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CASHIER HOURS:  
8:30am – 4:30pm  
MONDAY- FRIDAY

## Form 2. Enrolment Eligibility Claim incorporating Notice of Nomination of co-owners or co-occupiers (if required by CEO)

*Local Government Act 1995, s. 4.32(2)*

### ENROLMENT ELIGIBILITY CLAIM

See back for notes on when<sup>1</sup> and how to complete this form

<b>Person making claim<sup>2</sup></b>	Family name:				
	Other names:		Date of birth:		
	Postal address <sup>4</sup>	No.:	Street name:		
		Suburb:		Postcode:	
	Phone numbers (H):			(W):	(M):
	Fax number:		Email:		
	Rateable property on which claim is based <sup>4,5</sup>	No.:	Street name:		
Suburb:		Postcode:			
Lot/Location No.:					

<b>Electorate</b>	Local government district:
	Ward <sup>6</sup> :

<b>Entitlement to be enrolled</b>	I am: <input type="checkbox"/>	on the State or Commonwealth electoral roll in respect of a residence outside the electorate. My address shown on that rolls is:
	[Tick one box] or <input type="checkbox"/>	not on the State or Commonwealth electoral roll but I am qualified as an elector under clause 12 of Schedule 9.3 of the <i>Local Government Act 1995</i> <sup>7</sup> .

# Local Government (Elections) Regulations 1997

## Schedule 1 Forms

### Form 2

<p><b>Details of ownership or occupation<sup>3</sup></b> [Tick one box]</p> <p>[* Delete whichever does not apply]</p> <p><b>For occupiers only</b> [Tick one box]</p>	<p>In relation to the rateable property described above I am:</p> <p><input type="checkbox"/> the sole owner/occupier* of that property</p> <p>or</p> <p><input type="checkbox"/> one of 2 co-owners/occupiers* of that property</p> <p>or</p> <p><input type="checkbox"/> one of 3 or more co-owners/occupiers* of that property and I have been nominated<sup>8</sup> by all or a majority of those owners/occupiers* for the purposes of being an elector</p> <p>or</p> <p><input type="checkbox"/> the nominee<sup>8</sup> of a body corporate that owns/occupies* that property</p> <p>I (or the body corporate that nominated me): <input type="checkbox"/> do or <input type="checkbox"/> do not have a right, under a lease, tenancy agreement or other legal instrument, to be in a continuous occupation of the property for at least the next 3 months.</p>
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<p><b>Claim and Declaration</b> [Making a false declaration is an offence]</p>	<p>I claim eligibility to have my name included on any owners and occupiers roll prepared for an election in the electorate. I declare that all of the details set out above are true and correct.</p>		
	<table border="1" style="width: 100%;"> <tr> <td style="width: 70%;">Signature:</td> <td style="width: 30%;">Date:</td> </tr> </table>	Signature:	Date:
Signature:	Date:		

*Local Government Act 1995, s. 4.31(2)*

## NOTICE OF NOMINATION OF CO-OWNERS OR CO-OCCUPIERS

Signature:	Date:
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Note : if under regulation 11(1a) of the *Local Government (Elections) Regulations 1997* the CEO requires the written notice of a nomination under section 4.31(1E), (1F) or (1G) of the Act to be incorporated into Form 2, the notice is to be inserted at this part of Form 2 in such form as the CEO requires and signed in accordance with regulation 11(2) of those regulations.

**Back of Form 2**

<b>1 When to use this form</b>	You may make a claim for eligibility using this form at any time. However if you want to be on the roll for a particular election you must give your claim form to the local government more than 50 days before the election date.
<b>2 Who should use this form</b>	You should fill in this form if you: <ul style="list-style-type: none"> <li>• own or occupy<sup>3</sup> rateable property in a district or ward but are not on the residents roll in that district or ward; or</li> <li>• qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i><sup>7</sup>,</li> </ul> and want to be able to vote at local government elections for that district.
<b>3 Who is an occupier</b>	To qualify as an occupier you must have a right, under a lease, tenancy agreement or other legal instrument, to be in continuous occupation of the property for at least the next 3 months. When the Chief Executive Officer of the local government is considering your claim, he or she may ask you for a copy of your lease or tenancy agreement to support your claim. You do not need to provide a copy unless asked.
<b>4 Silent address</b>	If having your address on the register or on the roll would put your safety, or that of your family, at risk you may ask the Chief Executive Officer not to show your address on the register or on the roll. To do this you must give to the Chief Executive Officer a statutory declaration setting out the reasons why you do not want your address shown on the register or on the roll.
<b>5 Rateable property</b>	If you own or occupy more than one property in the electorate, give details of them all. Add additional pages if necessary.
<b>6 Which ward</b>	If the property in respect of which this claim is made is partly in one ward and partly in another you may choose which of those wards you want your claim to apply to. If you leave this box blank the Chief Executive Officer of the local government will decide which ward the claim is to apply to. In this form the ward, or if no ward is applicable the district, is referred to as "the electorate".
<b>7 Qualification under clause 12</b>	To qualify under clause 12 of Schedule 9.3 to the <i>Local Government Act 1995</i> you must: <ul style="list-style-type: none"> <li>• own or occupy rateable property in the electorate; and</li> <li>• have been on the last electoral roll prepared under the <i>Local Government Act 1960</i> for that electorate; and</li> <li>• have owned or occupied rateable property in the electorate continuously since that roll was prepared.</li> </ul>