Where Is Basis. (236077-17)**

**GST Note:** GST will be added to the final bid price of this item. GST will be added to the buyers premium.

#### Plant Hazard Report

## 2000 Isuzu FTS 750

(<http://picklescdn.cachefly.net/getPublicStockImage%3Fid=7100517>)

(<http://>)



### Summary

Manual

46,838 Kilometres

Fyshwick, ACT

6 cyl 8.2 Ltr

Fire Truck (Dual Cab)

White

B

R

6

6

6

### Details

Odometer	46,838 Kms. Showing on Odometer
Body	Fire Truck (Dual Cab)
Log Books	No
Colour	White
Transmission	7 Speed Manual
Engine Capacity	8.2 Ltr Sitec 200 Diesel
Registration	No Registration
Fitted With	Aircond., P/Steer, Radio, GAAM Fire Fighting Pump Set Driven By Ha Amber Beacon, Underbody Tool Box,, Vtb Manufactured Body 4630m Hose Reels With Hoses, Quenchmaster Fire Fighting Foam Proportio
No. of Seats	7
No. of Doors	4
Suspension Type	Leaf Spring
Gross Vehicle Mass	13,000 kg
Gross Combination Mass	18,000 kg
GST Status	GST Included in Sale Price
Damage Details	Roof - Patched Holes Evident, Cabin - Scratches, Marks. <b>Please Note</b>
Location	Fyshwick, ACT
Applicable Fees	View the fees ( <a href="http://www.pickles.com.au/about/fees/canberra/">http://www.pickles.com.au/about/fees/canberra/</a> ) assoc

## Branch Details

**Branch**  
Canberra (ACT)

**Co**  
**Fo**  


**Location**  
1 Dairy Road  
Fyshwick  
ACT 2609



**11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN**

Nil

**12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING**

Nil

**13. CLOSURE OF MEETING**

9.36 pm – President Ballard declared the meeting closed