



Shire of
Narrogin

MINUTES

ORDINARY COUNCIL MEETING

26 June 2019

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed:

Date

27 June 2019

These minutes were confirmed at the Ordinary Council Meeting held on 10 July 2019.

Signed:

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille



Shire of
Narrogin

Love the life

STRATEGIC COMMUNITY

SNAPSHOT

PLAN
2017-27

VISION

To be a leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC

Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

Shire of Narrogin

SOCIAL

Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

Minutes Ordinary Council Meeting
26 June 2019

ENVIRONMENT

Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC

Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

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ORDINARY COUNCIL MEETING

26 JUNE 2019

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7.00 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)
Cr T Wiese – Deputy Shire President
Cr N Walker
Cr P Schutz
Cr M Fisher
Cr C Bartron
Cr B Seale
Cr G Ballard

Staff

Mr D Stewart – Chief Executive Officer
Mr A Awang – Executive Manager Development & Regulatory Services
Mr T Evans – Executive Manager Technical & Rural Services
Mr F Ludovico – Executive Manager Corporate & Community Services
Ms C Thompson – Executive Assistant

Leave of Absence

Nil

Apologies

Cr C Ward

Visitors

Mr M Werner
Ms L Gray
Ms D Morgan
Mr P Culpitt
Plus 3 other members of the public

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

| Name | Item No | Interest | Nature |
|--------------|---------|------------------------|---|
| Cr L Ballard | 10.1.1 | Proximity Financial | Owner of property on the heritage list. |
| Cr C Bartron | 10.1.1 | Proximity | Owner of property on the heritage list. |
| Cr B Seale | 10.1.1 | Proximity | Owner of property on the heritage list. |
| Cr T Wiese | 10.1.1 | Proximity | Owner of property on the heritage list. |
| Cr B Seale | 10.3.5 | Proximity | Current Business Lease by Leasee. |

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

7:03 pm – Public Question time commenced

5.1 Max Werner

Mr Max Werner of Narrogin provided his question in writing prior to the meeting and attended the meeting to read his question and receive the response.

Summary of Question

“What is the point of spending tens and thousands of dollars of Government Grant on carpark "gravelling and levelling works", covering over existing inspection/access points for the maintenance and sediment control of the also already existing on-site ground/stormwater system?”

Response

The Shire President responded:

The purpose of the car park constructed on the Pioneer Drive side of the railway building was to create a gravel hardstand to allow access for trade vehicles to renovate the railway building in the future. The funds (\$50,000) to carry out the works were Council funds included in the adopted 2018/19 Budget. The project came in under budget at \$23,367.95 and the remaining funds remain unspent.

In the entire area of gravel car park that was constructed, there was only one concrete pit 900mm x 900mm for drainage. On inspection of this pit it was found to have no drainage pipes connected to it, however it did have redundant electrical cable in conduit entering into it. This cabling was classed as redundant and non-active by ARC Infrastructure.

A table drain has been installed for the purpose of draining the gravel carpark hardstand and is functioning as intended. The full drainage design of the future completed car park is strictly to

Main Roads WA's specifications and must comply as drainage will connect to the Main Roads drainage asset of Pioneer Drive.

A Civil Design Consultant was engaged to design the proposed carpark to Main Roads WA standards and specification. The funds for the consultant were contained in the 2017/18 Council adopted Budget. A total of \$4,576 was spent on the consultant.

7:08 pm – The President thanked Mr Werner for his question and declared Public Question Time closed and noted that no questions have been taken on notice.

6. APPLICATIONS FOR LEAVE OF ABSENCE

Shire President Ballard advised Council that he will be away for the Ordinary Council Meeting of 24 July 2019.

COUNCIL RESOLUTION 0619.001

Moved:: Cr Bartron Seconded: Cr Seale

That Council approve Shire President Ballard's request for leave of absence for the Ordinary Council Meeting of 24 July 2019.

CARRIED 8/0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICERS' RECOMMENDATION & COUNCIL RESOLUTION 0619.002

Moved: Cr Wiese Seconded: Cr Seale

That the minutes of the Ordinary Council Meeting held on 22 May 2019 be confirmed as an accurate record of the proceedings.

CARRIED 8/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

9.1 Local Heritage Survey

Laura Gray of Heritage Intelligence (WA) has been commissioned to review and consolidate the former Shire and Town of Narrogin Municipal Heritage Inventory. Laura provided a brief of what the draft Local Heritage Survey means to the Shire, the criteria for local heritage significance, the types of heritage lists, the requirement for the review, implications of heritage listing, the recommended heritage list (State registered, Local significance) and the process required prior to final endorsement.

9.2 Bushfire Risk Management Plan

Donna Morgan, the Bushfire Risk Management Officer from DFES, and Peter Culpitt presented on the WA State Government's Bushfire Risk Management Plan Program. As a result of this program, grant funding has been received by the Shire of Narrogin, managed through DFES, for the appointment of a Bushfire Risk Planning Coordinator. The Bushfire Risk Management Plan is a strategic document that identifies assets at risk from bushfire and their priority for treatment. Donna's presentation covered the aspects of preparing the Bushfire Risk Management Plan.

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

COUNCIL RESOLUTION 0619.003

Moved: Cr Wiese Seconded: Cr Seale

That, with respect to agenda item 10.1.1, whereby four elected members out of eight declared an interest in the matter of the Shire of Narrogin Review of Local Heritage Survey 2019, the Chief Executive Officer be requested to seek approval from the Minister for Local Government, Heritage, Culture and the Arts, to allow declaring elected members to participate in discussing and voting on the item at the next Council meeting which will provide greater certainty of a quorum.

CARRIED 8/0

10.1.1 SHIRE OF NARROGIN REVIEW OF LOCAL HERITAGE SURVEY 2019

| | |
|------------------------|--|
| File Reference | 18.7.1 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Item 10.1.093, 1 August 2015 Res. 0815.115 |
| Date | 12 June 2019 |
| Author | Azhar Awang – Executive Manager Development and Regulatory Services |
| Authorising Officer | Dale Stewart – Chief Executive Officer |
| Attachments | 1. Shire of Narrogin Draft Local Heritage Survey 2019 |

Summary

Council's consideration is requested to review the former Shire and Town of Narrogin Municipal Heritage Inventories, which are to be consolidated as the Local Heritage Survey 2019.

Background

On 1 July 2016, the former Shire of Narrogin and Town of Narrogin merged under a new entity known as the Shire of Narrogin. Part of the merger process is to consolidate the former Shire of Narrogin and former Town of Narrogin Municipal Heritage Inventory.

In 2018, the revised Heritage Act came into effect and renamed the "Municipal Heritage Inventory" as the "Local Heritage Survey". It is a requirement under the previous and the revised Heritage Act to undertake a review of the Inventory of Heritage Places every five years.

In August 2018, Laura Gray of Heritage Intelligence (WA) was appointed by the Shire of Narrogin to undertake the review and the consolidation of the former Shire of Narrogin and the Town of Narrogin Local Municipal Heritage Inventories.

The review undertaken was to assess the previous heritage listings in accordance with the State Heritage Office Guidelines. The four criteria that have been used for the assessment of places of heritage significance are:

- Aesthetic value (particular aesthetic characteristics);
- Historic value (evolution or pattern of the history of the local district);
- Social value (natural or cultural history, technical innovation or achievement of the local district); and
- Research value (social, cultural, education or spiritual reasons).

The draft Local Heritage Survey 2019 includes 190 listings (place records) of which 142 are located within the town site area and the remaining 48 sites are located outside of the town site area. In respect of the 190 listings, 17 sites are included in the State Register as Grade A categories.

The categories for the Heritage Listings are as follows:

Grade A - A place of exceptional cultural heritage significance to the Shire of Narrogin and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places, or worthy of consideration for entry into the Register. Subject to policies and the provisions of the Local Planning Scheme.

Grade B - A place of considerable cultural heritage significance to the Shire of Narrogin that is worthy of recognition and protection through provisions of the Shire of Narrogin's Local Planning Policy. Subject to policies and the provisions of the Local Planning Scheme.

The Review proposes the grouping of places to be recognised as a Heritage Protection Area's (HPA's). The two areas that have been identified are:

- Town Centre Precinct HPA which comprises the following:
 - The identified places in Egerton Street, Federal Street, with a group south of Federal Street to encompass the Railway Institute and Anglican Church,
 - Fortune Street, encompassing buildings within the Town Centre Precinct.
- Narrogin Railway HPA is identified as comprising many sites, and several places are individually listed on the State Register. Further research to identify the curtilage (State Heritage Office has a defined curtilage in their registration documentation), and the location of the sites to provide interpretation will be a positive outcome.

Grade C - A place (including a site with no built remains) of some cultural heritage significance to Shire of Narrogin. No constraints, although retention of built places is encouraged.

Comment

The review of the Local Heritage Survey has been undertaken as a requirement under the Heritage Act 2018.

The Draft heritage listings included an additional 51 places to the list:

- Grade B category – 10 additional places
- Grade C category – 17 new listings
- Heritage Protection Area – 24 Places

The process will require the draft Local Heritage Survey to be advertised for public comment as well as written notification to affected land owners. This is also highlighted below in the FT-TPS No.2, FS-TPS No. 2 and the Planning and Development (Local Planning Schemes) Regulations 2015.

Former Town of Narrogin Town Planning Scheme (FT –TPS) No 2

Under the FT-TPS No. 2 clause 2.6 there is a provision for development standards in areas of Significant and Historic Places where Special Approval of Council is required prior to its consideration. There are a total of 22 places listed under this clause with a significant number of places included under the State Register.

Former Shire of Narrogin Town Planning Scheme (FS-TPS) No.2

Under the FS-TPS No. 2, Part V – Heritage Precincts and Places of Cultural Significance, it specifies the establishment and the requirement to maintain a Heritage list of buildings, objects, structures and places of heritage significance and worthy of conservation. This section of the clause also outlines the requirement for an application for a planning approval, the formalities of application and the variations to the scheme provisions in considering the application.

Planning and Development (Local Planning Schemes) Regulations 2015

In clause 8(1) of the Deemed Provisions in Schedule 2, it states that a local government must establish and maintain a heritage list to identify places within the Scheme area that are of cultural heritage significance and worthy of built heritage conservation.

Clause 8(3), further states that a local government must not enter a place or remove a place from the heritage list or modify the entry of a place in a heritage list unless the local government:

- “(a) notifies in writing each owner and occupier of the place and provides each of them with a description of the place and the reasons for the proposed entry; and*
- (b) invites each owner and occupier to make submissions on the proposal within 21 days of the day on which the notice is served or within a longer period specified in the notice; and*
- (c) carries out any other consultation the local government considers appropriate; and*
- (d) following any consultation and consideration of the submissions made on the proposal, resolves that the place be entered in the heritage list with or without modification, or that the place be removed from the heritage list.”*

It is recommended that the Shire of Narrogin Draft Local Heritage Survey 2019 be advertised for public comment for a period of 30 days and any submissions received will be presented to Council for its further consideration.

Statutory Environment

- Former Town of Narrogin Town Planning Scheme No. 2 – clause 2.6
- Former Shire of Narrogin Town Planning Scheme No. 2 – Part V

- Planning and Development (Local Planning Schemes) Regulations 2015 – Schedule 2, clause 8.

Policy Implications

There are no Council policies that relate, nor any that are proposed at this time.

Financial Implications

An allocation was included in the 2018/2019 Budget to the amount of \$20,000, to which \$18,678 including GST has been committed to the project.

Strategic Implications

| Shire of Narrogin Strategic Community Plan 2017-2027 | |
|--|---|
| Objective | 1.1 Economic Objective (Support growth and progress, locally and regionally) |
| Outcome | 1.2 Increased Tourism |
| Strategy | 1.2.1 Promote, develop tourism and maintain local attractions |
| Objective | 2. Social (To provide community facilities and promote social interaction) |
| Outcome: | 2.4 Cultural and heritage diversity is recognised |
| Strategy: | 2.4.1 Maintain and enhance heritage assets |
| Objective | 3 Environment Objective (Conserve, protect and enhance our natural and built Environment) |
| Outcome | 3.4 A well maintained built environment |
| Strategy | 3.4.1 Improve and maintain built environment |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That Council, in accordance with Clause 8(1) of the Deemed Provisions for Local Planning Schemes (Schedule 2 of Planning and Development (Local Planning Schemes) Regulations 2015):

1. Approve the draft Shire of Narrogin Local Heritage Survey 2019 for the purpose of consultation, in accordance with Clause 8(3) of Schedule 2 of the above regulations for a period of 30 days.
2. Consider, all submissions received following the conclusion of the advertising submission period.

The above item was not dealt with as to do so would have resulted on insufficient remaining elected members to provide a quorum for the meeting. As a result the matter will be held over to the next Council Meeting.

SHIRE OF NARROGIN

LOCAL HERITAGE SURVEY 2019

A review of the Heritage Inventory

FINAL DRAFT



HERITAGE INTELLIGENCE (WA)

Laura Gray JP M.ICOMOS B.Arch (hons)

JUNE 2019

A review of the Inventory of Heritage Places is a requirement of the Heritage Act (1990) that has just been superseded by the Heritage Act 2018 that has renamed the inventory as the “Local Heritage Survey”. This review will be in accordance with the Part 8 of the Heritage Act 2018 that is essentially the same guidelines as the 1990 Act requirements, including the identification of the “Heritage List”.

The review is an amalgamation of the former Town and Shire of Narrogin’s heritage inventories since those entities amalgamated in 2016 to become the Shire of Narrogin. This review will assess every place previously listed or identified as being of heritage value, from both inventories, in consideration of the State Heritage Office’s guidelines; *Criteria for the assessment of local heritage places and areas* as recommended in *State Planning Policy 3.5 Historic Heritage Conservation*.

Any one or more of the four criteria for the assessment of heritage significance as summarised hereunder can be the basis for inclusion in the Local Heritage Survey:

Aesthetic value*

Criterion 1 It is significant in exhibiting particular aesthetic characteristic.

Historic value

Criterion 2 It is significant in the evolution or pattern of the history of the local district.

Research value

Criterion 3A: It has demonstrable potential to yield information that will contribute to an understanding of the natural or cultural history of the local district.

Criterion 3B: It is significant in demonstrating a high degree of technical innovation or achievement.

Social value

Criterion 4 It is significant through association with a community or cultural in Western Australia for social, cultural, education or spiritual reasons.

Degree of significance

Rarity

Criterion 5 It demonstrates rare, uncommon or endangered aspects of the cultural heritage of the local district.

Representativeness

Criterion 6 It is significant in demonstrating the characteristics of a class of cultural places or environments in the local district.

* For consistency, all references to architectural style are taken from Apperly, R., Irving, R., Reynolds, P. *A Pictorial Guide to Identifying Australian Architecture. Styles and Terms from 1788 to the Present*, Angus and Robertson, North Ryde, 2002.

Condition refers to the current state of the place in relation to each of the values for which the place has been assessed. Condition reflects the cumulative effects of management and environmental effects.

Integrity is a measure of the likely long-term viability or sustainability of the values identified, or the ability of the place to restore itself or be restored, and the time frame for any restorative process.

Authenticity refers to the extent to which the fabric is in its original state.

Substantiation of the heritage value of heritage places is the foundation for understanding a place and inclusion in the Local Heritage Survey. Almost every place in the review has been photographed, no historical research has been undertaken beyond the existing documentation, the information has been interpreted and formatted to the relevant place records, physically described from the photograph, cross referenced with other places, and documented in a place record, with references to the State Heritage Office database number, and arranged in alphabetical order as the primary index. When there is no documentary evidence it falls to the actual fabric of the place to represent the significance of that place.

There are 190 listings (place records) proposed in the Final Draft Local Heritage Survey 2019. The 190 places comprises 142 in the town and 48 in the district (numbered separately with a D). Some listings (place records) comprise more than one place such as the Narrogin Railway Group, Narrogin Regional Hospital Group, and Mackie Park. Of those 190 (place records) 17 places are State Registered Grade A (4 included in the Railway group) that form part of the proposed heritage List with Grade B places.

For each place deemed to be of heritage value, a level of significance and consequent grading is applied to determine the places that have a high level of significance for inclusion in the Shire of Narrogin's 2019 Heritage List that provides policies and the provisions of the Local Planning Scheme for future conservation.

The 2015 Inventory review undertaken by the Town of Narrogin determined that Grades A and B were relevant to the Town Planning Scheme (at that time), and Grade C had no implications. This review similarly recommends that Grades A and B places form the "Heritage List" that is relevant to the provisions of the Local Planning Policy.

The proposed Heritage Protection Areas are equivalent to a Grade B. Contributory levels of each place within a Heritage Protection Area determines the degree of significance and consequent intervention, conservation and/or development, in consideration of the impact within the context of the precinct. Design Guidelines will provide guidance for both the Shire of Narrogin and the owners of places within the Heritage Protection Areas.

The listed places recommended for the 2019 Heritage List are comprised of Grades A and B; Grade C has no implications:

Grade A A place of exceptional cultural heritage significance to Shire of Narrogin and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register

of Heritage Places, or worthy of consideration for entry into the Register. Subject to policies and the provisions of the Local Planning Scheme.

Grade B A place of considerable cultural heritage significance to Shire of Narrogin that is worthy of recognition and protection through provisions of the Shire of Narrogin's Local Planning Policy. Subject to policies and the provisions of the Local Planning Scheme.

A Town Centre Precinct is proposed, it is identified in three street groups: Egerton Street Heritage Area, Federal Street Heritage Area and Fortune Street Heritage Area, together comprising the Town Centre Precinct. It is anticipated that each street group would have specific development guidelines under an overarching Policy for the Town Centre Precinct.

Within each of the street Heritage Protection Area (HPA), levels of contribution to the heritage area have been recommended. Some places make little or no contribution. The policy's intent is to ensure that that any development of those places of little or no significance would respect the higher level contributory places and the overall context of the HPA.

Grade C A place (including a site with no built remains) of some cultural heritage significance to Shire of Narrogin. No constraints, although retention of built places is encouraged.

Ascertaining Gradings is difficult where places have not been located or there is not any available documentary evidence. In such instances, including identifying residential homes that have not been "listed" previously, and for many district places that have not been located, a Grade C has been the default position.

Community consultation will be invaluable in providing local input to places and their histories to further build on the Local Heritage Survey.

Hereunder is the Local Heritage Survey list of places recognised at this final draft stage, for Shire of Narrogin consideration and community consultation. Listings in *Italics* are nominated places not previously listed. That includes places in the proposed Heritage Areas that likely would not be listed individually if not in a Heritage Area. Grade B Individual town additions 10 places; in Heritage Protection Areas 24 places; and, Grade C places in town-17 new listings, nothing added in the district.

Hereunder are the proposed places for the FINAL DRAFT Local Heritage Survey 2019 for review.

| Ref No | Place name | Address | Proposed Grade |
|---------------|--|-----------------------|-----------------------|
| 1 | SITE 1 st Aerodrome/Golf Course | Bannister Road | C |
| 2 | SITE Carabin | Clayton Road | C |
| 3 | WESLEY Uniting Church & Hall | 1-3 Doney Street | B |
| 4 | Coffee Palace (fmr) | 2-4 Doney Street | B |
| 5 | <i>House</i> | <i>6 Doney Street</i> | C |
| 6 | Cornwall Hotel | 12 Doney Street | B |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | | |
|---|-------------------------------------|--|-------|
| 7 | <i>Conference Hall</i> | <i>Doney Street (opposite Garfield Street)</i> | C |
| 8 | <i>Shop and residence</i> | <i>Doney Street (nw cnr Garfield Street)</i> | B |
| 9 | SITE Empire Hall | Doney Street | C |
| 10 | SITE Chinese laundry | Doney Street | C |
| 11 | <i>House</i> | <i>36 Doney Street</i> | C |
| 12 | Golf Club | Earl Street | C |
| 13 | SITE Pottery works | Earl Street | C |
| 14 | SITE Moss Park | Earl Street | C |
| 15 | SITE Wayside Inn | Earl Street | C |
| 16 | Police Station & courthouse complex | Earl Street | C |
| 17 | Shire of Narrogin Office & Council | Earl Street | C |
| 18 | St Mathews Catholic Church | Earl Street | B |
| 19 | SITE Presbyterian Church | Earl Street (nw cnr Fathom Street) | C |
| <u>Egerton Street Heritage Area (HPA)</u> | | | |
| 20 | <i>Shop</i> | <i>13 Egerton Street</i> | B HPA |
| 21 | <i>Shop</i> | <i>17 Egerton Street</i> | B HPA |
| 22 | Bushalla's House (fmr) & shop | 20 Egerton Street | B HPA |
| 23 | SITE Amusu (Bushalla's) | 22 Egerton Street | B HPA |
| 24 | West Australian Bank (fmr) | 21 Egerton Street | B HPA |
| 25 | <i>Shop</i> | <i>23 Egerton Street</i> | B HPA |
| 26 | <i>6 shops (1904)</i> | <i>28-32 Egerton Street</i> | B HPA |
| 27 | School Master House (fmr) | 27 Egerton Street | B HPA |
| 28 | Soldiers Memorial Institute | 29 Egerton Street | B HPA |
| 29 | <i>Ambulance Hall (fmr)</i> | <i>31 Egerton Street</i> | B HPA |
| 30 | Narrogin School (fmr) | 33-37 Egerton (southwest cnr Earl Street) | A |
| 31 | Narrogin Railway Group | Fairway Street | A/B |
| | Railway Station | | |
| | Railway foot bridge | | |
| | Goods shed & loading platform | | |
| | Pine Trees Fairway Street | | |
| | SITE Original station (1888) | | |
| | SITE Signal Cabin (site) | | |
| | SITE Island platform (removed 1961) | | |
| | SITE 1,000 gallon tank | | |
| | SITE 25,000 gallon tank & stand | | |
| | SITE Shell Depot | | |
| | SITE Vacuum Oil Depot | | |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

SITE Sale Yards loading platform

SITE Original Railway Institute. Fairway Street

SITE Reservoir on the creek holding 7 million gallons. Herald Street

SITE Train Men's Barracks. cnr Francis & Herald streets

| | | | |
|----|-------------------------------------|---|---|
| 32 | SITE Gt Southern Roller Mill | Fairway Street | C |
| 33 | SITE Unemployed Mens Camp | Fairway Street | C |
| 34 | Residence (2 nd Vailima) | 15 Falcon Street (southwest cnr Earl Street) | B |
| 35 | Methodist Manse (fmr) | 49 Falcon Street | B |
| 36 | <i>Houses</i> | <i>57 Falcon Street (representing 53, 55, 57)</i> | C |
| 37 | SITE School house 1 st | 26 Federal Street | C |
| 38 | <i>Mill factory</i> | <i>29 Federal Street</i> | C |
| 39 | SITE Town well | 37 Federal Street | C |

Federal Street Heritage Area (HPA)

| | | | |
|----|--|--|-------|
| 40 | Road Board Building (fmr) | 43-47 Federal Street (east side) | B HPA |
| 41 | <i>2 shops</i> | <i>49-51 Federal Street (east side)</i> | B HPA |
| 42 | Horden Hotel | 53-73 Federal Street (east side) | B HPA |
| 43 | Mackie Park & Memorial Clock, Ladies Rest Centre (fmr) | 75 Federal Street | B HPA |
| 44 | <i>SITE National Hall</i> | <i>sw cnr Federal/Smith Sts (west side)</i> | B HPA |
| 45 | Duke of York Hotel | 34 Federal Street (west side) | B HPA |
| 46 | Mardoc Building | 38-48 Federal (west side) | B HPA |
| 47 | <i>Parry's (fmr)</i> | <i>50-54 Federal Street (west side)</i> | B HPA |
| 48 | <i>1 shop</i> | <i>56-58 Federal Street (west side)</i> | B HPA |
| 49 | <i>2 shops</i> | <i>60-64 Federal Street (west side)</i> | B HPA |
| 50 | <i>2 shops</i> | <i>66-70 Federal Street (west side)</i> | B HPA |
| 51 | Canberra Bakery (fmr) | 72 Federal Street (west side) | B HPA |
| 52 | <i>2 shops</i> | <i>74 Federal Street (west side)</i> | B HPA |
| 53 | SITE Agricultural Hall | 78 Federal Street (west side) | B HPA |
| 54 | Narrogin Town Hall | 80 Federal Street (west side) | B HPA |
| 55 | Narrogin Lesser Hall (4 shops) | 82 Federal Street (west side) | B HPA |
| 56 | Manning's Store (fmr) & palm trees | 83 Federal St (cnr Fortune; rear Fairway) | B HPA |
| 57 | <i>2 story shops</i> | <i>88 Federal Street (west side)</i> | B HPA |
| 58 | <i>4 shops</i> | <i>100 Federal Street (west side)</i> | B HPA |
| 59 | Union Bank (fmr) | 104 Federal Street (nw cnr Park Street) | B HPA |
| 60 | <i>Railway Institute (1959)</i> | <i>105 Federal Street (se cnr Park Street)</i> | B HPA |
| 61 | Anglican Church | 106 Federal Street (sw cnr Park Street) | B HPA |

Shire of Narrogin**LOCAL HERITAGE SURVEY 2019**

FINAL DRAFT

| | | | |
|----|--------------------------------|---|---|
| 62 | <i>Residence</i> | <i>110 Federal Street</i> | C |
| 63 | Narrogin Club (fmr) | 112 Federal Street | C |
| 64 | <i>Infant Health Clinic</i> | <i>113 Federal Street</i> | C |
| 65 | <i>Residence</i> | <i>114 Federal Street</i> | C |
| 66 | <i>Residence</i> | <i>156 Federal Street</i> | C |
| 67 | Butter factory Manager's (fmr) | 172 Federal Street | A |
| 68 | Butter factory (fmr) | 174 Federal Street | A |
| 69 | Railway Loco Sheds | 175 Federal Street | A |
| 70 | Municipal Power House (fmr) | Forrest Street (northeast cnr Fairway Street) | B |

Fortune Street Heritage Area (HPA)

| | | | |
|----|---|---|---------|
| 71 | AMP (fmr) | 1 Fortune Street (sw cnr Fairway Street) | B HPA |
| 72 | <i>Shop</i> | <i>8 Fortune (ne cnr Rowley Street)</i> | B HPA |
| 73 | <i>Shop</i> | <i>17 Fortune Street</i> | B HPA |
| 74 | <i>2 shops /2 storey</i> | <i>19 Fortune Street</i> | B HPA |
| 75 | <i>TLE</i> | <i>20 Fortune Street</i> | B HPA |
| 76 | Observer Building | 21 Fortune Street | B HPA |
| 77 | Post Office | 22 Fortune Street | A/B HPA |
| 78 | <i>Shop</i> | <i>23 Fortune Street</i> | B HPA |
| 79 | National Bank | 25 Fortune Street | A/B HPA |
| 80 | <i>Shop</i> | <i>26 Fortune Street</i> | B HPA |
| 81 | <i>2 shops</i> | <i>28 Fortune Street</i> | B HPA |
| 82 | Commonwealth Bank | 29 Fortune Street | A/B HPA |
| 83 | Baptist Church (fmr) | 31 Fortune Street | B HPA |
| 84 | Narrogin Trading Co (fmr) | 32 Fortune Street | B HPA |
| 85 | <i>2 shops</i> | <i>40 Fortune Street</i> | B HPA |
| 86 | <i>Shop</i> | <i>48 Fortune Street (cnr Earl Street)</i> | B HPA |
| 87 | Masonic Lodge | 41 Fortune Street | B |
| 88 | Narrogin Club | 45 Fortune Street | B |
| 89 | Convent (fmr) | 59 Fortune Street | B |
| 90 | SITE ST Georges Baths | Fox Street | C |
| 91 | <i>7th Day Advent Church</i> | <i>Furnival Street</i> | C |
| 92 | <i>Scout Hall</i> | <i>Furnival Street</i> | C |
| 93 | <i>House</i> | <i>16 Furnival Street (nw cnr Earl)</i> | C |
| 94 | <i>House</i> | <i>Earl Street (se cnr Furnival Street)</i> | C |
| 95 | <i>House</i> | <i>53 Furnival Street (se cnr Floreat Street)</i> | C |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | | |
|-----|--|--------------------------|----------|
| 96 | Observer Print Office (fmr) | Glyde Street | C |
| 97 | SITE Doll factory | 18 Glyde Street | C |
| 98 | 4 Aboriginal Transitional houses | 1552 Granite Street | C |
| 99 | SITE no. 25 Inland Aviation Fuel | Granite Road | C |
| 100 | Narrogin High School & Hostel | Gray Street | C |
| 101 | <i>Sheds</i> | <i>Gregory Street</i> | C |
| 102 | SITE Dodd's 1 st house | Gt Southern H'way | C |
| 103 | Railway House | 2 Hale Street | A |
| 104 | Railway House | 4 Hale Street | A |
| 105 | Railway House | 6 Hale Street | A |
| 106 | Royal Hostel (fmr) | 2 Hansard Street | B |
| 107 | Residence (Palmhaven) | 9 Havelock Street | B |
| 108 | Residence (Wahroinga) | 13 Havelock Street | B |
| 109 | Residence (Mrs Yeats) | 14 Havelock Street | B |
| 110 | Residence (Ennis) | 17 Havelock Street | B |
| 111 | Residence (1 st Vailima Hospital) | 18 Havelock Street | B |
| 112 | Residence Fleay | 31 Havelock Street | B |
| 113 | Residence | 24 Homer Street | B |
| 114 | <i>Residence</i> | <i>25 Homer Street</i> | <i>B</i> |
| 115 | <i>Residence</i> | <i>27 Homer Street</i> | <i>B</i> |
| 116 | Residence (Carinya) | 28 Homer Street | B |
| 117 | <i>Residence</i> | <i>29 Homer Street</i> | <i>B</i> |
| 118 | <i>Residence</i> | <i>36 Homer Street</i> | <i>B</i> |
| 119 | SITE Dr Mackies house | 26 Johnston Street | C |
| 120 | <i>Church (Latter Day Saints)</i> | <i>66 Kipling Street</i> | C |
| 121 | SITE Newton House Gnarrojin Park | Kipling Street | C |
| 122 | North East Precinct: | | C |
| | SITE 1 st Aboriginal Townhouse | 73 Fox Street | |
| | House | 41 Kipling Street | |
| | House | 53 Kipling Street | |
| | House | 91 Kipling Street | |
| | House | 6 Hillman Street | |
| | House | 67 Northwood Street | |
| | House | 77 Northwood Street | |
| 123 | Lutheran Church | 33 Lock Street | C |
| 124 | MRD Migrant Camp (fmr) | Mokine Road | A |
| 125 | Railway Dam | Mokine Road | C |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | | |
|-----|-----------------------------------|---|---|
| 126 | House (rectory) | 9 Park Street (behind Anglican Church) | C |
| 127 | CWA Hall | 12 Park Street | B |
| 128 | Forestry Cottage 724 | 5 Wald Street | C |
| 129 | War Memorial Park & Pavillion | Williams Road | A |
| 130 | Residence (Nurse Ness's Hospital) | 6 Williams Road | B |
| 131 | Residence | 8 Williams Road | B |
| 132 | Residence (Roseneath) | 14 Williams Road | B |
| 133 | Residence *Dr Jacobs (cnr Glyde) | 20 Williams Road | B |
| 134 | Residence (Lavater's) | 23 Williams Road (cnr 65 Fortune Street) | B |
| 135 | Residence | 28 Williams Road | B |
| 136 | Residence | 30 Williams Road | B |
| 137 | Residence | 38 Williams Road | B |
| 138 | Narrogin Primary School | Williams Road | C |
| 139 | Narrogin Regional Hospital GROUP | Williams Road | A |
| 140 | SITE Old Chinaman's Garden | Williams Road | C |
| 141 | Town reservoir | Williams Road | C |
| 142 | SITE Experimental Farm | Williams Road | C |

District Places

BOUDAIN

| | | | |
|----|-----------------------------|-------------------|---|
| D1 | SITE Boudain School | Yilliminning Road | C |
| D2 | SITE Narrogin East Airfield | Yilliminning Road | C |

DRYANDRA

| | | | |
|---------------|-----------------------------------|--------------------------|--|
| D3 | Manager's house BN 382 | CALM Dryandra | A DELETE: not in Shire of Narrogin |
|---------------|-----------------------------------|--------------------------|--|

GEERAYLING

| | | | |
|----|-------------------------|---------------|---|
| D4 | Carnegie House | Williams Road | C |
| D5 | SITE Geerlalying School | Manaring Road | C |

HIGHBURY

| | | | |
|-----|--|------------------------|---|
| D6 | Highbury Hotel | Great Southern Highway | B |
| D7 | Highbury General Store (2 nd) | Great Southern Highway | C |
| D8 | SITE Highbury Sports Ground (2 nd) | Great Southern Highway | C |
| D9 | Trecane House | Great Southern Highway | C |
| D10 | SITE Highbury General Store (1st) | Great Southern Highway | C |
| D11 | Highbury Hall | Burley & Wilson Street | B |
| D12 | SITE Highbury School, Wolwolling School | Wilson Street | C |
| D13 | SITE Highbury Sports Ground (orig) | Highbury East Road | C |

Shire of Narrogin**LOCAL HERITAGE SURVEY 2019**

FINAL DRAFT

| | | | |
|------------------------|---|-------------------------------|---|
| D14 | Browns House ruins | 569 Morcombe Road | C |
| D15 | Burley's Cottage ruin | Narrakine South Road | C |
| D16 | SITE Forestry House | Forestry West Road | C |
| D17 | Noalimba House | Warrens Road | C |
| D18 | SITE Newmans sheep washpool | Narrakinie Gully Warrens Road | C |
| D19 | SITE Mokine Spring Taylor's Soak | Chomley Road | C |
| D20 | SITE Wolwolling House (original) | 390 Weise Road | C |
| D21 | Wolwolling House (stone) | 414 Weise Road | C |
| D22 | SITE Wolwolling Pool | Weise Road | C |
| HIGHBURY EAST | | | |
| D23 | SITE Cootarring School/Jaloran School | Whinbin Rock Road | C |
| D24 | SITE Gidding's Camp Oven | Whinbin Rock Road | C |
| D25 | Sims grain silos | Rushy Pool Road | C |
| HIGHBURY WEST | | | |
| D26 | John Warrens house dip | Highbury West Road | C |
| D27 | Warrens Flat Rock Sheep dip | Highbury West Road | C |
| D28 | Hurst's Sheep dip | Highbury West Road | C |
| MINIGIN | | | |
| D29 | Rosedale House | Rosedale Road | C |
| D30 | Minigin House | Clayton Road | C |
| D31 | Narrogin West Airfield | Clayton Road | C |
| D32 | SITE Minigin Airfield | Clayton Road | C |
| D33 | SITE Minigin School | Clayton Road | C |
| NARROGIN VALLEY | | | |
| D34 | Hotham River Bridge 0394 | Wickepin Road | C |
| NEBRIKINNING | | | |
| D35 | SITE Nebrikinning School | Nebrikinning Road | C |
| NOMAN'S LAKE | | | |
| D36 | Nomans Lake Hall | Lake Road | C |
| D37 | SITE Noman's Lake School | Lake Road | C |
| OCKLEY | | | |
| D38 | SITE Wardering Lutheran Church & School | Lange Road | C |
| RUSHY POOL | | | |
| D39 | SITE Rushy Pool Hall & School | Narrogin Valley Road | C |
| D40 | SITE Muribin Pool stockyards & Oxley survey | Carmody Road | C |
| WAINERING | | | |
| D41 | SITE Wainering School | Wickepin Road | C |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | | |
|---------------------|---|-------------------|---|
| D42 | SITE Maylands House | Wickepin Road | C |
| YILLIMINNING | | | |
| D43 | Balaling House | Yilliminning Road | C |
| D44 | Cranstoun House | Yilliminning Road | C |
| D45 | SITE original Race track | Yilliminning Road | C |
| D46 | SITE Yilliminning South School & Yilliminning Rock School | Yilliminning Road | C |
| D47 | SITE Yilliminning Hall | Lange Road | C |
| D48 | SITE Yilliminning School | Taylor Road | C |

HERITAGE LIST:

Grades A & B places and proposed Heritage Protection Areas (HPAs)

An important part of the recognition and understanding of cultural heritage significance of a place, is that some guidance is provided to the owners, managers and statutory authority, to respond to that assessed significance.

Grades have been determined relevant to the assessed level of significance for each place. Implications for each recommendation are also summarised. The Heritage List is subject to the provisions of the Local Planning Policy.

Within the Heritage List groups of places have been identified to be recognised as Heritage Protection Area with guidelines developed specific to those areas.

The following Heritage Protection Areas are proposed:

Town Centre Precinct comprising the identified places in Heritage Protection Areas (HPAs) separately identified in Egerton Street, Federal Street (with a group south of Federal Street to encompass the Railway Institute and Anglican Church, both on the southern corners of the Park Street intersection), and Fortune Street, encompassing those within overarching Town Centre Precinct would allow for some “heritage” control over development in Harris Street and Rowley Street.

Narrogin Railway Heritage (HPA) Protection Area is identified as comprising many sites, and several places are individually listed on the State Register. Further research to identify the curtilage (State Heritage Office has a defined curtilage in their Registration documentation), and the location of the sites to provide interpretation will be a positive outcome.

Groups and single residential places have also been identified as being of significance (some of lesser significance in Grade C list). It would be foresighted to develop special recognition for those places and the discrete identified areas, not particularly included on the heritage list with Local Planning Scheme provisions, but rather a special recognition to applaud the owners without putting restrictions on them, although assessing any developments to those properties would be preferred.

The Heritage List is comprised of:

Grade A A place of exceptional cultural heritage significance to Shire of Narrogin and the state of Western Australia, that is either in the Heritage Council of Western Australia's Register of Heritage Places (R) or worthy of consideration for entry into the Register.

A place worthy of recognition and protection through provisions of the Shire of Narrogin's Local Planning Scheme.

Planning application needs to be submitted to Shire of Narrogin for any proposed development. A Heritage Impact Statement may be required.

Planning application referred for heritage comment and background information for HCWA.

The development application needs to be submitted to Heritage Council (HCWA) for support for any proposed development, and Shire of Narrogin cannot approve contrary to HCWA recommendation.

Recommend: Maximum encouragement to owners to retain and conserve the place.
Full consultation with property owner prior to listing.

Grade B A place of considerable cultural heritage significance to Shire of Narrogin that is worthy of recognition and protection through provisions of the Shire of Narrogin's Local Planning Scheme.

Planning application needs to be submitted to Shire of Narrogin for any proposed development.

Planning application referred for heritage comment.

Recommend: Retain and conserve the place.
Document the place prior to any development; and, photographic archive report if retention is not possible.

Residential Grade B (*proposed*)

A residential place of considerable cultural heritage significance to Shire of Narrogin that is worthy of recognition BUT NOT NECESSARILY by means of the provisions of the Shire of Narrogin's Local Planning Scheme.

Planning application needs to be submitted to Shire of Narrogin for any proposed development.

Planning application referred for heritage comment.

Recommend: Retain and conserve the place.
Document the place prior to any development; and, photographic archive report if retention is not possible.

PROPOSED HERITAGE LIST

| Ref No | Place name | Address | |
|--------|------------------------------|---------------------------------------|---|
| 3 | WESLEY Uniting Church & Hall | 1-3 Doney Street | B |
| 4 | Coffee Palace (fmr) | 2-4 Doney Street | B |
| 6 | Cornwall Hotel | 12 Doney Street | B |
| 8 | Shop and residence | Doney Street (nw cnr Garfield Street) | B |
| 18 | St Mathews Catholic Church | Earl Street | B |

| Egerton Street Heritage Area (HPA) | | | Level of Contribution to HPA |
|------------------------------------|-------------------------------|----------------------|------------------------------|
| 20 | Shop | 13 Egerton Street | Little/moderate |
| 21 | Shop | 17 Egerton Street | Little |
| 22 | Bushalla's House (fmr) & shop | 20 Egerton Street | Considerable |
| 23 | SITE Amusu (Bushalla's) | 22 Egerton Street | Site: none |
| 24 | West Australian Bank (fmr) | 21 Egerton Street | Moderate/considerable |
| 25 | Shop | 23 Egerton Street | Little |
| 26 | 6 shops (1904) | 28-32 Egerton Street | Little/moderate |
| 27 | School Master House (fmr) | 27 Egerton Street | Moderate/considerable |
| 28 | Soldiers Memorial Institute | 29 Egerton Street | Moderate/considerable |
| 29 | Ambulance Hall (fmr) | 31 Egerton Street | Moderate |

| | | | |
|----|-------------------------------------|---|-------|
| 30 | Narrogin School (fmr) | 33-37 Egerton (southwest cnr Earl Street) | A |
| 31 | Narrogin Railway Group | Fairway Street | A (4) |
| 34 | Residence (2 nd Vailima) | 15 Falcon Street | |
| 35 | Methodist Manse (fmr) | 49 Falcon Street | |

| Federal Street Heritage Area (HPA) | | | Level of Contribution to HPA |
|------------------------------------|---|--------------------------|------------------------------|
| 40 | Road Board Building (fmr) | 43-47 Federal Street (E) | Moderate/considerable |
| 41 | 2 shops | 49-51 Federal Street (E) | Little/moderate |
| 42 | Horden Hotel | 53-73 Federal Street (E) | Considerable |
| 43 | Mackie Park, Memorial Clock, Ladies Rest Centre | 75 Federal St | Moderate |
| 44 | SITE National Hall | sw cnr Federal (W) | Site: none |
| 45 | Duke of York Hotel | 34 Federal Street (W) | Moderate |
| 46 | Mardoc Building | 38-48 Federal (W) | Considerable/exceptional |
| 47 | Parry's (fmr) | 50-54 Federal Street (W) | Moderate |
| 48 | 1 shop | 56-58 Federal Street (W) | Moderate |
| 49 | 2 shops | 60-64 Federal Street (W) | Little |
| 50 | 2 shops | 66-70 Federal Street (W) | Moderate |
| 51 | Canberra Bakery (fmr) | 72 Federal Street (W) | Moderate/considerable |
| 52 | 2 shops | 74 Federal Street (W) | Little |
| 53 | SITE Agricultural Hall | 78 Federal Street (W) | Site: none |

| | | | |
|----|------------------------------------|-----------------------------|-----------------------|
| 54 | Narrogin Town Hall | 80 Federal Street (W) | exceptional |
| 55 | Narrogin Lesser Hall (4 shops) | 82 Federal Street (W) | Moderate/considerable |
| 56 | Manning's Store (fmr) & palm trees | 83 Federal St (cnr Fortune) | Considerable |
| 57 | 2 story shops | 88 Federal Street (W) | Moderate |
| 58 | 4 shops | 100 Federal Street (W) | Little/Moderate |
| 59 | Union Bank (fmr) | 104 Federal Street (nw cnr) | Considerable |
| 60 | Railway Institute (1959) | 105 Federal Street (se cnr) | Moderate/considerable |
| 61 | Anglican Church | 106 Federal Street (sw cnr) | Moderate/considerable |

| | | | |
|----|--------------------------------|--------------------|---|
| 67 | Butter factory Manager's (fmr) | 172 Federal Street | A |
| 68 | Butter factory (fmr) | 174 Federal Street | A |
| 69 | Railway Loco Sheds | 175 Federal Street | A |
| 70 | Municipal Power House (fmr) | Forrest Street | |

| Fortune Street Heritage Area (HPA) | | Level of Contribution to HPA | |
|------------------------------------|---------------------------|-------------------------------|----------------------------|
| 71 | AMP (fmr) | 1 Fortune Street (Fairway) | Considerable/exceptional |
| 72 | Shop | 8 Fortune cnr Rowley St) | Little |
| 73 | Shop | 17 Fortune Street | Moderate |
| 74 | 2 shops /2 storey | 19 Fortune Street | Little |
| 75 | TLE | 20 Fortune Street | Little/no |
| 76 | Observer Building | 21 Fortune Street | Moderate/considerable |
| 77 | Post Office | 22 Fortune Street | A Considerable |
| 78 | Shop | 23 Fortune Street | Little/no |
| 79 | National Bank | 25 Fortune Street | A Considerable |
| 80 | Shop | 26 Fortune Street | Moderate/considerable |
| 81 | 2 shops | 28 Fortune Street | Little/Moderate |
| 82 | Commonwealth Bank | 29 Fortune Street | A Considerable/exceptional |
| 83 | Baptist Church (fmr) | 31 Fortune Street | Considerable |
| 84 | Narrogin Trading Co (fmr) | 32 Fortune Street | Considerable |
| 85 | 2 shops | 40 Fortune Street | Little/Moderate |
| 86 | Shop | 48 Fortune Street (cnr Earl) | Little/Moderate |

| | | | |
|-----|-----------------------|-------------------|---|
| 87 | Masonic Lodge | 41 Fortune Street | |
| 88 | Narrogin Club | 45 Fortune Street | |
| 89 | Convent (fmr) | 59 Fortune Street | |
| 103 | Railway House | 2 Hale Street | A |
| 104 | Railway House | 4 Hale Street | A |
| 105 | Railway House | 6 Hale Street | A |
| 106 | Royal Hostel (fmr) | 2 Hansard Street | |
| 107 | Residence (Palmhaven) | 9 Havelock Street | |

Shire of Narrogin**LOCAL HERITAGE SURVEY 2019**

FINAL DRAFT

| | | | |
|-----|--|---|---|
| 108 | Residence (Wahroinga) | 13 Havelock Street | |
| 109 | Residence (Mrs Yeats) | 14 Havelock Street | |
| 110 | Residence (Ennis) | 17 Havelock StreetB | |
| 111 | Residence (1 st Vailima Hospital) | 18 Havelock Street | |
| 112 | Residence Fleay | 31 Havelock Street | |
| 113 | Residence | 24 Homer Street | |
| 114 | Residence | 25 Homer Street | |
| 115 | Residence | 27 Homer Street | |
| 116 | Residence (Carinya) | 28 Homer Street | |
| 117 | Residence | 29 Homer Street | |
| 118 | Residence | 36 Homer Street | |
| 124 | MRD Migrant Camp (fmr) | Mokine Road | A |
| 127 | CWA Hall | 12 Park Street | |
| 129 | War Memorial Park & Pavillion | Williams Road | A |
| 130 | Residence (Nurse Ness's Hospital) | 6 Williams Road | |
| 131 | Residence | 8 Williams Road | |
| 132 | Residence (Roseneath) | 14 Williams Road | |
| 133 | Residence *Dr Jacobs (cnr Glyde) | 20 Williams Road | |
| 134 | Residence (Lavater's) | 23 Williams Road (cnr 65 Fortune Street) | |
| 135 | Residence | 28 Williams Road | |
| 136 | Residence | 30 Williams Road | |
| 137 | Residence | 38 Williams Road | |
| 139 | Narrogin Regional Hospital GROUP | Williams Road | A |

District Places**DRYANDRA**

~~D3 Manager's house BN 382 CALM Dryandra A~~

HIGHBURY

| | | | |
|-----|----------------|------------------------|--|
| D6 | Highbury Hotel | Great Southern Highway | |
| D11 | Highbury Hall | Burley & Wilson Street | |

GRADE C PLACES AND SITES

| | | |
|----|--|--|
| 1 | SITE 1 st Aerodrome/Golf Course | Bannister Road |
| 2 | SITE Carabin | Clayton Road |
| 5 | House | 6 Doney Street |
| 7 | Conference Hall | Doney Street (opposite Garfield Street) |
| 9 | SITE Empire Hall | Doney Street |
| 10 | SITE Chinese laundry | Doney Street |
| 11 | House | 36 Doney Street |
| 12 | Golf Club | Earl Street |
| 13 | SITE Pottery works | Earl Street |
| 14 | SITE Moss Park | Earl Street |
| 15 | SITE Wayside Inn | Earl Street |
| 16 | Police Station& courthouse complex | Earl Street |
| 17 | Shire of Narrogin Office & Council | Earl Street |
| 19 | SITE Presbyterian Church | Earl Street (nw cnr Fathom Street) |
| 32 | SITE Gt Southern Roller Mill | Fairway Street |
| 33 | SITE Unemployed Mens Camp | Fairway Street |
| 36 | Houses | 57 Falcon Street (representing 53, 55, 57) |
| 37 | SITE School house 1 st | 26 Federal Street |
| 38 | Mill factory | 29 Federal Street |
| 39 | SITE Town well | 37 Federal Street |
| 62 | Residence | 110 Federal Street |
| 63 | Narrogin Club (fmr) | 112 Federal Street |
| 64 | Infant Health Clinic | 113 Federal Street |
| 65 | Residence | 114 Federal Street |
| 66 | Residence | 156 Federal Street |
| 90 | SITE ST Georges Baths | Fox Street |
| 91 | 7 th Day Advent Church | Furnival Street |
| 92 | Scout Hall | Furnival Street |
| 93 | House | 16 Furnival Street (nw cnr Earl) |
| 94 | House | Earl Street (se cnr Furnival Street) |
| 95 | House | 53 Furnival Street (se cnr Floreat Street) |
| 96 | Observer Print Office (fmr) | Glyde Street |
| 97 | SITE Doll factory | 18 Glyde Street |
| 98 | 4 Aboriginal Transitional houses | 1552 Granite Street |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | |
|-----|---|--|
| 99 | SITE no. 25 Inland Aviation Fuel | Granite Road |
| 100 | Narrogin High School & Hostel | Gray Street |
| 101 | Sheds | Gregory Street |
| 102 | SITE Dodd's 1 st house | Gt Southern H'way |
| 119 | SITE Dr Mackies house | 26 Johnston Street |
| 120 | Church (Latter Day Saints) | 66 Kipling Street |
| 121 | SITE Newton House Gnarrogin Park | Kipling Street |
| 122 | North East Precinct: | |
| | SITE 1 st Aboriginal Townhouse | 73 Fox Street |
| | House | 41 Kipling Street |
| | House | 53 Kipling Street |
| | House | 91 Kipling Street |
| | House | 6 Hillman Street |
| | House | 67 Northwood Street |
| | House | 77 Northwood Street |
| 123 | Lutheran Church | 33 Lock Street |
| 125 | Railway Dam | Mokine Road |
| 126 | House (rectory) | 9 Park Street (behind Anglican Church) |
| 128 | Forestry Cottage 724 | 5 Wald Street |
| 138 | Narrogin Primary School | Williams Road |
| 140 | SITE Old Chinaman's Garden | Williams Road |
| 141 | Town reservoir | Williams Road |
| 142 | SITE Experimental Farm | Williams Road |

District Places

BOUDAIN

| | | |
|----|-----------------------------|-------------------|
| D1 | SITE Boudain School | Yilliminning Road |
| D2 | SITE Narrogin East Airfield | Yilliminning Road |

GEERAYLING

| | | |
|----|-------------------------|---------------|
| D4 | Carnegie House | Williams Road |
| D5 | SITE Geerlalying School | Manaring Road |

HIGHBURY

| | | |
|-----|--|------------------------|
| D7 | Highbury General Store (2 nd) | Great Southern Highway |
| D8 | SITE Highbury Sports Ground (2 nd) | Great Southern Highway |
| D9 | Trecane House | Great Southern Highway |
| D10 | SITE Highbury General Store (1st) | Great Southern Highway |
| D12 | SITE Highbury School, Wolwolling School | Wilson Street |

Shire of Narrogin

LOCAL HERITAGE SURVEY 2019

FINAL DRAFT

| | | |
|-----|------------------------------------|-------------------------------|
| D13 | SITE Highbury Sports Ground (orig) | Highbury East Road |
| D14 | Browns House ruins | 569 Morcombe Road |
| D15 | Burley's Cottage ruin | Narrakine South Road |
| D16 | SITE Forestry House | Forestry West Road |
| D17 | Noalimba House | Warrens Road |
| D18 | SITE Newmans sheep washpool | Narrakinie Gully Warrens Road |
| D19 | SITE Mokine Spring Taylor's Soak | Chomley Road |
| D20 | SITE Wolwolling House (original) | 390 Weise Road |
| D21 | Wolwolling House (stone) | 414 Weise Road |
| D22 | SITE Wolwolling Pool | Weise Road |

HIGHBURY EAST

| | | |
|-----|---------------------------------------|-------------------|
| D23 | SITE Cootarring School/Jaloran School | Whinbin Rock Road |
| D24 | SITE Gidding's Camp Oven | Whinbin Rock Road |
| D25 | Sims grain silos | Rushy Pool Road |

HIGHBURY WEST

| | | |
|-----|-----------------------------|--------------------|
| D26 | John Warrens house dip | Highbury West Road |
| D27 | Warrens Flat Rock Sheep dip | Highbury West Road |
| D28 | Hurst's Sheep dip | Highbury West Road |

MINIGIN

| | | |
|-----|------------------------|---------------|
| D29 | Rosedale House | Rosedale Road |
| D30 | Minigin House | Clayton Road |
| D31 | Narrogin West Airfield | Clayton Road |
| D32 | SITE Minigin Airfield | Clayton Road |
| D33 | SITE Minigin School | Clayton Road |

NARROGIN VALLEY

| | | |
|-----|--------------------------|---------------|
| D34 | Hotham River Bridge 0394 | Wickepin Road |
|-----|--------------------------|---------------|

NEBRIKINNING

| | | |
|-----|--------------------------|-------------------|
| D35 | SITE Nebrikinning School | Nebrikinning Road |
|-----|--------------------------|-------------------|

NOMAN'S LAKE

| | | |
|-----|--------------------------|-----------|
| D36 | Nomans Lake Hall | Lake Road |
| D37 | SITE Noman's Lake School | Lake Road |

OCKLEY

| | | |
|-----|---|------------|
| D38 | SITE Wardering Lutheran Church & School | Lange Road |
|-----|---|------------|

RUSHY POOL

| | | |
|-----|-------------------------------|----------------------|
| D39 | SITE Rushy Pool Hall & School | Narrogin Valley Road |
|-----|-------------------------------|----------------------|

D40 SITE Muribin Pool stockyards & Oxley survey Carmody Road

WAINERING

D41 SITE Wainering School Wickepin Road

D42 SITE Maylands House Wickepin Road

YILLIMINNING

D43 Balaling House Yilliminning Road

D44 Cranstoun House Yilliminning Road

D45 SITE original Race track Yilliminning Road

D46 SITE Yilliminning South School & Yilliminning Rock School Yilliminning Road

D47 SITE Yilliminning Hall Lange Road

D48 SITE Yilliminning School Taylor Road

The 2019 Local Heritage Survey is review of the former Town of Narrogin's heritage inventory of town places, and the former Shire of Narrogin's heritage inventory of district places. The amalgamation of the heritage records in response to the 2016 formation of the current Shire of Narrogin.

The 2019 Local Heritage Survey reiterates the considerable significance of the rich heritage and history of Narrogin's town and districts, and will provide strategic guidance to conserve those places of assessed as having a high level of cultural significance.

PLACE RECORDS

Town places numbered 1-142

District places numbered D1-D48

The place records are presented as numbered in order with town places in street alphabetical order and then district places in alphabetical order of the districts.

There are some gaps that can hopefully be filled with the community consultation and active interest and input, and, a guide to be able to identify the places that were not able to be located, particularly in the district, despite two days of driving.

10.1.2 SHIRE OF NARROGIN DRAFT COMMUNITY ENGAGEMENT POLICY

| | |
|--|--|
| File Reference | 26.3.4 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Nil |
| Date | 18 June 2019 |
| Author | Susan Guy – Manager Community Leisure & Culture |
| Authorising Officer | Azhar Awang – Executive Manager Development and Regulatory Services |
| Attachments 1. Shire of Narrogin Draft Community Engagement Policy | |

Summary

Council is requested to consider the Shire of Narrogin Draft Community Engagement Policy for the purpose of seeking public comment for a period of 30 days, with any submissions received being referred to Council for final consideration.

Background

The Shire does not have a current Community Engagement Policy.

In 2010, the Integrated Planning and Reporting (IPR) Framework and Guidelines were introduced in Western Australia (WA) as part of the State Government's Local Government Reform Program. In 2018, the Department of Local Government, Sport and Cultural Industries (DLGSCI) gave the following overview of the IPR:

“Integrated planning and reporting gives local governments a framework for establishing local priorities and to link this information to operational functions. Three major parties are involved in the development of an integrated plan: the local government administration, the Council and the community. Each party has a unique role and responsibilities for effective and sustainable integrated planning and reporting, with the Local Government (Administration) Regulations 1996 requiring each local government to adopt a Strategic Community Plan and a Corporate Business Plan.

The Framework:

- *recognises that planning for a local government is holistic in nature and driven by the community*
- *builds organisational and resource capability to meet community need*
- *optimises success by understanding the integration and interdependencies between the components, and*

- *emphasises performance monitoring so that local governments can adapt and respond to changes in community needs and the business environment.*

The Framework and Guidelines provide a process to:

- *ensure community input is explicitly and reliably generated*
- *provide the capacity for location-specific planning where appropriate*
- *update long term objectives with these inputs*
- *identify the resourcing required to deliver long-term objectives, and*
- *clearly convey long term financial implications and strategies.”*

See <https://www.dlgsc.wa.gov.au/localgovernment/strengthening/Pages/Integrated-Planning-and-Reporting.aspx>

In its 2016 Integrated Planning and Reporting Framework and Guidelines, the former Department of Local Government and Communities stated:

“Community engagement plays a pivotal role in the IPR Framework. If the local government has an existing engagement plan, it is expected that this will be applied in preparing for their IPR engagement process. Otherwise, it is expected that local governments will prepare a community engagement plan specifically for their IPR. (p.45).”

See:

[https://www.dlgsc.wa.gov.au/resources/publications/Publications/Integrated%20Planning%20and%20Reporting%20\(IPR\)%20-%20Framework%20and%20Guidelines/DLGC-IPR-Framework and Guidelines.pdf](https://www.dlgsc.wa.gov.au/resources/publications/Publications/Integrated%20Planning%20and%20Reporting%20(IPR)%20-%20Framework%20and%20Guidelines/DLGC-IPR-Framework%20and%20Guidelines.pdf)

Comment

DLGSCI has defined community engagement as:

“... the process of working collaboratively with and through groups of people affiliated by geographic proximity, special interest, or similar situations to provide input that enhances decision making processes on issues that may impact on their well-being or interests. It can be used as a key method for local government to navigate community priorities. It encompasses the way in which local governments inform, consult, engage and empower activity by the community.”

The International Association of Public Participation (IAP2) defines and sets out five levels of engagement (inform, consult, involve, collaborate, empower) in a Public Participation (IAP2) Public Participation Spectrum to describe the community's role in any engagement program. A complete description of the IAP2 Public Participation Spectrum can be found online at www.iap2.org.

The Draft Community Engagement Policy outlines the purpose, principles and approach to community engagement to be taken by the Shire when engaging communities and stakeholders. The Policy is underpinned by some key principles set out in the Shire's Community Strategic Plan 2017-2027. These principles are to be observed in achieving the Shire's mission of providing leadership, direction and opportunities for the community. They are:

- respect the points of view of individuals and groups;
- build on existing community involvement; and
- encourage community leadership.

The draft Policy is also underpinned by the core values of IAP2 to be used in the development and implementation of public participation processes. The purpose of these core values is to help make better decisions which reflect the interests and concerns of potentially affected people and entities.

These are set out below:

1. Public participation is based on the belief that those who are affected by a decision have a right to be involved in the decision-making process.
2. Public participation includes the promise that the public's contribution will influence the decision.
3. Public participation promotes sustainable decisions by recognising and communicating the needs and interests of all participants, including decision makers.
4. Public participation seeks out and facilitates the involvement of those potentially affected by or interested in a decision.
5. Public participation seeks input from participants in designing how they participate.
6. Public participation provides participants with the information they need to participate in a meaningful way.

Statutory Environment

Currently, local governments are required to engage with the community when creating their ten year Strategic Community Plan. The community must also be consulted on such matters as local laws, differential rates, planning and other matters and aspirations that are relevant to the diverse needs of individuals within a community.

It should be noted that a local government is also bound by the numerous provisions of legislation which provides minimum forms of engagement and advertising requirements.

Policy Implications

Nil

Financial Implications

Council will be required to consider the potential costs of encouraging and supporting a broader range of community engagement activities, methods and techniques as part of its annual budget process. Examples of engagement methods the Shire may use are outlined in a matrix within the Draft Community Engagement Policy. Delivery of community engagement beyond legally required levels will depend on the decision to be made (or project or service to be delivered), the community's interest to participate, the need for Council to understand the community's view, and the opportunity for the community to influence the decision.

Social media and advances generally in technology have made it easier and more cost-effective for governments to engage with their communities.

The former Department of Local Government and Communities has advised:

“The engagement activities need to be suited to the local community and within the resources of the local government to undertake. Costly activities aren’t necessarily the best. Creativity and ingenuity can go a long way in enticing communities to participate. There are many examples of low cost but highly effective techniques being utilised in Western Australia and other jurisdictions.”

[https://www.dlgsc.wa.gov.au/resources/publications/Publications/Integrated%20Planning%20and%20Reporting%20\(IPR\)%20-%20Framework%20and%20Guidelines/DLGC-IPR-Framework and Guidelines.pdf](https://www.dlgsc.wa.gov.au/resources/publications/Publications/Integrated%20Planning%20and%20Reporting%20(IPR)%20-%20Framework%20and%20Guidelines/DLGC-IPR-Framework%20and%20Guidelines.pdf)

Strategic Implications

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community) |
| Outcome: | 4.1 An efficient and effective organisation |
| Strategy: | 4.1.1 Continually improve operational efficiencies and provide effective services |
| Strategy: | 4.1.2 Continue to enhance communication and transparency |

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.004

Moved: Cr Bartron Seconded: Cr Seale

That, with respect to the Draft Community Engagement Policy, Council advertise the document for the purpose of seeking public comment for a minimum period of 30 days, with any submissions received being referred to Council for final consideration.

CARRIED 8/0

Draft Shire of Narrogin Community Engagement Policy

Policy scope

This policy outlines the purpose, principles and approach to community engagement to be taken by the Shire of Narrogin when engaging communities and stakeholders.

The policy will be applied by all employees and consultants appointed by the Shire when engaging those affected by and interested in decisions to be made by Council.

Policy statement

1. Purpose

The Shire of Narrogin is committed to providing opportunities for all members of the community to participate in civic decision-making processes.

The Shire recognises that the community is a source of knowledge and expertise, and this can be harnessed to help find solutions to local issues as well as complex Shire challenges.

Community engagement is a key part of our commitment to be a transparent and responsive organisation. Our objective is to make better decisions by giving a voice to communities and stakeholders on matters and topics that are of interest and important to them and to develop and encourage a culture which respects and welcomes community input.

2. Principles

The Shire of Narrogin's approach to community engagement is guided by the following principles:

2.1 We clearly communicate why we are engaging and the community's role in the engagement.

From the outset, we articulate the purpose of our engagement and what will happen as a result of any information gathered. We explain what level of influence the community, stakeholders and Council have on the decision to be made, and any associated limitations or constraints. We consider the requirements for each project and its level of potential impact on the community to determine the required level and timing of engagement. We provide all information necessary so participants can make informed choices.

2.2 We carefully consider who to engage.

Before we begin engaging, we identify communities and stakeholders who are directly involved, or likely to be affected by the project. On major projects that set a direction or define a position for the Shire, we encourage broad community participation to ensure that a diverse range of views and ideas are expressed and considered. We also consider barriers that prevent or deter people from participating in engagement activities and consider ways to minimise them.

2.3 We explain the process.

We aim to be transparent, and make our decision-making process clear. We do this by explaining upfront the process to be undertaken, identifying where there is opportunity for the community and stakeholders to have input, and where the decision-points are.

Where possible, we build on the outcomes of previous engagement. If the engagement crosses over with a previous engagement process, we explain the outcomes, identify how they relate to the current process and why a new process is required.

Draft Shire of Narrogin Community Engagement Policy

2.4 We carefully consider how to engage and ensure our processes, venues and information are accessible.

We recognise people engage with civic life in different ways depending on a number of factors, such as age, background and ability. We aim to be responsive to this broad spectrum of needs, and ensure there are multiple engagement methods in various settings, to achieve appropriate community participation.

We ensure our engagement is accessible by providing information in clear and easy to understand formats, or is available in alternative formats on request. Our engagement events and venues are designed to be accessible whenever practical and achievable.

2.5 We design our engagement to be engaging.

The Shire of Narrogin is working to continuously improve how we engage, and design approaches that are creative, relevant and engaging. We are open to new and innovative engagement methodologies, and we are working on ways to tailor our approach to draw people into the process and maximise the reach and impact of our engagement.

2.6 We complement our engagement with high quality communication.

We provide clear, comprehensive and accessible information, written in plain English, to stakeholders throughout the engagement process. Information about our engagement is on our website and through the Shire's usual communication channels.

2.7 We acknowledge contributions made during the engagement process and let participants know how their feedback was used in our decision-making.

We are transparent with the community about how their participation was considered, by reporting back what we heard from contributors and how their input has been incorporated in decision making. We also share the results of engagement through our website and other mechanisms as appropriate.

We also advise contributors when the matter is to be considered by Council so they may attend Ordinary Council Meetings if they wish.

3. Approach

3.1 When we engage

The Shire will engage with the community when:

- Council resolves formally to engage.
- A decision or plan will substantially impact the community and there is some part of the decision or plan that is negotiable.
- Stakeholders or the community have expressed an interest, or could be interested in a decision or plan where there is a range of potential outcomes.
- Community input can enhance decision-making, project outcomes or future opportunities.
- There is legislation, policy or an agreement requiring community engagement or consultation.

Draft Shire of Narrogin Community Engagement Policy

3.2 How we engage

The level of engagement will vary depending on the nature and complexity of the project or decision and will be guided by the Shire of Narrogin community engagement principles as set out above in Section 2 of this Policy.

Consideration is given to matters like community and stakeholder interest, political sensitivity, opportunities for partnerships, the level of impact, legislative requirements, time and resource and budget constraints. These considerations will guide how and when in the life of a project or decision community engagement may offer the greatest benefit.

Quality community engagement is well planned and executed, inclusive and accessible to all members of the community.

At times Council will engage the community on issues that are of importance or interest to a specific part of the community. In this instance, engagement will be targeted towards this group.

The Shire's engagement approach has four stages to ensure we deliver a consistent approach to engagement activities. This includes: a process of planning (developing an engagement plan); doing (preparing and engaging); reporting (analysing information and providing updates on the engagement) and evaluating (both the process and outcomes).

The purpose of the engagement and the type of input that will assist with the decision to be made, is reflected in the way community engagement is planned and reported. We carefully consider aspects of both qualitative input (such as trends and thoughts) and quantitative input (such as number of participants) when designing engagement methods and reporting back what we heard.

The following matrix is used to assist in determining the most suitable approach, relative to the likely 'level of impact' of a project, plan, service or action. As highlighted by this matrix, there are four levels of engagement: Inform, Consult, Involve, and Collaborate. More than one level of engagement is generally required, as there is likely to be movement back and forth through the different levels as the engagement is implemented, except in the case of projects or issues with only a low level of impact of a localised nature or if there is a statutory requirement to consult (see 3.4).

Draft Shire of Narrogin Community Engagement Policy

| Expected level of impact | Criteria (one or more of the following) | Engagement approach generally taken | Level of engagement generally required | Examples of engagement methods the Shire may use |
|---------------------------------|---|---|--|--|
| <p>High – Shire wide</p> | <p>High level of impact on all or a large part of the Shire of Narrogin.</p> <p>Any significant impact on attributes that are considered to be of high value to the whole of the Shire, such as the natural environment or heritage.</p> <p>Likely high level of interest across the Shire.</p> <p>Potential high impact on state or regional strategies or directions.</p> | <p>Early engagement with community and stakeholders.</p> <p>Involves a broad range of stakeholders and community members.</p> <p>Utilises a variety of engagement methods to give people who want to contribute, the opportunity to do so.</p> <p>Updates are provided to interested stakeholders and local community.</p> <p>Engagement plan developed in collaboration with the relevant departments and approved by the Chief Executive Officer. Budget allocated to deliver community engagement.</p> <p>Process is evaluated to assess the quality and overall effectiveness of the engagement and assist the Shire's commitment to continually improve our engagement practice.</p> | <p>Inform</p> <p>Consult</p> <p>Involve</p> <p>Collaborate</p> | <p>Mail drop</p> <p>Media Releases</p> <p>Narrogin Narrative</p> <p>Website</p> <p>Email</p> <p>Social Media</p> <p>Focus groups</p> <p>Workshops</p> <p>Working group</p> <p>Surveys</p> <p>Online tools on Have Your Say</p> <p>Face to face at engagement events</p> <p>Pop ups at community events and spaces</p> <p>Feedback and submission forms</p> |

Draft Shire of Narrogin Community Engagement Policy

| Expected level of impact | Criteria (one or more of the following) | Engagement approach generally taken | Level of engagement generally required | Examples of engagement methods the Shire may use |
|----------------------------|--|--|---|--|
| <p>High – Local</p> | <p>High level of impact on a local area, small community or user group(s) of a specific facility or service.</p> <p>Significant change to any facility or service to the local community.</p> <p>Potential for a high degree of community interest at the local level.</p> | <p>May range from seeking comment on a proposal to involving the community and stakeholders in discussion on proposed options.</p> <p>Comprehensive information is made available to the community to enable informed input.</p> <p>Uses a combination of face to face and online engagement methods to encourage broad participation at different levels.</p> <p>Feedback is collated and made available to all stakeholders.</p> <p>Updates are provided to interested stakeholders and local community.</p> | <p>Inform</p> <p>Consult</p> <p>Involve</p> | <p>Mail drop</p> <p>Media Releases</p> <p>Narrogin Narrative</p> <p>Surveys</p> <p>Online tools on Have Your Say</p> <p>Face to face at engagement events</p> <p>Pop ups at community events and spaces</p> <p>Feedback and submission forms</p> |

Draft Shire of Narrogin Community Engagement Policy

| Expected level of impact | Criteria (one or more of the following) | Engagement approach generally taken | Level of engagement generally required | Examples of engagement methods the Shire may use |
|--------------------------------|---|---|---|--|
| <p>Low – Shire wide</p> | <p>Lower level of impact across the Shire.</p> <p>Level of interest among various communities or stakeholder groups.</p> <p>Potential for some, although not significant, impact on state or regional strategies or directions.</p> | <p>Approach may range from seeking comment on a proposal to involving the community and stakeholders in discussion and debate on proposed options.</p> <p>Ensures informed input through making comprehensive information available to the community.</p> <p>Uses a combination of face to face and online engagement methods to encourage broad participation at different levels.</p> <p>Feedback is collated and made available to all stakeholders.</p> <p>Updates are provided to interested stakeholders and local community.</p> | <p>Inform</p> <p>Consult</p> <p>Involve</p> | <p>Mail drop</p> <p>Media Releases</p> <p>Narrogin Narrative</p> <p>Website</p> <p>Email</p> <p>Social Media</p> <p>Surveys</p> <p>Online tools on Have Your Say</p> <p>Face to face at engagement events</p> <p>Pop ups at community events and spaces</p> <p>Feedback and submission forms</p> |

Draft Shire of Narrogin Community Engagement Policy

| Expected level of impact | Criteria (one or more of the following) | Engagement approach generally taken | Level of engagement generally required | Examples of engagement methods the Shire may use |
|--------------------------|--|--|--|---|
| Low - Local | <p>Lower level of impact on a local area, small community or user group of a specific facility or service.</p> <p>Only a small change to a facility or service at the local level.</p> <p>Low interest at the local or user group level.</p> | <p>Approach consists of advising the community or stakeholders of a situation or proposal or informing of a decision or direction.</p> <p>Communication strategy that provides high quality, accessible information to those affected by and interested in the change or decision.</p> <p>Communication channels relevant to the target audience are used.</p> | Inform | <p>Mail drop</p> <p>Media Releases</p> <p>Narrogin Narrative</p> <p>Website</p> <p>Email</p> <p>Signage</p> <p>Social media Advertising</p> |

3.3 When it is not effective or appropriate to engage

It is neither effective nor appropriate for the Shire to engage when:

- A final decision has already been made by council or another agency.
- Council cannot influence a decision by another agency or party.
- The decision to be made concerns a minor operational matter with minimal impact on the community or stakeholders.
- Implementing a project or decision that has already been subject to engagement.
- There is insufficient time due to legislative or legal constraints, or urgent safety issues to be addressed.

In these events, the Shire will inform stakeholders why the decision has been made.

3.4 Statutory engagement

In some instances, the Shire of Narrogin is legally required to consult with the community. In these cases, the Shire will treat the prescribed level of community engagement as the minimum standard.

The most common instance of this is in relation to development applications and other planning proposals. For planning proposals, the Shire relies on its policies, adopted under the Planning and Development Act 2005, for guidance in regard to consultation and this will continue to be the basis on which the Shire engages with the community on planning matters.

Delivery of community engagement beyond legally required levels will depend on the decision to be made (or project or service to be delivered), the community's interest to participate, the need for Council to understand the community's view, and the opportunity for the community to influence the decision.

3.5 Holiday periods

The Shire will not commence an engagement process between the last Council meeting of the calendar year and the first Council meeting of the new-year, unless there is a legal requirement, Council direction or other unavoidable necessity to do so.

An additional 14 days will be added to any engagement period that falls between 15 December and 15 January and 7 days before and 7 days after Easter Sunday.

Draft Shire of Narrogin Community Engagement Policy

Definitions and abbreviations

Engagement – The practice of actively bringing community voices into decisions that affect or interest them, using a range of methods.

Consultation – Seeking and receiving feedback or opinion, usually on a proposed plan or decision, e.g. seeking comment on a draft policy or concept.

Community – A general term for individuals and groups of people not part of an organised structure or group. They may be a community based on geography, or interest, or both, e.g. residents of Highbury, young people interested in skateboarding. The community is not restricted to ratepayers or residents of the Shire of Narrogin.

Stakeholders – People who are organised under the banner of a defined group or organisation, often providing representation to a broader group, e.g. Narrogin Chamber of Commerce, a local school or sporting group.

Engagement tools/methods – The things we use to activate community input, e.g. an invite for public comment, a workshop, an online survey, a community meeting.

Level of engagement – Refers to any one of five levels of engagement (inform, consult, involve, collaborate, empower) defined by the International Association of Public Participation (IAP2) Public Participation Spectrum to describe the community's role in any engagement programme. A complete description of the IAP2 Public Participation Spectrum can be found online at www.iap2.org.

10.1.3 APPLICATION FOR PLANNING CONSENT - OVERSIZED OUTBUILDING (HEIGHT & FRONT SETBACK VARIATION) AT LOT 2 (NO. 7) NARRAKINE ROAD, NARROGIN

| | |
|---|--|
| File Reference | A276600 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Mr L Kerrigan & Miss K L Kirby |
| Previous Item Numbers | Nil |
| Date | 14 June 2019 |
| Author | Eric Anderson – Planning Officer |
| Authorising Officer | Azhar Awang – Executive Manager Development and Regulatory Services |
| Attachments 1. Application for Planning Consent 2. Site Plan 3. Floor Plans, elevations 4. Design Specifications | |

Summary

Council is requested to consider the Application for Planning Consent for a proposed oversized outbuilding (height and front setback variation) at Lot 2 (No. 7) Narrakine Road, Narrogin. This report recommends that a height variation and a front setback variation be approved by Council subject to the conditions in the Officer’s Recommendation.

Background

On 14 May 2019, the Shire of Narrogin received an Application for Planning Consent for a proposed outbuilding (height and front setback variation) at Lot 2 (No. 7) Narrakine Road, Narrogin. The proposed shed measures 15m in length, 8m in width and a wall height of 3.6m.

On 17 May 2019, the applicant was advised that the proposal would require a 73.3% front setback variation. Furthermore it was suggested that if the 3.4m setback from the limestone retaining wall at the rear of the property was reduced to 2m it would allow for a 3.4m primary setback (55.33% reduction).

On 20 May 2019, the applicant advised that the location for the proposed outbuilding had been selected and that:

“We would really love to go ahead with the 2m setback from the front boundary, as that will maximise our available space and then the 3.4m that is before the limestone retaining wall can be used for a car parking space. If we swap these measurements around, we will lose that space at the front as we have a limestone retaining wall that goes down the side of our driveway (which we will not be able to use as a carpark)”.

The proposed setback variation was advertised from 21 May 2019 to 4 June 2019 with letters being sent to the adjoining land owners. Upon the closure of advertising one (1) enquiry was received with no formal submissions being made.

Comment

Height Variation

Clause 3.4.9 a) iii) of the Former Town of Narrogin – Town Planning Scheme (FT-TPS) No. 2 states that:

“Wall height of any outbuilding not to exceed 3.0 metres, this height limitation also applies to parapet walls; in the case of gable roof construction the maximum building height is not to exceed 4.0 metres”.

The proposed outbuilding has a wall height of 3.6m and a gable height of 4.45m. On a site visit to the subject property undertaken by the Planning Officer and Executive Manager Development and Regulatory Services, it was noted that the finished floor level of the proposed shed is approximately 1m lower than the street level. It is also noted that there is a 1.5m high slatted fence at the front of the property which will further screen the outbuilding. Furthermore the existing fence is of similar colour to the proposed shale grey Colorbond outbuilding. Therefore it is the Officer’s recommendation that Council support the 0.6m variation in wall height and the 0.45m variation in gable height.

Setback Variation

The subject property is zoned ‘single residential’ with a density coding of R12.5. Under State Planning Policy (SPP) 7.3 Residential Design Codes (formally SPP 3.1) the required setbacks for the property are 7.5m from the front boundary, 6m from the rear boundary and 1.5m from the side boundary. As such the proposal complies with the rear and side setbacks, with a variation of 73.33% being requested. It is noted that the existing house has a setback of 6.354m from Narrakine Road.

To maintain a cohesive street scape it is ideal to have outbuildings setback in-line with or behind the main dwelling. Furthermore C 2.1 iii) of the deemed-to-comply provisions of the Residential Design Codes states that primary setbacks can:

“be reduced by up to 50 per cent provided that the area of any building, including carport or garage, intruding into the setback area is compensated for by at least an equal area of open space between the setback line and line drawn twice the setback distance”.

This means that an additional 30m² of landscaping will be required between the setback line and twice the setback distance ie between 7.5m and 15m into the property. It is the Officer’s view that there is sufficient area on the lower level of the property (west side) and between the house and the proposed outbuilding. Therefore the Officer recommends that Council consider granting a 50% primary setback reduction and condition the provision of the required landscaping of 30m².

Statutory Environment

- Former Town of Narrogin Town Planning Scheme No 2
- Local Planning Policy D8 – Oversize Outbuildings

Policy Implications

Nil

Financial Implications

An Application for Planning Consent fee to the value of \$147 has been paid to the Shire of Narrogin.

Strategic Implications

| | |
|--|--|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 3. Environment Objective (Conserve, protect and enhance our natural and built environment) |
| Outcome | 3.4 A well maintained built environment |
| Strategy | 3.4.1 Improve and maintain built environment |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.005

Moved: Cr Seale Seconded: Cr Schutz

That, with respect to the Application for Planning Consent - Oversized Outbuilding (height and front setback variation) at Lot 2 (no. 7) Narrakine Road, Narrogin, Council approve the application subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. Additional landscaping of 30m² shall be provided and maintained for a minimum period of 2 years, to the satisfaction of the Chief Executive Officer.

6. The proposed outbuilding is for domestic purposes only and shall not be used for commercial or habitation purposes.
7. Construction of the outbuilding shall be kept clear from all service connections.
8. The building materials and colours used shall match existing buildings on the lot and are to be of non-reflective and muted tones ie not Zinalume

CARRIED 8/0

APPLICATION FOR PLANNING CONSENT



(FDRS005)

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY - FRIDAY

TOWN PLANNING SCHEME NO.2 DISTRICT SCHEME

| | |
|------------------------|-----------------------------------|
| Name of Applicant | LIAM KERRIGAN AND KATRINA KIRBY |
| Correspondence Address | 7 NARRAKINE ROAD NARROGIN WA 6312 |
| Applicant Phone Number | [REDACTED] |
| Applicant email | [REDACTED] |

I hereby apply for planning consent to:

- Use the land described hereunder for the purpose of building a shed
And/or
- Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans (3 copies attached)

| | |
|--|--------------|
| Existing use of land | RESIDENTIAL |
| Approximate cost of proposed development | \$ 34,460.00 |
| Estimated time of completion | TBA |
| No of persons to be housed / employed after completion | NA |

TITLES OFFICE DESCRIPTION OF LAND

LOCALITY PLAN

| | | | | | |
|-------------|--------------|----------------------|---------|--------|--|
| Lot No | House No | Street Name | | | |
| Location No | Plan or Diag | Certificate of Title | Volume: | Folio: | |

LOT DIMENSIONS

| | |
|-----------|---------------|
| Site area | Square metres |
| Frontage | Metres |
| Depth | metres |

AUTHORITY

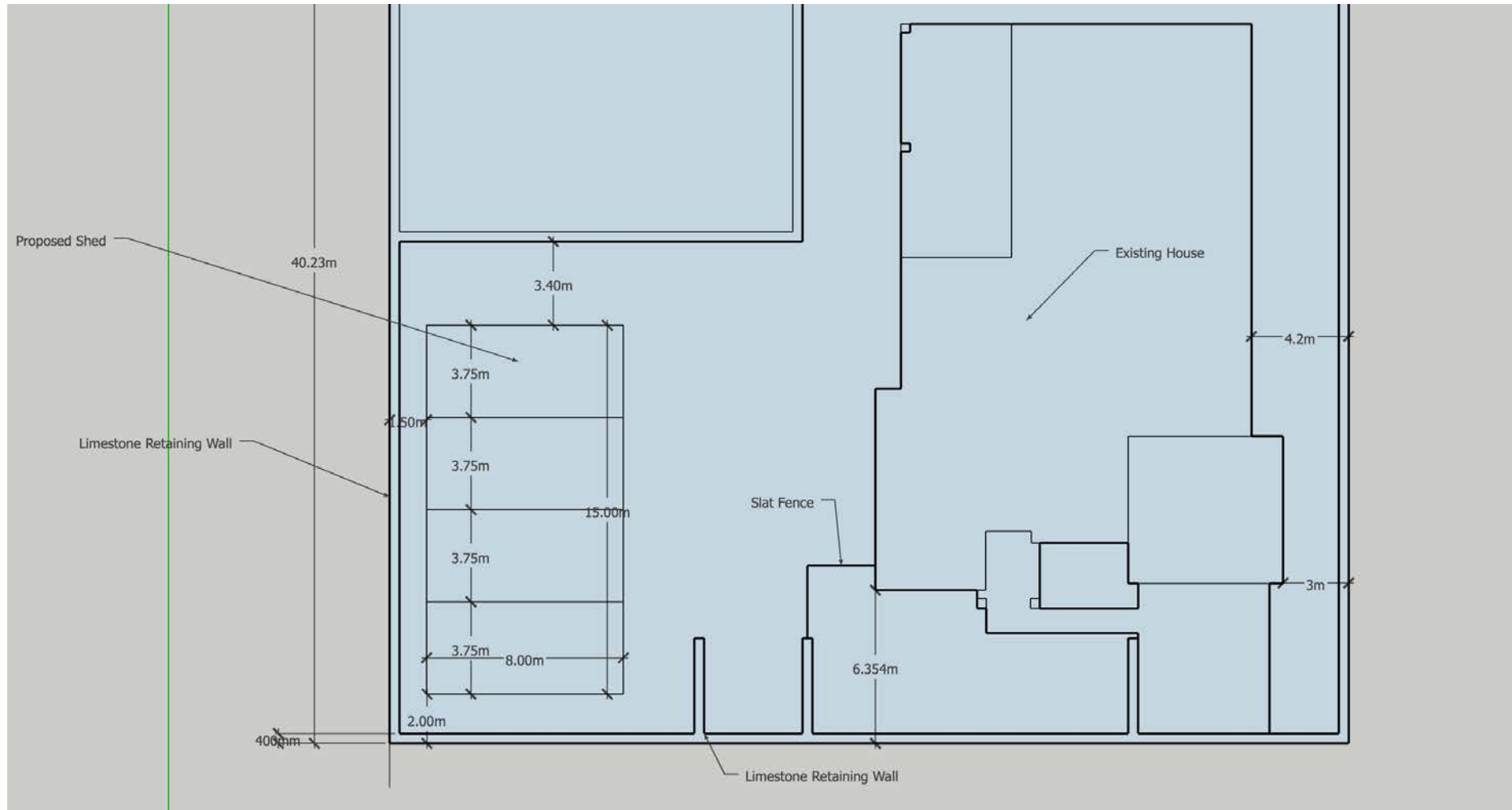
Applicant's Signature  Date 18/04/2019

NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.

NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

Owner's Signature  Date 18/04/2019

NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED OVER.



GENERAL NOTES

These documents show the general arrangement of the building and include some items not supplied (refer to the quotation for nomination of all items to be provided). All items not nominated therein shall be supplied and installed by others.

DESIGN CRITERIA

These building plans have been prepared to comply with the standards nominated in the engineer's letter. All plans are not to Scale.

The plans provided here are the latest at the time of print. Earlier plans provided may have become outdated due to engineering changes and should not be used. The plans and drawings are extensive and give all the information needed for a competent person to erect the building. The building is not designed to stand up by itself when it is partially complete. Consequently, construction bracing is critical during erection.

The owner has been requested to check off the BOM after the building delivery. You should check that you are able to locate all materials nominated in the BOM. You should also confirm that the length and size (including thickness), nominated in the BOM is what has been provided. Any missing items are the responsibility of the client once correct delivery has been confirmed as per Terms and Conditions of Sale.

ADDITIONAL DOCUMENTATION TO BE SUPPLIED BY PURCHASER/OWNER

The Purchaser/Owner is responsible for:

- *Provision of Soils Report for the site and in the building area on which the building is to be erected
- *Site/Drainage Plans
- *Any other plans not covered by these engineering plans requested by the local Council or the authority

BUILDING CONSTRUCTION REQUIREMENTS

The Purchaser/Owner is to be ensured that all building construction is carried out in accordance with the Plans, the Construction Manual and the Bill of Materials (BOM).

SLAB DETAILS - GENERAL

- * **The minimum size of Piers under the columns and End Wall Mullions are nominated on the Material Specifications Plan.** When the slab and piers are poured as one pour, the depth of the pier is to the bottom of the slab.
- * Pier Reinforcement: for any piers over 1100mm, deformed bar to within 100mm of base and minimum 75mm top cover. Minimum side cover 75mm, maximum 100mm. Rod to be caged horizontally at least twice and at a maximum of 300mm spacing. Tie with a minimum of 6mm diameter cage tie. Where pier diameter is less than 450mm diameter, use 4 N12. For diameters equal to and over 450mm, use 4 N16.

Concrete Slab

- * Footings and slabs, including internal and edge beams, must be founded on natural soil with a minimum allowable bearing capacity of 100kPa. Design covers soil classifications of A, S, M, H1 or H2 for a class 10 building.
- * The footing designs have been calculated with adhesion values of 0kPa, 25kPa and 50kPa for clay soils and dense sand soils only.
- * A site specific geotechnical investigation has not been performed. The builder will

need to verify the soil type and conditions.

- * Site conditions different to those specified require a modified design.
- * Sub grade shall be excavated and compacted to a minimum of 100% standard dry density ratio and within 2% of the OMC to comply with AS2159.
- * Designs are in accordance with AS 3600:2009
- * All concrete to be in accordance with AS 3600:2009. Minimum 25 Mpa, with 80mm slump.
- * Concrete should be cured for 7 days before commencing construction of the building.
- * Refer to connection details.
- * Saw construction joints to be 25mm deep x 5mm wide. Saw cuttings shall take place no later than 24 hours after pouring. Saw construction joints to be placed at a maximum spacing of 6.3m (in both the length and the span). Care should be taken to avoid construction cuts intersecting where any fixing to the slab is to be made.
- * Sliding door extension NOT shown on plan. Refer to Slab Connection Details sheet, Layout and Construction Manual for size and location.
- * Where columns or end wall mullions have been removed, piers are not required.
- * End wall mullion spacing may move due to location of openings or doors. Check layout and component position plan, and relocate piers as required.
- * The Slab Plan indicates those parts of the slab which are 50mm below main slab/piers.

For Class A, S or M Sites

- * Slab thickness to be a minimum of 100mm with SL 72 mesh and 40mm top cover.

For Class H1 or H2 Sites

- * Slab thickness to be a minimum of 100mm with SL 82 mesh and 40mm top cover.
- * Edge beam 400mm deep x 300mm wide with Y12 3 bar Trench Mesh to the perimeter of the building.
- * Thickening beams 400mm deep by 300mm wide with Y12 3 bar Trench Mesh at a max spacing of 6.2m.

BRACING NOTES

- * Refer to Connection Details.
- * Knee bracing clearance from FFL is X = Main Building: 2.401m.
- * All Cross Bracing is achieved with 1.2mm Strap G450.
- * Cross bracing is to be fixed taut and secured with 14.20 x 22 frame screws at each end, quantity as per connection details.
- * Fly bracing to be fixed to the purlins/girts on all mid portal rafters, columns and end wall mullions. Fly bracing is to be fitted to every second purlin/girt, or, on every one, where the spacing between fly braces would exceed the maximum specified below for the relevant column/rafter size:

C150 - maximum 1800mm spacing
 C200, C250 - maximum 2200mm spacing
 C300 - maximum 2800mm spacing
 C350 - maximum 2800mm spacing

Initial measurement is from the haunch of the column/rafter, and from the rafter for any end wall mullions.

- * Where windows/GSD are placed in any bay where cross bracing is shown, then
 - a) this can be replaced by moving the bracing to another bay OR
 - b) due to the bracing provided by the window jambs, where space permits, bracing should be placed under and over the window.
- * All bracing strap ends to be located as close as practical to structural member's (columns, rafters, mullions) centerline.

BOLTS

- * Unless otherwise nominated, all bolts are grade 4.6
- * All tensioned bolts shall be tensioned using the part turn method (refer to AS4100). For the erector, full details are in the construction manual.

OTHER MATERIALS NOTES

- * All Sheeting, Flashing and framing screws are Climaseal 4.
- * All purlin material has Z350 zinc coating with minimum strength of 450MPa.

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 2

Print Date: 19/02/19

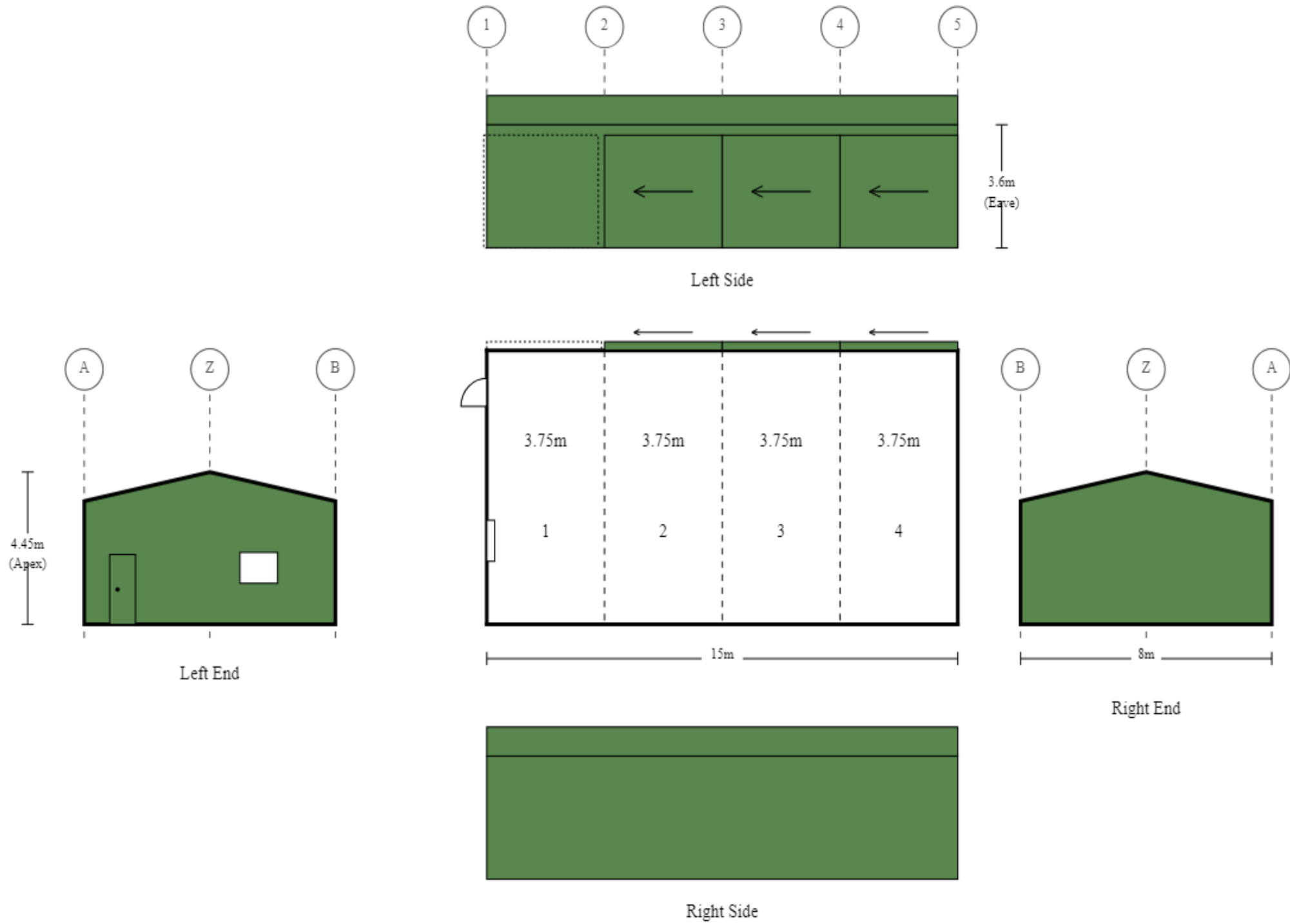
General Notes

Page 1 of 1
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 The Freedom Group of Companies Pty Ltd
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 Fax: (08) 9721 2805
 Email: paul.settatre@shedsnhomes.com.au

TNC ENGINEERING PTY LTD
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 ME Aust. (Registered NER Structural & Civil) 2741240
 QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES;
 Practising Professional Structural & Civil Engineer

Signature:  R. Nancarrow Date: 19/02/19



Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 3

Print Date: 19/02/19

Layout
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Practising Professional Structural & Civil Engineer

Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19

MATERIAL SPECIFICATIONS

For further information regarding the tabulated values shown, refer to the General Notes

Building Dimensions

| Categories | Span | Length | Pitch | Height | Grid(s) | Portal(s) |
|---------------|------|--------|-------|--------|---------|-----------|
| Main Building | 8 | 15 | 12 | 3.6 | A - B | 1 - 5 |

Portal Frame Elements

| Grid / Portal Number | | 1 | 2 | 3 | 4 | 5 |
|----------------------|----------|--------|---------------|---------------|---------------|--------|
| Columns | A | C15019 | C20019 | 2C15019 | 2C15019 | C15019 |
| | B | C15019 | C20019 | C20019 | C20019 | C15019 |
| Rafters | A - Apex | C15012 | C15015 | C15015 | C15015 | C15012 |
| | Apex - B | C15012 | C15015 | C15015 | C15015 | C15012 |
| End Wall Mullions | Z | C15015 | - | - | - | C15015 |
| Apex Braces | Apex | - | C15012 @ 2.4m | C15012 @ 2.4m | C15012 @ 2.4m | - |
| Knee Braces | A - Apex | - | C15012 @ 1.7m | C15012 @ 1.7m | C15012 @ 1.7m | - |
| | Apex - B | - | C15012 @ 1.7m | C15012 @ 1.7m | C15012 @ 1.7m | - |

Bay Section Elements

| Grid / Bay Number | | 1 | 2 | 3 | 4 | Maximum |
|--------------------------------------|----------|---------|---------|---------|---------|---------|
| Bay Widths | | 3.75 | 3.75 | 3.75 | 3.75 | |
| Roof Purlins | A - Apex | TH64075 | TH64075 | TH64075 | TH64075 | |
| | Apex - B | TH64075 | TH64075 | TH64075 | TH64075 | |
| Roof Purlin Spacing (End) | A - Apex | 0.9 | 0.9 | 0.9 | 0.9 | 0.900 |
| | Apex - B | 0.9 | 0.9 | 0.9 | 0.9 | 0.900 |
| Roof Purlin Spacing (Internal Spans) | A - Apex | 1.12 | 1.12 | 1.12 | 1.12 | 1.200 |
| | Apex - B | 1.12 | 1.12 | 1.12 | 1.12 | 1.200 |
| Eave Purlin | A | 2C15012 | 2C15012 | 2C15012 | 2C15012 | |
| | B | C10010 | C10010 | C10010 | C10010 | |
| Side Girts | A | TH64100 | - | - | - | |
| | B | TH64100 | TH64100 | TH64100 | TH64100 | |
| Side Girts Spacing (End) | A | 1.123 | 1.123 | 1.123 | 1.123 | 1.330 |
| | B | 1.123 | 1.123 | 1.123 | 1.123 | 1.330 |
| Side Girts Spacing (Internal) | A | 1.123 | 1.123 | 1.123 | 1.123 | 1.330 |
| | B | 1.123 | 1.123 | 1.123 | 1.123 | 1.330 |

End Bay Section Elements

| Grid / Portal Number | | 1 | 5 | Maximum |
|------------------------------|-------|---------|---------|---------|
| End Girts | A - Z | TH64100 | TH64100 | |
| | Z - B | TH64100 | TH64100 | |
| End Girts Spacing (End) | A - Z | 1.123 | 1.123 | 1.330 |
| | Z - B | 1.123 | 1.123 | 1.330 |
| End Girts Spacing (Internal) | A - Z | 1.123 | 1.123 | 1.330 |
| | Z - B | 1.123 | 1.123 | 1.330 |
| PA Door Header | A - Z | C10010 | - | |
| | Z - B | - | - | |
| PA Door Jamb | A - Z | C10012 | - | |
| | Z - B | - | - | |

Cladding Elements

| Category | Colour | Product |
|----------------|------------------|-----------------------------------|
| Roof Sheeting | ShaleGrey | CORODEK® steel 0.42 BMT (0.47TCT) |
| Roof Flashings | COLORBOND® steel | BlueScope 0.55 BMT |
| Wall Sheeting | ShaleGrey | CORODEK® steel 0.42 BMT (0.47TCT) |
| Wall Flashing | COLORBOND® steel | BlueScope 0.55 BMT |

Pier Sizes

| Adhesion (kPa) | Soil Description | Diameter (mm) | Depth - with Slab | | |
|----------------|-------------------|---------------|-------------------|----------|----------|
| | | | BP1 (mm) | BP2 (mm) | BP3 (mm) |
| 0 | Sandy Soil | 300 | 900 | - | 1400 |
| | | 450 | 500 | 900 | 900 |
| | | 600 | 450 | 600 | 600 |
| 25 | Soft to Firm Clay | 300 | 600 | - | 800 |
| | | 450 | 500 | 800 | 800 |
| | | 600 | 450 | 600 | 600 |

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 4

Print Date: 19/02/19

Specification Sheet

Page 1 of 2
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QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES;
Practising Professional Structural & Civil Engineer

Signature:  R. Nancarrow Date: 19/02/19

MATERIAL SPECIFICATIONS

For further information regarding the tabulated values shown, refer to the General Notes

| Adhesion (kPa) | Soil Description | Diameter (mm) | Pier Sizes | | |
|----------------|--------------------------|---------------|------------|----------|----------|
| | | | BP1 (mm) | BP2 (mm) | BP3 (mm) |
| 50 | Stiff to Very Stiff Clay | 300 | 600 | - | 800 |
| | | 450 | 500 | 800 | 800 |
| | | 600 | 450 | 600 | 600 |

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 4

Print Date: 19/02/19

Specification Sheet

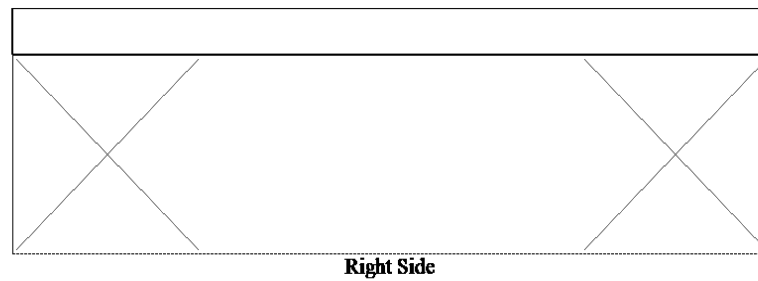
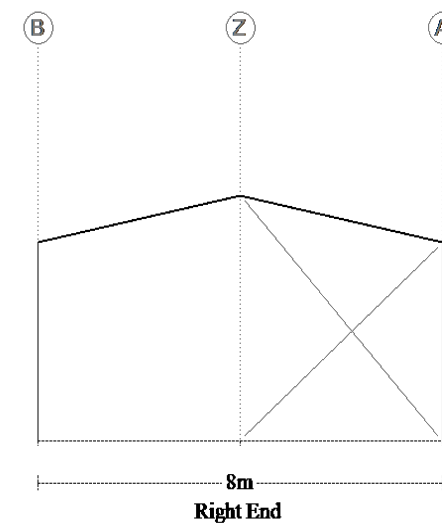
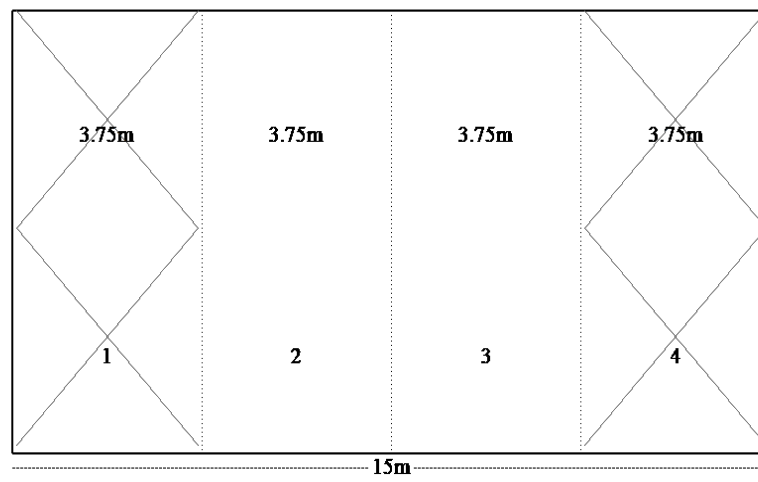
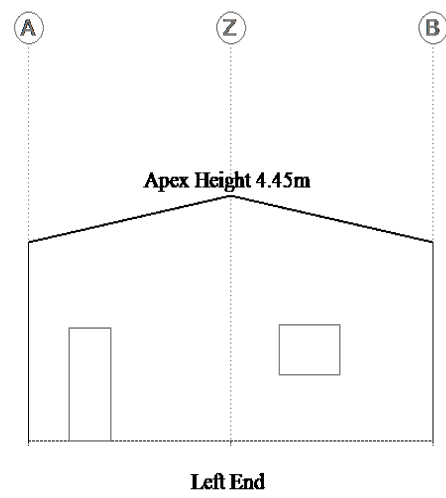
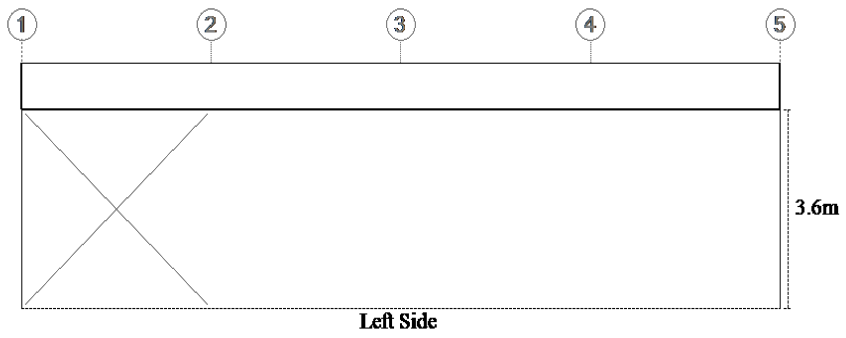
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Practising Professional Structural & Civil Engineer

Signature:  R. Nancarrow Date: 19/02/19

Cross Bracing is achieved with 1.2mm Strap. Refer to Connection Details.



Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 5

Print Date: 19/02/19

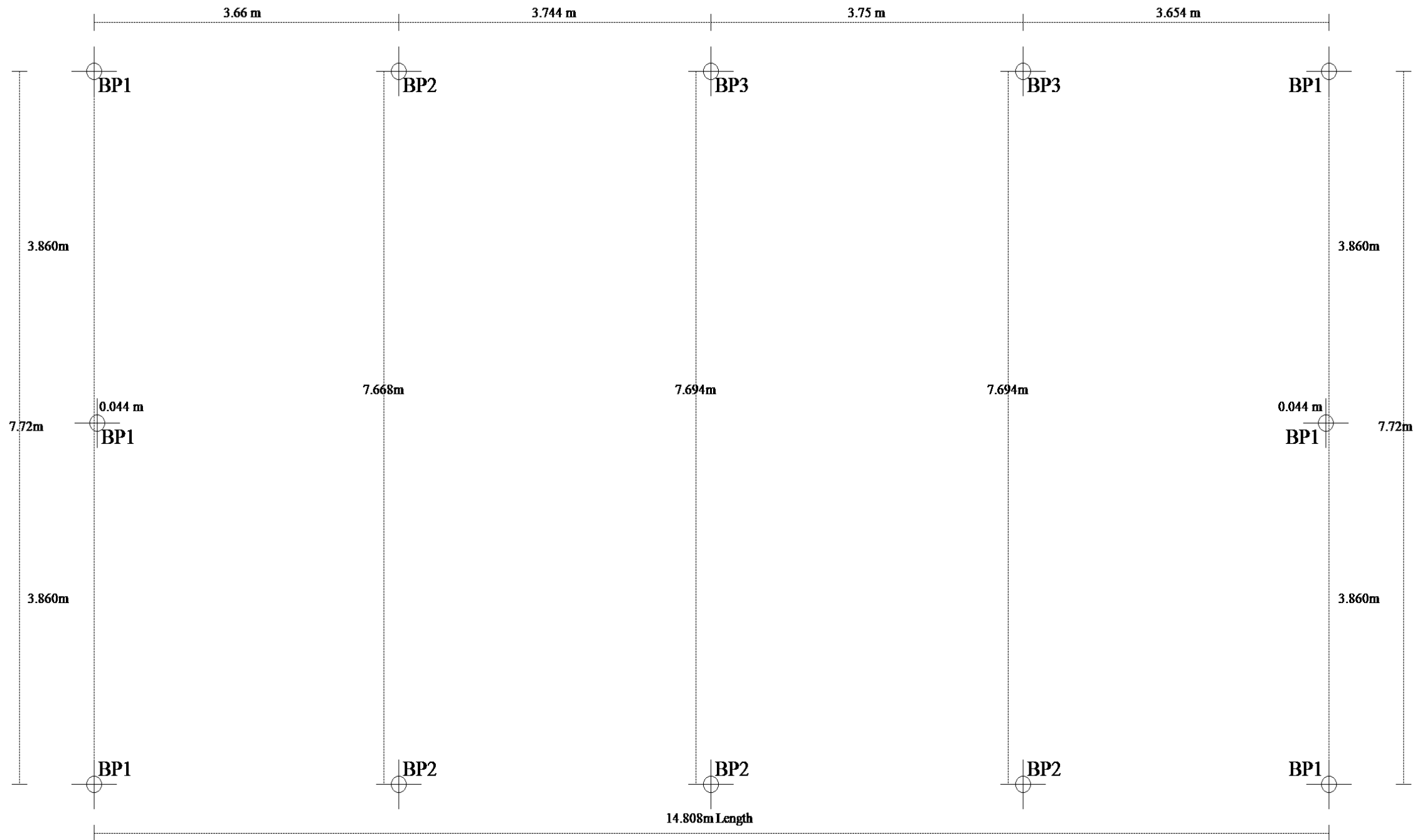
Bracing
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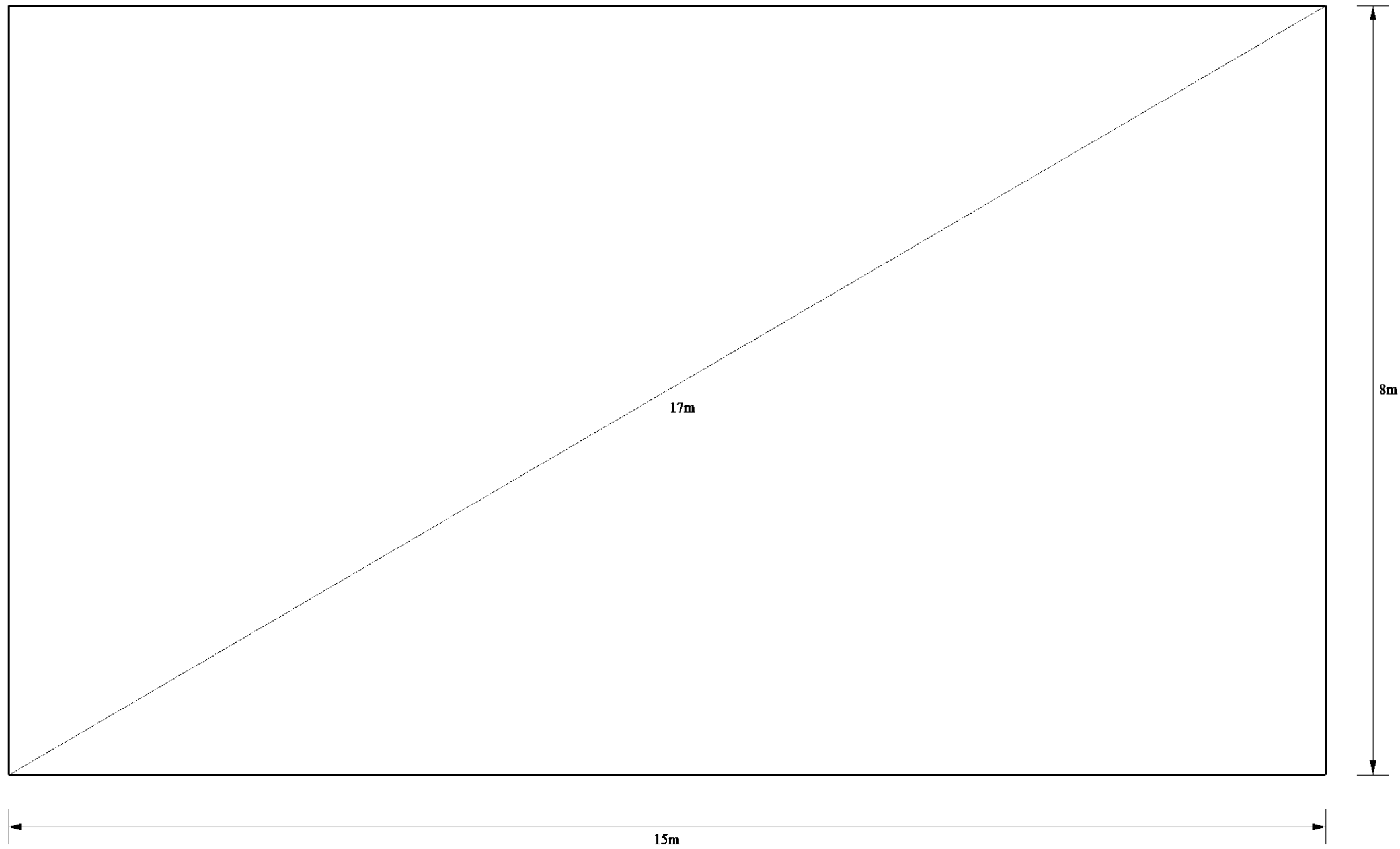
Signature:  R. Nancarrow Date: 19/02/19

These dimensions are provided as a guide only. It is the responsibility of the concreter to confirm that all dimensions are correct.
 Refer to Material Specifications Plan for BP dimensions.



| | | | | | | |
|---|----------------------|--|--|--|--|--|
| Purchaser Name: Liam Kerrigan | | Concrete Piers PIER MEASUREMENT ONLY Not to Scale © Copyright Steelx IP Pty Ltd | Seller: Sheds n Homes Bunbury The Freedom Group of Companies Pty Ltd Phone: (08) 9721 2801 Fax: (08) 9721 2805 Email: paul.settatre@shedsnhomes.com.au | TNC ENGINEERING PTY LTD ACN: 610 855 260 ME Aust. (Registered NER Structural & Civil) 2741240 QLD : RPEQ No. 13750; VIC : EC44684; TAS : CC6968; N.T : 225521ES; Practising Professional Structural & Civil Engineer | | |
| Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia | | | | | Signature: <i>R. Nancarrow</i> R. Nancarrow Date: 19/02/19 | |
| Drawing # SBUN180030 - 6 | Print Date: 19/02/19 | | | | | |

These dimensions are provided as a guide only. It is the responsibility of the concreter to confirm that all dimensions are correct.



Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 7

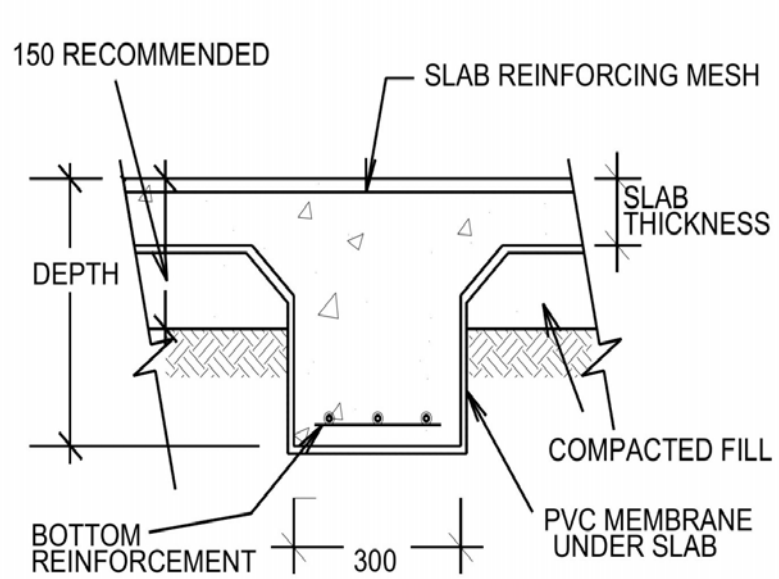
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Slab Dimensions
Also refer to Concrete Piers Plan
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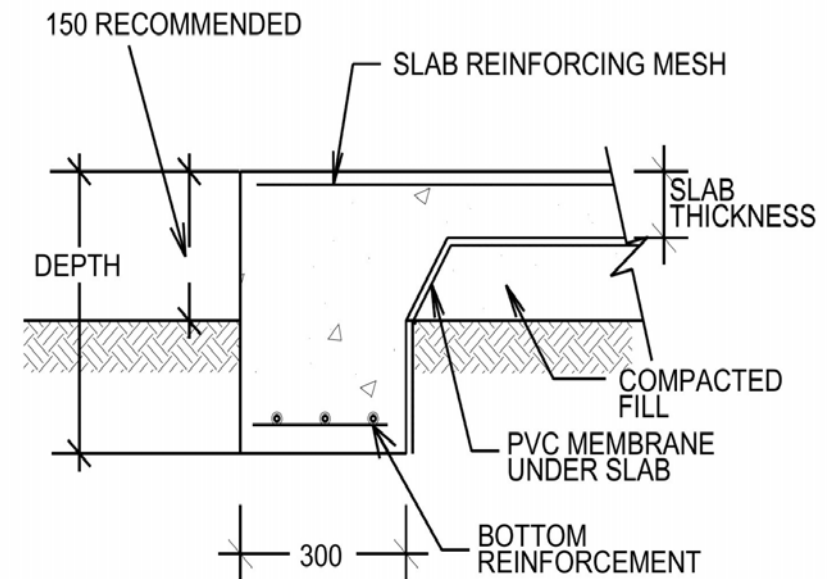
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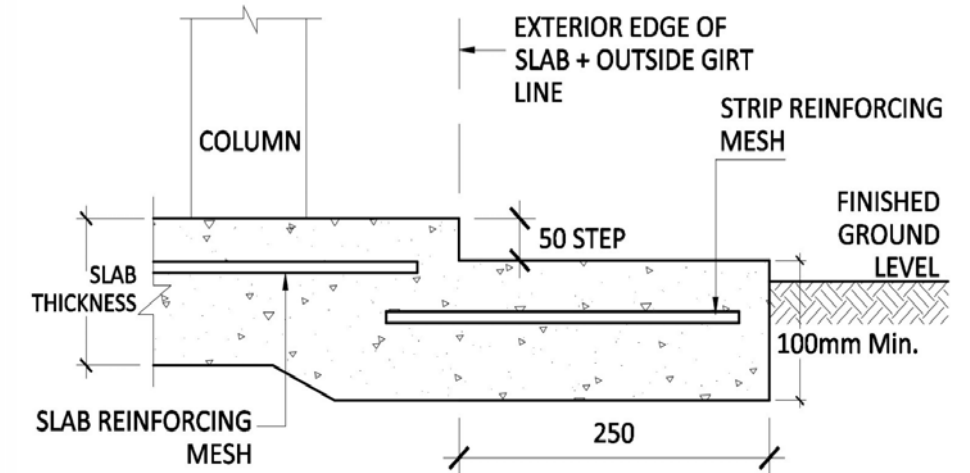
Signature:  R. Nancarrow Date: 19/02/19



INTERNAL BEAM
(H1 & H2 SOIL TYPE ONLY)

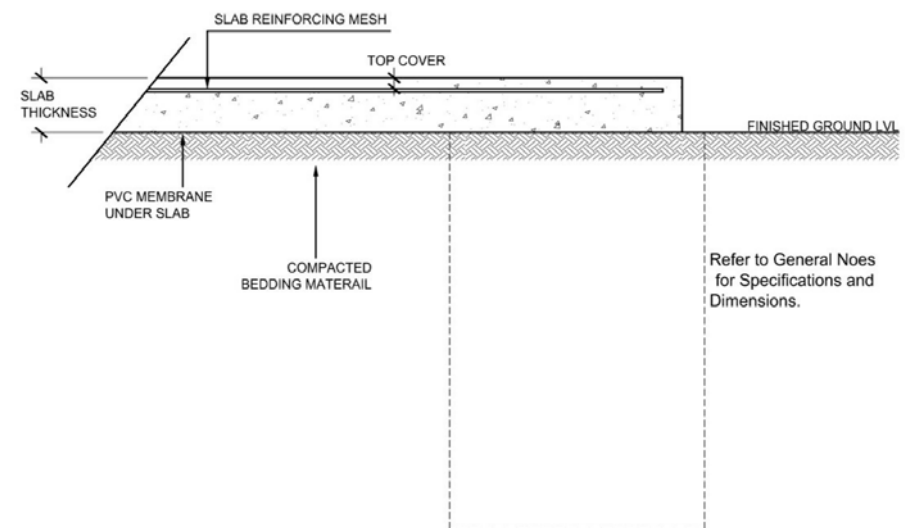


PERIMETER BEAM
(H1 & H2 SOIL TYPE ONLY)

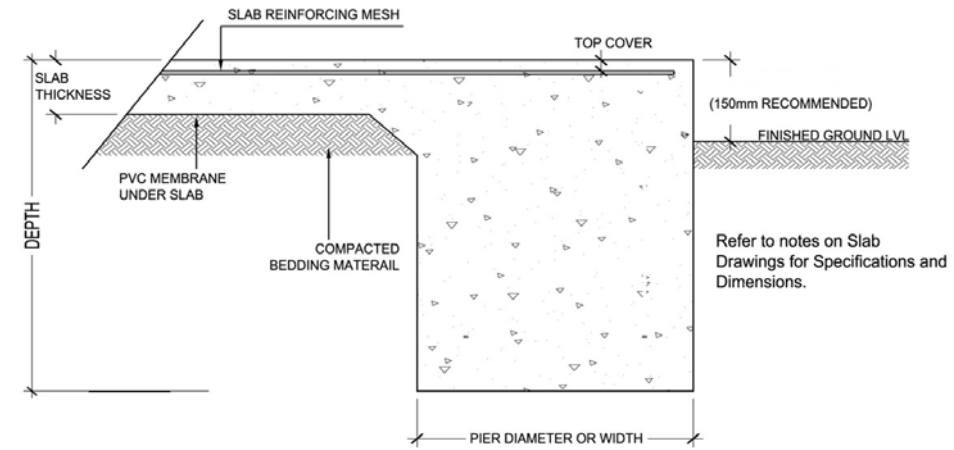


CONCRETE SLAB EXTENSION FOR DOUBLE SLIDING DOORS

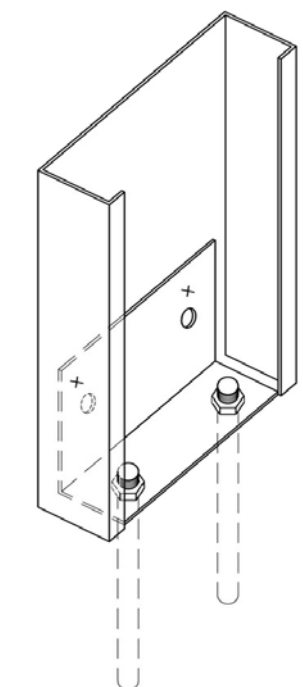
Refer to comments in General Notes and Slab/Piers Plan



SLAB DETAIL BETWEEN PIERS
(Class A, S & M)



SLAB AND PIER DETAIL



- × FIXING SCREWS - 2 of 14.20 x 22
 - FIXING BOLTS - 2 of M12 x 30
 - 2 of M12 x 160 STUD BOLT FOR CHEMICAL ANCHOR
- C150 MULLION BASE PLATE**

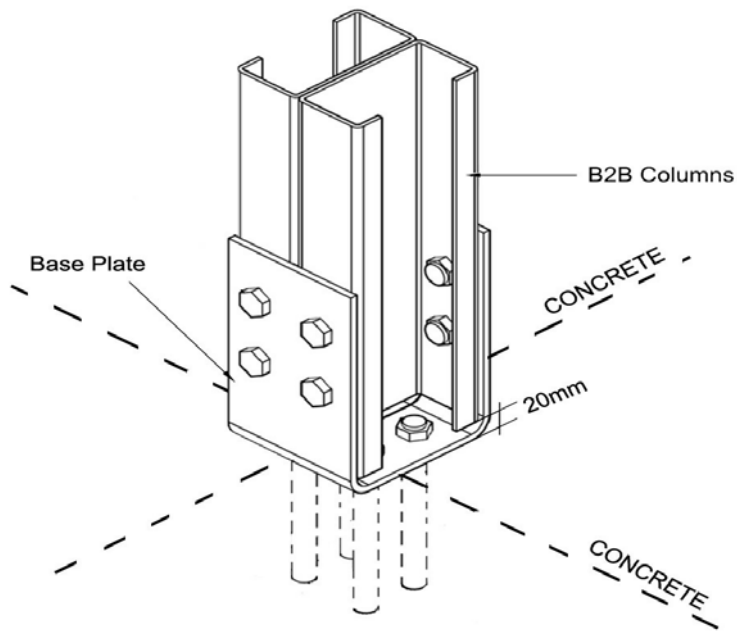
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|---|----------------------|
| Purchaser Name: Liam Kerrigan | |
| Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia | |
| Drawing # SBUN180030 - 8 | Print Date: 19/02/19 |

Connection Details
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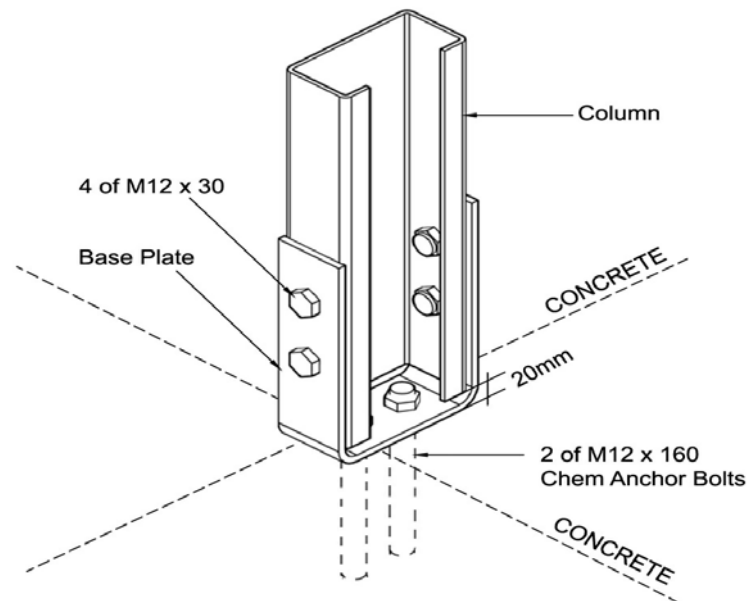
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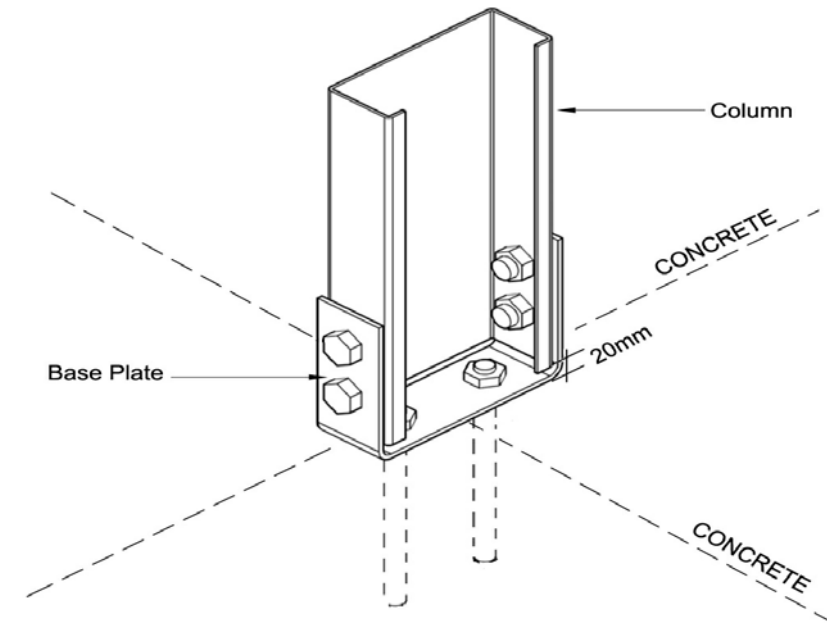
Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



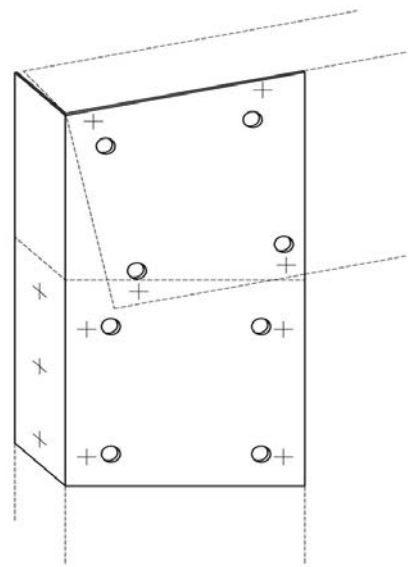
FIXING BOLTS - 8 of M12 x 30
4 of M12 x 160 CHEM ANCHOR BOLTS
2C150 COLUMN FIXING



FIXING BOLTS - 4 of M12 x 30
2 of M12 x 160 CHEM ANCHOR BOLTS
C150 COLUMN FIXING

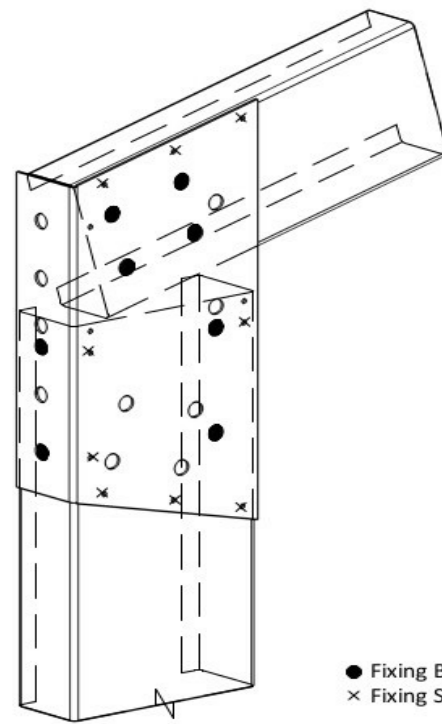


FIXING BOLTS - 4 of M12 x 30
2 of M12 x 160 CHEM ANCHOR BOLTS
C200 COLUMN FIXING



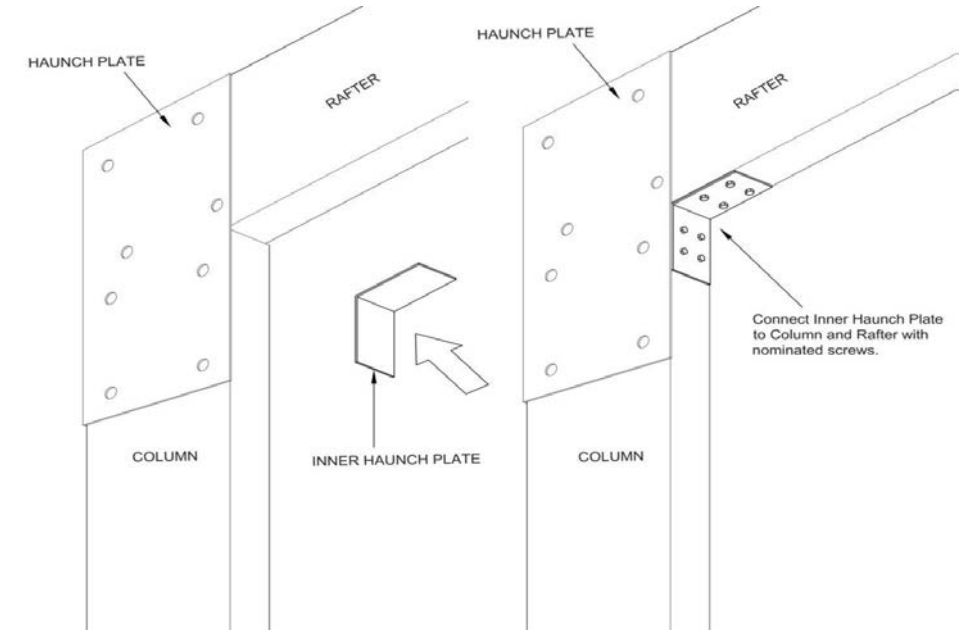
○ FIXING BOLTS - 8 of M12 x 30
× FIXING SCREWS - 11 of 14.20 x 22

HAUNCH BRACKET - C150 (ENCLOSED END WALL)



● Fixing Bolts - 8 of M16 x 30
× Fixing Screws - 9 of 14.20 x 22

UNIVERSAL HAUNCH BRACKET C200 - C150 12°



FIXING SCREWS - 8 of 14.20 x 22
INNER HAUNCH BRACKET - SINGLE RAFTER
(NOT REQUIRED WITH KNEE HAUNCH BRACKET)

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 8

Print Date: 19/02/19

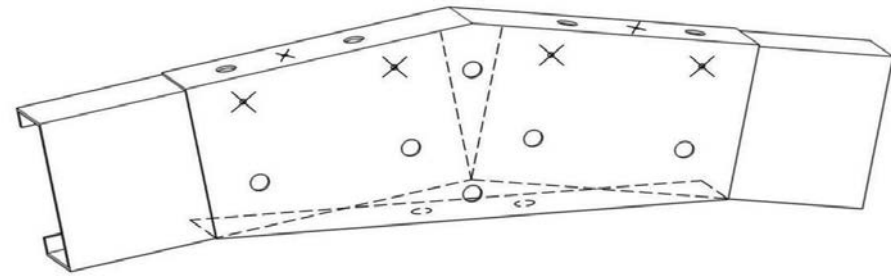
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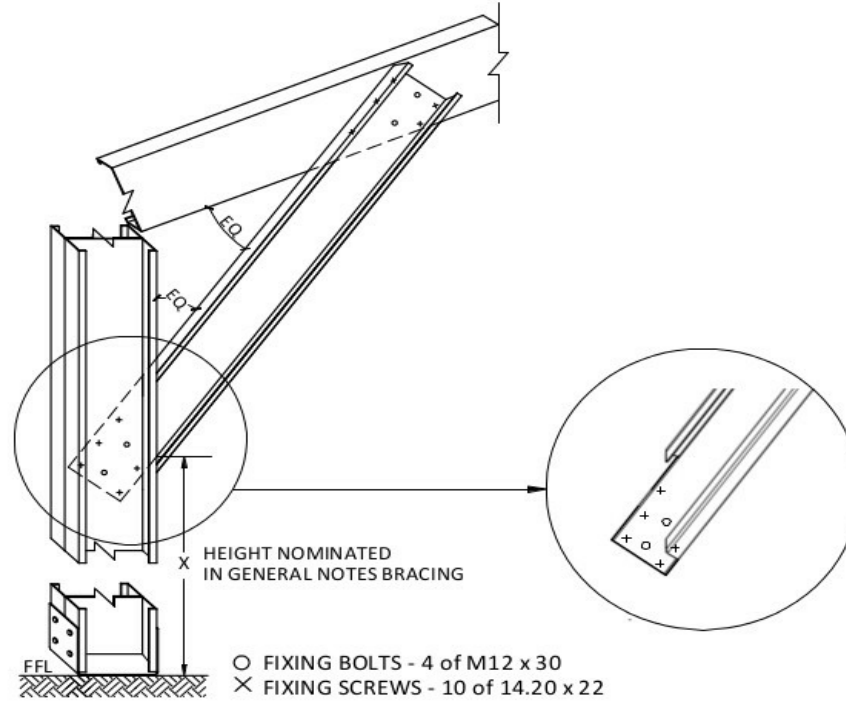
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Practising Professional Structural & Civil Engineer

Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



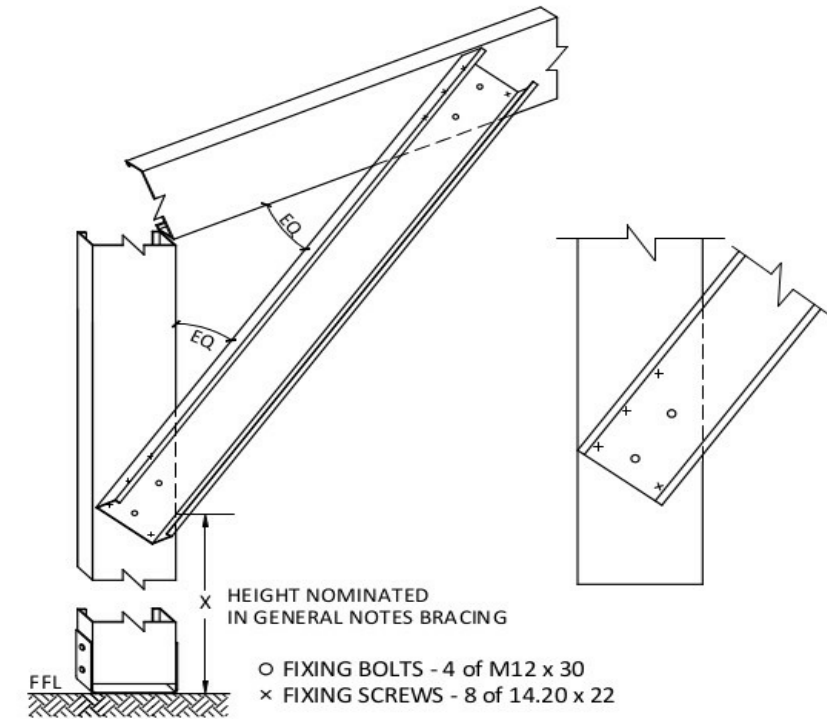
- FIXING BOLTS - 8 of M12 x 30
- × FIXING SCREWS - 6 of 14.20 x 22

APEX BRACKET C150, 12 deg



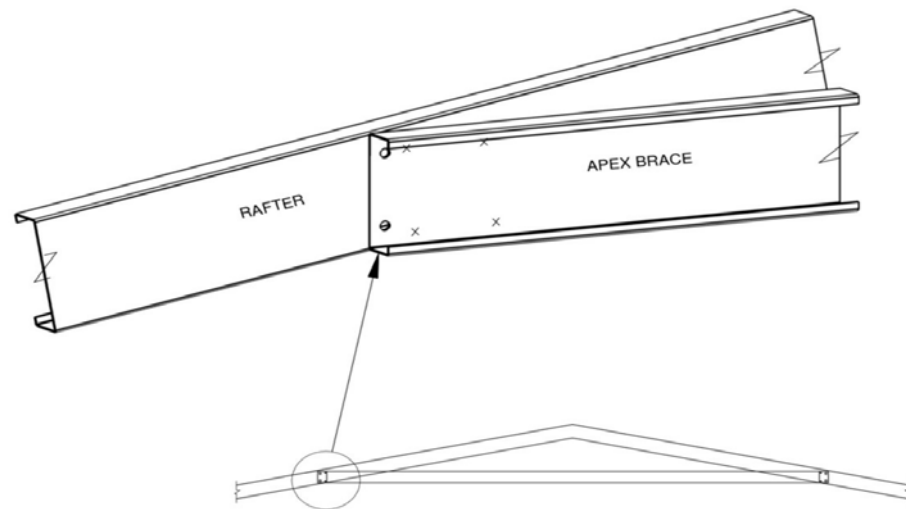
- FIXING BOLTS - 4 of M12 x 30
- × FIXING SCREWS - 10 of 14.20 x 22

**KNEE BRACE FOR C150 COLUMN
BACK TO BACK COLUMN - SINGLE RAFTER**



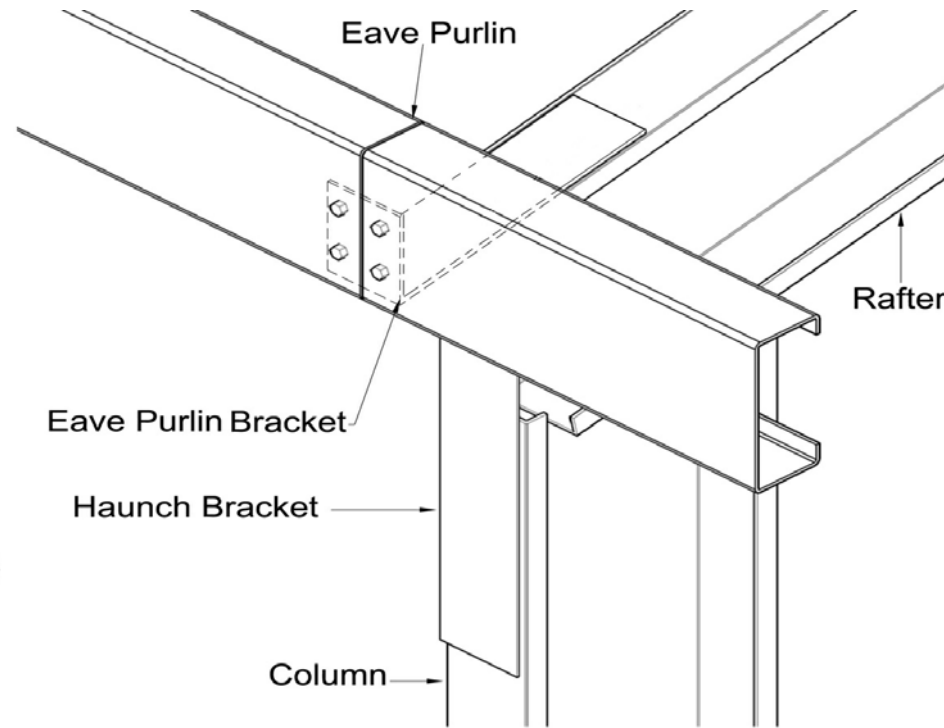
- FIXING BOLTS - 4 of M12 x 30
- × FIXING SCREWS - 8 of 14.20 x 22

KNEE BRACE FOR C200 SINGLE COLUMN - SINGLE RAFTER

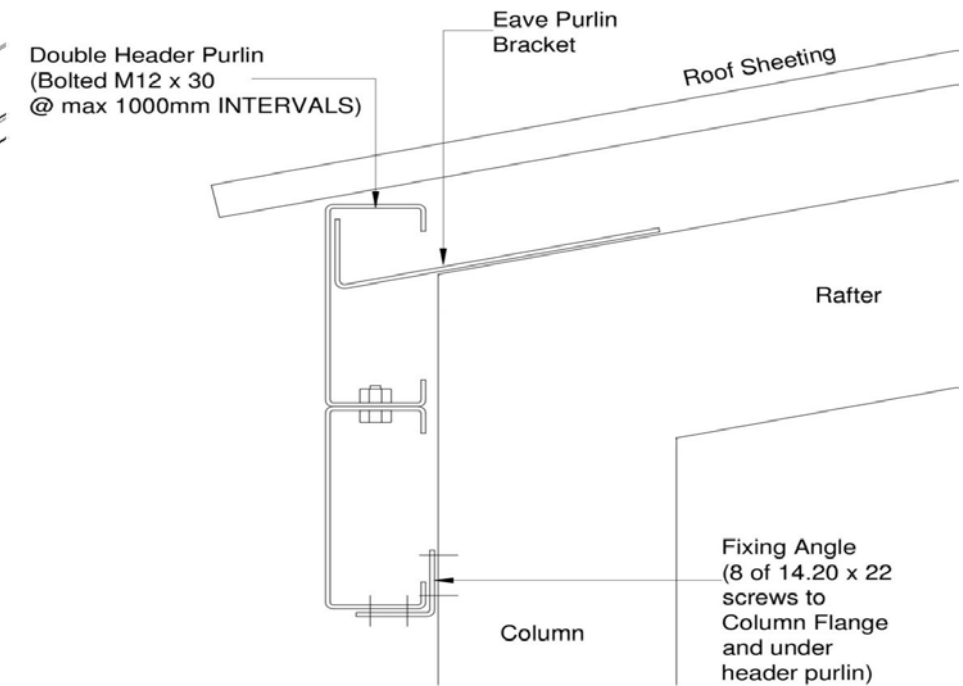


- FIXING BOLTS - 2 of M16 x 40
- × FIXING SCREWS - 4 of 14.20 x 22

APEX BRACE FOR SINGLE RAFTER



**FIXING SCREWS - 4 of 14.20 x 22
EAVE PURLIN TO EAVE PURLIN BRACKET**



- Fixing Angle
(8 of 14.20 x 22
screws to
Column Flange
and under
header purlin)

HEADER PURLIN CONNECTION - SLIDING DOOR

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 8

Print Date: 19/02/19

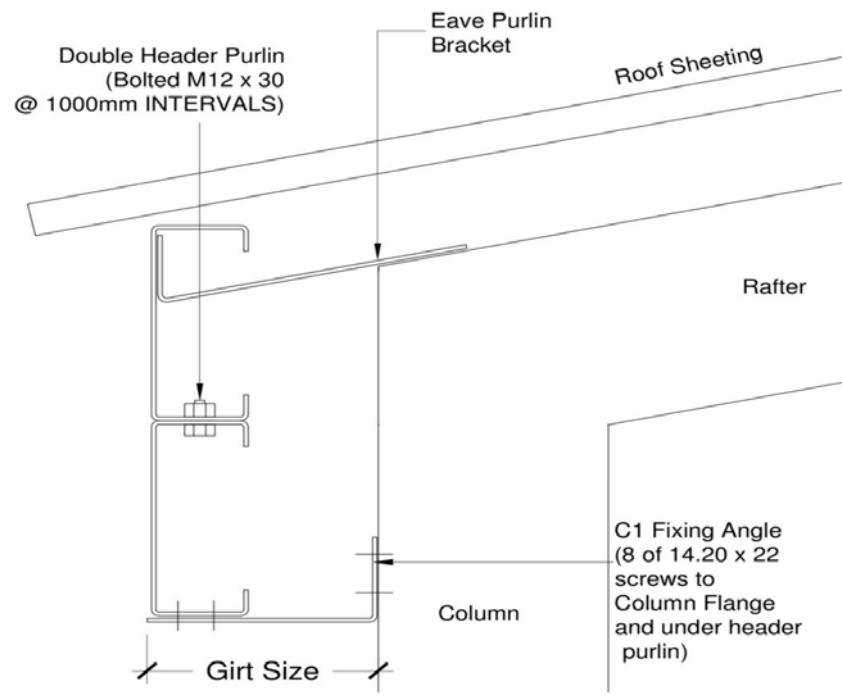
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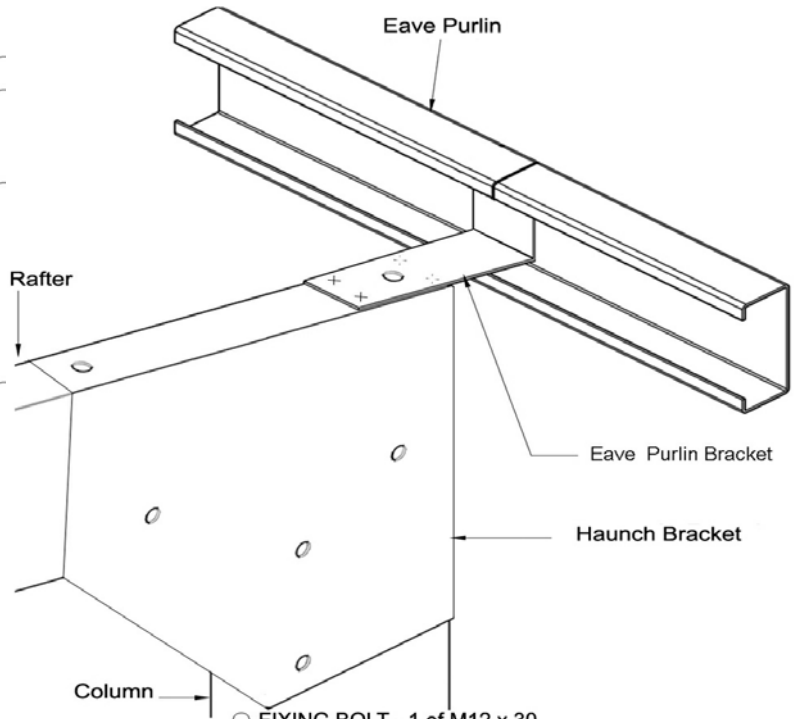
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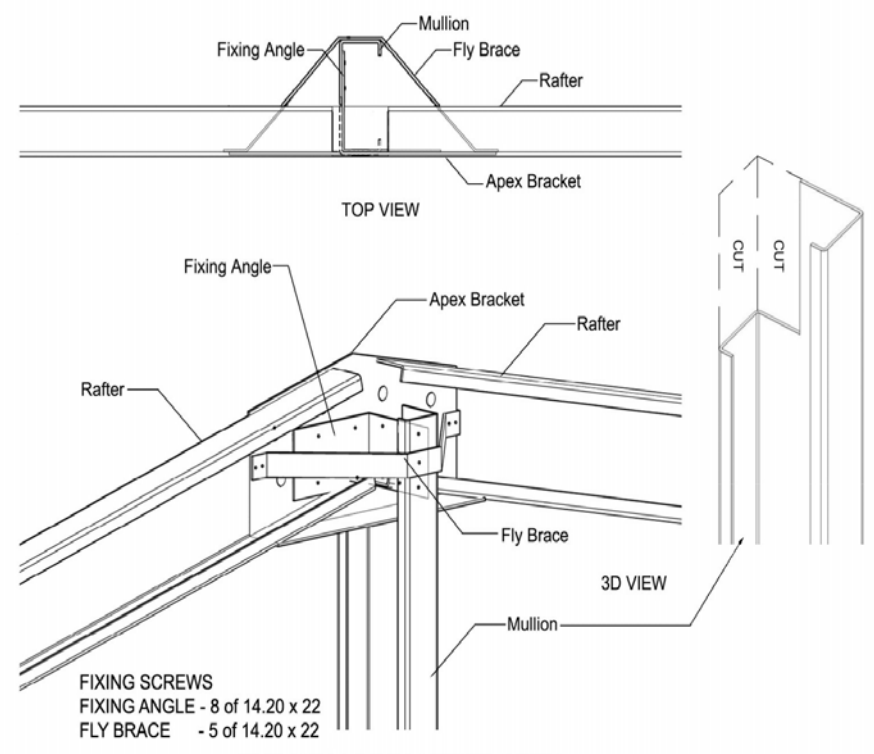
Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



HEADER PURLIN CONNECTION -SLIDING DOOR

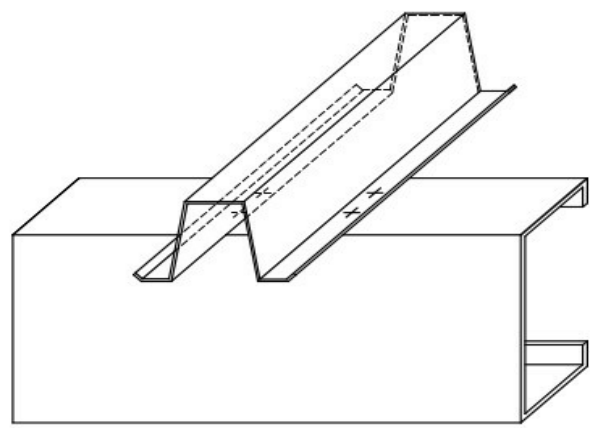


○ FIXING BOLT - 1 of M12 x 30
 × FIXING SCREWS - 2 of 14.20 x 22
 OR × FIXING SCREWS - 4 of 14.20 x 22
 EAVE PURLIN BRACKET TO RAFTER

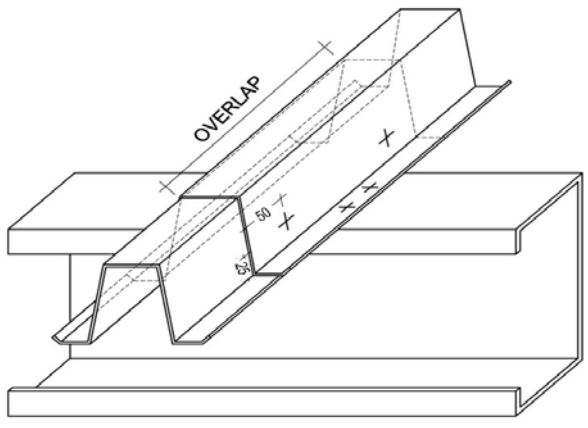


FIXING SCREWS
 FIXING ANGLE - 8 of 14.20 x 22
 FLY BRACE - 5 of 14.20 x 22

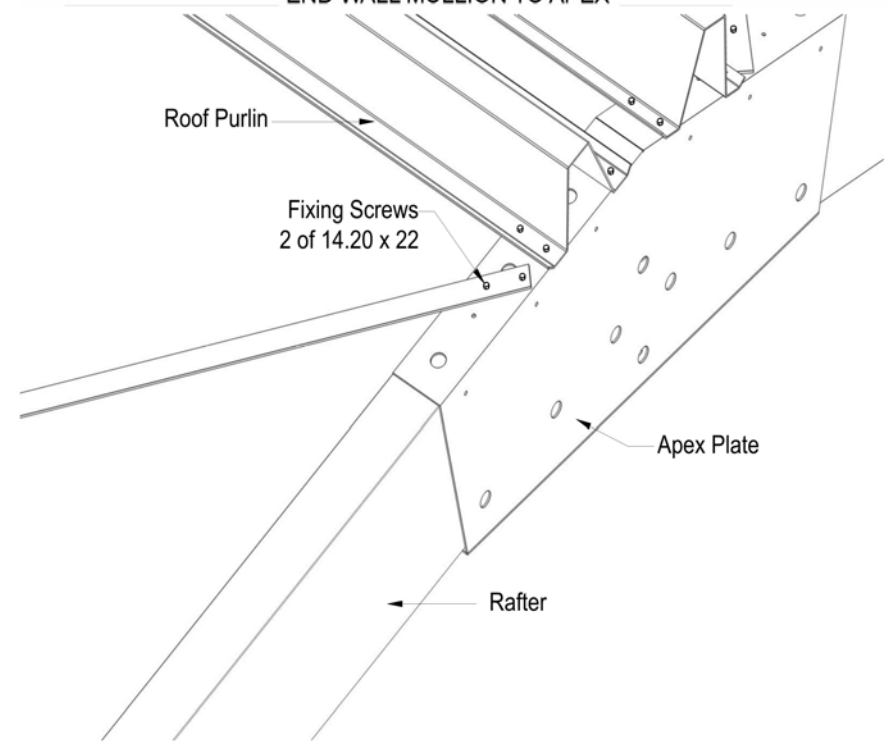
END WALL MULLION TO APEX



× FIXING SCREWS - 4 x 14.20 x 22
 OVERHANG TOP HAT DEPTH
 OF THE END WALL GIRT
 PURLIN & SIDE GIRT END WALL FIXING - TOP HAT
 SINGLE COLUMN OR RAFTER



× FIXING SCREWS - 8 of 14.20 x 22
 LAP = Greater of 10% of span or 500 mm
 PURLIN/GIRT FIXING - TOPHAT 64
 SINGLE COLUMN OR RAFTER



BRACING CONNECTION AT APEX

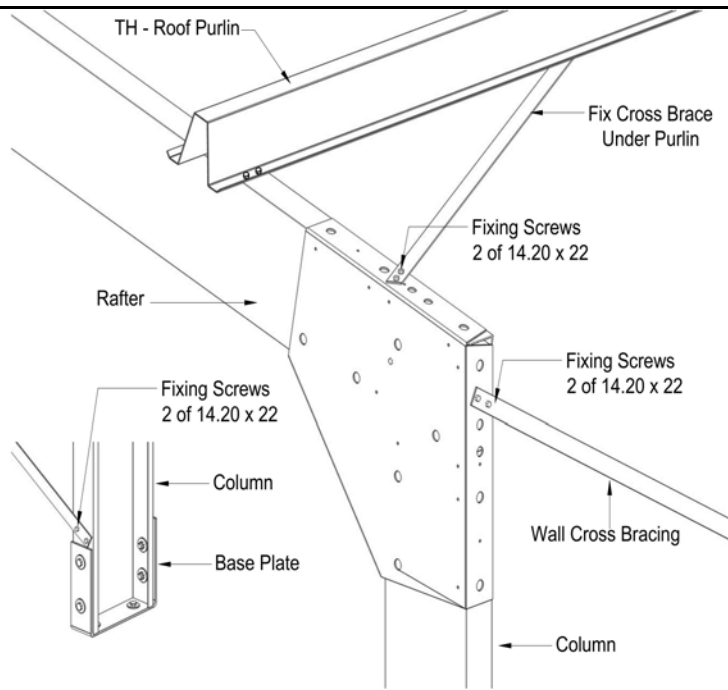
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| Purchaser Name: Liam Kerrigan | |
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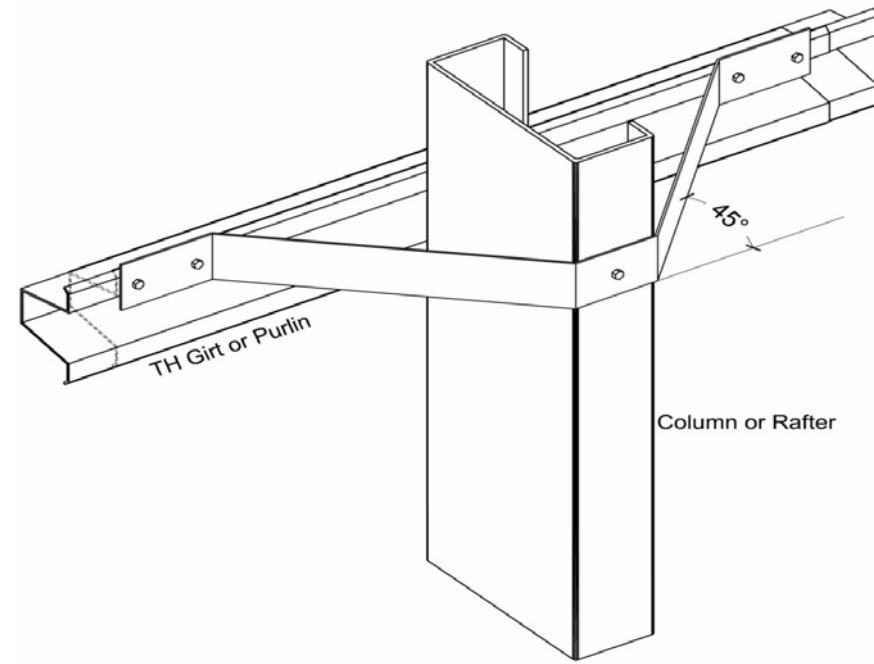
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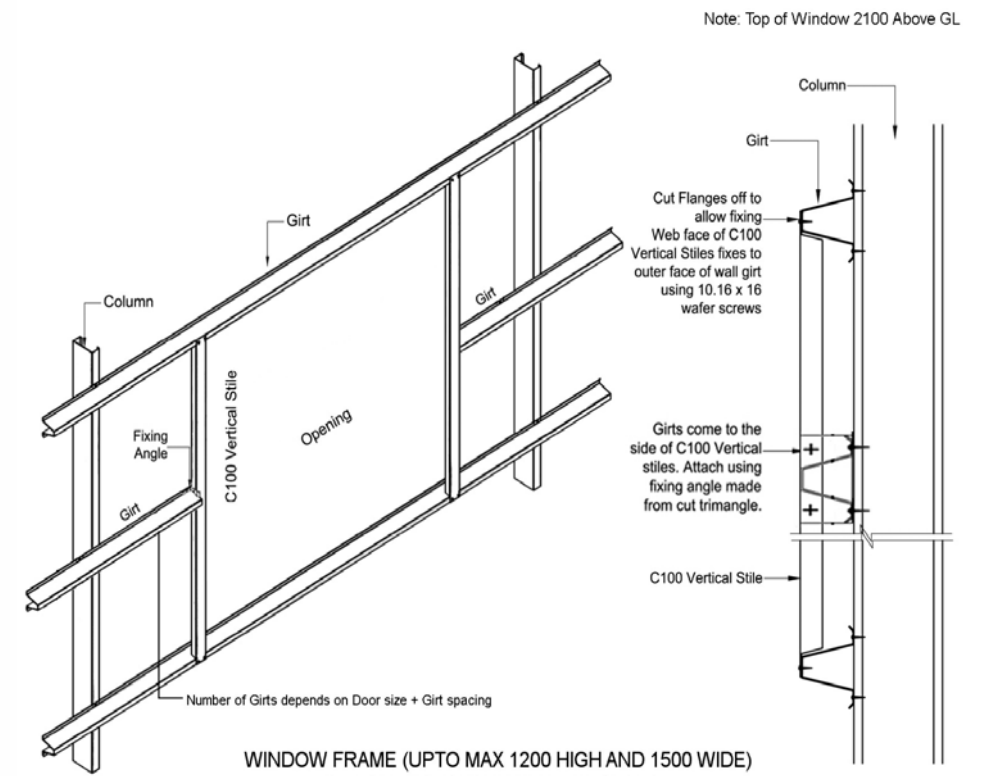
Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



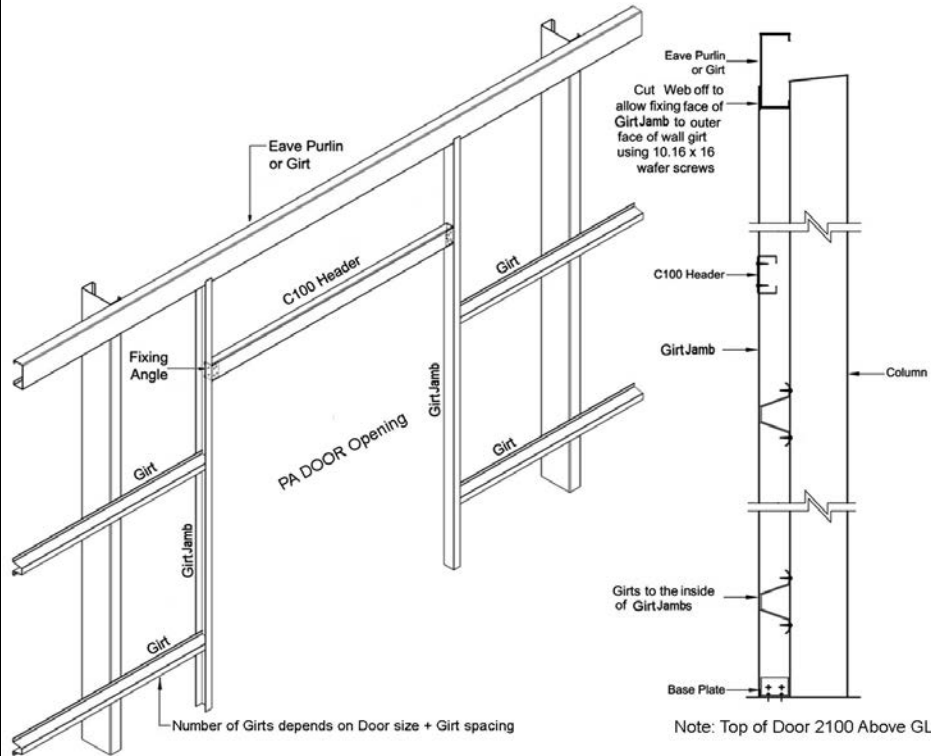
BRACING CONNECTION



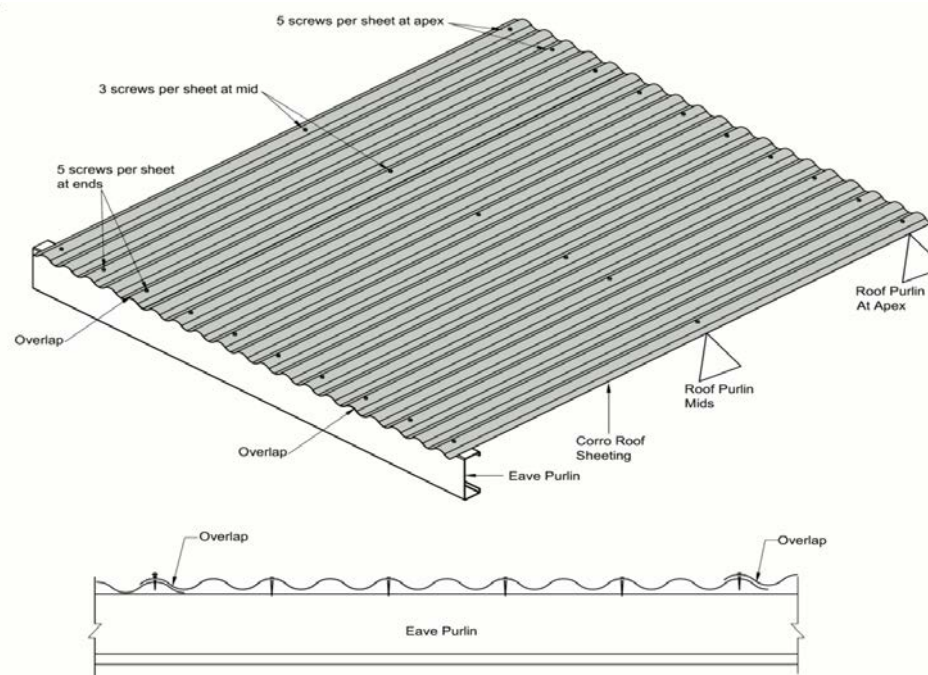
**FIXING SCREWS - 5 of 14.20 x 22
FLY BRACING**



**WINDOW FRAME (UPTO MAX 1200 HIGH AND 1500 WIDE)
WINDOW FRAME FIXED TO VERTICAL STILES ONLY**

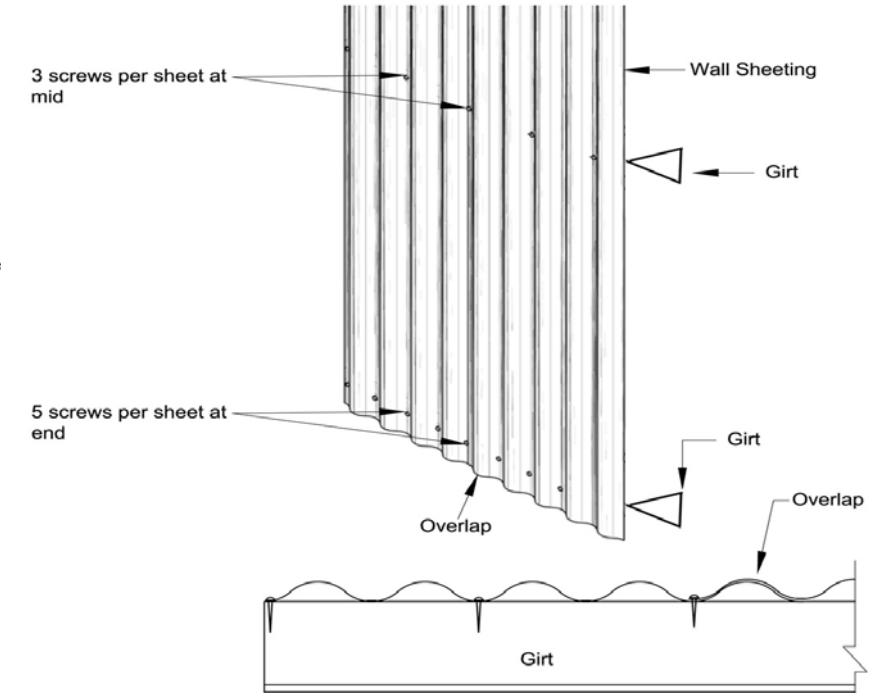


PA DOOR (PRE HUNG) CONNECTION DETAILS



CORRO ROOF SHEET FIXING

Roofing Screws - 12.14 x 35 Hex Seal High Grip



WALL SHEETING CONNECTION DETAIL

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA6312 Australia

Drawing # SBUN180030 - 8

Print Date: 19/02/19

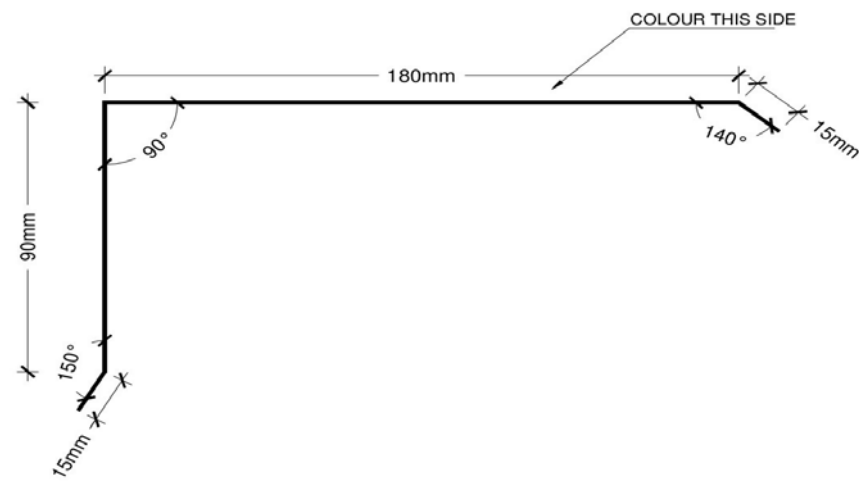
Connection Details

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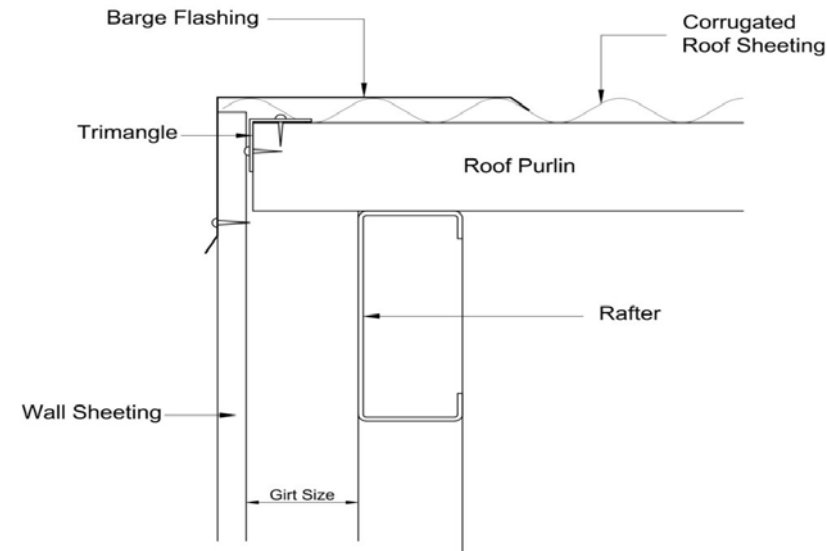
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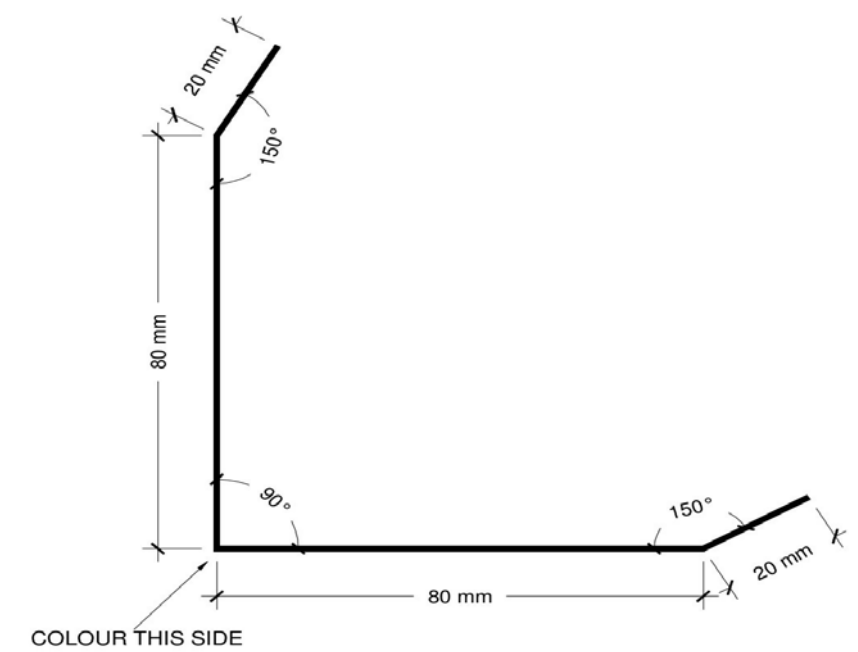
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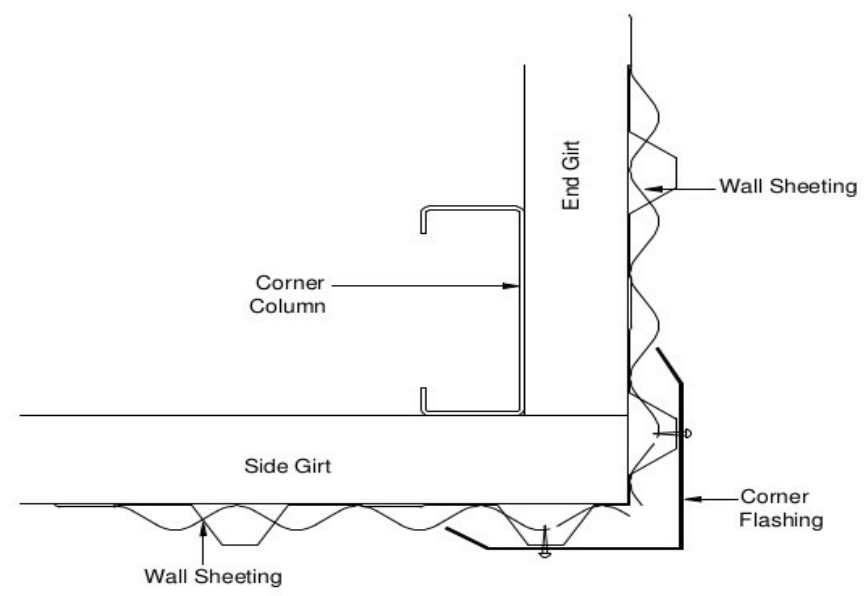
XF10



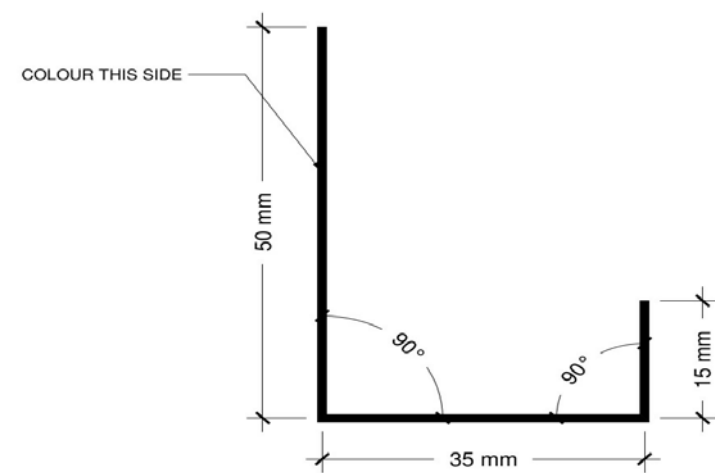
Barge Flashing XF10 - Sheeting Gable



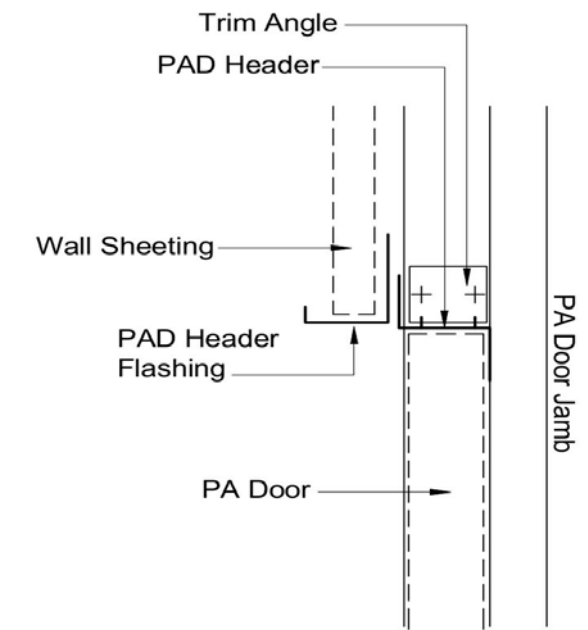
XF21



Corner Flashing XF21 - Connection



XF24



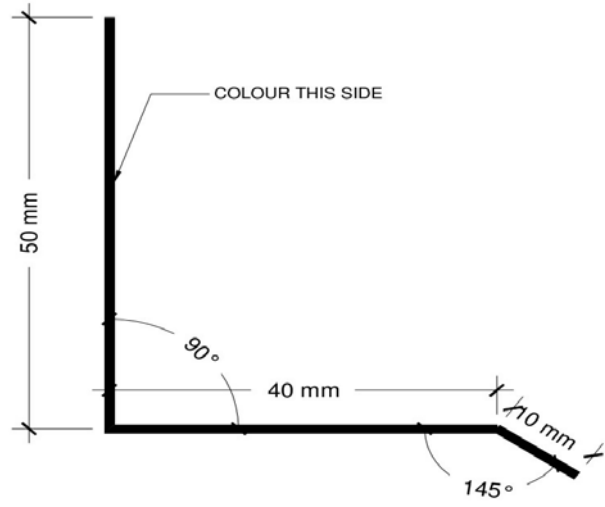
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Flashing Fixing Details
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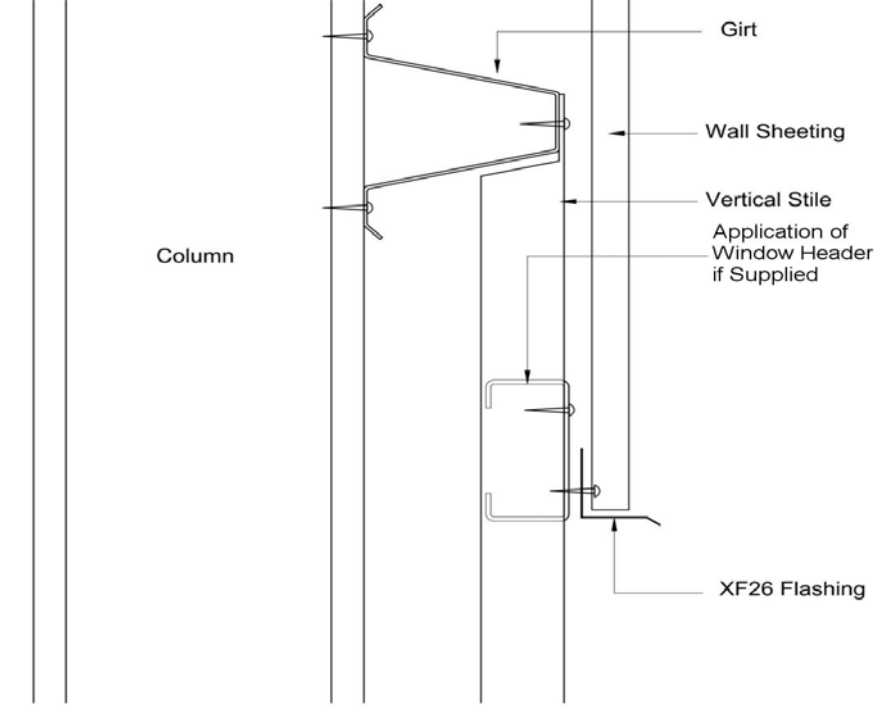
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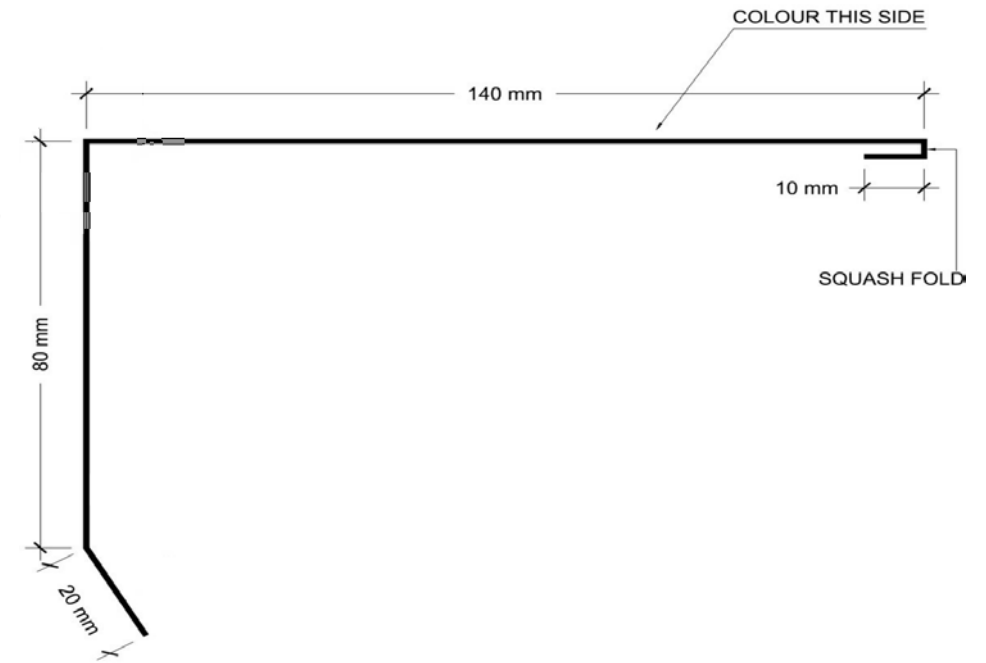
Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



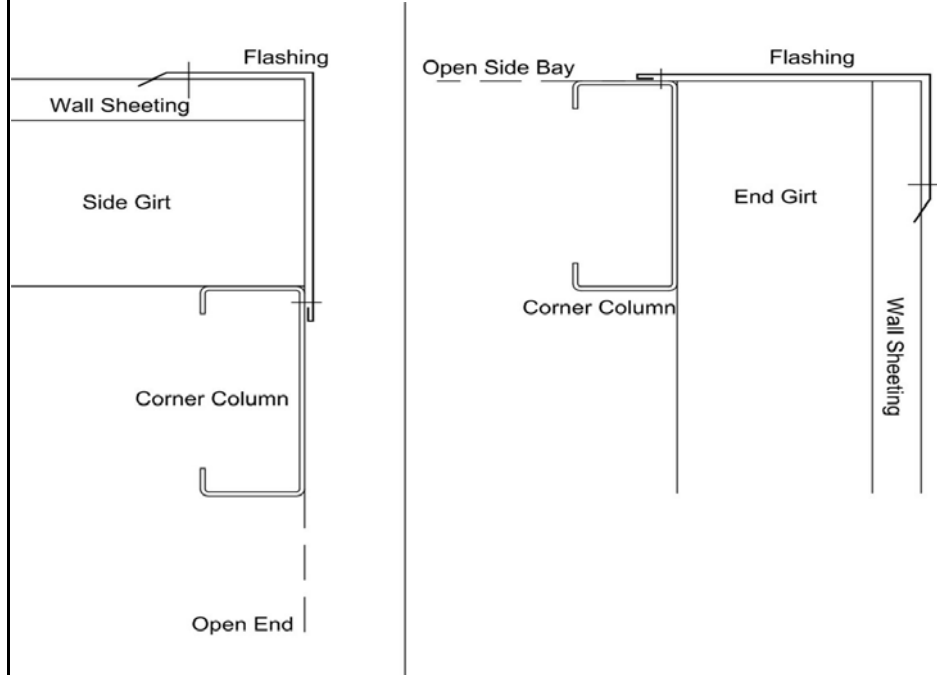
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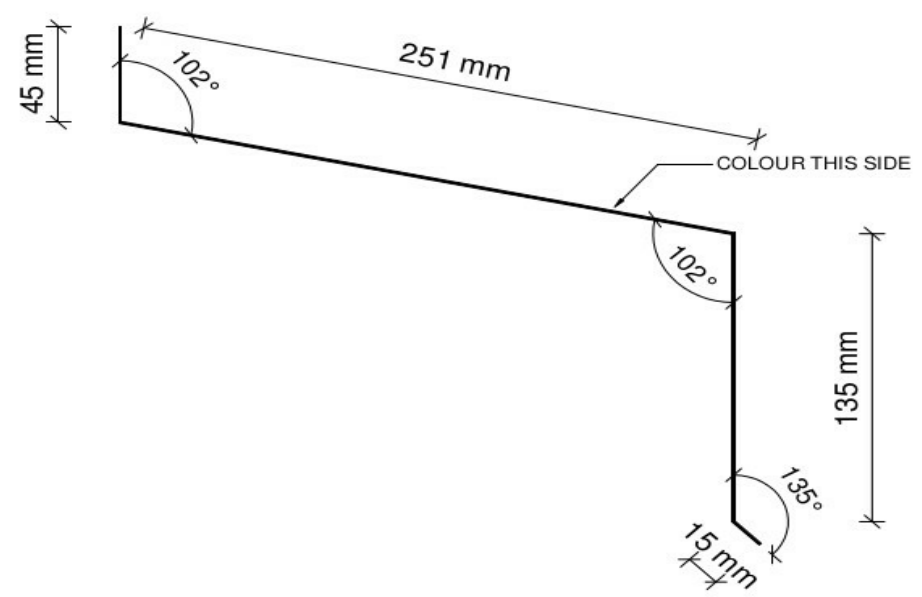
Window Header Flashing XF26 - Connection



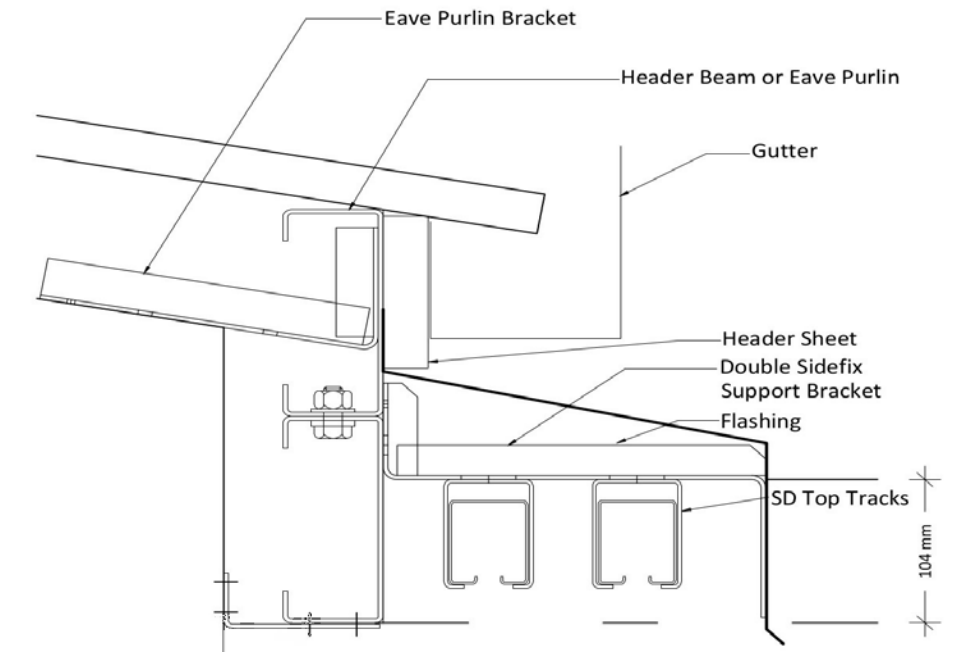
XF 401



Flashing XF401 - Connection



XF61



Flashing XF61 - Connection

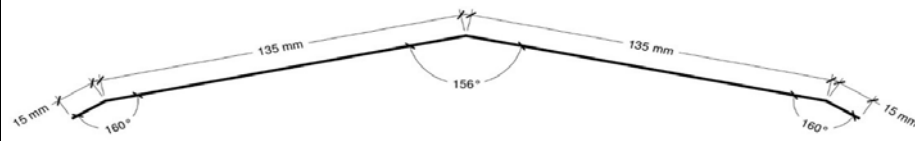
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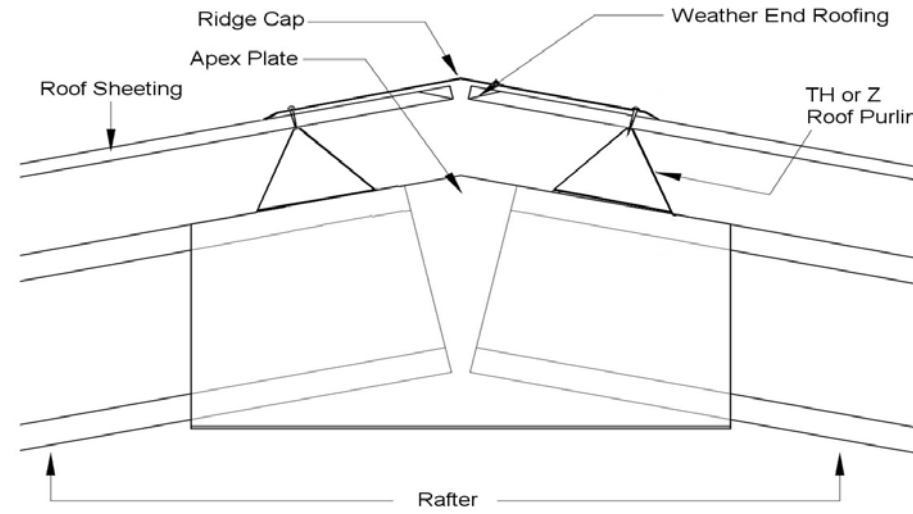
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Signature: *R. Nancarrow* R. Nancarrow Date: 19/02/19



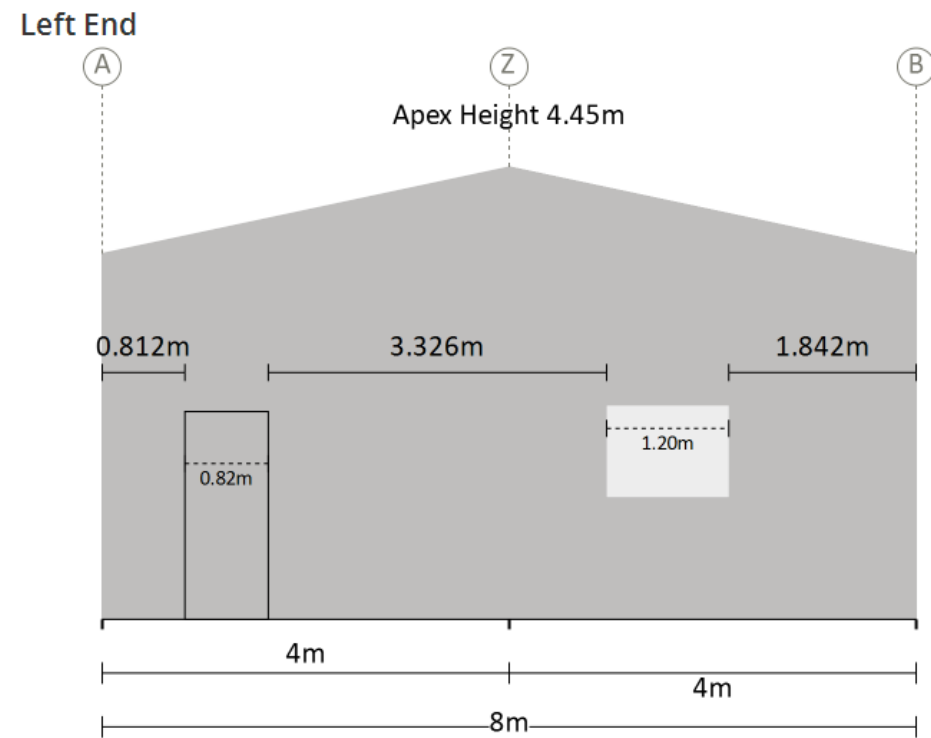
XF82



Ridge Cap - XF 82

| | | | | | |
|---|----------------------|--|--|--|--|
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| Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia | | | | Signature:  R. Nancarrow Date: 19/02/19 | |
| Drawing # SBUN180030 - 9 | Print Date: 19/02/19 | | | | |

This setout is provided as a guide only. It is the responsibility of the concreter/erector to confirm that all dimensions are correct.



Measurements are from the outside of side girts to the inside of component opening size.

Purchaser Name: Liam Kerrigan

Site Address: 7 Narrakine Rd NARROGIN WA 6312 Australia

Drawing # SBUN180030 - 10

Print Date: 19/02/19

Component Position

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Practising Professional Structural & Civil Engineer

Signature:  R. Nancarrow Date: 19/02/19



5004 Emerald Islands Dr
 Carrara QLD 4211
 Phone: 07 5657 4456
 Fax: 07 5594 2022

SITE SPECIFIC DESIGN CRITERIA ANALYSIS



Prepared for:

Liam Kerrigan
 7 Narrakine Rd
 NARROGIN WA 6312

Supplier:

Sheds n Homes Bunbury

Assessment Ref:

STX18120188DV

Issued:

14/12/2018

Building Details:

Span: 8
 Length: 15
 Avg. Height: 4.025

Certified by:

A handwritten signature in blue ink, appearing to read 'Rob Nancarrow', written over a white background.

R. Nancarrow
 for and on behalf of
 TNC Engineering PTY LTD
 (ACN 610 855 260)

Member Institution of Engineers (Aust.), CPEng (NER Structural & Civil) Regn. No. 2741240
 Registered Professional Engineer (Structural & Civil) - Queensland: Regn. No. 13750
 Registered Professional Engineer (Structural & Civil) - Victoria: Regn. No. EC44684
 Registered Building Designer & Professional Engineer (Structural & Civil) - Tasmania: Regn. No. CC6968



Site Location:

Geographic coordinates of

-32.92094,117.16662

Generally described as:

7 Narrakine Rd NARROGIN WA 6312

Executive Summary - Site Specific Analysis

The design analysis of the building has not been considered for each of the 4 orthogonal directions. Hence the maximum wind speed in any of the 8 cardinal directions has been used as the design wind speed. This is a conservative approach.

Each cardinal direction has been considered and the results are summarised below

| Factor | N | NE | E | SE | S | SW | W | NW |
|--|------|------|------|------|------|------|------|------|
| Wind Region | A1 | | | | | | | |
| Importance level (IL) | 2 | | | | | | | |
| Regional Wind Speed (Vr) | 45 | | | | | | | |
| Terrain Category (TC) | 2.21 | 2.15 | 2.09 | 2.25 | 2.24 | 2.52 | 2.43 | 2.17 |
| Terrain Category Multiplier (Mz) | 0.89 | 0.90 | 0.90 | 0.89 | 0.89 | 0.87 | 0.88 | 0.90 |
| Shielding Multiplier (Ms) | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Topographic Multiplier (Mt) | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |
| Wind Direction Multiplier 1 (Md1) | 0.9 | 0.8 | 0.8 | 0.8 | 0.85 | 0.95 | 1 | 0.95 |
| Site specific design wind speed (Vsite1) | 36.2 | 32.4 | 32.6 | 32.1 | 34.1 | 37.2 | 39.5 | 38.4 |
| Wind Direction Multiplier 2 (Md2) | 0.9 | 0.8 | 0.8 | 0.8 | 0.85 | 0.95 | 1 | 0.95 |
| Site specific design wind speed (Vsite2) | 36.2 | 32.4 | 32.6 | 32.1 | 34.1 | 37.2 | 39.5 | 38.4 |

Design Wind Speed (Vsite1) 39.5 m/s for the resultant forces and overturning moments on the complete building and wind actions on major structural elements.

Design Wind Speed (Vsite2) 39.5 m/s for all other cases, including cladding and immediate supporting members (Purlins and Girts)

Snow Load Nil

Seismic Factor Nil

Durability Alert No

The following pages detail how these results were obtained.

This report details how the Site Specific Design Criteria has been determined. Specifically, the following is detailed

1. Site Specific Design Wind Speed
 - a. Importance Level
 - b. Wind Region
 - c. Annual Probability of Exceedance
 - d. Wind Direction Multiplier – M_d
 - e. Regional Wind Speed – V_r
 - f. Terrain category & Terrain Category Factor – M_{zcat}
 - g. Shielding Multiplier – M_s
 - h. Topographic Factor – M_t
2. Ground Snow load- S_g
3. Earthquake Probability & Hazard Factor – K_p & Z
4. Durability

1.a Importance Level - 2

We have confirmed with the client that an Importance Level of 2 is appropriate based on the building types given in the NCC Vol 1 table B1.2a , and the NCC Guide to Vol 1 where it lists examples of building types for various Importance Levels and also the consideration of hazard to human life combined with impact on the public as per table B1.2

Engineers Comment: The building is to be used as a storage shed.

Should the certifiers come across any information that may challenge this, then please contact us so that we can discuss and reassess if necessary.

A generalised description of Importance Levels is given in table B1.2a of the NCC 2016 BCA - Volume One.

| Importance Level | |
|-------------------------|--|
| 1 | Buildings or structures presenting a low degree of hazard to life and other property in the case of failure |
| 2 | Buildings or structures not included in Importance Level 1, 3 or 4 |
| 3 | Buildings or structures that are designed to contain a large number of people. |
| 4 | Buildings or structures that are essential to post-disaster recovery or associated with hazardous facilities |

1 b. Wind Region - A1

The wind regions for Australia are given in figure 3.1 (A) of AS/NZS 1170.2:2011 - Structural design actions. Part 2: Wind actions plus amendments (herein after referenced as AS/NZS 1170.2)

Based on the Wind Region Map below, the site is located in Wind Region A1

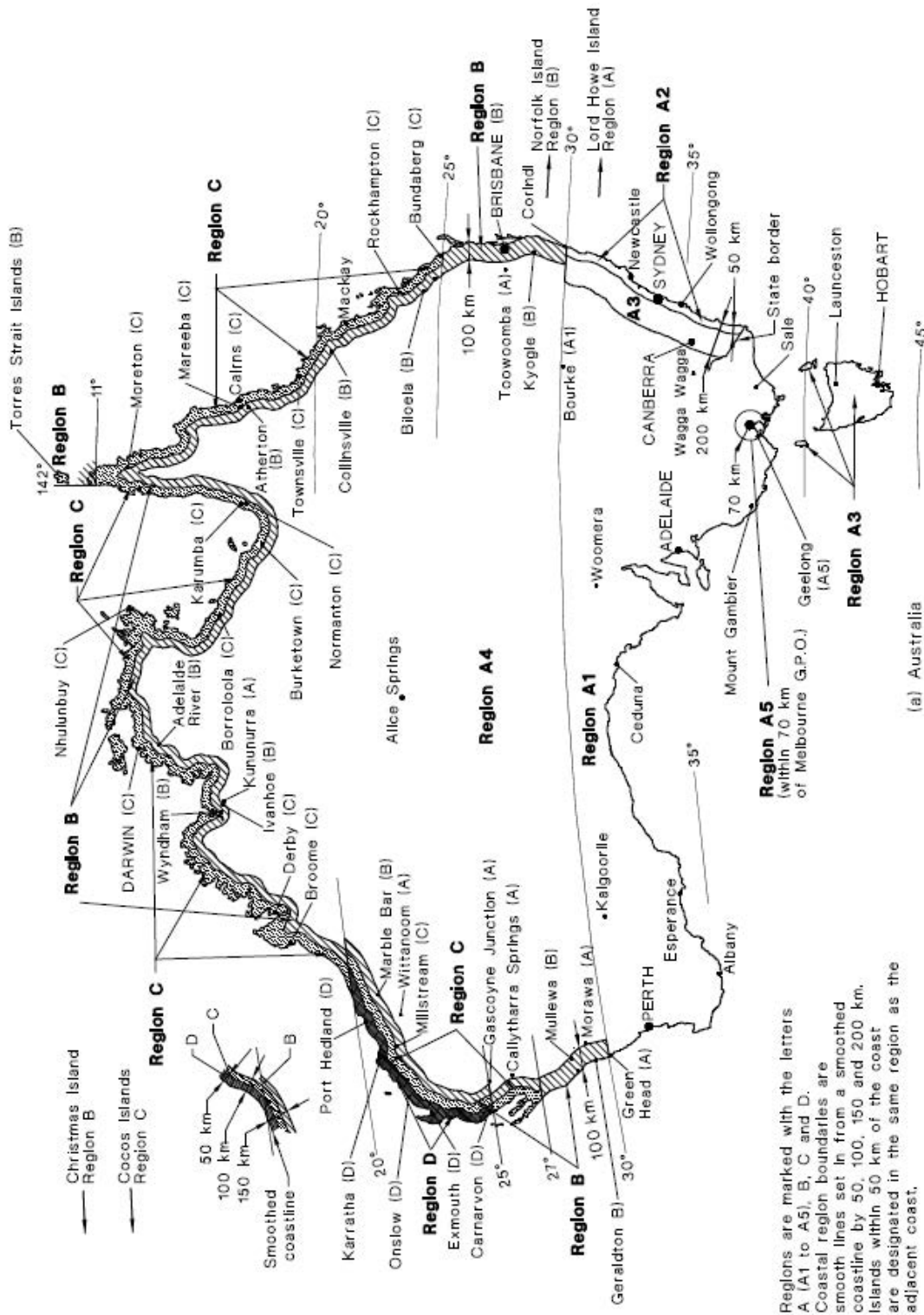


FIGURE 3.1(A) WIND REGIONS

1 c. Annual Probability of Exceedance - 1:500

Table B1.2b - Design Events for Safety of the NCC 2016 BCA - Volume 1 gives the annual probability of exceedance.

| Importance Level | Annual probability of exceedance | | | |
|------------------|----------------------------------|----------|---------|------------|
| | Wind | | Snow | Earthquake |
| | Non Cyclonic | Cyclonic | | |
| 1 | 1 : 100 | 1 : 200 | 1 : 100 | 1 : 250 |
| 2 | 1 : 500 | 1 : 500 | 1 : 150 | 1 : 500 |
| 3 | 1 : 1000 | 1 : 1000 | 1 : 200 | 1 : 1000 |
| 4 | 1 : 2000 | 1 : 2000 | 1 : 250 | 1 : 1500 |

1 d. Wind Direction Multiplier - M_d

Table 3.2 of AS/NZS 1170.2 gives the relevant factors for Region A1 in all 8 Cardinal directions

TABLE 3.2
WIND DIRECTION MULTIPLIER (M_d)

| Cardinal directions | Region A1 | Region A2 | Region A3 | Region A4 | Region A5 | Region A6 | Region A7 |
|---------------------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| N | 0.90 | 0.80 | 0.85 | 0.90 | 1.00 | 0.85 | 0.90 |
| NE | 0.80 | 0.80 | 0.80 | 0.85 | 0.85 | 0.95 | 0.90 |
| E | 0.80 | 0.80 | 0.80 | 0.90 | 0.80 | 1.00 | 0.80 |
| SE | 0.80 | 0.95 | 0.80 | 0.90 | 0.80 | 0.95 | 0.90 |
| S | 0.85 | 0.90 | 0.80 | 0.95 | 0.85 | 0.85 | 0.90 |
| SW | 0.95 | 0.95 | 0.85 | 0.95 | 0.90 | 0.95 | 0.90 |
| W | 1.00 | 1.00 | 0.90 | 0.95 | 1.00 | 1.00 | 1.00 |
| NW | 0.95 | 0.95 | 1.00 | 0.90 | 0.95 | 0.95 | 1.00 |
| Any direction | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 | 1.00 |

1 e. Regional Wind Speed $V_r = 45$ m/s

From Table 3.1 of AS/NZS 1170.2 for Region A1 and an Annual Probability of Exceedance of 1:500 gives a Regional Wind speed of 45 m/s (V_r)

Also from table 3.1 the serviceability of wind speed for a Annual Probability of Exceedance of 1:20 gives a wind speed of 37m/s.

TABLE 3.1
REGIONAL WIND SPEEDS

| Regional wind speed (m/s) | Region | | | | |
|---------------------------|-----------------|--------------------|------------------|-------------------------|-------------------------|
| | Non-cyclonic | | | Cyclonic | |
| | A (1 to 7) | W | B | C | D |
| V_1 | 30 | 34 | 26 | $23 \times F_C$ | $23 \times F_D$ |
| V_5 | 32 | 39 | 28 | $33 \times F_C$ | $35 \times F_D$ |
| V_{10} | 34 | 41 | 33 | $39 \times F_C$ | $43 \times F_D$ |
| V_{20} | 37 | 43 | 38 | $45 \times F_C$ | $51 \times F_D$ |
| V_{25} | 37 | 43 | 39 | $47 \times F_C$ | $53 \times F_D$ |
| V_{50} | 39 | 45 | 44 | $52 \times F_C$ | $60 \times F_D$ |
| V_{100} | 41 | 47 | 48 | $56 \times F_C$ | $66 \times F_D$ |
| V_{200} | 43 | 49 | 52 | $61 \times F_C$ | $72 \times F_D$ |
| V_{250} | 43 | 49 | 53 | $62 \times F_C$ | $74 \times F_D$ |
| V_{500} | 45 | 51 | 57 | $66 \times F_C$ | $80 \times F_D$ |
| V_{1000} | 46 | 53 | 60 | $70 \times F_C$ | $85 \times F_D$ |
| V_{2000} | 48 | 54 | 63 | $73 \times F_C$ | $90 \times F_D$ |
| V_{2500} | 48 | 55 | 64 | $74 \times F_C$ | $91 \times F_D$ |
| V_{5000} | 50 | 56 | 67 | $78 \times F_C$ | $95 \times F_D$ |
| V_{10000} | 51 | 58 | 69 | $81 \times F_C$ | $99 \times F_D$ |
| V_R ($R \geq 5$ years) | $67-41R^{-0.1}$ | $104-70R^{-0.045}$ | $106-92R^{-0.1}$ | $F_C (122-104R^{-0.1})$ | $F_D (156-142R^{-0.1})$ |

1 f. Terrain Category & Terrain/Height Multiplier - Mz

AS/NZS 1170.2 Section 4.2.1 details the types of terrain categories that are applicable. These are:

Terrain Category 1 (TC 1) : Very exposed open terrain with few or no obstructions and enclosed, limited sized water surfaces at serviceability and ultimate wind speeds in all wind regions, e.g. flat, treeless, poorly grassed plains; rivers, canals and lakes; and enclosed bays extending less than 10km in the wind direction.

Terrain Category 1.5 (TC 1.5) : Open water surfaces subjected to shoaling waves at serviceability and ultimate wind speeds in all wind regions, e.g. near-shore ocean water; large unenclosed bays on seas and oceans; lakes; and enclosed bays extending greater than 10km in the wind direction

Terrain Category 2 (TC 2) : Open terrain, including grassland, with well scattered obstructions having heights generally from 1.5m to 5m, with no more than two obstructions per hectare, e.g. farmland and cleared subdivisions with isolated trees and uncut grass.

Terrain Category 2.5 (TC 2.5) : Terrain with a few or isolated obstructions. This category is intermediate between TC 2 and TC 3 and represents the terrain in developing outer urban areas with scattered houses, or large acreage developments with fewer than 10 buildings per hectare.

Terrain Category 3 (TC 3) : Terrain with numerous closely spaced obstructions having heights generally from 3 to 10m. The minimum density of obstructions shall be at least the equivalent of 10 house-size obstructions per hectare. e.g. suburban housing, light industrial estates.

Terrain Category 4 (TC 4) : Terrain with numerous large high (10m to 30m tall) and closely spaced obstructions, such as large city centres and well developed industrial complexes.

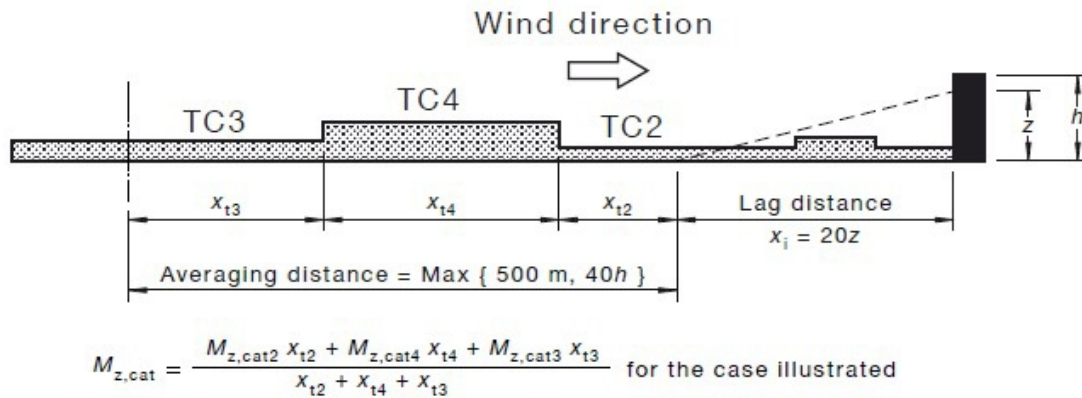
TABLE 4.1
TERRAIN/HEIGHT MULTIPLIERS FOR GUST WIND SPEEDS
IN FULLY DEVELOPED TERRAINS—ALL REGIONS

| Height (z) m | Terrain/height multiplier ($M_{z,cat}$) | | | |
|-----------------|---|--------------------|--------------------|--------------------|
| | Terrain category 1 | Terrain category 2 | Terrain category 3 | Terrain category 4 |
| ≤3 | 0.99 | 0.91 | 0.83 | 0.75 |
| 5 | 1.05 | 0.91 | 0.83 | 0.75 |
| 10 | 1.12 | 1.00 | 0.83 | 0.75 |
| 15 | 1.16 | 1.05 | 0.89 | 0.75 |
| 20 | 1.19 | 1.08 | 0.94 | 0.75 |
| 30 | 1.22 | 1.12 | 1.00 | 0.80 |
| 40 | 1.24 | 1.16 | 1.04 | 0.85 |
| 50 | 1.25 | 1.18 | 1.07 | 0.90 |
| 75 | 1.27 | 1.22 | 1.12 | 0.98 |
| 100 | 1.29 | 1.24 | 1.16 | 1.03 |
| 150 | 1.31 | 1.27 | 1.21 | 1.11 |
| 200 | 1.32 | 1.29 | 1.24 | 1.16 |

Note: For intermediate values of height and terrain category, use liner interpolation.

AS/NZS 1170.2 Section 4.2.3 goes on to describe the averaging of terrain categories and terrain height multipliers.

The Lag distance (in this case equivalent to the shielding zone) has been ignored when considering the terrain category.



NOTE: The terrain within the lag distance, x_l , is ignored when averaging terrain-height multipliers.

FIGURE 4.1 EXAMPLE OF AVERAGING OF TERRAIN-HEIGHT MULTIPLIERS

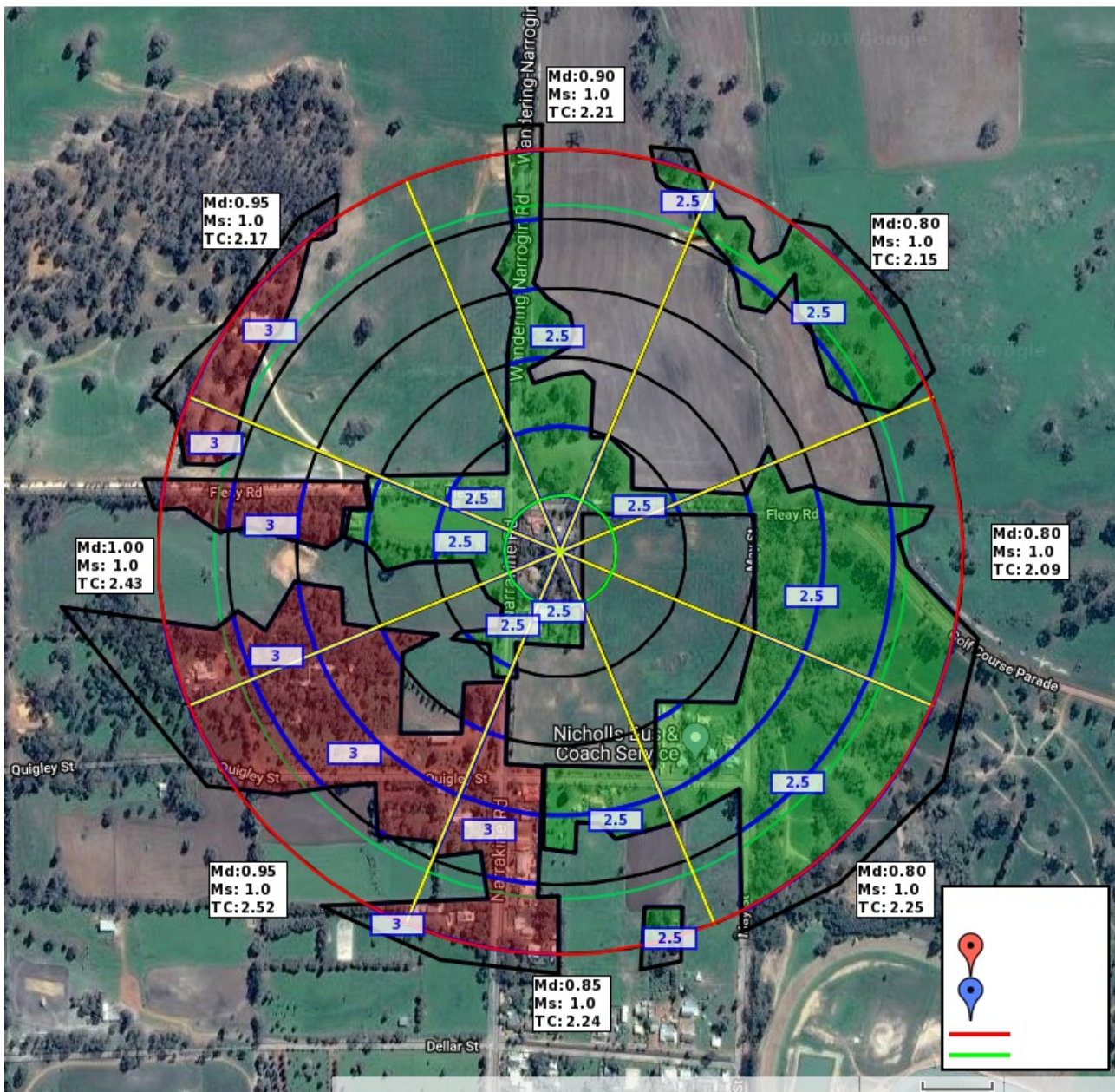
Further to this averaging process is the need to often consider various changes in Terrain Category other than the simple case of changes occurring as the distance is fanned out from the site.

Where appropriate, a method of considering 100m sectors within each cardinal direction and then averaging the terrain category within each sector based on area has been adopted.

Assessment has also taken into account the probable future development 5 years after construction of the building. The result of this assessment is:

Within the terrain category zone the satellite image shows the extent of current development and likely development within the next 5 years.

The image below shows the terrain category determined for each of the 8 cardinal directions.



The average height of the building is 4.025 meters. Using table 4.1 from AS/NZS 1170.2 the value of M_z can be interpolated

| Factor | N | NE | E | SE | S | SW | W | NW |
|-----------------------------|--------|-------|--------|------|--------|--------|--------|--------|
| Terrain Category | 2.21 | 2.15 | 2.09 | 2.25 | 2.24 | 2.52 | 2.43 | 2.17 |
| Terrain Category Multiplier | 0.8932 | 0.898 | 0.9028 | 0.89 | 0.8908 | 0.8684 | 0.8756 | 0.8964 |

1 g. Shielding Multiplier -Ms

As per AS/NZS 1170.2 clause 4.3.1 shielding from trees or vegetation has not been included.

Four (4) factors have to be considered:

1. Only buildings whose height is equal to or greater than the building being considered shall be deemed to provide shielding.
2. Shielding is considered only within the area of 20 times the average height of the building being considered.
3. Each 45 degree sector must be considered individually – 8 cardinal directions
4. If the slope of the terrain is greater than 0.2 (1:5), then no shielding is applicable. (100m rise or fall over 500m).

Assessment has also taken into account the probable future development 5 years after construction of the building. The result of this assessment is:

Within the shielding zone the satellite image shows the extent of current development and likely development within the next 5 years.

The shielding parameter(s) is calculated using formulae 4.3 (1) and 4.3 (2). The shielding multiplier can be interpolated from Table 4.3 of AS/NZS 1170.2

| Factor | N | NE | E | SE | S | SW | W | NW |
|--------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|
| n_s | V/A | V/A | V/A | V/A | V/A | V/A | V/A | V/A |
| l_s | V/A | V/A | V/A | V/A | V/A | V/A | V/A | V/A |
| h_s | V/A | V/A | V/A | V/A | V/A | V/A | V/A | V/A |
| b_s | V/A | V/A | V/A | V/A | V/A | V/A | V/A | V/A |
| s | ≥ 12 | ≥ 12 | ≥ 12 | ≥ 12 | ≥ 12 | ≥ 12 | ≥ 12 | ≥ 12 |
| m_s | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

V/A = Visually Assessed

The image below shows the buildings in all 8 Cardinal directions.



1 h. Topographic Multiplier - Mt

As per section 4.4 of AS/NZS 1170.2, the Topographic Factor is calculated in all 8 cardinal directions by considering up to 25km in each direction at 50m intervals.

In this case there is no Topographic Factor to consider in any direction. Mt = 1

| Factor | N | NE | E | SE | S | SW | W | NW |
|-----------------------------|----------|-----------|----------|-----------|----------|-----------|----------|-----------|
| Topographic Multiplier (Mt) | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 1 |

2. Ground Snow Load

The site is outside of the boundaries given in AS/NZS 1170.3:2003 - Structural design actions. Part 2: Snow and ice actions plus amendments (herein after referenced as AS/NZS 1170.3) for snow load regions. Hence no snow load is applicable.

3. Earthquake Hazard Factor (Z)

Due to the ductile nature of the portal framed building, the imposed loads resulting from an earthquake on this building are by inspection, not critical cases in the design of the building.

4. Durability

From the site location and the usage information we have at hand, it is unlikely that the building is subject to a Marine or Industrial Influence.

This should be confirmed this by referencing the BlueScope Technical Bulletins (In particular TB 1A) and where necessary contacting BlueScope on 1800 800 789.

Technical Bulletin TB4 relates to on going maintenance of the building and should be noted to ensure that BlueScope warranties are maintained.



10.2 TECHNICAL AND RURAL SERVICES

There are no reports requiring a Council decision for the current month.

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – MAY 2019

| | |
|------------------------|---|
| File Reference | 12.1.1 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Nil |
| Date | 31 May 2019 |
| Author | Agatha Prior – Finance Officer Accounts |
| Authorising Officer | Frank Ludovico – Executive Manager Corporate & Community Services |
| Attachments | 1. Schedule of Accounts Paid – May 2019 (separate cover). |

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – May 2019.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Comment

The Schedule of Accounts Paid – May 2019 is presented to Council for notation. Below is a summary of activity.

| <i>May 2019 Payments</i> | | |
|--------------------------|--------------|----------|
| <i>Payment Type</i> | <i>\$</i> | <i>%</i> |
| Cheque | 1,002,420.00 | 37.48 |
| EFT (incl Payroll) | 1,622,767.90 | 60.68 |
| Direct Debit | 46,014.12 | 1.72 |
| Credit Card | 3,033.70 | 0.11 |
| Trust | 280.00 | 0.01 |
| Total Payments | 2,674,515.72 | 100.00 |

| <i>Local Spending</i> | <i>\$</i> | <i>%</i> |
|-----------------------|------------|----------|
| Local Suppliers | 339,462.50 | 12.69 |
| Payroll | 345,378.14 | 12.92 |
| Total | 684,840.64 | 25.61 |

The payment schedule has been provided to Elected Members separately and is not published on the Shire of Narrogin website owing to potential fraudulent activity that can arise from this practice.

Printed copies will be available on request at the Administration building and the Library.

Consultation

Manager Finance

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b)

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2018/2019 Annual Budget, or resulting from a Council resolution for a budget amendment.

Strategic Implications

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community) |
| Outcome: | 4.1 An efficient and effective organisation |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.006

Moved: Cr Walker Seconded: Cr Schutz

That, with respect to the Schedule of Accounts Paid for May 2019, Council note the Report as presented.

CARRIED 8/0

10.3.2 MONTHLY FINANCIAL REPORTS – MAY 2019

| | |
|------------------------|---|
| File Reference | 12.8.1 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Nil |
| Date | 10 June 2019 |
| Author | Nicole Bryant – Manager Finance |
| Authorising Officer | Frank Ludovico – Executive Manager Corporate & Community Services |
| Attachments | 1. Monthly Financial Report for the period ended 31 May 2019. |

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Council is requested to review the May 2019 Monthly Financial Reports.

Comment

The May 2019 Monthly Financial Reports are presented for review.

Consultation

Executive Manager Corporate and Community Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2018/19 Annual Budget, or resulting from a Council Motion for a budget amendment.

Strategic Implications

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community) |
| Outcome: | 4.1 An efficient and effective organisation |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.007

Moved: Cr Seale Seconded: Cr Wiese

That, with respect to the Monthly Financial Reports for May 2019, Council note the Reports as presented.

CARRIED 8/0

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 31 MAY 2019



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LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2019**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to 31 May 2019
Prepared by: Manager Finance
Reviewed by: Executive Manager of Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of Local Government (Financial Management) Regulations 1996, Regulation 34. Note: The Statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the Local Government Act 1995 and accompanying regulations. Material accounting policies which have been adopted in the preparation of this statement are presented below and have been consistently applied unless stated otherwise. Except for cash flow and rate setting information, the report has also been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated. All monies held in the Trust Fund are excluded from the statement.

SIGNIFICANT ACCOUNTING POLICIES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

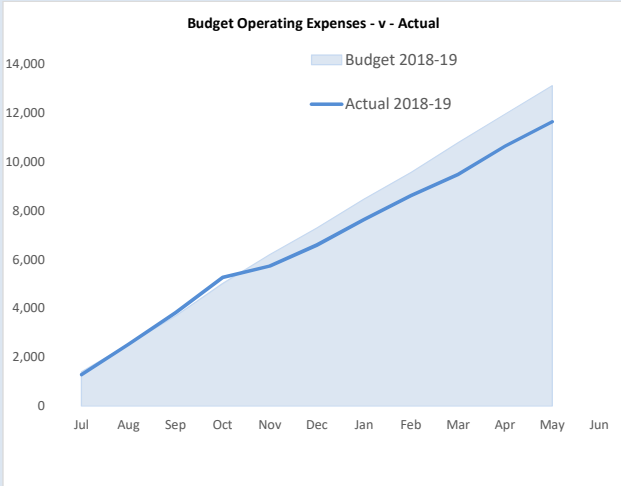
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

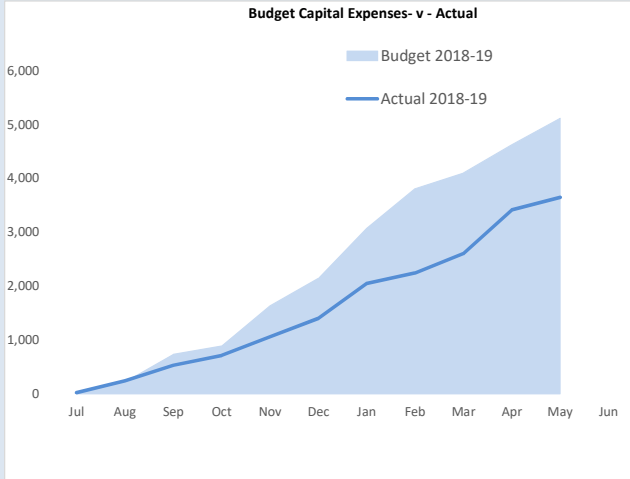
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 31 MAY 2019**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

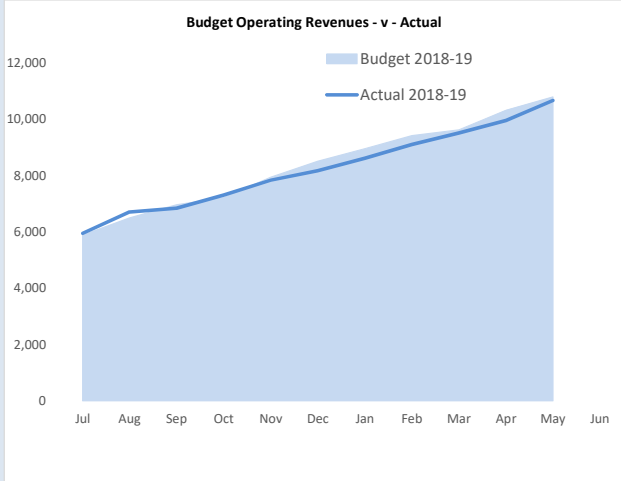
OPERATING EXPENSES



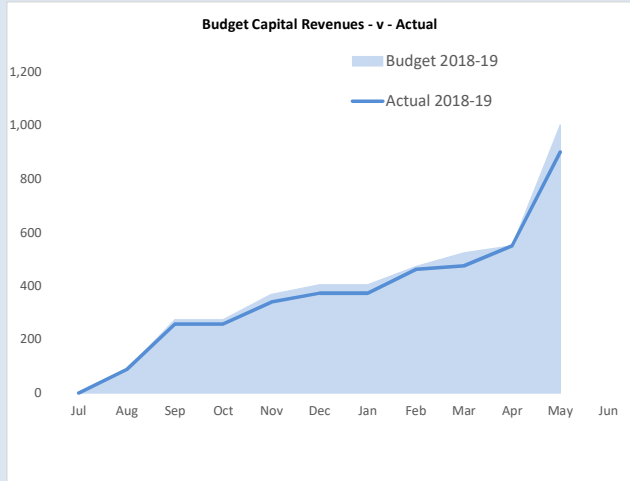
CAPITAL EXPENSES



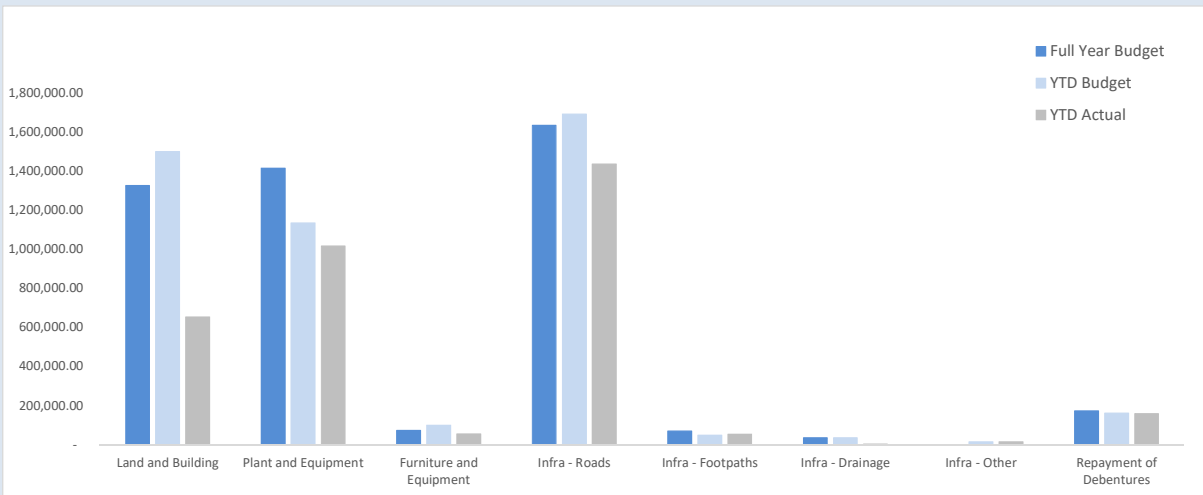
OPERATING REVENUE



CAPITAL REVENUE



CAPITAL EXPENSES BY ACTIVITY



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY

STATUTORY REPORTING PROGRAMS

FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019

| | Amended Annual Budget | YTD Budget (a) | YTD Actual (b) | Var. \$ (b)-(a) | Var. % (b)-(a)/(a) | Var. |
|--|--------------------------|----------------------|----------------------|--------------------|-----------------------|------|
| | \$ | \$ | \$ | \$ | % | |
| Opening Funding Surplus(Deficit) | 3,760,640 | 3,760,640 | 3,760,640 | 0 | 0% | |
| Revenue from operating activities | | | | | | |
| General Purpose Funding - Rates | 4,788,695 | 4,788,694 | 4,712,909 | (75,785) | (2%) | |
| General Purpose Funding - Other | 1,285,132 | 1,265,832 | 1,371,196 | 105,364 | 8% | |
| Governance | 5,100 | 88 | 3,581 | 3,493 | 98% | |
| Law, Order and Public Safety | 123,365 | 56,963 | 81,070 | 24,107 | 30% | ▲ |
| Health | 26,500 | 24,527 | 44,504 | 19,977 | 45% | ▲ |
| Education and Welfare | 1,528,109 | 1,412,484 | 1,423,517 | 11,033 | 1% | |
| Housing | 8,240 | 7,546 | 7,983 | 437 | 5% | |
| Community Amenities | 1,048,504 | 1,033,301 | 1,060,087 | 26,786 | 3% | |
| Recreation and Culture | 130,839 | 120,313 | 191,105 | 70,792 | 37% | ▲ |
| Transport | 971,445 | 961,053 | 347,809 | (613,244) | (176%) | ▼ |
| Economic Services | 266,539 | 244,277 | 247,211 | 2,934 | 1% | |
| Other Property and Services | 83,126 | 76,175 | 171,723 | 95,548 | 56% | ▲ |
| | 10,265,594 | 9,991,253 | 9,662,694 | (328,559) | (3%) | |
| Expenditure from operating activities | | | | | | |
| General Purpose Funding | (274,326) | (201,262) | (210,746) | (9,484) | 5% | |
| Governance | (668,618) | (632,838) | (513,305) | 119,533 | (23%) | |
| Law, Order and Public Safety | (685,151) | (630,597) | (479,808) | 150,789 | (31%) | |
| Health | (272,082) | (247,947) | (224,843) | 23,104 | (10%) | |
| Education and Welfare | (1,796,366) | (1,649,071) | (1,368,345) | 280,726 | 21% | ▲ |
| Housing | (30,491) | (28,798) | (26,320) | 2,478 | 9% | |
| Community Amenities | (1,565,833) | (1,438,178) | (1,260,607) | 177,571 | 14% | ▲ |
| Recreation and Culture | (3,443,058) | (3,121,036) | (2,765,367) | 355,669 | 13% | ▲ |
| Transport | (4,870,906) | (4,476,754) | (4,082,690) | 394,064 | 10% | |
| Economic Services | (706,439) | (646,370) | (597,793) | 48,577 | 8% | |
| Other Property and Services | (36,908) | (48,547) | (110,772) | (62,225) | (56%) | ▼ |
| | (14,350,179) | (13,121,398) | (11,640,596) | 1,480,802 | | |
| Operating activities excluded from budget | | | | | | |
| Add back Depreciation | 3,516,972 | 3,223,748 | 3,205,137 | (18,611) | (1%) | |
| Adjust (Profit)/Loss on Asset Disposal | 137,193 | 126,914 | 58,227 | (68,687) | (118%) | ▼ |
| Adjust Employee Benefits Provision (Non-Current) | 0 | 0 | 0 | 0 | | |
| Adjust Deferred Pensioner Rates (Non-Current) | 0 | 0 | 0 | 0 | | |
| Movement in Leave Reserve (Added Back) | 7,029 | 0 | 1,564 | 1,564 | 100% | |
| Adjust Rounding | 0 | 0 | 0 | 0 | | |
| Amount attributable to operating activities | (423,391) | 220,517 | 1,287,026 | 1,066,509 | | |
| Investing Activities | | | | | | |
| Non-Operating Grants, Subsidies and Contributions | 786,982 | 786,982 | 993,975 | 206,994 | (21%) | |
| Purchase of Investments | 0 | 0 | 0 | 0 | | |
| Land Held for Resale | 0 | 0 | 0 | 0 | | |
| Land and Buildings | (1,609,202) | (1,499,199) | (652,413) | 846,786 | 130% | ▲ |
| Plant and Equipment | (1,427,253) | (1,133,997) | (1,014,851) | 119,146 | 12% | ▲ |
| Furniture and Equipment | (98,811) | (98,811) | (54,532) | 44,279 | 81% | ▲ |
| Infrastructure Assets - Roads | (1,690,671) | (1,690,588) | (1,434,638) | 255,950 | 18% | ▲ |
| Infrastructure Assets - Footpaths | (51,300) | (47,100) | (52,300) | (5,200) | (10%) | |
| Infrastructure Assets - Road Drainage | (33,589) | (33,589) | (2,194) | 31,395 | 1431% | ▲ |
| Infrastructure Assets - Other | (591,261) | (475,121) | (301,301) | 173,820 | 58% | ▲ |
| Infrastructure Assets - Parks and Gardens | (14,000) | (14,000) | (13,203) | 797 | 6% | |
| Proceeds from Disposal of Assets | 834,810 | 650,436 | 549,746 | (100,690) | (18%) | ▼ |
| Proceeds from Sale of Investments | 0 | 0 | 0 | 0 | | |
| Amount attributable to investing activities | (3,894,295) | (3,554,987) | (1,981,710) | 1,573,277 | | |
| Financing Activities | | | | | | |
| Proceeds from New Debentures | 350,000 | 350,000 | 350,000 | 0 | 0% | |
| Proceeds from Advances | 0 | 0 | 0 | 0 | | |
| Repayment of Debentures | (129,976) | (120,602) | (120,248) | 354 | 0% | |
| Self-Supporting Loan Principal | 0 | 0 | 0 | 0 | | |
| Transfer from Reserves | 1,273,480 | 0 | 0 | 0 | | |
| Advances to Community Groups | 0 | 0 | 0 | 0 | | |
| Transfer to Reserves | (936,458) | (15,956) | (15,956) | 0 | 0% | |
| Amount attributable to financing activities | 557,046 | 213,442 | 213,796 | 354 | | |
| Net Capital | (3,337,249) | (3,341,545) | (1,767,914) | 1,573,631 | | |
| Total Net Operating + Capital | (3,760,640) | (3,121,028) | (480,888) | 2,640,140 | | |
| Closing Funding Surplus(Deficit) | 0 | 639,612 | 3,279,752 | 2,640,140 | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$5,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY**NET CURRENT ASSETS****FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019****SIGNIFICANT ACCOUNTING POLICIES****CURRENT AND NON-CURRENT CLASSIFICATION**

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019

OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS

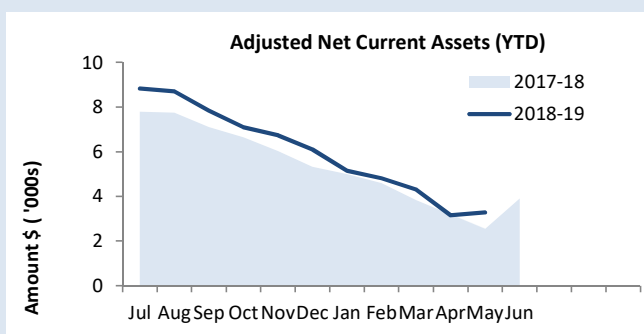
| | Previous Period Actual | Year to Date Actual |
|---|---------------------------|------------------------|
| Adjusted Net Current Assets | 30 Apr 2019 | 31 May 2019 |
| | \$ | \$ |
| Current Assets | | |
| Cash Unrestricted | 3,690,989 | 3,215,441 |
| Cash Restricted (Reserves) | 3,970,754 | 3,970,754 |
| Receivables - Rates and Rubbish, ESL, Excess Rates | 423,103 | 372,969 |
| Receivables - Other | 208,656 | 33,629 |
| Inventories | 28,491 | 32,168 |
| | 8,321,993 | 7,624,961 |
| Less: Current Liabilities | | |
| Payables | (987,933) | (166,126) |
| Loan Liability | (49,187) | (9,530) |
| Provisions | (596,311) | (596,311) |
| | (1,633,431) | (771,966) |
| Net Current Asset Position | 6,688,562 | 6,852,995 |
| Less: Cash Restricted | (3,970,754) | (3,970,754) |
| Add Back: Component of Leave Liability not Required to be funded | 389,140 | 389,140 |
| Add Back: Current Loan Liability | 49,187 | 9,530 |
| Adjustment for Trust Transactions Within Muni | (1,182) | (1,159) |
| Net Current Funding Position | 3,154,953 | 3,279,752 |

SIGNIFICANT ACCOUNTING POLICIES

Please see page 4 for information on significant accounting policies relating to Net Current Assets.

KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.



Year YTD Actual

Surplus(Deficit)

\$3.28 M

Last Period Actual

Surplus(Deficit)

\$3.15 M

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

| | Investment Value \$ | Maturity Date | Rate | Institution | Investment % |
|---|---------------------|---------------|-------|-------------|--------------|
| Cash Unrestricted | | | | | |
| Municipal Fund | 1.0 million | 27/06/2019 | 2.00% | Bankwest | 50% |
| Municipal Fund | 1.0 million | 28/06/2019 | 2.00% | Bankwest | 50% |
| | 2.0 million | | | | 100% |
| Cash Restricted (Reserves) | | | | | |
| Reserve Fund | 1.8 million | 27/06/2019 | 2.71% | NAB | 50% |
| Reserve Fund | 1.8 million | 23/06/2019 | 2.71% | Westpac | 50% |
| | 3.6 million | | | | 100% |
| Total Investment Holdings via Entity | | | | | |
| NAB | 1.8 million | | | | 32% |
| Westpac | 1.8 million | | | | 32% |
| Bankwest | 2.0 million | | | | 36% |
| | 5.6 million | | | | 100% |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

| Reporting Program | Var. \$ | Var. % | Var. | Timing/ Permanent | Explanation of Variance |
|--|-----------|--------|------|----------------------|---|
| | \$ | % | | | |
| Revenue from operating activities | | | | | |
| Law, Order and Public Safety | 24,107 | 30% | ▲ | Permanent | Increased BFB grant received |
| Health | 19,977 | 45% | ▲ | Permanent | Invoice raised to reclaim demolition costs for Loch Street |
| Recreation and Culture | 70,792 | 37% | ▲ | Permanent | Insurance claims income received for Golf Club and Artworks |
| Transport | (613,244) | (176%) | ▼ | Timing | Wandrra reimbursements not received |
| Other Property and Services | 95,548 | 56% | ▲ | Permanent | LGIS good claims rebate received Insurance claim income received for Rubber tyred roller |
| Expenditure from operating activities | | | | | |
| Education and Welfare | 280,726 | 21% | ▲ | Timing | HACC, CHSP, HCP & Aged Other - Expenditure estimated evenly over 12 months |
| Community Amenities | 177,571 | 14% | ▲ | Timing | Contract town planning, Cemetery maintenance/operations, public convenience maintenance expenditure all under budget |
| Recreation and Culture | 355,669 | 13% | ▲ | Timing | Town hall building maintenance, parks and gardens, town oval maintenance, NRRC electricity, community chest, event festival matching expenditure all under budget |
| Other Property and Services | (62,225) | (56%) | ▼ | Timing | Public works overhead and Plant operation costs under recovered due to higher expenditure |
| Investing Activities | | | | | |
| Proceeds from Disposal of Assets | (100,690) | (18%) | ▼ | Timing | Executive vehicle, ecombi roller, twin drum turf roller not disposed of |
| Capital Acquisitions | 1,466,973 | 1726% | ▲ | Timing | Refer to Capital Acquisitions Note |
| Financing Activities | | | | | |

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

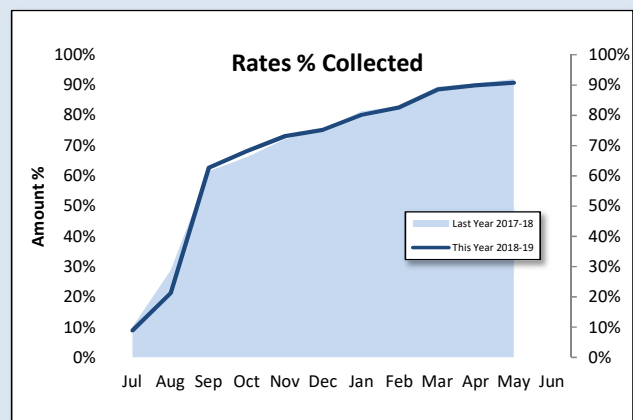
This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

| Rates Receivable | 30 Jun 18 | 31 May 19 |
|---|----------------|----------------|
| | \$ | \$ |
| Opening Arrears Previous Years | 492,340 | 492,340 |
| Levied this year | | 4,790,002 |
| Movement in Excess Rates | | (90,732) |
| Domestic Refuse Collection Charges | | 471,569 |
| Domestic Services (Additional) | | 3,466 |
| Commercial Collection Charge | | 44,814 |
| Commercial Collection Charge (Additional) | | 45,287 |
| Total Rates and Rubbish (YTD) | 5,153,240 | 5,278,045 |
| Less Collections to date | (5,153,240) | (5,237,099) |
| Net Rates Collectable | 492,340 | 533,286 |
| % Collected | 91.28% | 90.97% |
| Pensioner Deferred Rates | | (153,532) |
| Pensioner Deferred ESL | | (6,786) |
| Total Rates and Rubbish, ESL, Excess Rates | | 372,969 |

KEY INFORMATION

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.



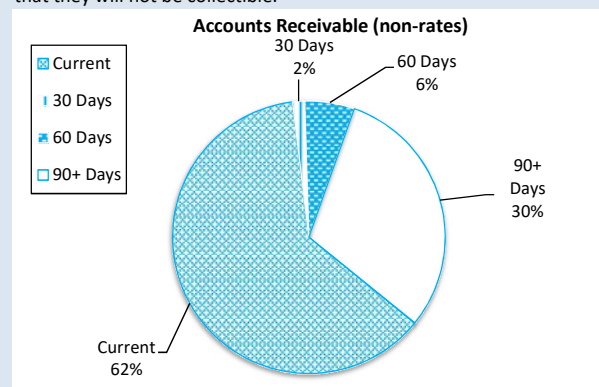
| Collected | Rates Due |
|------------|------------------|
| 91% | \$372,969 |

**OPERATING ACTIVITIES
RECEIVABLES**

| Receivables - General | Current | 30 Days | 60 Days | 90+ Days | Total |
|---|---------|---------|---------|----------|---------------|
| | \$ | \$ | \$ | \$ | \$ |
| Receivables - General | 36,793 | 855 | 3,486 | 17,975 | 59,109 |
| Percentage | 62% | 1% | 6% | 30% | |
| Balance per Trial Balance | | | | | |
| Rates Pensioner Rebate Claims | | | | | 2,425 |
| GST Input | | | | | 9,063 |
| Provision For Doubtful Debts | | | | | (37,776) |
| Total Receivables General Outstanding | | | | | 32,821 |
| Amounts shown above include GST (where applicable) | | | | | |

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Debtors Due

\$32,821

Over 30 Days

38%

Over 90 Days

30%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

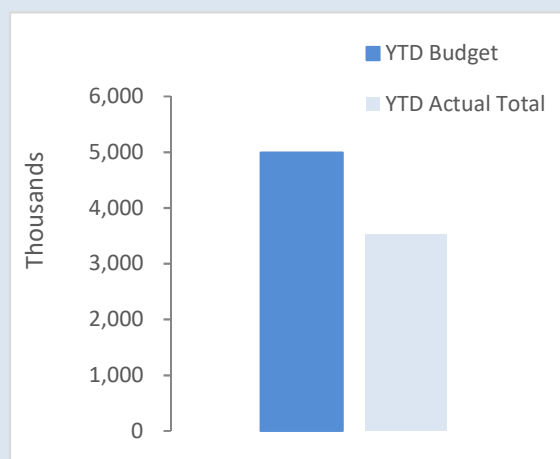
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

| Capital Acquisitions | Amended Budget | YTD Budget | YTD Actual Total | YTD Budget Variance |
|-----------------------------------|------------------|------------------|------------------|---------------------|
| | \$ | \$ | \$ | \$ |
| Land and Buildings | 1,609,202 | 1,499,199 | 652,413 | 846,786 |
| Plant & Equipment | 1,427,253 | 1,133,997 | 1,014,851 | 119,146 |
| Furniture & Equipment | 98,811 | 98,811 | 54,532 | 44,279 |
| Roads | 1,690,671 | 1,690,588 | 1,434,638 | 255,950 |
| Footpaths | 51,300 | 47,100 | 52,300 | (5,200) |
| Road Drainage | 33,589 | 33,589 | 2,194 | 31,395 |
| Other Infrastructure | 591,261 | 475,121 | 301,301 | 173,820 |
| Parks and Gardens | 14,000 | 14,000 | 13,203 | 797 |
| Capital Expenditure Totals | 5,516,086 | 4,992,405 | 3,525,432 | 1,466,973 |

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined using fair value at reporting date.

KEY INFORMATION



| Acquisitions | Annual Budget | YTD Actual | % Spent |
|--------------|-----------------|-----------------|------------|
| | \$5.19 M | \$3.53 M | 64% |

To be read in conjunction with Strategic Projects Tracker

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**
















































% of Completion

| | Amended Budget | YTD Budget | YTD Actual | Variance Under(Over) |
|---|-------------------|------------------|----------------|-------------------------|
| | \$ | \$ | \$ | \$ |
| Capital Expenditure | | | | |
| Land and Buildings | | | | |
| Building Renovation Administration | 190,060 | 190,060 | 7,071 | 182,989 |
| Animal Pound Building (Capital) | 7,781 | 7,781 | 455 | 7,326 |
| Other Law & Order Building (Capital) | 455 | 454 | 455 | (1) |
| HACC - Building (Capital) | 56,602 | 56,602 | 52,991 | 3,611 |
| Kitchen Upgrade | 35,000 | 35,000 | 22,655 | 12,345 |
| Mackie Park Public Toilets and Office - Capital | 15,000 | 15,000 | 16,336 | (1,336) |
| Memorial Park Public Toilets Capital | 100,000 | 100,000 | 4,545 | 95,455 |
| Highbury Public Toilets (Capital) | 5,525 | 5,525 | 5,525 | 0 |
| Town Hall (Federal St) Building Capital | 129,100 | 129,100 | 125,837 | 3,263 |
| Railway Institute Hall & Office Building Capital | 3,096 | 3,096 | 3,600 | (504) |
| Highbury Hall Building Capital | 5,937 | 5,937 | 5,937 | 0 |
| NRRC Building (Capital) | 229,950 | 229,950 | 148,631 | 81,319 |
| NRRC Building Capital 2018-19 | 153,668 | 153,668 | 166,620 | (12,952) |
| Tennis Clubroom Roof Repairs | 7,500 | 7,500 | 6,556 | 944 |
| Library Landscape - Stage 1 | 100,000 | 100,000 | 72,403 | 27,597 |
| Railway Station Building (Capital) | 6,641 | 6,639 | 0 | 6,639 |
| Museum Building (Capital) | 5,000 | 5,000 | 0 | 5,000 |
| Accommodation Units (NCP) | 351,364 | 241,364 | 4,060 | 237,304 |
| Caravan Park Renovations | 183,896 | 183,896 | 600 | 183,296 |
| Visitor Information Bay Upgrade (Williams Road) | 20,000 | 20,000 | 4,410 | 15,590 |
| Sale Yard (Showmen's) Toilets Building Capital | 2,627 | 2,627 | 3,726 | (1,099) |
| | 1,609,202 | 1,499,199 | 652,413 | 846,786 |
| Plant and Equipment | | | | |
| Fire Truck (Highbury) | 50,000 | 0 | 0 | 0 |
| NO05 Ranger Vehicle 2018 | 36,790 | 36,790 | 36,790 | 0 |
| EHO Vehicle 2018 | 18,602 | 18,602 | 18,602 | (0) |
| NGN10179 Toyota Hiace 2018 | 58,000 | 58,000 | 57,931 | 69 |
| Lawn Mower 2018 | 1,590 | 1,590 | 1,590 | 0 |
| Brush Cutter 2018 | 1,000 | 1,000 | 898 | 102 |
| NGN847 Ford Mondeo 2019 (HACC) (PA010B) | 27,000 | 27,000 | 0 | 27,000 |
| NGN839 CHCP Vehicle | 27,000 | 27,000 | 0 | 27,000 |
| NGN219 CATS Vehicle 2019 | 26,500 | 26,500 | 25,452 | 1,048 |
| CCTV Installation Refuse Site | 8,364 | 8,363 | 8,364 | (1) |
| NGN00 EMDRS Vehicle 2018(2) | 35,134 | 35,134 | 35,134 | (0) |
| NGN00 EMDRS Vehicle 2019 | 35,755 | 35,755 | 36,498 | (743) |
| NGN00 EMDRS Vehicle 2019(2) | 35,755 | 0 | 0 | 0 |
| CCTV Installation Old Courthouse Museum | 7,500 | 7,500 | 0 | 7,500 |
| ON0 EMTRS Vehicle 2018 (3) | 36,389 | 36,388 | 36,389 | (1) |
| ON0 EMTRS Vehicle 2019 | 36,508 | 36,508 | 36,498 | 10 |
| ON0 EMTRS Vehicle 2019 (2) | 36,508 | 36,508 | 0 | 36,508 |
| ON0 EMTRS Vehicle 2019 (3) | 36,508 | 0 | 0 | 0 |
| N001 MO Vehicle 2018(2) | 36,243 | 36,242 | 36,243 | (1) |
| N001 MO Vehicle 2019 | 36,870 | 36,870 | 36,243 | 627 |
| N001 MO Vehicle 2019(2) | 36,870 | 0 | 0 | 0 |
| Works Supervisor Vehicle 2018 | 35,416 | 35,415 | 35,416 | (1) |
| 1NO CF Vehicle 2018 | 36,498 | 36,497 | 36,498 | (1) |
| NGN802 Gardener Vehicle 2018 | 23,677 | 23,677 | 23,677 | (0) |
| NO1 2018 UD 6 Wheeler Nissan Diesel Tip Truck | 226,000 | 226,000 | 218,462 | 7,538 |
| NO592 PG LH Vehicle PG 2018 | 27,368 | 27,368 | 27,368 | (0) |
| NGN677 Toro Mower 2018 (WORKS) (PE041) | 33,000 | 33,000 | 33,000 | 0 |
| NO2731 Four Axle Side Tipping Trailer - Additions | 25,000 | 0 | 18,060 | (18,060) |
| NO2706 Four Axle Side Tipping Trailer - Additions | 25,000 | 0 | 19,393 | (19,393) |
| Workshop Tool Purchase (Mechanic) | 14,206 | 14,205 | 14,206 | (1) |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**






























% of Completion

| | Amended Budget | YTD Budget | YTD Actual | Variance Under(Over) |
|--|-------------------|------------------|------------------|-------------------------|
|  New VHF Radios x 15 | 0 | 0 | 0 | 0 |
|  NGN6121 1982 Twin Drum Turf Roller (WORKS) | 34,850 | 34,850 | 34,850 | 0 |
|  CCTV Installation NCP | 9,030 | 9,030 | 8,500 | 530 |
|  1NGN CEO Vehicle 2018(2) | 51,593 | 51,592 | 51,593 | (1) |
|  1NGN CEO Vehicle 2019 | 48,438 | 48,438 | 48,438 | (0) |
|  1NGN CEO Vehicle 2019(2) | 49,440 | 0 | 0 | 0 |
|  1NGN CEO Vehicle 2019(3) | 49,440 | 49,440 | 0 | 49,440 |
|  ONGN EMCCS Vehicle 2018(2) | 34,676 | 0 | 34,676 | (34,676) |
|  ONGN EMCCS Vehicle 2019 | 34,651 | 34,651 | 0 | 34,651 |
|  002 NGN MF Vehicle 2018 | 21,804 | 21,803 | 21,804 | (1) |
|  NGN 0 MLC Vehicle 2018 | 22,281 | 22,281 | 22,281 | (0) |
| | 1,427,253 | 1,133,997 | 1,014,851 | 119,146 |
| Furniture and Equipment | | | | |
|  Airconditioner Upgrade - DRS | 20,000 | 20,000 | 0 | 20,000 |
|  Replace Pelments and Drapes, Jessie House | 4,415 | 4,415 | 4,014 | 401 |
|  Mobile Works Solution (HACC) | 33,515 | 33,515 | 28,940 | 4,575 |
|  Computer Purchases | 6,000 | 6,000 | 0 | 6,000 |
|  Town Hall Airconditioner | 15,000 | 15,000 | 180 | 14,820 |
|  Jessie House Airconditioner | 6,881 | 6,881 | 6,881 | 0 |
|  Library Software Upgrade | 13,000 | 13,000 | 14,518 | (1,518) |
| | 98,811 | 98,811 | 54,532 | 44,279 |
| Infrastructure - Roads | | | | |
|  Earl Street - Renewal (Local) | 109,813 | 109,808 | 49,824 | 59,984 |
|  Egerton Street - Upgrade (Local) | 171,494 | 171,484 | 119,482 | 52,002 |
|  Whinbin Rock Road - Renewal (Rural) | 70,618 | 70,608 | 10,089 | 60,519 |
|  Wagin-Wickepin Road - Renewal (Local) | 99,625 | 99,620 | 69,186 | 30,434 |
|  Wangeling Gully Road - Renewal (Rural) | 90,792 | 90,788 | 51,170 | 39,618 |
|  Quarry Road - Renewal (Rural) | 85,627 | 85,620 | 54,290 | 31,330 |
|  Gordon Street - Renewal (Local) (R2R) | 9,300 | 9,300 | 7,834 | 1,466 |
|  Earl Street North - Renewal (Local) (R2R) | 25,800 | 25,800 | 26,918 | (1,118) |
|  Floreat Street - Renewal (Local) (R2R) | 14,640 | 14,640 | 16,085 | (1,445) |
|  Hough Street - Renewal (Local) (R2R) | 16,815 | 16,812 | 18,101 | (1,289) |
|  Park Street - Renewal (Local) (R2R) | 11,655 | 11,652 | 8,050 | 3,602 |
|  Northwood Street - Renewal (Local) (R2R) | 12,240 | 12,240 | 12,814 | (574) |
|  Palmer Street - Renewal (Local) (R2R) | 7,875 | 7,872 | 6,260 | 1,612 |
|  Watt Street - Renewal (Local) (R2R) | 6,900 | 6,900 | 6,611 | 289 |
|  Short Street - Renewal (Local) (R2R) | 2,850 | 2,848 | 2,676 | 172 |
|  Horace Street - Renewal (Local) (R2R) | 8,910 | 8,908 | 7,878 | 1,030 |
|  Harper Street - Renewal (Local) (R2R) | 10,260 | 10,260 | 10,701 | (441) |
|  Falcon Street - Renewal (Local) (R2R) | 12,000 | 12,000 | 12,435 | (435) |
|  Argus Street - Renewal (Local) (R2R) | 4,050 | 4,048 | 6,260 | (2,212) |
|  Quigley Street Short Street - Renewal (Local) (R2R) | 8,880 | 8,880 | 7,163 | 1,717 |
|  Narrakine Road South - Renewal (Rural) (R2R) | 123,027 | 123,020 | 125,418 | (2,398) |
|  Herald Street - Upgrade (Local) (RRG) | 620,400 | 620,388 | 634,791 | (14,403) |
|  Congelin - Narrogin Road - Renewal (Local) (RRG) | 167,100 | 167,092 | 170,600 | (3,508) |
| | 1,690,671 | 1,690,588 | 1,434,638 | 255,950 |
| Infrastructure - Footpaths | | | | |
|  Mackie Park - Footpath Construction | 4,200 | 0 | 4,200 | (4,200) |
|  Earl St Footpath Construction | 5,300 | 5,300 | 5,300 | 0 |
|  Doney Street Footpath Construction | 22,800 | 22,800 | 22,800 | 0 |
|  Felspar Street Footpath Construction | 0 | 0 | 500 | (500) |
|  Felspar Street Footpath Construction (Karinya Cottage Homes) | 19,000 | 19,000 | 19,500 | (500) |
| | 51,300 | 47,100 | 52,300 | (5,200) |
| Infrastructure - Drainage | | | | |
|  Drainage - Butler Street | 33,589 | 33,589 | 2,194 | 31,395 |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

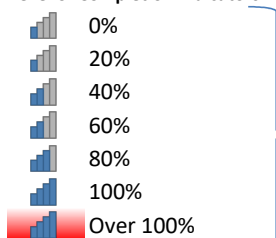
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

| | Amended Budget | YTD Budget | YTD Actual | Variance Under(Over) |
|--|-------------------|------------------|------------------|-------------------------|
| | 33,589 | 33,589 | 2,194 | 31,395 |
| Infrastructure - Other | | | | |
|  Refuse Site Transfer Station | 7,962 | 0 | 7,962 | (7,962) |
|  Bin Surrounds | 20,326 | 16,930 | 21,203 | (4,273) |
|  Cemetery Upgrade | 57,440 | 57,440 | 24,521 | 32,919 |
|  Gnarojin Park Master Plan | 23,248 | 23,248 | 22,625 | 623 |
|  CBD Design - Colour Palette and signage | 10,000 | 10,000 | 8,847 | 1,153 |
|  Townscape - Highbury | 5,000 | 3,750 | 2,260 | 1,490 |
|  Townscape - Narrogin | 10,000 | 7,500 | 9,548 | (2,048) |
|  NRRC Infrastructure Other (Capital) | 10,000 | 10,000 | (60) | 10,060 |
|  Foxes Lair | 17,000 | 17,000 | 9,800 | 7,200 |
|  Heritage Trail | 42,185 | 28,122 | 24,670 | 3,452 |
|  Railway Dam | 5,000 | 5,000 | 0 | 5,000 |
|  McKenzie Park - Playground Equipment | 10,000 | 10,000 | 0 | 10,000 |
|  Pine Park - Playground Equipment | 12,000 | 12,000 | 8,658 | 3,342 |
|  Ashworth Park - Playground Equipment | 20,000 | 20,000 | 1,000 | 19,000 |
|  Highbury Tennis Court | 0 | 0 | 312 | (312) |
|  Narrogin Walk Trails Master Plan | 16,000 | 0 | 15,900 | (15,900) |
|  Mountain Bike & Pump Track Feasibility Study | 9,900 | 6,600 | 0 | 6,600 |
|  Skate Park Improvements | 55,200 | 55,200 | 19,382 | 35,818 |
|  Watt Street - Playground Equipment | 0 | 0 | 0 | 0 |
|  Gnarojin Community Garden Carpark & Driveway Upgrade | 10,000 | 10,000 | 2,708 | 7,292 |
|  Museum Carpark | 60,000 | 60,000 | 56,226 | 3,774 |
|  Pioneer Drive Carpark | 50,000 | 0 | 21,756 | (21,756) |
|  Aerodrome Infrastructure Other (Capital) | 10,000 | 9,999 | 10,047 | (48) |
|  Caravan Park Resealing, Line Marking | 20,000 | 20,000 | 0 | 20,000 |
|  Local Tourism Planning Strategy | 35,000 | 23,332 | 0 | 23,332 |
|  Site Inspection Report - Felspar St Depot | 20,000 | 20,000 | 16,717 | 3,283 |
|  Economic Development Strategy | 30,000 | 24,000 | 0 | 24,000 |
|  Commercial Standpipe (Highbury West & Chomley Road) | 25,000 | 25,000 | 17,217 | 7,783 |
| | 591,261 | 475,121 | 301,301 | 173,820 |
| Infrastructure - Parks & Gardens | | | | |
|  Sydney Hall Way Park Bikepath Capital | 14,000 | 14,000 | 13,203 | 797 |
| | 14,000 | 14,000 | 13,203 | 797 |
| Capital Expenditure Totals | 5,516,086 | 4,992,405 | 3,525,432 | 1,466,973 |

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Revised Budget
Expenditure over budget highlighted in red.

Variance is calculated on:
YTD Budget vs YTD Actual

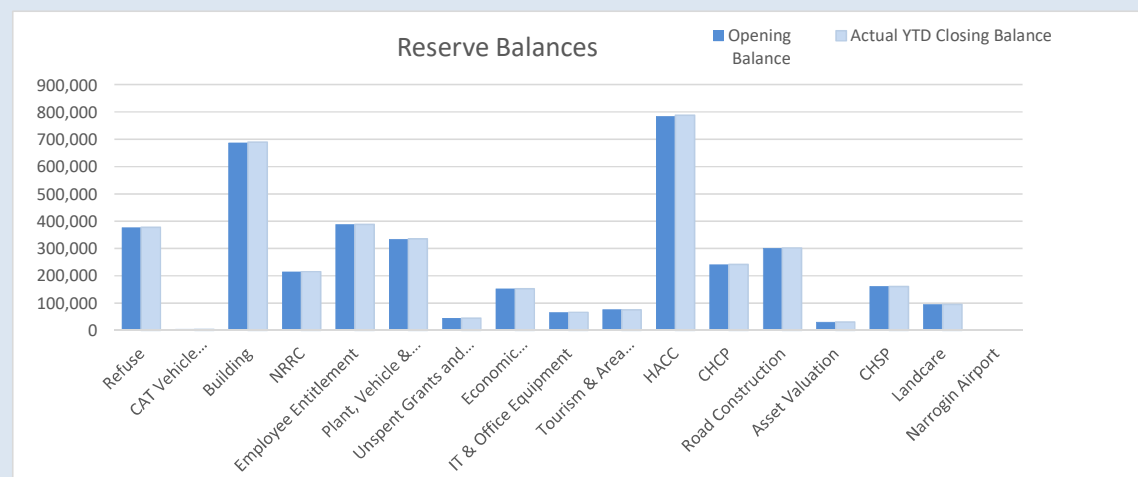
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019

OPERATING ACTIVITIES
CASH AND INVESTMENTS

Cash Backed Reserve

| Reserve Name | Opening Balance | Current Budget Interest Earned | Actual Interest Earned | Current Budget Transfers In (+) | Actual Transfers In (+) | Current Budget Transfers Out (-) | Actual Transfers Out (-) | Current Budget Closing Balance | Actual YTD Closing Balance |
|----------------------------------|------------------|--------------------------------|------------------------|---------------------------------|-------------------------|----------------------------------|--------------------------|--------------------------------|----------------------------|
| | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ | \$ |
| Refuse | 376,475 | 6,827 | 1,519 | 50,000 | 0 | 0 | 0 | 433,302 | 377,994 |
| CAT Vehicle Replacement | 4,297 | 78 | 16 | 7,125 | 0 | 11,500 | 0 | 0 | 4,313 |
| Building | 686,182 | 12,444 | 2,769 | 171,762 | 0 | 280,000 | 0 | 590,388 | 688,951 |
| NRRC | 214,761 | 3,895 | 867 | 140,000 | 0 | 285,759 | 0 | 72,897 | 215,628 |
| Employee Entitlement | 387,576 | 7,029 | 1,564 | 0 | 0 | 0 | 0 | 394,605 | 389,140 |
| Plant, Vehicle & Equipment | 333,984 | 6,057 | 1,348 | 425,000 | 0 | 400,768 | 0 | 364,273 | 335,332 |
| Unspent Grants and Contributions | 44,816 | 811 | 183 | 0 | 0 | 4,724 | 0 | 40,903 | 44,999 |
| Economic Development | 152,014 | 2,757 | 613 | 18,552 | 0 | 0 | 0 | 173,323 | 152,627 |
| IT & Office Equipment | 66,049 | 1,198 | 266 | 5,000 | 0 | 0 | 0 | 72,247 | 66,315 |
| Tourism & Area Promotion | 75,469 | 1,369 | 305 | 0 | 0 | 0 | 0 | 76,838 | 75,774 |
| HACC | 784,351 | 14,224 | 3,163 | 0 | 0 | 216,805 | 0 | 581,770 | 787,514 |
| CHCP | 241,070 | 4,372 | 973 | 0 | 0 | 73,924 | 0 | 171,518 | 242,043 |
| Road Construction | 301,328 | 5,465 | 1,216 | 21,166 | 0 | 0 | 0 | 327,959 | 302,544 |
| Asset Valuation | 30,610 | 555 | 123 | 0 | 0 | 0 | 0 | 31,165 | 30,733 |
| CHSP | 160,970 | 2,919 | 648 | 17,853 | 0 | 0 | 0 | 181,742 | 161,618 |
| Landcare | 94,846 | 0 | 383 | 0 | 0 | 0 | 0 | 94,846 | 95,229 |
| Narrogin Airport | 0 | 0 | 0 | 10,000 | 0 | 0 | 0 | 10,000 | 0 |
| | 3,954,799 | 70,000 | 15,956 | 866,458 | 0 | 1,273,480 | 0 | 3,617,777 | 3,970,754 |

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|------------|--|--------------------|--------------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| | | | | | \$ | \$ | \$ | \$ |
| | | Budget Adoption | | | | | | 0 |
| | | Variation between adopted budget opening position and actual | | Opening Surplus(Deficit) | | 74,482 | | 74,482 |
| 2110821 | | Budget Amendment as per council resolution 0918.096, 26 September 2018 | 0918.096 | Operating Expenses | | 4,000 | | 78,482 |
| 2070603 | | Budget Amendment as per council resolution 0918.096, 26 September 2018 | 0918.096 | Operating Expenses | | | (4,000) | 74,482 |
| 4110260 | BC160 | Budget amendment as per council resolution 1018.100 24 October 2018 | 1018.100 | Operating Expenses | | 106,350 | | 180,832 |
| 4110260 | BC161 | Budget amendment as per council resolution 1018.100 24 October 2018 | 1018.100 | Operating Expenses | | 89,409 | | 270,241 |
| 5110253 | | Budget amendment as per council resolution 1018.100 24 October 2018 | 1018.100 | Capital Revenue | | | (166,656) | 103,585 |
| 5110253 | | Budget amendment as per council resolution 1018.100 24 October 2018 | 1018.100 | Capital Revenue | | | (29,103) | 74,482 |
| 4080350 | FE030 | Budget Amendment as per council resolution 1018.103, 24 October 2018 | 1018.103 | Capital Expenses | | 7,000 | | 81,482 |
| 5080352 | | Budget Amendment as per council resolution 1018.103, 24 October 2018 | 1018.103 | Capital Revenue | | | (7,000) | 74,482 |
| 2040112 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,500 | | 75,982 |
| 2040116 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (10,000) | 65,982 |
| 2040121 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,000 | | 66,982 |
| 2040125 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,000 | | 67,982 |
| 2040127 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (5,000) | 62,982 |
| 2040207 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 16,905 | | 79,887 |
| 2040212 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 485 | | 80,372 |
| 2040214 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 500 | | 80,872 |
| 2040218 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 500 | | 81,372 |
| 2040219 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 0.31 | | 81,372 |
| 2040224 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 0.12 | | 81,372 |
| 2050105 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,000 | | 82,372 |
| 2050110 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 17,552 | | 99,924 |
| 2050112 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,500) | 98,424 |
| 2050114 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 13,973 | | 112,397 |
| 2050191 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,438) | 110,959 |
| 2050200 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,629) | 107,330 |
| 2050210 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (15,000) | 92,330 |
| 2050211 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (4,052) | 88,278 |
| 2050212 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 23,061 | | 111,339 |
| 2050214 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (13,973) | 97,366 |
| 2050215 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (62,210) | 35,156 |
| 2050304 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,000 | | 37,156 |
| 2050313 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,599 | | 38,755 |
| 2050391 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,547 | | 40,302 |
| 2050407 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 218 | | 40,520 |
| 2080341 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (100) | 40,420 |
| 2080348 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (300) | 40,120 |
| 2080349 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (200) | 39,920 |
| 2080350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (100) | 39,820 |
| 2080391 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (4,025) | 35,795 |
| 2080449 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (100) | 35,695 |
| 2080491 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (9,710) | 25,985 |
| 2080762 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 7,000 | | 32,985 |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|------------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| 2080791 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 8,846 | | 41,831 |
| 2090103 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,200) | 38,631 |
| 2100401 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (2,700) | 35,931 |
| 2100691 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (5,654) | 30,277 |
| 2100802 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (40,136) | (9,859) |
| 2100803 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,000) | (10,859) |
| 2110105 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (0.35) | (10,859) |
| 2110233 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,484) | (12,343) |
| 2110260 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 0.15 | | (12,343) |
| 2110300 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,000) | (15,343) |
| 2110301 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (40,500) | (55,843) |
| 2110311 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 13,802 | | (42,041) |
| 2110314 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,566) | (43,606) |
| 2110315 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (500) | (44,106) |
| 2110316 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 11,533 | | (32,573) |
| 2110317 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,571 | | (31,002) |
| 2110319 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,500 | | (28,502) |
| 2110320 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 5,262 | | (23,240) |
| 2110321 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 740 | | (22,500) |
| 2110322 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 110 | | (22,390) |
| 2110325 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 3,360 | | (19,030) |
| 2110326 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 327 | | (18,703) |
| 2110331 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (5,060) | (23,763) |
| 2110332 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (960) | (24,723) |
| 2110334 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (19,230) | (43,953) |
| 2110802 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 8,378 | | (35,575) |
| 2110805 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (2,000) | (37,575) |
| 2110816 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 7,529 | | (30,046) |
| 2110834 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (667) | (30,713) |
| 2120200 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,000) | (33,713) |
| 2120211 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (10,000) | (43,713) |
| 2120214 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,500) | (45,213) |
| 2120217 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 0.24 | | (45,212) |
| 2120391 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (94,197) | (139,410) |
| 2130200 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 8,500 | | (130,910) |
| 2130203 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (12,750) | (143,660) |
| 2130204 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 479 | | (143,181) |
| 2130205 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 250 | | (142,931) |
| 2130319 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,500) | (146,431) |
| 2130606 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,275) | (149,706) |
| 2130607 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,930 | | (146,776) |
| 2130609 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 0.27 | | (146,776) |
| 2130610 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (0.10) | (146,776) |
| 2140100 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 10,000 | | (136,776) |
| 2140215 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (40,000) | (176,776) |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|------------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| 2140220 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (20,000) | (196,776) |
| 2140239 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (6,000) | (202,776) |
| 2140500 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 20,000 | | (182,776) |
| 2140501 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,906 | | (179,869) |
| 2140523 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (20,000) | (199,869) |
| 2140591 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 94,301 | | (105,568) |
| 2140691 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 154 | | (105,415) |
| 2090192 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (528) | (105,943) |
| 2040292 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (11,460) | (117,404) |
| 2050192 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (14,668) | (132,072) |
| 2050392 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (385) | (132,457) |
| 2050492 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (13,790) | (146,247) |
| 2080592 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,264) | (147,512) |
| 2080692 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (5,159) | (152,671) |
| 2080892 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (52) | (152,723) |
| 2100192 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,962) | (154,686) |
| 2100292 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (28,337) | (183,022) |
| 2100392 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (9) | (183,031) |
| 2100892 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 3,124 | | (179,907) |
| 2110192 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (10,116) | (190,023) |
| 2110292 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (26,035) | (216,059) |
| 2110392 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (508,958) | (725,016) |
| 2110592 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (2,134) | (727,150) |
| 2110692 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (101) | (727,251) |
| 2120292 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (323,203) | (1,050,454) |
| 2120492 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (1,491) | (1,051,945) |
| 2130292 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,041) | (1,054,986) |
| 2130692 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (44,037) | (1,099,023) |
| 2140492 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (7,657) | (1,106,680) |
| 2140592 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (6,859) | (1,113,539) |
| 2090198 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 6,660 | | (1,106,879) |
| 2030199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,749 | | (1,105,129) |
| 2030499 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,103,386) |
| 2040197 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 545 | | (1,102,841) |
| 2040199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 6,100 | | (1,096,741) |
| 2040299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,094,127) |
| 2050199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,092,384) |
| 2050399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,089,770) |
| 2050497 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 109 | | (1,089,661) |
| 2050499 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,087,918) |
| 2070399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,085,304) |
| 2080197 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 73 | | (1,085,232) |
| 2080199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 436 | | (1,084,796) |
| 2080399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,083,052) |
| 2080499 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,080,438) |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|------------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| 2080599 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 7,407 | | (1,073,031) |
| 2080697 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 73 | | (1,072,959) |
| 2080699 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,071,216) |
| 2080897 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 474 | | (1,070,742) |
| 2080899 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,068,128) |
| 2090199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 871 | | (1,067,257) |
| 2100199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 6,972 | | (1,060,285) |
| 2100299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 5,229 | | (1,055,056) |
| 2100399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 871 | | (1,054,185) |
| 2100698 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,460) | (1,057,645) |
| 2100699 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,055,902) |
| 2100899 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,054,159) |
| 2110197 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 255 | | (1,053,904) |
| 2110199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,051,290) |
| 2110297 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 73 | | (1,051,217) |
| 2110299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 871 | | (1,050,346) |
| 2110397 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 546 | | (1,049,800) |
| 2110399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,048,057) |
| 2110599 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,045,443) |
| 2110897 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 892 | | (1,044,551) |
| 2110899 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,041,937) |
| 2120299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,743 | | (1,040,194) |
| 2120599 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,307 | | (1,038,887) |
| 2130197 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 182 | | (1,038,704) |
| 2130199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,307 | | (1,037,397) |
| 2130297 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 201 | | (1,037,197) |
| 2130299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,034,583) |
| 2130399 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 2,614 | | (1,031,969) |
| 2130697 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 219 | | (1,031,750) |
| 2130699 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,307 | | (1,030,443) |
| 2140199 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 871 | | (1,029,572) |
| 2140293 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 59,464 | | (970,108) |
| 2140299 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 6,536 | | (963,572) |
| 2140394 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 7,657 | | (955,915) |
| 2140598 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,200) | (959,115) |
| 2140599 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (87,149) | (1,046,264) |
| 2140696 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 3,486 | | (1,042,778) |
| 2140699 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | | (3,641) | (1,046,419) |
| 3050201 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 6,585 | | (1,039,834) |
| 3050202 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 62,210 | | (977,624) |
| 3050304 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 2,500 | | (975,124) |
| 3070303 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 15,000 | | (960,124) |
| 3080313 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 100 | | (960,024) |
| 3080314 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 100 | | (959,924) |
| 3080500 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 23,225 | | (936,699) |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|---------|------------|---|--------------------|-------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| 3080600 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (3,750) | (940,449) |
| 3080603 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (2,000) | (942,449) |
| 3080711 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 5,000 | | (937,449) |
| 3090102 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (3,460) | (940,909) |
| 3100103 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (3,000) | (943,909) |
| 3100300 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (10,000) | (953,909) |
| 3100606 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 3,000 | | (950,909) |
| 3110104 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 31,985 | | (918,924) |
| 3110306 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (50,000) | (968,924) |
| 3120115 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 3,500 | | (965,424) |
| 3120200 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 64,090 | | (901,334) |
| 3120390 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (240) | (901,574) |
| 3120404 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (10,000) | (911,574) |
| 3120500 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (20,000) | (931,574) |
| 3130200 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 10,000 | | (921,574) |
| 3130204 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 300 | | (921,274) |
| 3130600 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (2,168) | (923,442) |
| 3140100 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (10,000) | (933,442) |
| 3140511 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | 1,125 | | (932,317) |
| 3140590 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Revenue | | | (3,023) | (935,341) |
| 4040271 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 0.41 | | (935,340) |
| 4050355 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 5,362 | | (929,978) |
| 4050445 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 455 | | (929,524) |
| 4070355 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 2,398 | | (927,126) |
| 4080350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 585 | | (926,541) |
| 4080355 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (26,590) | (953,131) |
| 4080360 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (41,102) | (994,233) |
| 4080450 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (13,515) | (1,007,748) |
| 4080570 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (17,853) | (1,025,602) |
| 4100155 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 1,636 | | (1,023,965) |
| 4100165 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 3,312 | | (1,020,653) |
| 4100655 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 621 | | (1,020,032) |
| 4100850 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 4,475 | | (1,015,557) |
| 4110150 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (6,881) | (1,022,438) |
| 4110160 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (44,277) | (1,066,715) |
| 4110170 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 0.48 | | (1,066,715) |
| 4110275 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 0.09 | | (1,066,715) |
| 4110360 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (14,000) | (1,080,715) |
| 4110365 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 69,541 | | (1,011,174) |
| 4110370 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (29,103) | (1,040,277) |
| 4110375 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (7,500) | (1,047,777) |
| 4110550 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (790) | (1,048,567) |
| 4120167 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 1,973 | | (1,046,594) |
| 4120175 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 17,700 | | (1,028,894) |
| 4120350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 41,732 | | (987,162) |

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED FOR THE PERIOD ENDED 31 MAY 2019**

Amendments to original budget since budget adoption. Surplus/(Deficit)

| GL Code | Job Number | Description | Council Resolution | Classification | Non Cash Adjustment | Increase in Available Cash | Decrease in Available Cash | Amended Budget Running Balance |
|----------|------------|---|--------------------|--------------------|---------------------|----------------------------|----------------------------|--------------------------------|
| 4120466 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 20,000 | | (967,162) |
| 4120470 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (10,000) | (977,162) |
| 4130255 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 970 | | (976,192) |
| 4130265 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (15,000) | (991,192) |
| 4130550 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 21,166 | | (970,026) |
| 4130660 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (25,000) | (995,026) |
| 4130671 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (0.40) | (995,027) |
| 4140585 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (43,219) | (1,038,246) |
| 4140655 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 2,719 | | (1,035,527) |
| 5050150 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 27,273 | | (1,008,254) |
| 5050151 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (27,273) | (1,035,527) |
| 5050350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 1,182 | | (1,034,345) |
| 5050351 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (1,182) | (1,035,527) |
| 5080350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 10,000 | | (1,025,527) |
| 5080351 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (10,000) | (1,035,527) |
| 5080352 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 69,889 | | (965,639) |
| 5080452 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 20,711 | | (944,927) |
| 5080552 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (11,514) | (956,441) |
| 5100650 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (2,212) | (958,653) |
| 5100651 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 2,212 | | (956,441) |
| 5120350 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 10,390 | | (946,052) |
| 5120351 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (10,390) | (956,441) |
| 5120352 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (41,732) | (998,173) |
| 5140550 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 45,607 | | (952,566) |
| 5140551 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | | (45,607) | (998,173) |
| 4120165 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (60,000) | (1,058,173) |
| 4110370 | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | | (62,659) | (1,120,832) |
| Multiple | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 1,008,124 | | (112,708) |
| Multiple | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Expenses | | 13,440 | | (99,268) |
| Multiple | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Operating Expenses | | 7,029 | | (92,239) |
| Multiple | | Budget Amendment as per Council Resolution 0219.016, 27 February 2019 | 0219.016 | Capital Revenue | | 92,240 | | 0 |
| | | | | | - | 2,473,713 | - 2,473,713 | 0 |

KEY INFORMATION

Shire of Narrogin
Strategic Projects 2018/19

For the Period Ended 31 May 2019

| Project Progress | |
|------------------|--|
| Complete | |
| On Track | |
| Off Track | |
| In Trouble | |

(The dates are indicative and may be adjusted as projects progress)

| Line No | COA Description | Project Type | Project Title | Project Description | 2018/19 Annual Budget incl Amendments | 2018/19 YTD Actual incl o/s Purchase orders | Responsible Officer | 2019 | | | | | | Comments |
|---------------------------------------|---|--------------|--|--|---------------------------------------|---|-----------------------|---------|----------|-------|-------|-----|------|---|
| | | | | | | | | January | February | March | April | May | June | |
| Governance | | | | | | | | | | | | | | |
| 1 | OTHGOV - Capital Furniture & Equipment | | Airconditioner Upgrade - DRS | New air conditioner for the DRS area | 20,000.00 | - | Azhar Awang | | | | | | | Being undertaken at the same time as Building renovations in Summer 2019/20 |
| 2 | OTHGOV - Capital Administration Building | | Building Renovation Administration | Toilets \$30,000, reception \$50,000, Covered Entry \$100,000 | 190,060.00 | 35,189.38 | Azhar Awang | | | | | | | Inappropriate to undertake this project in Winter season. Will need to be progressed in Summer 2019/20. RFQ for toilet upgrade closed early May |
| Law, Order & Public Safety | | | | | | | | | | | | | | |
| 3 | FIRE - Plant & Equipment (Capital) | Cr | Fire Truck (Highbury) | Purchase 2nd hand fire truck to be placed in Highbury | 50,000.00 | - | Dale Stewart | | | | | | | |
| 4 | ANIMAL - Building (Capital) | | Animal Pound Capital | Noise control upgrade | 7,781.00 | 454.55 | Azhar Awang | | | | | | | |
| Education & Welfare | | | | | | | | | | | | | | |
| 12 | HACC - Building (Capital) | | HACC - Building (Capital) | kitchen upgrade \$35,000 | 35,000.00 | 22,655.13 | Frank Ludovico | | | | | | | Completion June |
| Community Amenities | | | | | | | | | | | | | | |
| 21 | PLAN - Plant & Equipment | | NGN00 EMDRS Vehicle 2019 | | 35,755.00 | 36,497.91 | Torre Evans | | | | | | | |
| 22 | PLAN - Plant & Equipment | | NGN00 EMDRS Vehicle 2019(2) | | 35,755.00 | - | Torre Evans | | | | | | | |
| 23 | COM AMEN - Building (Capital) - Other Community Amenities | | Mackie Park Public Toilets and Office (Capital) | Refurb baby changeroom \$15,000. | 15,000.00 | 16,335.90 | Azhar Awang | | | | | | | |
| 24 | COM AMEN - Building (Capital) - Other Community Amenities | 2017/18 | Memorial Park Public Toilets Capital | Design, planning & demolition. Construction new Public Toilet | 100,000.00 | 113,380.72 | Azhar Awang | | | | | | | |
| 28 | COM AMEN - Infrastructure Other (Capital) - Other Community Amenities | | Townscape - Highbury | Highbury Townscape annual allocation | 5,000.00 | 2,260.00 | Azhar Awang | | | | | | | |
| 29 | COM AMEN - Infrastructure Other (Capital) - Other Community Amenities | | Townscape - Narrogin | Narrogin Townscape annual allocation | 10,000.00 | 9,725.19 | Azhar Awang | | | | | | | |
| Recreation & Culture | | | | | | | | | | | | | | |
| 30 | HALLS - Furniture & Equipment (Capital) GEN | Comm | Town Hall Airconditioner | Humidifier and air cond of Art Collection | 7,500.00 | 180.00 | Azhar Awang | | | | | | | |
| 31 | HALLS - Furniture & Equipment (Capital) GEN | | Town Hall Airconditioner | Relocate Air conditioner | 7,500.00 | 180.00 | Azhar Awang | | | | | | | |
| 37 | NRRC - Infrastructure Other (Capital) | C/FWD | NRRC Infrastructure Other (Capital) | Multiple Club trophy cabinet \$10,000 | 10,000.00 | 8,340.00 | Azhar Awang | | | | | | | |
| 38 | REC - Infrastructure Other (Capital) | | Foxes Lair | Repair washouts to Foxes Lair tracks \$10,000, Signage \$7,000 | 17,000.00 | 14,541.95 | Azhar Awang | | | | | | | Repair washout - completed |
| 40 | REC - Infrastructure Other (Capital) | | Skate Park Improvements | Landscaping, shades and furniture \$10,000 C/F: \$18,080 (MRWA already received) Skate park urban art project, Shade sails \$20,000, skate park bins and surrounds \$3,000, seating \$12,000 | 55,200.00 | 29,581.84 | Azhar Awang | | | | | | | |
| 41 | REC - Infrastructure Other (Capital) | C/FWD | Heritage Trail | Heritage Plaques Production Stage 2 - 10 additional plaques \$12,000, QR code development & production \$2,000, Plaque installation \$3500. | 42,185.00 | 42,615.00 | Azhar Awang | | | | | | | |
| 42 | REC - Infrastructure Other (Capital) | | McKenzie Park - Playground Equipment | Shade shelter, table & seating \$10,000, | 10,000.00 | 9,978.00 | Azhar Awang | | | | | | | |
| 44 | REC - Infrastructure Other (Capital) | 2017/18 | Ashworth Park - Playground Equipment | Ashworth Park Shade Structure | 20,000.00 | 23,795.75 | Torre Evans | | | | | | | |
| 45 | REC - Infrastructure Other (Capital) | | Narrogin Walk Trails Master Plan | Narrogin Walk Trails Master plan | 16,000.00 | 15,900.00 | Azhar Awang | | | | | | | |
| 46 | REC - Infrastructure Other (Capital) | | Mountain Bike & Pump Track Feasibility Study | Mountain bike & pump track feasibility study | 9,900.00 | 9,900.00 | Azhar Awang | | | | | | | |
| 48 | LIB - Building (Capital) | C/FWD | Library Landscape - Stage 1A | Library Landscape - Stage 1 | 100,000.00 | 81,809.92 | Frank Ludovico/Keenan | | | | | | | Completion June |
| 49 | HERITAGE - Building (Capital) | CBP | Museum Building (Capital) | Install disability access at the Old Courthouse Museum \$5,000. | 5,000.00 | 1,980.00 | Azhar Awang | | | | | | | |
| 50 | HERITAGE - Building (Capital) | | CCTV Installation Old Courthouse Museum | Install CCTV Old Courthouse Museum \$7,500. | 7,500.00 | 6,988.00 | Azhar Awang | | | | | | | |
| 51 | OTHCUL - Gnarojin Community Garden Carpark & Driveway Upgrade | | Gnarojin Community Garden Carpark & Driveway Upgrade | Upgrade carpark with blue metal to make more durable during winter, upgrade driveway and rear access with blue metal | 10,000.00 | 2,707.73 | Azhar Awang | | | | | | | |
| 52 | COM AMEN - Infrastructure Other (Capital) - Other Community Amenities | | CBD Design - Colour Palette and signage | CBD Design - Colour palette and signage recommendations Part of \$20,000 Townscape annual allocation | 10,000.00 | 8,847.00 | Azhar Awang | | | | | | | |
| Transport | | | | | | | | | | | | | | |
| 53 | ROADC - Infrastructure Other (Capital) | | Museum Carpark | Renew with asphalt and kerbing (many cracked and lifted areas) | 60,000.00 | 56,226.47 | Torre Evans | | | | | | | |
| 54 | ROADC - Infrastructure Other (Capital) | | Pioneer Carpark | Preliminary Carpark Earthworks (Cr request) | 50,000.00 | 21,756.45 | Torre Evans | | | | | | | Complete pending tree planting in June. Purchase order issued for trees. |

| Line No | COA Description | Project Type | Project Title | Project Description | 2019/20 | 2019/20 | Responsible Officer | January | February | March | April | May | June | Comments |
|---------------------------|---|--------------|--|--|-------------------------------|-------------------------------------|---------------------|---------|----------|-------|-------|-----|------|---|
| | | | | | Annual Budget incl Amendments | YTD Actual incl o/s Purchase orders | | | | | | | | |
| 57 | ROADC - Roads (Capital) - Council Funded | | Whinbin Rock Road - Renewal (Rural) | Resheet | 70,618.00 | 15,588.61 | Torre Evans | | | | | | | |
| 81 | ROADC - Drainage (Capital) | | Drainage - Butler Street | December 2017 Council meeting Resolution 1217.141 | 33,589.00 | 2,193.70 | Azhar Awang | | | | | | | |
| 86 | PLANT - Plant & Equipment (Capital) | | ONO EMTRS Vehicle 2019 (2) | | 36,508.00 | - | Torre Evans | | | | | | | |
| 87 | PLANT - Plant & Equipment (Capital) | | ONO EMTRS Vehicle 2019 (3) | | 36,508.00 | - | Torre Evans | | | | | | | |
| 90 | PLANT - Plant & Equipment (Capital) | | N001 MO Vehicle 2019(2) | | 36,870.00 | - | Torre Evans | | | | | | | |
| 104 | TOUR - Building (Capital) | C/FWD | Accommodation Units (NCP) | | 351,364.00 | 4,877.94 | Frank Ludovico | | | | | | | Completion June |
| 105 | TOUR - Building (Capital) | C/FWD | Caravan Park Renovations | Retailing of ablution block 1 \$60,000, Universal access toilet \$60,000 | 183,896.00 | 84,111.00 | Frank Ludovico | | | | | | | 0 |
| 106 | TOUR - Building (Capital) | | Visitor Information Bay Upgrade (Williams Road) | Remove old signs, repaint, install new signs | 20,000.00 | 12,847.66 | Azhar Awang | | | | | | | |
| 107 | TOUR - Infrastructure Other (Capital) | C/FWD | Caravan Park Resealing, Line Marking | Resealing of Caravan Park, Line marking | 20,000.00 | - | Frank Ludovico | | | | | | | Occuring when accommodation units installed |
| 108 | TOUR - Infrastructure Other (Capital) | | Local Tourism Planning Strategy | The preparation of a plan exploring options for the development of tourism in the Shire | 35,000.00 | 29,945.45 | Azhar Awang | | | | | | | |
| 110 | ECONOM - Infrastructure Other (Capital) | | Site Inspection Report - Felspar St Depot | Detailed Site Inspection report for contamination Felspar St Depot Part 1 of Stage 2 | 20,000.00 | 16,717.38 | Azhar Awang | | | | | | | Report sent, waiting for response |
| 111 | ECONOM - Infrastructure Other (Capital) | | Economic Development Strategy | The preparation of a plan exploring options for Economic development in the Shire | 30,000.00 | - | Dale Stewart | | | | | | | |
| 114 | ADMIN - Plant and Equipment (Capital) | | 1NGN CEO Vehicle 2019(2) | | 49,440.00 | - | Torre Evans | | | | | | | |
| 116 | ADMIN - Plant and Equipment (Capital) | | ONGN EMCCS Vehicle 2019 | | 34,651.00 | - | Torre Evans | | | | | | | |
| 119 | ADMIN - Plant and Equipment (Capital) | | Great Southern Regional Business Association | Donation of \$18,551.61 | 18,551.00 | - | Dale Stewart | | | | | | | |
| | | | | | 1,919,131.00 | 738,108.63 | | | | | | | | |
| COMPLETED PROJECTS | | | | | | | | | | | | | | |
| 5 | ANIMAL - Plant & Equipment (Capital) | C/FWD | N005 Ranger Vehicle 2018 | | 36,790.00 | 36,789.68 | Azhar Awang | | | | | | | |
| 6 | SAN - Infrastructure Other (Capital) GEN | | CCTV Installation Refuse Site | | 8,363.64 | 8,363.64 | Azhar Awang | | | | | | | |
| 7 | HEALTH - Plant & Equipment (Capital) | | EHO Vehicle 2018 | New Senior EHO Vehicle | 18,602.18 | 18,602.18 | Azhar Awang | | | | | | | |
| 8 | HACC - Furniture & Equipment (Capital) | | Replace Pelments and Drapes, Jessie House | Replace pelments and drapes at Jessie House | 4,415.00 | 4,013.64 | Frank Ludovico | | | | | | | |
| 9 | HACC - Building (Capital) | | HACC - Building (Capital) | Supply & install bathroom vinyl floor covering \$2,500, Floor covering activity area \$23,000, Repainting of Jessie House \$12,000 | 52,187.00 | 48,977.37 | Frank Ludovico | | | | | | | |
| 9 | HACC - Plant & Equipment (Capital) | | Lawn Mower 2018 | Lawn Mower | 1,590.00 | 1,590.00 | Frank Ludovico | | | | | | | |
| 10 | HACC - Plant & Equipment (Capital) | | Brush Cutter 2018 | Brush Cutter | 1,000.00 | 898.17 | Frank Ludovico | | | | | | | |
| 11 | HACC - Building (Capital) | | HACC - Building (Capital) | Install Electric sliding doors at Jessie House \$13,000. | 13,000.00 | 12,300.10 | Frank Ludovico | | | | | | | |
| 13 | HACC - Plant & Equipment (Capital) GEN | C/FWD | HACC - Plant & Equipment (Capital) GEN | Replacement HiAce Bus | 58,000.00 | 57,930.91 | Frank Ludovico | | | | | | | |
| 14 | CHCP - Furniture & Equipment (Capital) | C/FWD | Mobile Works Solution (HACC) | Alchemy Technology Interface and IT purchase of Mobile Works solution | 33,515.17 | 28,940.12 | Frank Ludovico | | | | | | | |
| 15 | CHCP - Plant & Equipment (Capital) GEN | | NGN 839 Toyota Altise | | 27,000.00 | 20,089.45 | Frank Ludovico | | | | | | | |
| 16 | AGEDOTHER - Plant & Equipment (Capital) | | NGN219 CATS Vehicle 2019 | | 26,500.00 | 25,452.27 | Frank Ludovico | | | | | | | |
| 17 | SAN - Infrastructure Other (Capital) | | Refuse Site Transfer Station | Installation of Safety railing at transfer station (OHS Audit Report) | 7,962.05 | 7,962.05 | Azhar Awang | | | | | | | |
| 18 | SAN - Infrastructure Other (Capital) | C/FWD | Installation on Bin Surrounds | Installation of Bin Surrounds - Townscape | 20,325.77 | 21,203.24 | Azhar Awang | | | | | | | |
| 19 | PLAN - Municipal Heritage Inventory | | Municipal Heritage Inventory | Municipal Heritage Inventory | - | - | Azhar Awang | | | | | | | |
| 20 | PLAN - Plant & Equipment | | NGN00 EMDRS Vehicle 2018(2) | 0 | 35,134.27 | 35,134.27 | Torre Evans | | | | | | | |
| 25 | COM AMEN - Building (Capital) - Other Community Amenities | | Highbury Public Toilets (Capital) | Retaining wall and infill around new leach drains installed | 5,525.00 | 5,525.00 | Azhar Awang | | | | | | | |
| 26 | COM AMEN - Infrastructure Other (Capital) - Other Community Amenities | C/FWD | Cemetery Upgrade | C/F: Design, survey, stormwater & road design for extension of the cemetery \$57,440. | 57,440.00 | 39,704.01 | Azhar Awang | | | | | | | |
| 27 | COM AMEN - Infrastructure Other (Capital) - Other Community Amenities | C/FWD | Gnarojin Park Master Plan | Completion of Plan | 23,247.73 | 23,247.73 | Azhar Awang | | | | | | | |
| 32 | HALLS - Building (Capital) | C/FWD | Town Hall (Federal St) Building Capital | Repitching of Mayors parlour roof. | 129,100.00 | 125,836.85 | Azhar Awang | | | | | | | |
| 33 | HALLS - Building (Capital) | CBP | Railway Institute Hall & Office Building Capital | As per Corporate Business Plan replace 72m timber roof fascia \$3,096 | 3,096.00 | 3,600.00 | Azhar Awang | | | | | | | |
| 34 | HALLS - Building (Capital) | CBP | Highbury Hall Building Capital | Rewire Highbury Hall \$10,000 | 5,937.00 | 5,937.00 | Azhar Awang | | | | | | | |
| 35 | NRRC - Building (Capital) | | NRRC Building (Capital) | Exhaust system upgrade \$40,000, Re-tile dry side changerooms \$20,000, Boiler repairs \$30,000 | 229,950.00 | 148,631.20 | Azhar Awang | | | | | | | |

| Line No | COA Description | Project Type | Project Title | Project Description | 2019/20 | 2019/20 | Responsible Officer | January | February | March | April | May | June | Comments |
|---------|---|--------------|---|---|-------------------------------|-------------------------------------|---------------------|---------|----------|-------|-------|-----|------|-------------------------------------|
| | | | | | Annual Budget incl Amendments | YTD Actual incl o/s Purchase orders | | | | | | | | |
| 36 | NRRC - Building (Capital) | CBP | NRRC Building Capital 2018-19 | Replace 624.9m2 metal roofing \$44,368, replace 375.3m2 gyprock lined ceiling \$19,891. | 153,668.00 | 166,620.46 | Azhar Awang | | | | | | | |
| 43 | REC - Infrastructure Other (Capital) | 2017/18 | Pine Park - Playground Equipment | Basketball half court \$12,000 Councillor request | 12,000.00 | 8,658.00 | Torre Evans | | | | | | | |
| 47 | LIB - Furniture and Equipment | C/FWD | Library Software Upgrade | Completion of software installation | 13,000.00 | 14,518.00 | Frank Ludovico | | | | | | | |
| 55 | ROADC - Roads (Capital) - Council Funded | | Earl Street - Renewal (Local) | Stabilising and seal | 109,813.00 | 49,824.49 | Torre Evans | | | | | | | Pending financial input from Keedac |
| 56 | ROADC - Roads (Capital) - Council Funded | | Egerton Street - Upgrade (Local) | Reconstruction | 171,494.00 | 119,481.66 | Torre Evans | | | | | | | |
| 58 | ROADC - Roads (Capital) - Council Funded | | Wagin-Wickepin Road - Renewal (Local) | Reconstruct Stabilise and seal | 99,625.00 | 69,186.48 | Torre Evans | | | | | | | |
| 59 | ROADC - Roads (Capital) - Council Funded | | Wangeling Gully Road - Renewal (Rural) | Resheet | 90,792.00 | 57,034.13 | Torre Evans | | | | | | | |
| 60 | ROADC - Roads (Capital) - Council Funded | | Quarry Road - Renewal (Rural) | Resheet | 85,627.00 | 54,289.55 | Torre Evans | | | | | | | |
| 61 | ROADC - Roads (Capital) - Roads to Recovery | | Gordon Street - Renewal (Local) (R2R) | Reseal | 9,300.00 | 7,834.39 | Torre Evans | | | | | | | |
| 62 | ROADC - Roads (Capital) - Roads to Recovery | | Earl Street North - Renewal (Local) (R2R) | Reseal | 25,800.00 | 26,918.00 | Torre Evans | | | | | | | |
| 63 | ROADC - Roads (Capital) - Roads to Recovery | | Floreat Street - Renewal (Local) (R2R) | Reseal | 14,640.00 | 16,085.07 | Torre Evans | | | | | | | |
| 64 | ROADC - Roads (Capital) - Roads to Recovery | | Hough Street - Renewal (Local) (R2R) | Reseal | 16,815.00 | 18,100.79 | Torre Evans | | | | | | | |
| 65 | ROADC - Roads (Capital) - Roads to Recovery | | Park Street - Renewal (Local) (R2R) | Reseal | 11,655.00 | 8,050.36 | Torre Evans | | | | | | | |
| 66 | ROADC - Roads (Capital) - Roads to Recovery | | Northwood Street - Renewal (Local) (R2R) | Reseal | 12,240.00 | 12,814.22 | Torre Evans | | | | | | | |
| 67 | ROADC - Roads (Capital) - Roads to Recovery | | Palmer Street - Renewal (Local) (R2R) | Reseal | 7,875.00 | 6,260.00 | Torre Evans | | | | | | | |
| 68 | ROADC - Roads (Capital) - Roads to Recovery | | Watt Street - Renewal (Local) (R2R) | Reseal | 6,900.00 | 6,610.56 | Torre Evans | | | | | | | |
| 69 | ROADC - Roads (Capital) - Roads to Recovery | | Short Street - Renewal (Local) (R2R) | Reseal | 2,850.00 | 2,676.15 | Torre Evans | | | | | | | |
| 70 | ROADC - Roads (Capital) - Roads to Recovery | | Horace Street - Renewal (Local) (R2R) | Reseal | 8,910.00 | 7,878.21 | Torre Evans | | | | | | | |
| 71 | ROADC - Roads (Capital) - Roads to Recovery | | Harper Street - Renewal (Local) (R2R) | Reseal | 10,260.00 | 10,701.47 | Torre Evans | | | | | | | |
| 72 | ROADC - Roads (Capital) - Roads to Recovery | | Falcon Street - Renewal (Local) (R2R) | Reseal | 12,000.00 | 12,435.49 | Torre Evans | | | | | | | |
| 73 | ROADC - Roads (Capital) - Roads to Recovery | | Argus Street - Renewal (Local) (R2R) | Reseal | 4,050.00 | 6,260.00 | Torre Evans | | | | | | | |
| 74 | ROADC - Roads (Capital) - Roads to Recovery | | Quigley Street Short Street - Renewal (Local) (R2R) | Reseal | 8,880.00 | 7,163.05 | Torre Evans | | | | | | | |
| 75 | ROADC - Roads (Capital) - Roads to Recovery | | Narrakine Road South - Renewal (Rural) (R2R) | Reconstruction and Seal | 123,027.00 | 125,418.10 | Torre Evans | | | | | | | |
| 76 | ROADC - Roads (Capital) - Regional Road Group | | Herald Street - Upgrade (Local) (RRG) | Reconstruction | 620,400.00 | 634,791.16 | Torre Evans | | | | | | | |
| 77 | ROADC - Roads (Capital) - Regional Road Group | | Congelin - Narrogin Road - Renewal (Local) (RRG) | Stabilise and Seal | 167,100.00 | 170,599.70 | Torre Evans | | | | | | | |
| 78 | ROADC - Footpaths (Capital) | | Mackie Park - Footpath Construction | Replace broken, cracked concrete footpath with new | 4,200.00 | 4,200.00 | Torre Evans | | | | | | | |
| 79 | ROADC - Footpaths (Capital) | | Earl St Footpath Construction | To improve safety of footpath in front of ABC Kindergarten | 5,300.00 | 5,300.00 | Torre Evans | | | | | | | |
| 80 | ROADC - Footpaths (Capital) | 2017/18 | Doney Street Footpath Construction | Part of 5 year footpath program Full length | 22,800.00 | 22,800.00 | Torre Evans | | | | | | | |
| 82 | AERO - Infrastructure Other (Capital) - Aerodromes | CBP | Aerodrome Infrastructure Other (Capital) | Sealed apron off runway next to water tank for refilling water bombers \$10,000. | 10,000.00 | 10,046.94 | Torre Evans | | | | | | | |
| 83 | AERO - Infrastructure Other (Capital) - Aerodromes | CBP | Aerodrome Infrastructure Other (Capital) | As per Corporate Business Plan Airport Master Plan \$20,000 (Total of \$30,000 to be spent) | - | - | Torre Evans | | | | | | | |
| 84 | PLANT - Plant & Equipment (Capital) | | ONO EMTRS Vehicle 2018 (3) | | 36,388.81 | 36,388.81 | Torre Evans | | | | | | | |
| 85 | PLANT - Plant & Equipment (Capital) | | ONO EMTRS Vehicle 2019 | | 36,508.00 | 36,497.91 | Torre Evans | | | | | | | |
| 88 | PLANT - Plant & Equipment (Capital) | | N001 MO Vehicle 2018(2) | | 36,242.56 | 36,242.56 | Torre Evans | | | | | | | |
| 89 | PLANT - Plant & Equipment (Capital) | | N001 MO Vehicle 2019 | | 36,870.00 | 36,242.55 | Torre Evans | | | | | | | |
| 91 | PLANT - Plant & Equipment (Capital) | | Works Supervisor Vehicle 2018 | | 35,415.91 | 35,415.91 | Torre Evans | | | | | | | |
| 92 | PLANT - Plant & Equipment (Capital) | | 1NO CF Vehicle 2018 | | 36,497.73 | 36,497.73 | Torre Evans | | | | | | | |
| 93 | PLANT - Plant & Equipment (Capital) | | NGN802 Gardener Vehicle 2018 | | 23,677.28 | 23,677.28 | Torre Evans | | | | | | | |
| 94 | PLANT - Plant & Equipment (Capital) | | NO1 2018 UD 6 Wheeler Nissan Diesel Tip Truck | | 226,000.00 | 218,461.59 | Torre Evans | | | | | | | |
| 95 | PLANT - Proceeds from Disposal of Asset | | Proceeds on Disposal - NO2776 2013 eCombi Broons Roller | | - | - | Torre Evans | | | | | | | |
| 96 | PLANT - Plant & Equipment (Capital) | | NO592 PG LH Vehicle PG 2018 | | 27,368.18 | 27,368.18 | Torre Evans | | | | | | | |
| 97 | PLANT - Plant & Equipment (Capital) | | NGN677 Toro Mower 2018 (WORKS) (PE041) | | 33,000.00 | 33,000.00 | Torre Evans | | | | | | | |
| 98 | PLANT - Plant & Equipment (Capital) | | NO2731 Four Axle Side Tipping Trailer - Additions | Refurbishment | 25,000.00 | 18,060.00 | Torre Evans | | | | | | | |
| 99 | PLANT - Plant & Equipment (Capital) | | NO2706 Four Axle Side Tipping Trailer - Additions | Refurbishment | 25,000.00 | 19,392.71 | Torre Evans | | | | | | | |
| 100 | PLANT - Plant & Equipment (Capital) | | Workshop Tool Purchase (Mechanic) | | 14,205.64 | 14,205.64 | Torre Evans | | | | | | | |
| 102 | PLANT - Plant & Equipment (Capital) | | NGN6121 1982 Twin Drum Turf Roller (WORKS) | | 34,850.00 | 34,850.00 | Torre Evans | | | | | | | |
| 103 | TOUR - Plant & Equipment (Capital) | C/FWD | CCTV Installation NCP | | 9,030.00 | 8,500.00 | Frank Ludovico | | | | | | | |
| 109 | COM AMEN - Building (Capital) Other Community Amenities | CBP | Sale Yard (Showmen's) Toilets Building Capital | As per Corporate Business Plan replace 37m2 metal roofing \$2,627 | 2,627.00 | 3,725.75 | Azhar Awang | | | | | | | |
| 112 | ADMIN - Plant and Equipment (Capital) | | 1NGN CEO Vehicle 2018(2) | | 51,592.73 | 51,592.73 | Torre Evans | | | | | | | |
| 113 | ADMIN - Plant and Equipment (Capital) | | 1NGN CEO Vehicle 2019 | | 48,438.27 | 48,438.27 | Torre Evans | | | | | | | |
| 115 | ADMIN - Plant and Equipment (Capital) | | ONGN EMCCS Vehicle 2018(2) | | 34,675.64 | 34,675.64 | Torre Evans | | | | | | | |
| 117 | ADMIN - Plant and Equipment (Capital) | | 002 NGN MF Vehicle 2018 | | 21,803.57 | 21,803.57 | Torre Evans | | | | | | | |
| 118 | COMMUNITY - Plant & Equipment (Capital) | | NGN 0 MLC Vehicle 2018 | | 22,281.30 | 22,281.30 | Torre Evans | | | | | | | |
| | | | | | 3,457,174.43 | 3,140,603.44 | | | | | | | | |

10.3.3 SUNDRY DEBTOR WRITE-OFFS

| | |
|------------------------|---|
| File Reference | 12.7.1 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Nil |
| Date | 06 June 2019 |
| Author | Nicole Bryant – Manager Finance |
| Authorising Officer | Frank Ludovico – Executive Manager Corporate & Community Services |
| Attachments | 1. Debt Write-Off – Confidential attachment provided separate cover |

Summary

A review of outstanding sundry and rates debtors is carried out on an annual basis to ensure the financial position of Council is accurately reflected.

Council is requested to write off debtors as per attachment due to values outstanding being considered unrecoverable.

Background

Nil

Comment

As part of the preparation of the Shire's end of year financial accounts, a review of the Shire's outstanding sundry and rates debtors has been undertaken. This review revealed no outstanding rates debtors requiring write off this financial year, however the review has resulted in a recommendation to write off debt of \$2,621.75 in outstanding sundry debtors.

Details of unrecoverable sundry debtors are outlined in Attachment 1.

Consultation

Executive Manager Corporate and Community Services
Executive Manager Development and Regulatory Services
Finance Officer – Support
Finance Officer – Rates

Statutory Environment

Section 6.12 Local Government Act 1995 is applicable. This section gives Council the power to write off debts.

Unrecoverable debts up to the individual value of \$100 may be written off under Council Delegation 3.7, however those over \$100 are to be brought to Council for write off on an annual basis.

Policy Implications

Nil

Financial Implications

Council's end of year financial statements should accurately reflect Council's known financial position.

There will be a minimal financial impact as a result of writing off this debt as adequate provision has been made in the Shire's balance sheet for this purpose.

Strategic Implications

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community) |
| Outcome: | 4.1 An efficient and effective organisation |

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.008

Moved: Cr Seale Seconded: Cr Ballard

That Council in accordance with section 6.12 of the Local Government Act 1995 approve the write-off of debts totalling \$2,621.75 as per the confidential attachment.

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

10.3.4 PROPOSED 2019/20 FEES & CHARGES

| | |
|------------------------|---|
| File Reference | 12.4.1 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure. |
| Applicant | Nil |
| Previous Item Numbers | Nil |
| Date | 10 May 2019 |
| Author | Nicole Bryant – Manager Finance |
| Authorising Officer | Frank Ludovico – Executive Manager Corporate and Community Services |
| Attachments | 1. Fees and Charges 2019/20 Proposed |

Summary

The Shire's proposed Fees and Charges are presented to Council for consideration for the Financial Year 2019/20. The approved Fees and Charges are required to be advertised (informing) for a minimum period of seven (7) days before the new fees and charges become effective early in the start of the 2019/20 financial year (approximately 15 July 2019).

Background

The proposed Fees and Charges have been collated and compiled in consultation with Executive Management responsible for providing the relevant services to the community and ensuring appropriate levels of income/cost recovery are generated for the Shire.

Attached is a Schedule of the proposed Fees and Charges for 2019/20. The 2017/18 and 2018/19 Fees and Charges have been included for Council's reference along with percentage change for each fee, to highlight the changes considered for next financial year. Proposed newly introduced fees and charges for 2019/20 year are indicated as "new" in the schedule.

Comment

Overall, Fees and Charges in most program areas have remained the same as for 2018/19 year, with some adjustments made for CPI. Importantly, refuse collection charges remain unchanged from 2018/19 levels.

Overall, Fees and Charges in most program areas have increased in line with the 'Local Government Cost Index' for 2019/20 of 2.0% (rounding may actually generate a slightly higher percentage). Fees were also assessed to consider whether or not they reflected the true Council expenditure associated with the revenue. Also, in some instances new fees were created to reflect new activities and in other areas greater clarification of a Fee has been provided. Generally, the changes are considered relatively minor.

A complete list of fees and charges (including statutory) have been included in the schedule to provide users with a single point of reference for fees and charges. Please note that Statutory Fees and Charges can be altered at any time by relevant Government Departments and if this occurs the Schedule will be updated.

Consultation

Chief Executive Officer
Executive Manager Corporate and Community Services
Executive Manager Development and Regulatory Services
Executive Manager Technical and Rural Services
Manager Operations
Manager Community Care Services

Statutory Environment

Local Government Act 1995, Section 6.16(Imposition of Fees and charges), 6.17 (Setting level of fees and charges) and 6.19 (Local government to give notice of fees and charges).

Local Government Act 1995, Section 1.7 (Local public notice).

Policy Implications

Nil

Financial Implications

The revenue raised from fees and charges set by Council will underpin to a degree, its ability to provide services and facilities for the 2019/20 financial year and into the future.

Strategic Implications

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community) |
| Outcome: | 4.1 An efficient and effective organisation |

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.009

Moved: Cr Seale Seconded: Cr Ballard

That, with respect to the proposed 2019/20 Fees & Charges, Council adopt the 2019/20 Fees and Charges Schedule as presented in Attachment 1 and advertise for information for a period of 7 days prior to them taking affect.

**CARRIED 8/0
BY ABSOLUTE MAJORITY**

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--|--|-----|-------------------|---------|-----------------------------|------------|-----------------------------|------------|
| | | | | \$ | | | | |
| BUSINESS UNIT: GENERAL PURPOSE FUNDING | | | | | | | | |
| Rates | | | | | | | | |
| 3030125.1502 | Penalty interest | | | 11.00% | 0% | 11.00% | 0% | 11.00% |
| 3030126.1502 | Instalment interest | | | 5.50% | 0% | 5.50% | 0% | 5.50% |
| 3030128.1304 | Instalment charge (statutory 4 instalments) | | | 52.50 | 3% | 51.00 | 6% | 48.00 |
| Ad hoc payment arrangements | | | | | | | | |
| 3030132.1304 | 1 to 2 payments | | | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 3030132.1304 | 2 to 5 payments | | | 18.50 | 3% | 18.00 | 20% | 15.00 |
| 3030132.1304 | Greater than 5 | | | 52.50 | 5% | 50.00 | 4% | 48.00 |
| 3030132.1304 | Payment arrangement - dishonour fee | | | 11.00 | 10% | 10.00 | NEW | |
| 3040204.1304 | Electoral roll copy | | | 15.30 | 2% | 15.00 | 36% | 11.00 |
| 3040204.1304 | Rate Book (Paper copy) | Yes | | 102.00 | 2% | 100.00 | NEW | |
| 3040204.1304 | Rate Book (Electronic copy) | Yes | | 76.50 | 2% | 75.00 | NEW | |
| 3030129.1304 | Rate enquiries | | | 76.50 | 2% | 75.00 | 7% | 70.00 |
| 3100605.1304 | Orders & Requisitions | | | 137.70 | 2% | 135.00 | 4% | 130.00 |
| 3030129.1304 | Request for additional copies of a Rate Notice | | | 15.30 | 2% | 15.00 | 0% | 15.00 |
| 3030131.1103 | Debt collection fee - Landgate title search fee (per search) | | | 30.00 | 15% | 26.00 | 4% | 25.00 |
| 3030131.1103 | Debt collection fee - caveat withdrawal | | | 183.00 | 10% | 167.00 | 2% | 164.00 |
| 3030131.1103 | Debt collection fee - caveat lodgement | | | 183.00 | 10% | 167.00 | 2% | 164.00 |
| 3030131.1103 | Debt collection fee - property seize & sale order | | | 183.00 | 10% | 167.00 | 2% | 164.00 |
| Other General Purpose Funding | | | | | | | | |
| | Outstanding sundry debtors | | | 11.00% | 0% | 11.00% | 0% | 11.00% |
| 3030404.1304 | 1 to 2 payments | | | 0.00 | 0% | 0.00 | NEW | 0.00 |
| 3030404.1304 | 2 to 5 payments | | | 18.50 | 3% | 18.00 | NEW | 15.00 |
| 3030404.1304 | Greater than 5 | | | 52.50 | 5% | 50.00 | NEW | 48.00 |
| 3030404.1304 | Payment arrangement - dishonour fee | | | 11.00 | 10% | 10.00 | NEW | |
| BUSINESS UNIT: LAW, ORDER & PUBLIC SAFETY | | | | | | | | |
| Ranger Services | | | | | | | | |
| 3050302.1301 | Seizure impoundment registered dog/cat | | S | 30.00 | 0% | 30.00 | 0% | 30.00 |
| 3050302.1301 | Seizure impoundment unregistered dog/cat | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050300.1304 | Daily impound fee | | | 16.00 | 0% | 16.00 | 3% | 15.50 |
| 3050303.1304 | Destruction/disposal of dog/cat | | | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050300.1304 | Surrender of dog/cat | | | 105.00 | 0% | 105.00 | 2% | 103.00 |
| 3050300.1304 | Out of hours release fee | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050300.1304 | Sale of dog/cat (excluding license) | Yes | | 53.00 | 0% | 53.00 | 3% | 51.50 |
| 3050301.1304 | Unsterilised dog/cat registration fee 1 year | | S | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3050301.1304 | Unsterilised dog/cat registration pensioner fee 1 year | | S | 25.00 | 0% | 25.00 | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--------------|---|-----|-------------------|------------------------|-----------------------------|------------------------|-----------------------------|------------------------|
| 3050301.1304 | Unsterilised dog/cat registration fee 3 years | | S | 120.00 | 0% | 120.00 | 0% | 120.00 |
| 3050301.1304 | Unsterilised dog/cat registration pensioner fee 3 years | | S | 60.00 | 0% | 60.00 | | |
| 3050301.1304 | Unsterilised dog/cat registration fee life time | | S | 250.00 | 0% | 250.00 | 0% | 250.00 |
| 3050301.1304 | Unsterilised dog/cat registration pensioner fee life time | | S | 125.00 | 0% | 125.00 | | |
| 3050301.1304 | Sterilised dog/cat registration fee 1 year | | S | 20.00 | 0% | 20.00 | 0% | 20.00 |
| 3050301.1304 | Sterilised dog/cat registration pensioner fee 1 year | | S | 10.00 | 0% | 10.00 | | |
| 3050301.1304 | Sterilised dog/cat registration fee 3 years | | S | 42.50 | 0% | 42.50 | 0% | 42.50 |
| 3050301.1304 | Sterilised dog/cat registration pensioner fee 3 years | | S | 21.25 | 0% | 21.25 | | |
| 3050301.1304 | Sterilised dog/cat registration fee life time | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050301.1304 | Sterilised dog/cat registration pensioner fee life time | | S | 50.00 | 0% | 50.00 | | |
| 3050301.1304 | Sterilised Working dog fee 1 year | | S | 5.00 | 0% | 5.00 | | |
| 3050301.1304 | Sterilised Working dog fee 3 year | | S | 10.60 | 0% | 10.60 | | |
| 3050301.1304 | Sterilised Working dog fee lifetime | | S | 25.00 | 0% | 25.00 | | |
| 3050301.1304 | Dangerous dog registration fee 1 year | | S | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3050301.1304 | Annual application for approval or renewal of approval to breed cats (per cat) | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050305.1304 | Application to keep more than standard number of cats - residential | | S | 20.00 | 0% | 20.00 | 0% | 20.00 |
| 3050305.1304 | Application to keep more than standard number of cats - cat management facility | | S | 500.00 | 0% | 500.00 | 0% | 500.00 |
| 3050305.1304 | Renewal of permit - cat management facility or cat breeder | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050301.1304 | Cats registered after 31 May in any year, for that registration year | | S | 50% of the fee payable | | 50% of the fee payable | | 50% of the fee payable |
| 3050305.1304 | Application for a kennel licence | | S | 700.00 | 0% | 700.00 | 0% | 700.00 |
| 3050305.1304 | Issue of a kennel licence or renewal of a kennel licence | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050305.1304 | Application to transfer a kennel licence | | S | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3050305.1304 | Application to keep more than standard number of dogs | | S | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3050305.1304 | Microchipping of impounded animal | | | 30.00 | 0% | 30.00 | | |
| 3050305.1304 | Impoundment of shopping trolley (per trolley) | | | 25.00 | 0% | 25.00 | | |
| 3050301.1304 | Dogs kept in approved kennel establishment licensed under section 27 of the Act, where not otherwise registered (per establishment) | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050301.1304 | Penalty: unregistered dog/cat | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050301.1304 | Penalty: dog in public place without a collar or tags | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050301.1304 | Penalty: dog not on leash in certain public places | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050301.1304 | Penalty: dog causing a nuisance | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050301.1304 | Penalty: failure of alleged offender to give full name and address | | S | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3050304.1304 | Ranger hourly rate (including travel time) | Yes | | 84.00 | 0% | 84.00 | 2% | 82.50 |
| 3050304.1304 | Mileage rate per km | Yes | | 1.50 | 0% | 1.50 | 50% | 1.00 |
| 3050305.1304 | Removal of trapped animal | Yes | | 21.00 | 0% | 21.00 | 2% | 20.50 |
| 3050305.1304 | Hire of small animal trap per week | Yes | | 21.00 | 0% | 21.00 | 2% | 20.50 |
| 3050305.1304 | Hire of large animal trap per week | Yes | | 32.00 | 0% | 32.00 | 3% | 31.00 |
| 3050305.1304 | Bond for animal trap | | | 58.00 | 0% | 58.00 | 3% | 56.50 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|------------------------------|--|-----|-------------------|---------------------|-----------------------------|---------------------|-----------------------------|---------------------|
| 3050305.1304 | Anti barking device per month | Yes | | 32.00 | 0% | 32.00 | 3% | 31.00 |
| | Anti barking device bond | | | 58.00 | 0% | 58.00 | 3% | 56.50 |
| | Dangerous dog collar: | Yes | | | | | | |
| 3050305.1304 | - Small | Yes | | 35.00 | 0% | 35.00 | 1% | 34.50 |
| 3050305.1304 | - Medium | Yes | | 55.00 | 0% | 55.00 | 6% | 52.00 |
| 3050305.1304 | Dangerous dog sign | Yes | | 32.00 | 0% | 32.00 | 8% | 29.50 |
| | Abandoned / Impounded Vehicles | | | | | | | |
| 3050400.1301 | - Towing charge | | | Cost plus 20% | 0% | At cost | | |
| 3050400.1301 | - Storage of impounded vehicle (per month or part thereof) | | | 70.00 | 0% | 70.00 | 4% | 67.00 |
| 3050400.1301 | - Administration | | | 35.00 | 0% | 35.00 | 6% | 33.00 |
| | Stock Impoundment | | | | | | | |
| 3050305.1301 | - As per Section 464 Local Government (Miscellaneous Provisions) Act 1960 | | S | | NEW | | | |
| BUSINESS UNIT: HEALTH | | | | | | | | |
| Health Services | | | | | | | | |
| 3070300.1300 | Application to install waste water treatment system | | S | 125.00 | 6% | 118.00 | 0% | 118 |
| 3070300.1300 | Permit to use waste water treatment system | | | 125.00 | 0% | 125.00 | 3% | 121.5 |
| 3070300.1300 | Report to Health Department on waste water system | | | 125.00 | 0% | 125.00 | 3% | 121.5 |
| 3070301.1304 | Annual food business (including Schools) registration fee (pro rata applies) | | S | 110.00 | 0% | 110.00 | 0% | 110 |
| 3070301.1304 | Itinerant Vendor License fee per day | | S | 250.00 | 0% | 250.00 | 0% | 250 |
| 3070300.1300 | Food business notification fee | | | 50.00 | -6% | 53.00 | 3% | 51.5 |
| 3070301.1304 | Follow up inspection | | S | 110.00 | 0% | 110.00 | 0% | 110 |
| 3070300.1300 | Annual caravan park licence | | S | 220.00 | 0% | 220.00 | 0% | 220 |
| 3070300.1300 | Itinerant food vendor/stallholder fee per day | | S | 50.00 | -55% | 110.00 | 0% | 110 |
| 3070300.1300 | Annual itinerant food vendor/stallholder fee new or renewal | | S | 250.00 | 355% | 55.00 | 0% | 55 |
| 3070301.1304 | Senior EHO - per hour | Yes | | 85.00 | 0% | 85.00 | 3% | 82.5 |
| 3070301.1304 | EHO - per hour | Yes | | 60.00 | 0% | 60.00 | NEW | |
| 3070301.1304 | Mileage rate per km | Yes | | 1.50 | 0% | 1.50 | NEW | |
| 3070301.1304 | Liquor Act Certification Section 39 (commercial) | | | 122.00 | 0% | 122.00 | 0% | 122.00 |
| 3070301.1304 | Liquor Act Certification Section 39 (not for profit) | | | 61.00 | 0% | 61.00 | 0% | 61.00 |
| 3070301.1304 | Meat inspection fee | | | EHO Charge Out Rate | | EHO Charge Out Rate | | EHO Charge Out Rate |
| 3070301.1304 | Settlement inspection fee - upon request | | | 110.00 | 0% | 110.00 | NEW | |
| 3070301.1304 | Re-inspection fee | | S | 110.00 | 0% | 110.00 | NEW | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|---|-----|-------------------|--------------|-----------------------------|------------|-----------------------------|------------|
| BUSINESS UNIT: EDUCATION & WELFARE | | | | | | | | |
| Homecare | | | | | | | | |
| | HACC as set by Department of Health and Ageing schedule of fees and charges | | S | | | | | |
| | CHSP as set by the Department of Health and Ageing schedule of fees and charges | | S | | | | | |
| | CHCP (Department of Social Services) | | | | | | | |
| | Admin fee (client cost) | | | 28% | 0% | 28% | N/A | 18 |
| | Co-ordination fee | | | 7% | 0% | 7% | NEW | |
| | - Contingency internal 5% | | | 5% | 0% | 5% | NEW | |
| | - Contingency external 10% | | | 10% | 0% | 10% | NEW | |
| | Support worker (week day) per hour (include Personal Care and Home Maintenance) | | | 55.00 | 0% | 55.00 | 20% | 46 |
| | Support worker (week day after 6pm) per hour (include Personal Care and Home Maintenance) | | | 65.00 | 0% | 65.00 | 27% | 51 |
| | Support worker (Saturday) | | | 65.00 | 0% | 65.00 | 27% | 51 |
| | Support worker (Sunday) per hour | | | 65.00 | 0% | 65.00 | -20% | 81 |
| | Support worker (Public Holiday) per hour | | | 115.00 | 0% | 115.00 | | |
| | Social Support Group Weekdays | | | 102.00 | 0% | 102.00 | 1% | 101 |
| | Social Support Group (Saturday) per day | | | 122.00 | 0% | 122.00 | 1% | 121 |
| | Social Support Group (Sunday and Public Holidays) per day | | | 152.00 | 0% | 152.00 | 1% | 151 |
| | Social Support Group transport 10km per trip | | | 22.00 | 0% | 22.00 | 5% | 21 |
| | Meals provided per meal - delivered by Meals on Wheels Committee main meal | | | Set by WACHS | #VALUE! | 9.00 | NEW | |
| | Meals provided per meal - delivered by Meals on Wheels Committee main meal and dessert | | | Set by WACHS | #VALUE! | 13.00 | NEW | |
| | Meals delivered by NHC | | | 20.00 | 0% | 20.00 | NEW | |
| | Meals delivered by NHC - Sunday / Public Holiday | | | 25.00 | 0% | 25.00 | NEW | |
| | Exit Fee | | | 250.00 | NEW | | | |
| | Co-ordination - An additional hourly rate may be applied in exceptional circumstance where high levels of Case Management are required. | | | 55.00 | 0% | 55.00 | NEW | |
| | Travel per service per one way trip to 10kms (Driver included) | | | 32.00 | 0% | 32.00 | 3% | 31 |
| | Travel per service over 10 kms per km: Base Rate of \$32.00 plus 85 c per km | | | 0.85 | 0% | 0.85 | NEW | |
| | Note: the applicable Support Worker Charge will also be incurred. | | | | | | | |
| | Acquired on behalf of the Client | | | | | | | |
| | Webster Packing and other consumables | | | At cost | 0% | At cost | | |
| | Clinical Nursing Care | | | At cost | 0% | At cost | | |
| | Allied Health | | | At cost | 0% | At cost | | |
| | Other Charges such as Equipment | | | At cost | 0% | At cost | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|---|-----|-------------------|---------------|-----------------------------|---------------|-----------------------------|------------|
| | Mileage - charge out when Officers use their own vehicle to attend clients. Our core service hours are 7 am to 6 pm. A minimum service duration of 1 hour will apply outside these hours. This may be reduced if another client needs a service around the same time. Late Notice Cancellation Charges- Where a service is cancelled with less than 24 hours' notice a charge equivalent to the hourly charge will apply. | | | \$0.85 per km | | \$0.85 per km | | |
| | General Fees | | | | | | | |
| | Brokerage (Up to) per hour | Yes | | 101.00 | 0% | 101.00 | 0% | 101 |
| | Rosa bus hire per hour (No dry hire) | Yes | | 55.00 | 0% | 55.00 | 22% | 45 |
| | Rosa bus driver rate per km | Yes | | 1.10 | 0% | 1.10 | 0% | 1.1 |
| | Hire of Jesse House (as approved by Manager) | Yes | | 150.00 | 0% | 150.00 | | |
| Other Welfare | | | | | | | | |
| | Veterans as set by the Department of Veterans Affairs | Yes | | | | | | |
| | CATS vehicle | | | | -100% | 75.00 | 0% | 75 |
| | Perth | Yes | | 75.00 | | | | |
| | Busselton | Yes | | 85.00 | | | | |
| BUSINESS UNIT: STAFF HOUSING | | | | | | | | |
| Staff Housing | | | | | | | | |
| | Staff will be charged the difference between the housing subsidy and the cost to the Shire of renting the residential building (unless the employment contract states otherwise). | Yes | | | | | | |
| BUSINESS UNIT: COMMUNITY AMENITIES | | | | | | | | |
| Sanitation - Household & Other | | | | | | | | |
| Rubbish Charges | | | | | | | | |
| 3100100.1304 | Domestic refuse services (first service) | | | 226.00 | 0% | 226.00 | 2% | 221.50 |
| 3100200.1304 | Commercial refuse services (first service) | | | 231.00 | 0% | 231.00 | 2% | 226.50 |
| 3100203.1304 | Special refuse service (first service) | | | 339.00 | 0% | 339.00 | 2% | 332.50 |
| 3100101.1304 | Additional service - household | | | 226.00 | 0% | 226.00 | 2% | 221.50 |
| 3100207.1304 | Additional service - commercial | | | 253.00 | 0% | 253.00 | 2% | 248.00 |
| 3100201.1304 | Additional pickup - commercial on a per bin per pick up basis | | | 231.00 | 0% | 231.00 | 2% | 226.50 |
| 3100203.1304 | Additional service - special refuse service | | | 339.00 | 0% | 340.00 | 2% | 333.00 |
| 3100105.1304 | Domestic recycling service | | | 84.00 | 0% | 84.00 | 2% | 82.00 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--|--|-----|-------------------|------------------|-----------------------------|------------------|-----------------------------|------------------|
| Refuse Site Fees | | | | | | | | |
| Free access for rate payers and residents who deliver capacities less than 1m3 to the refuse site, subject to proof of rate payer or residential status in the shire of Narrogin with proof being demonstrated via an acceptable process such as, Shire of Narrogin registration plates, rate notice or driver's licence | | | | | | | | |
| * NOTE: Quantities are per cubic metre or part thereof | | | | | | | | |
| 3100202.1304 | Waste per cubic metre | | | 16.00 | 0% | 16.00 | 3% | 15.50 |
| 3100202.1304 | Demolition waste per cubic metre | | | 77.00 | 0% | 77.00 | 3% | 75.00 |
| 3100202.1304 | Truck bodies | | | 210.00 | 0% | 210.00 | 2% | 206.00 |
| 3100202.1304 | Passenger tyre | | | 8.25 | 0% | 8.25 | 3% | 8.00 |
| 3100202.1304 | Light truck tyre | | | 11.00 | NEW | | | |
| 3100202.1304 | Truck tyre | | | 15.00 | 0% | 15.00 | NEW | |
| 3100202.1304 | Car/truck battery | | | 3.75 | 0% | 3.75 | 7% | 3.50 |
| 3100202.1304 | Car bodies | | | 39.00 | 0% | 39.00 | 1% | 38.50 |
| 3100202.1304 | Small animal carcasses | | | 27.00 | 0% | 27.00 | 2% | 26.50 |
| 3100202.1304 | Large animal carcasses | | | 81.00 | 0% | 81.00 | 2% | 79.50 |
| 3100202.1304 | Liquid waste (oils) non-commercial per litre (dollars per litre) | | | 0.20 | 0% | 0.20 | -60% | 0.50 |
| 3100202.1304 | Liquid waste (oils) Commercial Disposal per litre (dollars per litre) | | | 0.20 | 0% | 0.20 | 100% | 0.100 |
| 3100202.1304 | Liquid waste (excludes oils) per litre (dollars per litre) | | | 0.10 | 0% | 0.10 | 0% | 0.100 |
| 3100202.1304 | Green waste per 2.4m x 1.8m trailer (See *NOTE above) | | | 7.00 | 0% | 7.00 | 8% | 6.50 |
| 3100202.1304 | Green waste (commercial) per cubic metre | | | 7.00 | 0% | 7.00 | 8% | 6.50 |
| 3100202.1304 | Asbestos waste per cubic metre (see *NOTE above) | | | 152.00 | 0% | 152.00 | 2% | 149.50 |
| 3100202.1304 | Clinical/soiled waste per cubic metre (see *NOTE above) | | | 152.00 | 0% | 152.00 | 2% | 149.50 |
| 3100202.1304 | First 6 x tip passes (residential properties only) (Expiry Date 31 August 2019) | | | Free | | Free | | Free |
| 3100202.1304 | Additional 6 x tip passes (Expiry Date 31 August 2019) | | | 93.00 | 0% | 93.00 | 2% | 91.50 |
| 3100202.1304 | First 9 x green waste passes (residential properties only) (Expiry Date 31 August 2019) | | | Free | | Free | | Free |
| 3100202.1304 | Additional 9 x green waste passes (Expiry Date 31 August 2019) | | | 52.00 | 0% | 52.00 | 2% | 51.00 |
| A Discount of 10% off the normal purchase price of additional green waste and tip passes will apply when purchased from the Shire's Administration Centre | | | | | | | | |
| 3100202.1304 | Power pole butts per cubic metre (contaminated timber) | | | 148.00 | 0% | 148.00 | 2% | 145.00 |
| General Waste from Outside the Shire of Narrogin | | | | | | | | |
| 3100202.1304 | Per cubic metre | | | 79.00 | 0% | 79.00 | 2% | 77.50 |
| 3100202.1304 | General Waste from surrounding Shire's (Cuballing & Williams) per tonne | | | 79.00 | NEW | | | |
| Recycled Water | | | | | | | | |
| 310300.1304 | Sale of recycled water per kilo litre | Yes | | 1.50 | 0% | 1.50 | 0% | 1.50 |
| | Narrogin Racing as per lease agreement | Yes | | | | | | |

Schedule of Fees and Charges 2019/2020

| | | | | | | Council Information Only | | | |
|--------------------------|---|-----|-------------------|---|-----------------------------|---|-----------------------------|---|--|
| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ | |
| Town Planning | | | | | | | | | |
| Planning Services | | | | | | | | | |
| 3100600.1304 | Home Occupation - initial application fee | | S | 222.00 | 0% | 222.00 | 0% | 222 | |
| 3100600.1304 | Home Occupation - annual renewal fee | | S | 73.00 | 0% | 73.00 | 0% | 73 | |
| 3100600.1304 | Zoning Certificates, Property Settlements & Enquiries (Zoning) | | S | 73.00 | 0% | 73.00 | 0% | 73 | |
| 3100600.1304 | Planning Application fees based on cost of development (as amended) | | | | | | | | |
| 3100600.1304 | (a) Not more than \$50,000 | | S | 147.00 | 0% | 147.00 | 0% | 147 | |
| 3100600.1304 | (b) More than \$50,000 but not more than \$500,000 based on estimated costs | | S | 0.32% | 0% | 0.00 | 0% | 0.32% | |
| 3100600.1304 | (c) More than \$500,000 but not more than \$2.5 million | | S | \$1,700.00 plus 0.257% for every \$1 in excess of \$500,000 | | \$1,700.00 plus 0.257% for every \$1 in excess of \$500,000 | 0% | \$1,700.00 plus 0.257% for every \$1 in excess of \$500,000 | |
| 3100600.1304 | (d) More than \$2.5 million but not more than \$5 million | | S | \$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m | | \$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m | 0% | \$7,161.00 plus 0.206% for every \$1 in excess of \$2.5m | |
| 3100600.1304 | (e) More than \$5 million but not more than \$21.5 million | | S | \$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million | | \$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million | 0% | \$12,633.00 plus 0.123% in excess of every \$1 in excess of \$5 million | |
| 3100600.1304 | (f) More than \$21.5 million | | S | 34,196.00 | 0% | 34,196.00 | 0% | 34196 | |
| 3100600.1304 | Subdivision/Strata Clearance fees | | | | | | | | |
| 3100600.1304 | (a) Not more than 5 lots -per lot | | S | 73.00 | 0% | 73.00 | 0% | 73 | |
| 3100600.1304 | (b) More than 5 lots but not more than 195 lots - per lot over 5 | | S | 35.00 | 0% | 35.00 | 0% | 35 | |
| 3100600.1304 | (c) More than 195 Lots | | S | 7,393.00 | 0% | 7,393.00 | 0% | 7393 | |
| 3100600.1304 | Change of use fee | | S | 295.00 | 0% | 295.00 | 0% | 295 | |
| 3100600.1304 | Fee for use/development already commenced | | S | Development fee plus Twice the schedule fee | | Twice the schedule fee | | Twice the schedule fee | |
| 3100600.1304 | Provision of Written Planning Advice | | S | 73.00 | 0% | 73.00 | 0% | 73 | |
| 3100600.1304 | Determining an application to amend or cancel development approval | | S | 295.00 | 0% | 295.00 | 0% | 295 | |
| 3100600.1304 | Executive Manager Development & Regulatory Services - per hour | | S | 130.00 | 0% | 130.00 | 0% | 130 | |
| 3100600.1304 | Manager - per hour | | S | 85.00 | 0% | 85.00 | -3% | 88 | |
| 3100600.1304 | Town Planner - per hour | | | 60.00 | 0% | 60.00 | NEW | | |
| 3100600.1304 | Secretary Administrative Officer - per hour | | S | 45.00 | 0% | 45.00 | 0% | 45 | |
| 3100600.1304 | Vehicles mileage rate | Yes | | 1.50 | 0% | 1.50 | NEW | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|----------------------------------|--|-----|-------------------|----------|-----------------------------|------------|-----------------------------|------------|
| | Structure Plan and Local Development Plan Scheme Amendment | | | | | | | |
| 3100600.1304 | - Basic | | | 2,800.00 | 0% | 2,800.00 | 0% | 2,800.00 |
| 3100600.1304 | - Standard | | | 4,200.00 | 0% | 4,200.00 | 0% | 4,200.00 |
| 3100600.1304 | - Complex | | | 5,500.00 | 0% | 5,500.00 | 0% | 5,500.00 |
| 3100600.1304 | Sign Application | | | 147.00 | 0% | 147.00 | 0% | 147.00 |
| 3100600.1304 | Extractive Industry - new | | | 739.00 | 0% | 739.00 | 0% | 739.00 |
| 3100600.1304 | Extractive Industry - commenced or carried out | | | 1,478.00 | 0% | 1,478.00 | 0% | 1,478.00 |
| 3100600.1304 | Liquor Act Certification Section 40 | | S | 122.00 | 0% | 122.00 | 0% | 122.00 |
| 3100601.1304 | Landgate title search fee (per search) | | | 30.00 | NEW | NEW | | |
| Other Community Amenities | | | | | | | | |
| Cemetery | | | | | | | | |
| Single Burial Permits: | | | | | | | | |
| 3100800.1304 | Application | Yes | | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3100800.1304 | Grant of Right of Burial - immediate use only | Yes | | 250.00 | 0% | 250.00 | 0% | 250.00 |
| 3100800.1304 | Interment in a grave 2.1 metres deep | Yes | | 1,500.00 | 0% | 1,500.00 | 0% | 1,500.00 |
| 3100800.1304 | Re-opening of an ordinary grave for 2nd or 3rd burial | Yes | | 1,500.00 | 0% | 1,500.00 | 0% | 1,500.00 |
| 3100800.1304 | Reinstatement, if required | Yes | | 500.00 | 0% | 500.00 | 0% | 500.00 |
| 3100800.1304 | After hours interment - weekdays | Yes | | 250.00 | 0% | 250.00 | 0% | 250.00 |
| 3100800.1304 | After hours interment - weekend/public holidays | Yes | | 500.00 | 0% | 500.00 | 0% | 500.00 |
| Exhumation: | | | | | | | | |
| 3100800.1304 | Exhumation | Yes | | 2,400.00 | 0% | 2,400.00 | 0% | 2,400.00 |
| 3100800.1304 | Exhumation reinstatement in existing grave, if required | Yes | | 500.00 | 0% | 500.00 | 0% | 500.00 |
| 3100800.1304 | Interment in a new grave after exhumation | Yes | | 1,500.00 | 0% | 1,500.00 | 0% | 1,500.00 |
| Ashes | | | | | | | | |
| Single interment permit: | | | | | | | | |
| 3100801.1304 | Application (single funeral permit & permission to place a plaque) | Yes | | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3100801.1304 | Grant for use of Niche Wall | Yes | | 250.00 | 0% | 250.00 | 0% | 250.00 |
| 3100801.1304 | Interment - Niche Wall (temporary blank cover) | Yes | | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3100801.1304 | Interment - garden | Yes | | 200.00 | 0% | 200.00 | 0% | 200.00 |
| 3100800.1304 | Interment - grave | Yes | | 300.00 | 0% | 300.00 | 0% | 300.00 |
| 3100800.1304 | Interment - scattering | Yes | | 0.00 | 0% | 0.00 | 0% | 0.00 |
| 3100800.1304 | After hours interment - weekdays | Yes | | 100.00 | 0% | 100.00 | 0% | 100.00 |
| 3100800.1304 | After hours interment - weekend/public holidays | Yes | | 200.00 | 0% | 200.00 | 0% | 200.00 |
| Other | | | | | | | | |
| 3100800.1304 | Permission to erect Memorial - grave, garden | Yes | | 80.00 | 0% | 80.00 | 0% | 80.00 |
| 3100800.1304 | Transfer of Right of Burial/Pre-Need Purchase of Certificate | Yes | | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3100800.1304 | Issue of a copy of Grant Right of Burial /Pre-Need Purchase of Certificate | Yes | | 50.00 | 0% | 50.00 | 0% | 50.00 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--|--|-----|-------------------|---------------|-----------------------------|----------------------|-----------------------------|----------------------|
| 3100800.1304 | Pre-need services (booking of a site) | | | | | | | |
| 3100800.1304 | Pre-need purchase of certificate for burial - 5 years | Yes | | 300.00 | 0% | 300.00 | 0% | 300.00 |
| 3100801.1304 | Pre-need purchase of certificate for Niche Wall - 5 years | Yes | | 300.00 | 0% | 300.00 | 0% | 300.00 |
| 3100801.1304 | Pre-need of certificate for garden memorial position | Yes | | not permitted | | not permitted | N/A | not permitted |
| 3100801.1304 | Pre-need purchase of certificate for memorial plaque position | Yes | | not permitted | | not permitted | N/A | not permitted |
| BUSINESS UNIT: RECREATION & CULTURE | | | | | | | | |
| Public Halls & Civic Centres | | | | | | | | |
| Town Hall & Reception Centre (Commercial Usage) | | | | | | | | |
| 3110100.1302 | Town Hall Complex full day (Includes light & sound equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery) | Yes | | 602.00 | 0% | 602.00 | 2% | 590.00 |
| 3110100.1302 | Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate | Yes | | 87.00 | 0% | 87.00 | 2% | 85.00 |
| 3110100.1302 | Town Hall full day | Yes | | 357.00 | 0% | 357.00 | 2% | 350.00 |
| 3110100.1302 | Town Hall hourly rate | Yes | | 77.00 | 0% | 77.00 | 3% | 75.00 |
| 3110100.1302 | Town Hall setting up full day | Yes | | 117.00 | 0% | 117.00 | 2% | 115.00 |
| 3110100.1302 | Town Hall rehearsals hourly rate | Yes | | 26.00 | 0% | 26.00 | 4% | 25.00 |
| 3110100.1302 | Kitchen only per day | Yes | | 199.00 | 0% | 199.00 | 2% | 195.00 |
| 3110100.1302 | Kitchen only per hour | Yes | | 41.00 | 0% | 41.00 | 2% | 40.00 |
| 3110100.1302 | Cutlery and crockery hire per person | | | ---- | | ---- | | ---- |
| 3110100.1302 | Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge | Yes | | Cost plus 20% | | Direct Cost plus 20% | | Direct Cost plus 20% |
| 3110100.1302 | Light & sound equipment Use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use) | Yes | | 51.00 | 0% | 51.00 | 2% | 50.00 |
| 3110100.1302 | Supper room full day | Yes | | 158.00 | 0% | 158.00 | 2% | 155.00 |
| 3110100.1302 | Supper room per hour | Yes | | 31.00 | 0% | 31.00 | 3% | 30.00 |
| 3110100.1302 | Mayors Parlour full day | Yes | | 158.00 | 0% | 158.00 | 2% | 155.00 |
| 3110100.1302 | Mayors Parlour per hour | Yes | | 31.00 | 0% | 31.00 | 3% | 30.00 |
| 3110100.1302 | Baby grand piano full day (not to be removed from site) | Yes | | 102.00 | 0% | 102.00 | 2% | 100.00 |
| 3110100.1302 | Baby grand piano hourly rate | Yes | | 15.00 | 0% | 15.00 | 0% | 15.00 |
| 3110100.1302 | Upright piano hire (internal) (to be returned on return to Town Hall) | Yes | | 20.00 | 0% | 20.00 | 0% | 20.00 |
| 3110100.1302 | Upright piano hire (external) (the Hirer is to fund all relocation costs and retune the piano on return to the Town Hall) | Yes | | Cost plus 20% | | Cost plus 20% | | Cost plus 20% |
| 3110100.1302 | Reception Centre full day | Yes | | 408.00 | 0% | 408.00 | 2% | 400.00 |
| 3110100.1302 | Reception Centre hourly rate | Yes | | 62.00 | 0% | 62.00 | 2% | 60.50 |
| 3110100.1302 | Cleaning | Yes | | Cost plus 20% | | Cost plus 20% | | Cost plus 20% |
| 3110100.1302 | Setting up hourly rate (per staff member involved) (minimum 1 hour charge) | Yes | | 90.00 | 0% | 90.00 | 2% | 88.00 |
| 3110100.1302 | Nexus Gallery full day | Yes | | ---- | | ---- | | ---- |
| 3110100.1302 | Nexus Gallery hourly rate | Yes | | ---- | | ---- | | ---- |
| 3110100.1302 | Nexus Gallery Art hire per day | Yes | | ---- | | ---- | | ---- |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--|--|-----|-------------------|---------------|-----------------------------|----------------------|-----------------------------|----------------------|
| | CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall | Yes | | | | | | |
| | Bond without alcohol | | | 337.00 | 0% | 337.00 | 2% | 330.00 |
| | Bond with alcohol | | | 1,122.00 | 0% | 1,122.00 | 2% | 1,100.00 |
| <u>Town Hall & Reception Centre (Not for Profit(*)/Individual Resident or Ratepayer (Not a business))</u> | | | | | | | | |
| 3110100.1302 | Town Hall Complex full day (Includes Light & Sound Equipment if approved by CEO/EMCCS) (Excludes Mayors Parlour and Nexus Gallery) | Yes | | 204.00 | 0% | 204.00 | 2% | 200.00 |
| 3110100.1302 | Town Hall Complex (Excludes Mayors Parlour and Nexus Gallery) hourly rate | Yes | | 31.00 | 0% | 31.00 | 3% | 30.00 |
| 3110100.1302 | Town Hall full day | Yes | | 153.00 | 0% | 153.00 | 2% | 150.00 |
| 3110100.1302 | Town Hall hourly rate | Yes | | 26.00 | 0% | 26.00 | 4% | 25.00 |
| 3110100.1302 | Town Hall setting up full day | Yes | | 153.00 | 0% | 153.00 | 2% | 150.00 |
| 3110100.1302 | Town Hall rehearsals hourly rate | Yes | | 26.00 | 0% | 26.00 | 4% | 25.00 |
| 3110100.1302 | Kitchen only per day | Yes | | 102.00 | 0% | 102.00 | 2% | 100.00 |
| 3110100.1302 | Kitchen only per hour | Yes | | 21.00 | 0% | 21.00 | 5% | 20.00 |
| 3110100.1302 | Damaged cutlery and crockery will be replaced at a charge of direct replacement cost plus 20% Administration charge | Yes | | Cost plus 20% | | Direct Cost plus 20% | | Direct Cost plus 20% |
| 3110100.1302 | Light & sound equipment use (not for relocation) (hires to persons deemed by CEO or EMCCS to have the skills to use) | Yes | | 31.00 | 0% | 31.00 | 3% | 30.00 |
| 3110100.1302 | Supper Room full day | Yes | | 77.00 | 0% | 77.00 | 3% | 75.00 |
| 3110100.1302 | Supper Room per hour | Yes | | 15.50 | 0% | 15.50 | 3% | 15.00 |
| 3110100.1302 | Mayors Parlour full day | Yes | | 77.00 | 0% | 77.00 | 3% | 75.00 |
| 3110100.1302 | Mayors Parlour per hour | Yes | | 15.50 | 0% | 15.50 | 3% | 15.00 |
| 3110100.1302 | Baby grand piano full day (not to be removed from site) | Yes | | 51.00 | 0% | 51.00 | 2% | 50.00 |
| 3110100.1302 | Baby grand piano hourly rate (not to be removed from site) | Yes | | 10.50 | 0% | 10.50 | 5% | 10.00 |
| 3110100.1302 | Upright piano hire (Internal) (to be retuned on return to Town Hall) | Yes | | 15.50 | 0% | 15.50 | 3% | 15.00 |
| 3110100.1302 | Upright piano hire (External) (The Hirer is to fund all relocation costs and retune the piano on return to the Town Hall) | Yes | | Cost plus 20% | | Cost plus 20% | | Cost plus 20% |
| 3110100.1302 | Reception Centre full day | Yes | | 204.00 | 0% | 204.00 | 2% | 200.00 |
| 3110100.1302 | Reception Centre hourly rate | Yes | | 31.00 | 0% | 31.00 | 3% | 30.00 |
| 3110100.1302 | Setting up hourly rate (per staff member involved) (minimum 1 hour charge) | Yes | | 90.00 | 0% | 90.00 | 2% | 88.00 |
| 3110100.1302 | Cleaning | Yes | | Cost plus 20% | | Cost plus 20% | | Cost plus 20% |
| | CEO is given authority to negotiate a hire fee for significant functions and conferences at the JHCC and Town Hall | Yes | | | | | | |
| | Bond without alcohol | | | 280.00 | 0% | 280.00 | 2% | 275.00 |
| | Bond with alcohol | | | 560.00 | 0% | 560.00 | 2% | 550.00 |

(*) Any function or event that is subject to the 'Not for Profit' Fees and Charges rates must acknowledge the Shire sponsorship at the function/event.

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---------------------------------------|---|-----|-------------------|----------|-----------------------------|------------|-----------------------------|------------|
| John Higgins Community Complex | | | | | | | | |
| 3110100.1302 | Fees and Charges to be provided by the YMCA. | | | | | | | |
| 3110100.1302 | Office standard size per year (if not on a lease agreement) | Yes | | 1,260.00 | 0% | 1,260.00 | 2% | 1,236.00 |
| 3110100.1302 | Office large size per year (if not on a lease agreement) | Yes | | 1,525.00 | 0% | 1,525.00 | 2% | 1,493.50 |
| Other Recreation | | | | | | | | |
| Sportsgrounds | | | | | | | | |
| 3110301.1302 | Half day hire (schools & non sporting organisations) | Yes | | 76.00 | 1% | 75.00 | 1% | 74.00 |
| 3110301.1302 | Full day hire (schools & non sporting organisations) | Yes | | 152.00 | 1% | 150.00 | 0% | 149.50 |
| 3110301.1302 | Half day hire commercial | Yes | | 242.00 | 1% | 240.00 | 1% | 237.00 |
| 3110301.1302 | Full day commercial | Yes | | 404.00 | 1% | 400.00 | 2% | 391.50 |
| 3110301.1302 | Narrogin Towns Cricket Club - yearly charge | Yes | | 1,328.00 | 1% | 1,315.00 | 2% | 1,287.50 |
| 3110301.1302 | Narrogin Hawks Football Club - yearly charge | Yes | | 3,075.00 | 1% | 3,045.00 | 2% | 2,987.00 |
| | Bond for commercial use | Yes | | 2,333.00 | 1% | 2,310.00 | 2% | 2,266.00 |
| | Bond for community use if required by the EMCCS | Yes | | 581.00 | 1% | 575.00 | 2% | 566.50 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "s" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|---|-----|-------------------|---------|-----------------------------|------------|-----------------------------|------------|
| Narrogin Regional Recreation Centre | | | | | | | | |
| Narrogin Regional Leisure Centre (NRLC) | | | | | | | | |
| Fees and Charges provided by the YMCA. | | | | | | | | |
| Aquatics (Casual) | | | | | | | | |
| | Adult Swim | Y | | 6.00 | | | | |
| | Child Swim -U10 (Supervised) | Y | | 1.00 | | | | |
| | Concession Swim | Y | | 5.00 | | | | |
| | Family Swim | Y | | 18.00 | | | | |
| | Concession Family Swim | Y | | 13.90 | | | | |
| | Spectator (Over 9 yrs) | Y | | 1.00 | | | | |
| Visit Passes (Book of 10) | | | | | | | | |
| | Adult | Y | | 57.50 | | | | |
| | Child | Y | | 47.50 | | | | |
| Lane Hire | | | | | | | | |
| | Lane Hire Swim Club - Peak per hour | Y | | 8.20 | | | | |
| | Lane Hire Swim Club - Off Peak per hour | Y | | 8.20 | | | | |
| | Inflatable Hire | Y | | 82.20 | | | | |
| Schools | | | | | | | | |
| | Vacation Swimming | Y | | 3.60 | | | | |
| | In Term Swimming | Y | | 2.60 | | | | |
| Casual Group Fitness | | | | | | | | |
| | Aqua Aerobics | Y | | 15.00 | | | | |
| | Aqua Aerobics (Concession) | Y | | 12.00 | | | | |
| | Group Fitness | Y | | 15.00 | | | | |
| | Group Fitness (Concession) | Y | | 12.00 | | | | |
| | Spin | Y | | 15.00 | | | | |
| Casual Gym | | | | | | | | |
| | Gym - Casual | Y | | 13.00 | | | | |
| | Gym - Concession | Y | | 10.50 | | | | |
| Memberships (per fortnight) | | | | | | | | |
| Full membership includes gym, swim & group fitness | | | | | | | | |
| | Full Centre Membership | Y | | 40.00 | | | | |
| | Full Centre Membership Joining Fee | Y | | 45.00 | | | | |
| | Full Centre Membership (Concession) | Y | | 33.50 | | | | |
| | Full Centre Membership Joining Fee (Concession) | Y | | 18.00 | | | | |
| | Full Centre Family Membership | Y | | 80.00 | | | | |
| | Full Centre Family Membership Joining Fee | Y | | 90.00 | | | | |
| | Gym Membership | Y | | 28.00 | | | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---------|--|-----|-------------------|-----------|-----------------------------|------------|-----------------------------|------------|
| | Gym Membership Joining Fee | Y | | 45.00 | | | | |
| | Gym Membership (Concession) | Y | | 22.00 | | | | |
| | Gym Membership Joining Fee (Concession) | Y | | 18.00 | | | | |
| | Aquatic Membership | Y | | 28.00 | | | | |
| | Aquatic Membership Joining Fee | Y | | 45.00 | | | | |
| | Aquatic Membership Fee (Child) - Under 10 | | | N/A | | | | |
| | Aquatic Membership Joining Fee (Child) | | | N/A | | | | |
| | Aquatic Membership Fee (Concession) | Y | | 22.00 | | | | |
| | Aquatic Membership Joining Fee (Concession) | Y | | 18.00 | | | | |
| | Swimming Lessons (10 weeks) | | | | | | | |
| | Swimming Lessons Per Term | Y | | 110.00 | | | | |
| | Swimming Lessons Per Term (Concession) | Y | | 88.00 | | | | |
| | Stadium | | | | | | | |
| | Social Sports Game Fees | Y | | 60.00 | | | | |
| | Social Sports Registration Fee | Y | | 80.00 | | | | |
| | Basketball Association Indoor Court Hire (Per Hour) | Y | | 60.00 | | | | |
| | Netball Association Indoor Court Hire (Per Hour) | Y | | 60.00 | | | | |
| | Netball Association Outdoor Court Hire (Per Hour) | Y | | 50.00 | | | | |
| | Spectator (Over 9yrs) (Operational Discretion) | Y | | 1.00 | | | | |
| | Forfeit Fee | Y | | 58.00 | | | | |
| | Squash | | | | | | | |
| | Squash Court Hire Per Hour - Club or Non club member | Y | | 15.00 | | | | |
| | Squash Court Hire Per Hour (Concession) | Y | | 12.00 | | | | |
| | Synthetic Hockey Pitch | | | | | | | |
| | Annual UGSHA Charge for lease of Pitch | Y | | 75,000.00 | | | | |
| | Childcare (per child) | | | | | | | |
| | Creche - member | Y | | 4.00 | | | | |
| | Creche - non-member | Y | | 6.00 | | | | |
| | Creche 10 pass (members) | Y | | 40.00 | | | | |
| | Kindy Gym | Y | | 4.50 | | | | |
| | Childterm Program Cost | Y | | 100.00 | | | | |
| | School Usage (per child) | | | | | | | |
| | Hockey Turf | Y | | 2.60 | | | | |
| | Squash | Y | | 2.60 | | | | |
| | Stadium | Y | | 2.60 | | | | |
| | Outdoor Netball | Y | | 2.60 | | | | |
| | Gym | Y | | 5.50 | | | | |
| | Pool entry | Y | | 2.60 | | | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---------|--|-----|-------------------|---------|-----------------------------|------------|-----------------------------|------------|
| | John Higgins Community Complex | | | | | | | |
| | Hall hire full day | Y | | 555.00 | | | | |
| | Hall hire half day | Y | | 290.00 | | | | |
| | Half Hall Full day | Y | | 277.50 | | | | |
| | Half Hall half day | Y | | 145.00 | | | | |
| | Hall Hire per hour | Y | | 75.00 | | | | |
| | Half Hall Hire per hour | Y | | 37.50 | | | | |
| | Kitchen Hire - flat rate per booking | Y | | 50.00 | | | | |
| | Out of Hours staffing fee (per hour or part thereof) | Y | | 50.00 | | | | |
| | Office Lease - per week | | | | | | | |
| | JHCC - 3m x 3m - Office - NFP | Y | | 90.00 | | | | |
| | JHCC - 3m x 3m - Office - Commerical (Business:APM) | Y | | 250.00 | | | | |
| | Internal - 6m x 3m office (Nb Toy Library free) | Y | | 180.00 | | | | |
| | Internal - 8m x 3m office FULL HIRE (Nb DSR portion @ \$104.50pw) | Y | | 240.00 | | | | |
| | Internal - 8m x 3m office HALF HIRE | Y | | 120.00 | | | | |
| | Internal - 10m x 3m office FULL HIRE | Y | | 300.00 | | | | |
| | Internal - 10m x 3m office HALF HIRE | Y | | 150.00 | | | | |
| | Existing NFP Club Hires (Ag, Netbal, UGSHA) (AG Soc lease \$300pa expires 30/6/20) | Y | | 10.00 | | | | |
| | Sports Grounds | | | | | | | |
| | Thomas Hogg, Clayton Rd & Centre Sports | | | | | | | |
| | Hourly Rate | Y | | 17.50 | | | | |
| | Half Day Hire (4hrs) | Y | | 70.00 | | | | |
| | Full Day Hire (8hrs) | Y | | 140.00 | | | | |
| | Kiosk all items at weighted average cost plus 100% markup* | | | | | | | |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|---|-----|-------------------|---------|-----------------------------|------------|-----------------------------|------------|
| Libraries | | | | | | | | |
| <u>RW Farr Library</u> | | | | | | | | |
| 3110500.1304 | Email access 30 minutes | Yes | | 2.00 | 0% | 2.00 | 0.0% | 2.00 |
| 3110501.1301 | First overdue notice - book | Yes | | ---- | | ---- | | ---- |
| 3110501.1301 | Second overdue notice - book | Yes | | ---- | | ---- | | ---- |
| 3110501.1301 | Lost or damaged book/dvd | Yes | | cost | NEW | | | |
| 3110500.1304 | Handling fee for invoice | Yes | | 13.25 | 0% | 13.25 | 2.0% | 13.00 |
| 3110500.1304 | Laminating A4 size | Yes | | 2.05 | 0% | 2.05 | 2.3% | 2.00 |
| 3110500.1304 | Laminating A3 size | Yes | | 4.10 | 0% | 4.10 | 2.6% | 4.00 |
| 3110500.1304 | Scanning per page | Yes | | 2.05 | 0% | 2.05 | 2.3% | 2.00 |
| 3110500.1304 | Disk repair (CD/DVD) | Yes | | 5.10 | 0% | 5.10 | 2.0% | 5.00 |
| 3110500.1304 | Disk cleaning (CD/DVD) | Yes | | 2.05 | 0% | 2.05 | 2.3% | 2.00 |
| 3110500.1304 | A4 Single sided photocopy per copy | Yes | | 0.45 | 0% | 0.45 | 11.8% | 0.40 |
| 3110500.1304 | A3 & A4 double sided photocopy per copy | Yes | | 0.60 | 0% | 0.60 | 0.1% | 0.60 |
| 3110500.1304 | A3 double sided per copy | Yes | | 0.80 | 0% | 0.80 | 0.5% | 0.80 |
| 3110500.1304 | A4 single sided colour per copy | Yes | | 2.05 | 0% | 2.05 | 2.3% | 2.00 |
| 3110500.1304 | A3 single & A4 double sided colour per copy | Yes | | 4.10 | 0% | 4.10 | 2.6% | 4.00 |
| 3110500.1304 | Coffee / Tea (if provided by the Shire) | Yes | | 2.05 | 0% | 2.05 | 2.3% | 2.00 |
| 3110500.1304 | Restricted wireless internet access | Yes | | Free | | Free | | Free |
| 3110500.1304 | Historical research (Town & Shire of Narrogin residence) e.g. family history per hour | Yes | | 35.00 | 0% | 35.00 | 0.0% | 35.00 |
| 3110500.1304 | Historical research (Non Town or Shire of Narrogin residence)e.g. family history per hour | Yes | | 60.00 | 0% | 60.00 | 0.0% | 60.00 |
| Sale of other Items at RRP or cost plus 20% which ever is the higher. | | | | | | | | |

BUSINESS UNIT: TRANSPORT

| Transport | | | | | | | | |
|-----------------------|---|-----|--|--------|----|--------|----|--------|
| <u>Aerodrome</u> | | | | | | | | |
| 3120405.1304 | Major user charge per year (Note not to be charged to the Narrogin Gliding or Flying Clubs) | Yes | | 850.00 | 0% | 850.00 | 0% | 850.00 |
| 3120405.1304 | Minor user charge per year (Note not to be charged to the Narrogin Gliding or Flying Clubs) | Yes | | 510.00 | 0% | 510.00 | 0% | 510.00 |
| <u>Road Numbering</u> | | | | | | | | |
| 3120212.1103 | Rural property numbering | Yes | | 41.00 | 2% | 40.00 | 0% | 40.00 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|--|-----|-------------------|-----------------|-----------------------------|----------------------|-----------------------------|----------------------|
| BUSINESS UNIT: ECONOMIC SERVICES | | | | | | | | |
| Tourism and Area Promotion | | | | | | | | |
| <u>Narrogin Caravan Park</u> | | | | | | | | |
| 3130200.1303 | Caravan site fees per day (up to 2 adults and 2 children) | Yes | | 33.00 | 0% | 33.00 | 2% | 32.50 |
| 3130200.1303 | Caravan site fees per half day (up to 2 adults and 2 children) | Yes | | 16.50 | 0% | 16.50 | 3% | 16.00 |
| 3130200.1303 | Caravan site fees per week (up to 2 adults and 2 children) up to the first four weeks | Yes | | 165.00 | 0% | 165.00 | 3% | 160.00 |
| 3130200.1303 | Caravan site fees per week (up to 2 adults and 2 children) after the first four weeks | Yes | | 155.00 | 0% | 155.00 | 3% | 150.00 |
| 3130200.1303 | Each additional person caravan site single night | Yes | | 8.00 | 7% | 7.50 | 7% | 7.00 |
| 3130200.1303 | Each additional person caravan site weekly | Yes | | 38.00 | 0% | 38.00 | 3% | 37.00 |
| 3130200.1303 | Camping site fees (no power) (up to 2 adults and 2 children of the same family) per day | Yes | | 15.00 | 15% | 13.00 | 8% | 12.00 |
| 3130200.1303 | Camping site fees (power) (up to 2 adults and 2 children of the same family) per day | Yes | | 25.00 | 0% | 25.00 | 9% | 23.00 |
| 3130200.1303 | Additional person camping site (no power) | Yes | | 6.00 | 14% | 5.25 | 5% | 5.00 |
| 3130200.1303 | Additional person camping site (power) | Yes | | 8.00 | 10% | 7.25 | 4% | 7.00 |
| 3130200.1303 | Caravan park site and camping fees should be paid in advance. However if payment is made in arrears additional fees may apply. | | | | | | | |
| 3130200.1303 | Penalty fee for late payment of site or camping fees | Yes | | 6.00 | 4% | 5.75 | 5% | 5.50 |
| 3130200.1303 | Washing machines per cycle | Yes | | 5.00 | -5% | 5.25 | 5% | 5.00 |
| 3130200.1303 | Driers up to approximately 30 minutes | Yes | | 4.00 | -6% | 4.25 | 6% | 4.00 |
| 3130200.1303 | Letter box rental per month | Yes | | 6.00 | 14% | 5.25 | 5% | 5.00 |
| 3130200.1303 | Caravan storage (caravan not to be sited at a caravan site and unoccupied) per week | Yes | | 128.00 | 0% | 128.00 | 2% | 125.00 |
| 3130200.1303 | Self contained RV (short stay) (not using any of the CP facilities) per night (subject to the official RV site being within the Narrogin caravan site) | Yes | | 6.00 | 14% | 5.25 | 5% | 5.00 |
| 3130200.1303 | Use of showers and/or toilet only (persons not stay in caravan park) subject to the approval of the Shire | Yes | | 6.00 | 14% | 5.25 | 5% | 5.00 |
| 3130200.1303 | New Accommodation units | Yes | | To be finalised | | | | |
| <u>Other Tourism & Area Promotion</u> | | | | | | | | |
| 3130204.1304 | Shire number plates (transfer of plates not included) | Yes | | Cost plus 20% | | Direct Cost plus 20% | | Direct Cost plus 20% |
| 3130200.1303 | Sale of other promotional material at RRP or cost plus 20% | Yes | | | | | | |
| 3130200.1303 | RV permit fee (at approved RV sites external to the Caravan Park) | Yes | | NIL | -100% | 5.25 | 5% | 5.00 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---|--|-----|-------------------|------------------|-----------------------------|------------|-----------------------------|------------|
| Building Control | | | | | | | | |
| <u>Building Services</u> | | | | | | | | |
| 3130300.1304 | Building Surveyor hourly rate | Yes | | 92.50 | 0% | 92.50 | 0% | 92.50 |
| 3130300.1304 | Trainee Building Surveyor charge hourly rate | Yes | | 70.00 | 0% | 70.00 | 0% | 70.00 |
| 3130300.1304 | Vehicles mileage rate | Yes | | 1.50 | 0% | 1.50 | 50% | 1.00 |
| 3130300.1304 | Retrieval of building plans | | S | 50.00 | 0% | 50.00 | 0% | 50.00 |
| 3130300.1304 | Class 1 & 10 Building Permit fee 0.32% - minimum | | S | 105.00 | 7% | 97.70 | 2% | 96.00 |
| 3130300.1304 | Class 2-9 Building Permit fee 0.09% - minimum | | S | 105.00 | 7% | 97.70 | 2% | 96.00 |
| BUILDING | Building Services Levy fee 0.137% - minimum | | S | 61.65 | 0% | 61.65 | 0% | 61.65 |
| BUILDING | Building Industry Fund .2% (once work over \$20,000 value) | | S | 0.00 | 0% | 0.00 | -99% | 20.00% |
| T4 | Footpath, kerb and road deposit (per street frontage) 1% of value of proposed works with a minimum of \$1,500 | | S | 1,500.00 | 0% | 1,500.00 | 0% | 1,500.00 |
| 3130300.1304 | Certificate of Design Compliance as per staff time (\$340 min) or 0.2%, whichever is greater - minimum | | S | 340.00 | 0% | 340.00 | 0% | 340.00 |
| 3130300.1304 | Certificate of Built Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater - minimum | | S | 340.00 | 0% | 340.00 | 0% | 340.00 |
| 3130300.1304 | Certificates of Construction Compliance - as per staff time (\$340 min) or 0.2%, whichever is greater -minimum | | S | 340.00 | 0% | 340.00 | 0% | 340.00 |
| 3130300.1304 | Certificates of House & Outbuildings Design Compliance - as per staff time (\$95 min) or 0.35% | | S | 96.00 | 0% | 96.00 | 0% | 96.00 |
| 3130300.1304 | Other charges as per the Building Act | | | | | | | |
| 3130300.1304 | Swimming pool inspection fee (\$57.45/4 years) | | S | 14.36 | -1% | 14.50 | 0% | 14.50 |
| 3130300.1304 | Bushfire Attack Level Certification | | | | | | | |
| 3130300.1304 | - Single dwelling | | | 150.00 | 0% | 150.00 | 0% | 150.00 |
| 3130300.1304 | - each additional dwelling | | | 120.00 | 0% | 120.00 | 0% | 120.00 |
| Other Economic Services | | | | | | | | |
| 3130607.1304 | Stand pipe per 1,000L | | | 2.50 | 0% | 2.50 | 0% | 2.50 |
| 3130607.1304 | Commercial Stand pipe per 1,000L | | | 6.54 | NEW | | | |
| 3130607.1304 | Commercial Stand pipe access swipe card | Yes | | 20.00 | NEW | | | |
| BUSINESS UNIT: OTHER PROPERTY & SERVICES | | | | | | | | |
| Private Works | | | | | | | | |
| <u>Charge Out Rates for Private Works</u> | | | | | | | | |
| <u>With Operator (Labour rates included in price)</u> | | | | | | | | |
| 3140100.1304 | Grader per hour | Yes | | 188.00 | 2% | 184.00 | 0% | 184.00 |
| 3140100.1304 | Loader per hour | Yes | | 174.00 | 2% | 171.00 | 0% | 171.00 |
| 3140100.1304 | Backhoe per hour | Yes | | 134.00 | 2% | 131.00 | 0% | 131.00 |
| 3140100.1304 | Truck (12 tonne) per hour | Yes | | 175.00 | 2% | 172.00 | 0% | 172.00 |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|--------------|--|-----|-------------------|---------------|-----------------------------|---------------|-----------------------------|---------------|
| 3140100.1304 | Truck (3 tonne) per hour | Yes | | 145.00 | -16% | 172.00 | 0% | 172.00 |
| 3140100.1304 | Truck & float per hour | Yes | | 225.00 | 2% | 221.00 | 0% | 221.00 |
| 3140100.1304 | Jet patcher per hour | Yes | | 167.00 | 2% | 164.00 | 0% | 164.00 |
| 3140100.1304 | Multi- roller per hour | Yes | | 167.00 | 2% | 164.00 | 0% | 164.00 |
| 3140100.1304 | Vib (Hamm) roller per hour | Yes | | 124.00 | 2% | 122.00 | 0% | 122.00 |
| 3140100.1304 | Excavator per hour | Yes | | 175.00 | 2% | 172.00 | 0% | 172.00 |
| 3140100.1304 | Road sweeper per hour | Yes | | 167.00 | 2% | 164.00 | 0% | 164.00 |
| 3140100.1304 | JD tractor per hour | Yes | | 168.00 | 2% | 165.00 | 0% | 165.00 |
| 3140100.1304 | Bomag vibrating roller per hour | Yes | | 145.00 | 2% | 142.00 | 0% | 142.00 |
| 3140100.1304 | Cat multi terrain loader per hour | Yes | | 138.00 | 2% | 135.00 | 0% | 135.00 |
| 3140100.1304 | JD backhoe per hour | Yes | | 134.00 | 2% | 131.00 | 0% | 131.00 |
| 3140100.1304 | Trailers per hour | Yes | | 50.00 | 2% | 49.00 | 0% | 49.00 |
| 3140100.1304 | Tractor slasher per hour | Yes | | 30.00 | 3% | 29.00 | 0% | 29.00 |
| 3140100.1304 | Tractor aerator per hour | Yes | | 30.00 | 3% | 29.00 | 0% | 29.00 |
| 3140100.1304 | New Holland tractor per hour | Yes | | 168.00 | 2% | 165.00 | 0% | 165.00 |
| 3140100.1304 | JD ride on mower (with trailer) per hour | Yes | | 126.00 | 2% | 124.00 | 0% | 124.00 |
| 3140100.1304 | Toro ride on mower (with trailer) per hour | Yes | | 126.00 | 2% | 124.00 | 0% | 124.00 |
| 3140100.1304 | 10 tonne Mitsubishi fuso | Yes | | 175.00 | 2% | 172.00 | NEW | |
| 3140100.1304 | Tow behind broom per hour | Yes | | 128.00 | 2% | 125.00 | 0% | 125.00 |
| 3140100.1304 | Generator hire per day or part there of (commercial) | Yes | | 510.00 | 2% | 500.00 | 0% | 500.00 |
| 3140100.1304 | Generator hire per day or part there of (non commercial) | Yes | | 255.00 | 2% | 250.00 | 0% | 250.00 |
| 3140100.1304 | Materials, Contracts, Plant & Labour Rates | Yes | | Cost plus 20% | | Cost plus 20% | | Cost plus 20% |
| 3140100.1304 | Labour rate (normal @ normal hours) | Yes | | | | | | |
| 3140100.1304 | Works crew labour per hour | Yes | | 90.00 | 2% | 88.00 | 0% | 88.00 |
| 3140100.1304 | Works Foreman per hour | Yes | | 112.00 | 2% | 110.00 | 0% | 110.00 |
| 3140100.1304 | Operations Manager | Yes | | 123.00 | 2% | 121.00 | 0% | 121.00 |
| 3140100.1304 | Mileage rate per km | Yes | | 1.50 | 0% | 1.50 | 0% | 1.50 |
| | * No dry hire of plant. Only experienced ticketed Shire staff to operate plant at discretion of CEO or EMTRS | | | | | | | |
| | All other charges not separately listed in this schedule that is not set by specific legislation | Yes | | Cost plus 20% | | Cost | | Cost |

Schedule of Fees and Charges 2019/2020

Council Information Only

| GL CODE | DESCRIPTION | GST | Statutory fee "S" | 2019/20 | % Increase (18/19 to 19/20) | 2018/19 \$ | % Increase (17/18 to 18/19) | 2017/18 \$ |
|---------------------------------|---|-----|-------------------|---------------|-----------------------------|----------------------|-----------------------------|----------------------|
| Administration Overheads | | | | | | | | |
| Administration/Office | | | | | | | | |
| 3040203.1304 | Photocopy charges - single A4 per copy | Yes | | 0.50 | 0% | 0.50 | 11% | 0.45 |
| 3040203.1304 | Photocopy charges - single A3 per copy | Yes | | 1.00 | 0% | 1.00 | 33% | 0.75 |
| 3040203.1304 | Photocopy charges - A4 single colour per copy | Yes | | 2.00 | 0% | 2.00 | 0% | 2.00 |
| 3040203.1304 | Photocopy charges - A4 double / A3 single colour per copy | Yes | | 4.00 | 0% | 4.00 | 0% | 4.00 |
| 3040204.1304 | Minutes or Agendas (free at council meeting) | Yes | | 25.00 | 0% | 25.00 | 0% | 25.00 |
| 3040206.1304 | Digital projector per day | Yes | | 36.00 | 0% | 36.00 | 3% | 35.00 |
| 3040206.1304 | Portable wireless speaker (individual) | Yes | | 33.00 | NEW | | | |
| 3040206.1304 | Portable wireless speakers (pair) | Yes | | 55.00 | NEW | | | |
| 3040101.1302 | Council chambers full day | Yes | | 400.00 | 0% | 400.00 | 3% | 390.00 |
| 3040101.1302 | Council chambers per hour | Yes | | 51.00 | 0% | 51.00 | 2% | 50.00 |
| 3040101.1302 | Meeting room full day | Yes | | 240.00 | 0% | 240.00 | 2% | 235.00 |
| 3040101.1302 | Meeting room per hour | Yes | | 41.00 | 0% | 41.00 | 2% | 40.00 |
| 3040205.1304 | Secretarial support per hour | Yes | | 71.00 | 0% | 71.00 | 1% | 70.00 |
| 3040206.1304 | FOI as per statutory fees | Yes | | as per Act | | as per Act | | as per Act |
| 3040206.1304 | Cleaning | Yes | | Cost plus 20% | | Direct Cost plus 20% | | Direct Cost plus 20% |
| 3140511.1304 | IT Officer charge out income (per hour) | Yes | | 70.00 | 0% | 70.00 | NEW | |
| | Copy of CCTV Footage (fixed Cost) includes first hour. WAPOL exempt | Yes | | 100.00 | NEW | | | |
| | Copy of CCTV Footage (Hourly fee or part there of) WAPOL exempt | Yes | | 70.00 | NEW | | | |
| 3140511.1304 | Vehicles mileage rate | Yes | | 1.50 | 0% | 1.50 | NEW | |
| | Security key bond | Yes | | 255.00 | 0% | 255.00 | 2% | 250.00 |
| | Bonds that have been approved by the CEO or EMCCS to be paid by credit cards will attract a fee equal to that of the bank fees paid by the Shire associated with that particular transaction. | | | | | | | |

Additional Items about the Shire's Fees and Charges

| | |
|------------------------------|--|
| Rounding | Fees and Charges are to be rounded down to the nearest 5c. |
| Concession Rate | A person who can prove at the time of purchase they are either under 18 years of age or a holder of a Seniors or Health Care Card. |
| Bonds | Bonds are to be paid before the hire of facilities, equipment or the supplying of keys. All Bonds are to be paid by Cash or Bank Cheque unless approved by the CEO or EMCCS. If the CEO or EMCCS approve payment of Bond by Credit Card then additional fees will apply and the bond will be increase by 3% to cover the loss of bank fees. The CEO or EMCCS may amend or impose an additional bond for the use of the Shire facilities by any group or individuals where they believe it |
| Cleaning Requirements | Unless special arrangements have been agreed to by the Town, all facilities are to be tidied to the same standard as the facility was originally hired, at the end of the hire. |
| Other | All above figures are in Australian Dollars (AUD). |
| Statutory Fees | Any statutory fees imposed by other government agencies are subject to change without warning |
| GST | All prices with Yes in the GST column include GST |
| Cost plus 20% | All other charges not separately listed in this schedule that is not set by specific legislation will be charged at cost plus 20% |

8.34 pm – Cr Seale declared a Proximity interest in the following item and left the meeting.

10.3.5 ASSIGNMENT OF LEASE – PART 1, LOT 36, 39-45 FEDERAL STREET, NARROGIN

| | |
|------------------------|--|
| File Reference | A162100 |
| Disclosure of Interest | Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Jasmine and Aaron Fitzpatrick |
| Previous Item Numbers | Item 10.3.041, Special Meeting of Council 13 June 2018 Res. 0618.053. |
| Date | 14 June 2019 |
| Author | Frank Ludovico – Executive Manager Corporate and Community Services |
| Authorising Officer | Dale Stewart – Chief Executive Officer. |
| Attachments | 1. Current Lease |

Summary

The current leasees of the “Lazy Days Café” have indicated they wish to cancel the lease for the property.

Jasmine and Aaron Fitzpatrick have indicated they wish to “take over” the lease, which allows for the assignment to another party.

This item seeks Council permission to reassign the lease of Part 1, Lot 36, 39-45 Federal Street, Narrogin to Jasmine and Aaron Fitzpatrick.

Background

At the Special Meeting of Council held on 13 June 2018, the lease of Part 1, Lot 36, 39-45 Federal Street, Narrogin was granted to David & Rachel Goncalves (trading as: Lazy Daze Café).

The term of the lease was 2 years plus a 2 year option. The Goncalves’ have indicated they wish to terminate their lease, which leaves 1 year of the lease plus the option period.

The applicants (Jasmine and Aaron Fitzpatrick) have indicated they are prepared to “take over” the lease with all the conditions determined at the 13 June 2018 Special Council meeting.

Comment

It is fortunate that another leasee has been found for the property in such a short time period.

Consultation

- Chief Executive Officer
- Ray White Real Estate – Tracey Brandner

Statutory Environment

Section 3.58 of the Local Government Act 1995 addresses the disposition of property.

It is considered this section is not applicable as the original lease contains an assignment clause.

Delegation 3.4 enables the Chief Executive Officer to enter into leases that are less than \$20,000 but not for periods in excess of 12 months.

Policy Implications

There are no current Policies that relate nor any that are proposed with respect to the request.

Financial Implications

The current rental for the property is \$1,300 per month and the assignment of the lease will mean this income will continue.

Strategic Implications

| | |
|--|--|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 1. Economic Objective (Support growth and progress, locally and regionally) |
| Outcome: | 1.1 Growth in revenue opportunities |
| Strategy: | 1.1.1 Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.010

Moved: Cr Fisher Seconded: Cr Walker

That, with respect to assignment of lease – Part 1, Lot 36, 39-45 Federal Street, Narrogin Council:

1. Approve the assignment of the lease to Jasmine and Aaron Fitzpatrick, or business name registered to them as directors or proprietors, effective immediately with all the terms and conditions of the lease being assigned to Jasmine and Aaron Fitzpatrick.
2. Authorise the Shire President and Chief Executive Officer to sign and affix the Common Seal to any other necessary documentation to progress the assignment of the lease.

CARRIED 7/0



APPROVED BY THE REAL ESTATE INSTITUTE OF WESTERN AUSTRALIA (P.O.) CONTRACTOR'S & AGENTS' BILL FOR LEASE BY RETAIL LEASERS 000005158062



contract to lease retail premises by offer and acceptance

TENANT GUIDE: See attached

NOTE: The leasing of retail premises is dealt with by the Commercial Tenancy (Retail Shops) Agreements Act 1985. A Disclosure Statement and a Tenant Guide should be sent to the proposed tenant at least seven (7) days before the Lease is entered into by the Tenant.

To: NARROGIN & DISTRICTS REAL ESTATE PTY LTD T/A RAY WHITE NARROGIN & DISTRICTS
44-48 FEDERAL STREET, NARROGIN WA 6312

(Agent's name and address) ("the Agent") As agent for the Lessor

I/We ("Lessee")

Full Name RACHEL GONCALVES

Address 72 DONEY STREET, NARROGIN WA 6312

Telephone: Work [] Home 0487159399

Full Name DAVID GONCALVES

Address 72 DONEY STREET, NARROGIN WA 6312

Telephone: Work [] Home 0447779860

ACN [] ABN 68461996018

Trading as LAZY DAZE CAFE lazydazecafe lazydazecafe@outlook.com

hereby offers to take on lease the Premises as described in the Schedule on the terms and conditions set out in the Schedule.

SCHEDULE

1. DEFINITIONS

In this Contract the definitions in the Commercial Tenancy (Retail Shops) Agreements Act 1985 (WA) (as amended) ("Retail Shops Act") have the same meanings unless the context requires otherwise.

2. PREMISES TO BE LEASED including fixtures, fittings and accessories ("Premises")

LOT 1 39-45 FEDERAL STREET
NARROGIN WA 6312

having an area of 490 m² approximately, [shown edged in red on the plan annexed hereto] together with a licence to use the car bays indicated on the plan.

3. LAND ("Land")

Lot PROPOSED LOT 1 On Survey / Strata / Diagram / Deposited / Plan 78751

and being the whole/part of the land in Certificate of Title Volume [] Folio []

4. LEASE TERM ("Term")

24 months commencing on the 1ST day of SEPTEMBER 20 18

and expiring on the 31ST day of AUGUST 20 20

NOTE Pursuant to s.13 of the Retail Shops Act the Lessee is entitled to a 5 year term (or term plus options) unless the exclusions in s.13 apply.

5. PAYMENT OF RENTAL

(i) (a) Monthly Rent (Rent is exclusive of GST, see clause 33)

Rental payable without deduction monthly in advance by the Lessee to the Lessor on the 1ST day of each calendar month shall be \$ 1300.00

(In words) THIRTEEN HUNDRED DOLLARS

the first payment being due on the 1ST day of SEPTEMBER 20 18

~~(b) as per the attached annexure (if any)~~

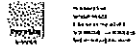
* Delete and initial whichever of (a) and (b) do not apply

NOTE: THE AGENT IS UNDER A LEGAL DUTY NOT TO GIVE LEGAL ADVICE TO THE PARTIES WITH RESPECT TO THIS CONTRACT TO LEASE THEREFORE THE PARTIES ARE ENCOURAGED TO OBTAIN THEIR OWN INDEPENDENT LEGAL ADVICE BEFORE EXECUTING THIS CONTRACT.

contract to lease retail premises by offer and acceptance



APPROVED BY
THE REAL ESTATE INSTITUTE
OF WESTERN AUSTRALIA (R.E.I.W.A.)
CORPORATION 6/19/2014
FOR USE BY REAL ESTATE AGENTS
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(ii) Deposit

Payment of two (2) months rent and pro rata outgoings and car parking licence fee where applicable of \$ NIL in advance is tendered with this offer, which is to be held by the Agent as stakeholder, and will be refundable in full in the event that the offer is not accepted.

(iii) Rent Review

(a) The rental of the Premises will be reviewed 12 months from the commencement date of the Term of the lease and then every 12 months during the Term and on the last day of the Term and during the Further Term (if any) referred to in Clause 6(i). All rent reviews are to be based on market rental unless otherwise stated in Clause 5(iii)(b). The market rental will be calculated in accordance with the Retail Shops Act PROVIDED THAT the reviewed rent must take effect from the appropriate review date irrespective of when such reviewed rent is agreed or determined but until the reviewed rent is agreed or determined the Lessee will pay the rent at the rate previously due before review until agreement or determination when any shortfall will be payable upon demand or any over payment will be credited to the Lessee in respect of the next payment of rent due. No delay in implementing the rental review will prejudice the Lessor's right to review the rental at any time after the review date.

(b) Rent Reviews (if not market):

PERTH CPI

NOTE Only one method of rental review can apply on any review date.

6. OPTION OF RENEWAL Subject to the provisions of the Retail Shops Act:

(i) PROVIDED the Lessee is not in default at the time of exercise of the option then the Lessee will have the option to renew the Lease for a term of 60 months ("the Further Term") at the expiry of the Term upon the same terms and conditions as in the Lease save for the rent. The initial rent for the Further Term will be reviewable at the same periods as stated in the initial Term and upon the same basis. The option must be exercised not more than six (6) months nor less than three (3) months prior to the expiration of the initial Term, time being of the essence.

(ii) If after the expiration or sooner determination of the Term or any extension or renewal of it (including the Further Term) the Lessee remains in possession of the Premises with the consent of the Lessor then the Lessee will be a calendar monthly lessee of the Premises but otherwise at the same rental as that payable during the last month of the immediately preceding term and upon the same covenants conditions and provisions as contained in this document.

7. OPERATING EXPENSES [DELETE IF NOT APPLICABLE]

(i) The Lessee agrees to pay the relevant proportion of Operating Expenses (as defined in the Retail Shops Act) for the Premises as set out below: (Operating Expenses are exclusive of GST, see clause 33)

OPERATING EXPENSES
TO BE PAID FOR
BY LESSEE
(NOTE WITH ✓)

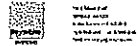
[DELETE IF NOT APPLICABLE]

| | | |
|--|--------------------------|-------------------------------------|
| Water Drainage and Sewerage Rates | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Local Authority Rates | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Land Tax and MRIT (on a single ownership basis) | <input type="checkbox"/> | <input type="checkbox"/> |
| Interest Charges on Outstanding Rates and Taxes | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Water Consumed | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Fire Services | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Cleaning, Including Window and Rubbish Removal | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Grounds Repairs and Maintenance | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Building Repairs and Maintenance of a Non-Structural Nature | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Building Insurance | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Plate Glass Insurance and Public Liability Insurance (to a minimum of \$10,000,000.00) | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Common Area, Lighting and Power | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Security | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Toilet Requisites | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Hot Water Systems Running, Repairs and Maintenance | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Electricity and Gas and Telephone Services Consumed In the Premises | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Air-conditioning Running, Repairs and Maintenance | <input type="checkbox"/> | <input checked="" type="checkbox"/> |
| Lift Running, Repairs and Maintenance | <input type="checkbox"/> | <input type="checkbox"/> |
| Strata Company Levy | <input type="checkbox"/> | <input type="checkbox"/> |
| Half of Audit Fees | <input type="checkbox"/> | <input type="checkbox"/> |
| Other | <input type="checkbox"/> | <input type="checkbox"/> |

contract to lease retail premises by offer and acceptance



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NOTE Separate provisions need to be made if the Lessee is to contribute to a sinking fund, marketing, promotion or reserve fund.

[DELETE IF NOT APPLICABLE]

(ii) The Lessee agrees to pay the Lessee's relevant proportion of the Operating Expenses pursuant to the Retail Shops Act as set out below:

**Delete and Initial whichever of items (a) and (b) do not apply*

(a) The Lessee's relevant proportion of the Operating Expenses must be paid within twenty eight (28) days after demand.

~~(or) (b) The Lessee's relevant proportion of the Operating Expenses must be paid by equal calendar monthly instalments in advance in accordance with the statement forwarded by the Lessor or the Lessor's Agent which may be estimated on an annual basis and which must be adjusted at the expiration of the next year ending 30 June and pro-rated should the period be less than a full twelve (12) months period.~~

8. VOID INSURANCE POLICIES

The Lessee must not do or permit to be done any act or thing which makes void or voidable any insurance policies in respect of the Premises.

9. REPAIR AND MAINTENANCE OF PREMISES

(i) The Lessee must at all times repair and maintain the Premises and any fixtures and fittings and utilities serving the Premises in the same condition as existing on the date the Lessee commences occupancy (except in respect of fair wear and tear or damage caused by acts or negligence of the Lessor or by events for which the Lessor has obtained insurance which is not vitiated or payment refused by any act or omission of the Lessee or the Lessee's Agents visitors or invitees) and the Lessee will make good any damage done by the Lessee.

(ii) As often as the Lessor may reasonably require (not being more than once every [] years) the Lessee shall decorate the internal parts of the Premises and in any event during the last six (6) months of the Term (howsoever determined) with the works to be carried out in a good and workmanlike manner using good quality materials to the same standard as at the commencement of the Lease Term.

10. ALTERATIONS AND ADDITIONS

No alterations or additions can be made to the Premises without written consent of the Lessor or the Agent representing the Lessor to be decided in the Lessor's absolute discretion and the Lessee must reinstate the Premises, if required by the Lessor, at the expiration of the Term or any extension of it.

11. SIGNS

The Lessee will not affix any sign to the Premises without the prior written consent of the Lessor and any relevant authorities but the Lessor's consent must not be unreasonably withheld.

The Lessee shall be responsible for:

- (i) ensuring that the erection of any signs has the prior approval of any relevant authorities;
- (ii) the removal of any signs at the expiration of the Term or prior to delivering up possession of the Premises and making good of any damage caused by removal; and
- (iii) maintain signs to a standard required by the Lessor and any relevant authorities.

12. USE OF PREMISES

(i) The Premises shall only be used as

CAFE

("Permitted Use") and that use must always conform to all laws, by-laws, regulations or requirements currently in force as the case may be. The Lessee must obtain all necessary approvals required.

(ii) The Lessor does not warrant that the Premises can be used for the Permitted Use.

13. COMMON AREAS

The Lessee is granted a licence at will to use all common areas (in common with the Lessor and all others entitled) which are necessary for access to and egress from the Premises and must do nothing which will inhibit or prevent the use of those areas by other lessees, their clients or suppliers.

14. NUISANCES - STATUTORY OBLIGATIONS AND NOTICES

The Lessee must cause no nuisance or annoyance to the Lessor or other lessees adjoining or adjacent to the Premises and must comply punctually with all orders requisitions statutes and regulations affecting the Premises and pass on to the Lessor copies of all statutory or local authority notices received in respect of the Premises.

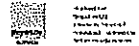
15. DEFAULTS

Subject to any provisions to the contrary in the Retail Shops Act, if the Lessee shall default in payment of the rental or any other monies referred to or any part of it at any time is in arrears or unpaid for fourteen (14) days after it becomes due (whether any formal or legal demand has been made or not) or if the Lessee at any time defaults, fails or neglects to duly perform or observe any of the terms and conditions of this contract or the Lease contained or implied and on the part of the Lessee to be observed and performed and if the default continues for fourteen (14) days after notice in writing has been delivered or posted to the Lessee by the Lessor, or the Lessee (or permitted assigns) becomes subject to or take advantage of any law relating to bankruptcy or insolvency, or being a corporation goes into liquidation whether compulsory or voluntary (except for the purpose of reconstruction) then and in those cases it is lawful for the Lessor or any person or persons duly authorised by the Lessor in that behalf, to enter into or upon the Premises or any part of them without liability for trespass, to have again repossess and enjoy the former estate of the Lessor as if this contract had not been made without prejudice to any right or the Lease entered into, the cost of such re-entry or repossession to be a cost to be borne by the Lessee, but of action or remedy of the Lessor in respect of any antecedent breach of any of the terms by the Lessee contained in this document.

contract to lease retail premises by offer and acceptance



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16. INTEREST

Whenever the Lessee fails to pay money within fourteen (14) days after it has become due (whether formally demanded or not) then interest accrues on the unpaid monies at the rate of twelve per centum (12%) per annum calculated on a daily basis.

17. PROPERTY CONDITION STATEMENT

The Lessee must (if required by the Lessor) sign and deliver to the Lessor or the Agent within fourteen (14) days of execution of this Contract a property condition statement which evidences the physical condition of the Premises at the commencement of the Term.

18. SECURITY BOND

The Lessee must deposit with the Lessor's Agent a Bond of \$1300.00 as security for the Lessee's compliance with the provisions of this contract which Bond may be applied to compensate and pay the Lessor for any breach or default of this contract by the Lessee and any and all costs of the Lessor relating to the same.

19. ACCESS TO PREMISES

The Lessee must permit the Lessor, the Lessor's Agent or consultants or contractors to have access to the Premises at all reasonable times upon at least forty eight (48) hours prior notice (except in the case of emergency).

20. NOTICES

Notices are to be deemed to be served if served in accordance with section 135 of the Property Law Act 1969 (as amended) and in the event of posting will be deemed to be served on the third business day after posting (unless returned undelivered).

21. ASSIGNMENT AND SUBLETTING

- (i) The Lessee shall not assign mortgage underlet or part with the possession or occupation of the Premises or any part of it unless the Lessee obtains the prior written approval of the Lessor, such approval not to be unreasonably withheld in the case of an assignment to a proposed assignee of good financial standing and of at least equivalent financial status to the Lessee and subject to the assignee providing such covenants and guarantees and satisfying all other requirements that the Lessor may reasonably impose.
- (ii) Sections 80 and 82 of the Property Law Act 1969 (WA) are hereby excluded.

22. PREMISES DESTROYED

If at any time during the Term the Building is substantially destroyed or damaged so that the Premises become unfit for habitation and use (provided the monies payable under any policy of insurance effected by the Lessor have not been rendered void through any act or default of the Lessee or the Agent's servants licensees or invitees of the Lessee) the rent or a fair and just proportion of it according to the nature and extent of the damage sustained (to be ascertained in case the parties cannot mutually agree by reference to a licensed valuer appointed by the Australian Property Institute (WA Division) shall be suspended and cease to be payable until the Premises are again rendered fit for habitation and use.

23. INDEMNITY

The Lessee indemnifies the Lessor and agrees to keep the Lessor indemnified against all claims costs expenses and demands incurred by the Lessor or any third party due to the use of the Premises by the Lessee or their employees Agents and licensees. The Lessee uses the Premises at the Lessee's own risk.

24. YIELD UP

At the expiry or sooner determination of the Term or any extension or renewal the Lessee must yield up and restore the Premises to the same state and condition as they were at the commencement of the Term in accordance with the obligations of the Lessee pursuant to this Contract.

25. QUIET ENJOYMENT

- (i) Provided always that all terms and conditions of the Contract have been complied with, the Lessor covenants with the Lessee that the Lessee is entitled to enjoy peaceful occupancy of the Premises.
- (ii) The covenants on the part of the Lessor in this Lease bind the registered proprietor for the time being of the Premises but do not render the Lessor personally liable in damages for any breach after the Lessor ceases to be the registered proprietor.

26. LEASE DOCUMENTATION

The Lessee will on demand by the Lessor execute a lease ("the Lease") prepared by the Lessor's solicitors incorporating all the details and agreements noted in this Contract and any other terms and covenants as the Lessor considers reasonable and necessary in the circumstances.

27. PRIORITY OF TERMS

In the event of a draft lease being appended to this Contract, the provisions of the draft lease appended to this Contract prevail over the provisions of this Contract to the extent of any inconsistency.

28. SPECIAL CONDITIONS

In the case of a conflict between the Special Conditions and any other provisions in this Contract, then the Special Conditions prevail.
(if insufficient space refer to annexure)

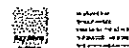
AS PER ATTACHED ANNEXURE - SPECIAL CONDITIONS

CLAUSE 16 TO BE AMENDED TO READ 11% IN LIEU OF 12%

contract to lease retail premises by offer and acceptance



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CONSENT FORM 1014
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29. STRATA LOT

The following provisions apply where the Premises are at the commencement date of the Term or at any time during the Term comprise the whole or part of a Strata Lot:

- (i) This Contract is subject in all respects to all easements rights reservations and powers mentioned in the Strata Titles Act 1985 (WA).
- (ii) The Lessee and the Lessee's employees and invitees have the right in common with the Lessor and all others entitled to use the common property comprised in the Strata Plan subject to the bylaws of the Strata Company and to all rules and regulations made by the Strata Company.
- (iii) The Lessee must duly and punctually pay and discharge all contributions levied by the Strata Company on the Lessor in respect of the Premises except those not payable pursuant to the Retail Shops Act.
- (iv) The Lessee must comply with all bylaws and all rules and regulations made by the Strata Company pursuant to its bylaws and the provisions of the Strata Titles Act 1985 (WA).
- (v) Unless the context otherwise requires, words and expressions defined in the Strata Titles Act 1985 (WA) have the same meanings here.
- (vi) The Lessor has the right to subdivide, execute easements or restrictive covenants, amalgamate or mortgage the Premises pursuant to the Strata Titles Act 1985 (WA) or any other legislation and the Lessee shall do all things reasonably required by the Lessor in respect of such matters.
- (vii) If the Premises are strata titled during the Term or any extension or renewal of it then the Lessee must enter into a deed at the request of the Lessor amending anything under this Contract or the Lease reasonably requiring amendment as a result of such strata titling.

30. GUARANTEE

- (i) In consideration of the Lessor accepting the Lessee's offer to lease at the request of the Guarantor, the Guarantor named herein (jointly and severally if more than one) unconditionally guarantee the due and punctual payment to the Lessor and performance of the Lessee's obligations pursuant to the Contract and indemnify the Lessor and covenant to keep the Lessor indemnified in respect of all monies which the Lessee becomes liable to pay to the Lessor and the performance of all terms covenants conditions and stipulations by the Lessee pursuant to this Contract.
- (ii) This guarantee and indemnity will not be affected by:
 - (a) any indulgence or concession given by the Lessor to the Lessee or the Guarantor;
 - (b) any variation of the provisions of the contract;
 - (c) the death or bankruptcy of the Lessee or the Guarantor;
 - (d) the Lessee's liability under this contract becoming invalid illegal or unenforceable through any act or omission.

GUARANTORS

Name

Address

Name

Address

31. SEVERABILITY

To the extent that any one or more of the provisions contained in this Contract is prohibited by any applicable law then those provisions and each of them are to such extent ineffective without invalidating or modifying the remaining provisions which shall continue in full force and effect as if the prohibited provisions had not been included in this Contract.

32. CHATTELS

The Lessor's chattels described here are included in the Contract:

ATTACHMENT 1 FORMS PART OF THIS LEASE - EQUIPMENT LIST INCLUDED IN LEASE

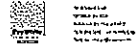
33. GST

- (a) In this clause the term "GST" means any goods and services tax imposed under A New Tax System (Goods and Services) Act 1999 ("the GST Act") and its transitional and amending acts and regulations which is or may be levied or assessed or becomes payable in respect of rent, outgoings or in connection with the supply of the leased premises or any goods, services, facilities or other things by the Lessor to the Lessee under this contract or any extension, renewal or holding over.
- (b) The Lessee must pay to the Lessor any GST payable by the Lessor in accordance with the requirements of the GST Act. Those payments are to be made by the Lessee prior to the date for payment of the GST by the Lessor or on the dates for the payment of rent, whichever is the earlier. The Lessee hereby indemnifies the Lessor in relation to the payment of any GST.
- (c) Any rent or other payment obligation stated or referred to in this Contract does not include GST unless it is expressly included and GST must be paid in addition to that rent or payment obligation. Unless GST is expressly included, the consideration for any supply by the Lessor to the Lessee is increased by an amount equal to the amount of that consideration multiplied by the rate at which GST is imposed in respect of that supply.
- (d) The Lessor must provide to the Lessee a GST tax invoice as required by the GST Act.

contract to lease retail premises by offer and acceptance



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ACCEPTANCE

I/We (the Lessor)

SHIRE OF NARROGIN
PO BOX 1145, NARROGIN WA 6312

accept this offer and acknowledge the Agent's leasing fees are due and payable by us upon the Lessee taking possession of the Premises, or upon the execution of this Contract whichever is the earlier and are payable from any monies held by the Agent and any balance owing will be payable within seven (7) days of a request.

Dated the 24th day of JULY 2018

SIGNED BY THE LESSOR OR THE LESSOR'S AGENT

SIGNED by

[Signature]

* Tracey Ann Brandner
(FULL NAME)

In the presence of:

[Signature]

Signature of Witness

Meggin Turner
Print full name of Witness

44-48 FEDERAL STREET
NARROGIN WA 6312
Address of Witness

REGISTERED PROPERTY MANAGER
Occupation of Witness

(Corporation)

NARROGIN & DISTRICTS REAL ESTATE PTY LTD
Full name of Corporation

121 717 351 / 32 121 717 351 ACN/ABN

EXECUTED BY THE LESSOR PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)

[Signature]
Sole / Director

TRACEY ANN BRANDNER
Full Name of Director

SIGNED BY THE LESSOR OR THE LESSOR'S AGENT

SIGNED by

[Signature]

[Signature]
(FULL NAME)

In the presence of:

[Signature]

Signature of Witness

FRANK LUDOVICO
Print full name of Witness

SHIRE OF NARROGIN
89 EARL ST
NARROGIN WA 6312
Address of Witness

EXECUTIVE MANAGER
Occupation of Witness

(Corporation)

[Signature]
Full name of Corporation

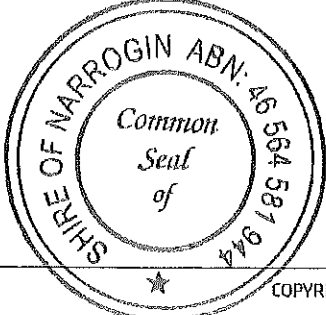
SHIRE OF NARROGIN
46 564 581 944 ACN/ABN

EXECUTED BY THE LESSOR PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)

[Signature]
Sole / Director

LEIGH BALLARD
Full Name of Director

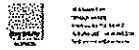
**SIGN
HERE**



contract to lease retail premises by offer and acceptance



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OF WESTERN AUSTRALIA (R.E.I.W.A.)
CORPORATION & R.E.I.W.A. IS
FOR USE BY REIWA MEMBERS
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**SIGNED BY THE LESSEE
(Individual)**

SIGNED by

RACHEL GONCALVES
(FULL NAME)

[Signature]
Signature

in the presence of:

[Signature]
Signature of Witness

TRACEY ANN BRANDNER
Print Full name of Witness

44-48 FEDERAL STREET
NARROGIN WA 6312
Address of Witness

LICENSED REAL ESTATE AGENT
Occupation of Witness

(Corporation)

Full name of Corporation

ACN/ABN

EXECUTED BY THE LESSEE PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)

Sole / Director

Full Name of Director

**SIGNED BY THE LESSEE
(Individual)**

SIGNED by

DAVID GONCALVES
(FULL NAME)

[Signature]
Signature

in the presence of:

[Signature]
Signature of Witness

TRACEY ANN BRANDNER
Print Full name of Witness

44-48 FEDERAL STREET
NARROGIN WA 6312
Address of Witness

LICENSED REAL ESTATE AGENT
Occupation of Witness

(Corporation)

Full name of Corporation

ACN/ABN

EXECUTED BY THE LESSEE PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)

Director / Secretary

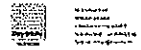
Full Name of Director / Secretary

**SIGN
HERE**

contract to lease retail premises by offer and acceptance



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008005158062



SIGNED BY THE GUARANTOR

(Individual)

SIGNED by (FULL NAME)

Signature

In the presence of:

Signature of Witness

Print full name of Witness

Address of Witness

Occupation of Witness

(Corporation)

Full name of Corporation

ACN/ABN

EXECUTED BY THE GUARANTOR PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)
)

Sole / Director

Full Name of Director

| | |
|--|---|
| Security Bond | \$ <input type="text" value="1300.00"/> |
| Rent paid <input type="text"/> / <input type="text"/> / <input type="text"/> | \$ <input type="text"/> |
| Stamp Duty | \$ <input type="text"/> |
| Receipt No | <input type="text"/> |
| Western Power Bond | \$ <input type="text"/> |

A true copy of this document has been received by each of the signatories.

SIGNED BY THE GUARANTOR

(Individual)

SIGNED by (FULL NAME)

Signature

In the presence of:

Signature of Witness

Print full name of Witness

Address of Witness

Occupation of Witness

(Corporation)

Full name of Corporation

ACN/ABN

EXECUTED BY THE GUARANTOR PURSUANT
PURSUANT TO S.127 OF THE CORPORATIONS ACT)
)
)
)
)

Sole / Director

Full Name of Director

| | |
|--|-------------------------|
| Variable Outgoings | |
| <input type="text"/> | <input type="text"/> |
| Paid to <input type="text"/> / <input type="text"/> / <input type="text"/> | \$ <input type="text"/> |

SIGN HERE


SIGN HERE


COPYRIGHT

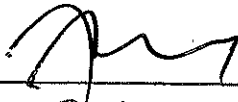
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Fixtures and Fitting of Café 27

| DESCRIPTION | MAKE | VALUE \$ |
|--|-------------------|---------------------|
| Kitchen Benches & Basins | Stainless Steel | \$ 1,500.00 |
| Hot Plate | Waldorf | \$ 100.00 |
| Oven | Metters | \$ 50.00 |
| Oven | Bakbar - Turbofan | \$ 800.00 |
| Microwave | Black & Decker | \$ 40.00 |
| Microwave | Panasonic | \$ 60.00 |
| Fryer - Fast Fri | Waldof | \$ 900.00 |
| Monitor & Camera | Teac | \$ 100.00 |
| Cutlery, Crockery & Kitchen equipment | | \$ 500.00 |
| Sandwich Press | Fiamm 4,1L | \$ 100.00 |
| Small Bar Fridge | Mistral | \$ 30.00 |
| Toaster 4 slice | Morphy Richards | \$ 25.00 |
| Bake & Grill | Sunbeam | \$ 25.00 |
| Cooiroom - walk in | | \$ 500.00 |
| Coffee Machine & Grinder | La San Marco | \$ 2,000.00 |
| Milkshake machine | Roband | \$ 200.00 |
| Till | Casio CE-6100 | \$ 200.00 |
| Baine Marie | Roband | \$ 900.00 |
| Salad Bar | Maffiol | \$ 1,000.00 |
| Cake Fridge | Arneg | \$ 1,500.00 |
| Large Icecream freezer - glass sliding top | Made in Denmark | \$ 200.00 |
| Tables (3 x sml, 7 x med) & chairs (32) | | \$ 3,000.00 |
| Drinks Fridge - 2 door | Arcus | \$ 1,500.00 |
| Freezer - Medium | | \$ 30.00 |
| Freezer - Large 700l | | \$ 200.00 |
| Ice Cream Machine & upright freezer | Riva/Westinghouse | \$ 5,000.00 |
| Fixtures & Fittings | | \$ 1,000.00 |
| TOTAL | | \$ 21,460.00 |



 Rachel Goncalves
 24/7/18


 David Goncalves
 24/7/18



 Shire of Narrogin
 July 18

SPECIAL CONDITIONS FOR THE LEASE OF CAFE 27

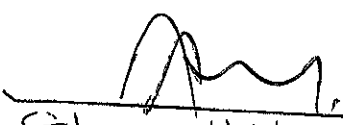
- 1) The lessee will be granted a 4 week rent free period from the date of approval of the lessor.
- 2) The lessee has the option to purchase the property at any time during the first 2 years of the lease for a price of \$170,000 plus gst, if applicable, subject to the property being subdivided and titles being ready for dealings and after the required approvals of the lessor.
- 3) The lessor will take the property off the market for a period of two years to allow the lessee's the opportunity to run the business so they can apply for a commercial mortgage to purchase the property. if after the two year period the lessee is unable to obtain finance then the property will be advertised for sale to obtain a potential purchaser.
- 4) From the date of settlement of purchase, the lessee will not be charged any further rent from that date.
- 5) The lessor will install two double power points to locations as advised by the lessee
- 6) The lessee agrees to undertake the following reconditioning upgrades:
 - a) Year 1 - paint kitchen, store room and the outside toilet;
 - b) Year 2 - stairwell and entire upper level repainted;
 - c) Year 3 - upstairs bathroom is to be made useable and presentable and to upgrade the electrical fittings'.
- 7) Clause 16 to be amended to read 11% in lieu of 12%.





Rachel Gonçalves
24/7/18

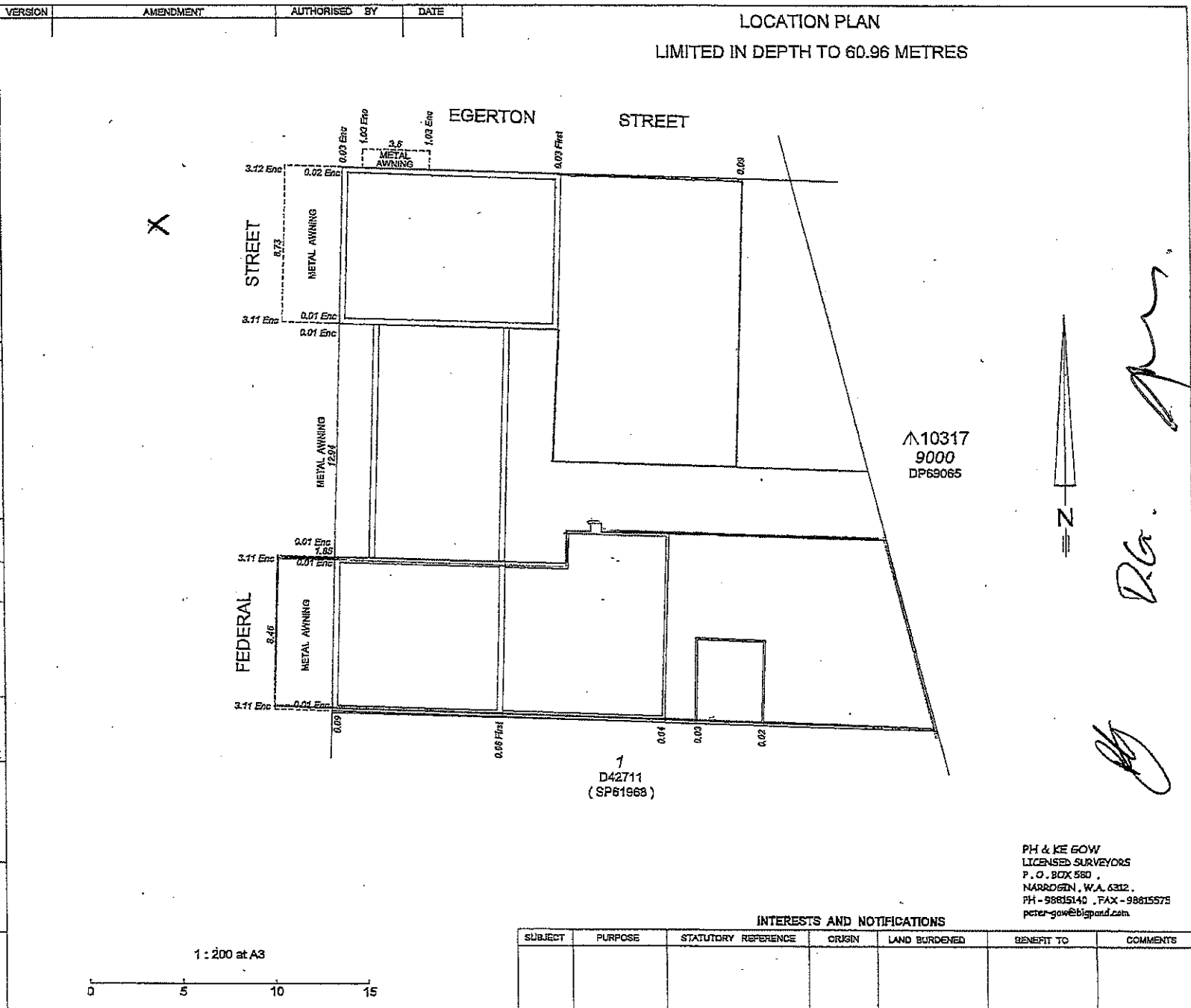


David Gonçalves
24/7/18



Shire of Narrogin
July 18

| | | |
|---|---------------------|------------|
| STRATA PLAN 78751 SHEET 1 OF 3 SHEETS | | |
| PLAN OF LOT 36 ON DP222890 | | |
| CERTIFICATE OF TITLE VOLUME 411 FOLIO 159 | | |
| LOCAL GOVERNMENT SHIRE OF NARROGIN | | |
| FIELD RECORD 144281 | | |
| NAME OF SCHEME 39 FEDERAL STREET NARROGIN | | |
| ADDRESS OF PARCEL 39 FEDERAL STREET NARROGIN, 6312. | | |
| MANAGEMENT STATEMENT <input checked="" type="checkbox"/> YES <input type="checkbox"/> NO | | |
| SURVEYOR'S CERTIFICATE - Reg 54 P. H. GOW I hereby certify that this plan is accurate and is a correct representation of the: (a) survey; and / or (b) calculations from measurements recorded in the field notes. (* delete / inapplicable) undertaken for the purposes of this plan and that it complies with the relevant written law(s) in relation to which it is lodged. | | |
| Licensed Surveyor | Date | |
| LODGED | | |
| DATE | FEE PAID | ASSESS No. |
| EXAMINED | | |
| DATE | | |
| WESTERN AUSTRALIAN PLANNING COMMISSION W.A.P.C. REF: Certificate of Approval of W.A.P.C. under Section 259(2) of Strata Titles Act 1985 | | |
| DELEGATED UNDER SEC 15 OF THE P & D ACT 2005 | DATE | |
| PLAN APPROVED | | |
| INSPECTOR OF PLANS AND SURVEYS (S, 18 Licensed Surveyors Act 1995) | DATE | |
| IN ORDER FOR DEALINGS | | |
| SUBJECT TO | | |
| FOR REGISTRAR OF TITLES | DATE | |
| REGISTERED | | |
| APPLICATION | | |
| DATE | REGISTRAR OF TITLES | SEAL |
|   | | |



HELD BY LANDGATE IN DIGITAL FORMAT ONLY

STRATA PLAN

78751

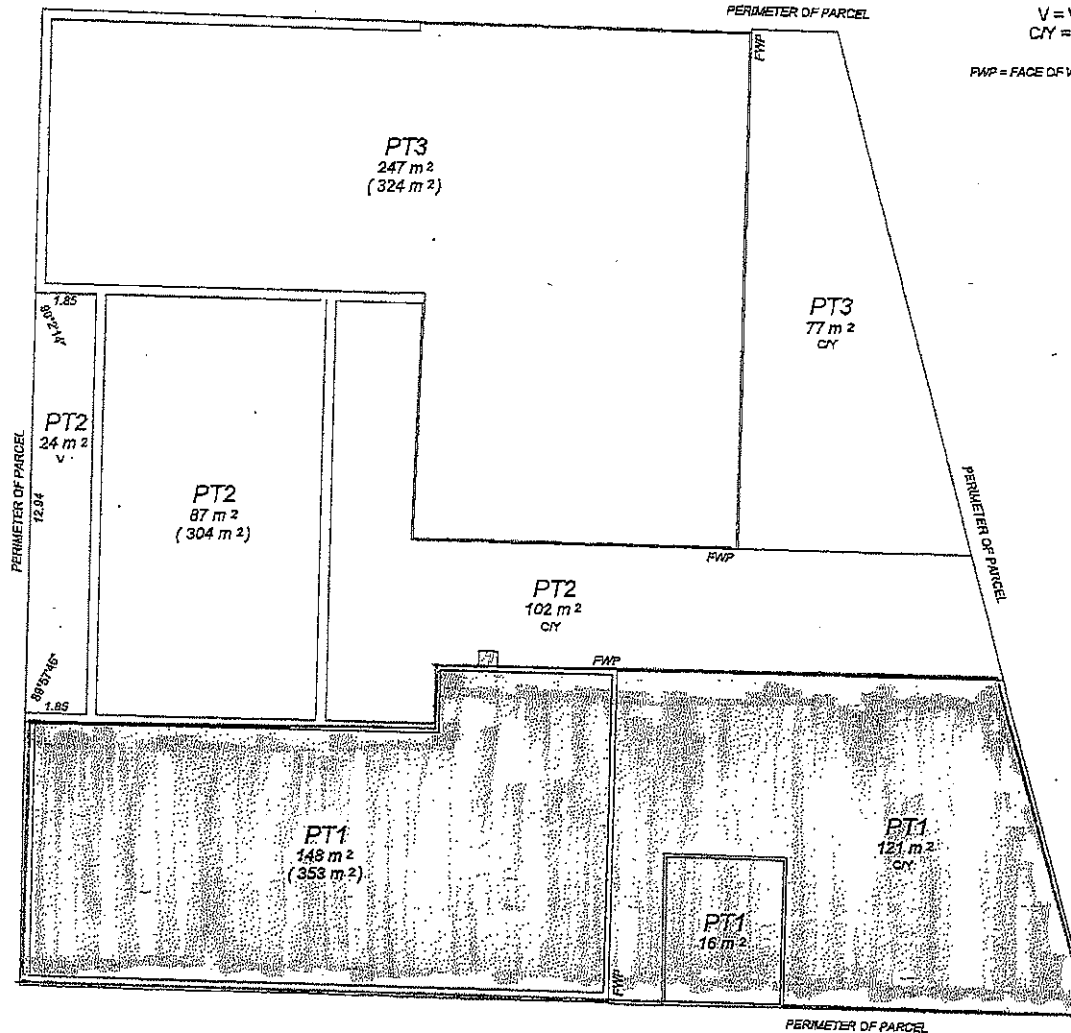
SHEET 2 OF 3 SHEETS

GROUND FLOOR PLAN

PIERS AND DUCTS ARE COMMON PROPERTY

V = VERANDAH
CY = COURTYARD

FAP = FACE OF WALL PRODUCED TO BOUNDARY



x.fly
D.G.
[Signature]

THE BOUNDARIES OF THE LOTS OR PARTS OF THE LOTS WHICH ARE BUILDINGS SHOWN ON THE STRATA PLAN ARE THE INNER SURFACES OF THE WALLS, THE UPPER SURFACE OF THE FLOOR AND THE UNDER SURFACE OF THE CEILING AS PROVIDED BY SECTION 3(2)(a) OF THE STRATA TITLES ACT 1985.

THE BOUNDARIES OF THE PARTS OF LOTS WHICH ARE VERANDAHS SHOWN ON THE STRATA PLAN ARE TO THE OUTER SURFACE OF THE BUILDING WALL, OR WHERE SHOWN DESIGNATED DIMENSIONS, THE UPPER SURFACE OF THEIR FLOOR AND THE PROLONGATION OF THE UNDER SURFACE OF THE CEILING OF THE RESPECTIVE BUILDING PART LOT, EXCEPT WHERE COVERED.

THE BOUNDARIES OF THE PARTS OF LOTS WHICH ARE COURTYARDS SHOWN ON THE STRATA PLAN ARE TO THE OUTER SURFACE OF THE BUILDING WALL, OR WHERE SHOWN DESIGNATED DIMENSIONS, THE UPPER SURFACE OF THEIR FLOOR AND 10 METRES ABOVE THE UPPER SURFACE OF THEIR FLOOR.

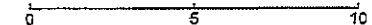
ALL ANGLES ARE 90 DEGREES UNLESS SHOWN OTHERWISE.

ALL DISTANCES ARE FROM THE EXTERNAL SURFACE OF THE BUILDING WALLS UNLESS SHOWN OTHERWISE.

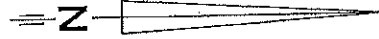
FOR OTHER PARTS OF LOTS 1 & 2 SEE SHEET 3.

PH & KE GOW
LICENSED SURVEYORS
P. O. BOX 580
NARROGIN, W.A. 6312
PH - 98815140, FAX - 98815575
peter.gow@bigpond.com

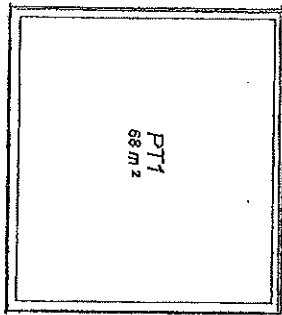
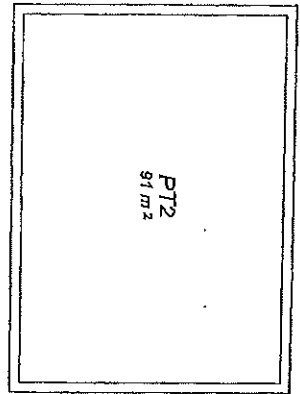
SCALE 1 : 150 @ A3



WELD BY LANDGATE IN DIGITAL FORMAT ONLY



X



THE BOUNDARIES OF THE LOTS OR PARTS OF THE LOTS WHICH ARE BUILDINGS SHOWN ON THIS PLAN ARE TO BE TAKEN AS THE BOUNDARIES OF THE WALLS ON THE SURFACE OF THE FLOOR AND THE UNDER SURFACE OF THE CEILING AS PROVIDED BY SECTION 3(2)(a) OF THE STRATA TITLES ACT 1985.
FOR LOT 3 AND OTHER PARTS OF LOTS 1 & 2 SEE SHEET 2.

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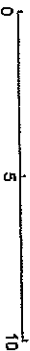
PL

D.G.

[Signature]

PH & KE 60W/
LICENSED SURVEYORS
P.O. BOX 590
NARROGIN, N.S.W. 4412
PH - 9882340, FAX - 9885575
pke@geodigital.com

SCALE 1 : 150 @ A3



8:39 pm – Cr Seale returned to the meeting.

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 NAMING OF OVAL ON CLAYTON ROAD - PORTION OF CROWN GRANT LOT 1561

| | |
|------------------------|--|
| File Reference | 2.7.1 & 6.1.4 |
| Disclosure of Interest | The Author has no Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Narrogin Apex TBO's |
| Previous Item Numbers | Nil |
| Date | 5 June 2019 |
| Author | Dale Stewart – Chief Executive Officer |
| Authorising Officer | Dale Stewart – Chief Executive Officer |
| Attachments | 1. ICR1917049 – Letter from Narrogin Apex TBO's Inc |

Summary

The Narrogin Apex TBO's have written to the Shire seeking to name the Oval at Clayton Rd as Apex Arena. The matter is presented to Council to consider options in relation to its naming.

Background

The letter from Narrogin Apex TBO's is attached per Appendix 1 and outlines the various reasons why they believe the Oval should be named in honour of the Apex members who contributed to its grassing and watering in the 1960's.

The Council also heard a presentation from Rob Shepherd, a former member of Apex on 24 October 2018 regarding the same proposal by the Narrogin Apex TBO's.

The Shire, as recently as November 2017, undertook some informal community engagement at that time following a request by the Narrogin Primary School to name the Oval after Barry Cable MBE, the former Narrogin identity and former Australian rules footballer and coach.

“Barry Thomas Cable MBE (born 22 September 1943) is a former Australian rules footballer and coach. Considered one of the greatest rovers in the sport's history, he played over 400 games at senior level in the Western Australian Football League (WAFL) and the Victorian Football League (VFL), and later coached in both competitions.

Born in Narrogin, Western Australia, Cable made his debut with the Perth Football Club in the WANFL in 1962, and won the Sandover Medal as the fairest and best player in the competition in 1964. Cable was awarded the Tassie Medal as the best player at the 1966 Australian National Football Carnival, as well as selection in the All-Australian team. The same year, he played in

the first of three consecutive premierships with Perth, winning the Simpson Medal as the best player in the grand final in each year, as well as a further Sandover Medal in 1968. Cable left Perth at the end of the 1969 season to play for the North Melbourne Football Club in the VFL, and won the club's best and fairest award, the Syd Barker Medal, before returning to Western Australia at the end of the season. Following another three years at Perth, in which he captain-coached the club in 1972 and 1973 and won his third Sandover Medal in the latter year, Cable returned to North Melbourne for the 1974 season. In another four years at the club, he played in two premiership sides, in 1975 and 1977, before again returning to Perth after accepting an offer to captain-coach East Perth. Cable retired from playing at the end of the 1979 season, having injured himself in a farming accident.

Cable returned to Victoria in 1981 to coach North Melbourne, a role which he held until 1984. He later worked as an assistant at the West Coast Eagles during their first years in the VFL. Having represented Western Australia in a total of 25 matches during his playing career, Cable also coached the team at the 1979 State of Origin Carnival, later being named coach of the All-Australian team. Cable holds "Legend" status in both the Australian Football Hall of Fame and the West Australian Football Hall of Fame, as well as membership in the Sport Australia Hall of Fame. His tally of seven best and fairest awards at Perth is a club record, and his career total of 405 senior-level games is the most of any player born in Western Australia."

Source: https://en.wikipedia.org/wiki/Barry_Cable

At the time (in 2017), the input from a number of contacted clubs was that, on balance, the renaming should not proceed and the request was discontinued.

Comment

Whilst the name Apex Arena has merit, for all of the reasons outlined in the correspondence from the Narrogin Apex TBO's, as did the previous proposal to name it Barry Cable Oval, previous and current engagements with key community groups has indicated a general lack of support for either names.

So, where to from here, one might ask?

Whilst there is little doubt that Barry Cable MBE, along with Bevan George OAM are two of the most illustrious sporting names that have been produced from the Narrogin district, both are not synonymous with the Clayton Road Oval. From initial research, there appears no other notable sports men or women that have made a significant enough contribution to warrant naming the oval after them at this time.

The name Apex, or Apex Arena, carries no current and little perceived ongoing relationship with the predominate uses of the reserve for football or cricket, per se.

For conversation and debate, what of potential other names?

- Narrogin Oval (stating the obvious perhaps?)
- Towns Oval (after the Towns Cricket Club and former Football Club)?
- Narrogin Showgrounds?
- Clayton Road Oval? Whilst colloquially the current long established name by convention, technically not a name that can be supported by the Geographic Names Committee as they do not support ovals have a road or street name in the title.

- JE Clayton Oval or John Clayton Oval or indeed, more succinctly Clayton Oval?

On balance the administration favours nominating the latter name (Clayton Oval) as one which appears to be the most consistent with current naming convention and also one which is predicted to demonstrate resonance with a large section of the community, and importantly, the sporting community and heritage of the district at both site specific and at large.

There appears no web reference to any other oval named Clayton in Western Australia, and heads to one of the traditional pioneers of the district.

John Edward (JE) Clayton was an important settler and contributor to the community at large in the early settlement of the Narrogin district. A Narrogin Road Board member from 1901 through to 1920 and also a Chairman from 1907-1908 and again in 1908-1915 and 1919-1920. Whilst also being large landowner, he was also a Director of the GSR Flour Milling Co. and also *'President of nearly every sporting club in the town...'*

Source *"The Way Through, The Story of Narrogin"* by OE Pustkuchen.

Consultation

Following receipt of the correspondence from the Narrogin Apex TBO's, the Chief Executive Officer wrote to the Narrogin Hawks Football Club and the Narrogin Towns Cricket Club seeking their views.

Both these clubs advised that they believed there was a more appropriate name that should be put forward, without specifically nominating an individual.

Specifically the Towns Cricket Club stated:

"The Narrogin Towns Cricket Club do not support the renaming of Clayton Road Oval to Apex Arena.

As Apex no longer exists in Narrogin, we believe renaming the oval will have very little relevance to the residents of Narrogin [sic] or people using the oval. There are many individuals, families and organisations in Narrogin that have also made generous contributions to the construction, maintenance and improvement of the facilities at Clayton [sic] Road Oval.

If Apex want an area in Narrogin named as a legacy, perhaps the barbecue area in Foxes Lair that they cleared in 1948 or the Ladies Restrooms at Mackie Park that they helped to build would be a more appropriate option.

As we said when the renaming of the oval was considered in 2017, we, as a cricket club, believe it should only be renamed if it is to honour a person that has made a direct contribution to both football and cricket in Narrogin, made a considerable difference to the Narrogin community or an organisation that wishes to fund improvements to the facilities."

Specifically the Hawks Football Club stated in part:

"The 15 members of our committee met this evening and the renaming of Clayton Rd Oval was on the agenda.

I was surprised at how lively the debate was over this issue.

We have a varied demographic represented on our committee."

“John Clayton Oval was suggested after the man whose name the road was born.

The consensus in the end, was that we really aren't convinced that the name needs changing at all. But if it is to be changed, we probably need to talk to a few more people, people who were around long before us.

Sorry it's not conclusive but hope it helps.”

Previously when the matter of potentially naming the ground Barry Cable Oval was raised, the general consensus was that whilst the concept had merit, that other names should be considered, including JE Clayton. Copies of these previous emails (from November 2017) have been previously forwarded to Elected Members under separate cover for background.

Statutory Environment

The naming of parks and reserves is bound by the policies established by the State Government's Geographic Names Committee, a Committee managed by Landgate.

https://www0.landgate.wa.gov.au/data/assets/pdf_file/0017/46421/1574-Geographic-names-policies.pdf

These rules outlines that if a person's name is proposed, that generally a Park or Reserve should only be named after a deceased person (unless exceptional circumstances exist) and part 5.1.3 states:

“5.1.3 Unacceptable names

The official naming parameters as detailed in Section 1: Policies and standards must be applied for all local park or recreational reserve naming submissions.

The use of road types as part of a local park or recreational reserve name shall not be used, for example Smith Street Park.”

The Council must also follow the advertising and engagement practices recommended by the Committee in recommending a nominated name to them.

Policy Implications

There are no Council policies that relate, nor any that are proposed at this time.

Financial Implications

There are no financial implications associated with the proposal to name a park or reserve, other than the relatively small cost of a sign at the vehicle entrances (two) to the facility.

Strategic Implications

| | |
|-----------|---|
| Outcome: | 2.3 Existing strong community spirit and pride is fostered, promoted and encouraged |
| Strategy: | 2.3.2 Engage and support community groups and volunteers |
| Strategy: | 2.3.5 Encourage and support continued development of arts and culture |

| | | |
|-----------|-------|--|
| Outcome: | 2.4 | Cultural and heritage diversity is recognised |
| Strategy: | 2.4.1 | Maintain and enhance heritage assets |
| Strategy: | 2.4.2 | Support our Narrogin cultural and indigenous community |

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.011

Moved: Cr Wiese Seconded: Cr Fisher

That, with respect to the proposal to name the Recreation Oval or facilities surrounding on portion of lot 1561, Clayton Road, as Apex Arena, Council:

1. Thank the Narrogin Apex TBO's for their suggestion; and
2. Advise them, and the public, that due to historical convention, it proposes to nominate the name JE Clayton Oval, after John Clayton, to the Geographic Names Committee and seek written comments or submissions from Oval users and the broader community within a 30 day advertising period.

CARRIED 8/0

John Barnes
Co-ordinator
PO Box 5
NARROGIN WA 6312

Roy Scott
Co-ordinator
16 Whimbrel Way
AUSTRALIND WA 6233

Mr Dale Stewart
Chief Executive Officer
Shire of Narrogin
PO Box 1145
NARROGIN WA 6312

| | |
|---------------------------------------|--------------------|
| Shire of Narrogin RECEIVED | |
| Directed to | <u>Dale</u> |
| | 11 APR 2019 |
| Ref No | <u>ICR1917049</u> |
| Property File | |
| Subject File | <u>2.7.1</u> |
| Ref | <u>CCR185604</u> |

ATTACHMENT 1

Dear Mr Stewart

On March 20 a number of former Narrogin Apex members met for lunch with the main object of renewing old acquaintances and to talk about what Apex achieved in Narrogin.

Mr Rob Shepherd spoke to the assembled group, informing of his recent approach for your Council to consider naming the football ground Apex Arena. His comments went on to discuss the amount of time Apex members spent to achieve the project of grassing the ovals.

In reviewing the history of grassing the oval, we believe the Apex Club should be recognised for the ambitious approach they took to provide residents of Narrogin and surrounding district grassed ovals where sport could be played without concern of injury.

The Apex Club had established a fund for turf wickets, and had optimistically listed grassing the sports ground among possible projects. Then estimated to cost 16,000 pounds, would provide grassing of the football oval, six hockey fields, two cricket fields and a soccer field – a total of area of 21 acres.

On Sunday, 17 April, 1966 the first stage of the project was deemed to have been completed when the grassed oval was officially handed back to the Narrogin Sports Board.

Apex in Narrogin worked tirelessly on projects which saved ratepayers considerable time and money over the years. To name projects

- Apex Park, the park between Watt and Jersey Streets commenced in 1946.
- Kindergarten Support, through fundraising and assisting the Narrogin Kindergarten Committee to establish premises for children.
- Ladies Rest Centre, the Apex Club selected the site in Mackie Park providing a brick and tile building where ladies could go to attend to the needs of their children and themselves.
- Swimming Pool Kiosk and Change Rooms, Apex became involved with the erecting the change rooms and kiosk for the Narrogin's 21,000 pound swimming pool.
- Caravan Park, the initiative of Apex to develop a caravan on a disused gravel pit on Williams Road.

- Wandering Native Mission, Apex members and their families would go to the mission prior to Christmas to give the children there a happy time.
- Tourist Information Sign, completed in 1971 has found the sign particularly useful to tourists.
- Pm706, the steam locomotive saved from the scrap yard.
- Heritage Park, the concept setting out to preserve much of Narrogin's heritage.

Narrogin Apex Club though the years of service in Narrogin was committed to other service work and major projects assisting the community wherever they could.

It is through this service to the community of Narrogin, support is given to the proposal of Mr Rob Shepherd to recognise this work by naming the football ground Apex Arena and ask your Council to give consideration it so deserves.

Should you require further information; representatives from Narrogin Apex TBO's make themselves available to respond.

Yours sincerely

A handwritten signature in black ink, appearing to be 'Roy Scott', written in a cursive style.

Roy Scott

ATT: Narrogin TBO's names.

| | | |
|-----------------------------------|--|-------------------|
| Alan Yuen - Merrideth | a.m.yuen@westnet.com.au | 0429113312 |
| Bill Hoffman - Lynne | lynehoffman51@hotmail.com | 0419977610 |
| Bill Moore | | |
| Alan Birrell - Jennifer | birrell.family@bigpond.com | |
| Bruce Ashworth - Carlene | bashworth@iinet.net.au | 0438877948 |
| Chris O'Loughlin - Joyce | joycechris44@bigpond.com | |
| Clint Lester | clester@starwon.com.au | |
| Eddie Januszkiewicz | eddiejanus2@yahoo.com.au | |
| Frank Barron x 1 - Pat | frankbarron@wn.com.au | 0437201601 |
| Graeme Rathbone – Margaret | 11 Syddons Way Booragoon | 93647982 |
| Geoff Donnelly - June | olddons@wn.com.au | |
| Phil Brown | Phil.brown@qaplumbing.com.au | 0416082426 |
| Ian Plaisted - Jan | iplaisted@bigond.com | 0400082435 |
| Jeremy Lemon - Aileen | lemonsalb@aapt.net.au | 9847437 |
| John Barnes - Margaret | jmbarnes12@bigpond.com | |
| John Cummings | | |
| John Cunningham(Ann)-Bert | bbeetle2@bigpond.com | |
| Jim Kelly - Margaret | kellylg@iinet.net.au | |
| Keith Russell - David | drussellingn@gmail.com | |
| Michael Ennis - Kay | 29 Thomas Street Bunbury | 97915776 |
| Mike Fagan | | Not well - letter |
| Noel Barbara | 7 Tasman Loop Mariners Cove Mandurah | Letter posted |
| Greg Clark | greg@ngnfurn.com.au | 98812443 |
| Paul Fricker | pamafri@gmail.com | |
| Peter Rosiejak | | 0427437414 |
| Phil Jenkinson | | |
| Richard Malek | richardmalek@hotmail.com | 0408093081 |
| Rob Harrold - Jenny | jharrold39@gail.com | |
| Rob Maxwell | | |
| Rob Shepherd - Fred | | |
| Rob Tombleson | | |
| Scott MacLiver (Dr) | ?Australind Medical Centre | Letter delivered |
| Terry Harris - Cher | teejayh@hotmail.com | |
| Pat Ward - Joan | v_p_ward@hotmail.com | 0427937105 |

| | | |
|---------------------------------|--|------------|
| Ken Barker - Glenys | barkerkg@inet.net.au | |
| Colin Evans- Judy | piaqua@bigpond.net.au | |
| Geoff Hunter- Jan | janet-hunter2@bigpond.com | |
| Kingsley Waterhouse –Lin | kingslin2@igpond.com | |
| Roy Scott - Kaye | scottofYork@bigpond.com | 0419953637 |
| Rosemary Twaddle | briantwaddle@gmail.com.au | |
| John Heenan | john.heenan@bigpond.com | |
| Fred Shepherd | ranchers@bordnet.com | |
| Ron Tompkin - Marg | rwtompkin@hotmail.com | 0413606999 |
| John Henderson -Helen | helen.john.henderson@gmail.com | 0420980255 |
| Trevor Ruland - Kay | truland@bigpond.net.au | 0428444565 |
| Dorothy Kain | philipdot@bigpond.com | |
| Mike Wallwork | mdwallwork@westnet.com.au | |
| Sandra Denny | | 93844253 |
| Bruce Wilson | willow66.bw@gmail.com | |



10.4.2 LEASE OF MOTOR CROSS COMPLEX KNOWN AS ‘DANDALOO PARK’ - LEASE PORTION RESERVE 25963

| | |
|--|--|
| File Reference | A340058 |
| Disclosure of Interest | The Author has no any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | Nil |
| Date | 28 May 2019 |
| Author | Dale Stewart – Chief Executive Officer |
| Authorising Officer | Dale Stewart – Chief Executive Officer |
| Attachments 1. ICR1917340 – Letter from Vintage Motocross Club of WA Inc 2. Current Lease | |

Summary

The Vintage Motocross Club of WA Inc. has written to the Shire seeking to initiate a new lease with respect to the property known as ‘Dandaloo Park’, being portion of Reserve 25963, vested in the Shire of Narrogin for the purposes of Recreation, with power to lease (subject to consent from the Minister for Lands).

The matter is presented to Council to consider if it wishes to enter into a new lease with the existing lessee or resolve to advertise the property to the community via ‘Expression of interest’ (EOI) or similar EOI-type process.

Background

The property, being portion of Reserve 25963 and comprising approximately 15.1071 ha, is leased to the Vintage Motocross Club of WA Inc., (VMX Club). The VMX Club has leased the land since 8 July 2000 and exercised its right of renewal (10 years) in 2010. The lease therefore concludes on 30 June 2020. Vintage is determined as pre 1975.

In recent years the Narrogin Dirt Bike Association Inc has indicated with meetings with the current and former Shire Chief Executive Officer of their desire to compete for the lease of the land, once it comes time for consideration or leasing.

The administration is on the understanding that the Dandaloo Park Track has been in existence with its current clubroom and ablutions since at least the 1970’s in one form or another.

Comment

Whilst the arguments put forward by the VMX Club to be offered a new long term lease are reasonable – *that they have been a good steward of the land with little concern of the local government as to its quiet enjoyment of the land for the last 20 years*, the Shire is aware of potentially competing interests

in the land from novice, junior and senior motocross activities of current dirt bike riders in the community.

The Shire's Law Enforcement Officers indicate that there are generally only about 6-10 complaints about dirt bike riders on public lands each year. They predominantly occur around the Bannister Road area and sometimes at Foxes Lair.

One of the core questions for the Council (and community) is whether the usage of the land and facilities by the current lessee has greater economic and social benefits for the community over that which might be provided by a new Club that is a 'start-up'.

It is probably fair to say that the existing lease and lessee activities have 'done no harm'...but a more difficult question to answer as to what economic input or social value have they brought to the community via their occupation and activation of the site for the past 20 years?

Anecdotally the site has generated no complaints on record about noise or other anti-social or 'hoon' behaviours, often associated with motorbike activities in or adjacent to residential areas.

Arguably, there are risks with a new Club taking over the site if controls are not in place regarding people accessing the site (lawfully or unlawfully) from public lands and reserves from the eastern residential areas of the Narrogin Townsite.

One of the questions that needs to be addressed perhaps, is whether vintage and modern motorbikes can cohabit the site. Indicatively the VMX Club has advised that such cohabitation is very difficult to achieve without extensive earthwork modifications to the track to accommodate two 'sections'. They believe modern motorbikes cause greater damage (due to speed and power) and have different design elements from the riders (banks and berms and jumps are designed to reflect their bikes greater capabilities and capacities).

Conversely, the Narrogin Dirt Bike Riders advise that they would accommodate vintage activities and events if they were in control of the tracks and grounds. The VMX note that they wouldn't be able to use the track if it was modified to suit modern day bikes however.

The guiding criteria for Council that the Administration believe needs to be explored from any competing interests to lease the land for the next period include:

- The demonstrated financial capacity and sustainability of the proposed lessee;
- The intended usage of the site including frequency and type and number of events and participants per annum;
- The ability to best address the Shire's Economic, Environmental and Societal Objectives in the Strategic Community Plan;
- The desired length of lease inclusive of any renewal options (maximum term 21 years);
- The intended lease fee payable by the lessee per annum (currently \$1pa);
- The ability of the lessee to meet outgoings;
- The operating environment of the facility and how club vs member or non-member activities will be managed;

- Ongoing stewardship and security of the site;
- Ability to obtain appropriate insurances for the Club and its members and public liability (\$10m minimum) and other activities;
- Whether the Association or Club intends to comply with accreditation / affiliation / officials for proposed events;
- Whether the Club is incorporated;
- How many members the Club has or is predicted to have;
- Whether the Club can accommodate (allow) users or members or riders from different eras (eg modern vs vintage) and what conditions, if any, might relate to that usage;
- What improvements to and or indeed removal of the facilities or track are proposed during the proposed length of lease and how that is to be financed and maintained;
- Other matters the submitter wishes to put forward in support of their expression of interest.

In summation, it is proposed to advertise the availability of the land for lease by community groups, and following that process, Council consider an officer report on the analysis of the submissions addressing the above guiding criteria. This process would take until approximately November 2019, whereupon the Council would be in a position to authorise preparation of a lease with the preferred lessee.

Consultation

The Chief Executive Officer has, in the past 12 months, met separately with representatives of both the VMX Club and the Narrogin Dirt Riders Club, indicating that it was his intention to recommend to the Council prior to the end of the current lease, to advertise the next lease by an expression of interest or similar process.

Statutory Environment

Section 3.58 of the Local Government Act 1995 requires the local government to dispose of property (inclusive of leasing interests) in accordance with this section. There is no requirement to seek a valuation nor advertise proposals, where the proposed lease is to community groups (whether incorporated or not), pursuant to section 3.58(5)(d) of the Act and Regulation 30 of the Local Government (Functions and General) Regulations 1996.

This notwithstanding, it is proposed to advertise the availability of the property (the track and land) to the community to ensure transparency and opportunity for competing interests to be known and to enable the Council to be fully informed of options and alternatives that might bring about the best overall result for the community as a whole.

It may be for example, that the adjoining Narrogin Clay Target Club and / or Narrogin Speedway Club might have some interest in 'expanding' or using some of the land.

It should be noted that the ablutions and clubrooms and other facilities, were substantially refurbished by the VMX Club over the years, following the former lessee going into recession and effectively abandoning the site, believed to be in the 1990's.

There are various in-situ metal buildings on the land (ablutions, shed, clubrooms and marshals platform) that are not easily removable and the property of the landlord (notwithstanding the improvements to those facilities by the current lessee). The condition of these facilities is considered fair to good, although the Shire’s Environmental Health Building Surveyors have not inspected the premise for public building and food premise requirements for some years. There appears to be one ‘sea container’ on site that could be readily relocated and might not be considered part of the buildings.

The Council is at liberty to resolve to enter into a new lease with the current lessee without any further consultation or advertising if it so prefers. If this is the case, the Council would simply resolve to authorise the Chief Executive Officer to prepare a draft lease for Council’s consideration, based on the current preferred lease format, and with annual lease fee as resolved by the Council in consultation with the lessee (if more than a nominal amount).

Prior to entry into a lease with respect to this property, the local government is required to seek consent from the Minister of Lands as to the content of the proposed lease.

Financial Implications

The current lease includes an annual lease payment of \$1pa with the lessee required to meet all outgoings (power, gas and water). The current practice is that this property, as with almost all sporting clubs leasing land from the Shire, pays no Local Government Rates.

A commercial valuation for the lease of the property has not been obtained, however it is management order (Reserve) vested in the Shire for the purposes of ‘recreation’, which would limit the market uses of the property, to effectively just community groups, which inherently have little capacity to pay.

Policy Implications

There are no current Policies that relate nor any that are proposed with respect to the request.

Strategic Implications

There exists some opportunity for consolidation of the various motorsports activities within the Shire with a large Recreation Reserve, not far from the townsite but near enough distance that it doesn’t cause too much consternation from residents with respect to noise, dust or emissions.

The town boasts three motorsports clubs and activities in effectively two separate locations. Revheads at the former Narrogin Eagles Football Grounds (Thomas Hogg Oval), and VMX and Narrogin Speedway adjoining each other at this Reserve. Regardless of the lessee however, the opportunity to consolidate activities, such as ablutions, viewing, car parking, etc, would require significant financial outlay probably beyond the current financial capacities of the various clubs involved.

| | |
|--|---|
| Shire of Narrogin Strategic Community Plan 2017-2027 | |
| Objective | 1. Economic Objective (Support growth and progress, locally and regionally) |
| Outcome: | 1.1 Growth in revenue opportunities |
| Strategy: | 1.1.2 Promote Narrogin and the Region |
| Outcome: | 1.2 Increased Tourism |
| Strategy: | 1.2.1 Promote, develop tourism and maintain local attractions |

| | |
|-----------|--|
| Objective | 2. Social Objective (To provide community facilities and promote social interaction) |
| Outcome: | 2.1 Provision of youth services |
| Outcome: | 2.2 Build a healthier and safer community |
| Strategy: | 2.2.1 Support the provision of community security services and facilities |
| Outcome: | 2.3 Existing strong community spirit and pride is fostered, promoted and encouraged |
| Strategy: | 2.3.1 Develop and activate Sport and Recreation Master Plan |
| Strategy: | 2.3.2 Engage and support community groups and volunteers |
| Strategy: | 2.3.3 Facilitate and support community events |
| Strategy: | 2.3.4 Provide improved community facilities (eg library/recreation) |

| | |
|-----------|--|
| Objective | 3. Environment Objective (Conserve, protect and enhance our natural and built environment) |
| Outcome: | 3.4 A well maintained built environment |
| Strategy: | 3.4.1 Improve and maintain built environment |

Voting Requirements

Simple majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.012

Moved: Cr Seale Seconded: Cr G Ballard

That, with respect to the request of the Vintage Motocross Club of WA Inc. to enter into a new lease of portion of Reserve 25963, known as Dandaloo Park, on the Williams Kondinin Road, Council:

1. Thank the Club for their submission and continuing stewardship of the land since 2000; and
2. Advertise the property for expression of interest from interested incorporated (not for profit) community groups, including the current lessee, for a period of 60 days and consider those submissions on their merits, inclusive of the guiding criteria contained within the officer's report.

CARRIED 8/0



VINTAGE MOTOCROSS CLUB

of WESTERN AUSTRALIA Inc.

Postal address: 4 McKenzie Way, Embleton, 6062 W.A

Shire of Narrogin
PO Box 1145,
Narrogin, WA, 6312.

Dale Stewart.
Chief Executive Officer.

New Lease Dandaloo Park

Dear Dale,

The Vintage Motocross Club of Western Australia Incorporated would like to express our interest in negotiating a further lease, plus options, for the area of 15.1071 hectares or thereabouts, known as Dandaloo Park, contained in Reserve 25963, Lot 109.

As the Lessee of the above property, we have enjoyed a long and productive relationship with the Shire of Narrogin over the last 20 years and would like to extend this into the future. We are a blue chip, low maintenance tenant, who maintains and enhances the property without input or expectation from the Shire of Narrogin.

We would like a new lease agreed under the same conditions as outlined in the Lease agreement dated 8th of July 2000.

Dandaloo Park has become the regional centre for Pre 1975 Vintage Motocross in Western Australia, catering to a membership spread throughout the South West, from Perth in the north to Albany in the south. It is one of the only original motocross tracks remaining from the era and is steeped in history, not just of the past 20 years while we have been custodians, but with some of our membership having competed here when the track was first opened. Being a venue that caters to members from outside the immediate Narrogin area we regularly bring visitors to the town to experience what Narrogin has to offer.

We have planted our roots at this venue, investing our own money, with assistance from Royalties for Regions, in major capital works to enhance the property. This ensures our membership and the public can visit to enjoy the sights and sounds of a bygone era in comfort, with access to amenities such as ablutions and clubrooms. We have also invested in significant water tanks to control dust and provide a safe riding environment. We proudly support local businesses by purchasing our goods and services from them wherever possible

and have provided opportunities for local community groups to fundraise at our events, topping up their earnings with donations from the club.

Our club is affiliated with Motorcycling Australia and as such complies with all necessary regulations regarding motorcycle racing. Members are licensed to ride and are covered by insurance, the track is licensed for vintage motocross racing and organisers hold the correct officials licenses to conduct safe racing events. This eliminates risk for the Shire of Narrogin in regard to operating a motorcycle venue.

As our current lease expires on the 30th of June 2020, we would like to enter into discussions with the Shire of Narrogin to have a new lease in place for this date, ensuring the continued success of the Vintage Motocross Club of Western Australia at Dandaloo Park.

Kind regards,

A handwritten signature in black ink, appearing to read 'mike.gordon', written in a cursive style.

Michael Gordon
VMXWA President
mike.gordon45@yahoo.com

DATED

2000

LEASE

*Peter,
There are quite
a few pages so I've
just fixed the cover sheet
and the Schedule.
Regards*

Messrs Lane Buck & Higgins

Barristers & Solicitors

Ref: 10149\BOS\AH

WESTERN AUSTRALIA

THE TRANSFER OF LAND ACT 1893

LEASE

The Lessor ("the Lessor") set out and described in Item 1 of the Schedule hereto ("the Schedule") AND who is registered or entitled to be registered as the proprietor of the land hereinafter described HEREBY LEASES to the Lessee ("the Lessee") described in Item 2 of the Schedule ALL THAT the Land described in Item 3 of the Schedule ("the Demised Premises") for the term ("the Term") specified in Item 4 of the Schedule for the rental ("the Rent") specified in Item 5 of the Schedule SUBJECT TO the covenants and powers implied under the Transfer of Land Act 1893 as amended unless hereby negated or modified.

1. LESSEES COVENANTS:

The Lessee covenants with the lessor as follows:

- (a) To pay to the Lessor or as the Lessor shall direct the Rent (without any deduction) on the days and in the manner aforesaid.
- (b) To duly and punctually pay all of the outgoings specified in Item 6 of the Schedule.
- (c) At all times during the term to keep and maintain all buildings, erections, wells, gates, fences, fixtures and fittings and all other improvements on the Demised Premises in good and substantial repair and condition (fair wear and tear and as to buildings, damage by fire, storm and tempest excepted).
- (d) Not without the written consent of the Lessor:
 - (i) To remove or alter any buildings, erections or any fences now or hereafter on the Demised Premises;
 - (ii) To cut or remove any timber from the Demised

Premises;

- (iii) To assign, transfer, sub-let or part with the possession of the Demised Premises or any part thereof or otherwise by any act or deed to procure, allow or suffer (either voluntarily or involuntarily) the Demised Premises or any part thereof to be assigned, transferred or sub-let or the possession thereof parted with for all or any part of the said term;
- (iv) To grant any licence or easement whether exclusive or otherwise for the use of the Demised Premises or any part thereof for all or any part of the Term.
- (e) To permit the Lessor and his agents at all reasonable times to enter the Demised Premises to examine the state of repair and condition and to forthwith repair and make good all defects or wants of repair for which the Lessee is responsible hereunder and which the Lessor or his agents may find on inspection and of which the Lessor or his agents leave written notice for the Lessee on the Demised Premises.
- (f) To permit all authorised Officers of the Lessor including the Chief Executive Officer and Environmental Health Officer at all times to have free access to the Demised Premises for the purposes of carrying out their respective duties.
- (g) To install and maintain firebreaks to the specifications of the Brigade Fire Control Officer and Shire in accordance with the Shire Firebreak Order prior to the advertised date on each year of the Term and any extension thereof.
- (g) That the Lessee will not commit or permit any waste or spoil on any part of the Demised Premises nor remove or

alter any of the existing buildings or improvements thereon without the prior written consent of the Lessor.

- (h) To pay all costs, charges and expenses incurred by the Lessor for the purpose of or incidental to the preparation and service of a notice under Section 81 of the Property Law Act 1969-1973 and any amending legislation requiring the Lessee to remedy a breach of any of the covenants hereinbefore or hereinafter contained, notwithstanding forfeiture for such breach shall be avoided otherwise than by relief granted by the Court.
- (i) Not knowingly to do or suffer to be done on the Demised Premises anything whereby the insurance of the buildings and improvements on the Demised Premises may be rendered void or voidable or the premiums increased.
- (j) To take out and maintain public liability insurance in a sum of not less than five million dollars to indemnify the Lessor from and against all claims, demands, proceedings, judgements, damages, costs and losses of any nature whatsoever where the Lessor may suffer or incur in connection with the loss of life of/and/or personal injury to any person and/or damage to any property (wheresoever occurring) arising from or out of occurrences at the Demised Premises or any part thereof or occasion wholly or in part by act, negligence, default or omission by the Lessee or its agents, contractors, invitees, licensees, assigns or sub-tenants or any other person or persons using or upon the Demised Premises with the consent or approval express or implied of the Lessee and to indemnify and keep indemnified at all times and from time to time the Lessor from and against all actions, suits, claims, demands by the Lessee or the sub-Lessee, invitees, employees, agents or contractors of the Lessee and all persons claiming through or under the Lessee in respect of any claim which may arise by the

negligent use or abuse by the Lessee or any person claiming through or under the Lessee of water or electricity supplied to the Demised Premises, the building or land or faulty water, electric or other fixtures or fittings of the Lessee and such other risks as the Lessor may from time to time reasonably nominate.

- (k) To take out and maintain a suitable worker's compensation insurance and to produce the current receipts for any such insurance in this Clause or the Clause above to the Lessor upon request.

(l) Indemnification of Lessor

The Lessee shall indemnify and keep indemnified the Lessor from and against all claims, demands, summons, actions, suits, proceedings, judgement orders, decrees, damages, costs, losses and expenses of any nature whatsoever which the Lessor may suffer or incur in connection with the loss of life, personal injury and/or damage to the property arising from or out of any occurrence in upon or at the Demised Premises or the use by the Lessee of the Demised Premises or any part thereof or to any person or the property of any person using or entering on or near the Demised Premises or occasion (wheresoever it may occur) wholly or in part by any act, negligent, default or omission by the Lessee, his agents, contractors, servants, workmen, customers or any other person or persons using or upon the Demised Premises with his consent or approval express or implied.

2. PROVISOS

Provided always and this demise is on these conditions:

- (a) If the rent hereby reserved or any part thereof respectively shall at any time be in arrears, or unpaid for the period specified in Item 7 of the Schedule after the same shall have become due whether demanded or not, or if the Lessee shall at any time fail or neglect punctually to perform or observe or shall commit or allow any neglect or breach of any covenant, condition or

agreement herein contained and on the part of the Lessee to be performed and observed or if the Lessee shall become bankrupt or make any assignment for the benefit of or enter into any agreement with or make any arrangement with his creditors for liquidation of his debts by composition or otherwise or if any execution be levied against his goods or chattels or if the interest of the Lessee in this lease shall be taken in execution, then and in any such case it shall be lawful for the Lessor or any person authorised by the Lessor to determine this tenancy and demise and cancel these presents and thereupon the Lessor may re-enter upon the Demised Premises or any part thereof in the name of the whole and take and hold possession as if these presents had not been made without prejudice to any right of action or remedy of the Lessor in respect of any antecedent breach of any of the covenants by the Lessee hereinbefore contained.

- (b) In case any buildings or any part thereof (if any) on the Demised Premises shall at any time during the Term be so destroyed or damaged by fire so as to be unfit for occupation or use and if any policy or policies of insurance effected over the said building shall not have been vitiated or rendered void or voidable or payment of the policy monies refused in consequence of any act or default of the Lessee, the Rent or a fair proportion thereof according to the nature and extent of the damage sustained shall be suspended until the said buildings shall again be rendered fit for occupation and use AND in case of any difference touching this Proviso the same shall be referred to a single arbitrator to be agreed upon by the parties and in default to be appointed by the President for the time being of the Law Society of Western Australia which arbitrator shall act in accordance with the provisions of the Arbitration Act 1985 or any statutory modification thereof for the time being in force.

- (c) Any demand or notice by the Lessor to the Lessee or by the Lessee to the Lessor hereunder may be given by posting the same in a registered pre-paid letter addressed to the addressee at his address hereinbefore mentioned or such other address as either party shall have previously notified the other and shall be deemed to be served upon and received by the addressee at the time the same would be delivered in the ordinary course of post.
- (d) That if the Lessee shall with the consent of the Lessor remain in possession of the said land after the expiration of the Term, the Lessee shall so remain as tenant from month to month only at the rent to be agreed in accordance with the provisions of Clause 1(a) hereof but on all the covenants, conditions and agreements herein contained except that relating to the option to renew the Lease.
- (e) That the costs of and incidental to the preparation, stamping and registration of these presents shall be paid by the Lessee.

3. LESSORS COVENANT

- (a) The Lessor to the intent to bind the reversion of the Demised Premises but not so as to make the Lessor liable in damages except for his own acts and defaults hereby covenants with the Lessee that the Lessee paying the Rent and observing and performing the several covenants and stipulations herein on his part contained shall peaceably hold and enjoy the Demised Premises during the Term without any interruption by the Lessor or any person rightfully claiming under or in trust for the Lessor.
- (b) The Lessor shall promptly and punctually pay all of

the outgoings (if any) specified in Item 8 of the Schedule.

4. OPTION OF RENEWAL

That the Lessee duly and punctually paying the Rent and complying with, observing and performing all of the terms covenants and conditions herein contained or implied, and on the part of the Lessee to be complied with, observed and performed, shall have the option of a renewal of this Lease for such further period (if any) as may be specified in Item 9 of the Schedule SUBJECT TO AND UPON the same terms covenants and conditions as are herein contained (other than for this clause and as to rental) PROVIDED THAT in no event shall the rental as so determined be less than the rental payable during the period immediately preceding the period the subject of such determination and the new rental shall be payable and paid at the new rate from and including the date of commencement of the renewed term irrespective of when the reviewed amount of such rental is agreed or determined.

Each option shall be exercised by notice in writing delivered to the Lessor personally or sent by post to the Lessor at the address of the Lessor aforesaid or other place where the Lessee pays the rent to the Lessor at any time within the period of not less than three calendar months preceding the determination of the term hereby granted AND if sent by post such notice shall be deemed to be delivered in due course of post.

Following the exercise of an Option by the Lessee the parties shall execute an extension of lease to be prepared at the cost of the Lessee by the Lessor's solicitors and to contain such reasonable terms and conditions as the Lessor's solicitors consider usual in similar documents.

5. SPECIAL CONDITIONS

Notwithstanding any other provisions to the contrary contained in this Lease, the special conditions (if any) set out in Item 10 of the Schedule shall be deemed to be incorporated in this Lease and in the event of a conflict between any of the said special conditions and any of the other covenants, conditions, agreements, declarations and terms contained in or referred to in this Lease the said special conditions shall prevail.

6. ESSENTION TERMS

It is expressly agreed and declared that the covenants by the Lessees contained in Clauses 1(a), 1(b), 1(d), 1(f), 1(g) hereof (subject to proviso herein contained) essential terms of this Lease the breach or non-observance or non-performance of any one or more of such covenants, terms, conditions shall be deemed to be a fundamental breach of the provisions of this Lease on the part of the Lessee to be observed and performed PROVIDED THAT the presence of this Clause in this Lease shall not mean or be construed meaning that there are no other essential terms in this Lease. Should the Lessor terminate this Lease following any such fundamental breach hereof without prejudice to any or either remedy of the Lesser herein contained or implied it is expressly agreed and declared that the Lessor shall be entitled to recover costs from the Lessee as and by way of liquidated damages for such breach the aggregate of the annual rental rates and taxes and other monies which would have been payable by the Lessee for the unexpired residue of the term but for such determination less the aggregate of the annual rental rates taxes and other monies which the Lessor by taking proper steps shall re-let the Demised Premises so obtained or could reasonably be expected to obtain by re-letting the Demised Premises for the unexpired residual of the term after such determination PROVIDED THAT in so doing the Lessor shall not be

required or obliged to offer except in respect of re-letting terms covenants conditions or stipulations which are the same or similar to the terms covenants conditions or stipulations herein contained or implied.

7. GOODS AND SERVICES TAX (GST)

(i) If a goods and services tax, or any value added tax of a similar nature ("GST") becomes payable either by the Lessor or by the Lessee in respect of any monies paid or payable by the Lessee to the Lessor or in respect of any services provided by the Lessor to the Lessee under or in connection with this Lease:-

(a) the Lessee shall comply with all legislation relating to the GST and without limiting the generality of the foregoing the Lessee shall (if the Lessee shall by law be so required) register with the relevant authority responsible for the administration of GST, lodge all necessary returns in respect of the monies paid or services provided under this Lease; and

(b) the Lessee shall pay the GST and shall indemnify the Lessor against any GST arising in respect of the monies paid or payable or services provided under this Lease, and in default of payment or indemnity, the same shall be recoverable in the same manner as rent in arrears.

(ii) If any GST is payable by the Lessor arising in respect of the monies paid or services provided under this Lease, the Lessee shall pay to the Lessor an amount equal to the amount of the GST on demand.

EXECUTED as a Deed by the parties hereto.

THE SCHEDULE

ITEM 1
LESSOR: Shire of Narrogin of 43 Federal Street, Narrogin

ITEM 2
LESSEE: Vintage Motocross Club of Western Australia Incorporated

ITEM 3
DEMISED PREMISES: An area of 15.1071 hectares or thereabouts as is now occupied and used by the Lessee and being part of the land contained in Reserve 25963 and being part of Dumberning Agricultural Area Lot 109 and more particularly shown on the sketch hereunder and marked green

ITEM 4
TERM: Ten (10) years commencing on the 1st day of July 2000 and terminating on the 30th day of June 2010

ITEM 5
RENTAL AND HOW AND WHEN PAYABLE: Rental of One dollar (\$1.00) per annum the first such payment to be made on the 1st day of July 2000 plus any Goods and Services Tax payable to be paid by Lessee.

ITEM 6
OUTGOINGS:

1. All electricity, gas, telephone, and excess water charges which during the Term and any extension thereof may become payable in respect of the Demised Premises.
2. All insurance premiums from time to time payable in respect of the insurance to the full insurable value of the buildings (if any) on the Demised Premises against loss or damage by fire.

ITEM 7
PERIOD OF DEFAULT: 28 days.

ITEM 8
OUTGOINGS TO BE PAID BY LESSOR: The Lessor shall pay rates, taxes, charges, assessments and impositions of every kind assessed or payable in respect to the Demised Premises (and

not included in the definition of outgoings as herein provided).

ITEM 9
OPTION TO RENEW:

A ten year term to commence on the 1st day of July 2010

ITEM 10
SPECIAL
CONDITIONS:

- (a) The Lessee will:
- (i) At all times during the conduct of a race meeting and also during practice meetings provide suitable sanitary conveniences for both male and female participants and all attending spectators and make suitable arrangements for the disposal of sanitary wastes;
 - (ii) be responsible for the maintenance of tracks and roads inside the said Reserve and any buildings erected by the Lessee for its own convenience.
- (b) Any building erected by the Lessee on the Demised Premises shall remain the property of the Lessee or its trustees in the event of the Lessee going into recess or becoming defunct.
- (c) This Lease shall at the option of the Lessor be determinable by the Lessor should the Lessee be inactive for a period of not less than twelve months or the club be disbanded or cease to exist.

DATED the 8th day of July 2000

SIGNED by the said)
SHIRE OF NARROGIN)
)

.....*Danell S. Mure*.....
Shire President

.....*[Signature]*.....
Chief Executive Officer

SIGNED by the said)
VINTAGE MOTOCROSS CLUB)
OF WESTERN AUSTRALIA)
INCORPORATED)
(ACN)
in the presence of:)

[Signature]
Geoffrey Smith

Witness Signature:

Name: *Geoff McKeown*
Address: PO BOX 84
NARROGIN
Occupation: CEO

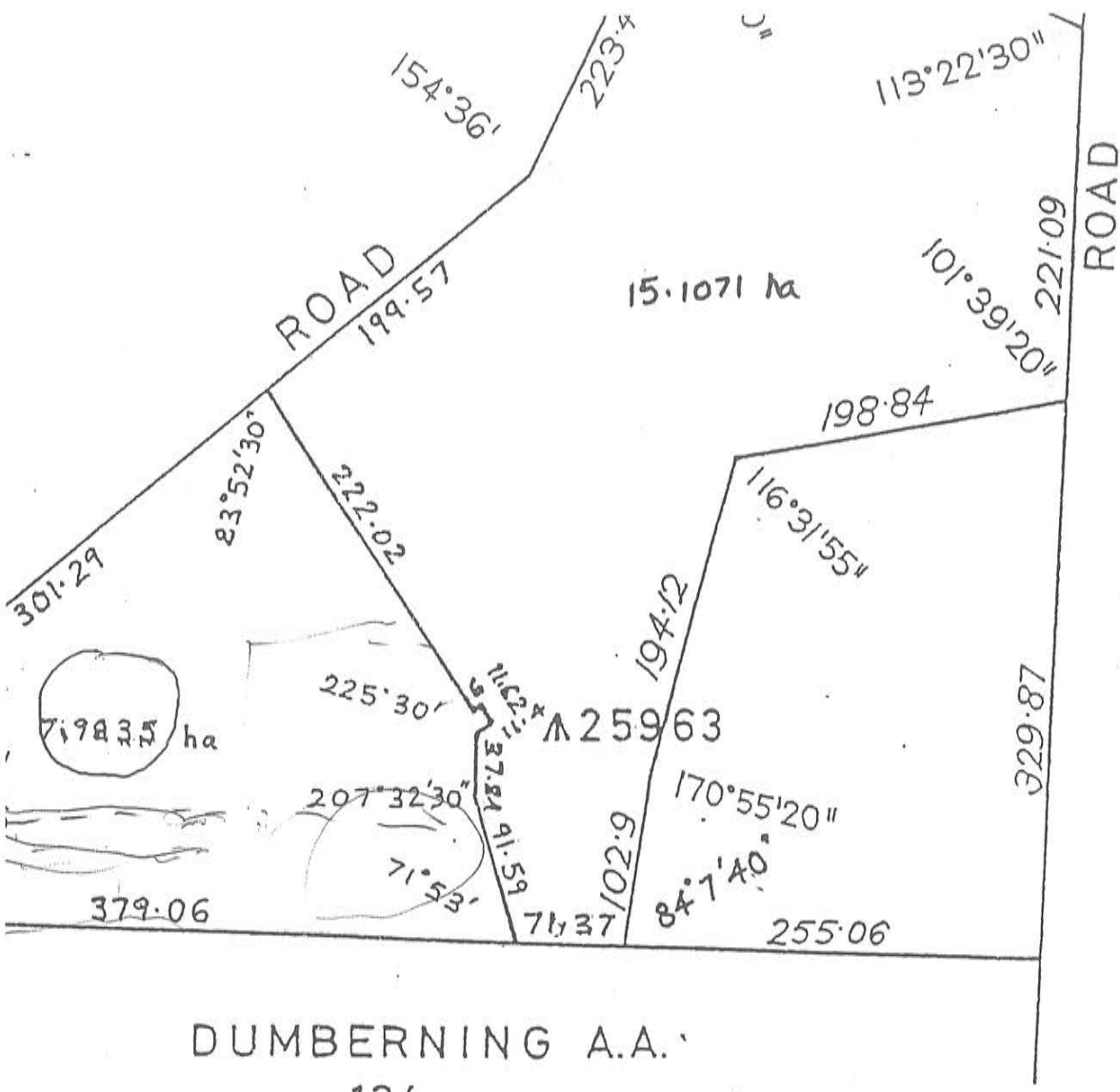




RESERVE 25963

LEASED AREA TO

VINTAGE MOTOCROSS CLUB





10.4.3 NARROGIN REGIONAL LEISURE CENTRE CONTRACT - DEFICIT BUDGET VARIATION REQUEST

| | |
|------------------------|--|
| File Reference | 20.1.3 |
| Disclosure of Interest | The Author/Authorising Officer has no any Impartiality, Financial or Proximity Interests that requires disclosure. |
| Applicant | Shire of Narrogin |
| Previous Item Numbers | 27 March 2019 Item 10.4.1 |
| Date | 18 June 2019 |
| Author | Dale Stewart – Chief Executive Officer |
| Authorising Officer | Dale Stewart – Chief Executive Officer |
| Attachments | 1. Decision Paper May 2019 |

Summary

The Council is required to advise the YMCA of whether it is prepared to accept a requested variation to the agreed operating deficit with respect to management of the Narrogin Regional Leisure Centre (NRLC) for the current financial year, due to unforeseen revenue losses associated with aquatic centre and water intrusion closures, during the preceding 9 months.

In addition, guidance is sought on whether to agree to continuing with Sunday trading, at an additional Budget deficit of \$20,000 for the 2019/20 Financial Year.

Background

Council entered into a management contract with the YMCA in 2014 for a 5 year period with a 5 year option at the Council's discretion (June 2014).

The Council, at its meeting of April 2017, resolved to approve the Sunday activities following a trial at the time.

Council approved a Deficit Budget for the contract for the 2018/19 Financial Year of \$284,706.

Council at its meeting of 27 March 2019 resolved:

“That, with respect to management of the Narrogin Regional Leisure Centre, Council:

1. *Authorise the Shire President and Chief Executive Officer to sign a contract extension of a further 5 years from 1 July 2019, pursuant to clause 5.2 of the contract, subject to minor modifications to the existing contract via an addendum, to include matters addressed in the Officer's Report.*

2. *Approve the Budget subsidy for 2019/20 Financial Year of \$286,333, noting that this is only \$1,000 greater than the 2018/19 Financial Year, subject to the Centre remaining open on Sundays with a revised budget to reflect consideration of seasonality of use on those days.*

3. *Endorse the proposed Fees and Charges with effect from the 2019/20 Financial Year and inclusion in the Fees & Charges Schedule for adoption in coming months.”*

At that same Meeting, the Council also resolved:

“That, with respect to management of the Narrogin Regional Leisure Centre, Council:

1. *Note the impact that the unforeseen aquatic centre component closures have had on the Centre’s revenues and request the Chief Executive Officer to meet with the Management of the YMCA to detail the rationale of the request for a Budget Subsidy variation for Financial Year 2018/19, with a report to Council no later than June 2019 for Council’s consideration as to what extent it will support that variation.”*

Comment

Sunday Trading

Guidance is sought on the option of discontinuance or continuation of opening of the Centre (aquatic and gym) on Sundays from 12 noon to 5pm. This trial opening was on average for the benefit of very few users, at an average gross revenue of \$18 per person, but at an average expense of \$42 per person. The estimated loss for specifically opening on Sundays by the YMCA is an additional \$20,000 per annum (or \$1,667 per month). If the Council wish this to continue into 2019/20, provision would need to be added to the Budget approved for the YMCA at the Council’s meeting of 27 March 2019.

Average daily Sunday attendance figures supplied by the YMCA are as follows:

| Month/Year | Attendances |
|------------|-------------|
| May 18 | 11.75 |
| Jun 18 | 21.50 |
| Jul 18 | 19.00 |
| Aug 18 | 12.00 |
| Sep 18 | 8.60 |
| Oct 18 | 37.50 |
| Nov 18 | 44.25 |
| Dec 18 | 63.80 |
| Jan 19 | 33.75 |
| Feb 19 | 53.00 |
| Mar 19 | 24.20 |
| Apr 19 | 11.85 |

It is clear from these figures that the months October to March inclusive (6 months), are the busiest, however still not sufficient to generate enough revenue to ‘break even’.

The Council could support opening for say six months, or accept the loss and retain consistent opening times.

The Administration supports the consistent opening days approach and have recommended continuing with Sunday openings.

Budget Variation Request

The YMCA originally submitted (to the Council Meeting of March 2019) a variance to the current approved Budget Deficit, requesting an additional sum of \$181,840 (Option A), \$113,581 (Option B) or \$100,845 (Option C), dependent upon the Council's view of different aspects of the variation request.

The YMCA subsequently submitted an amended detailed variation request providing the rationale for the request, based on Option B (\$113,613) (attachment 1).

The Administration has analysed the request and believes that it is justified based on the issues surrounding the weather events and more particularly, the days that the aquatic facility was either closed (72 days), or had fluctuating temperatures below the optimum (estimated at a further 60 days).

Consultation

- Senior Management of the YMCA.
- Executive Manager Development & Regulatory Services.

Statutory Environment

There are no relevant statutory matters that relate, other than those contained within the contract.

Policy Implications

There are no relevant Council Policies that relate nor policies required or proposed.

Financial Implications

Consideration of the request of the YMCA to vary the 2018/19 Budgeted Deficit to the extent of up to \$113,581 can be accommodated within the current Budget. The existing Management Fee Budget provides for some \$15,000 latitude over the approved Budget, and acquisition of the proposed Building Management System, approved by the Council for acquisition hasn't yet occurred and has been deferred to the new financial year (\$30,000). Other savings are in the Youth area of the Budget, which has some \$45,000 under expended, pending the completion of the proposed Youth Engagement Strategy currently being undertaken free of charge and expected to be completed by the YMCA, by late July 2019.

This only leaves some \$23,000 short, which can be accommodated within various minor accounts throughout the Budget, given the Budget year has effectively concluded.

Clause 8.2 of the Management Contract provides that the contractor may submit a variation request to the Principal (the Shire) for consideration, if events beyond their control have negatively impacted upon their expenses and revenues.

The YMCA contend that the aquatic centre closures, for various times during the financial year, has had a direct negative effect on revenues associated with not just the aquatic side, but also the dry side to some extent – eg food sales. Also there were some water egress events that led to cancellation of some dry side events, such as a large Netball Carnival.

Strategic Implications

| | |
|-----------|--|
| Objective | 2. Social Objective (To provide community facilities and promote social interaction) |
| Outcome: | 2.2 Build a healthier and safer community |

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 0619.013

Moved: Cr Seale Seconded: Cr Fisher

That, with respect to Narrogin Regional Leisure Centre, Council:

1. Approve continuation of Sunday trading hours from 12 noon to 5pm at an additional deficit Budget cost of \$20,000 in the 2019/20 Financial Year; and:
2. Note the impact that the combined effects of unforeseen aquatic centre closures, Sunday trading trial and water egress events have had on the Centre's revenues, and agree to a one-off variation of \$113,613 pursuant to clause 8.2 of the Contract.

MOTION TO DEFER - PART 2 - COUNCIL RESOLUTION 0619.014

Moved: Cr Wiese Seconded: Cr Seale

That the matter of Part 2 be deferred pending consideration of the following matters:

1. Post 30 June actual financials of the Narrogin Regional Leisure Centre;
2. Assessment of the preceding four (4) financial years' relative income, specifically with respect to the aquatic operations; and
3. Questioning the validity of staffing and management costs of \$26,238, which are fixed costs, if lost income is already taken into account.

CARRIED 8/0

AMENDED MOTION (0619.013)

That, with respect to Narrogin Regional Leisure Centre, Council:

1. Approve continuation of Sunday trading hours from 12 noon to 5pm at an additional deficit Budget cost of \$20,000 in the 2019/20 Financial Year.

CARRIED 8/0

YMCA WA / SHIRE OF NARROGIN
DECISION PAPER
FOR SHIRE CEO AND COUNCIL CONSIDERATION

TO: Chief Executive Officer, Dale Stewart

FROM: General Manager Metro, South West and Goldfields, Mark Furr

SUBJECT: Variation to FY19 NRLC Budget

DATE: 7th May 2019

1. BACKGROUND/CURRENT STATE

During the financial year of 2018/19, the Narrogin Regional Leisure Centre, (NRLC), has encountered significant infrastructure and plant and equipment failures that have led to disruption to service, closures of facilities, cancellations of planned events and community/consumer unrest, resulting in reduced participation.

The age and poor condition of the roof has led to closure of courts and the pool which in turn has led to the subsequent cancellation of planned events which has impacted hundreds of community members intent in undertaking recreation, leisure, competition and club activities. The aquatics component of the NRLC has suffered significant plant and infrastructure issues as regular breakdowns have jeopardised the safe maintenance of the pool in accordance with compliance requirements and other health and safety standards and considerations.

These matters have had a direct and indirect impact on the financial performance of the centre as well as contributed to operational issues arising throughout the current financial year resulted in the following:

- Regular closure of the pool due to temperature irregularities:
- Pool closures due to faulty chlorine gas maintenance equipment.
- Closure of courts within centre due to leaking roofs.
- Cancellation of profitable aquatic classes, programs and recreational swimming which are a key financial driver within the centre.
- A down turn in secondary sales.
- Cancellations of memberships.
- Resignation of staff and duty management.
- Inability to recruit local staff (at the time), resulting in exorbitant agency staff costs to remain open and at required supervisory ratios.
- Reputational damage within the local community resulting in decreased participation at the centre.

The Shire and the YMCA have worked, and continue to work, proactively to address these infrastructure and plant issues and the work to address these matters will sustain the centre for years to come and enable growth and expansion of services to the community. As a consequence of these factors the financial performance of the NRLC is well behind the original agreed budget expectations.

In accordance with Section 8 of the contract between the Shire of Narrogin and the YMCA WA, specifically section 8.2, para.(1),sub para (h), there is an opportunity for both parties to discuss and negotiate a revision to the budget in light of these uncontrollable factors that have impacted on the NRLC's financial performance in FY19.

CONTRACTUAL IMPACT

The section of this paper discusses the operational and financial impact in FY19 due to the disruption within the Centre due to issues mentioned previously. The current financial variant to the originally agreed and can be mainly attributed to infrastructure and staffing matters.

The current variant to NRLC budget as at 01 May 2019 is (\$284,681).

The YMCA is requesting an agreed variation to contract from the Shire of Narrogin of **\$113,613** for FY19.

Financial Implications for YMCA:

The YMCA will be incurring additional costs in FY19 of **at least \$171,068 YTD.**

The \$171k of additional cost that the YMCA will have to bear includes higher staffing costs of \$103,103, due to resignations of duty management essential to aquatic compliance and the subsequent necessity to utilise agency staff to ensure the pool remained open and compliant.

There had been little if any success in recruiting management staff locally but this has now been addressed from 01/04/19, and no agency costs are being incurred now that the staffing structure has stabilised.

Other additional costs incurred by the YMCA are attributable to inconsistent and reduced participation at a time when the centre was impacted by infrastructure issues and functioning inconsistently, resulting in last minute cancellations of events, or full functionality of the centre being compromised. This is applicable in the Health Club and the disruption in FY19 certainly had reputational impacts throughout the community resulting in reduced participation. This is now a past reflection as stability in both staffing, compliance and infrastructure has been achieved and normal services begin to resume throughout the Centre.

The Rationale for Shire of Narrogin to Consider Budget Variant:

The total number of unscheduled days the pool was closed totalled 72 days or 23%; this does not account for a number of days that there was disruption to the pool either by temperature or intermittent plant failure such as chlorination issues etc.

There was also intermittent disruption to Court usage due to leaking roofs which had an impact on sports competitions and other events.

The figure of \$113,613 is comprised of the following items for consideration:

Aquatic Education Program - \$39,362:

- This program has consistently achieved budget in the past three years averaging approximately \$70k of revenue per annum. Pool closures at 23% of available opening days and a 40% downturn in participation and enrolments in comparison to FY18 substantiates the variant as stated; \$12,304 in closures and \$27,058 in participation and enrolment impact. These figures are a direct result of the pool closure and function inconsistency in FY19.
- Statistically, the current enrolments for Aquatic Education in FY19 are down by 31% against a three-year attendance average.
- The full year effect of these issues in FY19 means that with lower enrolments in term 2 that this will have an additional (\$5,660) impact on budgeted figures by year end.
- YMCA has no doubt that it will be able to increase enrolments back to previous trends and levels in FY20, now that the pool is fully operating and functional.

Recreation Swimming - \$16,289:

- This budgeted service has consistently met budgeted revenue for the past 3 years. The impact of closure for 23% of the available time YTD accounts for (\$16k) variant to budget which is the actual % variant in the P&L to date.

Additional Repairs and Maintenance - \$28,138:

- The consistent breakdown of Aquatic plant throughout the year has led to exceeding budgeted amounts by over \$38k YTD. The \$28k stated above is for repairs and maintenance to system filtration and back wash equipment that broke down and required addressing and outside budgeted expectations, (\$17,487).
- An ageing Chlorine Gas System presented significant risk to the functionality and safety of the pool and additional audit, inspections and additional costs were incurred to maintain this system that was in obvious decline and was a contributing factor to the irregularity of pool openings at times throughout the year. Additional cost was incurred to maintain safety and compliance requirements including additional equipment required to be purchased. This has resulted in (\$10,651) of unexpected costs.

Creche – \$821:

- Reduced usage and participation in Group Fitness and Health Club programs due has a revenue variant to budget of 31%. Creche is used by all programs however in determining the figure the variant deficit has been calculated by comparing recreation swimming participation against the 23% of pool closure. This is 22.6%.

Loss of Secondary Sales - \$2,765:

- The revenue from secondary sales, (Café), has been impacted by centre closure and a downturn in Aquatic Education participation. This figure is not representative of the total variant to this budget area but is reflective of the calculated impact based on pool closure and reduced participation.

Staffing and Management Costs - \$26,238:

- This figure of \$26k does not represent any dollars associated to agency costs incurred in FY19. This figure represents the requirement for the YMCA to meet its contractual obligations to pay permanent and part time staff when the pool was closed and therefore their roles were not required, (Duty Pool Management and Swim School Management).
- This figure does not represent the costs associated with 23% of unplanned closure of the pool but is reflective of their rostered shifts.

Sports Competitions, Bookings , Events and Hiring's - \$0:

- The figures that are represented in other areas above are justified with the fullness of transparency. In doing so, providing a figure under each section or header is substantiated with sound evidence and in many cases do not even reflect the full negative variants currently carried within the budget.
- Whilst the YMCA is completely aware that there were cancellations to sport competitions, events and hiring's it is difficult to assess and calculate the actual figure and could be argued that there is subjectivity in its argument and accuracy. Therefore, whilst this is a contributing factor in requesting a variant to the budgeted expense in FY19, no figure is put forward for consideration.

RECOMMENDATION

The YMCA WA submits a request, in accordance with Section 8 of the contract between the Shire of Narrogin and the YMCA WA, specifically section 8.2, para.(1),sub para (h), to apply a variant to budgeted expenses for FY19 by \$113,613.

Whilst this amount is significant, it is requested that the Shire consider that these additional costs and revenue impacts were unforeseen at the time of budget compilation, during FY18.

It is also requested that the Shire also considers that due to these contributing factors and unforeseen circumstances, the YMCA will be incurring significant additional costs too, at the end of this financial year that actually surpasses the requested variation to Shire.

The YMCA wishes to assure the Shire that the composition of this paper and the subsequent amounts submitted for consideration are evidence based and actual. In some cases, as mentioned above, whilst it is evident the revenue in these areas are impacted by the events in FY19, it is difficult to present a considered amount that could not be subjective. Therefore, commentary was made but no amounts put forward for consideration.

This process has been a thorough and transparent process and the YMCA is cogniscent of the requirement to maintain trust and confidence with the Shire.

SUMMARY

The current financial position of NRLC is not a true reflection of its potential. The NRLC can and will achieve positive output and outcomes in FY20 as a sustainable and continuously improving recreation and leisure services provider to the Narrogin community.

With all works and operational considerations almost complete, the YMCA is confident that service, support and financial performance will meet the Shire's expectations and therefore the YMCA provides assurances that the Shire can expect positive financial performance from the NRLC in FY20 and onwards.

The factors impacting on current financial state were unforeseen but have provided an opportunity to address works required that will further improve the NRLC's sustainability, both physically and financially.

A review of the NRLC has been conducted and has factored within the budget for FY20. Revised staffing models, program development and additional service and facility innovations are a key priority and consideration for FY20. This includes the development of a youth strategy and subsequently the introduction of funded youth activities and support programs, centre improvements such as the Sports Gallery, improved technology and WIFI access, and the development of a skilled local workforce that can work and support the NRLC when required.

The YMCA thanks the Shire for its consideration in this matter.

Prepared by:

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11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 9.29 pm and pursuant to Resolution 1118.122 of 28 November 2018, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on 24 July 2019, at this same venue.



Shire of
Narrogin
Love the life

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