

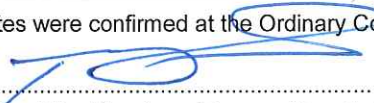


**MINUTES
ORDINARY COUNCIL MEETING**

9 AUGUST 2016

**COUNCIL CHAMBERS
THE SHIRE OF NARROGIN
89 EARL STREET
NARROGIN WA 6312**

These minutes were confirmed at the Ordinary Council Meeting held on 23 August 2016

Signed:  Date 23/8/16
(Presiding Member at the meeting at which minutes were confirmed)

Council Minutes are 'Unconfirmed' until they have been adopted at the following meeting of Council.

**ORDINARY COUNCIL MEETING MINUTES
9 AUGUST 2016**

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

7.32 pm – Commissioner Yuryevich declared the meeting open.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

COUNCIL RESOLUTION 0814.114 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner R Yuryevich

That Council:

Allow the meeting to proceed with Commissioner Leigh Ballard attending via teleconference.

CARRIED 2/0

Commissioners

Commissioner R Yuryevich AM RFD (Chairperson)

Commissioner G Ballard

Commissioner L Ballard (via telephone)

Staff

Mr A Cook – Chief Executive Officer

Mr C Bastow – Director Corporate and Community Services

Mr T Evans – Executive Manager Technical Services

Ms C Thompson – Executive Assistant

Absent

Mr A Awang – Executive Manager Development & Regulator Services

Visitors

Mr B Seale

Mr N Mitchell

Ms Loriann Bell

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Nil

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

7.31 pm – Public Question time commenced

Mr B Seale - Narrogin

Question 1

Will Council advise how the provisions of clause 19 of the Local Government (Administration) Regulations 1996 are being satisfied, in terms of the legislative obligation to maintain a written record detailing: A) how the delegation was exercised; B) when the delegation was exercised; and C) What people or groups are affected?

Response by the CEO –

Within the recent adoption of the Delegations Register in Item 10.2.085 on 12 July 2016 the following was adopted as part of the document to guide Officers as to how to meet the requirements. Please note that each delegation within the document also provides a location that the delegation is to be recorded to.

Record of use of delegations

The Act requires that the use of each delegation is recorded, but does not require that the use is reported to Council, nor does it specify recording the use in a particular format. Such requirements would result in a completely unwieldy volume of unnecessary work that is totally unproductive. However, in some instances, the use of the delegation is of sufficient importance that Council should be advised so as to be aware of the impact of the decision made. In order to reduce the unnecessary paperwork burden as far as is possible, the formal record of use of a delegation is the document that is produced in the normal course of administration of the matter. This document may be a form approving or refusing an application, a letter, batch approval for payment of creditors, file note, email or similar.

Please note that the section of the Regulations that refers to this matter is provided below but please note that it does not state a register, but rather a written record.

19. Delegates to keep certain records (Act s. 5.46(3))

Where a power or duty has been delegated under the Act to the CEO or to any other local government employee, the person to whom the power or duty has been delegated is to keep a written record of—

(a) how the person exercised the power or discharged the duty; and

(b) when the person exercised the power or discharged the duty; and

(c) the persons or classes of persons, other than council or committee members or employees of the local government, directly affected by the exercise of the power or the discharge of the duty.

Question 2

Will Council provide guidance to the administration to provide responses to questions raised on behalf of a third party?

Response by the Independent Commissioner –

That it is the right of *any person* to ask questions, acting as a third party to assist individuals within the community, *and a response will be provided*. It has been requested that Mr Seale *provide* the contact details of *the enquirer* so that Council can provide a response to the person requiring the information and Mr Seale would be provided with a copy of the response.

Para amended
Ordinary Council
Meeting 23/8/2016.

Question 3

Will Council consider conducting an open day, or (meet and greet) the Councillors day in October with a sausage sizzle, as a mechanism to encourage the community to meet the Government in order to start a new positive relationship between the government and the community?

Response by the Independent Commissioner –

This is a question that needs to be presented to the newly elected members of Council.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

COUNCIL RESOLUTION 0814.115 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Accept the minutes of the Ordinary Council Meeting held on 26 July 2016 and be confirmed as an accurate record of proceedings.

CARRIED 3/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Commissioner Yuryevich announced the sad news of the recent passing of Dr John Parry. Dr John Parry was formerly the Mayor of the Town of Narrogin from 1988 to 1994. He will be remembered for his many contributions to the Narrogin community. A non comprehensive list of other achievements of Dr Parry include his Life Membership to WALGA, Chair of the Wheatbelt Development Commission for several years and a prominent member of the Country Urban Councils' Association (WA). The funeral is being held Monday 15th August at which Council will be represented.

* * * * *

Commissioner Yuryevich announced that the Shire of Narrogin received an award at the WALGA Forum. The Certificate of Recognition was presented to the Shire of Narrogin in acknowledgement of the Merger of the Shire of Narrogin and the Town of Narrogin.

* * * * *

DISCLAIMER READING

The person presiding will read the disclaimer to those present.

The recommendations contained in this Agenda are Officer's Recommendations only and should not be acted upon until Council has resolved to adopt those recommendations.

The resolutions of Council should be confirmed by perusing the Minutes of the Council Meeting at which these recommendations were considered. Resolutions are not considered final until the minutes of the meeting are confirmed.

Members of the public should also note that they act at their own risk if they enact any resolution prior to receiving official written notification of Council's decision.

9. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

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10.1 DEVELOPMENT AND TECHNICAL SERVICES

Nil

10.2 CORPORATE AND COMMUNITY SERVICES

10.2.091 PAYMENTS FOR ENDORSEMENT FORMER SHIRE OF NARROGIN – JUNE 2016

File Reference: 12.1.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 3 August 2016
Author: Ms Lindsay Epworth

Attachments

List of Accounts for Endorsement – June 2016 Former Shire of Narrogin

Summary

Council is requested to endorse the payments as presented in the List of Accounts for Endorsement – June 2016.

Background

Pursuant to Section 6.8 (2)(b) of the Local Government Act 1995, where expenditure has been incurred by a local government it is to be reported to the next ordinary meeting of Council.

Comment

The attached "List of Accounts – June 2016" is presented to Council for endorsement.

Consultation

Nil

Statutory Environment

Local Government Act 1995 section 6.8(s)(b).

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2015/16 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0814.116 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

That Council:

- 1) Endorse the cheque paid (21848) under delegated authority totalling \$312.45.
- 2) Endorse for payment the list of "Electronic Payments to be Paid" totalling \$23,854.81 plus the "Direct Debit and Electronic Payments Paid by Delegated Authority" totalling \$262,003.90 and "Salaries and Wages" totalling \$94,081.36.
- 3) Grand total of payments to be made for June 2016 is \$380,252.52.

CARRIED 3/0

LIST OF ACCOUNTS DUE BY COUNCIL SUBMITTED TO THE FINANCE COMMITTEE MEETING HELD
ON THE NINTH DAY OF AUGUST 2016 FOR CONFIRMATION IN RESPECT OF ACCOUNTS
ALREADY PAID, OR FOR AUTHORITY TO PAY THOSE UNPAID

DATE	CHK/PMT NUMBER	NAME	PARTICULARS	TRUST FUND	MUNI FUND
			CHEQUES PAID BY DELEGATED AUTHORITY		
30/06/2016	21848	Shire of Narrogin	Petty Cash Recoup, refreshments, key cutting etc		312.45
			Total Cheque Payments paid by Delegated Authority		312.45
			DIRECT DEBIT TRANSACTIONS		
1/06/2016		ANZ Bank	Merchant Fees for May 2016		44.55
1/06/2016		ANZ Bank	Monthly Account Service Fee for May 2016		30.00
3/06/2016		Click Super	Superannuation Payments for May 2016		9,323.78
29/06/2016		Click Super	Superannuation Payments for June 2016		15,154.02
30/06/2016		ANZ Bank	Merchant Fees for June 2016		43.95
30/06/2016		ANZ Bank	Monthly Account Service Fee for June 2016		30.00
			Total Direct Debit Transactions paid by Delegated Authority		24,626.30
			ELECTRONIC PAYMENTS PAID BY DELEGATED AUTHORITY		
		Australian Services Union	Union Membership for GJ Southall for May 2015		51.60
		LGRCE Union	Union Membership for GP Smith for May 2016		41.00
		Fuel Distributors of WA	2 Drums of Hydraulic Oil missed in previous payment		159.28
		Toll Ipec Pty Ltd	Freight on parts and signs		28.63
		RJ Smith Engineering	Repairs on scraper boot retainers for Roller		396.00
		Australian Taxation Office	BAS Return for May 2016		19,495.00
		Department of Commerce	Building Commission Levy Reconciliation		476.90
		BCITF	BCITF Levy Reconciliation		507.00
		Midalia Steel	Steel for Highbury Tennis Court Fence		2,450.55
		AccessabilityWA (UGSFSA Inc)	Shredding of confidential records		145.75
		Alastair McDougall	Base Radio Honourarium		385.00
		Beaurepaires	Tyres for Grader and Trailer		649.04
		Best Office Systems	Toner for June 2016		353.77
		Broons	Parts for Ecombi Roller		232.20
		BW & AM Saunders & Co.	3000m of gravel for roadworks		3,300.00
		CAI Fences	Fencing for Highbury Tennis Courts		9,970.00
		Café 27	Sandwiches for council meeting		242.00
		RE Chadwick	Presidents Allowance and Meeting Attendance Fees		7,731.00
		AG Borthwick	Meeting Attendance Fees		1,867.00
		BG Hardie	Meeting Attendance Fees		1,211.00
		GD Ballard	Meeting Attendance Fees		1,681.00
		TR Wiese	Meeting Attendance Fees		2,430.00
		JM Sieber	Meeting Attendance Fees		1,633.00
		KM Quartermaine	Meeting Attendance Fees		1,165.00
		Country Paint Supplies	Paving paint and cutting discs for depot		840.00
		Covs	Rags and Mirrors for various plant		425.08
		Cutting Edges	Parts for Grader		46.04
		Derbahl Pty Ltd	Pump out septic tank for Highbury Toilets		368.40
		Environmental Monitoring Systems Pty Ltd	Health Services and Meal Inspections		2,644.90
		Ghecko Embroidery	Embroidery on new uniforms for depot		610.50
		Great Southern Fuel Supplies	3000L of Diesel and fuel for Prado		3,599.92
		Great Southern Waste Disposal	Rubbish and Recycling Service for June 2016		2,840.96
		Hitachi	Carry out 2000Hr service for Grader		5,185.26
		Jason Sign Makers	Warning signs and consealed driveway signs		338.80
		Knighline Computers	Repairs to Laptop		190.00
		Koolanooka Farms	Water for Roadworks		5,571.25
		Landmark	Roundup and Metsulfuron for weed spraying		2,523.29
		LR Sims & Co.	Final instalment for new floor for Highbury Hall		19,894.01
		MJ & JL Dyke	Manufacture and fit new hydraulic hose for Autopatcher		240.95
		Narrogin Chamber of Commerce	Leaving Present - Gift Voucher for Daphne McKenzie		100.00
		Narrogin Gasworx	Two x forklift bottle of gas		88.00
		Narrogin Newsagency	Stationery and Observers		46.20
		Narrogin Packaging	Toilet paper and towels for Highbury Toilets		187.55
		Narrogin Panel Beating Service	Balance of Frank Randall's Leaving present		580.00
		Narrogin Pumps Solar and Spraying	New pumps and parts		3,017.17
		Narrogin Toyota	90,000Km service for Toyota Hilux SR5		370.54
		Officeworks	A4 Clip folders		61.25
		P & F Kulker Building Contractors	Repair outhouse and shift light at Café 27		1,056.00
		Parrys Narrogin	New workshirts, jumpers and boots		2,417.40
		Pictures for Pleasure	Framing of photo for depot		75.00
		Road and Traffic Services	White line marking for Yilliminning Road and Wandering Road		13,173.60
		Sims Civil	Culvert on Link Road		8,653.70
		Sims Civil	Truck and trailer hire on Wagin Wickopin Road		8,415.00
		Telstra Corporation	Repair damage to services near 301 Woolleyring Road Nomans Lake		1,376.31
		Temple Farm Trading Company Pty Ltd	Revegetate road verge on Wanerie Road		19,580.00
		The West Australian	Public notice in Observer		84.00
		Courier Australia	Freight on parts		30.87
		Truck Centre	Light and kit for Truck		304.90
		Wren Oil	Waste oil disposal 1500L		99.00
		Water Corporation	Standpipes, office, depot and house water		1,649.90
		Synergy	Streetlights, Highbury Hall and toilets and office supply		1,033.70
		Telstra Corporation	Admin and Depot phones and Harvest Ban Hotline		898.04
		Australian Taxation Office	FBT return 2015-2016		10,391.56
		Water Corporation	Standpipes, Highbury Hall and Toilets		323.04
		Shire of Narrogin (CC)	Refreshments, office expenses etc		771.35
		Department of Sport and Recreation	Return of unspent Grant Money		2,200.00
		Town of Narrogin	Wages for Torre Evans and Aaron Cook (20%) for June 2016		16,532.54
		Australian Services Union	Union Membership for GJ Southall for June 2016		77.40
		LGRCE Union	Union Membership for GP Smith for June 2016		61.50
		Town of Narrogin	Quarterly Contributions		41,800.00
			Total of Electronic Payments paid by Delegated Authority:		237,377.60

ELECTRONIC PAYMENTS TO BE PAID			
	Australia Post	Postage for July 2016	522.70
	BOC Limited	Container Service Charge	684.97
	Environmental Monitoring Systems Pty Ltd	Health and Meat Inspections for March, May and June 2016	9,805.23
	Highbury Store	Mop for Highbury Toilets	15.30
	Narrogin Gardening Services	Maintenance around Highbury townsite for June 2016	150.00
	P & F Kulker Building Contractors	Reroof Café 27 Building	8,551.80
	Synergy	Streetlights from 25th May to 24th June 2016	336.60
	Telstra Corporation	Depot & Admin phones and Harvest ban hotline to the 4th July 2016	1,433.35
	Telstra Corporation	Mobiles for T.Evans, G.Rasmussen, J Charles, I.Hart and storeman to 30th June 2016	8.77
	Courier Australia	Freight Charges to 30th June 2016	14.75
	Total Quality Clean	Cleaning of Office and Depot for June 2016	704.00
	WA Treasury Corporation	Government Guarantee Fee for Loans	367.05
	Water Corporation	Standpipe Water	596.29
	Australian Taxation Office	BAS Return for June 2016	664.00
		Total of Electronic Payments to be paid	23,854.81
ELECTRONIC TRANSACTION PAYMENTS FOR SALARIES AND WAGES EXPENSES			
DATE	PARTICULARS	DESCRIPTION	AMOUNT
1/06/2016	Salary & Wages	Payroll 18.05.16 to 31.05.16	\$ 28,401.49
15/06/2016	Salary & Wages	Payroll 01.06.16 to 14.06.16	\$ 27,859.38
29/06/2016	Salary & Wages	Payroll 15.06.16 to 30.06.16	\$ 37,820.49
		Total Salaries and Wages	\$ 94,081.36
	Municipal Fund Accounts		380,252.52
	Trust Fund Account		-
	TOTAL		380,252.52
	CHIEF EXECUTIVE OFFICER		DATE / /
	CHAIRMAN		DATE / /

10.2.092 MONTHLY FINANCIAL REPORTS FORMER SHIRE OF NARROGIN – JUNE 2016

File Reference: 12.8.1
Disclosure of Interest: Nil
Applicant: Nil
Previous Item Nos: Nil
Date: 3 August 2016
Author: Ms Lindsay Epworth

Attachments

Monthly Financial Report for the period ended 30 June 2016 that consists of the Balance Sheet and Income Statement.

Background

Council is requested to review the June 2016 Monthly Financial Reports as attached.

Summary

In accordance with Regulation 34 of the *Local Government (Financial Management) Regulations 1996*, the Shire is required to prepare a monthly Financial Activity Statements for approval by Council.

Comment

The June 2016 Monthly Financial Reports are presented for review.

Consultation

Nil

Statutory Environment

Local Government (Financial Management) Regulations (1996) (as amended) 22, 32, and 34 apply.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2015/16 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

Nil

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0814.117 AND OFFICER'S RECOMMENDATION

Moved: Commissioner G Ballard

Seconded: Commissioner L Ballard

That Council:

Receive the June 2016 Monthly Financial Reports as presented.

CARRIED 3/0

1:00 PM
03/08/16
Accrual Basis

SHIRE OF NARROGIN
Balance Sheet
As of June 30, 2016

	Jun 30, 16
ASSETS	
Current Assets	
Chequing/Savings	
A01100 · Cash at Bank	
A01101 · Unrestricted Municipal Bank	108,312.93
A01102 · Unrestricted Short Term Investm	118,092.54
Total A01100 · Cash at Bank	226,405.47
A01110 · Reserved Cash	
A01111 · Long Service Leave	34,304.67
A01112 · Plant Replacement	208,894.83
A01113 · Property Maintenance	7,589.96
A01114 · Office Equipment	14,521.20
A01115 · Recreation Reserve	35,623.48
A01116 · Road Construction	437,335.95
A01117 · Waste Site Development	81,938.39
Total A01110 · Reserved Cash	820,208.48
Total Chequing/Savings	1,046,613.95
Accounts Receivable	
A01120 · ACCOUNTS RECEIVABLE	89,693.97
A01122 · Provision for Doubtful Debts	-20,387.75
Total Accounts Receivable	69,306.22
Other Current Assets	
A01190 · STOCK ON HAND	1,198.80
Total Other Current Assets	1,198.80
Total Current Assets	1,117,118.97
Fixed Assets	
A0151 · Land	
A01512 · At Cost	1,073,246.95
Total A0151 · Land	1,073,246.95
A0152 · Buildings	
A01521 · Accum.Deprn - Buildings	-169,869.32
A01522 · At Cost	
E168137 · Additions - 2015-16	
E168142 · Depot Solar Installation	18,474.55
E168141 · Depot Shed Extension	124,068.00
E168140 · Highbury Hall Floor	36,170.91
E168138 · Admin Building Roof	15,878.38
Total E168137 · Additions - 2015-16	194,591.84

1:00 PM
03/08/16
Accrual Basis

SHIRE OF NARROGIN
Balance Sheet
As of June 30, 2016

	Jun 30, 16
A01522 · At Cost - Other	3,237,386.33
Total A01522 · At Cost	3,431,978.17
Total A0152 · Buildings	3,262,108.85
A0153 · Infrastructure - Roads	
A01531 · Accumulated Depn - Infra	-20,501,099.41
A01533 · At Cost	
E168232 · Additions - 2015-16	
E168787 · Yilliminning Road - Reseal RRG	226,937.02
E168788 · Tarwonga Road - Reseal RRG	59,631.54
E168789 · Wandering Ngn Rd-Reseal RRG	212,177.79
E168790 · Wanerie Road - Seal & Construct	1,025,159.94
E168791 · Ngn/Dongolocking-Extnd & SI R2R	42,775.07
E168792 · NgnValley Rd-Reinstate Seal R2R	61,564.28
E168793 · Boundain Nth Rd - Reseal R2R	76,234.39
E168794 · Whinbin Rock Rd - Reseal R2R	31,565.59
E168795 · Whinbin Rock Rd - Widen Seal R2R	74,809.13
E168796 · Cooraminning Rd -9km Gravel R2R	148,317.32
E168797 · Wagin Wickepin Rd - Seal R2R	101,068.58
E168809 · Wanerie-Cooraminning IntrsecR2R	35,640.92
E168798 · Wagin Wickepin Rd- Gravel Sheet	45,873.67
E168799 · Bradford Road - Clear, Gravel	64,342.08
E168800 · Michael Brown Rd- Clear, Gravel	56,145.04
E168801 · McKenzie Road - Clear, Widen	103,252.42
E168802 · Lock Road - Gravel Sheet Quartz	50,721.08
E168803 · Armstrong Road - Gravel Sheet	47,974.75
E168806 · Narrakine Sth Rd - Seal Widen	17.27
E168808 · Clayton Road - Install Headwall	15,143.00
Total E168232 · Additions - 2015-16	2,479,350.88
A01533 · At Cost - Other	113,163,436.32
Total A01533 · At Cost	115,642,787.20
Total A0153 · Infrastructure - Roads	95,141,687.79
A0154 · Furniture & Equipment	
A01541 · Accumulated Depn - F&E	-13,509.87
A01542 · At Cost	21,269.84
Total A0154 · Furniture & Equipment	7,759.97
A0156 · Plant & Equipment	
A01561 · Accumulated Depn - P&E	-976,483.82

1:00 PM
03/08/16
Accrual Basis

SHIRE OF NARROGIN
Balance Sheet
As of June 30, 2016

	<u>Jun 30, 16</u>
A01562 - At Cost	
E168579 - Additions-2015-16	
E168580 - Komatsu Front End Loader	327,000.00
E168581 - Multipac 12t Vibe. Drum Roller	139,680.00
E168582 - Traffic Lights	30,056.31
E168583 - CEO - Prado SUV	51,047.23
E168584 - Tech Officer-Mazda 4x4 canopy	36,754.55
E168585 - Grader Operator 4x4 Utility	37,832.52
Total E168579 - Additions-2015-16	622,370.61
A01562 - At Cost - Other	3,220,741.36
Total A01562 - At Cost	<u>3,843,111.97</u>
Total A0156 - Plant & Equipment	2,866,628.15
A0157 - Tools	
A01571 - Accum. Depn - Tools	-26,951.73
A01572 - At Cost	
E168622 - Additions - 2015-16	
E168623 - Tools	13,139.74
Total E168622 - Additions - 2015-16	13,139.74
A01572 - At Cost - Other	69,703.18
Total A01572 - At Cost	<u>82,842.92</u>
Total A0157 - Tools	55,891.19
Total Fixed Assets	<u>102,407,322.90</u>
TOTAL ASSETS	<u>103,524,441.87</u>
LIABILITIES	
Current Liabilities	
Accounts Payable	
L01215 - SUNDRY CREDITORS	23,190.81
Total Accounts Payable	23,190.81
Other Current Liabilities	
L01223 - Accrued Expenditure	8,225.81
L0122 - Employee Entitlements	
L01225 - Annual Leave	131,779.91
L01226 - Long Service Leave - Current	115,613.55
Total L0122 - Employee Entitlements	<u>247,393.46</u>

1:00 PM
03/08/16
Accrual Basis

SHIRE OF NARROGIN
Balance Sheet
As of June 30, 2016

	Jun 30, 16
L01221 · Borrowings - Current	42,588.80
L01222 · Accrued Interest	482.68
Total Other Current Liabilities	298,690.75
Total Current Liabilities	321,881.56
Long Term Liabilities	
L01230 · Provision - Employee LSL	5,608.59
L01710 · Loan Liability	35,004.18
Total Long Term Liabilities	40,612.77
TOTAL LIABILITIES	362,494.33
NET ASSETS	103,161,947.54
EQUITY	
3000 · Opening Bal Equity	18,965,212.25
3900 · Retained Earnings	12,013,353.19
L01900 · Reserved Equity	
L01911 · Long Service Leave	34,304.67
L01912 · Plant Replacement	208,894.83
L01913 · Property Maintenance	7,589.96
L01914 · Office Equipment	14,521.20
L01915 · Recreation Reserve	35,623.48
L01916 · Road Construction	437,335.95
L01922 · Waste Site Development	81,938.39
L01917 · Reval Res. - Land	629,600.00
L01919 · Reval Res - Bldgs Non Special	2,136,411.39
L01920 · Reval Res. - Plant & Equipment	1,269,677.53
L01921 · Reval Res. - Furniture & Equip	5,336.15
L01923 · Reval. Res. - Infrastructure	66,637,327.86
Total L01900 · Reserved Equity	71,498,561.41
Net Income	684,820.69
TOTAL EQUITY	103,161,947.54

12:58 PM

03/08/16

Accrual Basis

SHIRE OF NARROGIN
Income Statement
 July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
Income			
I03 - GENERAL PURPOSE FUNDING			
I031 - Rates			
I031005 - GRV	57,081.57	57,081.00	100.0%
I031010 - UV	880,302.50	880,302.00	100.0%
I031015 - GRV - Minimum	8,850.00	8,850.00	100.0%
I031020 - UV - Minimum	59,000.00	59,000.00	100.0%
I031050 - Highbury & Yilliminning - Min.	11,210.00	11,210.00	100.0%
I031065 - Mining Tenements - Min.	590.00	590.00	100.0%
I031070 - Interim Rates	441.69		
I031025 - Ex-Gratia Rates	6,463.70	6,300.00	102.6%
I031030 - Instalment Interest	692.82	700.00	99.0%
I031035 - Non Payment Penalty	5,479.22	5,000.00	109.6%
I031040 - Rates Instalment Charge	420.00	400.00	105.0%
I031045 - Discount Allowed	-18,171.86	-18,500.00	98.2%
Total I031 - Rates	1,012,359.64	1,010,933.00	100.1%
I032 - Other GPF			
I032010 - General Purpose Funding	290,331.00	290,527.00	99.9%
I032020 - Road Funding	188,586.00	222,010.00	84.9%
I032030 - Interest on Investments	20,303.63	12,497.00	162.5%
I032040 - Interest on Reserves	12,305.66	14,270.00	86.2%
Total I032 - Other GPF	511,526.29	539,304.00	94.8%
Total I03 - GENERAL PURPOSE FUNDING	1,523,885.93	1,550,237.00	98.3%
I05 - LAW ORDER & PUBLIC SAFETY			
I051 - Fire Prevention			
I051005 - Reimbursement - Fire Prevention	500.00	50.00	1,000.0%
I051015 - FESA Grant	15,750.00	21,000.00	75.0%
Total I051 - Fire Prevention	16,250.00	21,050.00	77.2%
I052 - Animal Control			
I052005 - Fines & Penalties	400.00		
I052010 - Dog Registrations	2,013.25	1,500.00	134.2%
I052020 - Cat Registrations	563.15	100.00	563.2%
Total I052 - Animal Control	2,976.40	1,600.00	186.0%
Total I05 - LAW ORDER & PUBLIC SAFETY	19,226.40	22,650.00	84.9%

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July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
I07 · HEALTH			
I074 · Admin. & Inspections			
I074005 · Meat Inspection Services	2,339.58	2,000.00	117.0%
Total I074 · Admin. & Inspections	2,339.58	2,000.00	117.0%
Total I07 · HEALTH	2,339.58	2,000.00	117.0%
I09 · HOUSING			
I091 · Housing			
I091010 · Housing Rental	17,150.00	18,200.00	94.2%
Total I091 · Housing	17,150.00	18,200.00	94.2%
Total I09 · HOUSING	17,150.00	18,200.00	94.2%
I10 · COMMUNITY AMENITIES			
I101 · Sanitation - Household			
I101005 · Rubbish Service Income	45,727.51	44,730.00	102.2%
I101015 · Recycle Bins	13,148.84	12,920.00	101.8%
Total I101 · Sanitation - Household	58,876.35	57,650.00	102.1%
I102 · Sanitation - Other			
I102010 · Septic Tank Inspection Fees	590.00	1,695.00	34.8%
Total I102 · Sanitation - Other	590.00	1,695.00	34.8%
I106 · Town Planning			
I106005 · Development Application Fees	6,404.30	200.00	3,202.2%
Total I106 · Town Planning	6,404.30	200.00	3,202.2%
Total I10 · COMMUNITY AMENITIES	65,870.65	59,545.00	110.6%
I11 · RECREATION & CULTURE			
I111 · Public Halls and Civic Centres			
I111005 · Other Income	798.63	500.00	159.7%
Total I111 · Public Halls and Civic Centres	798.63	500.00	159.7%
I113 · Other Recreation			
I113010 · Other Contributions	3,792.37	4,500.00	84.3%
I113030 · Kidsport Applications	2,200.00	5,000.00	44.0%
Total I113 · Other Recreation	5,992.37	9,500.00	63.1%
I117 · Other Culture			
I117015 · Arts Narrogin Coordinator	25,776.53	20,000.00	128.9%
Total I117 · Other Culture	25,776.53	20,000.00	128.9%
Total I11 · RECREATION & CULTURE	32,567.53	30,000.00	108.6%

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SHIRE OF NARROGIN
Income Statement
 July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
I12 · TRANSPORT			
I121 · Road Construction			
I121005 · Road Project Grant	329,999.60	330,000.00	100.0%
I121010 · Roads to Recovery Grant	561,564.00	561,746.00	100.0%
I121055 · MRD Const-Link Rd Stge 2 Pkge 2	602,696.09	1,600,000.00	37.7%
I121070 · MRD Const-Link Rd Stge 2 Pkge 3	114,304.69	0.00	100.0%
I121065 · Depot Shed Extension Cont	62,034.00	63,500.00	97.7%
Total I121 · Road Construction	1,670,598.38	2,555,246.00	65.4%
I122 · Road Maintenance			
I122005 · Direct Road Grant	88,900.00	88,900.00	100.0%
Total I122 · Road Maintenance	88,900.00	88,900.00	100.0%
I123 · Plant Costs			
I123100 · Profit on Asset Disposal	2,354.73	2,600.00	90.6%
Total I123 · Plant Costs	2,354.73	2,600.00	90.6%
I125 · Aerodrome			
I125005 · Aerodrome Rent	2,504.00	1,500.00	166.9%
I125010 · Other Income	0.00	2,330.00	0.0%
Total I125 · Aerodrome	2,504.00	3,830.00	65.4%
Total I12 · TRANSPORT	1,764,357.11	2,650,576.00	66.6%
I13 · ECONOMIC SERVICES			
I133 · Building Control			
I133005 · Building Licence Fees	5,541.59	6,000.00	92.4%
I133010 · BCITF Commission	82.50	50.00	165.0%
I133015 · BRB Dispute Fee Commission	85.00	250.00	34.0%
I133020 · Demolition Licence Fees	0.00	50.00	0.0%
Total I133 · Building Control	5,709.09	6,350.00	89.9%
I138 · Other			
I138005 · Sale of Water	3,538.20	3,500.00	101.1%
Total I138 · Other	3,538.20	3,500.00	101.1%
Total I13 · ECONOMIC SERVICES	9,247.29	9,850.00	93.9%
I14 · OTHER PROPERTY & SERVICES			
I141 · Private Works			
I141005 · Town of Narrogin	35,701.50	5,000.00	714.0%
I141010 · Private Works - Other	46,080.91	50,000.00	92.2%
Total I141 · Private Works	81,782.41	55,000.00	148.7%

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 July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
I142 · Administration Overheads			
I142005 · Narrogin Computers Rent	24,075.75	20,900.00	115.2%
I142010 · Café 27 Restaurant Rent	19,630.20	19,610.00	100.1%
I142015 · District Map Sales	20.00	70.00	28.6%
I142025 · Narrogin Computers Other	0.00	3,180.00	0.0%
I142030 · Café 27 Restaurant Other	2,666.66	2,670.00	99.9%
I142035 · Commission & Reimburse - Admin	40,602.16	15,500.00	261.9%
I142040 · Photocopying	0.00	70.00	0.0%
Total I142 · Administration Overheads	86,994.77	62,000.00	140.3%
I143 · Public Works Overheads			
I143005 · Reimbursements - Public Works	3,475.28	6,000.00	57.9%
Total I143 · Public Works Overheads	3,475.28	6,000.00	57.9%
I144 · Plant Operation Costs			
I144005 · Reimbursement - Plant Operation	47,164.42	37,000.00	127.5%
Total I144 · Plant Operation Costs	47,164.42	37,000.00	127.5%
I147 · Unclassified Items			
I147001 · Rounding	-0.59		
Total I147 · Unclassified Items	-0.59		
Total I14 · OTHER PROPERTY & SERVICES	219,416.29	160,000.00	137.1%
Total Income	3,654,060.78	4,503,058.00	81.1%
Expense			
E03 · GENERAL PURPOSE FUNDING.			
E031 · Rates			
E031005 · Debt Collection	0.00	100.00	0.0%
E031010 · Postage & Stationery	240.59	300.00	80.2%
E031015 · Valuation Expenses	12,239.65	10,500.00	116.6%
E031200 · Administration Allocated	19,910.00	19,800.00	100.6%
E031205 · Collection Fees & Commission	0.00	100.00	0.0%
Total E031 · Rates	32,390.24	30,800.00	105.2%
E032 · Other			
E032200 · Admin. Allocated - Other GPF	5,430.00	5,400.00	100.6%
Total E032 · Other	5,430.00	5,400.00	100.6%
Total E03 · GENERAL PURPOSE FUNDING.	37,820.24	36,200.00	104.5%

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**SHIRE OF NARROGIN
Income Statement
July 2015 through June 2016**

	Jul 15 - Jun 16	Budget	% of Budget
E04 · GOVERNANCE.			
E041 · Membership			
E041005 · Member's Sitting Fee	12,418.00	13,000.00	95.5%
E041010 · Conference Expenses	5,951.24	8,000.00	74.4%
E041015 · Election Expenses	1,350.00	2,000.00	67.5%
E041020 · President's Allowance	5,300.00	5,300.00	100.0%
E041025 · Refreshments & Receptions	8,026.15	6,500.00	123.5%
E041030 · Insurance	7,287.34	6,000.00	121.5%
E041035 · Subscriptions	11,279.52	11,500.00	98.1%
E041040 · Member's Training	0.00	500.00	0.0%
E041045 · Other - Sundry	4,616.80	4,500.00	102.6%
E041200 · Admin Allocated	77,830.00	77,400.00	100.6%
Total E041 · Membership	134,059.05	134,700.00	99.5%
E042 · Other Governance			
E042005 · Audit Expenses	9,601.21	8,000.00	120.0%
E042010 · Consulting Services	1,666.67	2,000.00	83.3%
E042040 · RTG - Long Term Financial Plan	0.00	750.00	0.0%
Total E042 · Other Governance	11,267.88	10,750.00	104.8%
Total E04 · GOVERNANCE.	145,326.93	145,450.00	99.9%
E05 · LAW ORDER & PUBLIC SAFETY.			
E051 · Fire Prevention			
E051005 · Radio Repairs & Licences	565.82	1,500.00	37.7%
E051010 · Insurance	8,784.64	11,000.00	79.9%
E051015 · Other Expenses	8,052.69	8,000.00	100.7%
E051020 · Advertising	228.65	300.00	76.2%
E051025 · Honorarium - Base Radio	350.00	350.00	100.0%
E051200 · Admin Allocation - Fire Control	10,860.00	10,800.00	100.6%
E051288 · Depreciation - Fire Prevention	27,625.00	27,625.00	100.0%
Total E051 · Fire Prevention	56,466.80	59,575.00	94.8%
E052 · Animal Control			
E052005 · Animal Control Expenses	80.34	500.00	16.1%
E052010 · Ranger Fees	72.73	2,250.00	3.2%
E052200 · Admin Allocation - Animal Contr	3,620.00	3,600.00	100.6%
Total E052 · Animal Control	3,773.07	6,350.00	59.4%
E053 · Other			
E053010 · LEMC Coordinator	5,000.00	5,000.00	100.0%
E053200 · Admin Allocation - Other	3,620.00	3,600.00	100.6%
Total E053 · Other	8,620.00	8,600.00	100.2%
Total E05 · LAW ORDER & PUBLIC SAFETY.	68,859.87	74,525.00	92.4%

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SHIRE OF NARROGIN
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July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
E07 · HEALTH.			
E074 · Preventative Services			
E074005 · Health Services	25,960.23	37,500.00	69.2%
E074010 · Other Expenses	0.00	50.00	0.0%
E074200 · Admin Allocated	3,620.00	3,600.00	100.6%
Total E074 · Preventative Services	29,580.23	41,150.00	71.9%
E076 · Preventative Services - Other			
E076005 · Analytical Expenses	373.43	750.00	49.8%
E076010 · Meat Inspection Services	5,271.19	2,000.00	263.6%
Total E076 · Preventative Services - Other	5,644.62	2,750.00	205.3%
E077 · Other			
E077025 · Comm. Assisted Transport Scheme	2,000.00	2,000.00	100.0%
E077030 · Rural Clinical School	0.00	1,000.00	0.0%
Total E077 · Other	2,000.00	3,000.00	66.7%
Total E07 · HEALTH.	37,224.85	46,900.00	79.4%
E08 · EDUCATION & WELFARE.			
E085 · Other Welfare			
E085005 · Youth Support	500.00	500.00	100.0%
Total E085 · Other Welfare	500.00	500.00	100.0%
E087 · Other Education			
E087005 · School Donation	210.00	350.00	60.0%
Total E087 · Other Education	210.00	350.00	60.0%
Total E08 · EDUCATION & WELFARE.	710.00	850.00	83.5%
E09 · HOUSING.			
E091 · Housing			
E091005 · Housing Maintenance	4,552.65	6,500.00	70.0%
E091298 · Depreciation - Housing	8,025.00	8,025.00	100.0%
Total E091 · Housing	12,577.65	14,525.00	86.6%
Total E09 · HOUSING.	12,577.65	14,525.00	86.6%

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SHIRE OF NARROGIN
Income Statement
 July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
E10 - COMMUNITY AMENITIES.			
E101 - Sanitation Household			
E101005 - Donation Town of Narrogin	12,300.00	12,000.00	102.5%
E101010 - Refuse Tip Mtce - Highbury	0.00	30,000.00	0.0%
E101015 - Rubbish Service	20,916.39	53,500.00	39.1%
E101020 - Waste Management Plan	5,000.00	5,000.00	100.0%
E101025 - Recycling Service	12,573.58	12,200.00	103.1%
E101200 - Admin Allocation - Refuse	3,620.00	3,600.00	100.6%
Total E101 - Sanitation Household	54,409.97	116,300.00	46.8%
E102 - Sanitation - Other			
E102005 - Litter Control - KABC	728.49	1,000.00	72.8%
Total E102 - Sanitation - Other	728.49	1,000.00	72.8%
E105 - Protection of the Environment			
E105010 - Reserve Rehabilitation	567.00	1,000.00	56.7%
E105025 - Depreciation - Prot of Environ	250.00	250.00	100.0%
E105200 - Admin Allocated	5,430.00	5,400.00	100.6%
Total E105 - Protection of the Environment	6,247.00	6,650.00	93.9%
E106 - T.P. & Regional Devel			
E106005 - Town Planning Control	9,866.60	5,000.00	197.3%
E106200 - Admin Allocation - Town Plannin	16,290.00	16,200.00	100.6%
Total E106 - T.P. & Regional Devel	26,156.60	21,200.00	123.4%
E107 - Other			
E107005 - Public Conv - Town of Narrogin	3,700.00	3,700.00	100.0%
E107010 - Cemetery - Town of Narrogin	5,000.00	5,000.00	100.0%
E107015 - Public Conv - Highbury	9,768.82	7,500.00	130.3%
E107020 - Depreciation - Other	2,225.00	2,225.00	100.0%
E107025 - Cemetery Toilets	8,101.75	10,000.00	81.0%
Total E107 - Other	28,795.57	28,425.00	101.3%
Total E10 - COMMUNITY AMENITIES.	116,337.63	173,575.00	67.0%
E11 - RECREATION & CULTURE.			
E111 - Public Halls & Civic Centres			
E111005 - Hall Maintenance	6,239.00	6,500.00	96.0%
E111010 - Donation Town of Narrogin	7,000.00	7,000.00	100.0%
E111015 - RLCIP Funding - Highbury Hall	0.00	15,169.00	0.0%
E111298 - Depreciation - Rec & Culture	15,168.51		
Total E111 - Public Halls & Civic Centres	28,407.51	28,669.00	99.1%

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**SHIRE OF NARROGIN
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	Jul 15 - Jun 16	Budget	% of Budget
E112 - Swimming Areas			
E112005 - Donation Town of Narrogin	32,500.00	32,500.00	100.0%
Total E112 - Swimming Areas	<u>32,500.00</u>	<u>32,500.00</u>	<u>100.0%</u>
E113 - Other Recreation			
E113115 - Highbury Tennis Court Fence	11,291.41	13,200.00	85.5%
E113005 - Highbury Recreation	0.00	250.00	0.0%
E113010 - Contribution - Rec Centre	7,000.00	7,000.00	100.0%
E113015 - Contribution - Racecourse	1,600.00	1,600.00	100.0%
E113020 - Contribution - Rec Grounds	35,000.00	35,000.00	100.0%
E113025 - Contribution - Function Centre	8,200.00	8,200.00	100.0%
E113030 - Other Rec Grounds - Town	2,754.55	3,500.00	78.7%
E113035 - Other Rec Grounds - Shire	5,366.81	7,500.00	71.6%
E113040 - Debt Service	1,463.01	1,487.00	98.4%
E113045 - Accrued Interest on Loans	-223.57	-219.00	102.1%
E113110 - Club Development Officer	2,000.00	2,000.00	100.0%
E113120 - Kidsport Applications	2,000.00	5,000.00	40.0%
E113200 - Admin Allocation - Other Recrea	3,620.00	3,600.00	100.6%
E113300 - Depreciation - Other Recreation	2,616.15	2,616.00	100.0%
Total E113 - Other Recreation	<u>82,688.36</u>	<u>90,734.00</u>	<u>91.1%</u>
E115 - Library			
E115005 - Donation - Town of Narrogin	32,000.00	32,000.00	100.0%
Total E115 - Library	<u>32,000.00</u>	<u>32,000.00</u>	<u>100.0%</u>
E117 - Other Culture			
E117040 - Heritage Records Town of Ngn	3,000.00	3,000.00	100.0%
E117005 - Museum Town of Narrogin	1,000.00	1,000.00	100.0%
E117010 - Community Arts Program	4,000.00	4,000.00	100.0%
E117015 - Donations Other	0.00	150.00	0.0%
E117030 - Arts Narrogin Coordinator	25,776.53	20,000.00	128.9%
E117035 - Arts Narrogin Contribution	2,000.00	2,000.00	100.0%
Total E117 - Other Culture	<u>35,776.53</u>	<u>30,150.00</u>	<u>118.7%</u>
Total E11 - RECREATION & CULTURE.	<u>211,372.40</u>	<u>214,053.00</u>	<u>98.7%</u>
E12 - TRANSPORT.			
E122 - Road Maintenance			
E122005 - Roadworks Maintenance	716,455.05	751,500.00	95.3%
E122010 - Depot Maintenance	86,306.07	47,000.00	183.6%
E122020 - Street Lighting	3,881.83	3,800.00	102.2%
E122025 - Debt Service	6,510.52	6,662.00	97.7%
E122030 - Various Roads - Slashing	80,475.10	90,000.00	89.4%
E122070 - MRD Const.Link Rd Stge 2 Pflim3	95,979.10		

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	Jul 15 - Jun 16	Budget	% of Budget
E122075 · MRD Const.Link Rd Stge 2 Prim4	620,127.78	1,400,000.00	44.3%
E122298 · Depreciation - Transport	410,234.51	919,984.00	44.6%
Total E122 · Road Maintenance	2,019,969.96	3,218,946.00	62.8%
E123 · Plant Costs			
E123010 · Accrued Interest on Loans	-700.89	-354.00	198.0%
E123100 · Loss on Disposal of Asset	100,993.54	117,250.00	86.1%
Total E123 · Plant Costs	100,292.65	116,896.00	85.8%
E125 · Aerodrome			
E125005 · Aerodrome Maintenance	2,362.21	7,500.00	31.5%
Total E125 · Aerodrome	2,362.21	7,500.00	31.5%
Total E12 · TRANSPORT.	2,122,624.82	3,343,342.00	63.5%
E13 · ECONOMIC SERVICES.			
E131 · Rural Services			
E131010 · Noxious Weed Control	0.00	300.00	0.0%
Total E131 · Rural Services	0.00	300.00	0.0%
E132 · Tourism/Area Promotion			
E132005 · Area Promotion	20,658.81	15,500.00	133.3%
E132015 · Donation - Agricultural Society	1,818.18	2,000.00	90.9%
E132030 · Donation - Central Dist Display	350.00	350.00	100.0%
E132035 · Australia Day Event	128.17	500.00	25.6%
E132040 · Donation - Spring Festival	0.00	500.00	0.0%
E132045 · Donation - Chaplaincy Service	0.00	500.00	0.0%
E132200 · Admin Allocation	7,240.00	7,200.00	100.6%
Total E132 · Tourism/Area Promotion	30,195.16	26,550.00	113.7%
E133 · Building Control Expenses			
E133005 · Building Services	3,960.91	10,900.00	36.3%
E133010 · Other Expenses	0.00	150.00	0.0%
E133200 · Admin Allocated - Building	12,670.00	12,600.00	100.6%
Total E133 · Building Control Expenses	16,630.91	23,650.00	70.3%
E138 · Other Economic Services			
E138005 · Standpipe Water	27,417.39	21,500.00	127.5%
Total E138 · Other Economic Services	27,417.39	21,500.00	127.5%
Total E13 · ECONOMIC SERVICES.	74,243.46	72,000.00	103.1%

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	Jul 15 - Jun 16	Budget	% of Budget
E14 - OTHER PROPERTY & SERVICES.			
E141 - Private Works			
E141005 - Town of Narrogin	38,470.21	5,000.00	769.4%
E141200 - Private Work - Other	36,969.60	42,000.00	88.0%
E141201 - Provision for Doubtful Debts	19,579.75		
Total E141 - Private Works	95,019.56	47,000.00	202.2%
E142 - Administration Overheads			
E142005 - Salaries	271,395.86	286,350.00	94.8%
E142010 - Superannuation	32,976.49	30,000.00	109.9%
E142015 - Printing & Stationery	2,448.26	2,500.00	97.9%
E142020 - Office Expenses	15,091.91	13,500.00	111.8%
E142025 - Office Equipment Maintenance	335.45	200.00	167.7%
E142030 - Computer Equipment Maintenance	34,727.19	32,500.00	106.9%
E142035 - Advertising	2,350.78	2,750.00	85.5%
E142040 - Photocopy Supplies	4,160.01	3,000.00	138.7%
E142045 - Postage	1,406.86	1,200.00	117.2%
E142050 - Bank Fees	3,050.87	1,800.00	169.5%
E142055 - Telephone	5,378.25	4,500.00	119.5%
E142060 - Insurance	16,431.03	4,000.00	410.8%
E142065 - Legal Expenses	0.00	1,200.00	0.0%
E142070 - Uniforms	1,467.36	1,000.00	146.7%
E142075 - Training	0.00	1,500.00	0.0%
E142080 - Narrogin Computers Maintenance	6,304.69	8,500.00	74.2%
E142090 - Fringe Benefit Tax	11,951.30	4,500.00	265.6%
E142095 - Café 27 Restaurant Maintenance	7,942.85	10,500.00	75.6%
E142100 - Admin Building Maintenance	3,258.86	5,500.00	59.3%
E142105 - Consulting Services	3,016.65	4,000.00	75.4%
E142115 - Accrued Long Service Leave	0.00	5,000.00	0.0%
E142200 - LESS ADMINISTRATION ALLOCATED	-362,000.00	-362,000.00	100.0%
E142298 - Depreciation - Admin	41,804.22	41,844.00	99.9%
Total E142 - Administration Overheads	103,498.89	103,844.00	99.7%
E143 - Works Overheads			
E143005 - Engineering Salaries	63,289.14	63,500.00	99.7%
E143010 - Superannuation	80,385.96	77,000.00	104.4%
E143015 - Sick & Holiday Pay	116,774.47	126,000.00	92.7%
E143020 - Insurance on Works	46,129.00	59,500.00	77.5%
E143025 - Protective Clothing	5,397.56	5,000.00	108.0%
E143030 - Training	21,097.70	25,000.00	84.4%
E143035 - Long Service Leave	14,173.17	12,500.00	113.4%
E143040 - Occupational Health & Safety	1,543.15	2,500.00	61.7%
E143045 - Bonus Payment	10,892.84	17,000.00	111.1%
E143050 - Communications	4,822.33	5,000.00	96.4%
E143055 - Depot Consumables	18,546.38	23,000.00	80.6%
E143060 - Fringe Benefit Tax	4,644.00	3,500.00	132.7%

12:58 PM
03/08/16
Accrual Basis

SHIRE OF NARROGIN
Income Statement
July 2015 through June 2016

	Jul 15 - Jun 16	Budget	% of Budget
E143065 · Damage to Services	4,853.63	1,500.00	323.6%
E143070 · Industry & Service Pay Allowanc	36,847.62	25,500.00	144.5%
E143071 · Travel & Meal Allowance	1,318.50	1,500.00	87.9%
E143075 · Accrued Long Service Leave	21,747.35	4,000.00	543.7%
E143080 · Accrued Annual Leave	40,358.93		
E143200 · Admin Allocated	188,240.00	187,200.00	100.6%
E143290 · LESS PWOH ALLOCATED-PROJECTS	-625,243.05	-633,200.00	98.7%
Total E143 · Works Overheads	63,808.68	6,000.00	1,063.5%
E144 · Plant Cost Overheads			
E144005 · Fuel & Oil	169,787.57	195,000.00	87.1%
E144010 · Tyres & Tubes	30,815.10	30,000.00	102.7%
E144015 · Parts and Repairs	247,601.89	252,000.00	98.3%
E144020 · Repair Wages	113,323.62	120,000.00	94.4%
E144025 · Insurance & Licences	35,308.85	36,000.00	98.1%
E144030 · Sundry Tools	432.50	1,000.00	43.3%
E144290 · LESS POC ALLOCATED-PROJECTS	-729,856.00	-650,000.00	112.3%
E144298 · Depreciation - Tools	11,485.19	10,357.00	110.9%
Total E144 · Plant Cost Overheads	-121,101.28	-5,643.00	2,146.0%
E145 · Salaries Control			
E145010 · Gross Total Salaries and Wages	1,262,430.41	1,255,000.00	100.6%
E145200 · LESS SALSWAGES ALLOCATED	-1,262,430.41	-1,255,000.00	100.6%
Total E145 · Salaries Control	0.00	0.00	0.0%
E147 · Unclassified Items			
E147005 · Lot 205 Mokine Road	916.39	1,031.00	88.9%
Total E147 · Unclassified Items	916.39	1,031.00	88.9%
Total E14 · OTHER PROPERTY & SERVICES.	142,142.24	152,232.00	93.4%
Total Expense	2,969,240.09	4,273,652.00	69.5%
Net Income	684,820.69	229,406.00	298.5%

10.2.093 ENTRY STATEMENTS: NARROGIN CARAVAN PARK AND ADMINISTRATION BUILDING

File Reference: 5.3.2
Disclosure of Interest: Nil
Applicant: Not Applicable
Previous Item Nos: Nil
Date: 3 August 2016
Author: Colin Bastow, Director Corporate & Community Services.

Attachments

- Administration Office Entry Statement Design
- Narrogin Caravan Park Entry Statement Design

Summary

The Shire is seeking Council's approval of the attached designs for the entry statements to the administration building and Narrogin Caravan Park (NCP).

Background

The administration office does not have an entry statement, while the NCP's green coloured metal framed entry statement is rusting and has an uninviting appearance. Due to safety concerns the electricity (lighting) was decommissioned from the NCP's current entry statement.

The Shire's Townscape Committee have been provided with a copy of the proposed designs for comment and they support the concepts.

Comment

It is proposed the two entry statements be constructed of stone and other similar material to provide a long lasting professional appearance.

It is common practice for local governments to construct attractive entry statements at the entrance of their facilities. The purpose of any entry statement is not only to identify the facility e.g. recreation facility, but also provides additional promotional opportunities.

The Shire would like its entry statements to its major facilities to be constructed using similar materials and each facility having its own design.

The entry statement design for the administration buildings will provide some protection to the front automatic doors during bad weather events. Currently the Shire has an issue with the design of the automatic front doors which allows hot and cold winds into the reception area. To overcome this issue the Customer Service Office has been turning off the automatic doors.

The CEO will provide additional information to council about the proposed designs at the ordinary council meeting.

Consultation

- Aaron Cook, CEO

Statutory Environment

Nil.

Policy Implications

Nil.

Financial Implications

Estimated cost to install the entry statements:

- Narrogin Caravan Park \$12,000
- Shire Administration Building \$20,000.

The Town is currently seeking additional/firm quotes for the above entry statements.

Strategic Implications

Nil.

Voting Requirements

Simple Majority

COUNCIL RESOLUTION 0814.118 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

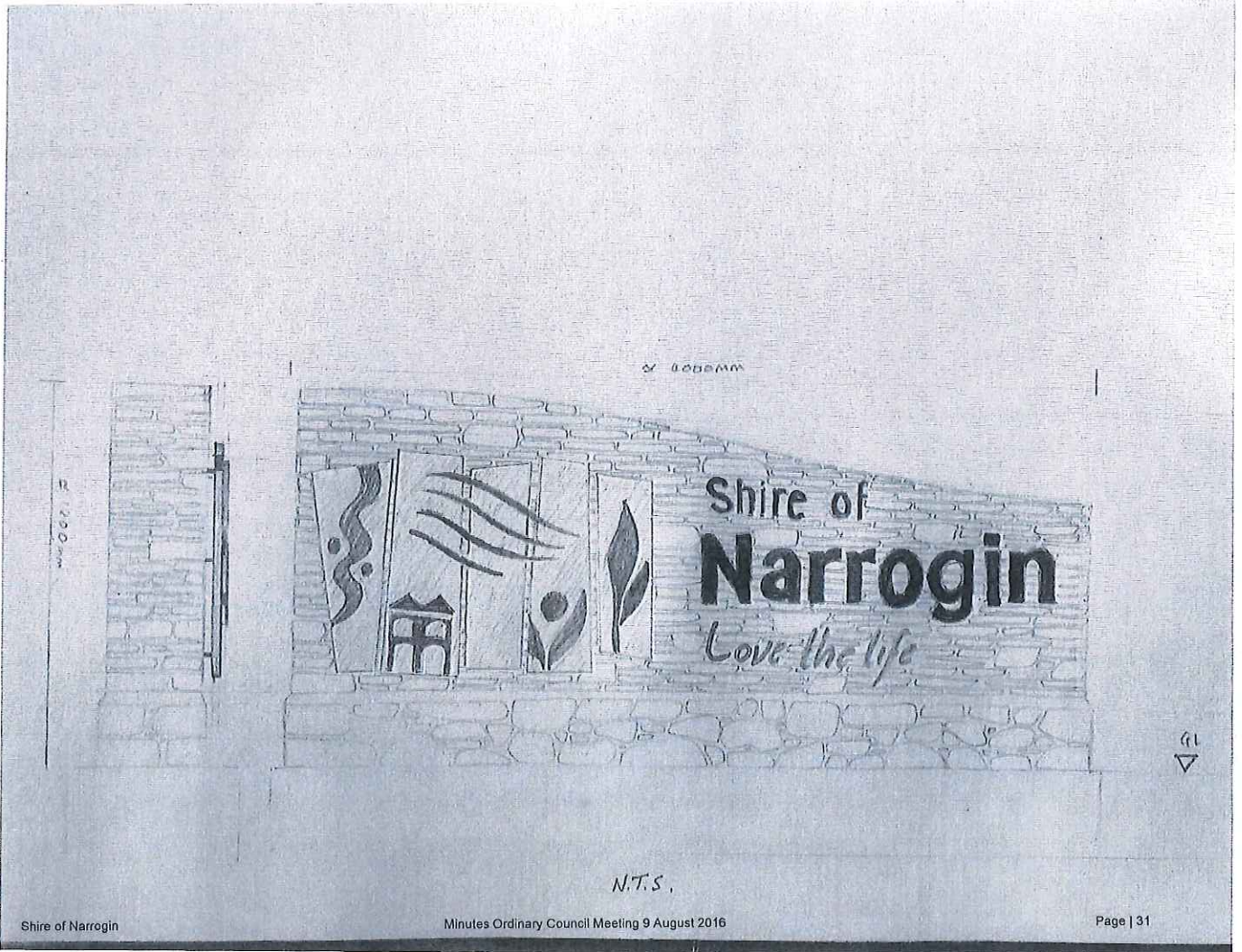
Seconded: Commissioner G Ballard

That Council:

Endorse the attached entry statement designs for the administration building and Narrogin Caravan Park.

CARRIED 3/0

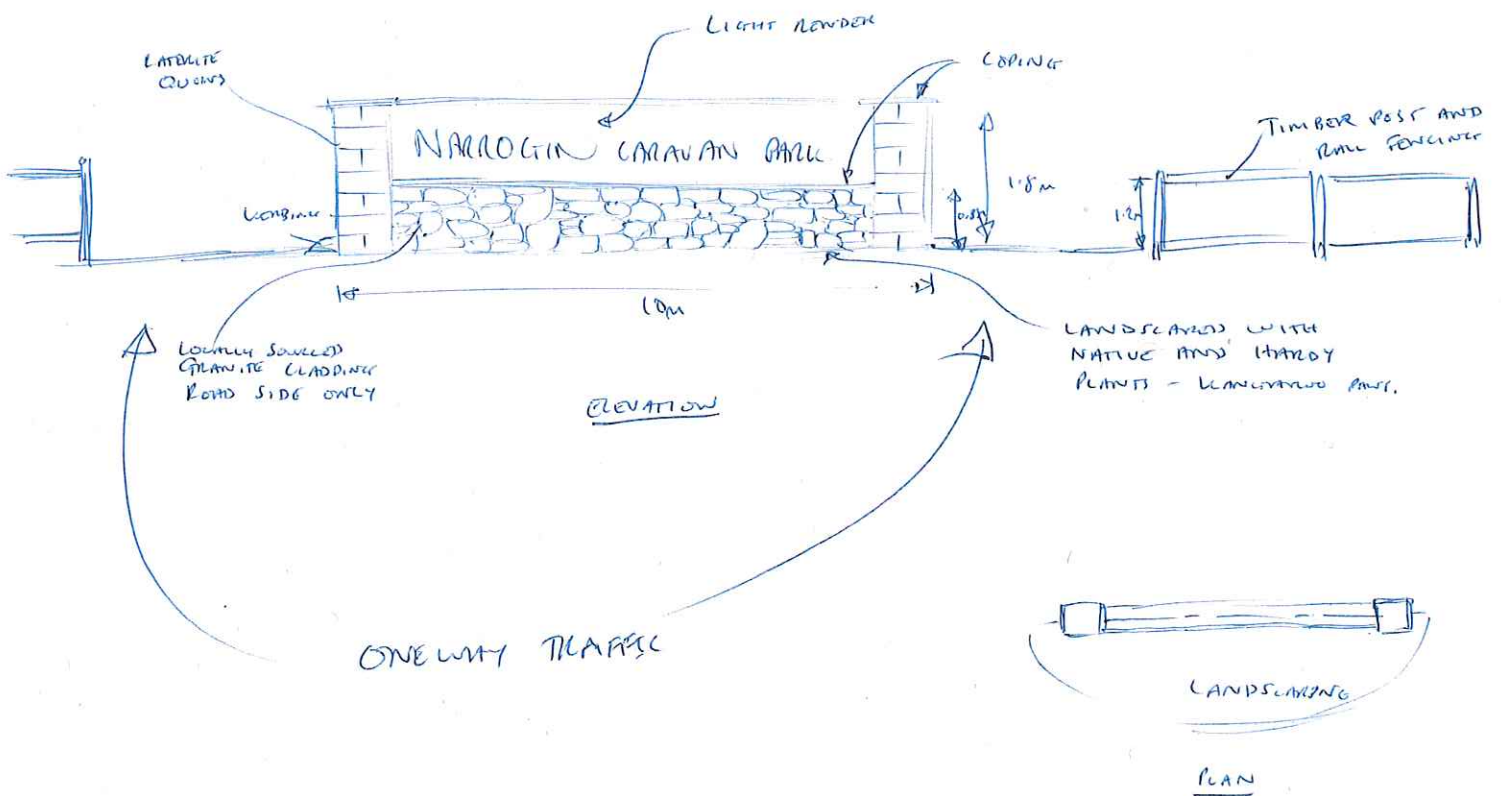
Commonly-used abbreviations:	
CEO	Chief Executive Officer
NCP	Narrogin Caravan Park



N.T.S.



LATERITE BLOCKS FOR QUOINS
 BLOCKWORK WALL ON REINFORCED CONCRETE FOOTING
 GRANITE CLAD LOWER WALL
 RENDORED PARAPET WALL WITH DRYCE REAR OF WALL BETWEEN QUOINS RENDORED
 TODDYAY STONE OR SIMILAR. COPING - COPING TO MATCH QUOINS IF PREFERRED
 LIGHTING IN BED POINTING AT WALL OR LIGHTING BEHIND LETTERS PROJECTED ONTO
 LIGHT COLOURED REND



10.2.094 DELEGATIONS – ADOPTION

File Reference: 13.5.7
Disclosure of Interest: Nil
Applicant: Not Applicable
Previous Item Nos: 10.2.085 – 26/7/2016
Date: 3 August 2016
Author: Niel Mitchell, Merger Project Manager

Attachments

- Draft Delegations (4)

Summary

To adopt additional Delegations following publication of Local Laws in the Government Gazette.

Background

The purpose of this report is adoption of Delegations in accordance with the provisions of the *Local Government Act 1995*.

Comment

A number of delegations were deferred at the 12 July 2016 Council meeting as the enabling local law had not been published in the Government Gazette –

- 4.3 Cats Local Law 2016
- 4.5 Dogs Local Law 2016
- 4.8 Parking Local Law 2016
- 6.1 Health Local Law 2016 – Authorised person
- 6.2 Amenity Local Law 2016
- 7.1 Cemetery local Law 2016
- 10.5 Fencing Local Law 2016
- 11.3 Public Places and Local Government Property Local Law 2016
- 18.2 Health Local Law 2016 – Qualified person

The various draft delegations were to be re-presented once the Local Law is published in the Government Gazette as required.

The following Local Laws are to be published on 8 August 2016, and the applicable delegations are therefore brought forward for consideration

- 4.3 Cats Local Law 2016
- 4.5 Dogs Local Law 2016
- 4.8 Parking Local Law 2016
- 7.1 Cemetery local Law 2016

The Meeting Procedures Local Law 2016 is also to be published, but no delegations or authorisations are necessary under this Local Law.

The remaining Local Laws have not yet been published in the Government Gazette, and until this occurs, the proposed delegations would not be effective.

The four local laws have now been published in the Government Gazette on 8 August 2016.

Authority to administer the local laws effectively and promptly needs to be delegated to the CEO. If not delegated every decision relating to the management of the local laws will need to be decided by Council.

During the course of development of the Delegation Register adopted on 12 July 2016, there were brief discussions with Mr Anthony Quahe, Civic Legal, and Mr Tim Fowler, Dept of Local Government and Communities.

In line with the DLGC and Civic Legal advice, the delegations are prepared on the basis that the CEO should have the broadest operating authority as possible, consistent with legislation, Council's strategic directions, and the level of control and management desired. Accordingly, the Delegations are written to provide the CEO with that broad ability, but are subject to a range of limitations or requirements specified in the delegation.

As these limitations and requirements are part of the delegated decision, the CEO has no discretion to modify them. Amendment must be made by absolute majority of Council.

The Act requires –

- each delegation to be in writing both when given by Council or on further delegation by the CEO
- each delegation to be approved by absolute majority of Council when made to CEO or other officer –
 - o generally all delegations are made to CEO, regardless of authorising legislation
 - o in some instances, particularly health, food and buildings, a delegation may only be made to a qualified or registered person.
- the use of the delegation to be recorded in writing –
 - o this does not imply a register of exercise of use of the delegated authority to be completed, only that there is a written record of its use
 - o accordingly, each delegation also specifies what the written record is to be
- the CEO may only delegate to employees
 - o this has been taken to include employees under contract, such as a Registered Building Surveyor etc, but does not include a consultant contracted to the Shire

Delegations may be adopted, amended or revoked at any time, by an absolute majority of Council.

Consultation

- Aaron Cook, CEO, Shire of Narrogin
- Relevant staff members
- Anthony Quahe, Civic Legal
- Tim Fowler, Dept of Local Government and Communities
- Various source local government

Statutory Environment

Local Government Act 1995 –

- s.5.42 – Council may delegate certain powers and functions to the CEO by absolute majority, in writing
- s.5.43 – Limits on delegations to CEO
- s.5.44 – CEO may further delegate the discharge of duties to any employee, in writing
- s.5.46 – register of delegations made to CEO or to other staff by CEO –
 - (1) to be kept,
 - (2) to be reviewed annually
 - (3) record of exercise of the power or discharge of duty to be kept.

Local Government (Administration) Regulations 1996 –

- r.18G – some matters may not be delegated to CEO
- r.19 – Delegates to keep certain records

Policy Implications

Nil

Financial Implications

Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority

COUNCIL RESOLUTION 08140.119 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council adopt the attached proposed Delegations for incorporation into the Delegations Register 2016/2017 –

- 4.3 Cats Local Law 2016
- 4.5 Dogs Local Law 2016
- 4.8 Parking Local Law 2016
- 7.1 Cemetery local Law 2016

**CARRIED 3/0
BY ABSOLUTE MAJORITY**

Please note: Commissioner R Yuryevich read and tabled the gazettal notice attached.



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SHIRE OF NARROGIN

LOCAL LAWS

CEMETERY LOCAL LAW 2016

CATS LOCAL LAW 2016

DOGS LOCAL LAW 2016

PARKING LOCAL LAW 2016

MEETING PROCEDURES LOCAL LAW 2016

Draft Delegations

4.3 Cats Local Law 2016

Statutory context	Cats Local Law 2016 <ul style="list-style-type: none">• s.44 – Council may delegate to CEO• s.45 – CEO may delegate to any employee• s.48 – an authorised person may perform functions under the Act• s.73(2) – Prosecutions under a local law Local Government Act 1995 – <ul style="list-style-type: none">• s.9.6 – Dealing with objection – to be by council Shire of Narrogin Cats Local Law 2016
Council context	None
Primary delegation	CEO
Secondary delegation	Permitted
Permitted to (Refer Part C)	Executive Manager Development & Regulatory Services Director Corporate & Community Services Rangers Customer Service Officers
Formal record of use	File copy of approval of discretionary use
File number	19.7.5
History	Adopted _____ 2016

Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Cats Local Law 2016 including –

- (a) granting, refusal, cancellation and setting conditions of approval to conduct activities;
- (b) issue of all notices and infringements etc;
- (c) extending the time period within which infringement notices may be paid.
- (d) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (e) carrying out of works in default of a duly served notice;

The delegation excludes –

- (a) determination of any fee or charge
- (b) dealing with an objection.

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

– End of Delegation

Notes

For the purposes of the local law and this delegation, a person under contract is considered to be an employee.

Objections and review are those matters refused under delegated authority which the applicant requests Council to reconsider.

4.5 Dogs Local Law 2016

Statutory context	Dogs Act 2016 – <ul style="list-style-type: none">• s.10AA – delegations must be to CEO, who may delegate functions• s.29 – appointment of authorised person to perform functions under Act• s.44(2)(b) – enforcement proceedings by an authorised person Local Government Act 1995 – <ul style="list-style-type: none">• s.9.6 – Dealing with objection – to be by council Shire of Narrogin Dogs Local Law 2016 – <ul style="list-style-type: none">• cl.4.15 – dealing with objections – to be by Council
Council context	None
Primary delegation	CEO
Secondary delegation	Permitted
Permitted to (Refer Part C)	Executive Manager Development & Regulatory Services Director Corporate & Community Services Rangers Customer service officers
Formal record of use	File copy of approval of discretionary use
File number	19.7.4
History	Adopted _____ 2016

Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Dogs Local Law 2016 including –

- (a) granting, refusal, cancellation and setting conditions of approval to conduct activities;
- (b) issue of all notices and infringements etc;
- (c) extending the time period within which infringement notices may be paid.
- (d) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (e) carrying out of works in default of a duly served notice;

The delegation excludes –

- (a) determination of any fee or charge
- (b) dealing with an objection.

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

– End of Delegation

Notes

For the purposes of the local law and this delegation, a person under contract is considered to be an employee.

Objections and review are those matters refused under delegated authority which the applicant requests Council to reconsider.

4.8 Parking Local Law 2016

Statutory context	Parking Local Law 2016
Council context	None
Primary delegation	CEO
Secondary delegation	Permitted
Permitted to (Refer Part C)	Executive Manager Development & Regulatory Services Rangers
Formal record of use	File copy of approval of discretionary use
File number	19.7.3
History	Adopted _____ 2016

Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Parking Local Law 2016 including –

- (a) granting, refusal, cancellation and setting conditions of approval to conduct activities;
- (b) issue of all notices and infringements etc;
- (c) extending the time period within which infringement notices may be paid.
- (d) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (e) carrying out of works in default of a duly served notice;

The delegation excludes –

- (a) determination of any fee or charge

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

– End of Delegation

Notes

7.1 Cemetery Local Law 2016

Statutory context	Cemetery Local Law 2016
Council context	None
Primary delegation	CEO
Secondary delegation	Permitted
Permitted to (Refer Part C)	Director Corporate & Community Services Executive Manager Development & Regulatory Services Employee responsible for cemetery administration Rangers
Formal record of use	File copy of approval of grant of right of burial, pre-need certificate, notice etc Duplicate copy of infringement etc
File number	24.7.1
History	Adopted _____ 2016

Functions to be performed

The CEO is delegated authority to approve all discretionary matters in the Shire of Narrogin Cemetery Local Law 2016 including –

- (a) granting, refusal, cancellation and setting conditions of approval to conduct activities;
- (b) issue of all notices and infringements etc;
- (c) extending the time period within which infringement notices may be paid.
- (d) withdrawal of an infringement notice issued by an authorised officer, following consideration of any submissions of special circumstances relating to it received from the authorised officer, the notice recipient or other persons;
- (e) carrying out of works in default of a duly served notice;

The delegation excludes –

- (a) determination of any fee or charge

Commencement of prosecution is restricted to the CEO, who may instigate action where the offence –

- (a) is of such severity that the action is appropriate or
- (b) an infringement notice remains unpaid after reasonable attempts to obtain payment.

– End of Delegation

Notes

10.2.095 NEW POSITION – IT OFFICER

File Reference: 12.4.1
Disclosure of Interest: Nil
Applicant: Not Applicable
Previous Item Nos: Nil
Date: 4 August 2016.
Author: Colin Bastow, Director Corporate & Community Services.

Attachments

- Nil

Summary

Council is requested to consider the appointment of a new staff position being an Information Technology (IT) Officer and if approved to reallocate monies within the budget to facilitate this appointment.

Background

The Shire has budgeted for and has been using IT consultants to undertake the majority of its IT maintenance and upgrade work. Due to the merger the Shire has budgeted to undertake several large upgrades within the network as well as ongoing maintenance.

Within the last week Council would be aware that I have tendered my resignation to accept a new challenging position. Due to this the adopted organisational structure for my position as a Director will change to be an Executive Manager and this will result in some savings to wages. Please note that an IT officer was shown as an aspirational position should funding become available.

Comment

The author has been spending a considerable amount of time coordinating IT Contractors as well as planning and designing IT maintenance and upgrade projects. This work has limited the time spent on core functions of the role and strategic development and planning.

In addition to the above my resignation will result in a loss of momentum in this area and requires a level of urgency to complete and has created the impetus for this item to be raised with Council.

There are a number of projects that have been ongoing for many months. They include:

- Increased protection from hijack ware,
- Backup data,
- Network drives setup and operations,
- Network printers,
- Software upgrades e.g. Ms Office,
- Installation of new UPS, and

- Archiving of old network drives.

These projects are likely to remain uncompleted unless the Shire is able to focus additional human resources to them. The use of contractors to facilitate these tasks has been assessed to be more expensive than employing an officer directly. With the reallocation of the portion of my current position to the IT officer will result in the freeing up of time from the replacement to my position and place a focus on this essential part of the organisation.

The appointment of an IT Officer can be achieved without having a negative impact on the Shire's finances through the reallocation of funding of contractors to wages, see below under Financial Implication for more details.

It is proposed that this position be advertised for a set duration of up to a three years under a contract rather than a permanent position to allow the organisation to assess the ongoing need and requirement to have an officer dedicated to IT.

Consultation

- Aaron Cook, CEO

Statutory Environment

Local Government Act 1995 s.6.8

Policy Implications

Nil

Financial Implications

The Shire has budgeted \$36,000 for support by IT Contractors as well as \$50,000 for the upgrade of the Corporate Server. If the Shire were to employ its own internal IT support a reallocation of a portion of the contractors budgeted item can be made and a portion of the server project can be allocated to wages. It must be noted that through the full time appointment of the officer additional duties and proactive support through the organisation can be achieved.

With an imminent change in the Executive Structure of the organisation there will be savings made within this wage allocation that can be utilised to fund the remaining shortfall.

The estimated cost of employing an IT Officer is \$51,286 p.a. (including super).

Funding of the position:

IT Officer	\$51,286 p.a.
Less:	
Reduction of 2 months Wages	(\$8,548) only need to fund 10 Months.
Reallocation of portion of IT Contractor Budget	(\$22,738)
Increase in Income	(\$5,000)
Reduction in the use of Contractors	(\$15,000) server upgrade

NET COST	Nil

Strategic Implications

Nil

Voting Requirements

Absolute Majority.

COUNCIL RESOLUTION 0814.120 AND OFFICER'S RECOMMENDATION

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Amend the 2016/17 budget as follows:

1. Approve the creation of an IT Officer position;
2. Increase Administration Overheads salaries & wages (2140500) and superannuation (2140501) operating expenditure accounts by \$42,738;
3. Reduce Other Governance salaries & wages (2040200) and superannuation (2040201) by \$15,000;
4. Reduce the Administration Overheads information technology (2140523) operating expenditure account by \$22,738, and
5. Reduce the Corporate Software Upgrade & Server (FE001) capital expenditure account by \$5,000.

**CARRIED 3/0
BY ABSOLUTE MAJORITY**

Commonly-used abbreviations:

CEO	Chief Executive Officer
IT	Information Technology
UPS	Uninterrupted Power Supply

10.2.096 COMMUNITY CHEST ALLOCATIONS

File Reference: 15.1.1
Disclosure of Interest: Nil
Applicant: Not Applicable
Previous Item Nos: Nil
Date: 2 August 2016
Author: Loriann Bell Administrative Support Officer

Attachments

Attach. 1 Narrogin Speedway Community Chest Application.
Attach. 2 Narrogin Regional Childcare Services Chest Application
Attach. 3 Narrogin Senior Citizens Community Chest Application
Attach. 4 Narrogin Primary School P&C Community Chest Application
Attach. 5 Dryandra Archery Club Community Chest Application
Attach. 6 St John Ambulance Community Chest Application

Summary

Council is requested to endorse the Community Chest Committee's recommended allocations from the Community Chest Fund to six incorporated organisations as follows:

a. Narrogin Speedway Inc.	\$2,500
b. Narrogin Regional Childcare Services Inc.	\$2,500
c. Narrogin Senior Citizens Inc.	\$2,500
d. Narrogin Primary School P&C Inc.	\$2,500
e. Dryandra Archery Club Inc	\$2,500
f. St John Ambulance Inc	\$2,500

Background

In May this year, the Town called for applications for Community Chest Funding for projects to be delivered in the 2016/17 financial year. The Community Chest Committee met on 12 July this year to review and consider 11 applications received.

The Council's Community Chest Fund provides financial assistance of up to \$2,500 on an annual basis to eligible (incorporated not for profit) community organisations for events or projects which benefit the Narrogin community. This amount can be cash and/or in-kind.

Comment

Out of the 11 applications, submissions by the Narrogin Agricultural Society, Narrogin Combined Christian Churches and Arts Narrogin were not supported by the Committee as all three organisations receive an allocation in the Shires annual budget.

An application by the Upper Great Southern Hockey Association for the annual Junior Hockey Carnival was deemed a significant annual event and the Committee recommended it receive an annual allocation of \$5,500 in kind and \$2,000 cash. The Narrogin Sub Branch RSL

application for Anzac Day was considered a significant annual event and the Committee recommended an annual allocation of \$2,000.

The remaining six applications are recommended to Council as follows:

- | | |
|--|---------|
| a. Narrogin Speedway Inc. | \$2,500 |
| b. Narrogin Regional Childcare Services Inc. | \$2,500 |
| c. Narrogin Senior Citizens Inc. | \$2,500 |
| d. Narrogin Primary School P&C Inc. | \$2,500 |
| e. Dryandra Archery Club Inc | \$2,500 |
| f. St John Ambulance Inc | \$2,500 |

At the time of writing the Total Draft 2016/17 budget allocation to the Community Chest is \$25,000. A summary of the recommended allocations for 2016/17, the committed allocations to major events and the Community Chest balance based on these allocations is set out below.

Cash:	
Narrogin Speedway	2,500.00
Narrogin Regional Childcare Service	2,500.00
Narrogin and Districts Senior Citizens Centre	2,500.00
Narrogin Primary School P&C Triathlon	2,500.00
Dryandra Archery Club	2,500.00
St John Ambulance	2,500.00
Total cash	15,000.00
Unallocated	10,000.00

Consultation

Community Chest Committee – Commissioner Leigh Ballard, Cr McKenzie, Cr Ward, the Director of Corporate and Community Services.

Statutory Environment

Nil

Policy Implications

Nil

Financial Implications

The Committee must approve all applications out of a total annual budget allocation. In the draft 2016/17 budget this amount is \$25,000.

Strategic Implications

Nil

Voting Requirements

Simple Majority.

OFFICER'S RECOMMENDATION

That Council:

Endorse the Community Chest Committee's recommended annual allocations from the Community Chest Fund to seven incorporated organisations as follows:

a. Narrogin Speedway Inc.	\$2,500
b. Narrogin Regional Childcare Services Inc.	\$2,500
c. Narrogin Senior Citizens Inc.	\$2,500
d. Narrogin Sub Branch RSL Inc.	\$2,500
e. Narrogin Primary School P&C Inc.	\$2,500
f. Dryandra Archery Club Inc	\$2,500
g. St John Ambulance Inc	\$2,500

COUNCIL RESOLUTION 0814.121

Moved: Commissioner L Ballard

Seconded: Commissioner G Ballard

That Council:

Endorse the Community Chest Committee's recommended annual allocations from the Community Chest Fund to ~~seven~~ six incorporated organisations as follows:

a. Narrogin Speedway Inc.	\$2,500
b. Narrogin Regional Childcare Services Inc.	\$2,500
c. Narrogin Senior Citizens Inc.	\$2,500
d. Narrogin Primary School P&C Inc.	\$2,500
e. Dryandra Archery Club Inc	\$2,500
f. St John Ambulance Inc	\$2,500

Amended Ordinary
Council Meeting
23/8/2016.

CARRIED 3/0

Please note: The reason for change was to amend the resolution as it contained a typographical error inconsistent with the Comment. Item d. was removed as the RSL have been allocated an annual allocation of \$2,000 for Anzac Day - being an annual 'significant event'.

Application Details

1. Narrogin Speedway Inc

Contact Person Darren Aylmore
Position President
Mobile 0429 954 472 Email speedwaynarrogin@gmail.com

Is your organisation incorporated? Yes

2. Narrogin Speedway Inc 60th Anniversary Celebration

Estimated Start Date: August 2016 Estimated Completion Date: 9 April 2016

Requested Community Chest Funds \$2,500.00

Do you require the Community Chest funds prior to your proposed event /activity
Yes

Brief description of project / event (maximum of 100 words)
2017 will see the Narrogin Speedway celebrate 60 years of operation. As this is a significant milestone, not only for the Club but also for the Narrogin community, we would like to celebrate this event with an invitational dinner on Friday 7 April 2017 followed by a race meet including a State Title the following day, Saturday 8 April 2017. The dinner will be organised by the club at their rooms and our intention is to have local not for profit community clubs involved by catering the event. To also commemorate this celebration we would like to compile the pictorial history of the club in the form of a large photo board (approximately 2m x 3m) to be unveiled on the night of the dinner and be permanently on display at the Club rooms.

4. What will the Community Chest Funds purchase?

All work sourcing and collating the 60 year history of the speedway will be completed by volunteers within the club. Proceeds from the Community Chest Funds will be used to purchase and erect the permanent photo board at the club rooms. Remaining proceeds will be used to purchase crockery and cutlery for use at the dinner. Crockery would then be used for future events held at the club rooms including Association dinners, windups, State Titles etc.

5. How will your project / event benefit the Narrogin community?

Over the last 60 years there have been a large number of people involved in the Narrogin Speedway, many of which are still residing in our community but many have also moved away. This event will bring a lot of these people back to our town to reminisce and celebrate with the club and in doing so they will contribute to our local businesses. Hopefully they will also take away a positive reminder of whats great about our town to convey to others further afield. The club envisages that the photo board will provide a permanent and ongoing display of the history of the Club. The Club will employ the services of local businesses and goods for the project. Proceeds from the purchase of tickets for the dinner will be injected back into the community as the Club has interest from not for profit clubs to cater for the event. Goods will be purchased locally. Hire of excess equipment will be from local businesses. The Speedway Club does not intend to profit from the dinner in any way but to provide a celebration for all past and present volunteers and members.

6. How will the project/event be advertised and promoted?

The event will be advertised on the Club's website, speedway racing website pages, speedway programs leading up to the event, radio advertising, posters and facebook.

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

ALL OF THE BELOW

1. Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
2. Display the Town of Narrogin flag or banner at your event if possible. (Available upon request from Administrative Support Officer)
3. Verbal announcements at event.
4. Other

BUDGET ESTIMATES

Name of Organisation Narrogin Speedway Inc

Name of Project 60th Anniversary Celebrations

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2,500.00	Materials	
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	500.00
Applicant's cash contribution	2,350.00	Venue hire	
Sponsorship		Advertising	800.00
Donations in cash		Catering costs	3,500.00
Other grants		Entertainment	
Catering sales	3,500.00	Office/administration	150.00
Fees and charges e.g. stalls		Labour	
Gate / door entry fees			
Other income (please list)		Other expenditure (please list)	
		Photo board	1,700.00
		Crockery and cutlery	1,700.00
TOTAL INCOME	\$8,350.00	TOTAL EXPENDITURE	\$8,350.00

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

No

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- Collection and collation of photos
- Preparation of clubrooms

10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

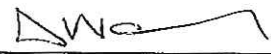
Please ensure you have read the above grant conditions before signing below

Name of Organisation	
Narrogin Speedway Inc	
Organisation's Postal Address	
PO Box 344 Narrogin WA 6312	
Organisation's	ABN 24 329 423 045
Registered for GST?	Yes

Our organisation agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name Sharon Ward

Position Committee Member

Signature  _____

Date 17 June 2016

Application Details

1. Name of organisation Narrogin Regional Child Care Services Inc.

Contact Person Kylie Helgesen
Position Facility Manager
Phone 98812401 Fax _____
Mobile 0447205922
Email__ ngnchildcare1@westnet.com.au

Is your organisation incorporated? Yes (please circle)

2. Name of Project or Event "Healthy Eating and Wellbeing Learning Centre"

Estimated Start Date: Aug 2016 Estimated Completion Date: Feb 2017

Requested Community Chest Funds \$2,500

Do you require the Community Chest funds prior to your proposed event /activity
Y/N

Yes

3. Brief description of project / event (maximum of 100 words)

To develop wellbeing learning centre for groups of children. Educating and developing young children's awareness of healthy eating, building resilience and confident learners with early intervention. We are going to use the new equipment to cook healthy, nutritious meals and demonstrate to the children of ages 2 years to 5 years, the full process of growing food, picking it and then cooking with it to make healthy meals. Many children are not able to or have limited access to these sort of learning opportunities at home. We will also teach the children self- regulation and relaxation techniques to support their holistic wellbeing through experiences like yoga, art and music.

To achieve this we will renovate an empty room by adding a functional stove, children's height tables and chairs and painting. Purchase equipment eg. Kitchen utensils and cooking implements, yoga mats and cushions for relaxation. Contract an electrician to install and supply sufficient power outlets to the room.

This will be developed in conjunction with the Health Promotional Officers from Primary Health.

4. What will the Community Chest Funds purchase?

The funds will result in a space for the children to learn through activities and cooking sessions that promote healthy eating and eating behaviours. Our end goal is to have a vegetable garden that the children can grow vegetables in, pick the vegetables and then take them into this learning space to produce nutritious meals, capturing the paddock to plate concept.

The equipment needed to do this includes:

Stove

Range Hood

Children's Kitchen utensils and equipment for healthy cooking including but not limited to Saucepans, trays, chopping boards, mixing bowls, etc.

Tables and chairs

Yoga mats

Paint

Services of an Electrician

Materials to convert existing cupboard into shelving cupboards to store above equipment

5. How will your project / event benefit the Narrogin community?

This program compliments the 'Wheatbelt Obesity Prevention Health Promotion Strategic Plan 2014-2017' which aims to:

- Support and strengthen programs, policies and initiatives that embed healthy lifestyles in everyday settings, particularly at home, childcare, school, workplace and community settings.
- Build capacity of non-health workforce to ensure their programs, policy and plans support healthy eating, active living and healthy weight.
- Deliver parent and family oriented initiatives that increase the ability of parents and carers to establish active healthy lifestyles and maintain healthy weight in children early in life.
- Support childcare and schools to create supportive environments for active play.

Educating children and families in the community the importance of healthy eating and wellbeing, The project will be continually evaluated through individual child observations and learning outcomes.

6. How will the project/event be advertised and promoted?

On completion of the 'Healthy Eating and Wellness Learning Centre' we will ask the Narrogin Observer to do an article in the paper.

Invite the Town of Narrogin to join the children for morning tea, cooked by the children.

Display the logo of the Town of Narrogin

An article on our facebook page about the Wellness Learning Centre and how it was achieved by the support from the Town of Narrogin Community Chest funding.

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

1. Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
2. Display the Town of Narrogin flag or banner at your event if possible. (Available upon request from Administrative Support Officer)
3. Verbal announcements at event.
4. Other

BUDGET ESTIMATES

Name of Organisation

Name of Project

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2500	Materials	2250
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution	1000	Venue hire	
Sponsorship		Advertising	50
Donations in cash		Catering costs	200
Other grants		Entertainment	
Catering sales		Office/administration	
Fees and charges e.g. stalls		Labour	1000
Gate / door entry fees			
Other income (please list)		Other expenditure (please list)	
TOTAL INCOME	3500	TOTAL EXPENDITURE	3500

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

No (Please circle).

If yes, what was the amount of the funding? \$.....

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- Labour to paint the room
- Provide training for staff on Wellness and Healthy Eating for Children

10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above grant conditions before signing below

Name of Organisation	
Narrogin Regional Child Care Services Inc.	
Organisation's Postal Address	
PO Box 466 Narrogin WA	
Organisation's ABN	36101516994
Registered for GST?	Please circle Yes

Our organisation agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name Robyn Mulgrew
Position President
Signature Mulgrew
Date 17.6.16



Government of Western Australia
WA Country Health Service

15th of June 2016

Town of Narrogin
Earl St
NARROGIN WA 6312

To Whom it May Concern,

RE: Support of Narrogin Regional Child Care Services Inc.: Community Chest Funding

I write on behalf of the Southern Wheatbelt Primary Health Service in support of the Narrogin Regional Child Care Services Inc. "Healthy Eating and Wellbeing Learning Centre".

Between 2009 – 2011 the prevalence of overweight and obesity among Wheatbelt children was similar to WA rates with 16.2% overweight and 6.9% obese (ie. More than 1 in 5 Wheatbelt kids overweight or obese) (1). The proposed program by the Narrogin Regional Child Care Services Inc. can contribute to reducing these high rates of overweight and obesity by educating and developing young children's awareness of healthy eating and creating supportive environments for children's health and nutrition. This has the potential to build resilient and confident learners.

The Narrogin Regional Child Care Services Inc. proposal complements the 'Wheatbelt Obesity Prevention Health Promotion Strategic Plan 2014-2017' (2). The objective of this strategic plan is to improve lifestyle related risk factors of overweight and obesity, poor diet, and physical inactivity, in order to reduce chronic disease in Wheatbelt communities. Some ways it aims to do this that clearly correlate with the Narrogin Regional Child Care Services Inc. proposed program are to:

- Support and strengthen programs, policies and initiatives that embed healthy lifestyles in everyday settings, particularly at home, childcare, school, workplace and community settings.
- Build capacity of non-health workforce to ensure their programs, policy and plans support healthy eating, active living and healthy weight.
- Deliver parent and family oriented initiatives that increase the ability of parents and carers to establish active healthy lifestyles and maintain healthy weight in children early in life.
- Support childcare and schools to create supportive environments for active play.

The Narrogin Regional Child Care Services Inc. should be complemented for the outstanding commitment to the health and wellbeing of their students and families by planning a space that not only develops the personal skills and knowledge of their community, but also creates a supportive environment in regards to healthy eating to facilitate behaviour change.

I hope the Narrogin Regional Child Care Services Inc. receives the necessary funding to achieve this project.

Yours Sincerely,

Tayla McCourt
Dietitian

Williams Road, Narrogin WA 6312
PO Box 477, Narrogin WA 6312
Tel: (08) 9881 0385 Facsimile: (08) 9881 0457

Application Details

1. Name of organisation

Narrogin and District Senior Citizens Centre (Inc)

Contact Person - Lorraine Larment

Position - Treasurer

Phone - 9881 4770 Fax _____

Mobile _____ Email - reception@ndsgcc.com.au

Is your organisation incorporated? Yes / No (please circle)

2. Name of Project or Event

Estimated Start Date: 31 March 2017 **Estimated Completion Date:** 31 March 2017

Requested Community Chest Funds \$2,500.00

Do you require the Community Chest funds prior to your proposed event /activity

Y / N

3. Brief description of project / event (maximum of 100 words)

Narrogin and District Senior Citizens Centre Comes of Age - 21st Anniversary Commemoration.

NDSCC proposes to hold an afternoon tea at the Centre for the Narrogin community to showcase the fantastic facilities available and to celebrate 21 years of providing a community venue for the enjoyment and interaction of Seniors in the Community and also to recognise the contributions made by volunteers who have managed and operated the Centre over those years.

4. What will the Community Chest Funds purchase?

The funds will be used to cover the cost of decorations for the venue, advertising the event in the Narrogin Observer, printing flyers and catering for approximately 200 people.

5. How will your project / event benefit the Narrogin community?

The project will help raise awareness of the importance of the Senior Citizens Centre to the wellbeing, socialising and inclusion of Seniors in our Community.

It will also give newcomers the chance to see first-hand that a community can work together to raise funds to erect such a wonderful facility.

6. How will the project/event be advertised and promoted?

The event will advertised in the Narrogin Observer for two weeks prior, in addition, flyers will be displayed around the town and shire. It will also be promoted through Facebook.

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

1. Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
2. Display the Town of Narrogin flag or banner at your event if possible. (Available upon request from Administrative Support Officer)
3. Verbal announcements at event.
4. Other

BUDGET ESTIMATES

Name of Organisation

Name of Project

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2500.00	Materials	
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
Sponsorship		Advertising – Narrogin Observer	350.00
Donations in cash		Catering costs – 200 people	1,400
Other grants		Entertainment	450.00
Catering sales		Office Administration – Invitations and postage	100.00
Fees and charges e.g. stalls			
Gate / door entry fees			
Other income (please list)		Other expenditure – decorations for venue	200.00
TOTAL INCOME	2500.00	TOTAL EXPENDITURE	2500.00

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

Yes

No

(Please circle).

If yes, what was the amount of the funding?

\$.....

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- Volunteer labour on the day prior, to decorate the venue – (10 volunteers x 3hrs @ \$25 per hour = \$750.00)
- Volunteer labour on the day of the event to set up, pack down and clean, post event (10 volunteers x 8 hours @ \$25. Per hour = \$2,000)
- Dave Harrison, MC – in-kind donation = \$300

10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

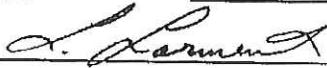
Please ensure you have read the above grant conditions before signing below

Name of Organisation NARROGIN AND DISTRICT SENIOR CITIZENS CENTRE	
Organisation's Postal Address 1-3 FATHOM STREET, NARROGIN, 6312	
Organisation's ABN 26 875 589 163	
Registered for GST?	Please circle <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No

Our organisation agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name LORRAINE LARMENT

Position TREASURER

Signature 

Date 17 JUNE 2016

Application Details

1. Name of organisation: Narrogin Primary School P & C Association

Contact Person Tanya Hadlow
Position NPS P&C Triathlon Co-ordinator
Phone 08 98815925 Fax _____
Mobile 0429 994981 Email: tanya.hadlow@bigpond.com

Is your organisation incorporated? Yes (*please circle*)

2. Name of Project or Event: Narrogin Primary School P& C Triathlon

Estimated Start Date: 27/11/2016 Estimated Completion Date: 27/11/2016
Requested Community Chest Funds \$ 2430

Do you require the Community Chest funds prior to your proposed event /activity
No

3. Brief description of project / event (maximum of 100 words)

The NPS P&C Triathlon is an annual community event organised in a family friendly format that encourages participation of all ages and abilities. The triathlon provides the opportunity to swim/bike/run over a choice of 4 distances: Mini 50m/0.8km/0.4km; Intro 100m/2.4km/0.8km; Short 200m/8km/2.4km; Long 400m/16km/4.8km. Categories are available for individuals or teams in age groups: 9 and under, 13 and under, 17 and under, open and veteran (40+). The Mini and Intro events are run first, followed by the Short and Long Course events, to enable parents to help and watch their children's events before competing themselves. 213 competitors took part in 2015.

4. What will the Community Chest Funds purchase?

The Community Chest Fund will fund the cost of hiring the electronic timing system. This is an automatic system for recording times for each leg that each competitor swims/rides/runs. It is accurate, timely and requires fewer volunteers to set up and run, compared to a manual system. Results can also be generated in a timelier manner. The system has been in use for the last 3 years, the cost of which has increased substantially for the 2016 event.

5. How will your project / event benefit the Narrogin community?

The NPS P&C Triathlon benefits the Narrogin community by providing an event that promotes an active, healthy lifestyle. It encourages a large number of people to be physical activity, promotes the TON 'Be Active Campaign', and promotes community involvement and connection. These benefits occur not only on the day of the event but in the lead up to the event with competitors preparing and training for the event.

The Narrogin Triathlon is part of The Wheatbelt Triathlon Series which includes Boddington, Wickepin, Brookton, Beverly and Narembeen. The Narrogin Triathlon is at the beginning of the seasonal series so the above mentioned benefits continue after the event as competitors prepare for the other triathlons in the series.

6. How will the project/event be advertised and promoted?

- Local and surrounding district school newsletters
- Local radio community announcements
- Local and district newspaper advertisements, articles and community announcements
- Narrogin Primary School Web page and Face Book page
- NPS Triathlon Face Book page
- Wheatbelt Development Commissions Web page

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

1. Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers. YES
2. Display the Town of Narrogin banner at your event if possible. (Available upon request from Administrative Support Officer) YES
3. Verbal announcements at event. YES
4. TON representative, Councillor Tim Wiese (if elected to the Shire of Narrogin) to present awards and certificates, or other TON member of council as agreed.

BUDGET ESTIMATES

Name of Organisation

Name of Project

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2460	Materials	
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	120
Applicant's cash contribution		Venue hire	350
Sponsorship		Advertising	410
Donations in cash		Catering costs – fruit water cups	160
Other grants	2000	Entertainment	
Catering sales		Office/administration	870
Fees and charges e.g. stalls		Labour	
Gate / door entry fees	3000	Hats	2270
		Prizes	820
Other income (please list)		Blue Chip Timing System	2460
TOTAL INCOME	7460	TOTAL EXPENDITURE	7460

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

No

(Please circle).

If yes, what was the amount of the funding?

\$.....

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- \$4500 Volunteer labour (45 volunteers, 4 hours - average at \$25/hr)
- Narrogin Primary P & C equipment, tables, chairs, shade tents, bike racks and sound system
- DJ, announcements and entertainment
- Venue hire in kind approx \$200

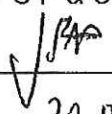
10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above grant conditions before signing below

Name of Organisation		
Narrogin Primary School P & C Association		
Organisation's Postal Address		
PO Box 107 Narrogin WA 6312		
Organisation's ABN	57675400984	
Registered for GST?	Please circle	No

Our organisation agrees to comply with the funding conditions set out above. I declare that I have been authorised to prepare and submit this application, and that the information presented is correct to the best of my knowledge. I understand that if Council approves the application, we will abide by the funding conditions set out above.

Print Name Jane Pratt _____
 Position NPS P & C Secretary _____
 Signature  _____
 Date 20.06.2016.

15.1.1

1CR168090

Application Details

1. Name of organisation

Dryandra Archery Club (INC)

Contact Person Malcolm OVANS
 Position Treasurer / Secretary
 Phone 9885 9059 Fax
 Mobile Email dryandra.archery@gmail.com
 Is your organisation incorporated? Yes / No (please circle)

2. Name of Project or Event

'Come N Try'

Estimated Start Date: 22/10/2016 Estimated Completion Date: 26/11/2016

Requested Community Chest Funds \$ 2,500.00

Do you require the Community Chest funds prior to your proposed event /activity Y / N

3. Brief description of project / event (maximum of 100 words)

Dryandra Archery Club intend to provide a 'Come N Try' day where members of the Narrogin community can try Target Archery.
 This will be followed by a basic archery course held over six Saturdays under the guidance of qualified instructors.
 It is for anyone over the age of ten years to improve they knowledge and skills in archery.

4. What will the Community Chest Funds purchase?

Enclosed trailer for the transportation and safe storage of archery equipment.

5. How will your project / event benefit the Narrogin community?

It will give the people in the Narrogin community an alternative form of sport. Archery is an individual sport giving a person the opportunity to improve physical fitness, mental concentration and coordination.

6. How will the project/event be advertised and promoted?

Drysdale Archery Club will have an information stall at the Narrogin Agricultural Show. We also intend to use the local newspapers and radio stations. Flyers will be displayed at selected local business and on community information boards.

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

- ① Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
- ② Display the Town of Narrogin flag or banner at your event if possible. (Available upon request from Administrative Support Officer)
- ③ Verbal announcements at event.
4. Other

BUDGET ESTIMATES

Name of Organisation Dayandra Archery Club (INC)

Name of Project 'Come N Try'

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2,500	Materials	100
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
Sponsorship		Advertising	
Donations in cash		Catering costs	
Other grants		Entertainment	
Catering sales		Office/administration	
Fees and charges e.g. stalls		Labour	2,400
Gate / door entry fees			
Other income (please list)		Other expenditure (please list)	
TOTAL INCOME	2,500	TOTAL EXPENDITURE	2,500

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

Yes

No

(Please circle).

If yes, what was the amount of the funding? \$.....

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- Three club instructor's and one assistant, estimated
- total hours 96
 - Archery equipment.
 - TRAINING MANUALS.

10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above grant conditions before signing below

Mr Owens.
Daryslet Archery Club (INC)
Treasurer / Secretary
19/06/2016.

Application Details

1. Name of organisation

NARROGIN ST JOHN AMBULANCE

Contact Person JENNI BROWN
Position VDO TRAINER / VOLUNTEER AMBULANCE OFFICER.
Phone 98845016 Fax _____
Mobile 0428511962 Email JENNI_OT@LIVE.COM.AU

Is your organisation incorporated? Yes / No (please circle)

2. Name of Project or Event FIRST AID FOCUS FOR LOWER & UPPER SCHOOL.

Estimated Start Date: MARCH 2017 Estimated Completion Date: JUNE 2017

Requested Community Chest Funds \$ 2,500

Do you require the Community Chest funds prior to your proposed event / activity Yes

3. Brief description of project / event (maximum of 100 words)

First Aid Focus is run by Volunteer Ambulance Officers in teaching the student basic concept of being able to Ring 000, also how to talk to the operators, basic control of a bleed (eg blood noses), how to bandage bleeds and save lives. In Upper School will be taught C.P.R. We would like to be able to purchase all students a first Aid Kit as the more we can have in community can help with minor injuries, also hoping children will talk to parents about having some knowledge of first aid

4. What will the Community Chest Funds purchase?

First Aid Kits for all students doing the course.

5. How will your project / event benefit the Narrogin community?

We are hoping that the more that students know of first aid will be helping the community of knowing what to do in a emergency, saving a life. Something done is better than nothing done.

6. How will the project/event be advertised and promoted?

Through schools & St John Ambulance.

7. Acknowledgement of Town of Narrogin Sponsorship

It is a requirement of funding that the words "Sponsored by the Town of Narrogin" and the Town's logo be displayed at your project/event.

Please circle below the ways you will be able to acknowledge Town of Narrogin sponsorship:

- ① Display Town of Narrogin Logo: on your website and posters, in newspaper advertisements, on event signage, programs and flyers.
- ② Display the Town of Narrogin flag or banner at your event if possible. (Available upon request from Administrative Support Officer)
- ③ Verbal announcements at event.
4. Other

BUDGET ESTIMATES

Name of Organisation St John Ambulance Narrogin

Name of Project First Aid Focus in schools

INCOME	\$	EXPENDITURE	\$
*Total of Community Chest Funds requested in cash	2,500	Materials	2,500
*Total of Community Chest funds requested in-kind (e.g. Town Hall hire fee waived if applicable /required).		Hire of equipment:	
Applicant's cash contribution		Venue hire	
Sponsorship		Advertising	
Donations in cash		Catering costs	
Other grants		Entertainment	
Catering sales		Office/administration	
Fees and charges e.g. stalls		Labour	
Gate / door entry fees			
Other income (please list)		Other expenditure (please list)	
TOTAL INCOME	2,500	TOTAL EXPENDITURE	2,500

*The total cash and in-kind request cannot be greater than \$2,500.

YOUR INCOME MUST EQUAL YOUR EXPENDITURE

8. Did your organisation receive Community Chest Funding in 2015/16?

Yes

No

(Please circle).

If yes, what was the amount of the funding? \$.....

9. Inkind Contributions:

Please list below any in-kind contributions if applicable (e.g. volunteer or donated labour, materials etc.) however do not include in your budget above;

- hours at teaching the course.
- Office staff in ordering of the equipment needed to run programme.
-

10. Funding Conditions

1. The grant funds will be expended on the agreed project only.
2. The Town of Narrogin's support of the project will be acknowledged in any advertising or promotional activities related to the project.
3. Two invitations will be sent to the Town of Narrogin for your event or project.
4. The project will conform to all relevant Bylaws and Acts in force at the time.
5. Any unexpended grant funds will be returned to the Town of Narrogin.
6. The funds must be expended and acquitted by 30 June 2017
7. Invoices and receipts for the expenditure of the Community Chest funds must be provided to the Town within three months of the completion of your project/event along with a brief report on your event or project which includes copies of any advertisements, posters, programs or newspaper coverage.

Please ensure you have read the above grant conditions before signing below

*Jennifer D. Brown. (11924)
Ambulance Officer Narrogin St
John Ambulance.*

11. ELECTED MEMBER'S MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

8.00 pm, Commissioner R Yuryevich declared the meeting closed.