

# CROSSOVER APPLICATION FORM (FTRS012)



Shire of  
**Narrogin**  
*Love the life*



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Narrogin WA 6312



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CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

This application form should be completed when a crossover is to be constructed for a property from the front boundary across the Shire's verge to the road.

Name of Applicant			
Correspondence Address			
Crossover Address			
Applicant Phone Number		Applicant email	

[Council Policy 12.1 Standard Crossovers](#) should be read, in conjunction with this application.

## STANDARD OF CROSSOVER

Residential  Rural  Commercial Type A  Commercial Type B

Standard Crossover Designs can be downloaded [here](#).

## TYPE OF CROSSOVER

Type 1 Concrete  Type 4 Asphalt   
Type 2 Brick (Clay) Pavers  Type 5 Gravel (Rural)   
Type 3 2 Coat Bitumen Seal

\* I have received a copy of the Shire's relevant standard crossover design Yes  No

## TO BE CONSTRUCTED BY

Owner  Builder

## OFFICE USE ONLY

Construction works were inspected on .....

The works  complied with Shire requirements  
 Did not comply with Shire requirements and advice will be forwarded to the owner requesting remedial action

..... Date .....

Manager Operations

File Reference		Application No	
Date Received		Date of Approval / Refusal	

## 12.1 Standard Crossovers

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- Statutory context** Local Government Act 1995 –
- S9.1(7) – crossing from public thoroughfare to private land or thoroughfare
- Uniform Local Provisions Regulations 1996 –
- r.12 – application and approval for crossing
  - r.13 – requirement to repair
  - r.15 – obligation to meet at least 50% of the cost of a standard crossover as defined by Council

Public Places and Local Government Property Local Law

**Corporate context** None

**History**

Adopted 26 April 2017  
Formerly Policy 13.1  
Last reviewed 24 July 2019  
Last reviewed 7 June 2021

### Policy Statement

1. The Shire will meet 50% of the cost of construction of a standard crossover giving access from a public thoroughfare to the land, or a private thoroughfare serving the land, subject to –
  - a) prior approval of proposal and estimated cost of construction of a crossover,
  - b) written agreement of the landowner/occupier prior to commencement of works,
  - c) by payment of the actual contribution cost to the landowner / occupier on completion, or cost recovery by the local government from the landowner / occupier.
  - d) any variation to a standard crossover is to be at full cost to the land owner.
  
2. A standard urban crossover specification is –
  - a) one crossover per property,
  - b) where adjoining road is bitumised, from the bitumen edge of the road to the property boundary, with the following materials –
    - reinforced concrete – up to 2.5 metres wide, 125 mm thick,
    - bitumen seal – up to 2.5 metres wide, 2 coat seal on 150mm compacted gravel base course
    - asphalt – up to 2.5 metres wide, minimum 60mm thick on 150mm compacted gravel base course
    - if gravel / natural surface – to 4.0 metres wide, 150mm compacted gravel
  - c) standard length of a crossover is 6 metres from the bitumised edge of the road, but may be varied where circumstance are deemed appropriate,
  - d) where the adjoining road is not bitumised, as per standard rural crossover specifications (clause 3) except to a width of 4.88m wide,
  - e) drainage under the crossover at Shire cost if required.
  
3. A standard rural crossover specification is –
  - a) one crossover per lot or location adjoining a road.
  - b) from the trafficable surface of the road to the property boundary,
  - c) compacted gravel, minimum 7.32 metres wide,
  - d) appropriate longitudinal drainage if required.

4. Local government costs –
  - a) any impact to kerbing,
  - b) impact on longitudinal drainage in place, up to 3 standard lengths of reinforced concrete pipe under the crossover cost if required,
  - c) if crossover affected when carrying out works on the adjoining road.
  
5. Applicant's costs –
  - a) kerbing not at the edge of the thoroughfare,
  - b) costs in excess of a standard crossover construction as defined in clause 2,
  - c) costs for crossovers in addition to standard number.

– End of Policy

#### Notes

1. The Shire's CEO, in implementing this Policy, has approved four (4) standard drawings, to guide applicants as follows –
  - a) Rural Crossover;
  - b) Commercial Crossover Type A;
  - c) Commercial Crossover Type B; and
  - d) Residential Crossover.
  
2. The Shire of Narrogin does not pay a crossover subsidy where a crossover is a subdivision approval requirement.

Statutory - Schedule 9.1 Clause 7, LGA 1995, Reg 15 Local Government (Uniform Local Provisions) Regulations 1996