



MINUTES

LOCAL EMERGENCY MANAGEMENT COMMITTEE (LEMC)

15 June 2021

The Chief Executive Officer recommends the endorsement of these minutes at the next Local Emergency Management Committee Meeting

Signed: 

Date 18/06/21

These minutes were confirmed at the Local Emergency Management Committee Meeting held on 31/8/21

Signed: 

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyen Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koorra wer boorda.

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Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille

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Please note that meetings may be recorded for minute taking purposes.

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LEMC MEETING

15 JUNE 2021

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Acting Presiding Member, Cr Seale, declared the meeting open at 4:34 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Committee Members (Voting)

Cr Brian Seale	Acting Presiding Member
Jo Spadaccini	Department of Communities
Alison Lacey	Department of Primary Industry & Regional Development
Simon Vogel	DFES – Narrogin Regional Officer
Ronan Blaney	St John Ambulance
Pip Porter	Narrogin Volunteer Bush Fire Brigades
Anika Keeling	Narrogin SES
Clare Rosser	Department of Education

Invited Guests/Visitors (Non Voting)

Brendan Firman	Narrogin Regional Leisure Centre (YMCA)
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Staff

Azhar Awang	Executive Manager Development & Regulatory Services (EMDRS)
Wendy Russell	Executive Support Officer (ESO)

Apologies

Cr Clive Bartron	Councillor
Snr Sgt John Bouwman	WA Police – OIC Narrogin (LEM Coordinator)
Jenny Menasse	WACHS-Wheatbelt
Cameron Hayes	Narrogin VFRS Unit – Captain
David Harrison	Narrogin Primary School

3. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

OFFICERS' RECOMMENDATION & MEETING RESOLUTION

Moved: Alison Lacey Seconded: Anika Keeling

That the minutes of the Local Emergency Management Committee Meeting held on 16 March 2021 be confirmed as an accurate record of the proceedings.

CARRIED 8/0

4. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Nil

5. MATTERS WHICH REQUIRE DECISIONS

Nil

6. MATTERS WHICH REQUIRE DISCUSSION

6.1. REVIEW OF THE LOCAL EMERGENCY MANAGEMENT ARRANGEMENTS (LEMA)

The Shire of Narrogin LEMA review is due to be completed for adoption in August/September 2021. The Executive Support Officer will forward a copy of the Draft Review of the LEMA document (with mark-ups) to the committee for final checking.

The next LEMC meeting is scheduled for 21 September 2021, as this is after the document needs to be approved it was agreed that the next meeting should be brought forward to 3 August 2021. It was requested that members of the committee be permitted to attend the meeting via instantaneous communication.

Action: EMDRS to confirm that committee members are permitted to attend via instantaneous communication.

ESO to send out updated LEMA document with mark-ups.

7. GENERAL BUSINESS

Azhar Awang (EMDRS)

Apologised for being unable to attend the Local Emergency Management Forum on 1 June 2021 and therefore unable to provide a briefing at this meeting. Notes from the meeting will be provided when available.

Ronan Blaney - St John Ambulance

- They are in the process of recruiting 2 more, paid paramedics to be in the Narrogin District by the end of August 2021.

Jo Spadaccini - Department of Communities

- Due to the damage caused by cyclone Seroja, the department is conducting an audit of the building standards of all welfare centres.
- In the event of the need to use an evacuation centre while COVID social distancing restrictions are in place, advice would be sought from the Health Department on the risks involved.
- Another outcome from cyclone Seroja is education on the warning systems. How would you advise the residents of where to go if the power/phone/internet is down?
- Due to the distances that she has to travel Jo requested that she be able to attend meetings via instantaneous communication (Teams/Zoom/Skype etc).
- It was suggested that to make the meetings more productive, different organisations could arrange presentations of various scenarios for the committee to work through.

8. DATE TIME & VENUE OF NEXT MEETING

The next LEMC meeting is scheduled for Tuesday 3 August 2021, at 4:30 in the Administration meeting room and via instantaneous communication.

Committee Members – if you are unable to attend please organise a proxy.

9. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 5:02 pm.