

Shire of Narrogin

MINUTES OF THE ORDINARY MEETING OF COUNCIL HELD IN THE COUNCIL CHAMBER 43 FEDERAL STREET, NARROGIN, ON THURSDAY, 18th SEPTEMBER 2014; COMMENCING AT 9.33 A.M.

1. DECLARATION OF OPENING AND ANNOUNCEMENT OF VISITORS

The President Richard Chadwick welcomed all Councillors to the meeting.

2. ATTENDANCE APOLOGIES AND LEAVE OF ABSENCE GRANTED

Councillors	Cr R.E. Chadwick (President) Cr A.G. Borthwick (Deputy President) Cr G.D. Ballard Cr T.R. Wiese Cr K.M. Quartermaine Cr J.M. Sieber
Chief Executive Officer	Mr G.R. McKeown
Apologies	Cr B.G. Hardie has approved Leave of Absence
Visitors	Mr G. Rasmussen – Works Manager (from 10.03am)

3. PUBLIC QUESTION TIME

Nil

4. APPLICATIONS FOR LEAVE OF ABSENCE

Nil

5. CONFIRMATION OF MINUTES

Moved Cr Quartermaine

Seconded Cr Borthwick

The Minutes of the Ordinary Meeting of Council held on the 21st August 2014, be confirmed as a true and correct record.

CARRIED 6/0

6. ANNOUNCEMENTS BY THE PRESIDENT AND COUNCILLORS

Councillors advised of their attendance at the following meetings and functions:

1. Cr Sieber attended the combined Merger Proposal Meeting with the Town of Narrogin.
2. Cr Quartermaine attended the combined Merger Proposal Meeting with the Town of Narrogin.
3. Cr Wiese attended the Combined Merger Proposal Meeting with the Town of Narrogin, a Narrogin Cottage Homes Committee Meeting and a Highbury District Community Council Meeting.
4. Cr Ballard attended the Combined Merger Proposal Meeting with the Town of Narrogin.
5. Cr Borthwick attended the Combined Merger Proposal Meeting with the Town of Narrogin.

The President reported on his attendance at the following meetings and functions:

- 1 Attended the Combined Merger Proposal Meeting with the Town of Narrogin.
- 2 Attended the Narrogin Fire & Rescue Brigade Annual Dinner

7. PETITIONS/DEPUTATIONS/PRESENTATIONS/SUBMISSIONS

Nil

MR GARY RASMUSSEN ATTENDED THE MEETING AT 10.03 AM

8. REPORTS OF OFFICERS

Works Unit Report

Mr Gary Rasmussen presented his Works Unit Report.

CR SIEBER DECLARED AN INTEREST IN THE FOLLOWING ITEM AND LEFT THE MEETING AT 10.55AM

The nature of the interest declared by Cr Sieber relates to being a relative of one of the proprietors that has submitted a tender for the proposed works.

CR BORTHWICK DECLARED A PROXIMITY INTEREST IN THE FOLLOWING ITEM AND LEFT THE MEETING AT 10.57AM

The nature of the interest declared by Cr Borthwick relates to some of the proposed works included in the tender specification being adjacent to land that he owns.

Moved Cr Ballard

Seconded Cr Wiese

Cr Borthwick be permitted to return to the meeting, participate in discussion and vote on the item as his interest relates to proposed works included in the tender specification, while the decision for Council relates specifically to the awarding of the tender.

CARRIED 4/0

CR BORTHWICK RETURNED TO THE MEETING AT 11.01AM

9.A.315 TENDER – SUPPLY OF CRUSHED GRAVEL & RE-SHEETING ROADS

MR GARY RASMUSSEN LEFT THE MEETING AT 11.35 AM

Moved Cr Quartermaine

Seconded Cr Wiese

The decision to select a successful Tenderer for Tender No.2 14/15 - Supply of Crushed Gravel and Re-Sheeting Roads be deferred and reconsidered at a Special Meeting of Council to be held on Monday, 22nd September 2014.

CARRIED 5/0

CR SIEBER ATTENDED THE MEETING AT 12.15AM

Information Report

The Chief Executive Officer presented his Information Report.

9. MATTERS WHICH REQUIRE DECISIONS

9.F FINANCE

9.F.265 FINANCIAL STATEMENT

Moved Cr Borthwick

Seconded Cr Sieber

That Council,

- 1. Endorse cheques numbered: 20974, 21035 to 21045 , (inclusive) as paid under delegated authority, totalling \$95,587.28;**
- 2. Approve cheques numbered; 21047 to 21096, (inclusive) as creditors to be paid, totalling \$222,835.66;**
- 3. Endorse electronic transaction payments as paid under delegated authority for other expenses totalling \$27,316.75;**
- 4. Endorse electronic transaction payments for other expenses totalling \$74.56;**
- 5. Endorse electronic transaction payments for salaries and wages expenses totalling \$62,041.32 and**
- 6. Adopt the Financial Statement to the 31st August, 2014 as presented.**

CARRIED 6/0

LUNCHEON ADJOURNMENT FROM 12.30 PM TO 1.15 PM

9.A ADMINISTRATION

9.A.312 MOU – REGIONAL WASTE SITE

Moved Cr Quartermaine

Seconded Cr Wiese

That Council agrees to the terms and conditions of the proposed MOU between the Wagin Group of Councils and the owners of Lot 23 (3118) Wandering Narrogin Road, Cuballing to formalise the agreement to purchase a portion of the property for the use of a regional refuse site, provided the approvals required to do so are in place by no later than 31st August 2015, or that every endeavour has been made to secure the necessary approvals.

CARRIED 6/0

9.A.313 APPOINTMENT OF BUILDING SURVEYOR

Moved Cr Borthwick

Seconded Cr Quartermaine

That Council:

1. Authorise the Chief Executive Officer to appoint a suitably qualified Building Surveyor pursuant to section 96 (3) of the *Building Act 2011* for the issuing of Certificates of Design Compliance to facilitate the granting of building permits.
2. That the Delegations Register be amended to reflect Mr Josiah Farrell and the appointed Building Surveyor have delegated authority to act according to their level of qualification.
3. Continue to obtain the provision of building services through the Town of Narrogin.
4. The appointment referred to in Point 1 above be reviewed once Mr Josiah Farrell has completed qualifications as a Building Surveyor practitioner – Technician.

CARRIED BY ABSOLUTE MAJORITY 6/0

9.A.314 TENDER – SUPPLY OF BITUMEN SEALS

Moved Cr Sieber

Seconded Cr Ballard

The tender for the supply of bitumen seals for road projects included in the 2014/15 road programme be awarded to Fulton Hogan Industries.

CARRIED 6/0

9.A.316 QUOTE – SUPPLY OF TWO (2) LIGHT TRUCKS

Moved Cr Quartermaine

Seconded Cr Sieber

The quotes received from WA Hino for a Single Cab Hino 300 Series 717 and a Crew Cab Hino 300 Series 717 are accepted.

CARRIED 6/0

CR CHADWICK DECLARED A FINANCIAL INTEREST IN THE FOLLOWING ITEM
AND LEFT THE MEETING AT 1.42PM

The nature of the interest declared by Cr Chadwick relates to being a party to the proposed agreement for access to water.

CR BORTHWICK ASSUMED THE CHAIR AS THE PRESIDING MEMBER

9.A.317 AGREEMENT TO ACCESS WATER

Moved Cr Quartermaine

Seconded Cr Ballard

The Chief Executive Officer is granted delegated authority to enter into an agreement with Mr Richard Chadwick for ongoing access to water from his property if the source proves to be viable. Further, the detail of that agreement will be provided to Council for endorsement.

CARRIED BY ABSOLUTE MAJORITY 5/0

CR CHADWICK RETURNED TO THE MEETING AT 1.56PM AND ASSUMED THE CHAIR.

THERE BEING NO FURTHER BUSINESS THE PRESIDENT THANKED COUNCILLORS FOR THEIR ATTENDANCE AND CLOSED THE MEETING AT 2.38 PM