

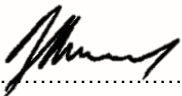


MINUTES

ORDINARY COUNCIL MEETING

15 December 2020

The Chief Executive Officer recommends the endorsement of these minutes at the next Ordinary Meeting of Council.

Signed: 

Date **16 December 2020**

These minutes were confirmed at the Ordinary Council Meeting held on 24 February 2021.

Signed: 

(Presiding Person at the meeting at which minutes were confirmed)

Acknowledgement of Noongar People

The Shire of Narrogin acknowledges the Noongar people as traditional custodians of this land and their continuing connection to land and community. We pay our respect to them, to their culture and to their Elders past and present.

Naatj ngiyan Birdiya Gnarojin kep unna nidja Noongar Moort ngaala maya nidja boodjera baarlap djoowak karlerl koolark. Ngalak niny ngullang karnan balang Bibolman baalap borong koora wer boorda.

Electronic copies of minutes and agendas are available for download from the Shire of Narrogin website www.narrogin.wa.gov.au

Alternative formats are also available upon request, including large print, electronic format (disk or emailed), audio or Braille



Shire of
Narrogin
Love the life

STRATEGIC COMMUNITY

SNAPSHOT

PLAN
2017-27

VISION

A leading regional economic driver and a socially interactive and inclusive community.

MISSION

Provide leadership, direction and opportunities for the community.

KEY PRINCIPLES

In achieving the Vision and Mission, we will set achievable goals and work with the community to maintain a reputation of openness, honesty and accountability. In doing so we will:

- Respect the points of view of individuals and groups;
- Build on existing community involvement;
- Encourage community leadership;
- Promote self-reliance and initiative;
- Recognise and celebrate achievement;
- Support the principles of social justice; and
- Acknowledge the value of staff and volunteers.

OUR VALUES

Care with Trust & Teamwork

Caring - We display kindness and concern for one another and our community

Accountability - We accept responsibility for our actions and outcomes

Respect - We treat everyone how we would like to be treated

Excellence - We go the extra mile to deliver outstanding services

Trust - We share without fear of consequences

Team Work - We work together for a common goal

ECONOMIC



Support growth and progress, locally and regionally...

Growth in revenue opportunities

- Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business
- Promote Narrogin and the Region
- Promote Narrogin's health and aged services including aged housing

Increased Tourism

- Promote, develop tourism and maintain local attractions

An effective well maintained transport network

- Maintain and improve road network in line with resource capacity
- Review and implement the Airport Master Plan

Agriculture opportunities maintained and developed

- Support development of agricultural services

SOCIAL



Provide community facilities and promote social interaction...

Provision of youth services

- Develop and implement a youth strategy

Build a healthier and safer community

- Support the provision of community security services and facilities
- Advocate for mental health and social support services
- Continue and improve provision of in-home care services

Existing strong community spirit and pride is fostered, promoted and encouraged

- Develop and activate Sport and Recreation Master Plan
- Engage and support community groups and volunteers
- Facilitate and support community events
- Provide improved community facilities (eg library/recreation)
- Encourage and support continued development of arts and culture

Cultural and heritage diversity is recognised

- Maintain and enhance heritage assets
- Support our Narrogin cultural and indigenous community

A broad range of quality education services and facilities servicing the region

- Advocate for increased education facilities for the region
- Advocate for and support increased education services

ENVIRONMENT



Conserve, protect and enhance our natural and built environment...

A preserved natural environment

- Conserve, enhance, promote and rehabilitate the natural environment

Effective waste services

- Support the provision of waste services

Efficient use of resources

- Increase resource usage efficiency

A well maintained built environment

- Improve and maintain built environment

CIVIC



Continually enhance the Shire's organisational capacity to service the needs of a growing community...

An efficient and effective organisation

- Continually improve operational efficiencies and provide effective services
- Continue to enhance communication and transparency

An employer of choice

- Provide a positive, desirable workplace

DISCLAIMER

Council and Committee agendas, recommendations, minutes and resolutions are subject to confirmation by the Council or Committee and therefore, prior to relying on them, one should refer to the subsequent meeting of Council or the Committee with respect to their accuracy.

No responsibility whatsoever is implied or accepted by the Shire of Narrogin for any act, omission or statement or intimation occurring during Council/Committee meetings or during formal/informal conversations with staff.

The Shire of Narrogin disclaims any liability for any loss whatsoever and howsoever caused arising out of reliance by any person or legal entity on any such act, omission or statement or intimation occurring during Council/Committee meetings or discussions. Any person or legal entity who acts or fails to act in reliance upon any statement does so at that person's or legal entity's own risk.

In particular and without derogating in any way from the broad disclaimer above, in any discussion regarding any planning application or application for a license, any statement or limitation or approval made by a member or officer of the Shire of Narrogin during the course of any meeting is not intended to be and is not taken as notice of approval from the Shire of Narrogin. The Shire of Narrogin warns that anyone who has an application lodged with the Shire of Narrogin must obtain and should only rely on WRITTEN CONFIRMATION of the outcome of the application, and any conditions attaching to the decision made by the Shire of Narrogin in respect of the application.

Please note that meetings may be recorded for minute taking purposes.

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ORDINARY COUNCIL MEETING

15 DECEMBER 2020

1. OFFICIAL OPENING/ANNOUNCEMENT OF VISITORS

The Presiding Member, President Ballard, declared the meeting open at 7:05 pm.

2. RECORD OF ATTENDANCE/APOLOGIES/APPROVED LEAVE OF ABSENCE

Elected Members (Voting)

Mr L Ballard – Shire President (Presiding Member)
Cr T Wiese – Deputy Shire President
Cr S Lushey (via Instantaneous Communication)
Cr M Fisher
Cr G Broad
Cr C Bartron
Cr J Early
Cr B Seale
Cr G Ballard

Staff

Mr D Stewart – Chief Executive Officer
Mr A Awang – Executive Manager Development & Regulatory Services
Mr T Evans – Executive Manager Technical & Rural Services
Mr F Ludovico – Executive Manager Corporate & Community Services
Ms C Thompson – Executive Assistant

Leave of Absence

Nil

Apologies

Absent

Visitors

3. DECLARATION OF INTEREST BY ELECTED MEMBERS AND COUNCIL EMPLOYEES IN MATTERS INCLUDED IN THE MEETING AGENDA

Name	Item No	Interest	Nature
Cr Lushey	10.1.3	Financial	A former client of Cr Lushey

4. RESPONSE TO PREVIOUS PUBLIC QUESTIONS TAKEN ON NOTICE

Nil

5. PUBLIC QUESTION TIME

Nil

6. APPLICATIONS FOR LEAVE OF ABSENCE

Cr Lushey requested to attend by videoconference for the meetings of 24 February 2021 and 24 March 2021.

COUNCIL RESOLUTION 1220.001

Moved: Cr Lushey

Seconded: Cr Seale

That Council approve Cr Lushey's request to attend by videoconference for the meetings of 24 February 2021 and 24 March 2021 being satisfied that telecommunication coverage will be adequate in the Perth Metropolitan Area.

CARRIED 9/0

7. CONFIRMATION OF MINUTES OF PREVIOUS MEETINGS

7.1 Ordinary Council Meeting

OFFICERS' RECOMMENDATION & COUNCIL RESOLUTION 1220.002

Moved: Cr Seale

Seconded: Cr Fisher

That the minutes of the Ordinary Council Meeting held on 24 November 2020 be confirmed as an accurate record of the proceedings, subject to the following correction:

1. On page 223 the following text was inserted "*8:27 pm – Cr Fisher returned to the meeting.*"

CARRIED 9/0

8. ANNOUNCEMENTS BY THE PERSON PRESIDING WITHOUT DISCUSSION

Cr Broad and Cr Early completed the judging of the Christmas lights and the winners of Narrogin Chamber of Commerce Vouchers provided by the Shire are as follows:

- 1st place: 45 Fox Street (Alan & Lindy Donaldson) - \$250
- 2nd place: 6 Harper Street (Wayne & Michelle Ewen) - \$200
- 3rd place: 6 Hale Street (Mark & Sue Regan) - \$150

The judges were impressed with the number of houses with Christmas lights this year and judged over 20 diverse displays. It was difficult to choose between the many different styles of decoration. 45 Fox was a clear winner with the judges who were impressed with the combination of wooden cut outs, lights and coverage of the whole yard. Second place at 6 Harper Street

showed a clear Santa theme while third place at 6 Hale had more classic lines and gorgeous white cut out angels and nativity scene. Last year's winners at 100 Bannister Street and runner up at 71 Furnival once again put on impressive displays. Thank you to everyone who has gone to so much effort to help celebrate the festive season in Narrogin it was a pleasure to judge this year's Christmas lights on behalf of the Shire of Narrogin.

The Narrogin Chamber of Commerce judged the Best CBD Window and advised that the winners this year are Wild & Waste Free who win Narrogin Chamber of Commerce vouchers to the value of \$200.

9. PETITIONS, DEPUTATIONS, PRESENTATIONS OR SUBMISSIONS

Nil

10. MATTERS WHICH REQUIRE DECISIONS

10.1 DEVELOPMENT AND REGULATORY SERVICES

10.1.1 APPLICATION FOR PERMIT OF A HOME OCCUPATION (HAIR SALON) AT LOT 514 (NO. 21) KIPLING STREET, NARROGIN

File Reference	A257100
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Samantha Howard
Previous Item Numbers	Nil
Date	7 December 2020
Author	David Johnston – Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	<ol style="list-style-type: none">1. Application for Permit of a Home Occupation2. Cover Letter3. Outbuilding Plans

Summary

Council's consideration is requested in regards to an Application for Permit of a Home Occupation (Hair Salon) to be conducted at Lot 514 (No. 21) Kipling Street, Narrogin.

Background

On 23 October 2020, the Shire received an Application for Permit of a Home Occupation (Hair Salon) to be conducted at Lot 514 (No. 21) Kipling Street, Narrogin.

The applicant provided a cover letter detailing the plan. The Salon will be conducted in a purpose-built outbuilding to be constructed at the rear of the property.

The hours of operation are to be as follows:

Day	Opening Hours
Monday and Sunday	Closed
Tuesday, Wednesday and Friday	9am – 5:30pm
Thursday	9am – 7:30pm
Saturday	9am – 12:30pm

The applicant will provide services including cutting and styling of hair, colours (all over tints and foils) and hair extensions for females and males.

The applicant has proposed parking be located on the street and that a maximum of two clients be in the salon at any one time. The Administration has not supported this request, on the basis that it might set a precedent to other planning approvals and commercial competitors.

Access to the salon will be via the driveway and through the side gate.

Noise is expected to be low with the only noise of substance, being from hairdryers.

The applicant is seeking to undertake this activity at home as they want to provide one-on-one services for clients in a relaxing space away from the Central Business zoning.

Consultation

A site visit was undertaken by:

- Planning Officer.

It is requested that Council resolve that the proposal be advertised in the Narrogin Observer and to adjoining owners and publicly on the Shire's website for a period of 14 days.

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Former Town of Narrogin – Town Planning Scheme No. 2
- Local Planning Schemes Policy Manual: D4 Home Based Business.

Policy Implications

Nil

Financial Implications

A Home Occupation (Initial Application Fee) of \$222 has been paid to the Shire of Narrogin. If approved, an annual service is provided to ensure compliance with the conditions of approval based on Council's adopted Fees and Charges, currently a Renewal Fee of \$73, which is ordinarily due in January of each year.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective:	1.1	Economic Objective (Support growth and progress, locally and regionally)
Outcome:	1.1	Growth in revenue opportunities
Strategy:	1.1.1	Attract new industry, business, investment and encourage diversity whilst encouraging growth of local business

Comment/Conclusion

Zoning

Lot 514 (No. 21) Kipling Street, Narrogin is zoned Single Residential with a density code of R12.5 under the Former Town of Narrogin Town Planning Scheme No. 2 (FTPS2). The policy statement for the zoning states:

“Primarily for single dwelling houses on separate lots.

Group or multiple housing would only be permitted at the discretion of Council, following consideration of the effect of a proposed development upon the neighbourhood. Permissible non-residential use would be subject to advertising. The development standards for Group or Attached housing are intended to achieve compatible development within single residential neighbourhoods.”

The proposed Hair Salon falls under the definition of Home Occupation, which:

“means a business or activity carried on with the written permission of the Council within a dwelling house or the curtilage of a house by a person resident therein or within a domestic outbuilding by a person resident in the dwelling house to which it is appurtenant that:

- a) does not cause injury to or prejudicially affect the amenity of the neighbourhood including (but without limiting the generality of the foregoing) injury, or prejudicial affection due to the emission of light, noise, vibration, electrical interference, smell, fumes, smoke, vapour, steam, soot, ash, dust, grit, oil, liquid wastes or waste products or the unsightly appearance of the dwelling house or domestic outbuilding in or the land on which the business is conducted;*
- b) does not entail employment of any person not a member of the occupier's family;*
- c) does not occupy an area greater than twenty square metres;*
- d) does not require the provision of any essential service main of a greater capacity than normally required in the zone in which it is located;*
- e) does not display a sign exceeding 0.2 square metres in area;*
- f) in the opinion of the Council it is compatible with the principal uses to which land in the zone it is located may be put and will not in the opinion of the Council generate a volume of traffic that would prejudice the amenity of the area;*
- g) does not entail the presence, use or calling of a vehicle of more than two tonnes tare weight;*
- h) does not entail the presence of more than one commercial vehicle and does not include provision for the fuelling or repairing of motor vehicles within the curtilage of the dwelling house or domestic outbuilding;*
- i) does not entail the offering for sale or display of motor vehicles, machinery or goods (other than goods manufactured or serviced on the premises); and*
- j) does not entail a source of power other than an electric motor of not more than 0.373 kilowatts (0.5hp).”*

Such use is listed as an ‘IP’ use under the ‘Single Residential’ zoning which means:

“Use not permitted unless it is incidental to a predominant use as determined by Council.”

The subject property has a total area of 865m², with the outbuilding proposed to be a total of 20m².

Clause 3.1.4 and 3.1.5 outlines the requirements for a Home Occupation application.

“Council shall not consider an application for a Home Occupation until such time as:

- a) The applicant has advertised as set out in Appendix VI in a newspaper, circulating in the District, his/her intention to apply to the Council for approval to establish a Home Occupation.*
- b) The applicant has lodged the application form in Appendix VI to the Council.*

- c) *The applicant has provided proof that the requisite notice has been published in a newspaper circulating in the District.*
- d) *The applicant has proof that the adjoining land owner or tenants have been notified in writing of the proposal and given an opportunity to comment.*
- e) *The applicant is the occupier of the dwelling in which the home occupation is carried on.”*

3.1.5 HOME OCCUPATIONS - MATTERS TO BE CONSIDERED BY COUNCIL

The Council shall not grant approval to a Home Occupation unless it is satisfied that:

- (a) *Similar types of businesses in the locality would not be adversely affected.*
- (b) *The amenity of the surrounding area would not be adversely affected.*
- (c) *The land is less suited for the purpose under which it is zoned in the Scheme.*
- (d) *There are no other suitable premises in the locality available for the purpose intended for the Home Occupation.*
- (e) *A fee equal to the minimum municipal rate for the time being paid to the Council, called the Permit Fee, and is renewable at January 1 each year.*
- (f) *In granting its approval for the establishment of a Home Occupation, the Council shall require the applicant to enter into a deed of agreement as set out in Appendix VI to guarantee the performance of the occupation.*
- (g) *An approval to carry on a home occupation:*
 - (i) *is valid only for a period of 12 months after the date of issue thereof but may be renewed upon application in writing to the Council.*
 - (ii) *is not capable of being transferred or assigned to any other person and does not run with the land in respect of which it was granted.*
- (h) *In granting an approval to carry out a home occupation the Council may impose any condition it thinks fit.*
 - (i) *If in the opinion of the Council a home occupation is causing a nuisance or annoyance to neighbours or to other persons within the neighbourhood or if any condition imposed by the Council is not complied with, the Council may revoke an approval granted by it in respect of the home occupation.”*

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to Application for Permit of a Home Occupation (Hair Salon) at Lot 514 (No. 21) Kipling Street, Narrogin, Council request the Chief Executive Officer to advertise in the Narrogin Observer (at the cost of the applicant), to adjoining land owners and on the Shire's website, for a period of 14 days. If no negative comments are received at conclusion of the advertising period, Council grant Planning Approval subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. All parking associated with the activity approved shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
6. No signage related to the activity shall exceed 0.2m² in area.
7. Does not occupy an area greater than twenty square metres.
8. The activity must not employ any person not a member of the occupier's family.
9. The premises are required to be inspected and approved by the Shire of Narrogin's Environmental Health Officer prior to the commencement of the service.
10. Construction of the outbuilding shall be kept clear from all service connections.
11. The building materials and colours used shall match existing buildings on the lot and are to be of non-reflective and muted tones i.e. not Zinalume.
12. Payment of an annual renewal and assessment fee as determined by Council from time to time.
13. If, in the opinion of the Council, a home occupation is causing a nuisance or annoyance to neighbours or to other persons within the neighbourhood, or if any condition imposed by the Council is not complied with, the Council may revoke an approval granted by it in respect of the home occupation.
14. A planning approval to conduct a home occupation is issued to a specific occupier of a particular parcel of land, it shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which planning approval for a home occupation is issued the planning approval is cancelled.

Advice Note:

This is not a building licence for which a separate application is required for the structure proposed.

COUNCIL RESOLUTION 1220.003

Moved: Cr Seale

Seconded: Cr Broad

That, with respect to Application for Permit of a Home Occupation (Hair Salon) at Lot 514 (No. 21) Kipling Street, Narrogin, Council request the Chief Executive Officer to advertise in the Narrogin Observer (at the cost of the applicant), to adjoining land owners and on the Shire's website, for a period of 14 days. If no negative comments are received at conclusion of the advertising period, Council grant Planning Approval subject to the following conditions:

1. The approval shall expire if the development permitted is not completed within two years of approval, or within any extension of that time which, upon written application (made before or within 21 days after the expiry of the approval) to the Shire is granted by it in writing.
2. The development approved shall be in accordance with the plans and specifications submitted with the application and these shall not be altered or modified without the prior written approval of Council.
3. Any use, additions to and further intensification of any part of the development or land which is not in accordance with the original application or conditions of approval shall be subject to a further development application and consent for that use.
4. All drainage run-off associated with the development shall be contained on site or connected to the Shire's storm water drainage system to the satisfaction of the Chief Executive Officer.
5. All parking associated with the activity approved shall be wholly contained on site to the satisfaction of the Chief Executive Officer.
6. No signage related to the activity shall exceed 0.2m² in area.
7. Does not occupy an area greater than twenty square metres.
8. The activity must not employ any person not a member of the occupier's family.
9. The premises are required to be inspected and approved by the Shire of Narrogin's Environmental Health Officer prior to the commencement of the service.
10. Construction of the outbuilding shall be kept clear from all service connections.
11. The building materials and colours used shall match existing buildings on the lot and are to be of non-reflective and muted tones i.e. not Zincolume.
12. Payment of an annual renewal and assessment fee as determined by Council from time to time.
13. If, in the opinion of the Council, a home occupation is causing a nuisance or annoyance to neighbours or to other persons within the neighbourhood, or if any condition imposed by the Council is not complied with, the Council may revoke an approval granted by it in respect of the home occupation.
14. A planning approval to conduct a home occupation is issued to a specific occupier of a particular parcel of land, it shall not be transferred or assigned to any other person, and shall not be transferred from the land in respect of which it was granted. Should there be a change of the occupier of the land in respect of which planning approval for a home occupation is issued the planning approval is cancelled.

15. That the applicant be required to enter into a deed of agreement consistent with clause 3.1.5(f) of the Former Town of Narrogin Town Planning Scheme No. 2.

Advice Note:

This is not a building licence for which a separate application is required for the structure proposed

CARRIED 9/0

Reason for Change: Council wished to add a new clause 15 to ensure compliance with the Town Planning Scheme.

HOME OCCUPATION



89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY- FRIDAY

APPLICATION FOR PERMIT OR RENEWAL OF A HOME OCCUPATION

TOWN PLANNING SCHEME NO.2
DISTRICT SCHEME

Owner Name:	SAMANTHA HOWARD
Address:	21 KIPLING STREET

Occupier Name:	SAMANTHA HOWARD
Address:	21 KIPLING STREET

DESCRIPTION OF LAND

House No	21	Lot No	514	514	Location No	
Plan or Diag	301231	Street Name	KIPLING STREET			
Certificate of Title	Volume: 2228				Folio: 35	

Nature of Proposed Home Occupation and Business Name:

SAM'S SALON

Area of Building/Land to be used for Home Occupation:

OUTBUILDING. (SEE PLAN PROVIDED)

Particulars of Persons to be employed. Please State the number and relationship to Occupier.

Employee 1: Name	SAMANTHA HOWARD	Relationship to Owner/Occupier:	Owner
Employee 2: Name		Relationship to Owner/Occupier:	
Employee 3: Name		Relationship to Owner/Occupier:	

Description of equipment or machinery to be used:

Wash basin for hair, hairdryer.

Description and location of storage areas:

SELF CONTAINED IN OUTBUILDING/SALON.

Description and location of proposed signage:

NONE.

Number of Parking bays to be provided:	2 bays (street/driveway)	Hours of Operation:	Tues + Wed 9-5.30pm Thurs 9-7.30pm FR: 9-5pm SAT 9-12.30pm
Frequency of delivery and collection of goods	once a month.		

The occupier named above hereby applies for the permit/renewal of a permit in respect of the Home Occupation described above and states that the above particulars are true and correct.

AUTHORITY

Applicant's Signature	<i>J Howard</i>	Date	19/10/2020
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NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.

NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM. WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

Owner's Signature	<i>J Howard</i>	Date	19/10/2020
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NOTE: THIS FORM IS TO BE SUBMITTED IN DUPLICATE, TOGETHER WITH THREE COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED BELOW.

NOTE: ALL PERMITS FOR HOME BUSINESSES, HOME OCCUAPTION AND COTTAGE INDUSTRY SHALL BE LIMITED TO 12 MONTHS IN ACCORDANCE WITH CLAUSE 3.1.5 OF TOWN PLANNING SCHEME.

PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT FOR A HOME OCCUPATION:

Where an application involves a home occupation the following should be included, unless especially exempt by the Shire:

- A completed Application for Permit/Renewal of a Home Occupation and payment of the required fee in accordance to the Shire of Narrogin's adopted budget.
- Payment of all costs associated with advertising of the proposal for public comment (where required).
- Provide site and floor plans confirming the area of the dwelling and associated outbuildings to be utilized for the business.
- Indicate all activities that will be undertaken at the stated address.
- Confirmation of the proposed number of employees associated with the business and their relationship to the occupier of the dwelling.
- Indicate site dimensions and be to metric scale.
- Indicate any improvements proposed to be constructed, their appearance, height and proposed uses.
- Indicate car parking areas, their layout and dimensions and access ways and the position of existing and/or proposed crossovers
- Indicate Signage Plans.

OFFICE USE ONLY

File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

Samantha Howard

21 Kipling st

Narrogin

WA 6312

I am writing in regard to opening up a home business in Narrogin. I have resided in Narrogin for the last eight years and plan to continue my life here for the foreseeable future. The business I plan to open, with shire approval, is a Boutique Hair Salon. I have 14 years' experience in the hairdressing industry and have a strong and loyal clientele following that will help make my salon a success. I want to further my career and fulfil my dream of becoming a successful salon owner.

The salon will be situated in an outbuilding to the rear of our house at 21 Kipling st, Narrogin. The outbuilding will be completed by the company Factory Direct pending approval of this Home Occupancy Application and in line with local shire guidelines.

I have included the required business information below and attached both the Home Occupancy Application and proposed outbuilding plans.

Hours of Operation

Monday - Closed
Tuesday - 9-5:30pm
Wednesday - 9-5:30pm
Thursday - 9-7:30pm
Friday - 9-5:30pm
Saturday - 9 -12:30pm

Owner/ Operator

Samantha Howard

21 Kipling st

Narrogin

Western Australia 6312



Clients

Anticipated number of clients per week is 15-20. Maximum of two clients in the salon at any one time.

Services provided

Cutting and styling of hair

Colours – All over tints

Colours – Foils

Hair extensions for females and males

Visitor parking

Visitor parking will be located on the street directly in front of our house and the driveway. Maximum of two clients in the salon at any one time.

Access to the driveway will be via the driveway/ carport and through the side gate to the salon.



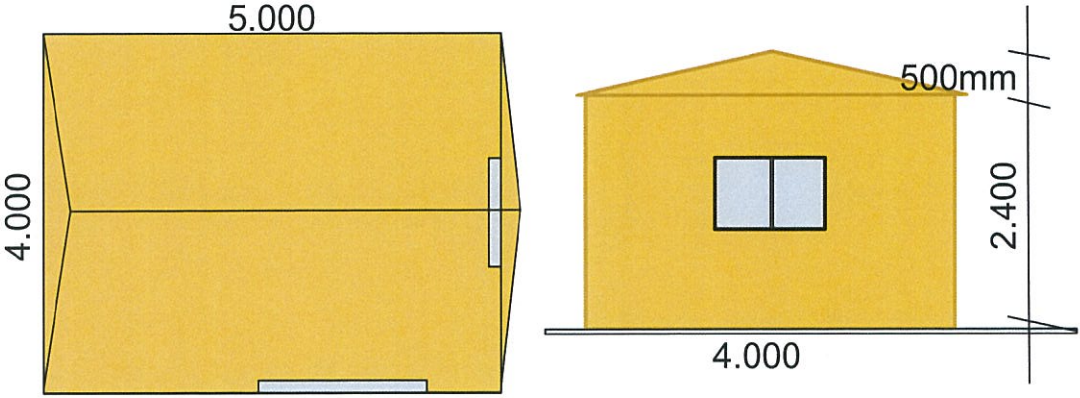
Anticipated noise

The only extra noise would possibly come from the hairdryer. However closing the salon door will prevent this noise outside the salon.

Home occupation

I am looking to undertake this activity at home because I want to offer an exclusive one on one hair service for my clients in a relaxing and cosy space.

At the moment there are currently no suitable rental spaces in Narrogin CBD for what I would like to achieve with my hair salon. The rentals in the CBD are quite large spaces and I find they would be too big for the salon I am trying to achieve. However I do not want to give up on my dream of being a successful hair salon owner so I have decided on opening a hair salon from home.

 <p>FACTORY DIRECT PATIOS • GARAGES • ROOMS • SHEDS</p>		<p>Canning Vale Display centre Cnr Roe Hwy and South st</p>	<p>CONTACT. 0414575667</p>	
<p>15-Oct-2020</p>		<p>REP: ROD AGACY 0457427200</p>	<p>BAL:</p>	
<p>ADDRESS: Sam and Lee Howard 21 Kipling st Narrogin</p>		<p>Demolition :yes</p>		
<p>Product: Solarspan insulated Facility room</p>				
<p>5 x 4 Gable design 100mm re-inforced, waterproof membraned concrete pad 2100 x 1800 glass sliding door (safety glass) 1200 x 1000 glass sliding window Electrical - Flouro or bayonet, p/point, smoke alarm and 6 m wire run to the house connection Travel and accommodation - Travel too and from Perth and accommodation for 4 tradesman Earthworks included (provisional sum)</p>				
<p>Building permit, planning and drafting fees inc Factory Direct 6 year structural warranty + manufacturers warranties.</p>				
<p>prices inc gst</p>		<p>TOTAL</p>		
<p>Room</p>		<p>\$23,504.00</p>		
<p>Earthworks</p>		<p>\$850.00</p>		
<p>Travel and accommodation</p>		<p>\$2,950.00</p>		
<p>Total inc gst</p>		<p>\$27,304.00</p>		



1M back from side fence. 5mx4m outbuilding.

2M from the back of the house



10.1.2 APPLICATION FOR ANNUAL RENEWAL – TEMPORARY MOBILE CONCRETE BATCHING PLANT AT LOT 5 EARL STREET, HILLSIDE

File Reference	A674
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Paul Sims
Previous Item Numbers	Item 10.1.3, 18 December 2019 Resolution. 1219.004 Item 10.1.3, 19 December 2018 Resolution. 1218.127 Item 10.1.122, 20 December 2017 Resolution. 1217.139 Item 10.1.151, 20 December 2016 Resolution. 1216.186 Item 10.1.109, 13 September 2016 Resolution. 0817.33
Date	2 December 2020
Author	David Johnston – Planning Officer
Authorising Officer	Azhar Awang – Executive Manager Development and Regulatory Services
Attachments	1. Locality Plan 2. Application for Planning Consent

Summary

Council is requested to consider the annual renewal for the temporary mobile concrete batching plant at Lot 5 Earl Street, Hillside, which is now commencing its fifth year of its five-year approval.

Background

At the Ordinary Council Meeting held 20 December 2016, Council resolved to approve the temporary mobile concrete batching plant at Lot 5 Earl Street, Hillside, subject to complying with the original conditions as follows:

“Grant Planning Approval for the proposed Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street, Narrogin subject to the following conditions:

- 1. The approval is for a twelve (12) months period from the date of this approval an annual extension to be considered by Council for up to five (5) years.*
- 2. All buildings and structures on site are to comply with the required boundary setback distances as stipulated in the Shire of Narrogin Town Planning Scheme No. 2 (The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side).*
- 3. The applicant is to submit a dust management plan prior to commencing any work on site to the satisfaction of the Shire’s Chief Executive Officer and the Department of Environment and Regulation.*
- 4. Parking bays and ground treatment are to be installed to the satisfaction of the Shire of Narrogin Chief Executive Officer within three months of the date of the Planning Approval prior to the commencement of operation.*
- 5. All stormwater and drainage runoff is to be contained on site or connected to the Shires stormwater legal point of discharge prior to the commencement of operation.*

6. *The development approved shall be in accordance with the plans and specification submitted with the application and these shall not be altered or modified without the prior written approval of the Shire.*
7. *The premises shall be kept in a neat and tidy condition at all times to the satisfaction of the Shire's Chief Executive Officer.*
8. *At the conclusion of the approved period, the Concrete Batching Plant is to be removed and the site rehabilitated to the satisfaction of the Shires Chief Executive Officer.*
9. *No onsite work or production of concrete shall commence without the written approval from the Department of Environmental Regulation.*
10. *If any of the conditions are not fulfilled or complied to, Council may revoke its consent or approval.*

Advice to the Applicant

1. *Compliance with the provisions of the Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998 Environmental Protection.*
2. *Compliance with the provisions of the Environmental Protection (Noise) Regulations 1997.*
3. *This is not a building licence for which a separate application is required.*
4. *The applicant be advised of the listing of the property as a potential contaminated site and will be required to comply with all obligations in relation to the declaration."*

This item was subsequently presented to the Ordinary Council Meeting held on 20 December 2017. At the meeting Council resolved to review the renewal in 12 months' time.

On 2 November 2018 and 15 November 2018, the Shire of Narrogin advised the applicant that an annual request for renewal was required. On 20 November 2018, the Shire of Narrogin received the required application for annual renewal.

On 19 December 2018, Council considered the matter and supported the renewal for a period of 12 months, subject to the original conditions of the Development Approval issued 23 December 2016. Council also advised the applicant that the Council will not entertain a further extension of the application post 2021.

On 4 October 2019, the Shire of Narrogin advised the applicant that an annual request for renewal was required. On 6 December 2019, the Shire of Narrogin received the required application for annual renewal.

On 18 December 2019, Council considered the matter and supported the renewal for a period of 12 months, subject to the original conditions of the Development Approval issued 23 December 2016. Council again advised the applicant that Council will not entertain a further application for this site for this purpose, post 2021.

On 4 November 2020 and 30 November 2020, the Shire of Narrogin advised the applicant that an annual request for renewal was required. On 3 December 2020, the Shire of Narrogin received the required application for renewal. Council is therefore requested to consider the annual renewal of the temporary mobile batching plant as per condition 1 of the approval.

Consultation

A site visit was undertaken on 1 December 2020 by the Planning Officer.

Statutory Environment

Sections of the Acts, Regulations and/or Local Laws that apply to this item include:

- Former Shire of Narrogin Local Planning Scheme No. 2

Policy Implications

Nil

Financial Implications

An Application for Planning Consent Fee to the value of \$147 has been paid to the Shire of Narrogin.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective:	3. Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4 A well maintained built environment
Strategy:	3.4.1 Improve and maintain built environment

Comment/Conclusion

The annual renewal has been assessed against the conditions of approval upon which it was granted. A site inspection was undertaken on 1 December 2020 by the Shire's Planning Officer.

Condition of Approval	Officers Comments December 2020
1. The approval is for a twelve (12) months period from the date of this approval and an annual extension to be considered by Council. For up to five (5) years.	Condition fulfilled. The annual extension is currently being presented for Council's consideration, prior to the expiry of the 12-month approval which has been granted. This is the fifth year of the five (5) year approval.
2. All buildings and structures on site are to comply with the required boundary setback distances as stipulated in the Shire of Narrogin Town Planning Scheme No. 2 (The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side).	Condition fulfilled. All buildings on site comply with the relevant setback distances.
3. The applicant is to submit a dust management plan prior to commencing any works on site to the satisfaction of the Shires	Condition fulfilled. The applicant has submitted a dust management plan to the former Department of Environment and Regulation (DER). DER has

Chief Executive Officer and the Department of Environment and Regulation.	responded that the dust impacts have the potential to cause minimal impact.
4. Parking bays and ground treatment are to be installed to the satisfaction of the Shire of Narrogin's Chief Executive Officer within three months of the date of the Planning Approval prior to the commencement of operation.	Condition fulfilled. There is sufficient parking area along the southern boundary of the lot.
5. All storm water and drainage runoff is to be contained on site or connected to the Shire's storm water legal point of discharge prior to the commencement of operation.	Condition fulfilled. There was no evidence of erosion caused by storm water run-off on site visit.
6. The development approved shall be in accordance with the plans and specification submitted with the application and these shall not be altered or modified without the prior written approval of the Shire.	Condition fulfilled. The development was built in accordance with the submitted plans.
7. The premises shall be kept in a neat and tidy condition at all times to the satisfaction of the Shire's Chief Executive Officer.	Condition Outstanding. On the site visit undertaken on 1 December 2020, there were scattered items such as drink cans, broken plastics and pieces of wood spread around the perimeter of the site. Weeds have grown to become a fire hazard around the perimeter of the site. The Shire's Planning Officer has advised the applicant of this matter and will follow up on this request prior to Council's meeting.
8. At the conclusion of the approved period, the Concrete Batching Plant is to be removed and the site rehabilitated to the satisfaction of the Shire's Chief Executive Officer.	Condition pending. The applicant has requested an annual renewal.
9. No onsite work or production of concrete shall commence without the written approval from the Department of Environmental Regulation.	Condition fulfilled. DER issued a works approval in April 2017.
10. If any of the conditions are not fulfilled or complied to, Council may revoke its consent or approval.	Condition fulfilled subject to point 7. No complaints have been lodged to the Shire of Narrogin in the last 12 Months since the matter was last considered by Council.

Each year on the approval for the annual renewal of the planning application, the applicant has been verbally advised and letter written requesting that the applicant look for a more permanent site prior to the expiry of this approval in December 2021, and that Council will not be considering further renewal after this date.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.004

Moved: Cr Wiese Seconded: Cr Bartron

That, with respect to the Application for Annual Renewal – Temporary Mobile Concrete Batching Plant at Lot 5 Earl Street Hillside, Council approve the renewal for a period of 12 months expiring on 23 December 2021, subject to the following conditions:

1. All buildings and structures on site are to comply with the required boundary setback distances as stipulated in the Shire of Narrogin Town Planning Scheme No. 2 (The front setback shall be not less than 11 metres, the rear shall not be less than 10 metres, and the side setbacks shall not be less than 5 metres on one side).
2. The applicant is to comply with the dust management plan to the satisfaction of the Shires Chief Executive Officer and the Department of Environment and Regulation.
3. Parking bays and ground treatment are to be maintained to the satisfaction of the Chief Executive Officer.
4. All stormwater and drainage runoff is to be contained on site or connected to the Shires stormwater legal point of discharge to the satisfaction of the Chief Executive Officer.
5. The development approved shall be in accordance with the plans and specification submitted with the application and these shall not be altered or modified without the prior written approval of the Shire.
6. The premises shall be kept in a neat and tidy condition at all times to the satisfaction of the Shires Chief Executive Officer
7. At the conclusion of the approval period (23 December 2021), the Concrete Batching Plant is to be removed and the site rehabilitated to the satisfaction of the Chief Executive Officer.
8. No onsite work or production of concrete shall commence without the written approval from the Department of Environmental Regulation.
9. If any of the conditions are not fulfilled or complied to, Council may revoke its consent or approval.

Advice Notes:

1. Compliance is required with the provisions of the Environmental Protection (Concrete Batching and Cement Product Manufacturing) Regulations 1998 Environmental Protection.
2. Compliance is required with the provisions of the Environmental Protection (Noise) Regulations 1997.

3. This is not a building licence for which a separate application is required for any structures proposed.
4. The applicant be advised of the listing of the property as a potential contaminated site and will be required to comply with all obligations in relation to the declaration.
5. The applicant is advised that this is the last renewal and a further extension will not be granted and they will be required to find suitable alternate premises or cease the activity at that site no later than 23 December 2021.

CARRIED 9/0

ATTACHMENT 1



APPLICATION FOR PLANNING CONSENT



Shire of
Narrogin
Love the life

(FDRS005)

89 Earl Street
PO Box 1145
Narrogin WA 6312

(08) 9890 0900

www.narrogin.wa.gov.au
enquiries@narrogin.wa.gov.au

CASHIER HOURS:
8:30am – 4:30pm
MONDAY - FRIDAY

FORMER TOWN OF NARROGIN – TOWN PLANNING SCHEME NO.2
FORMER SHIRE OF NARROGIN – LOCAL PLANNING SCHEME NO.2

Name of Applicant	Paul Sims
ABN (If Applicable)	
Correspondence Address	66 felspar st Narrogin
Applicant Phone Number	[REDACTED]
Applicant Email	[REDACTED]

If Applicant and Owner are different:

Name of Owner	Anthony Hall
ABN (If Applicable)	
Correspondence Address	
Owner Phone Number	[REDACTED]
Owner Email	[REDACTED]

I hereby apply for planning consent to:

- Use the land described hereunder for the purpose of Concrete batching plant _____ and/or
- Erect, alter or carry out development on land described hereunder in accordance with the accompanying plans.

Existing use of land	
Approximate cost of proposed development	\$
Estimated time of completion	
No of persons to be housed / employed after completion	2

TITLES OFFICE DESCRIPTION OF LAND

LOCALITY PLAN

Lot No	5	House No		Street Name	Earl				
Suburb	Narrogin	Nearest Street Intersection							
Location No		Plan or Diagram		Certificate of Title	2208	Volume:		Folio:	565
Title Encumbrances (e.g. Easements, Restrictive Covenants)									

LOT DIMENSIONS

Site area	4047 Square metres
Frontage	50.55 Metres
Depth	80.06 Metres

ADVERTISING

The information and plans provided with this application may need to be made available by the local government for public viewing in connection with the application. Do you consent to this?

YES NO

AUTHORITY

Applicant's Signature	Date
-----------------------------	------------



1/12/2020

NOTE: ALL OWNERS OF THE PROPERTY MUST SIGN THIS APPLICATION FORM.

WHERE PROPERTY IS OWNED BY A COMPANY, AT LEAST TWO DIRECTORS OF THE COMPANY MUST SIGN THE APPLICATION.

NOTE: WHERE THE APPLICANT IS NOT THE OWNER, THE OWNER'S SIGNATURE IS REQUIRED.

Owner's Signature	Date
-------------------------	------------

NOTE: THIS FORM IS TO BE SUBMITTED TOGETHER WITH COPIES OF PLANS, COMPRISING THE INFORMATION SPECIFIED IN THE PARTICULARS REQUIRED WITH THE APPLICATION OUTLINED BELOW. ADDITIONAL INFORMATION MAY BE REQUIRED AT A LATER STAGE.

NOTE: THE DEVELOPMENT APPLICATION MUST BE ACCOMPANIED WITH THE CORRECT PLANNING FEES (SEE CURRENT SCHEDULE OF FEES)

THIS IS NOT AN APPLICATION FOR A BUILDING LICENCE

PARTICULARS REQUIRED WITH APPLICATION FOR PLANNING CONSENT

Where an application involves the erection or alteration of a building or a change in levels of a site, the plans accompanying an application for planning consent shall, unless especially exempt by the Shire:

- a. Indicate the position and describe the existing buildings and improvements on the site and indicate those which are to be removed;
- b. Indicate the position (SITE PLAN, FLOOR PLAN AND ELEVATIONS) and describe the buildings and improvements proposed to be constructed, their appearance, height and proposed uses in relation to existing and proposed contours;
- c. Indicate the position, type and height of all the existing trees on the site and indicate those to be retained and those to be removed;
- d. Indicate the areas to be landscaped and the location and type of shrubs, trees and other treatment proposed;
- e. Indicate site contours and details of any proposed alteration to the natural contour of the area;
- f. Indicate car parking areas, their layout and dimensions and accessways and the position of existing and/or proposed crossovers; and
- g. Indicate site dimensions and be to metric scale.

OFFICE USE ONLY

File Reference		Application No	
Date Received		Date of Approval / Refusal	
Date of Notice of Decision		Officer's Signature	

10.1.3 CONFIDENTIAL – APPLICATION FOR COURT HEARING FOR NON PAYMENT OF INFRINGEMENTS

This report is CONFIDENTIAL and provided to Elected Members under separate cover.

The Shire President advised that this item will be moved to the end of the agenda and will be considered after the other Confidential item for expediency.

10.2 TECHNICAL AND RURAL SERVICES

10.2.1 TOWNSCAPE ADVISORY COMMITTEE RECOMMENDATIONS FOR PUBLIC ART

File Reference	21.4.1 & 28.2.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	1 December 2020
Author	Loriann Bell – Administrative Support Officer
Authorising Officer	Torre Evans – Executive Manager Technical & Rural Services
Attachments	

Summary

Council is requested to consider endorsing two recommendations by the Townscape Advisory Committee relating to Budget requests for public art.

Background

At the Townscape Advisory Committee meeting held 17 November 2020, the Presiding Member advised the Committee that the Shire of Narrogin is likely to receive a total of approximately \$813,000 from the Federal Government for unbudgeted projects, of which \$411,000 has been allocated to the Railway Building and Goods Shed redevelopment. There was mention at a recent Monthly Briefing Session of Elected Members, that potentially an amount of \$100,000 of Federal stimulus grant funding, could be made available for public art possibly on the three roundabouts on Pioneer Drive and Great Southern Highway and that this be referred to the Townscape Committee for discussion.

Consultation

Consultation has been undertaken with:

- Chief Executive Officer;
- Executive Manager Technical and Rural Services;
- Elected Members via Monthly Briefing Session; and
- Townscape Advisory Committee.

Statutory Environment

Local Government Act 1995 Part 6 Division 4 s 6.8 (1) requires the local government not to incur expenditure from its Municipal Fund for an additional purpose except where the expenditure –

(b) is authorised in advance by resolution *

“additional purpose” means a purpose for which no expenditure estimate is included in the local government’s annual budget.

Policy Implications

Council Policy 11.4 Public Art Contribution Policy.

Financial Implications

Pending Council's consideration and resolution on the recommendations put forward in this report, there would be 2020/2021 Budget implications regarding \$100,000 of Federal grant funding being included in the current Budget and potentially the 2021/2022 Budget as the grant funding would need to be carried over if it was not acquitted prior to 30 June 2021.

There would also be a financial implication in the 2020/2021 Budget during the Budget Review process should Council resolve to allocate \$25,000 to public art in the event there were any surplus funding identified and available at mid-year review for additional projects or other priorities of Council.

Both of the Townscape Committee's recommendations for funding, if supported by the Council, would need an Absolute Majority by Council.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.5	Encourage and support continued development of arts and culture
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

At the Townscape Committee meeting held 17 November, the Committee members discussed ways in which the potential \$100,000 could be spent on public art and the potential locations for public art installations, for example, the Northern, Central and Southern gateway roundabouts (located on Pioneer Drive and Great Southern Highway) and as indicated in the concept design by GHD Woodhead which was presented for the Committee's information.

The Committee made the following recommendation:

“That with respect to potential locations for development and public art installations, the Committee recommend to Council the following:

- 1. That \$100,000 of the Federal grant funding be spent on developing the three gateway roundabouts on Great Southern Highway and Pioneer Drive; and*
- 2. Request the Chief Executive Officer appoint an officer to undertake the project;*
- 3. Should the gateway roundabouts projects be unlikely to proceed and be acquitted prior to December 2021, then the following alternate projects be considered;*

- a. Parcel of land on the South East corner of Federal Street and Clayton Road - art pieces;
- b. Williams Road Cemetery; and
- c. Murals in the CBD at locations to be determined.”

Furthermore, the Committee members were reminded by the Presiding Member of the upcoming 2020/2021 Budget Review and following a detailed discussion, made the following recommendation:

“That with respect to the 2020/2021 Budget Review, the Townscape Advisory Committee recommend that Council allocate \$25,000 for public art.”

Voting Requirements

An absolute majority decision of Council is required if the Council amends its Annual Budget or agrees to undertake expenditure not included in the Annual Budget, ie for the Committee’s Recommendations.

A simple majority decision is required for either of the Officer’s Recommendations.

COMMITTEE RECOMMENDATION 1 OF 2

That Council:

1. Allocate \$100,000 of the Federal grant funding to be spent on developing the three gateway roundabouts on Great Southern Highway and Pioneer Drive;
2. Request the Chief Executive Officer to appoint an officer to undertake the project;
3. Should the gateway roundabouts projects be unlikely to proceed and be acquitted prior to December 2021, then the following alternate projects be considered;
 - a. Parcel of land on the South East corner of Federal Street and Clayton Road - art pieces;
 - b. Williams Road Cemetery; and
 - c. Murals in the CBD at locations to be determined.
4. Request the Chief Executive Officer to amend the 2020/2021 Budget to include the grant funding of \$100,000 be allocated to public art on the three Gateway Roundabouts on Pioneer Drive and Great Southern Highway.

COUNCIL RESOLUTION 1220.005 1 OF 2

Moved: Cr Bartron

Seconded: Cr Seale

That Council:

1. Allocate \$100,000 of the Federal grant funding to be spent on developing the three gateway roundabouts on Great Southern Highway and Pioneer Drive;
2. Request the Chief Executive Officer to appoint an officer to undertake the project;
3. Should the gateway roundabouts projects be unlikely to proceed and be acquitted prior to December 2021, then the following alternate projects be considered;
 - a. Parcel of land on the South East corner of Federal Street and Clayton Road - art pieces;
 - b. Williams Road Cemetery; and
 - c. Murals in the CBD at locations to be determined.

4. Request the Chief Executive Officer to amend the 2020/2021 Budget to include the grant funding of \$100,000 be allocated to public art on the three Gateway Roundabouts on Pioneer Drive and Great Southern Highway, subject to the Grant being approved.

**CARRIED 9/0
BY ABSOLUTE MAJORITY**

Reason for Change: The words “subject to the Grant being approved” were added to point 4 for clarity of timing of grant approval.

COMMITTEE RECOMMENDATION 2 OF 2

That Council allocate \$25,000 for public art, should surplus funds be identified and available at the 2020/2021 mid-year review.

COUNCIL RESOLUTION 1220.005 2 OF 2

Moved: Cr Bartron Seconded: Cr Seale

That Council consider allocating up to \$25,000 for public art, should surplus funds be identified and available at the 2020/2021 mid-year review and placed into the Tourism and Area Promotion Reserve for the purpose of public art.

CARRIED 9/0

Reason for change: The proposal was amended to add the word ‘consider’ and to place any available funds in Reserve Fund suitable to be drawn upon for the purposes of public art.

10.2.2 FUTURE DEVELOPMENT OF ABLUTIONS AT LOT 103 SMITH STREET

File Reference	5.4.5
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Item 10.1.6, 27 November 2019 Res. 1119.010 Item 10.2.2, 24 March 2020 Res. 0320.009 Item 10.2.1, 28 July 2020 Res. 0720.009 Item 10.2.2, 22 September 2020 Res. 0920.005
Date	9 December 2020
Author	Torre Evans – Executive Manager Technical & Rural Services
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Alternate Toilet Location 2. CONFIDENTIAL Property Valuation (provided under separate cover)

Summary

Council is presented with further requested research, by the Administration, pertaining to the future development of the Smith Street Ablutions. This additional information was requested by Council to allow a more informed decision making process on deferred motion and Council Resolution 0920.005.

Background

The item of the Future Development of Ablutions at Lot 103 Smith Street, has been presented to the Townscape Committee and Council on a number of occasions seeking resolution.

At the Ordinary Council Meeting held 22 September 2020, Council was presented with the item where Council resolved (resolution 0920.005) *“That the motion be deferred pending research by the Administration on the following indicative matters for reconsideration by the Council, no later than the December Council meeting”*.

The following motion, moved: Cr Bartron, seconded: Cr Early, recommended by the Shire’s Townscape Committee, was deferred by Council as follows:

“That, with respect to the development of Lot 103 Smith Street, Council:

- 1. Note the overwhelming support from the community to demolish the existing toilets and replace them; and*
- 2. Demolish the existing public toilet; and*
- 3. Build a new ablution facility on the same site and in the same style as the new toilet located in Memorial Park; and Budget permitting, the cubicle layout should comprise of:*
 - o 1 x unisex accessible with baby change facilities; and*
 - o 3 x standard self-contained cubicles.*
- 4. Cost of supply and installation is to a maximum amount of \$90,000.*

The deferment motion and Council resolution 0920.005, moved: Cr Seale, seconded: Cr Broad, was:

“That the motion be deferred pending research by the Administration on the following indicative matters for reconsideration by the Council, no later than the December Council meeting:

- 1. What is the identified need for improvements / repairs to the Old Courthouse Museum Toilets?*
- 2. What has been spent on refurbishment of the Smith Street Toilets in recent years?;*
- 3. What is the recognised dollar value of development / construction of a car bay in the Narrogin Townsite CBD?;*
- 4. How many car bays could the potential sale of the Smith Street Toilets’ land generate, if it was to be offered for sale and purchased by the adjoining landowner?;*
- 5. What is the likely valuation of the Smith Street lot 103, comprising 81 square metres and zoned special use carpark, were it to be sold?;*
- 6. Enquire whether the adjoining landowner would be interested in its acquisition for additional car parking or landscaping, were the lot be offered for sale, and what would be their likely offer?;*
- 7. Review what the minimum car bays required are for the approved supermarket adjoining, and what car bays are actually provided;*
- 8. If a potential new toilet facility was to be built on either of the Shire’s Ensign Street Car Parks, to replace the Smith Street Toilets:*
 - a. Where is sewer and water availability for that?;*
 - b. Where would it preferably be built?; and*
 - c. How far would that be from the existing Smith Street Toilets and other CBD public toilets; and*
 - d. How many car bays would be required to be foregone to accommodate it?.*
- 9. If a new replacement toilet facility was to be built on the existing lot 103:*
 - a. What would be the likely probable construction costs for a facility proposed by the Townscape Committee with and its likely construction timeframe?;*
 - b. What would be the cost of renting or acquiring and servicing temporary toilets during any period of decommissioning of the existing Smith Street Toilets and where would these be likely located? ”*

Consultation

Community comment was invited in accordance with Council Policy 1.14 Community Engagement Policy with an advertisement in the Narrogin Observer on 13 August 2020 and Shire Facebook posts and website notifications with links to an online survey. Additionally, notices were placed on the Shire noticeboards and onsite at the Smith Street public toilets.

The community consultation process received 87 responses which indicated a general preference to retain a public ablution facility at this location (Smith Street) and the majority (62%) indicating that the existing facility should be demolished and new rebuild on site.

Consultation was also entered into with the following:

- Chief Executive Officer
- Executive Manager Development and Regulatory Services
- Executive Manager Technical and Rural Services
- Technical Officer Development and Regulatory Services
- Planning Officer Development and Regulatory Services
- Narrogin Townscape Advisory Committee and
- Elected Members.

Statutory Environment

A new or upgraded facility will be in accordance with the Former Town of Narrogin Town Planning Scheme No.2 and adopted Budget.

Policy Implications

Procurement of a new facility and subsequent installation or construction will be in accordance with Council Policy 3.1 Purchasing.

Financial Implications

The 2020/2021 Budget contains an amount of \$90,000 (funded from the Buildings' Reserve) for public toilet upgrades in the Narrogin CBD.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.1	A preserved natural environment
Strategy:	3.1.1	Conserve, enhance, promote and rehabilitate the natural environment
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

As per Resolution 0920.005, Council requested the Administration to conduct further research on a number of matters relating to the future development of the Smith Street ablutions for consideration of Council.

The following points of clarification including responses are presented to Council for consideration:

1. What is the identified need for improvements / repairs to the Old Courthouse Museum Toilets?

Roofing	Flush to existing roof pitch on both sides includes installation.	\$5,000
Fixtures	2 x stainless steel toilets	\$6,240
	2 x stainless steel basins	\$ 340
	Installation of above	\$3,000
Tiling	Removal of existing wall and floor tiles	\$2,000
	Supply and install of R12 floor tiles / ceramic walls tiles	\$5,000
Plumbing	Relocation of piping and removal of urinal	\$2,500

It is worth noting that the above costings are estimates only supplied from a local builder and are not a quote. The Museum toilets were inspected by the Executive Manager Technical and Rural Services and Regulatory Service Technical Officer to identify potential upgrades of the facility. If the above upgrades were proceeded with it would certainly improve the aesthetics and usability of the facility however it would still not be disability access compliant. For this to happen, it would be recommended that the facility be demolished and a new purpose build facility be considered.

The above upgrades, or broader refurbishment or replacement, could be included in the next draft Budget for Council consideration, which would greatly improve the amenity of this facility and location.

2. What has been spent on refurbishment of the Smith Street Toilets in recent years?

Year	Maintenance (\$)	Operations (\$)
14/15	1,636.65	12,566.86
15/16	1,718.98	9,433.56
16/17	1,426.15	13,116.36
17/18	5,896.20	12,381.55
18/19	625.45	14,434.09
19/20	1,957.70	13,639.59
20/21	148.00	3,492.49
	13,409.13	79,064.50

3. What is the recognised dollar value of development / construction of a car bay in the Narrogin Townsite CBD?

The Former Town - Town Planning Scheme No. 2 (FT-TPS 2) states (clause 3.3.2 a) (ii)) that “a cash-in-lieu contribution shall not be less than the estimated cost to the owner of providing and constructing the parking spaces required by the Scheme, plus the value, as estimated by the Valuer General of Western Australia, of that area of his land which would have been occupied by the parking spaces.”

The Council minutes from Ordinary Council Meeting 23 August 2017, item 10.1.079 Application for Planning Consent – Consultancy Rooms (Podiatrist) show workings based on the cost of land in the CBD area.

The cash in lieu contribution has therefore been calculated using the standard 90 degree car parking dimensions as prescribed by the FT-TPS 2. The dimensions are 2.6 metres wide, 4.9 metres in length and a 6.4 metre turning circle, with a total area of approximately 29.38m².

Estimated Cost of land in CBD @ \$308.60/m² for 30m² = \$9,258 Cost of Asphalt Construction/Seal @ 30m² = \$2,000 Cash in lieu contribution for 1 car bay therefore is estimated at = \$11,258.

4. How many car bays could the potential sale of the Smith Street Toilets’ land generate, if it was to be offered for sale and purchased by the adjoining landowner?

The author would estimate that four additional car bays of parking could be created in the Coles car park if the land was purchased by the owner of the Coles car park, based on the current car parking design. Four car parking bays at \$11,258 equals \$45,032. This would be the recommended amount that would need to be recouped via sale to make the sale viable.

5. What is the likely valuation of Lot 103 Smith Street, comprising 81 square metres and zoned special use carpark, were it to be sold?

Administration received a valuation from Acumentis, who are a professional certified practicing valuation company, and have valued the land component only, at a sum that remains confidential and has been divulged to Elected Members separately (Confidential Attachment 2).

6. Enquire whether the adjoining landowner would be interested in its acquisition for additional car parking or landscaping, were the lot be offered for sale, and what would be their likely offer?

The Chief Executive Officer has contacted the owner of the adjoining land (Coles Carpark) on several occasions and has yet to receive a response at the day of finalising the agenda.

Indicatively however, the sale price would need to be in the vicinity of \$30-40K, given the need to utilise at least 3 existing car bays for a new replacement ablution facility at an alternate location.

7. Review what the minimum car bays required are for the approved supermarket adjoining, and what car bays are actually provided.



Figure 1 Existing Coles Car Park & Shire Toilet Block to the South East Cnr.

Based on the current car parking spaces for a shop in the Central Business Zone, the minimum car parking spaces required is 1 per 15 m² gross floor area for a supermarket. The approximate gross floor area of the building (Coles) is approximately 3,300 m². Therefore, the total car parking spaces required would be (3,300/15) 220. The below aerial photo shows a total of 69 car parking spaces provided on site. The development would have resulted in a shortfall of (220-69) 151 car parking spaces.

The Council at its meeting of 17 July 1974 resolved to approve the supermarket noting that the developers be permitted to use Council's parking area adjacent and that this area was considered with "their own" for plot ratio purposes.

8. If a potential new toilet facility was to be built on either of the Shire's Ensign Street Car Parks, to replace the Smith Street Toilets:

- a. Where is sewer and water availability for that?
- b. Where would it preferably be built?
- c. How far would that be from the existing Smith Street Toilets and other CBD public toilets?
- d. How many car bays would be required to be foregone to accommodate it?

Three car bays would be required as per See Attachment 1: Alternate Toilet Location.

It is worth noting that there will be additional estimated costs for utilities should Council resolve to construct new toilets at Ensign Street (Eastern Carpark) as follows:

- To connect a water supply from Ensign Street allow \$20,000;
- To connect to the sewage main in Gregory Street allow \$25,000;
- Solar power to power lights in and out allow \$10,000 or connect mains power for Ensign Street allow \$25,000; and
- Shire staff to patch where footpath, carpark and Gregory Street asphalt would need to be repaired due to utility connections \$2,000.

In total, to connect utilities to a new toilet facility located in Ensign Street (Eastern Carpark) would be between \$57,000 and \$72,000 estimated, on top of the cost to build or supply new toilets.

9. If a new replacement toilet facility was to be built on the existing Lot 103:

a. What would be the likely probable construction costs for a facility proposed by the Townscape Committee with and its likely construction timeframe?

Demolition of the existing toilet is estimated at \$6,000 ex GST inclusive of disconnection of power and water.

An estimate from a local builder to construct a toilet facility in the same style as Memorial Park and to the specification as requested from the Townscape Committee i.e. veranda, one accessibility unisex toilet with baby change table and three standard size unisex cubicles is \$104,660 ex GST.

In speaking with the Shire's Building Surveyor, the author was advised that the re-design of the original plan for Memorial Park toilets could be modified to the specifications as requested by the Townscape Committee and could be done in-house for minimal cost (\$500).

Overall project cost, inclusive of 10% contingency is \$121,000 ex GST.

The likely time frame from start to finish, as advised by the local builder that provided the estimate to construct the toilets, is 16 weeks.

9b. What would be the cost of renting or acquiring and servicing temporary toilets during any period of decommissioning of the existing Smith Street Toilets and where would these be likely located?

A local hire company has provided pricing to hire portable toilets at \$75 each per week, therefore two portable toilets would cost \$150 per week.

Emptying of the toilets would cost \$99 per week each inclusive of chemicals, therefore depending on the use of the toilets \$198 per week for two toilets.

Cleaning of toilets by in-house cleaners under the same schedule as current – once per day unless there is an accident or vandalism is \$25 per day calculated at \$25 p/h for the cleaner for one hour per day and, over a week, the cost would be \$175.

The total estimated cost for two portable toilets to be kept within the boundary of the Shire-managed land (current location of the Smith Street toilets) but separated from the building area, over 16 weeks would be \$8,368. This is offset, to some extent, by the fact that the Council no longer has to clean the demolished toilets, saving approximately \$3,500, resulting in a net additional cost of approximately \$4,868.

An alternative to providing portable toilets could be to install signage advising users that the nearest toilet facilities are located at the Museum car park, and have a direction map on the sign. An estimated cost for two signs and installation is \$500.

Summarised Options

1. Cost to do nothing – leave existing Smith Street toilets as is: \$0
2. Cost to refurbish existing Smith Street toilets – The cost, including screening of the entry to the male toilet, full re-tile of existing areas, repaint internal walls and ceilings with graffiti proof paint, new doors and locks, industrial clean to urinals, toilets, basins, landscaping and mural is estimated to cost \$35,000.
3. Cost to demolish existing Smith Street toilets and replace with Modus design similar to May Street toilets: \$50,000 ex GST (Yarra 3 \$31,000 or Burton 3 \$35,000 plus installation).
4. Cost to demolish existing Smith Street toilets and replace with bespoke design (similar to Memorial Park but to Townscape Committee's additional specifications) – \$121,000 ex GST.
5. Cost to install Modus design (Yarra 5 \$46,164) similar to May Street toilets on Ensign Street (Eastern Carpark) including new connection of utilities, installation and delivery, no contingency: \$127,000 ex GST.
6. Cost to build new bespoke design toilets (similar to Memorial Park but to Townscape Committee's additional specifications) on Ensign Street (Eastern Carpark) including new connection of utilities, minimal contingency: \$177,000.
7. Cost to refurbish Museum Carpark toilets: \$24,080 (not to disability access standard).
8. Cost to demolish existing Museum Carpark toilets and replace with bespoke design (similar to Memorial Park) estimated at \$100,000. A similar heritage application process as Memorial Park toilets would need to occur.

In conclusion the Administration is of the view that the existing Council motion 'on the table' should be put and lost, as it is not able to effectively implemented within the Budget allocated and the Officers Recommendations 1 and 2 be adopted.

Voting Requirements

Simple Majority for the Motion and/or Officer Recommendations.

MOTION

Moved: Cr Bartron Seconded: Cr Early

That, with respect to the development of Lot 103 Smith Street, Council:

1. Note the overwhelming support from the community to demolish the existing toilets and replace them; and
2. Demolish the existing public toilet; and
3. Build a new ablution facility on the same site and in the same style as the new toilet located in Memorial Park; and Budget permitting, the cubicle layout should comprise of:
 - 1 x unisex accessible with baby change facilities; and
 - 3 x standard self-contained cubicles.
4. Cost of supply and installation is to a maximum amount of \$90,000.

AMENDMENT AND COUNCIL RESOLUTION 1220.006

Moved: Cr Bartron Seconded: Cr Early

That Part 4 of the motion on the table be amended to read as follows:

That an amount of \$37,000 be allocated from the Budget Review to match the proposed estimate of \$127,000, which would include the already allocated \$90,000, to activate the Townscape Committee's recommendation.

Cr Broad foreshadowed an alternate motion should the existing motion be lost.

CARRIED 9/0

The amended motion became the substantive motion, which was put as follows:

COUNCIL RESOLUTION 1220.007

Moved: Cr Bartron Seconded: Cr Early

That, with respect to the development of Lot 103 Smith Street, Council:

1. Note the overwhelming support from the community to demolish the existing toilets and replace them; and
2. Demolish the existing public toilet; and
3. Build a new ablution facility on the same site and in the same style as the new toilet located in Memorial Park; and Budget permitting, the cubicle layout should comprise of:
 - 1 x unisex accessible with baby change facilities; and
 - 3 x standard self-contained cubicles.
4. That an amount of \$37,000 be allocated from the Budget Review to match the proposed estimate of \$127,000, which would include the already allocated \$90,000, to activate the Townscape Committee's recommendation.

LOST 2/7

Foreshadowed motion:

COUNCIL RESOLUTION 1220.008

Moved: Cr Broad

Seconded: Cr G Ballard

That, with respect to the development of Lot 103 Smith Street, Council retain the toilet block and request the Administration to report back to the Council with the following requirements with the aim of refurbishing the toilet block:

- Upgrading the interior to be similar to Memorial Park;
- All cubicles being compliant with unisex standard, with the possibility of having between three and four cubicles in total;
- At least one cubicle being compliant with Accessibility standards and incorporating a change table;
- Improvements to the screening of the access to the facility, including the potential of the access being from the north;
- Rendering the exterior to also incorporate significant mural designs;
- The option of changing the roofline to protect the north-facing access; and
- An estimate to undertake the project with the view to approving the project in February 2021.

CARRIED 8/1
Cr Bartron voted against the motion.

Reason for change: Cr Broad expressed the idea that the existing building was in very good condition and is architecturally in keeping with existing surrounding buildings and proposed that an upgrade of the interior could be possible and bring it up to similar standards as those recently built in Memorial Park, with the inclusion of new tiles, screens, basins, toilets and render, with possible screening at both ends. Further to consider the addition of change tables in the ladies/unisex and disabled access. On the outside, a mural along the north wall. If surplus funds are identified, perhaps these could go to Museum toilets upgrade.



- Alternate potential Location could be the Eastern car park in Ensign Street. The Western car park is not recommended as it is further away and would present parking bay design issues.
- This location is 56m from the current Smith Street toilet.
- Sewer main is in Gregory Street and can be run along the edge of the car park.
- Water runs past the proposed alternate site in Ensign Street.
- 3 car bays would need to be sacrificed to enable the facility to be built.
- The toilet block as proposed by the Townscape committee is slightly bigger than the one built at Memorial Park measuring 9m x 7m. Memorial Park toilets are 8m x 6m.
- The Museum car park toilet is the next closest to Smith Street toilet - 160m

10.3 CORPORATE AND COMMUNITY SERVICES

10.3.1 SCHEDULE OF ACCOUNTS PAID – NOVEMBER 2020

File Reference	12.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	8 December 2020
Author	Danielle Gannaway – Customer Service Officer/Accounts Payable
Authorising Officer	Frank Ludovico – Executive Manager Corporate & Community Services
Attachments	1. Schedule of Accounts Paid – November 2020

Summary

Council is requested to note the payments as presented in the Schedule of Accounts Paid – November 2020.

Background

Pursuant to Local Government Act 1995, Section 6.8 (2)(b), where expenditure has been incurred by a local government, it is to be reported to the next Ordinary Meeting of Council.

Consultation

Consultation has been undertaken with Manager Corporate Services.

Statutory Environment

Local Government Act 1995, Section 6.8 (2)(b).

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget, or resulting from a Council resolution for a budget amendment.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Comment/Conclusion

The Schedule of Accounts Paid – November 2020 is presented to Council for notation. Below is a summary of activity.

<i>November 2020 Payments</i>		
<i>Payment Type</i>	<i>\$</i>	<i>%</i>
Cheque	507.10	0.09
EFT (incl Payroll)	528,222.08	89.10
Direct Debit	64,102.95	10.81
Credit Card		
Trust		
Total Payments	592,832.13	100

<i>Local Spending</i>	<i>\$</i>	<i>%</i>
Local Suppliers	189,770.20	32.01
Payroll	307,089.47	51.80
Total	496,859.67	83.81

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.009

Moved: Cr Fisher Seconded: Cr Broad

That, with respect to the Schedule of Accounts Paid for November 2020, Council note the Report as presented.

CARRIED 9/0

Cheque Payments

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
1	576	26/11/2020	Shire Of Narrogin - Petty Cash-admin			\$ 507.10		
2	INV ADMIN2020	12/09/2020	Shire Of Narrogin - Petty Cash-admin	ADMIN PETTY CASH RECOUP - September To November 2020	\$ 282.10			
3	INV CATSNOV2020	02/11/2020	Shire Of Narrogin - Petty Cash-admin	AGEDOTHER - CATS DRIVER MEALS - NHC Petty Cash Recoup - October/November 2020	\$ 225.00			F
Cheque Total \$					507.10			

EFT Payments

	Chq/EFT	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
4	PAY 10	09/11/2020	PAYROLL	Payroll 10 - 09/11/2020	\$ 151,574.09			
5	EFT15330	13/11/2020	Best Office Systems			\$ 478.00	L	
6	INV 579735	03/11/2020	Best Office Systems	ADMIN - PRINTING & STATIONARY GEN - TN3340 Toners for Brother MFC8510DN x 2	\$ 478.00			
7	EFT15331	13/11/2020	Synergy			\$ 11,417.74		
8	INV 2057083571	02/11/2020	Synergy	ROADM - STREET LIGHTING MAINTENANCE/OPERATIONS - Electricity Usage - 2/10/2020 - 2/11/2020	\$ 11,417.74			
9	EFT15332	13/11/2020	Narrogin Auto Electrics			\$ 512.60	L	
10	INV 259289	04/11/2020	Narrogin Auto Electrics	NGN802 2018 MITSUBISHI TRITON (GARDENER) (P17) - Install New Beacon Light	\$ 512.60			
11	EFT15333	13/11/2020	Landgate			\$53.40		
12	INV 1053326	02/11/2020	Landgate	RATES - VALUATION EXPENSES GEN - Other DLI Invoices	\$ 53.40			
13	EFT15334	13/11/2020	Narrogin Betta Home Living			\$ 478.00	L	
14	INV 25710017955	05/11/2020	Narrogin Betta Home Living	ANIMAL - EXPENSED MINOR ASSET PURCHASES GEN - Car Fridge & Insulation Cover - Ranger Vehicle	\$ 478.00			
15	EFT15335	13/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 154.43	L	
16	INV PI23043607	03/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota	NO03 2015 TOYOTA HILUX (WORKS) (P8165) - Filters For Service	\$ 154.43			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
17	EFT15336	13/11/2020	Air Response			\$ 122.34	L	
18	INV 152780A	03/11/2020	Air Response	LYDEKER DEPOT BUILDING MAINTENANCE - Service Airconditioning Unit	\$ 122.34			
19	EFT15337	13/11/2020	Susan Guy			\$ 270.00	L	
20	INV 2112020	02/11/2020	Susan Guy	COMMUNITY - TRAINING & DEVELOPMENT GEN - Accomodation 28 - 30/10/2020 - S Guy	\$ 270.00			
21	EFT15338	13/11/2020	Unique Signs & Engraving			\$ 30.00	L	
22	INV INV-0310	04/11/2020	Unique Signs & Engraving	OTHER PURCHASES FOR CV19 RESPONSE - Printing On Vests - COVID MARSHALL	\$ 30.00			
23	EFT15339	13/11/2020	Narrogin Gymnastics Club Inc.			\$ 5,000.00	L	
24	INV 041120	04/11/2020	Narrogin Gymnastics Club Inc.	OTHCUL - COMMUNITY CHEST GEN - Community Chest 20/21 - Cash in Advance	\$ 5,000.00			
25	EFT15340	13/11/2020	T Yuen Construction			\$ 194.70	L	
26	INV 5572	04/11/2020	T Yuen Construction	HIGHBURY HALL BUILDING MAINTENANCE - Urgent Repair To Damaged Stair Rail	\$ 194.70			
27	EFT15341	13/11/2020	Holy Cow Creations			\$ 100.00		PF
28	INV 023	04/11/2020	Holy Cow Creations	OTHCUL - INDIGENOUS CULTURAL EVENTS GEN - NAIDOC 2021 Street Banner Design	\$ 100.00			
29	EFT15342	13/11/2020	State Emergency Service			\$ 7,208.50		
30	INV 003	26/10/2020	State Emergency Service	ESL - SES SUBSIDY EXPENDITURE GEN - LGGs Payment July & October 2020	\$ 7,208.50			
31	EFT15343	13/11/2020	Narrogin Primary School P&C Assoc. Inc			\$ 5,500.00	L	
32	INV 041120	04/11/2020	Narrogin Primary School P&C Assoc. Inc	OTHCUL - COMMUNITY CHEST GEN - Community Chest 20/21 - Cash in Advance	\$ 5,500.00			
33	EFT15345	13/11/2020	Torre Tasman Evans			\$ 149.70	L	
34	INV 9112020	09/11/2020	Torre Tasman Evans	POW - EMTRS - ALLOWNCES GEN - EMTRS Uniform Allowance - T Evans	\$ 149.70			
35	EFT15346	13/11/2020	M & V Ranieri Building Contractors			\$ 1,298.00	L	
36	INV 0368	02/11/2020	M & V Ranieri Building Contractors	PARK FURNITURE (CAPITAL) - Supply Labour & Lime Cement & Sand & Secure BBQ	\$ 1,298.00			
37	EFT15347	13/11/2020	Autosmart WA Southwest			\$ 198.00		
38	INV 00011996	03/11/2020	Autosmart WA Southwest	ROADM - WORKSHOP/DEPOT EXPENSED EQUIPMENT GEN - Bulk 20Lt Handscrubber	\$ 198.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
39	EFT15348	13/11/2020	Elders Rural Services			\$ 1,900.00	L	
40	INV CB67853	06/11/2020	Elders Rural Services	ESL - BFB PLANT & EQUIPMENT MAINTENANCE GEN - Kestrel 3500 DT Hand Held Weather Meters x 4	\$ 1,900.00			
41	EFT15349	13/11/2020	Narrogin Auto Centre			\$ 28.07	L	
42	INV 294724	03/11/2020	Narrogin Auto Centre	NO592 MITSUBISHI TRITON (LH PARKS & GARDENS) (P21) - 1x Oil Filter & Gasket	\$ 28.07			
43	EFT15350	13/11/2020	Avon Youth Community & Family Services			\$ 2,750.00		
44	INV 041120	04/11/2020	Avon Youth Community & Family Services	OTHCUL - COMMUNITY CHEST GEN - Community Chest 20/21 - Cash in Advance	\$ 2,750.00			
45	EFT15351	13/11/2020	Peter Cupitt			\$ 89.50	L	F
46	INV 4112020	04/11/2020	Peter Cupitt	FIRE - TRAINING & DEVELOPMENT GEN - Conference - Meals (P Cupitt)	\$ 89.50			
47	EFT15352	13/11/2020	Seton Australia Pty Ltd			\$ 164.34		
48	INV 9344863839	02/11/2020	Seton Australia Pty Ltd	ADMIN OFFICE BUILDING MAINTENANCE - 4x Packs Of Coloured Height Indicator Tapes	\$ 164.34			
49	EFT15353	13/11/2020	Earl Street Physiotherapy			\$ 134.00	L	F
50	INV 0014654	22/09/2020	Earl Street Physiotherapy	CHSP - TRAINING & DEVELOPMENT GEN - Manual Handling Course	\$ 134.00			
51	EFT15354	20/11/2020	Narrogin Packaging			\$ 173.05	L	
52	INV 00068174	05/11/2020	Narrogin Packaging	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - 2 PLY Duluxe Toilet Roll	\$ 46.70			
53	INV 00068173	05/11/2020	Narrogin Packaging	HIGHBURY PUBLIC TOILETS OPERATIONS - Interleave Towel & 48 Rolls 2 PLY 260 Sheet	\$ 126.35			
54	EFT15355	20/11/2020	Australia Post			\$ 1,130.44	L	
55	INV 1010054002	03/11/2020	Australia Post	VARIOUS DEPARTMENTS - Postal Charges October 2020	\$ 1,130.44			
56	EFT15356	20/11/2020	Great Southern Fuels			\$ 295.20	L	
57	INV 19004796	11/11/2020	Great Southern Fuels	POC - Fuels and Oils - Garden 2T 3X4L & Unleaded Petrol 91	\$ 295.20			
58	EFT15357	20/11/2020	Narrogin Fruit Market			\$ 60.00	L	PF
59	INV 0008202011061	06/11/2020	Narrogin Fruit Market	OTHCUL - INDIGENOUS CULTURAL EVENTS - Catering NAIDOC Events Planning Meeting	\$ 60.00			
60	EFT15358	20/11/2020	Water Corporation			\$ 739.47		
61	INV 77EWB	19/11/2020	Water Corporation	VARIOUS BUILDINGS - Water Service Charges 01/11/2020-31/12/2020	\$ 739.47			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
62	EFT15359	20/11/2020	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry		\$ 50.00	L	
63	INV 084	31/10/2020	Susan Farrell	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Various Ranges of Laundry	\$ 50.00			
64	EFT15360	20/11/2020	Narrogin Meals On Wheels			\$ 457.58	L	F
65	INV 100697	06/11/2020	Narrogin Meals On Wheels	CHSP MEALS ON WHEELS COMMITTEE - Meal Delivery Service October 2020 (NHC)	\$ 457.58			
66	EFT15361	20/11/2020	Geoff Perkins Farm Machinery Centre			\$ 800.00	L	
67	INV 5836	09/11/2020	Geoff Perkins Farm Machinery Centre	SMALL PLANT - Purchase new Honda Self Propelled Mower	\$ 800.00			
68	EFT15362	20/11/2020	Duke Of York Hotel			\$ 52.00	L	
69	INV 00001015	26/10/2020	Duke Of York Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Refreshments Garry Downs 10yr Service	\$ 52.00			
70	EFT15363	20/11/2020	Edwards Motors Pty Ltd			\$ 350.00	L	
71	INV GNCSN133859	10/11/2020	Edwards Motors Pty Ltd	ONO 2020 HOLDEN TRAILBLAZER (EMTRS) (P700) - 24,000km Service.	\$ 350.00			
72	EFT15364	20/11/2020	RJ Smith Engineering			\$ 375.10	L	
73	INV 00009573	26/10/2020	RJ Smith Engineering	EARL STREET Road Surface renewal	\$ 203.50			
74	INV 00009855	09/11/2020	RJ Smith Engineering	PWO - WORKS - PROTECTIVE CLOTHING - 4 boxes of Nitrile gloves	\$ 171.60			
75	EFT15365	20/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 54.40	L	
76	INV PI23043712	11/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT Bulk Nylon Cord	\$ 54.40			
77	EFT15366	20/11/2020	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			\$ 1,925.00	L	
78	INV 6411696302	17/11/2020	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO4516 2013 CATERPILLAR CW34NN RUBBER TYRED ROLLER (WORKS) (P8517) - Supply of two new tyres	\$ 1,925.00			
79	EFT15367	20/11/2020	Narrogin Gasworx			\$ 131.90	L	
80	INV 41169	11/11/2020	Narrogin Gasworx	NO1225 KOMATSU FG25T-12 FORKLIFT (WORKS) (P834) - 2x Gas Bottles	\$ 131.90			
81	EFT15368	20/11/2020	Fairway Carriers			\$ 2,387.00	L	
82	INV 42465	30/09/2020	Fairway Carriers	PARK STREET FOOTPATH CONSTRUCTION - Pick Up & Deliver Red Pavers To Depot	\$ 2,387.00			
83	EFT15369	20/11/2020	Market Creations Pty Ltd			\$ 761.20		
84	INV 13722	30/09/2020	Market Creations Pty Ltd	ADMIN - INFORMATION SYSTEMS - Service Desk & Preventative Maintenance (September 2020)	\$ 761.20			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
85	EFT15370	20/11/2020	P.H & K.E Gow			\$ 660.00	L	PF
86	INV 1547	09/11/2020	P.H & K.E Gow	WAGIN-WICKEPIN ROAD - Renewal replace survey pegs	\$ 660.00			
87	EFT15371	20/11/2020	Narrogin Pumps Solar And Spraying			\$ 57.64	L	
88	INV 00029928	27/10/2020	Narrogin Pumps Solar And Spraying	NGN802 2018 MITSUBISHI TRITON (GARDENER) (P17) - Parts For Pump Repairs	\$ 57.64			
89	EFT15372	20/11/2020	Gbr Mechanical			\$ 578.60	L	
90	INV 8409	12/11/2020	Gbr Mechanical	NO01 2019 HOLDEN COLORADO (MO) (P967) - Service 36,000KM	\$ 578.60			
91	EFT15373	20/11/2020	Steele's Guns & Outdoors			\$ 215.00	L	
92	INV 63073	05/11/2020	Steele's Guns & Outdoors	PWO - WORKS - PROTECTIVE CLOTHING - Size 12 Hi-Leg Zip-Sided Boot (Tim Broun)	\$ 215.00			
93	EFT15374	20/11/2020	YMCA WA			\$ 10,725.00	L	
94	INV SI-A009940	12/11/2020	YMCA WA	NRLC - CONTRACT MANAGEMENT EXPENSE - YMCA Management Fee October 2020	\$ 10,725.00			
95	EFT15375	20/11/2020	Ross Storey			\$ 350.00	L	PF
96	INV 53	10/11/2020	Ross Storey	OTHCUL Indigenous Cultural Events Naidoc 2020 opening ceremony	\$ 350.00			
97	EFT15376	20/11/2020	Conway Highbury Pty Ltd			\$ 2,384.25		
98	INV 522	31/10/2020	Conway Highbury Pty Ltd	OTHGOV - OTHER CONSULTANCY - STATUTORY - Consultancy for the Provision of Governance Services Februray	\$ 2,384.25			
99	EFT15377	20/11/2020	Wren Oil			\$ 132.00		
100	INV 100300	31/10/2020	Wren Oil	SAN - WASTE RECYCLING - Narrogin Waste Management Facility - Waste Oil Collected for Recycling, Admin & Compliance Fee	\$ 132.00			
101	EFT15378	20/11/2020	Carroll And Richardson Flagworld Pty Ltd			\$ 517.00		PF
102	INV 92691	10/11/2020	Carroll And Richardson Flagworld Pty Ltd	OTHCUL - INDIGENOUS CULTURAL EVENTS - NAIDOC 2020 Banners Designed By Schools	\$ 517.00			
103	EFT15379	20/11/2020	Truck Centre (WA) Pty Ltd			\$ 492.63		
104	INV 1613034-000001	13/11/2020	Truck Centre (WA) Pty Ltd	NO1 2018 NISSAN UD TIP TRUCK (WORKS) (P8212) - Service filters for next service	\$ 492.63			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
105	EFT15380	20/11/2020	Basil Joseph Kickett			\$ 300.00	L	PF
106	INV 15	09/11/2020	Basil Joseph Kickett	OTHFUL - INDIGENOUS CULTURAL EVENTS - NAIDOC Week Opening Ceremony Welcome to Country 10/11/2020	\$ 300.00			
107	EFT15381	20/11/2020	Cjd Equipment Pty Ltd			\$ 993.67		
108	INV 2098234	09/09/2020	Cjd Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR (WORKS) (P977) - Replacement Pipe for Hydraulic Oil on Boom	\$ 641.67			
109	INV 2127532	04/11/2020	Cjd Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR (WORKS) (P977) - Replacement Hydraulic Pipe	\$ 352.00			
110	EFT15382	20/11/2020	Joondalup Resort			\$ 338.00		
111	INV 165776	12/11/2020	Joondalup Resort	WORKS - TRAINING & DEVELOPMENT - 2x Nights accomodation (Scott Heil)	\$ 338.00			
112	EFT15383	20/11/2020	Kulker Carpentry And Construction			\$ 5,098.30	L	F
113	INV IV0000000417	17/11/2020	Kulker Carpentry And Construction	HACC - BUILDING (CAPITAL) - Install window & 4m x 2m ekodeck to the existing workshop	\$ 5,098.30			
114	EFT15384	20/11/2020	St John Ambulance - Narrogin Sub Centre			\$ 640.00	L	F
115	INV FAINV00543386	05/10/2020	St John Ambulance - Narrogin Sub Centre	CHSP - TRAINING & DEVELOPMENT - St John Ambulance First Aid Training (NHC - Jodie King)	\$ 160.00			
116	INV FAINV00543382	05/10/2020	St John Ambulance - Narrogin Sub Centre	CHSP - TRAINING & DEVELOPMENT - St John Ambulance First Aid Training (NHC - Rose Turner)	\$ 160.00			
117	INV FAINV00543381	05/10/2020	St John Ambulance - Narrogin Sub Centre	CHSP - TRAINING & DEVELOPMENT - St John Ambulance First Aid Training (NHC - Paula Hewitt)	\$ 160.00			
118	INV FAINV00543384	05/10/2020	St John Ambulance - Narrogin Sub Centre	CHSP - TRAINING & DEVELOPMENT - St John Ambulance First Aid Training (NHC - Dina Schmidt)	\$ 160.00			
119	EFT15385	20/11/2020	Narrogin Florist			\$ 100.00	L	
120	INV INV144	12/11/2020	Narrogin Florist	MEMBERS - Civic Functions, Refreshments & Receptions - Wreath for Remembrance Day Event 2020	\$ 100.00			
121	EFT15386	20/11/2020	RCPA (WA) Pty Ltd			\$ 3,262.05		
122	INV 13277	09/11/2020	RCPA (WA) Pty Ltd	DRAINAGE MAINTENANCE General suppl 2 concrete pipes	\$ 3,262.05			
123	EFT15387	20/11/2020	West Arthur Community Resource Centre			\$ 320.00		F
124	INV 00010052	09/11/2020	West Arthur Community Resource Centre	CHSP - ADVERTISING & PROMOTIONS - Full page Advertisement for 8 months in The Bleat Newspaper (NHC)	\$ 320.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
125	EFT15388	20/11/2020	Ruth Tinley			\$ 120.00	L	PF
126	INV NS001	12/11/2020	Ruth Tinley	OTHCUL - INDIGENOUS CULTURAL EVENTS - NAIDOC Opening Ceremony 10/11/2020 - Official Photographer	\$ 120.00			
127	EFT15389	20/11/2020	Price's Fabrication & Steel			\$ 1,532.02	L	
128	INV 00000334	16/11/2020	Price's Fabrication & Steel	DEPOT RAINWATER TANK 110, 166LT - 20% Deposit for Supply & Installation of Water Tank	\$ 1,532.02			
129	EFT15390	20/11/2020	Christopher Williams			\$ 55.80	L	
130	INV 111120	11/11/2020	Christopher Williams	PWO - WORKS - RECRUITMENT - Reimburse Police Clearance (C Williams)	\$ 55.80			
131	EFT15391	26/11/2020	Narrogin Hire & Reticulation			\$ 3.04	L	
132	INV 00028353	18/10/2020	Narrogin Hire & Reticulation	PARKS & GARDENS MAINTENANCE - Reticulation Materials	\$ 3.04			
133	PAY 11	20/11/2020	PAYROLL	Payroll 11 - 20/11/2020	\$ 155,515.38			
134	EFT15392	26/11/2020	Coles			\$ 755.28	L	
135	INV OCT2020	31/10/2020	Coles	VARIOUS DEPARTMENTS - Coles Account October 2020	\$ 755.28			
136	EFT15393	26/11/2020	Synergy			\$ 293.02		
137	INV 9970428321	14/10/2020	Synergy	OLD SHIRE OFFICE BUILDING OPERATIONS - Electricity Usage 14/08/2020-14/10/2020	\$ 293.02			
138	EFT15394	26/11/2020	Narrogin Packaging			\$ 1,004.15	L	PF
139	INV 00068144	05/11/2020	Narrogin Packaging	CHCP - GENERAL OFFICE EXPENSES - 2 Cartons Of Vinyl Gloves Medium - NHC	\$ 386.00			
140	INV 00068207	06/11/2020	Narrogin Packaging	OTHCUL - INDIGENOUS CULTURAL EVENTS - NAIDOC 2020 Consumables For Morning Tea	\$ 94.00			
141	INV 00068231	13/11/2020	Narrogin Packaging	VARIOUS PUBLIC TOILETS - Cleaning Supplies	\$ 237.00			
142	INV 00068301	21/11/2020	Narrogin Packaging	VARIOUS PUBLIC TOILETS OPERATIONS - Cleaning Supplies	\$ 287.15			
143	EFT15395	26/11/2020	Narrogin Auto Electrics			\$ 395.00	L	
144	INV 258922	23/09/2020	Narrogin Auto Electrics	1TBG649 1999 TRAILER MOUNTED TRANSFER PUMP (OCKLEY) (P8816) - Strobe Light	\$ 395.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
145	EFT15396	26/11/2020	Kleenheat Gas			\$ 9,608.92		
146	INV 2723717	11/01/2020	Kleenheat Gas	CARAVAN PARK GENERAL MAINTENANCE/OPERATIONS - Electricity Usage (01/10/2020 - 31/10/2020)	\$ 1,612.29			
147	INV 2723727	11/11/2020	Kleenheat Gas	ADMIN OFFICE BUILDING OPERATIONS - Electricity Usage (01/10/2020 - 31/10/2020)	\$ 654.45			
148	INV 2723745	11/11/2020	Kleenheat Gas	NRLC - UTILITY - ELECTRICITY - Electricity Usage (01/10/2020 - 31/10/2020)	\$ 7,342.18			
149	EFT15397	26/11/2020	Knightline Computers			\$ 588.71	L	F
150	INV 00071455	11/11/2020	Knightline Computers	COMPUTER PURCHASES - Monitors, Dual Monitor Stand & Delivery Charges (HACC)	\$ 588.71			
151	EFT15398	26/11/2020	Hancocks Home Hardware			\$ 428.32	L	F
152	INV 344268	05/11/2020	Hancocks Home Hardware	CHCP - GENERAL OFFICE EXPENSES - Hat Hooks x 6 and Spakfilla Plus Neatsfoot Oil For Jessie House - NHC	\$ 82.82			
153	INV 345062	13/11/2020	Hancocks Home Hardware	HACC - BUILDING - Tools and equipment For Men's Shed - Jessie House	\$ 322.08			
154	INV 345592	18/11/2020	Hancocks Home Hardware	CHCP CUSTOMER SERVICES OTHER EXPENSES - Sceneys Neatsfoot Oil 1Ltr - NHC	\$ 23.42			
155	EFT15399	26/11/2020	Landgate			\$ 128.19		
156	INV 360253 - 10001100	27/10/2020	Landgate	RATES - VALUATION EXPENSES - Rural UV Interim Valuation Shared	\$ 128.19			
157	EFT15400	26/11/2020	Department of Fire & Emergency Services (DFES)			\$ 80,075.76		
158	INV 151536	20/11/2020	Department of Fire & Emergency Services (DFES)	FESA ESL LIABILITY - ESL Quarter 2 2020/21	\$ 80,075.76			
159	EFT15401	26/11/2020	Moore Stephens (WA) Pty Ltd			\$ 484.00		
160	INV 1349	21/09/2020	Moore Stephens (WA) Pty Ltd	ADMIN - TRAINING & DEVELOPMENT - 2020 WALGA Tax Webinar - Salary Sacrificing Essentials - Casey McRae & Allysha Spurling	\$ 484.00			
161	EFT15402	26/11/2020	Narrogin Newsagency			\$ 340.02	L	PF
162	INV 272206	01/09/2020	Narrogin Newsagency	CHSP - PRINTING & STATIONERY - A4 Tab Dividers (August 2020)	\$ 21.70			
163	INV 273024	01/10/2020	Narrogin Newsagency	HACC & CHSP EXPENSES - September 2020	\$ 41.55			
164	INV 273346	12/10/2020	Narrogin Newsagency	VARIOUS DEPARTMENTS - Monthly Stationery Order August 2020	\$ 248.67			
165	INV 273904	01/11/2020	Narrogin Newsagency	HACC CBDC OTHER EXPENSES - Deliveries for the Period of 01/10/20-31/10/20	\$ 28.10			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
166	EFT15403	26/11/2020	Narrogin Electrical Services			\$ 4,774.00	L	
167	INV 2103	18/11/2020	Narrogin Electrical Services	PARKS & GARDENS MAINTENANCE - Supply & Install x 3 Yellow Up-Lights In Mackie Park	\$ 4,367.00			
168	INV 2113	23/11/2020	Narrogin Electrical Services	NRLC INFRASTRUCTURE OTHER - Disconnect All Outdoor Lights	\$ 302.50			
169	INV 2121	23/11/2020	Narrogin Electrical Services	NRLC GROUNDS MAINTENANCE - Electrcrtical Tradesman, Hardware & Sundries And Make Safe Light Pole At Rec Centre	\$ 104.50			
170	EFT15404	26/11/2020	It Vision			\$ 2,629.00		
171	INV 34437	19/11/2020	It Vision	ADMIN TRAINING & DEVELOPMENT - Debtors & Creditors IT Vision Training	\$ 1,309.00			
172	INV 34393	19/11/2020	It Vision	ADMIN - TRAINING & DEVELOPMENT - IT Vision - Payroll Essentials 2 days, 9 & 10 November	\$ 1,320.00			
173	EFT15405	26/11/2020	Narrogin Betta Home Living			\$ 494.00	L	F
174	INV 25710018319	18/11/2020	Narrogin Betta Home Living	HACC - BUILDING - CH10 40 inch Full HD Smart LED LCD Television Model No:L40K5 and Wall Bracket - NHC	\$ 99.00			
175	INV 25710018309	18/11/2020	Narrogin Betta Home Living	HACC - BUILDING - CH10 40 inch Full HD Smart LED LCD Television Model No:L40K5 and Wall Bracket - NHC	\$ 395.00			
176	EFT15406	26/11/2020	Borgas Engineering Pty Ltd			\$ 2,502.50	L	
177	INV 8410	15/06/2020	Borgas Engineering Pty Ltd	NO4141 2010 CATERPILLAR 432E BACKHOE LOADER (WORKS) (P25) - Straighten & Strengthen Front Bucket	\$ 2,255.00			
178	INV 8476	19/10/2020	Borgas Engineering Pty Ltd	CLAYTON ROAD OVAL MAINTENANCE/OPERATIONS - Removal Of Goal Posts	\$ 247.50			
179	EFT15407	26/11/2020	Kulker Plumbing Service			\$ 110.00	L	
180	INV 12557	20/11/2020	Kulker Plumbing Service	STANDPIPE MAINTENANCE/OPERATIONS - Test RPZ 105 Federal St	\$ 110.00			
181	EFT15408	26/11/2020	Narrogin Bearing Service			\$ 12.32	L	
182	INV IN181738	20/11/2020	Narrogin Bearing Service	2017 VOLVO EC220DL EXCAVATOR (WORKS) - 1/8 Bsp Fitting x4	\$ 12.32			
183	EFT15409	26/11/2020	Great Southern Waste Disposal			\$ 41,904.26	L	
184	INV IV00000001364	02/09/2020	Great Southern Waste Disposal	GREAT SOUTHERN WASTE DISPOSAL - Bin Collection August 2020	\$ 41,904.26			
185	EFT15410	26/11/2020	RJ Smith Engineering			\$ 210.90	L	
186	INV 00010159	21/11/2020	RJ Smith Engineering	LIB - GENERAL OFFICE EXPENSES - 6 Bottles of 15L Water for staff & public use	\$ 102.00			
187	INV 00010151	23/11/2020	RJ Smith Engineering	POC - FUESL AND OILS - 12 x Tremblex Grease Cartridges	\$ 108.90			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
188	EFT15411	26/11/2020	Shire of Wagin			\$ 5,487.48	L	F
189	INV 8852	30/09/2020	Shire of Wagin	Wagin Homecare Accounts for Ronalea Neil Smith (01/09/2020 - 30/09/2020)	\$ 2,091.38			
190	INV 8946	31/10/2020	Shire of Wagin	Wagin Homecare Account For John Neil Smith (1 October 2020 - 31 October 2020)	\$ 1,325.13			
191	INV 8945	31/10/2020	Shire of Wagin	Wagin Homecare Account for Ronalea Neil Smith (01/10/2020 - 31/10/2020)	\$ 2,070.97			
192	EFT15412	26/11/2020	Public Transport Authority			\$ 484.20		
193	INV 31102020	31/10/2020	Public Transport Authority	TRANSWA - AGENT LIABILITY - TRANSWA Ticket Sales October 2020	\$ 484.20			
194	EFT15413	26/11/2020	Great Southern Towing			\$ 88.00	L	
195	INV GST283	12/11/2020	Great Southern Towing	OLOPS - IMPOUNDED VEHICLES FEES - Call Out Fee Only	\$ 88.00			
196	EFT15414	26/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota			\$ 559.75	L	
197	INV PI23042768	11/09/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - Chain For Polesaw	\$ 22.00			
198	INV PI23043115	29/09/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota	SMALL PLANT - New Chain For Chainsaw	\$ 38.50			
199	INV JC24027740	25/11/2020	Octave Holdings Pty Ltd T/A Narrogin Toyota	1NGN 2019 TOYOTA PRADO (CEO) (P1) 30,000km Service	\$ 499.25			
200	EFT15415	26/11/2020	Bucher Municipal Pty Ltd - McDonald Johnston			\$ 663.54		
201	INV 984638	10/11/2020	Bucher Municipal Pty Ltd - McDonald Johnston	1EUF156 HINO ROAD SWEEPER 2004 (WORKS) (P24) - Centre Broom Spindle Assembly	\$ 663.54			
202	EFT15416	26/11/2020	Narrogin Amcal Chemist			\$ 73.95	L	F
203	INV 821645	07/10/2020	Narrogin Amcal Chemist	CHCP - CLIENT PURCHASES - Medication Register DDA - P Hoggard (NHC)	\$ 28.95			
204	INV 826136	27/10/2020	Narrogin Amcal Chemist	CHCP - CLIENT PURCHASES - Medication RX1566720 - P Hoggard (NHC)	\$ 45.00			
205	EFT15417	26/11/2020	Shire Of Narrogin			\$ 98.20	L	
206	INV 31/10/2020	31/10/2020	Shire Of Narrogin	TRANSWA- AGENT LIABILITY - Commission October 2020 Ticket Sales	\$ 98.20			
207	EFT15418	26/11/2020	New Security Installations Pty Ltd			\$ 915.20		
208	INV 00013199	06/11/2020	New Security Installations Pty Ltd	ADMIN OFFICE BUILDING OPERATIONS - CPRS Alarm Monitoring (Dual GPRS Class 2) 1 Hr Polling Charged Annually In Advance Covering The Period 28th November 2020 To	\$ 915.20			
209	EFT15419	26/11/2020	Watershed News Incorporated			\$ 90.00		F
210	INV 00000382	17/11/2020	Watershed News Incorporated	CHSP - ADVERTISING & PROMOTIONS - Full Page Advertising for 16/11, 30/11 & 14/12/20 - NHC	\$ 90.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
211	EFT15420	26/11/2020	John Parry Medical Centre			\$ 252.00	L	F
212	INV 388339	05/11/2020	John Parry Medical Centre	CHSP - RECRUITMENT - Pre-employment For Sophie Page - NHC	\$ 126.00			
213	INV 388340	05/11/2020	John Parry Medical Centre	CHSP - RECRUITMENT - Pre - Employment Medical For Ivy Brillo - NHC	\$ 126.00			
214	EFT15421	26/11/2020	A & A Corasaniti Building Contractors Pty Ltd			\$ 8,250.00	L	
215	INV 120	24/11/2020	A & A Corasaniti Building Contractors Pty Ltd	PARK STREET FOOTPATH CONSTRUCTION - Install 320m2 of red pavers & Extra Dingo Hire	\$ 8,250.00			
216	EFT15422	26/11/2020	West Australian Newspapers Limited			\$ 1,160.00		
217	INV 10280137520201031	31/10/2020	West Australian Newspapers Limited	FIRE PREVENTION/BURNING/CONTROL - ADVERTISING - Bushfire Directory 2020/21, Narrogin Observer 22 October 2020	\$ 180.00			
218	INV 102803752201031	31/10/2020	West Australian Newspapers Limited	OTHFUL - AUSTRALIA DAY - Narrogin Observer 8 & 22 October CoTY Advertisement	\$ 320.00			
219	INV 1028037520201031	31/10/2020	West Australian Newspapers Limited	ADVERTISEMENT - Full Page Newsletter - Narrogin Narrative October 2020	\$ 660.00			
220	EFT15423	26/11/2020	Narrogin Pumps Solar And Spraying			\$ 35.75	L	
221	INV 00030099	02/11/2020	Narrogin Pumps Solar And Spraying	SMALL PLANT - Brass Lumpend Fitting	\$ 35.75			
222	EFT15424	26/11/2020	M. Healy & A. Little			\$ 78.55		
223	INV A201900	19/11/2020	M. Healy & A. Little	Rates refund for assessment A201900 25 FURNIVAL STREET NARROGIN WA 6312	\$ 78.55			
224	EFT15425	26/11/2020	Narrogin Croquet Club Inc.			\$ 300.00	L	
225	INV 24112020	24/11/2020	Narrogin Croquet Club Inc.	ADMIN - TRAINING & DEVELOPMENT - Croquet Challenge Registration & Game Fees 2021	\$ 300.00			
226	EFT15426	26/11/2020	The Workwear Group Pty Ltd			\$ 1,419.70		
227	INV 12692202	09/09/2020	The Workwear Group Pty Ltd	PLAN - ALLOWANCES - Uniform EMDRS	\$ 374.00			
228	INV 12644945	16/10/2020	The Workwear Group Pty Ltd	ADMIN - ALLOWANCES GEN - Uniform - V Anderson 2020/21	\$ 299.00			
229	INV 12644948	19/10/2020	The Workwear Group Pty Ltd	ADMIN - ALLOWANCES - NNT Workwear Uniform - Casey McRae 2020/21	\$ 347.70			
230	INV 12647466	21/10/2020	The Workwear Group Pty Ltd	PWO - EMTRS - ALLOWANCES - Uniform Order A Allinson 2020/21	\$ 399.00			
231	EFT15427	26/11/2020	M & V Ranieri Building Contractors			\$ 5,060.00	L	
232	INV 0488	23/11/2020	M & V Ranieri Building Contractors	RAILWAY STATION RESTORATION COVID RECOVERY PROJECT - Train Station Interior demolition	\$ 5,060.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
233	EFT15428	26/11/2020	Central Regional Tafe			\$ 287.42		
234	INV I0012748	05/11/2020	Central Regional Tafe	ANIMAL - TRAINING & DEVELOPMENT - Ranger Training - "ROCS 1 & 2", "Implement Parking Controls" and "Investigate alleged breaches of legislation & prepare	\$ 287.42			
235	EFT15429	26/11/2020	Data#3 Limited			\$ 1,137.09		F
236	INV 01965269	18/11/2020	Data#3 Limited	COMPUTER PURCHASES - 1 x HP Pro Desk Mini 400D6 Desktop For HomeCare	\$ 1,137.09			
237	EFT15430	26/11/2020	Corner's Auto Electrics			\$ 660.00	L	
238	INV 33641	02/10/2020	Corner's Auto Electrics	NGN MY20 HOLDEN TRAX LS 1.4L TURBO (BS) - Supply and Install a Light Bar to 2019 Holden Trax Including Wiring to Working Order	\$ 440.00			
239	INV 33640	02/10/2020	Corner's Auto Electrics	EHO VEHICLE 2020 - Remove Lightbar From Holden Trax and Install on to 2020 Mazda CX3 to Working Order	\$ 220.00			
240	EFT15431	26/11/2020	Corsign (WA) Pty Ltd			\$ 1,284.80		
241	INV 00051920	17/11/2020	Corsign (WA) Pty Ltd	ARGUS STREET FOOTPATH CONSTRUCTION - Grab Rail 900mmW x 1250mmH P/C Yellow With CL400 Refl & Small Taper-Lock Sleeve 350mm	\$ 1,284.80			
242	EFT15432	26/11/2020	Local Government Supervisors Association Of Western Australia			\$ 2,409.00		
243	INV 1379	19/08/2020	Local Government Supervisors Association Of Western Australia	LGSA 2020 CONFERENCE AND EXPO - For John Warburton & Scott Heil	\$ 2,409.00			
244	EFT15433	26/11/2020	Narrogin Auto Centre			\$ 210.73	L	F
245	INV 294887	06/11/2020	Narrogin Auto Centre	NGN219 2019 NISSAN X-TRIAL (CACTS) P14 - Narrogin CATS Car 30,000km Service-Nissan X-Trail 2020 SUV Registration NGN219	\$ 210.73			
246	EFT15434	26/11/2020	Cjd Equipment Pty Ltd			\$ 112.64		
247	INV EC220D 280587	18/11/2020	Cjd Equipment Pty Ltd	2017 VOLVO EC220DL EXCAVATOR (WORKS) (P977) - 1 x M.Stud Elbow Dia 6mm-S1/8 and 2 x H.end Fitting S 6mm (s)	\$ 112.64			
248	EFT15435	26/11/2020	Joondalup Resort			\$ 338.00		
249	INV 165775	12/11/2020	Joondalup Resort	PWO - EMTRS - TRAINING & DEVELOPMENT - 2 Nights Accomodation (J. Warburton)	\$ 338.00			
250	EFT15436	26/11/2020	Tutt Bryant Equipment			\$ 184.23		
251	INV 008464281	10/11/2020	Tutt Bryant Equipment	2018 BOMAG TWIN DRUM TURF ROLLER (WORKS) (P67) - Filters For Service	\$ 30.91			
252	INV 008464280	10/11/2020	Tutt Bryant Equipment	2018 BOMAG TWIN DRUM TURF ROLLER (WORKS) (P67) - Filters For Service	\$ 153.32			
253	EFT15437	26/11/2020	The White Family Trust T/a Narrogin Valley Stockfeed			\$ 272.00	L	F
254	INV NVS48503	28/10/2020	The White Family Trust T/a Narrogin Valley Stockfeed	HACC - BUILDING - Garden Mulch, Chook Feed And Bird Seed Bulk - Jessie House	\$ 272.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
255	EFT15438	26/11/2020	Narrogin Revheads Inc			\$ 2,000.00	L	
256	INV 04112020	04/11/2020	Narrogin Revheads Inc	OTHCUL - REV HEADS - Annual Cash Contribution November 2020	\$ 2,000.00			
257	EFT15439	26/11/2020	New Cornwall Hotel			\$ 502.20	L	
258	INV 171120D	17/11/2020	New Cornwall Hotel	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - Catering for MBS Meeting of Councillors - 10 November 2020	\$ 502.20			
259	EFT15440	26/11/2020	Wendy Maree le Bechee			\$ 493.70	L	
260	INV 16112020	16/11/2020	Wendy Maree le Bechee	Reimbursemet For Purchasing Various Items from Kmart for Homecare	\$ 493.70			
261	EFT15441	26/11/2020	KM & CA Quartermaine ATFT K & C Quartermaine Trust			\$ 4,806.00	L	
262	INV 19112020	19/11/2020	KM & CA Quartermaine ATFT K & C Quartermaine Trust	ENVIRO - LANDGATE COMMUNITY PROJECTS - Acquittal Landcare Project Fund 2020/21	\$ 4,806.00			
263	EFT15442	26/11/2020	Kunal Sarma			\$ 1,824.95	L	
264	INV 16/11/2020	16/11/2020	Kunal Sarma	ADMIN - PRINTING & STATIONERY - 3 X Sit Stand Desk 890mm Black (Items for Rob, Loriann & David) Plus Delivery	\$ 1,006.95			
265	INV 23112020	23/11/2020	Kunal Sarma	VARIOUS IT PURCHASES - Wirelen Keyboard Plus Mouse Bundle And Apple iphon SE With Phone Case And Screen Protector	\$ 818.00			
266	EFT15443	26/11/2020	The Rustic Vault			\$ 348.00	L	
267	INV 0150	10/10/2020	The Rustic Vault	CARAVAN PARK GENERAL MAINTENANCE - 6 x King Size Fitted Sheets, 6x Shower Mats	\$ 348.00			
268	EFT15444	26/11/2020	Surgical House Pty Ltd			\$ 348.00		F
269	INV A727821	13/11/2020	Surgical House Pty Ltd	CHCP - CLIENT PURCHASES - Rollator Indoor Pixel W/Basket & Removable Tray - Beatrice Broun - NHC	\$ 348.00			
270	EFT15445	26/11/2020	Williams Rural Supplies			\$ 1,725.90	L	PF
271	INV 284242	05/11/2020	Williams Rural Supplies	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - Green Pipe 300mm 12inch x 6m Length and Green Pipe 375mm 15inch x 6m Length	\$ 1,725.90			
272	EFT15446	26/11/2020	Narrogin & Districts Plumbing Service			\$ 789.80	L	
273	INV INV-0220	12/11/2020	Narrogin & Districts Plumbing Service	GNARROJIN PARK PUBLIC TOILETS MAINTENANCE - Repair to Hand Basin leak	\$ 99.00			
274	INV INV-0219	12/11/2020	Narrogin & Districts Plumbing Service	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Urgent repair to Mains water pipe	\$ 170.50			
275	INV INV-0218	12/11/2020	Narrogin & Districts Plumbing Service	STANDPIPE MAINTENANCE/OPERATIONS - Yilliminning Road Standpipe repairs	\$ 520.30			
276	EFT15447	26/11/2020	Narrogin Sporting Shooters Club			\$ 2,500.00	L	
277	INV 25112020	25/11/2020	Narrogin Sporting Shooters Club	OTHCUL - COMMUNITY CHEST - Acquittal Community Chest 2019/20	\$ 2,500.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
278	EFT15448	26/11/2020	JR & GV Garlick			\$ 751.50	L	
279	INV A623	19/11/2020	JR & GV Garlick	Rates refund for assessment A623 81 HOFFMAN RD HIGHBURY 6313	\$ 751.50			
280	EFT15449	26/11/2020	Eileen Marie Lange			\$ 2,728.50	L	
281	INV A171700	19/11/2020	Eileen Marie Lange	Rates refund for assessment A171700 30 FELSPAR STREET NARROGIN WA 6312	\$ 2,728.50			
282	EFT15450	01/12/2020	Edwards Motors Pty Ltd			\$ 27,100.00	L	
283	INV N34903	28/10/2020	Edwards Motors Pty Ltd	NO05 RANGER VEHICLE 2020 - Purchase of Isuzu LSU D-max & Disposal of 2018 Navara	\$ 27,100.00			
284	EFT15451	04/12/2020	Narrogin Hire & Reticulation			\$ 33.00	L	
285	INV 00028397	19/11/2020	Narrogin Hire & Reticulation	OTHCUL - CHRISTMAS LIGHTS - 2 Day Hire of Mobile Scaffold	\$ 33.00			
286	EFT15452	04/12/2020	Best Office Systems			\$ 2,138.38	L	
287	INV 580821	27/11/2020	Best Office Systems	VARIOUS DEPARTMENTS - Photocopier Charges (20/10/2020 - 20/11/2020)	\$ 2,138.38			
288	EFT15453	04/12/2020	Synergy			\$ 1,932.47		
289	INV 2013074276	14/10/2020	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 06/09/2020 - 11/10/2020	\$ 937.35			
290	INV 2013100422	13/11/2020	Synergy	JOHN HIGGINS COMMUNITY COMPLEX BUILDING OPERATIONS - Electricity Usage 12/10/2020 - 09/11/2020	\$ 995.12			
291	EFT15454	04/12/2020	Narrogin Packaging			\$ 178.11	L	PF
292	INV 00068055	07/10/2020	Narrogin Packaging	CHSP SOCIAL SUPPORT GROUP OTHER EXPENSES - 15kg Sugar,1000 Teabags and Milo 1.9kg - Jessie House	\$ 133.50			
293	INV 00068367	30/11/2020	Narrogin Packaging	MEMORIAL PARK MAINTENANCE/OPERATIONS - Cleaning Materials	\$ 44.61			
294	EFT15455	04/12/2020	Great Southern Fuels			\$ 1,109.39	L	
295	INV 19004875	18/11/2020	Great Southern Fuels	POC - FUELS AND OILS - 1000LTS of ADBLUE	\$ 770.00			
296	INV B19641-D204735	27/11/2020	Great Southern Fuels	POC - FUELS AND OILS - 300L Unleaded	\$ 339.39			
297	EFT15456	04/12/2020	Water Corporation			\$ 951.40		
298	INV XMNMB	30/11/2020	Water Corporation	VARIOUS BUILDINGS - Water Usage (01/11/2020-31/12/2020)	\$ 951.40			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
299	EFT15457	04/12/2020	Makit Narrogin Hardware			\$ 834.04	L	
300	INV 113192	31/10/2020	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Maintenance Supplies	\$ 333.26			
301	INV 113242	18/11/2020	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General & Maintenance Materials	\$ 254.78			
302	INV 113221	19/11/2020	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - Maintenance Supplies	\$ 56.90			
303	INV 113246	20/11/2020	Makit Narrogin Hardware	VARIOUS DEPARTMENTS - General & Maintenance Materials	\$ 189.10			
304	EFT15458	04/12/2020	Hancocks Home Hardware			\$ 78.95	L	
305	INV 345254	14/11/2020	Hancocks Home Hardware	CAFE 45 FEDERAL ST BUILDING MAINTENANCE - Lock Screen Door (Emergency Repair on Saturday)	\$ 78.95			
306	EFT15459	04/12/2020	Geoff Perkins Farm Machinery Centre			\$ 631.80	L	
307	INV FNCS116517	24/11/2020	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - 12/ Honda Mower HRU216 Service & Replace Blades 16/ Honda Mower HRU216 Service & Replace Blades	\$ 235.70			
308	INV FNCS116527	24/11/2020	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - 12/ Honda Mower HRU216 Service & Replace Blades 16/ Honda Mower HRU216 Service & Replace Blades	\$ 94.20			
309	INV FNCS116523	25/11/2020	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - SMALL PLANT - HOMECARE - 12/ Honda Mower HRU216 Service & Replace Blades 16/ Honda Mower HRU216 Service & Replace Blades	\$ 101.75			
310	INV FNCS116524	25/11/2020	Geoff Perkins Farm Machinery Centre	SMALL PLANT - HOMECARE - 12/ Honda Mower HRU216 Service & Replace Blades 16/ Honda Mower HRU216 Service & Replace Blades	\$ 200.15			
311	EFT15460	04/12/2020	Narrogin Newsagency			\$ 283.14	L	
312	INV 12082020	12/08/2020	Narrogin Newsagency	PWO - Printing & Stationery - Sympathy Card	\$ 9.99			
313	INV 272264	01/09/2020	Narrogin Newsagency	LIB - SUBSRIPTIONS & MEMBERSHIPS - Deliveries for the Period 01/06/2020 - 01/09/2020	\$ 100.25			
314	INV 273084	01/10/2020	Narrogin Newsagency	LIB - SUBSRIPTIONS & MEMBERSHIPS - Deliveries for the Period 01/07/2020 - 01/10/2020	\$ 79.20			
315	INV 273961	02/11/2020	Narrogin Newsagency	LIB - SUBSRIPTIONS & MEMBERSHIP - Deliveries for the Period 01/08/2020 - 01/11/2020	\$ 93.70			
316	EFT15461	04/12/2020	Narrogin Electrical Services			\$ 93.50	L	
317	INV 2140	29/11/2020	Narrogin Electrical Services	THOMAS HOGG OVAL MAINTENANCE/OPERATIONS - Repair Power To Oval	\$ 93.50			
318	EFT15462	04/12/2020	S. Williams Plumbing			\$ 360.00	L	
319	INV 269	20/11/2020	S. Williams Plumbing	MACKIE PARK PUBLIC TOILETS AND OFFICE MAINTENANCE - Repair to Water Pipe and Meter	\$ 360.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
320	EFT15463	04/12/2020	RJ Smith Engineering			\$ 661.01	L	
321	INV 00010055	18/11/2020	RJ Smith Engineering	NO2731 FOUR AXLE SIDE TIPPER TRAILER (WORKS) (P968) - Repair Cracks in Welds Along Top of Side Tipper Trailer	\$ 467.50			
322	INV 00009902	26/11/2020	RJ Smith Engineering	PWO - WORKS - PROTECTIVE CLOTHING - x8 pair Gloves (m)	\$ 193.51			
323	EFT15464	04/12/2020	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)			\$ 60.00	L	
324	INV 6411721433	30/11/2020	Goodyear Dunlop Tyres Pty Ltd (Beaurepaires)	NO2731 FOUR AXLE SIDE TIPPER TRAILER (WORKS) (P968) - One Meter Rubber Matting For Mud Flap	\$ 60.00			
325	EFT15465	04/12/2020	Toll Transport Pty Ltd			\$ 21.45		
326	INV 0472-T740710	15/11/2020	Toll Transport Pty Ltd	LYDEKER DEPOT BUILDING OPERATIONS - Freight Charges 21/09/2020, 12/10/2020 & 11/11/2020	\$ 21.45			
327	EFT15466	04/12/2020	Narrogin Chamber Of Commerce			\$ 2,000.00	L	
328	INV 00003597	25/11/2020	Narrogin Chamber Of Commerce	TOUR - PUBLIC RELATIONS & AREA PROMOTION GEN - Supply of 200 \$10 Narrogin Vouchers for use at Caravan Park	\$ 2,000.00			
329	EFT15467	04/12/2020	Signs Plus			\$ 33.60		
330	INV 00159146	19/11/2020	Signs Plus	ADMIN - PRINITING & STATIONERY - x2 Name Badges Plus Postage	\$ 33.60			
331	EFT15468	04/12/2020	Market Creations Pty Ltd			\$ 91.81		F
332	INV 14442	30/10/2020	Market Creations Pty Ltd	HACC - GENERAL OFFICE EXOENSES - Microsoft Wireless Display V2 - NHC	\$ 91.81			
333	EFT15469	04/12/2020	WA Library Supplies			\$ 1,908.00		
334	INV 00122654	18/11/2020	WA Library Supplies	LIB - GENERAL OFFICE EXPENSES - Replacement Shelving For Children's Area, New Battery For Scanner	\$ 1,908.00			
335	EFT15470	04/12/2020	The Workwear Group Pty Ltd			\$ 175.00		
336	INV 12644504	19/10/2020	The Workwear Group Pty Ltd	LIB- GEN OFFICE EXPENSES - Uniforms For S. Winn	\$ 175.00			
337	EFT15471	04/12/2020	AMPAC Debt Recovery Pty Ltd			\$ 44.00		
338	INV 1966	30/11/2020	AMPAC Debt Recovery Pty Ltd	RATES - DEBT COLLECTION EXPENSES - Debt Recovery November 2020	\$ 44.00			
339	EFT15472	04/12/2020	Carolyn Thompson			\$ 30.00	L	
340	INV 301120	30/11/2020	Carolyn Thompson	MEMBERS - CIVIC FUNCTIONS, REFRESHMENTS & RECEPTIONS - 2 x Bottle of Sparkling Wine for Staff Celebration - Tidy Town State Winners	\$ 30.00			
341	EFT15473	04/12/2020	Allworks Civil			\$ 4,230.00	L	
342	INV 00019	26/11/2020	Allworks Civil	VARIOUS STREETS & CARPARKS - Line Marking	\$ 4,230.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
343	EFT15474	04/12/2020	B & C Hydraulic Services Pty Ltd			\$ 990.99		
344	INV 00004825	24/11/2020	B & C Hydraulic Services Pty Ltd	LYDEKER DEPOT BUILDING MAINTENANCE - Service and test Hoist & Air compressor	\$ 990.99			
345	EFT15475	04/12/2020	Kel's Tyres			\$ 5,181.00	L	
346	INV 11469	10/11/2020	Kel's Tyres	NGN390 2004 JOHN DEERE TRACTOR (WORKS) (P35) - Supply & Fit 18.4R38 BKT Ridemax IT696 Tyres	\$ 5,016.00			
347	INV 11605\	24/11/2020	Kel's Tyres	NO4516 2013 CATERPILLAR CW34NN RUBBER TYRED ROLLER (P8517) - Supply and Fit Tube and TL Patch to Roller Tyre	\$ 165.00			
348	EFT15476	04/12/2020	Narrogin Skip Bin Service			\$ 617.10	L	
349	INV INV-0802	31/08/2020	Narrogin Skip Bin Service	CAFE 45 FEDERAL ST BUILDING MAINTENANCE - Supply 5m skip bin at rear of Cafe.	\$ 217.80			
350	INV INV-0802	31/08/2020	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Skip bin collection 19/08/2020	\$ 133.10			
351	INV INV-0865	31/10/2020	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Bin Pick up October 23/10/2020	\$ 133.10			
352	INV INV-0865	31/10/2020	Narrogin Skip Bin Service	LYDEKER DEPOT BUILDING MAINTENANCE - Bin Pick Up June 22/06/2020	\$ 133.10			
353	EFT15477	04/12/2020	Win Television WA Pty Ltd T/A WIN Television Network			\$ 1,271.60		
354	INV 910573-2	31/08/2020	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Adversiting Win TV Network (August 2020)	\$ 818.40			
355	INV 910573-3	30/09/2020	Win Television WA Pty Ltd T/A WIN Television Network	TOUR - PUBLIC RELATIONS & AREA PROMOTION - Adversiting Win TV Network (September 2020)	\$ 453.20			
356	EFT15478	04/12/2020	Quality Press			\$ 220.00		
357	INV INV038384	21/09/2020	Quality Press	FIRE PREVENTION/BURNING/CONTROL - Identification Stickers for Volunteer Fire Fighter Vehicles (50 Per Roll)	\$ 220.00			
358	EFT15479	04/12/2020	General Tech Narrogin			\$ 299.00	L	
359	INV 00008519	20/11/2020	General Tech Narrogin	PWO - TELEPHONE/MOBILE - 1 x Samsung A70 LCD Screen Replacement for Scott R.	\$ 299.00			
360	EFT15480	04/12/2020	Narrogin Fresh			\$ 834.80	L	
361	INV SEPT 2 2020	29/09/2020	Narrogin Fresh	VARIOUS DEPARTMENTS - Narrogin Fresh Account September (2) 2020	\$ 834.80			
362	EFT15481	04/12/2020	Thomas David Baldwin			\$ 233.00	L	
363	INV 26112020	26/11/2020	Thomas David Baldwin	RATES - TRAINING & DEVELOPMENT - WALGA Training In Perth (11/11/20 - 12/11/20) + Rates Officers Association In Mandurah (25/11/2020)	\$ 233.00			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
364	EFT15482	04/12/2020	Narrogin & Districts Plumbing Service			\$ 2,614.70	L	
365	INV INV-0227	22/11/2020	Narrogin & Districts Plumbing Service	ADMIN OFFICE BUILDING MAINTENANCE - Replace Pan To Male Toilets/Replace Basin Set To Ladies Toilets	\$ 833.80			
366	INV INV-0223	22/11/2020	Narrogin & Districts Plumbing Service	STANDPIPE MAINTENANCE/OPERATIONS - Highbury Road West	\$ 368.50			
367	INV INV-0226	22/11/2020	Narrogin & Districts Plumbing Service	ADMIN OFFICE BUILDING - Supply and Install New HWS to Admin Toilets	\$ 1,412.40			
368	EFT15483	04/12/2020	WIN Network Pty Ltd			\$ 154.00		
369	INV 910845-2	31/08/2020	WIN Network Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Advertising - SKY-WIN - August 2020	\$ 66.00			
370	INV 910845-3	30/09/2020	WIN Network Pty Ltd	MEMBERS - ADVERTISING & PROMOTIONS - Advertising - SKY-WIN September 2020	\$ 88.00			
371	EFT15484	04/12/2020	Astrotourism WA Pty Ltd			\$ 4,400.00		
372	INV 1050	13/11/2020	Astrotourism WA Pty Ltd	TOUR - PUBLIC RELATIONS & AREA PROMOTION - ASTROTOURISM Town Establishment	\$ 4,400.00			
373	EFT15485	04/12/2020	Liberty Oil Australia Pty Ltd			\$ 15,708.80		
374	INV FI1323107	12/11/2020	Liberty Oil Australia Pty Ltd	POC - FUELS AND OILS - Bulk Diesel 16,000L	\$ 15,708.80			
375	EFT15486	04/12/2020	McKenzie Rural Fencing			\$ 1,815.00	L	PF
376	INV IV190091	26/11/2020	McKenzie Rural Fencing	WAGIN-WICKEPIN ROAD - RENEWAL (RURAL) (RRG) - 350 Meters of Fencing to be Reinstated	\$ 1,815.00			
377	EFT15487	04/12/2020	Smart Digital Australia Pty Ltd			\$ 10,923.55		F
378	INV INV-1238	03/12/2020	Smart Digital Australia Pty Ltd	OTHCUL - AUSTRALIA DAY - Parkview 4 Metre Inflatable Cinema Package	\$ 10,923.55			
379	EFT15488	04/12/2020	Universal Import Trust			\$ 7,534.00		F
380	INV INV-2218	02/12/2020	Universal Import Trust	OTHCUL - AUSTRALIA DAY - 45 x Outdoor Bean Bags, Bag Beans & Freight	\$ 7,534.00			
381	EFT15489	30/11/2020	Department Of Human Services	Payroll deductions		\$ 519.52		
382	INV DEDUCTION	09/11/2020	Department Of Human Services	Payroll deductions	\$ 259.76			
383	INV DEDUCTION	23/11/2020	Department Of Human Services	Payroll deductions	\$ 259.76			
384	EFT15490	30/11/2020	Llocal Government Racing & Cemeteries Employees Union (LGREU)			\$ 41.00		
385	INV DEDUCTION	09/11/2020	Llocal Government Racing & Cemeteries Employees Union (LGREU)	Payroll deductions	\$ 20.50			
386	INV DEDUCTION	23/11/2020	Llocal Government Racing & Cemeteries Employees Union (LGREU)	Payroll deductions	\$ 20.50			

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
387	EFT15491	30/11/2020	Australian Services Union Western Australian Branc		\$ 51.80		
388	INV DEDUCTION	09/11/2020	Australian Services Union Western Australian Branc	Payroll deductions	\$ 25.90		
389	INV DEDUCTION	23/11/2020	Australian Services Union Western Australian Branc	Payroll deductions	\$ 25.90		
				EFT Total	\$ 528,222.08		

Direct Debits

390	DD5981.1	19/11/2020	Telstra		\$ 2,913.32		
391	INV K980875920-3	12/11/2020	Telstra	VARIOUS DEPARTMENTS - Mobile Phone Charges November 2020	\$ 2,913.32		
392	DD5982.1	19/11/2020	Elgas		\$ 7,302.96		
393	INV 0360906783	11/11/2020	Elgas	NRLC - UTILITY - GAS - Gas Supplied 2,750.0L	\$ 2,240.92		
394	INV 0360905478	05/11/2020	Elgas	NRLC - UTILITY - GAS - Gas Supplied 6,212.0L	\$ 5,062.04		
395	DD5983.1	03/11/2020	Keenan & Tania Wenning		\$ 1,386.67		
396	INV EMDRS NOV RENT	03/11/2020	Keenan & Tania Wenning	EMDRS STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent November 2020	\$ 1,386.67		
397	DD5988.1	23/11/2020	Australian Taxation Office		\$ 4,064.00		
398	INV BASOCT20	19/11/2020	Australian Taxation Office	BAS - October 2020	\$ 4,064.00		
399	DD6036.1	30/11/2020	Aaron Joseph Cook		\$ 2,245.54		
400	INV CEO NOV2020	30/11/2020	Aaron Joseph Cook	CEO STAFF HOUSING RENTAL PROPERTY EXPENSES - Rent November 2020	\$ 2,245.54		

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
401	DD6045.1	09/11/2020	Aware Super			\$ 14,292.80		
402	INV SUPER	09/11/2020	Aware Super	Superannuation contributions	\$ 12,412.21			
403	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 260.00			
404	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 100.00			
405	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 180.86			
406	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 132.85			
407	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 943.61			
408	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 120.96			
409	INV DEDUCTION	09/11/2020	Aware Super	Payroll deductions	\$ 142.31			
410	DD6045.2	09/11/2020	Rest Superannuation			\$ 530.81		
411	INV SUPER	09/11/2020	Rest Superannuation	Superannuation contributions	\$ 430.81			
412	INV DEDUCTION	09/11/2020	Rest Superannuation	Payroll deductions	\$ 100.00			
413	DD6045.3	09/11/2020	Mtaa Super			\$ 188.46		
414	INV SUPER	09/11/2020	Mtaa Super	Superannuation contributions	\$ 188.46			
415	DD6045.4	09/11/2020	Bt Super For Life			\$ 623.36		
416	INV SUPER	09/11/2020	Bt Super For Life	Superannuation contributions	\$ 623.36			
417	DD6045.5	09/11/2020	AMP Life Limited			\$ 403.37		
418	INV SUPER	09/11/2020	AMP Life Limited	Superannuation contributions	\$ 295.15			
419	INV DEDUCTION	09/11/2020	AMP Life Limited	Payroll deductions	\$ 108.22			
420	DD6045.6	09/11/2020	Prime Super			\$ 523.14		
421	INV SUPER	09/11/2020	Prime Super	Superannuation contributions	\$ 523.14			
422	DD6045.7	09/11/2020	Cbus Super Fund			\$ 203.84		
423	INV SUPER	09/11/2020	Cbus Super Fund	Superannuation contributions	\$ 203.84			
424	DD6045.8	09/11/2020	Lgia Super			\$ 980.30		
425	INV SUPER	09/11/2020	Lgia Super	Superannuation contributions	\$ 497.78			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
426	INV DEDUCTION	09/11/2020	Lgia Super	Payroll deductions	\$ 300.00			
427	INV DEDUCTION	09/11/2020	Lgia Super	Payroll deductions	\$ 182.52			
428	DD6045.9	09/11/2020	Essential Super			\$ 188.46		
429	INV SUPER	09/11/2020	Essential Super	Superannuation contributions	\$ 188.46			
430	DD6046.1	23/11/2020	Aware Super			\$ 14,678.17		
431	INV SUPER	23/11/2020	Aware Super	Superannuation contributions	\$ 12,738.48			
432	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 260.00			
433	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 100.00			
434	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 235.71			
435	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 131.56			
436	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 947.94			
437	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 122.17			
438	INV DEDUCTION	23/11/2020	Aware Super	Payroll deductions	\$ 142.31			
439	DD6046.2	23/11/2020	Media Super			\$ 181.72		
440	INV SUPER	23/11/2020	Media Super	Superannuation contributions	\$ 181.72			
441	DD6046.3	23/11/2020	Rest Superannuation			\$ 414.12		
442	INV SUPER	23/11/2020	Rest Superannuation	Superannuation contributions	\$ 414.12			
443	DD6046.4	23/11/2020	Mtaa Super			\$ 191.76		
444	INV SUPER	23/11/2020	Mtaa Super	Superannuation contributions	\$ 191.76			
445	DD6046.5	23/11/2020	Bt Super For Life			\$ 823.64		
446	INV SUPER	23/11/2020	Bt Super For Life	Superannuation contributions	\$ 756.05			
447	INV DEDUCTION	23/11/2020	Bt Super For Life	Payroll deductions	\$ 67.59			
448	DD6046.6	23/11/2020	AMP Life Limited			\$ 407.42		
449	INV SUPER	23/11/2020	AMP Life Limited	Superannuation contributions	\$ 298.11			
450	INV DEDUCTION	23/11/2020	AMP Life Limited	Payroll deductions	\$ 109.31			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
451	DD6046.7	23/11/2020	Prime Super			\$ 566.40		
452	INV SUPER	23/11/2020	Prime Super	Superannuation contributions	\$ 566.40			
453	DD6046.8	23/11/2020	Cbus Super Fund			\$ 275.08		
454	INV SUPER	23/11/2020	Cbus Super Fund	Superannuation contributions	\$ 275.08			
455	DD6046.9	23/11/2020	Lgia Super			\$ 980.30		
456	INV SUPER	23/11/2020	Lgia Super	Superannuation contributions	\$ 497.78			
457	INV DEDUCTION	23/11/2020	Lgia Super	Payroll deductions	\$ 300.00			
458	INV DEDUCTION	23/11/2020	Lgia Super	Payroll deductions	\$ 182.52			
459	DD6045.10	09/11/2020	Oasis Superannuation Service			\$ 202.16		
460	INV SUPER	09/11/2020	Oasis Superannuation Service	Superannuation contributions	\$ 202.16			
461	DD6045.11	09/11/2020	Host Plus			\$ 94.81		
462	INV SUPER	09/11/2020	Host Plus	Superannuation contributions	\$ 94.81			
463	DD6045.12	09/11/2020	Qsuper			\$ 576.73		
464	INV SUPER	09/11/2020	Qsuper	Superannuation contributions	\$ 576.73			
465	DD6045.13	09/11/2020	Mercer Super Trust			\$ 146.58		
466	INV SUPER	09/11/2020	Mercer Super Trust	Superannuation contributions	\$ 146.58			
467	DD6045.14	09/11/2020	Colonial First State			\$ 341.63		
468	INV SUPER	09/11/2020	Colonial First State	Superannuation contributions	\$ 341.63			
469	DD6045.15	09/11/2020	loof			\$ 49.10		
470	INV SUPER	09/11/2020	loof	Superannuation contributions	\$ 49.10			
471	DD6045.16	09/11/2020	Bt Superwrap			\$ 396.56		
472	INV DEDUCTION	09/11/2020	Bt Superwrap	Payroll deductions	\$ 100.00			
473	INV SUPER	09/11/2020	Bt Superwrap	Superannuation contributions	\$ 296.56			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
474	DD6045.17	09/11/2020	Hesta Superannuation			\$ 996.72		
475	INV SUPER	09/11/2020	Hesta Superannuation	Superannuation contributions	\$ 826.72			
476	INV DEDUCTION	09/11/2020	Hesta Superannuation	Payroll deductions	\$ 170.00			
477	DD6045.18	09/11/2020	Sunsuper			\$ 544.29		
478	INV DEDUCTION	09/11/2020	Sunsuper	Payroll deductions	\$ 139.56			
479	INV SUPER	09/11/2020	Sunsuper	Superannuation contributions	\$ 404.73			
480	DD6045.19	09/11/2020	Mlc Masterkey			\$ 229.94		
481	INV SUPER	09/11/2020	Mlc Masterkey	Superannuation contributions	\$ 229.94			
482	DD6045.20	09/11/2020	Bt Super For Life			\$ 95.28		
483	INV SUPER	09/11/2020	Bt Super For Life	Superannuation contributions	\$ 95.28			
484	DD6045.21	09/11/2020	Australiansuper			\$ 767.15		
485	INV SUPER	09/11/2020	Australiansuper	Superannuation contributions	\$ 767.15			
486	DD6045.22	09/11/2020	Media Super			\$ 201.41		
487	INV SUPER	09/11/2020	Media Super	Superannuation contributions	\$ 201.41			
488	DD6046.10	23/11/2020	Essential Super			\$ 190.35		
489	INV SUPER	23/11/2020	Essential Super	Superannuation contributions	\$ 190.35			
490	DD6046.11	23/11/2020	Oasis Superannuation Service			\$ 236.80		
491	INV SUPER	23/11/2020	Oasis Superannuation Service	Superannuation contributions	\$ 236.80			
492	DD6046.12	23/11/2020	Qsuper			\$ 603.76		
493	INV SUPER	23/11/2020	Qsuper	Superannuation contributions	\$ 603.76			
494	DD6046.13	23/11/2020	Mercer Super Trust			\$ 142.42		
495	INV SUPER	23/11/2020	Mercer Super Trust	Superannuation contributions	\$ 142.42			
496	DD6046.14	23/11/2020	Colonial First State			\$ 341.63		
497	INV SUPER	23/11/2020	Colonial First State	Superannuation contributions	\$ 341.63			

	Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
498	DD6046.15	23/11/2020	loof			\$ 102.44		
499	INV SUPER	23/11/2020	loof	Superannuation contributions	\$ 102.44			
500	DD6046.16	23/11/2020	Bt Superwrap			\$ 398.52		
501	INV DEDUCTION	23/11/2020	Bt Superwrap	Payroll deductions	\$ 100.00			
502	INV SUPER	23/11/2020	Bt Superwrap	Superannuation contributions	\$ 298.52			
503	DD6046.17	23/11/2020	Host Plus			\$ 267.47		
504	INV SUPER	23/11/2020	Host Plus	Superannuation contributions	\$ 267.47			
505	DD6046.18	23/11/2020	Sunsuper			\$ 549.74		
506	INV DEDUCTION	23/11/2020	Sunsuper	Payroll deductions	\$ 140.96			
507	INV SUPER	23/11/2020	Sunsuper	Superannuation contributions	\$ 408.78			
508	DD6046.19	23/11/2020	Hesta Superannuation			\$ 1,134.88		
509	INV DEDUCTION	23/11/2020	Hesta Superannuation	Payroll deductions	\$ 170.00			
510	INV SUPER	23/11/2020	Hesta Superannuation	Superannuation contributions	\$ 964.88			
511	DD6046.20	23/11/2020	Mic Masterkey			\$ 262.18		
512	INV SUPER	23/11/2020	Mic Masterkey	Superannuation contributions	\$ 262.18			
513	DD6046.21	23/11/2020	Bt Super For Life			\$ 96.23		
514	INV SUPER	23/11/2020	Bt Super For Life	Superannuation contributions	\$ 96.23			
515	DD6046.22	23/11/2020	Australiansuper			\$ 768.53		
516	INV SUPER	23/11/2020	Australiansuper	Superannuation contributions	\$ 768.53			
Direct Debit Total					\$	64,102.95		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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Credit Card Purchases

		CEO	GENERAL Credit Card Purchases				
517			Because of the early December 2020 meeting the November 2020 credit card statement has not been received. Details will be provided in the February 2021 report				
		EMCCS	GENERAL Credit Card Purchases				
518			Because of the early December 2020 meeting the November 2020 credit card statement has not been received. Details will be provided in the February 2021 report				
				Credit Card Total	\$0.00		

519			There were no Trust Fund transaction.				
				Trust Total	\$0.00		

Chq/EFT/DD	Date	Name	Description	Invoice Amount	Payment Total	Type	Funding
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ABBREVIATIONS				
PF	Partially Funded		Cheque Total (Less TD)	\$507.10 0.09%
I	Insurance		Term Deposits (TD)	
F	Funded		EFT Total*	\$221,132.61 37.30%
L	Local Supplier		Payroll Total*	\$307,089.47 51.80%
R	Recoverable		Direct Debit Total	\$64,102.95 10.81%
			Credit Card Total	\$0.00 0.00%
			Trust Total	\$0.00 0.00%
				\$592,832.13 100.00%
			Total (Less Term Deposits)	\$592,832.13
			Local Suppliers	\$189,770.20 32.01%
			Employees	\$307,089.47 51.80%
			Combined Total	\$496,859.67 83.81%

* Please note Payroll totals

10.3.2 MONTHLY FINANCIAL REPORTS – NOVEMBER 2020

File Reference	12.8.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interest that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	8 December 2020
Author	Alex Mulenga – Manager Corporate Services
Authorising Officer	Frank Ludovico – Executive Manager Corporate & Community Services
Attachments	1. Monthly Financial Report for the period ended 30 November 2020

Summary

In accordance with the Local Government Financial Management Regulations (1996), Regulation 34, the Shire is to prepare a monthly Statement of Financial Activity for notation by Council.

Background

Council is requested to review the November 2020 Monthly Financial Reports.

Consultation

Executive Manager Corporate and Community Services.

Statutory Environment

Local Government (Financial Management) Regulations 1996, Regulation 34 applies.

Policy Implications

Nil

Financial Implications

All expenditure has been approved via adoption of the 2020/21 Annual Budget or resulting from a Council Motion for a budget amendment.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027	
Objective	4. Civic Leadership Objective (Continually enhance the Shire's organisational capacity to service the needs of a growing community)
Outcome:	4.1 An efficient and effective organisation

Comment/Conclusion

The November 2020 Monthly Financial Reports are presented for review.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.010

Moved: Cr Lushey Seconded: Cr Seale

That with respect to the Monthly Financial Reports for November 2020, Council note the Reports as presented.

CARRIED 9/0

MONTHLY FINANCIAL REPORT
(Containing the Statement of Financial Activity)
FOR THE PERIOD ENDED 30 NOVEMBER 2020



LOCAL GOVERNMENT ACT 1995
LOCAL GOVERNMENT (FINANCIAL MANAGEMENT) REGULATIONS 1996

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**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**MONTHLY SUMMARY
INFORMATION**

PREPARATION TIMING AND REVIEW

Date prepared: All known transactions up to reporting period.
Prepared by: Manager Corporate Services
Reviewed by: Executive Manager Corporate & Community Services

BASIS OF PREPARATION

REPORT PURPOSE

This report is prepared to meet the requirements of *Local Government (Financial Management) Regulations 1996, Regulation 34*. Note: The statements and accompanying notes are prepared based on all transactions recorded at the time of preparation and may vary due to transactions being processed for the reporting period after the date of preparation.

BASIS OF ACCOUNTING

This statement comprises a special purpose financial report which has been prepared in accordance with Australian Accounting Standards (as they apply to local governments and not-for-profit entities and to the extent they are not in-consistent with the *Local Government Act 1995* and accompanying regulations), Australian Accounting Interpretations, other authoritative pronouncements of the Australian Accounting Standards Board, the *Local Government Act 1995* and accompanying regulations. Accounting policies which have been adopted in the preparation of this financial report have been consistently applied unless stated otherwise.

Except for cash flow and rate setting information, the report has been prepared on the accrual basis and is based on historical costs, modified, where applicable, by the measurement at fair value of selected non-current assets, financial assets and liabilities.

THE LOCAL GOVERNMENT REPORTING ENTITY

All Funds through which the Council controls resources to carry on its functions have been included in this statement. In the process of reporting on the local government as a single unit, all transactions and balances between those funds (for example, loans and transfers between Funds) have been eliminated.

SIGNIFICANT ACCOUNTING POLICES

GOODS AND SERVICES TAX

Revenues, expenses and assets are recognised net of the amount of GST, except where the amount of GST incurred is not recoverable from the Australian Taxation Office (ATO). Receivables and payables are stated inclusive of GST receivable or payable. The net amount of GST recoverable from, or payable to, the ATO is included with receivables or payables in the statement of financial position. Cash flows are presented on a gross basis. The GST components of cash flows arising from investing or financing activities which are recoverable from, or payable to, the ATO are presented as operating cash flows.

CRITICAL ACCOUNTING ESTIMATES

The preparation of a financial report in conformity with Australian Accounting Standards requires management to make judgements, estimates and assumptions that effect the application of policies and reported amounts of assets and liabilities, income and expenses. The estimates and associated assumptions are based on historical experience and various other factors that are believed to be reasonable under the circumstances; the results of which form the basis of making the judgements about carrying values of assets and liabilities that are not readily apparent from other sources. Actual results may differ from these estimates.

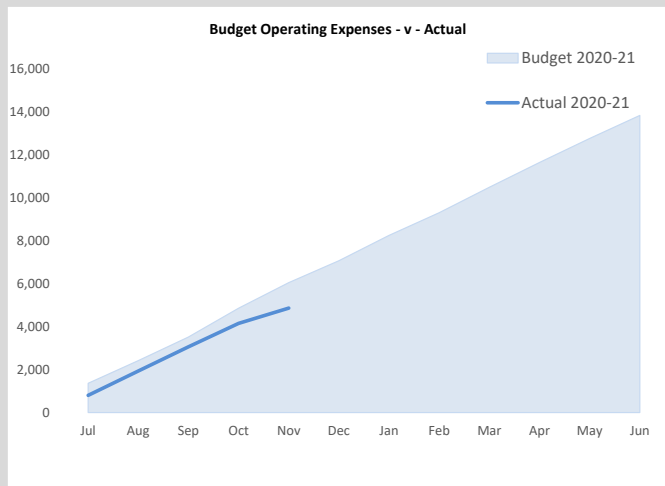
ROUNDING OFF FIGURES

All figures shown in this statement are rounded to the nearest dollar.

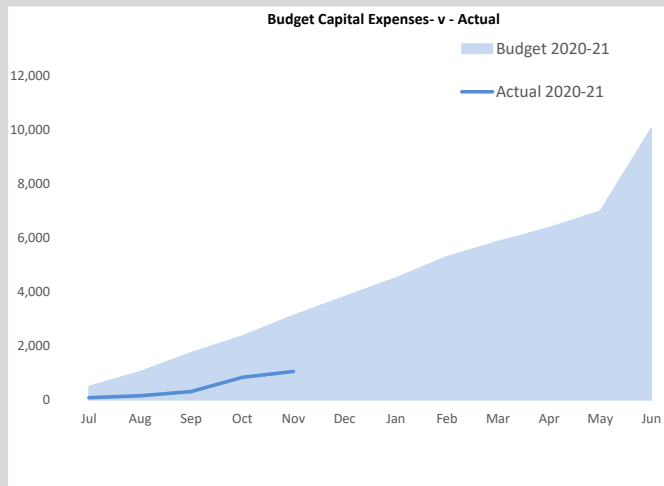
**MONTHLY FINANCIAL REPORT
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**MONTHLY SUMMARY INFORMATION
GRAPHS**

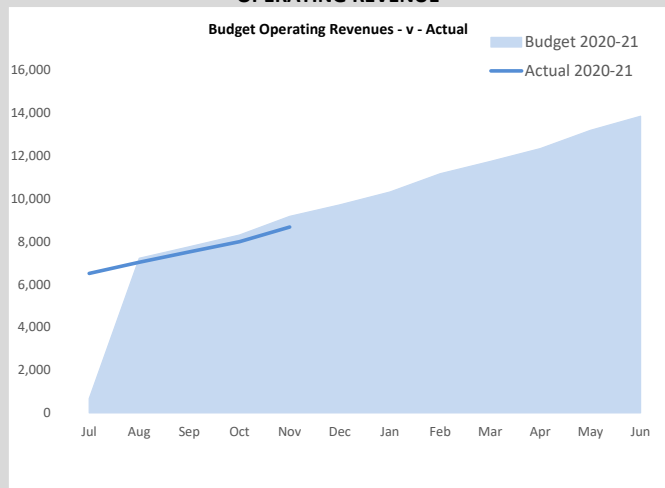
OPERATING EXPENSES



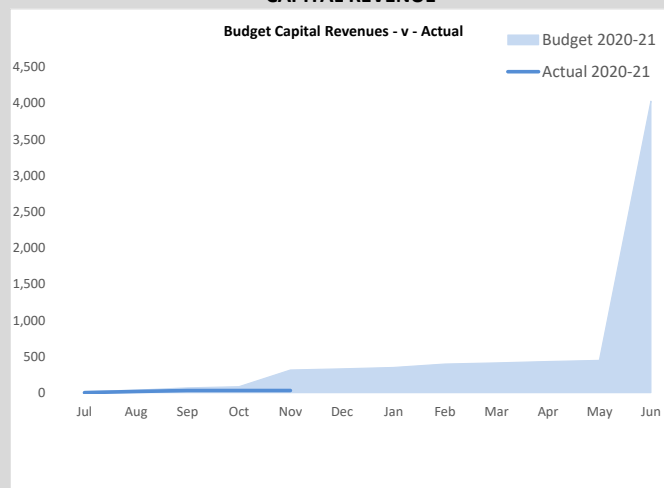
CAPITAL EXPENSES



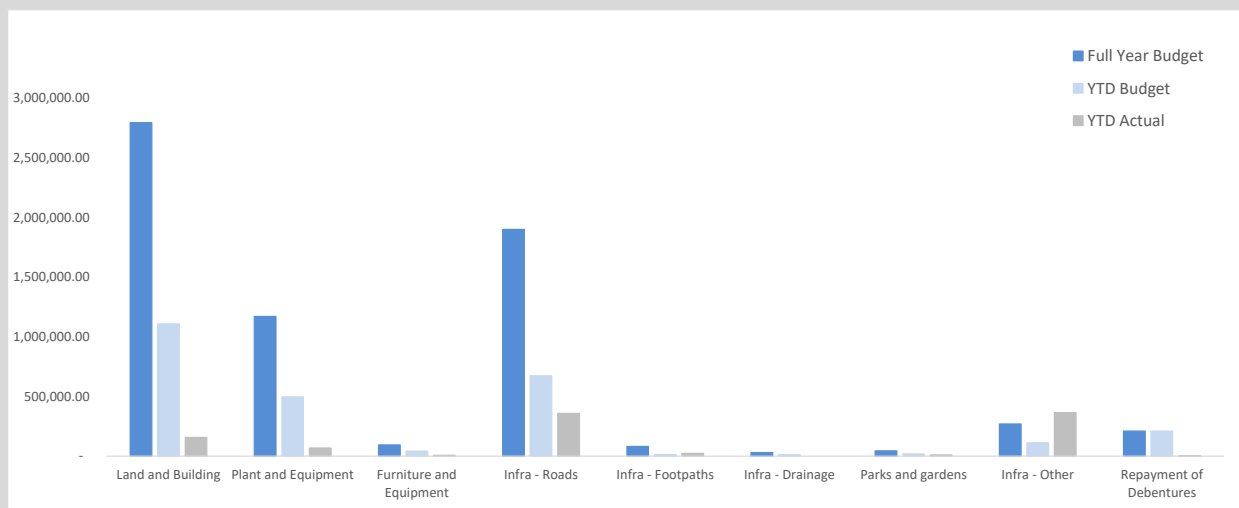
OPERATING REVENUE



CAPITAL REVENUE



CAPITAL EXPENSES BY ACTIVITY



This information is to be read in conjunction with the accompanying Financial Statements and Notes.

STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

STATUTORY REPORTING PROGRAMS

	Ref Note	Adopted Annual Budget	Amended Annual Budget	YTD Budget (a)	YTD Actual (b)	Var. \$ (b)-(a)	Var. % (b)-(a)/(a)	Var.
		\$	\$	\$	\$	\$	%	
Opening Funding Surplus(Deficit)		2,697,512	2,732,192	2,732,192	2,732,192	(34,680)	1%	▲
Revenue from operating activities								
General Purpose Funding - Rates		4,941,453	4,941,453	4,943,567	4,927,512	(16,055)	(0%)	
General Purpose Funding - Other		1,388,346	1,388,346	674,923	638,501	(36,422)	(5%)	
Governance		1,850	1,850	765	3,289	2,524	330%	
Law, Order and Public Safety		285,505	470,005	125,945	32,360	(93,585)	(74%)	▼
Health		21,350	21,350	11,045	22,946	11,901	108%	
Education and Welfare		1,579,357	1,579,357	661,465	949,921	288,456	44%	▲
Housing		8,240	8,240	3,430	3,486	56	2%	
Community Amenities		1,145,512	1,145,512	903,520	931,114	27,594	3%	
Recreation and Culture		309,006	259,006	47,581	58,309	10,728	23%	
Transport		251,970	251,970	222,071	199,235	(22,836)	(10%)	▼
Economic Services		304,200	304,200	126,730	182,713	55,983	44%	▲
Other Property and Services		171,939	171,939	71,630	104,405	32,775	46%	▲
		10,408,728	10,543,228	7,792,672	8,053,790	261,118	3%	
Expenditure from operating activities								
General Purpose Funding		(248,012)	(248,012)	(106,010)	(86,217)	19,793	19%	▲
Governance		(648,647)	(648,647)	(323,239)	(153,005)	170,234	53%	▲
Law, Order and Public Safety		(755,988)	(940,488)	(332,258)	(278,790)	53,468	16%	▲
Health		(291,729)	(291,729)	(127,542)	(104,267)	23,275	18%	▲
Education and Welfare		(1,868,016)	(1,984,409)	(911,024)	(715,463)	195,561	21%	▲
Housing		(33,202)	(33,202)	(15,300)	(14,648)	652	4%	
Community Amenities		(1,570,941)	(1,570,941)	(664,005)	(461,596)	202,409	30%	▲
Recreation and Culture		(3,518,392)	(3,518,392)	(1,589,044)	(1,111,364)	477,680	30%	▲
Transport		(3,765,422)	(3,765,983)	(1,578,400)	(1,363,114)	215,286	14%	▲
Economic Services		(894,637)	(784,637)	(341,487)	(278,588)	62,899	18%	▲
Other Property and Services		(64,345)	(64,345)	(66,434)	(301,442)	(235,008)	(354%)	▼
		(13,659,333)	(13,850,787)	(6,054,743)	(4,868,493)	1,186,250		
Operating activities excluded from budget								
Add back Depreciation		3,450,264	3,450,264	1,437,560	1,248,793	(188,767)	(13%)	▼
Adjust (Profit)/Loss on Asset Disposal	12	129,582	129,582	53,985	2,722	(51,263)	(95%)	▼
Adjust Employee Benefits Provision (Non-Current)		0	0	0	0	0		
Adjust Deferred Pensioner Rates (Non-Current)		0	0	0	0	0		
Movement in Leave Reserve (Added Back)		0	0	0	0	0		
Adjust Rounding		0	0	0	0	0		
Amount attributable to operating activities		329,241	272,287	3,229,474	4,436,812	1,207,338		
Investing Activities								
Non-Operating Grants, Subsidies and Contributions		3,337,565	3,297,565	1,373,965	617,387	(756,578)	(55%)	▼
Purchase of Investments		0	0	0	0	0		
Land Held for Resale		0	0	0	0	0		
Land and Buildings	11	(2,794,757)	(2,794,757)	(1,107,372)	(156,733)	950,639	86%	▲
Plant and Equipment	11	(1,171,000)	(1,171,000)	(496,796)	(67,723)	429,073	86%	▲
Furniture and Equipment	11	(94,000)	(94,000)	(42,080)	(7,260)	34,820	83%	▲
Library Stock	11	0	0	0	0	0		
Infrastructure Assets - Roads	11	(1,900,181)	(1,900,181)	(672,718)	(358,626)	314,092	47%	▲
Infrastructure Assets - Footpaths	11	(81,360)	(81,360)	(13,900)	(22,858)	(8,958)	(64%)	
Infrastructure Assets - Road Drainage	11	(30,000)	(30,000)	(12,500)	0	12,500	100%	
Infrastructure Assets - Parks and Gardens	11	(45,000)	(45,000)	(18,745)	(11,098)	7,647	41%	
Infrastructure Assets - Bridges	11	(270,000)	(270,000)	(112,500)	0	112,500	100%	▲
Infrastructure Assets - Other	11	(1,470,017)	(1,470,017)	(692,920)	(364,084)	328,836	47%	▲
Proceeds from Disposal of Assets	12	592,000	592,000	133,335	46,531	(86,804)	(65%)	▼
Proceeds from Sale of Investments		0	0	0	0	0		
Amount attributable to investing activities		(3,926,750)	(3,966,750)	(1,662,231)	(324,465)	1,337,766		
Financing Activities								
Proceeds from New Debentures	13	180,000	180,000	180,000	0	(180,000)	(100%)	▼
Proceeds from Advances		0	0	0	0	0		
Repayment of Debentures	13	(173,652)	(173,652)	(78,311)	(4,422)	73,889	1671%	▲
Self-Supporting Loan Principal		0	0	0	0	0		
Transfer from Reserves	10	3,139,700	3,256,093	0	0	0		
Advances to Community Groups		0	0	0	0	0		
Transfer to Reserves	10	(2,300,170)	(2,300,170)	0	0	0		
Amount attributable to financing activities		845,878	962,271	101,689	(4,422)	(106,111)		
Net Capital		(3,080,872)	(3,004,479)	(1,560,542)	(328,887)	1,231,655		
Total Net Operating + Capital		(2,751,631)	(2,732,192)	1,668,932	4,107,926	2,438,994		
Closing Funding Surplus(Deficit)	3	(54,119)	(0)	4,401,124	6,840,117	2,404,314		

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

Refer to Note 2 for an explanation of the reasons for the variance.

The material variance adopted by Council for the current year is \$15,000 or 10% whichever is the greater.

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

SIGNIFICANT ACCOUNTING POLICIES

CURRENT AND NON-CURRENT CLASSIFICATION

In the determination of whether an asset or liability is current or non-current, consideration is given to the time when each asset or liability is expected to be settled. The asset or liability is classified as current if it is expected to be settled within the next 12 months, being the Council's operational cycle. In the case of liabilities where Council does not have the unconditional right to defer settlement beyond 12 months, such as vested long service leave, the liability is classified as current even if not expected to be settled within the next 12 months. Inventories held for trading are classified as current even if not expected to be realised in the next 12 months except for land held for resale where it is held as non current based on Council's intentions to release for sale.

EMPLOYEE BENEFITS

The provisions for employee benefits relates to amounts expected to be paid for long service leave, annual leave, wages and salaries and are calculated as follows:

(i) Wages, Salaries, Annual Leave and Long Service Leave
(Short-term Benefits)

The provision for employees' benefits to wages, salaries, annual leave and long service leave expected to be settled within 12 months represents the amount the City has a present obligation to pay resulting from employees services provided to balance date. The provision has been calculated at nominal amounts based on remuneration rates the City expects to pay and includes related on-costs.

(ii) *Annual Leave and Long Service Leave (Long-term Benefits)*

The liability for long service leave is recognised in the provision for employee benefits and measured as the present value of expected future payments to be made in respect of services provided by employees up to the reporting date using the project unit credit method. Consideration is given to expected future wage and salary levels, experience of employee departures and periods of service. Expected future payments are discounted using market yields at the reporting date on national government bonds with terms to maturity and currency that match as closely as possible, the estimated future cash outflows. Where the City does not have the unconditional right to defer settlement beyond 12 months, the liability is recognised as a current liability.

PROVISIONS

Provisions are recognised when: The council has a present legal or constructive obligation as a result of past events; it is more likely than not that an outflow of resources will be required to settle the obligation; and the amount has been reliably estimated. Provisions are not recognised for future operating losses. Where there are a number of similar obligations, the likelihood that an outflow will be required in settlement is determined by considering the class of obligations as a whole. A provision is recognised even if the likelihood of an outflow with respect to any one of item included in the same class of obligations may be small.

INVENTORIES

Inventories are measured at the lower of cost and net realisable value. Net realisable value is the estimated selling price in the ordinary course of business less the estimated costs of completion and the estimated costs necessary to make the sale.

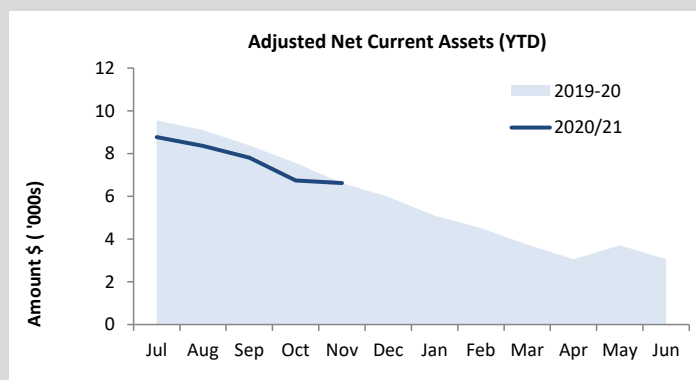
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
ADJUSTED NET CURRENT ASSETS

	Last Years Closing	This Time Last Year	Year to Date Actual
	30 Jun 2020	30 Nov 2019	30 Nov 2020
	\$	\$	\$
Adjusted Net Current Assets			
Current Assets			
Cash Unrestricted	3,111,299	6,223,570	5,901,008
Cash Restricted - Reserves	4,083,821	4,236,199	4,083,821
Cash Restricted - Bonds/Deposits	27,908	23,105	29,014
Receivables - Rates and Rubbish, ESL, Excess Rates	308,697	1,457,573	1,367,878
Receivables - Other	414,384	173,486	155,668
Inventories	19,735	22,283	17,685
	7,965,844	12,136,215	11,555,074
Less: Current Liabilities			
Payables	(790,470)	(1,052,082)	(362,842)
Loan Liability	(173,653)	(129,684)	(169,231)
Provisions	(711,328)	(549,544)	(616,348)
	(1,675,451)	(1,731,309)	(1,148,422)
Net Current Asset Position			
	6,290,393	10,404,906	10,406,652
Less: Cash Restricted			
Add Back: Component of Leave Liability not Required to be funded	(4,083,821)	(4,236,199)	(4,083,821)
Add Back: Current Loan Liability	173,653	129,684	169,231
Adjustment for Trust Transactions Within Muni	(8,615)	(3,022)	(12,528)
	2,732,192	6,630,756	6,840,117

SIGNIFICANT ACCOUNTING POLICIES

Please see page 4 for information on significant accounting policies relating to Net Current Assets.



KEY INFORMATION

The amount of the adjusted net current assets at the end of the period represents the actual surplus (or deficit if the figure is a negative) as presented on the Rate Setting Statement.

Year YTD Actual

Surplus(Deficit)

\$6.84 M

This Time Last Year

Surplus(Deficit)

\$6.63 M

NOTE: For the Cash Assets above the following investments have been made as at reporting date:

<u>Cash Unrestricted</u>	<u>Investment Value \$</u>	<u>Maturity Date</u>	<u>Rate</u>	<u>Institution</u>	<u>Investment %</u>
NAB	1,500,000	7/12/2020	0.25%	NAB	30%
	1,500,000				30%
<u>Cash Restricted (Reserves)</u>					
NAB	2,000,000	3/06/2020	0.50%	NAB	40%
Commonwealth Bank	1,500,000	7/12/2020	0.25%	CBA	30%
	3,500,000				70%
<u>Total Investment Holdings via Entity</u>					
NAB	3,500,000				70%
Commonwealth Bank	1,500,000				30%
	5,000,000				100%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**EXPLANATION OF
MATERIAL VARIANCES**

The material variance thresholds are adopted annually by Council as an indicator of whether the actual expenditure or revenue varies from the year to date. The material variance adopted by Council for the current year is an Actual Variance exceeding 10% and a value greater than \$15,000.

Reporting Program	Var. \$	Var. %	Var.	Timing/ Permanent	Explanation of Variance
	\$	%			
Opening Funding Surplus	34,680	1%	▲	Timing	The variance between the Budgeted Opening Balance and the Actual Opening Balance will be verified at Annual Audit and will be incorporated into the Financial Statements once completed.
Revenue from operating activities					
Law, Order and Public Safety	(93,585)	(74%)	▼	Timing	Bush Fire Risk Co-Ord grant not yet received and bush fire subsidy only partially received.
Education and Welfare	288,456	44%	▲	Permanent	Additional grant funding for Community Home care Support Programme (CHSP).
Transport	(22,836)	(10%)	▼	Timing	Variance mainly due to timing of Roads to Recovery grant which is dependent on timing of roading capital expenditure discussed below.
Economic Services	55,983	44%	▲	Permanent	Revenue at Caravan Park better than expected. Refund of \$Narrogin.
Other Property and Services	32,775	46%	▲	Timing	LGIS Rebate received earlier than expected and more private works income earned.
Expenditure from operating activities					
General Purpose Funding	19,793	19%	▲	Timing	Variance mainly due to timing of legal expenses.
Governance	170,234	53%	▲	Timing	In person WALGA state conference cancelled. Sitting fees budgeted for July costed to June. Variance includes timing of audit fees and depreciation of assets.
Law, Order and Public Safety	53,468	16%	▲	Timing	Variance mainly due to timing of overhead cost allocations compared to budget.
Health	23,275	18%	▲	Timing	Variance mainly due to timing of overhead cost allocations compared to budget.
Education and Welfare	195,561	21%	▲	Timing	Timing of CHSP programme expenditure and pending journal reversal of prior year leave provisions.
Community Amenities	202,409	30%	▲	Timing	Delays in receiving Contractor invoices. Town Planning and Water Treatment costs lower than expected.
Recreation and Culture	477,680	30%	▲	Timing	Lower than expected NRLC utilities and Contract fees. Narrogin Show not proceeding. Variance due timing of community chest donations.
Transport	215,286	14%	▲	Timing	Lower than expected Road, Drain & Kerb maintenance.
Economic Services	62,899	18%	▲	Timing	Lower than expected contract Building Surveyor and Standpipe Expenditure.
Other Property and Services	(235,008)	(354%)	▼	Timing	Variance due to timing of salaries and wages allocations.
Investing Activities					
Non-operating Grants, Subsidies and Contributions	(756,578)	(55%)	▼	Permanent	Variance due to non-approval of grant funding for the Fire Prevention building (offset by reduction in Capex), and timing of roads to recovery funded Capex.
Proceeds from Disposal of Assets	(86,804)	(65%)	▼	Timing	Variance due to timing of programmed plant disposals.
Capital Acquisitions	2,181,148	(69%)	▲	Permanent	Variance due to timing of capital expenditure such as Roads \$254k; Heritage buildings \$100k; and Plant and equipment \$132k. Most significantly, Fire Prevention building \$1.5m will not progress as funding not approved.
Proceeds from New Debentures	(180,000)	(100%)	▼	Timing	Sewerage loan not yet obtained due to timing of associated Capital expenditure.
Repayment of Debentures	73,889	1671%	▲	Timing	Variance due to timing of loan repayments for NRLC, Halls and TOUR activities.

KEY INFORMATION

▲▼ Indicates a variance between Year to Date (YTD) Budget and YTD Actual data as per the adopted materiality threshold.

▲ Favourable variance

▼ Unfavourable variance

This statement is to be read in conjunction with the accompanying Financial Statements and notes.

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**OPERATING ACTIVITIES
RECEIVABLES**

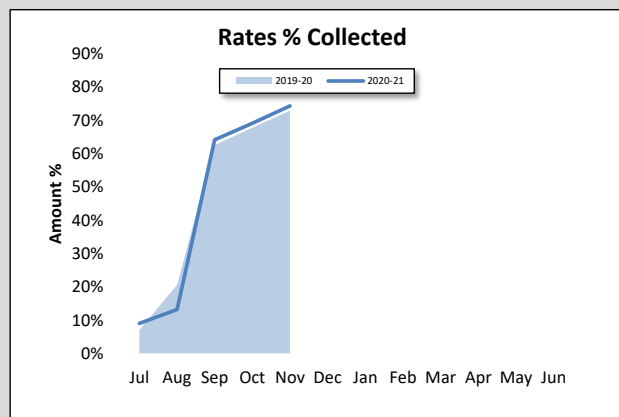
Rates Receivable	30 Jun 20	30 Nov 20	Receivables - General	Current	30 Days	60 Days	90+ Days	Total
	\$	\$		\$	\$	\$	\$	\$
Opening Arrears Previous Years	586,296	495,899	Receivables - General	25,615	1,606	7,188	4,649	39,058
Levied this year	3,194,497	3,175,827	Percentage	1	0	0	0	
Movement in Excess Rates	0	0						
Domestic Refuse Collection Charges	472,846	476,477						
Domestic Services (Additional)	3,197	3,164						
Commercial Collection Charge	0	43,197	Balance per Trial Balance					
Commercial Collection Charge (Additional)	43,793	42,489	Rates Pensioner Rebate Claims					196
Total Rates and Rubbish (YTD)	5,458,223	5,494,016	GST Input					106,687
<u>Less Collections to date</u>	<u>(5,548,620)</u>	<u>(4,434,835)</u>	Provision For Doubtful Debts					(27,544)
Net Rates Collectable	495,899	1,555,080	Total Receivables General Outstanding					118,397
% Collected	91.80%	74.71%	Amounts shown above include GST (where applicable)					
Pensioner Deferred Rates		(178,755)						
Pensioner Deferred ESL		(8,448)						
Total Rates and Rubbish, ESL, Excess Rates		1,367,878						

KEY INFORMATION

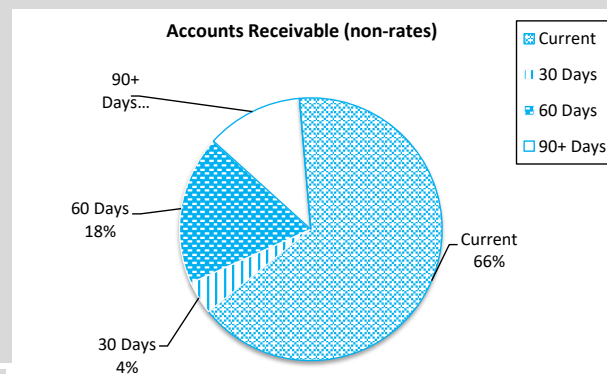
Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business.

SIGNIFICANT ACCOUNTING POLICIES

Trade and other receivables include amounts due from ratepayers for unpaid rates and service charges and other amounts due from third parties for goods sold and services performed in the ordinary course of business. Receivables expected to be collected within 12 months of the end of the reporting period are classified as current assets. All other receivables are classified as non-current assets. Collectability of trade and other receivables is reviewed on an ongoing basis. Debts that are known to be uncollectible are written off when identified. An allowance for doubtful debts is raised when there is objective evidence that they will not be collectible.



Collected	Rates Due
75%	\$1,367,878



Debtors Due
\$118,397
Over 30 Days
34%
Over 90 Days
12%

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

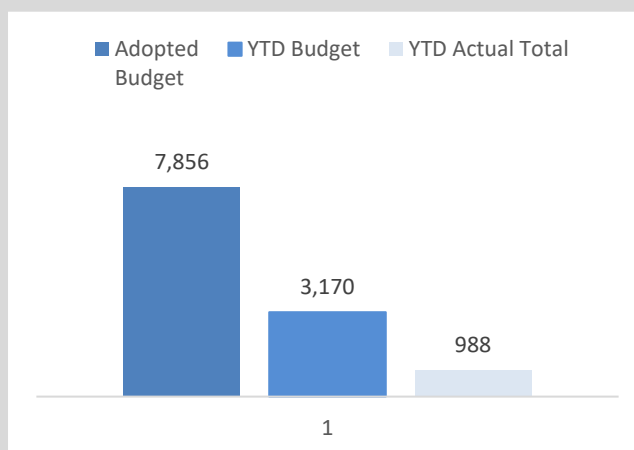
**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS**

Capital Acquisitions	Adopted Budget	YTD Budget	YTD Actual Total	YTD Budget Variance
	\$	\$	\$	\$
Land and Buildings	2,794,757	1,107,372	156,733	950,639
Plant & Equipment	1,171,000	496,905	67,723	429,182
Furniture & Equipment	94,000	42,080	7,260	34,820
Roads	1,900,181	672,718	358,626	314,092
Footpaths	81,360	13,900	22,858	(8,958)
Road Drainage	30,000	12,500	0	12,500
Other Infrastructure	1,470,017	692,920	364,084	328,836
Parks and Gardens	45,000	18,745	11,098	7,647
Bridges	270,000	112,500	0	112,500
Capital Expenditure Totals	7,856,315	3,169,640	988,383	2,181,257

SIGNIFICANT ACCOUNTING POLICIES

All assets are initially recognised at cost. Cost is determined as the fair value of the assets given as consideration plus costs incidental to the acquisition. For assets acquired at no cost or for nominal consideration, cost is determined as fair value at the date of acquisition. The cost of non-current assets constructed by the local government includes the cost of all materials used in the construction, direct labour on the project and an appropriate proportion of variable and fixed overhead. Certain asset classes may be revalued on a regular basis such that the carrying values are not materially different from fair value. Assets carried at fair value are to be revalued with sufficient regularity to ensure the carrying amount does not differ materially from that determined

KEY INFORMATION



Acquisitions	Annual Budget	YTD Actual	% Spent
	\$7.86 M	\$0.99 M	13%

























































To be read in conjunction with Strategic Projects Tracker

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.
























































	Account Number	JOB	Adopted Budget	YTD Budget	YTD Actual	Variance Under(Over)	
			\$	\$	\$	\$	
Capital Expenditure							
Land and Buildings							
	Building Renovation Administration	4040260	LB011	26,297	26,297	635	25,662
	Fire Prevention Building (Capital)	4050160	BC020	1,500,000	625,000	0	625,000
	SES Training / Meeting Room	4050260	BC265	62,210	25,920	0	25,920
	HACC - Building (Capital)	4080360	BC050	70,000	29,165	33,206	(4,041)
	HACC - Building CCTV	4080360	BC051	10,000	4,165	0	4,165
	Kitchen Upgrade	4080360	BC266	0	0	0	0
	Accessibility Access Upgrades	4080850	BC091	0	0	0	0
	Smith St Public Toilets (Coles Carpark) Capital	4100850	BC132	0	0	0	0
	Harris St Public Toilets (Museum) Capital	4100850	BC133	0	0	0	0
	May Street Public Toilet Upgrade	4100850	BC176	35,000	0	98,198	(98,198)
	Thomas Hogg Public Toilet Upgrade	4100850	BC177	0	0	0	0
	Memorial Park Public Toilets Capital	4100850	BC263	0	0	0	0
	COM AMEN - Building (Capital) - CBD Ablution Upgrades	4100850	BC267	90,000	37,500	1,200	36,300
	Town Hall (Federal St) Building Capital	4110160	BC150	80,000	33,330	0	33,330
	John Higgins Community Complex Building Capital	4110160	BC152	0	0	0	0
	Nomans Lake Hall Building Capital	4110160	BC154	0	0	0	0
	NRLC Building (Capital)	4110260	BC160	30,000	12,500	15,298	(2,798)
	NRLC Building Capital 2018-19	4110260	BC161	40,000	16,665	0	16,665
	Croquet Clubrooms Building Capital	4110355	BC175	0	0	0	0
	Library Building (Capital)	4110560	BC190	7,000	0	0	0
	Library - Stage 2	4110560	IO080B	0	0	0	0
	Railway Station Building (Capital)	4110660	BC200	18,250	0	0	0
	Railway Station Resortation COVID recovery project	4110660	BC202	750,000	250,000	6,024	243,976
	Caravan Park Campers Kitchen Building Capital	4130260	BC234	5,000	5,000	888	4,112
	Caravan Park Renovations	4130260	LB235	0	0	0	0
	Caravan Park Caretakers Cottage Building Capital	4130260	BC235	0	0	0	0
	Accommodation Units (NCP)	4130260	BC236	0	0	0	0
	Strata- Old Shire Building	4130650	BC255	20,000	8,330	0	8,330
	30 Gray St Building upgrade	4130650	BC290	30,000	12,500	0	12,500
	Visitor Information Bay Upgrade (Williams Road)	4130260	IO094	8,000	8,000	0	8,000
	Admin Office Building Capital	4140560	BC260	13,000	13,000	1,284	11,716
				2,794,757	1,107,372	156,733	950,639
Plant and Equipment							
	NGN417 RO Vehicle	4050355	PA007A	44,000	44,000	43,142	858
	NO05 Ranger Vehicle 2018	4050355	PA8163A	45,000	45,000	0	45,000
	EHO Vehicle 2020	4070355	PA065B	30,000	12,500	24,473	(11,973)
	009NGN 2019 Toyota Camry Altise	4080455	PA043B	28,000	11,665	0	11,665
	NGN219 CATS Vehicle 2021	4080750	PA014H	28,000	11,665	0	11,665
	NGN00 EMDRS Vehicle 2020(2)	4100655	PA002K	46,500	19,375	0	19,375
	NGN00 EMDRS Vehicle 2021(1)	4100655	PA002L	46,500	19,375	0	19,375
	NGN00 EMDRS Vehicle 2021(2)	4100655	PA002M	46,500	19,375	0	19,375
	NRLC - Plant & Equipment Other (Capital)	4110255	PE161	17,500	7,290	109	7,181
	CCTV Installation Old Courthouse Museum	4110655	PE060	0	0	0	0
	Diesel Locomotive (Railway Yard)	4110655	PE069	0	0	0	0
	NO764 Bomag Twin Vibrating Roller	4120350	PA022A	45,000	18,750	0	18,750
	BT50 UTE 2020 (WORKS) (P62)	4120350	PA062A	30,000	12,500	0	12,500
	ONO EMTRS Vehicle 2020 (1)	4120350	PA700J	46,500	19,375	0	19,375
	ONO EMTRS Vehicle 2020 (2)	4120350	PA700K	46,500	19,375	0	19,375
	ONO EMTRS Vehicle 2021 (1)	4120350	PA700L	46,500	19,375	0	19,375
	ONO EMTRS Vehicle 2021 (2)	4120350	PA700M	46,500	19,375	0	19,375
	NO591 Toyota Single Cab 4X4	4120350	PA8144A	35,000	14,580	0	14,580
	NO023 Toyota Dual Cab 4x4	4120350	PA8165A	30,000	12,500	0	12,500
	NO4719 John Deere Grader	4120350	PA978B	410,000	170,830	0	170,830
	NO1193 2019 JCB 4CX PC Backhoe Loader	4120350	PA833B	0	0	0	0
	NGN93 Mitsubishi Triton Single Cab 2019 (Leading Hand) (PA018B)	4120350	PA018B	0	0	0	0
	Mobile (trailer Mounted) Visual Display Unit	4120350	PA070	0	0	0	0
	CCTV Installation NCP	4130255	PE049	0	0	0	0
	NGN2 BS Vehicle	4130350	PA003B	0	0	0	0

NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)

% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	YTD Budget	YTD Actual	Variance Under(Over)
 1NGN CEO Vehicle 2019(4)	4140585	PA001J	0	0	0	0
 ONGN EMCCS Vehicle 2019(2)	4140585	PA005H	43,000	0	0	0
 ONGN EMCCS Vehicle 2020(1)	4140585	PA005I	0	0	0	0
 002 NGN MF Vehicle 2020	4140585	PA047E	30,000	0	0	0
 NGN 0 MLC Vehicle 2018	4140655	PA004D	30,000	0	0	0
			1,171,000	496,905	67,723	429,182
Furniture and Equipment						
 Governance Furniture & Equipment Replacements	4040250	FE028	5,000	5,000	570	4,430
 Computer Purchases	4080350	FE031	10,000	4,165	2,253	1,912
 LIB - F&E Minor Assets	4110550	FE033	19,000	7,915	0	7,915
 ADMIN - IT Software & Equipment (Capital)	4140580	FE100	60,000	25,000	4,437	20,563
			94,000	42,080	7,260	34,820
Library Stock						
 LIB - Library Stock from State Govt 2020	4110551		0	0	0	0
			0	0	0	0
			0	0	0	0
			0	0	0	0
Infrastructure - Roads						
 Cooramining Road - Renewal (Rural)(Grant Funded)	4120164	GFC117	0	0	0	0
 Earl Street - Renewal (Local)	4120165	IR002	29,400	7,350	15,323	(7,973)
 Moss Street - Upgrade (Local)	4120165	IR130	93,528	23,382	0	23,382
 Whinbin Rock Road - Renewal (Rural)	4120165	IR205	93,358	23,339	0	23,339
 Dongolocking Road - Upgrade (Rural)	4120165	IR209	101,846	25,461	21,540	3,921
 Narrogin Valley Road - Renewal (Rural)	4120165	IR212	170,224	42,556	0	42,556
 Narrakine Road South - Upgrade (Rural)	4120165	IR221	77,008	19,252	0	19,252
 Lock Road - Renewal (Rural)	4120165	IR257	0	0	0	0
 Parks Road Renewal (Capital)	4120165	IR281	52,871	13,217	0	13,217
 Graham Road - Renewal (Local)	4120165	IR303	95,607	23,901	0	23,901
 Street Tree Capital	4120165	IRTREE	20,000	8,330	16,145	(7,815)
 Bannister St Renewal (R2R)	4120166	R2R003	23,555	9,810	0	9,810
 Bunbury St Renewal (R2R)	4120166	R2R006	4,884	2,035	0	2,035
 Smith Street - Renewal (Local) (R2R)	4120166	R2R020	54,950	22,895	30,196	(7,301)
 Homer Street - Renewal (Local) (R2R)	4120166	R2R024	7,970	3,320	0	3,320
 Gregory St Renewal (R2R)	4120166	R2R026	3,749	1,560	0	1,560
 Hansard Street - Renewal (Local) (R2R)	4120166	R2R028	7,560	3,150	0	3,150
 Heath Street - Renewal (Local) (R2R)	4120166	R2R040	1,898	790	0	790
 Scotts St Renewal (R2R)	4120166	R2R049	4,158	1,730	0	1,730
 Francis Street - Renewal (Local) (R2R)	4120166	R2R054	4,432	1,845	0	1,845
 Grainger St Renewal (R2R)	4120166	R2R071	9,009	3,750	0	3,750
 Olden St Renewal (R2R)	4120166	R2R078	2,772	1,155	0	1,155
 Keally St Renewal (R2R)	4120166	R2R087	4,138	1,720	0	1,720
 Yale Pl Renewal (R2R)	4120166	R2R091	3,340	1,390	0	1,390
 Hughes St Renewal (R2R)	4120166	R2R092	4,554	1,895	0	1,895
 William Kenneddy Way Renewal (R2R)	4120166	R2R100	23,380	9,740	13,636	(3,896)
 Narrakine Road - Renewal (R2R)	4120166	R2R112C	52,830	22,010	0	22,010
 Parry Crt Renewal (R2R)	4120166	R2R115	3,960	1,650	0	1,650
 Congelin Rd Renewal (R2R)	4120166	R2R203	26,790	11,160	0	11,160
 Normans Lake Siding Rd Renewal (R2R)	4120166	R2R255	59,998	24,995	0	24,995
 Narrogin-Harrismith Road - Renewal (Local) (R2R)	4120166	R2R331	29,914	12,460	0	12,460
 Ried Rd Renewal (R2R)	4120166	R2R333	45,000	18,745	0	18,745
 Wagin-Wickepin Road - Renewal (Rural) (RRG)	4120167	RRG207	787,500	328,125	261,786	66,339
			1,900,181	672,718	358,626	314,092
Infrastructure - Footpaths						
 Argus Street Footpath Construction	4120175	IF038	48,000	0	1,168	(1,168)
 Park Street Footpath Construction	4120175	IF052	27,360	11,400	21,690	(10,290)
 Memorial Park Footpath Construction	4120175	IF102	6,000	2,500	0	2,500
			81,360	13,900	22,858	(8,958)
Infrastructure - Drainage						
 Drainage Works	4120180	ID000	30,000	12,500	0	12,500
			30,000	12,500	0	12,500
Infrastructure - Other						
 White Road Refuse Site	4110165	IO024	10,000	0	0	0
 Bin Surrounds	4110165	IO085	18,000	0	5,260	(5,260)
 TWIS Dams	4100350	IO078	180,000	180,000	2,948	177,052
 Drainage Engineering consultancy - stormwater diversion	4100450	IO119	13,610	13,610	9,184	4,426
 Cemetery Upgrade	4100860	IO026	15,000	0	1,600	(1,600)
 CBD Design - Colour Palette and signage	4100860	IO100	15,000	6,250	0	6,250

**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

**INVESTING ACTIVITIES
CAPITAL ACQUISITIONS (CONTINUED)**

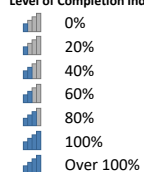
% of Completion

Level of completion indicator, please see table at the end of this note for further detail.

	Account Number	JOB	Adopted Budget	YTD Budget	YTD Actual	Variance Under(Over)
	CBD Design - Heritage Walk Signage (Stage 2)	4100860 IO1008	0	0	0	0
	Gnarojin Park Cultural Heritage Management Plan	4100860 IO108	10,440	4,350	0	4,350
	Gnarojin Park Electrical Design Work	4100860 IO109	33,000	13,750	0	13,750
	Gnarojin Park Landscape Design	4100860 IO110	95,000	39,580	0	39,580
	Town Hall Furniture	4110165 IO120	0	0	0	0
	NRLC Infrastructure Other (Capital)	4110265 IO160	83,000	34,580	9,540	25,040
	NRLC - Infrastructure Other (Capital - Outside)	4110265 IO161	132,398	55,165	90,670	(35,505)
	NRLC - Infrastructure Other (Capital - Inside)	4110265 IO162	150,000	62,500	134,156	(71,656)
	Railway Dam	4110365 IO018	61,000	25,415	15,480	9,935
	Bowling Club Capital Projects	4110365 IO029	335,109	139,625	0	139,625
	Highbury Tennis Court	4110365 IO093	50,000	20,830	42,500	(21,670)
	Clayton Road Storm Water Catchment Dam	4110365 IO116	35,000	0	0	0
	Gnarojin Community Garden Projects	4110860 IO101	10,000	4,165	0	4,165
	Gnarojin Park Hydrology Report	4100860 IO117	15,510	6,465	0	6,465
	Projects NEXIS (Capital)	4100860 IO150	27,630	11,510	0	11,510
	Street Furniture	4120145 IO014	18,000	7,500	1,703	5,797
	IO Fencing Projects (Capital)	4120145 IO022	15,000	6,250	0	6,250
	Carpark Renewals (Capital)	4120145 IO023	17,320	7,215	9,450	(2,235)
	DEPOT Rainwater Tank 120,000Lt	4120145 IO250	20,000	8,330	1,393	6,937
	Aerodrome Infrastructure Other (Capital)	4120466 IO092	0	0	0	0
	Aerodrome Infrastructure Other (Capital)	4120466 IO092	0	0	0	0
	Banner Poles	4130265 IO012	0	0	0	0
	Caravan Park Resealing, Line Marking	4130265 IO081	110,000	45,830	40,199	5,631
	Economic Development Strategy	4130660 IO105	0	0	0	0
			1,470,017	692,920	364,084	328,836
	Infrastructure - Parks & Gardens					
	Park Furniture (Capital)	4110364 IO174	35,000	14,580	1,180	13,400
	Street & Parks Solar Lighting (Capital)	4110364 IO175	10,000	4,165	9,918	(5,753)
			45,000	18,745	11,098	7,647
	Infrastructure - Bridges					
	Footbridge Refurbishment	4120181 IB001	0	0	0	0
	Manaring Bridge (R2R) (Capital)	4120181 IB002	270,000	112,500	0	112,500
			270,000	112,500	0	112,500
	Grand Total		7,856,315	3,169,640	988,383	2,181,257

Capital Expenditure Total

Level of Completion Indicators



Percentage YTD Actual to Revised Budget
Expenditure over budget highlighted in red.

Variance is calculated on:
YTD Budget vs YTD Actual

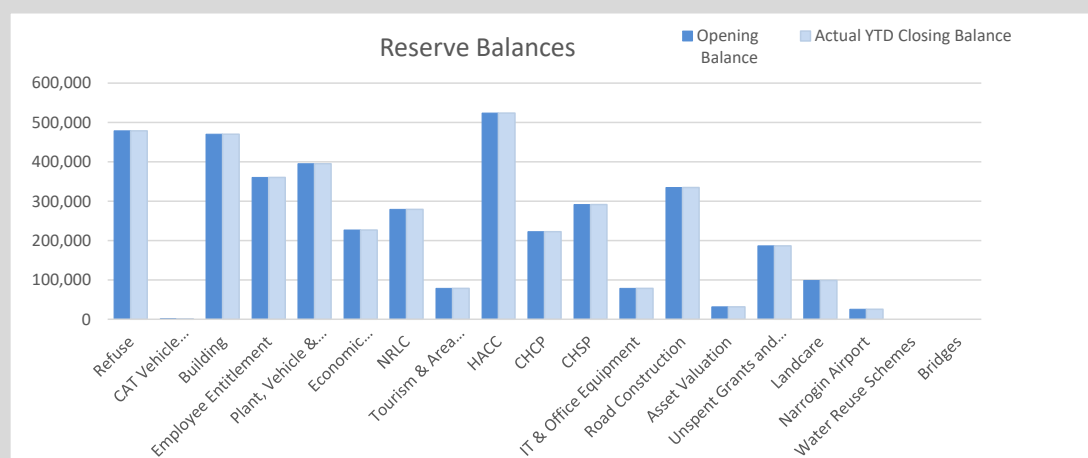
NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020

OPERATING ACTIVITIES
CASH AND INVESTMENTS

Cash Backed Reserve

Reserve Name	Opening Balance	Current Budget Interest Earned	Actual Interest Earned	Current Budget Transfers In (+)	Actual Transfers In (+)	Current Budget Transfers Out (-)	Actual Transfers Out (-)	Current Budget Closing Balance	Actual YTD Closing Balance
	\$	\$	\$	\$	\$	\$	\$	\$	\$
Refuse	478,789	7,239	0	50,213	0	92,720	0	443,521	478,789
CAT Vehicle Replacement Building	794	42	0	13,000	0	13,000	0	836	794
Employee Entitlement	470,148	7,101	0	0	0	158,297	0	318,952	470,148
Plant, Vehicle & Equipment	360,583	5,452	0	0	0	0	0	366,035	360,583
Economic Development	395,308	5,159	0	425,000	0	538,500	0	286,967	395,308
NRLC	227,022	3,432	0	0	0	208,059	0	22,395	227,022
Tourism & Area Promotion	279,436	4,225	0	125,000	0	215,000	0	193,661	279,436
HACC	78,521	1,187	0	0	0	0	0	79,708	78,521
CHCP	523,586	7,434	0	41,554	0	214,069	0	358,505	523,586
CHSP	222,234	633	0	759,989	0	462,415	0	520,441	222,234
IT & Office Equipment	291,306	6,585	0	744,914	0	1,045,401	0	(2,596)	291,306
Road Construction	78,802	1,191	0	0	0	60,000	0	19,993	78,802
Asset Valuation	335,003	5,065	0	0	0	0	0	340,068	335,003
Unspent Grants and Contributions	31,844	0	0	0	0	0	0	31,844	31,844
Landcare	186,594	3,382	0	0	0	0	0	189,976	186,594
Narrogin Airport	98,681	1,492	0	0	0	25,000	0	75,173	98,681
Water Reuse Schemes	25,171	381	0	15,000	0	0	0	40,552	25,171
Bridges	0	0	0	17,500	0	0	0	17,500	0
	0	0	0	48,000	0	35,000	0	13,000	0
	4,083,821	60,000	0	2,240,170	0	3,067,461	0	3,316,530	4,083,821

KEY INFORMATION



**NOTES TO THE STATEMENT OF FINANCIAL ACTIVITY
FOR THE PERIOD ENDED 30 NOVEMBER 2020**

BUDGET AMENDMENTS

Amendments to original budget since budget adoption. Surplus/(Deficit)

Date	GL / Job Number	Description	Council Resolution	Classification	Non Cash Adjustment	Increase in Available Cash	Decrease in Available Cash	Amended Budget Running Balance
					\$	\$	\$	\$
Oct-20	2100501	Landcare Community Projects		Operating expenses			(25,000)	(25,000)
Oct-20	IO117	Gnarogin Park Hydrology Report		Capital expenditure			(15,510)	(40,510)
Oct-20	IO119	Drainage Engineering Consultancy		Capital expenditure			(13,610)	(54,120)
Oct-20	5110152	HALLS - Grants and contributions		Capital income			(25,000)	(79,120)
Oct-20	5110252	NRLC Club contributions		Capital income			(15,000)	(94,120)
Oct-20	5110254	OTHER-Other Contributions reimbursements		Capital income			(50,000)	(144,120)
Oct-20	21302000	TOUR - Public Relations & Area Promotions		Operating expenses		110,000		(34,120)
Oct-20		Opening surplus readjusted following year end adjustments		Opening surplus		34,120		0
Nov-20	2080590	CHSP Refund of Unspent Grant Funding		Operating expenses			(116,393)	(116,393)
Nov-20	5080552	CHSP - Transfer from Reserve		Capital income		116,393		0
Nov-20	2050120	FIRE-Bushfire Risk Management Plan		Operating expenses			(184,500)	(184,500)
Nov-20	3050104	FIRE- Grants		Operating Revenue		184,500		0
					-	445,013	-445,013	0

KEY INFORMATION

**Shire of Narrogin
Strategic Projects 2020/21**

For the Period Ended 30 November 2020

Project Progress	
Complete	
On Track	
Off Track	
In Trouble	

Value of Original Budget of Completed Projects:	\$298,010.00
Value of Actuals of Completed Projects:	\$268,798.50
\$ Under / (Over) of Completed Projects:	\$29,211.50
Actual v's Budget of Completed Projects %:	90.20%

Total projects:	105
Total complete:	8
% complete:	7.62%

Item #	Account Number	Project Description	2020/1 Current Budget	Total Committed Expenditure	Responsible Officer	2020				2021				Comments		
						1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul	1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul			
		Governance														
1	4040250	Governance Furniture & Equipment Replacements	5,000.00	570.32	CEO										0	Underway - Mayors Parlour furniture
2	4040260	Building Renovation Administration	26,297.00	635.00	Azhar Awang										0	Renovation work is completed. Works outstanding are the front counte
		Law, Order & Public Safety														
3	4050160	DFES Joint facility (100% DFES funded)	1,500,000.00	-	Azhar Awang										0	Grant not Approved
4	4050160	SES Training / Meeting Room (DFES Joint facility (100% DFES funded))	62,210.00	-	Azhar Awang										0	Project included in Project 3
5	4050355	NO05 Ranger Vehicle 2018	45,000.00	-	Torre Evans										0	
6	4050355	NGN417 RO Vehicle	44,000.00	43,141.82	Torre Evans										0	
		HEALTH														
7	4070355	EHO Vehicle 2020	30,000.00	24,472.73	Torre Evans										0	
		Education & Welfare														
8	4080350	Computer Purchases (2 laptops, 2 scanners, 2 portable printers - for coordinators)	10,000.00	3,198.38	Frank Ludovico										0	Some purchases now planned in third quarter 2020/21
9	4080355	HACC - Building CCTV	10,000.00	-	Frank Ludovico										0	Now planned for third quarter 202/21
10	4080360	HACC - Building (Capital)	70,000.00	42,104.01	Frank Ludovico										0	
11	4080455	009NGN 2019 Toyota Camry Altise	28,000.00	-	Frank Ludovico										0	
12	4080750	NGN219 CATS Vehicle 2021	28,000.00	-	Frank Ludovico										0	
		Community Amenities														
13	4100165	White Road Refuse Site	10,000.00	-	Azhar Awang										0	
14	4100165	Bin Surrounds	18,000.00	12,338.00	Torre Evans										0	
15	4100450	TWIS Pipe Replacement	180,000.00	2,948.11	Torre Evans										0	
16	4100450	Drainage Engineering consultancy -Moss St hydrology report	13,610.00	9,184.00	Torre Evans										0	
17	4100655	NGN00 EMDRS Vehicle 2020(2)	46,500.00	-	Torre Evans										0	
18	4100655	NGN00 EMDRS Vehicle 2021(1)	46,500.00	-	Torre Evans										0	
19	4100655	NGN00 EMDRS Vehicle 2021(2)	46,500.00	-	Torre Evans										0	
20	4100850	May Street Public Toilet Upgrade	35,000.00	98,197.73	Azhar Awang										0	
21	4100850	COM AMEN - Building (Capital) - CBD Ablution Upgrades	90,000.00	1,200.00	Azhar Awang										0	
22	4100850	Cemetery Upgrade	15,000.00	1,600.00	Torre Evans										0	
23	4100860	CBD Design - Colour Palette and signage	15,000.00	-	Azhar Awang										0	Advertised to businesses in Town of availabel fundings
24	4100850	Gnarojin Park Cultural Heritage Management Plan	10,440.00	10,433.48	Azhar Awang										0	Waiting for final report. Managed by MCLC.
25	4100850	Gnarojin Park Electrical Design Work	33,000.00	-	Azhar Awang										0	Pending the report outcome to Cultural Heritage
26	4100860	Gnarojin Park Landscape Design	95,000.00	-	Azhar Awang										0	Pending the report outcome to Cultural Heritage

**Shire of Narrogin
Strategic Projects 2020/21**

For the Period Ended 30 November 2020

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						1st Quarter Jul - Sep	2nd Quarter Oct - Dec	3rd Quarter Jan - Mar	4th Quarter Apr - Jul		
Recreation & Culture											
27	4110160	Town Hall Stage Rigging \$30,000	80,000.00	2,200.00	Azhar Awang					0	Seeking quotes through Dan Turner for the structural work above the stage
28	4110255	NRRLC - Floor Scrubber \$10,000, Emergency Light Repair \$7,500	17,500.00	10,096.35	Azhar Awang					0	Scrubber purchased. Seeking quotes for emergency light repairs Through
29	4110260	NRRLC - Air Conditioning to Squash Courts	30,000.00	15,298.18	Azhar Awang					0	Completed. Cost is shared between SON and the Squash Club.
30	4110260	NRRLC - Building Management System	40,000.00	-	Azhar Awang					0	
31	4110265	NRRLC - Carpark upgrade (Townscape)	132,398.00	92,470.10	Torre Evans					0	Ashalt complete November 2020. Trees to be planted April 2021
32	4110265	NRRLC - HVAC Renewal/Upgrade	150,000.00	134,156.45	Torre Evans					0	
33	4110265	NRRLC - Shade Sails \$10,000, Conversion to grass of old 50m Pool \$73,000	83,000.00	17,120.12	Torre Evans					0	Shade sails complete. Turf conversion of volley ball courts on track for c
34	4110360	Park Furn 20/21 \$20,000 & 2xPark shelters over existing tables - Ashworth,	35,000.00	18,107.27	Torre Evans					0	
35	4110360	Street & Parks Solar Lighting Garfield, Northwood & Yale Parks	10,000.00	9,918.00	Torre Evans					0	
36	4110365	Railway Dam Improvements - Yr.1 carparking, bin, BBQ, picnic table, RV plan	61,000.00	40,838.48	Torre Evans					0	
37	4110365	Synthetics Turf Narrogin Bowling Club Shire 1/3, Bowling Club 1/3, Grant 1/3	335,109.00	-	Torre Evans					0	
38	4110365	Highbury Tennis Court Resurfacing	50,000.00	42,500.00	Torre Evans					0	
39	4110365	Clayton Road Storm Water Catchment Engineering Hydrology Report	35,000.00	16,800.00	Torre Evans					0	
40	4110560	Library Building (Capital) window treatments	7,000.00	-	Frank Ludovico					0	
41	4110550	LIB - F&E Rechargeable Tables for public use	19,000.00	-	Frank Ludovico					0	Grant not approved
42	4110660	Railway Station Building (Capital)	18,250.00	18,250.00	Torre Evans					0	
43	4110660	Railway Station Resortation COVID recovery project	750,000.00	6,024.15	Torre Evans					0	
44	4110860	Gnarojin Community Garden Projects	10,000.00	10,379.00	Azhar Awang					0	Works completed pending a few follow up works with contractor.
45	4110860	Gnarojin Park Hydrology Report	15,510.00	15,510.00	Torre Evans					0	
46	4110860	Project NEXIS - Track Lighting Gallery & Hallway	27,630.00	-	Azhar Awang					0	Work is being organsied through MCLC in conhunction with Arts Narrog
Transport											
47	4120145	Goods Shed Fencing	15,000.00	-	Torre Evans					0	
48	4120145	Street Furniture	18,000.00	3,783.00	Torre Evans					0	
49	4120145	DEPOT Rainwater Tank 120,000Lt	20,000.00	6,963.65	Torre Evans					0	
50	4120145	Carpark Renewals (Capital)	17,320.00	11,441.80	Torre Evans					0	
51	4120165	Earl Street - Renewal (Local)	29,400.00	15,959.77	Torre Evans					0	
52	4120165	Moss Street - Upgrade (Local)	93,528.00	32,849.60	Torre Evans					0	
53	4120165	Dongolocking Road - Upgrade (Rural)	101,846.00	66,018.04	Torre Evans					0	
54	4120165	Narrakine Road South - Upgrade (Rural)	77,008.00	-	Torre Evans					0	
55	4120165	Whinbin Rock Road - Renewal (Rural)	93,358.00	70,813.96	Torre Evans					0	
56	4120165	Parks Road Renewal (Capital)	52,871.00	-	Torre Evans					0	
57	4120165	Narrogin Valley Road - Renewal (Rural)	170,224.00	-	Torre Evans					0	
58	4120165	Graham Road - Renewal (Local)	95,607.00	6,300.00	Torre Evans					0	
59	4120165	Street Tree Capital	20,000.00	23,161.24	Torre Evans					0	
60	4120166	Bannister St Renewal (R2R)	23,555.40	25,482.65	Torre Evans					0	
61	4120166	Bunbury St Renewal (R2R)	4,884.00	5,283.60	Torre Evans					0	
62	4120166	Francis Street - Renewal (Local) (R2R)	4,431.90	4,794.51	Torre Evans					0	
63	4120166	Grainger St Renewal (R2R)	9,009.00	9,746.10	Torre Evans					0	
64	4120166	Gregory St Renewal (R2R)	3,748.80	4,055.52	Torre Evans					0	
65	4120166	Hansard Street - Renewal (Local) (R2R)	7,560.30	8,178.87	Torre Evans					0	
66	4120166	Homer Street - Renewal (Local) (R2R)	7,969.50	8,380.55	Torre Evans					0	
67	4120166	Heath Street - Renewal (Local) (R2R)	1,897.50	2,017.73	Torre Evans					0	
68	4120166	Hughes St Renewal (R2R)	4,554.00	4,926.60	Torre Evans					0	
69	4120166	Keally St Renewal (R2R)	4,138.20	4,389.77	Torre Evans					0	

**Shire of Narrogin
Strategic Projects 2020/21**

For the Period Ended 30 November 2020

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Off Track	
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70	4120166	Narrakine Road - Renewal (R2R)	52,829.70	30,870.00	Torre Evans					0	
71	4120166	Yale Pl Renewal (R2R)	3,339.60	3,612.84	Torre Evans					0	
72	4120166	Scotts St Renewal (R2R)	4,158.00	4,498.20	Torre Evans					0	
73	4120166	Olden St Renewal (R2R)	2,772.00	2,998.80	Torre Evans					0	
74	4120166	Parry Crt Renewal (R2R)	3,960.00	4,284.00	Torre Evans					0	
75	4120166	Congelin Rd Renewal (R2R)	26,790.00	29,680.05	Torre Evans					0	
76	4120166	Ried Rd Renewal (R2R)	44,999.60	43,341.72	Torre Evans					0	
77	4120166	Narrogin-Harrismith Road - Renewal (Local) (R2R)	29,913.60	28,811.52	Torre Evans					0	
78	4120166	Smith Street - Renewal (Local) (R2R)	54,950.00	30,195.90	Torre Evans					0	
79	4120166	Normans Lake Siding Rd Renewal (R2R)	59,998.20	62,739.72	Torre Evans					0	
80	4120166	William Kennedy Way Renewal (R2R)	23,380.00	14,726.71	Torre Evans					0	
81	4120167	Wagin-Wickepin Road - Renewal (Rural) (RRG)	787,500.00	561,953.98	Torre Evans					0	
82	4120175	Memorial Park Footpath Construction	6,000.00	4,810.00	Torre Evans					0	
83	4120175	Argus Street Footpath Construction	48,000.00	30,768.00	Torre Evans					0	
84	4120175	Park Street Footpath Construction	27,360.00	22,668.70	Torre Evans					0	
85	4120180	Drainage Works - Falcone St	30,000.00	-	Torre Evans					0	
86	4120181	Manaring Bridge (R2R) (Capital)	270,000.00	-	Torre Evans					0	RTR Funding unavailable this year.
		Plant Purchases									
87	4120350	NO4719 John Deere Grader	410,000.00	-	Torre Evans					0	
88	4120350	NO764 Bomag Twin Vibrating Roller	45,000.00	-	Torre Evans					0	
89	4120350	NO023 Toyota Dual Cab 4x4	30,000.00	-	Torre Evans					0	
90	4120350	NO591 Toyota Single Cab 4X4	35,000.00	-	Torre Evans					0	
91	4120350	BTS0 UTE 2020 (WORKS) (P62)	30,000.00	-	Torre Evans					0	
92	4120350	ON0 EMTRS Vehicle 2020 (1)	46,500.00	-	Torre Evans					0	Unable to get sufficient number of quotes for 15,000km change over de
93	4120350	ON0 EMTRS Vehicle 2020 (2)	46,500.00	-	Torre Evans					0	
94	4120350	ON0 EMTRS Vehicle 2021 (1)	46,500.00	-	Torre Evans					0	
95	4120350	ON0 EMTRS Vehicle 2021 (2)	46,500.00	-	Torre Evans					0	
		Economic Services									
96	4130260	Caravan Park Campers Kitchen Building Capital	5,000.00	3,238.00	Frank Ludovico					0	Will be installed December 2020
97	4130260	Visitor Information Bay Upgrade (Williams Road)	8,000.00	6,930.00	Frank Ludovico					0	
98	4130265	Caravan Park Resealing, Line Marking	110,000.00	47,194.33	Torre Evans					0	
99	4130650	Strata- Old Shire Building	20,000.00	-	Azhar Awang					0	
100	4130650	30 Gray St Building upgrade	30,000.00	-	Azhar Awang					0	Quotes received and contract awarded to complete work. It is anticipat
		Other Property & Services									
101	4140580	ADMIN - IT Software & Equipment (Capital)	60,000.00	4,437.00	Frank Ludovico					0	
102	4140560	Admin Office Building Capital	13,000.00	7,431.27	Azhar Awang					0	Works in progress. Should be completed by February.
103	4140585	ONGN EMCCS Vehicle 2019(2)	43,000.00	-	Torre Evans					0	
104	4140585	002 NGN MF Vehicle 2020	30,000.00	-	Torre Evans					0	
105	4140655	NGN 0 MLC Vehicle 2018	30,000.00	-	Torre Evans					0	
PLEASE INSERT NEW PROJECTS ABOVE THIS LINE											
			7,856,315.30	1,959,429.38							
Capital Projects			7,856,315.30	1,959,429.38							
Operational Projects			-	-							
			7,856,315.30	1,959,429.38							

10.4 OFFICE OF THE CHIEF EXECUTIVE OFFICER

10.4.1 NARROGIN & DISTRICTS NETBALL ASSOCIATION GRANT - COURT RESURFACING PROJECT

File Reference	15.1.1
Disclosure of Interest	The Author has no Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Narrogin & Districts Netball Associating Inc.
Previous Item Numbers	Nil
Date	13 November 2020
Author	Dale Stewart – Chief Executive Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. Quote from Narrogin & Districts Netball Association Inc.

Summary

The Narrogin & Districts Netball Association Inc. (NDNA) seeks support of the Council for their proposed bitumen courts (2) to flexi-pave surface project to be undertaken prior to the next Netball season (April 2021).

Specifically the NDNA, seek the following from Council:

- A cash contribution equal to one-third of the total project cost;
- Written support of the project to assist with their grant application;
- Auspicing the project so that the GST of approximately \$6,860 is not an additional project cost (NDNA has an ABN but is not registered for GST); and
- Assistance with some minor machinery, labour & materials, if some base preparation is required prior to laying the new surface.

Background

The Narrogin Regional Leisure Centre (NRLC) outdoor courts are utilised predominantly by the NDNA, and comprise two (2) bitumen surfaces that are approximately 20 years old. The courts have several cracks through tree roots and general failures over that time and have been patched over the years. Further, the courts no longer meet modern safe playing surfaces, such as synthetic grass or flexi-pave. The Association has made the decision to move to a flexi-pave system as it provides generally better protection for players and is a recommended surface of the State Association.

The Council has, in recent years, supported the principle of one-third contributions for playing surface resurfacing of the following organisations:

- Highbury Tennis Club (completed)
- Narrogin Bowling Club (application pending)
- Narrogin Tennis Club (supported by the Council at its meeting in November 2020).

It has a further agreement in place with the Great Southern Hockey Association, regarding a fixed maximum contribution towards the replacement of the regional synthetic hockey surface at the Narrogin Regional Leisure Centre.

Consultation

The Chief Executive Officer has discussed the proposal with Lee Conlan, President of the NDNA, together with the Shire President and two representatives from Netball WA.

Netball WA, the State's peak netball association, has confirmed that it would assist with funding of \$10,000 towards the project and this, together with funding from the NDNA and the Shire would obviate the need to seek funding from the Department of Local Government, Sport & Cultural Industries, through the Community Sports & Recreation Facilities Fund (CSRFF). Typically funding from that source requires local government support and expects a one-third contribution, in any case. Further they don't always support 'resurfacing' projects.

The NDNA is also seeking confirmation that the Narrogin Junior Basketball Association would contribute to the project some \$17,867, however at the date of writing this report, their contribution has not been confirmed.

Statutory Environment

The Council, if it were to agree to the request for financial consideration, needs to resolve to do so by an absolute majority, as the funds are not contained within the current financial year Budget (section 6.8 of the Local Government Act 1995).



Figure 2 Two Netball Courts to the north of the NRLC Complex

Policy Implications

There are no relevant policy implications that relate however the Council has generally set the precedent that it is prepared to contribute financial support to community groups capital projects on Shire land at a contribution level of approximately 1/3 in recent years.

Financial Implications

The netball courts are part of the greater NRLC Complex and not separately leased to the NDNA as they are 'hired' for seasonal activities and utilised for Hockey and Agricultural Show activities at other times.

In addition, the project will enable the courts to be utilised for junior basketball with dual court markings and multi-purpose new goal removable posts.

The fact that the Association has taken the initiative to involve the State Association and sourced contributions from that peak body and contributing itself is to be commended.

The project budget for the courts resurfacing project is stated at \$68,600, with one-third being requested from the Shire of Narrogin in cash and or in-kind (mostly cash required). One third is calculated at \$22,867.

The NDNA has identified that the cash it can contribute is \$17,867. The NDNA also confirms agreement of a \$10,000 contribution from the State's peak body, of \$10,000. They are awaiting conformation from the Narrogin Junior Basketball Association of \$17,867.

In summary:

- | | |
|---|-------------------|
| • Shire of Narrogin request | \$22,867 |
| • Narrogin & Districts Netball Association Inc. | \$17,867 |
| • Netball WA | \$10,000 |
| • Narrogin Junior Basketball Association | <u>\$17,867</u> |
| • Total Proejct | \$68,600 plus GST |

The NDNA seeks to undertake the work such that it can be completed prior to the next netball season. Thus it seeks for the project to be undertaken in February/March 2021, necessitating a request from the Council, 'out of budget' cycle.

The Council's contribution could be funded from then the second round of the Federal Government's Local Roads and Community Infrastructure Program, which has indicatively seen the Shire allocated \$405,000, and funds must be committed by no later than 31 December 2021.



Figure 3 - The look of the proposed completed surface with line marking and dual posts

Strategic Implications

Outcome:	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.1	Develop and activate Sport and Recreation Master Plan
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)

Comment/Conclusion

The NDNA intends to resurface the two (2) bitumen courts that are to the north of the NRLC Complex. The current bitumen surface was laid approximately 20 years ago and has worn to a level where they are challenging to play on (numerous patches, crack lines and poor drainage) and unsafe (abrasive surface and no give like a flexi-pave surface).

The NDNA has met with representatives of Netball WA, together with the Shires' Chief Executive Officer and Shire President, who have confirmed their support for the resurfacing project to the extent of \$10,000.

The NDNA and State Association are both very supportive of the project because the courts are a valuable resource to the Association and also the wider district.

The Association notes that they have over 680 registered regular players from not just Narrogin, but wider districts and towns and the tier 2 Association outside of Albany and Bunbury in the Wheatbelt, Great Southern / Southwest.

The project would also expand the offering of junior Basketball to the region and State with increased opportunity for regional carnivals (a further 2 outdoor Basketball Courts) and lift the general aesthetics and feel of the entire complex with a more safer, acceptable and modern look and feel.

Voting Requirements

Absolute Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.011

Moved: Cr Early Seconded: Cr Wiese

That with respect to the request of the Narrogin & Districts Netball Association Inc. to support their court resurfacing project, Council;

1. Agree to auspice the project if required.
2. Support a cash and or in-kind contribution of up to one-third, being \$22,867, of the total project cost of \$68,600, plus GST.
3. Emphasise that the project can only commence if other leveraged contributory funds (the two thirds remaining) are approved from any combination of contribution from other parties including, but not limited to:
 - a. Narrogin & Districts Netball Association Inc.;
 - b. Narrogin Junior Basketball Association; and
 - c. Netball WA.
4. Agree to its contributory funding indicatively to be allocated from the second round of the Federal Government's Local Roads and Community Infrastructure Program.
5. Consider amending the 2020/21 Budget at the February or March 2021 Budget Review, to reflect the project, should the required remaining two thirds contributions be agreed, with Council's contributory funding, indicatively to be allocated from the second round of the Federal Government's Local Roads and Community Infrastructure Program.

**CARRIED 9/0
BY ABSOLUTE MAJORITY**



WEST COAST sporting surfaces

20 November 2020

Quotation No 21052 – Narrogin Netball Club

Thank you for the opportunity to provide a quotation for resurfacing your multipurpose sports courts.

Brief business history

West Coast Sporting Surfaces (WCSS) specialises in acrylic surfacing of hard courts, cushioned surfaces and synthetic turf surfacing of tennis, netball, basketball, volleyball and multi-sport courts, cricket wickets and recreational areas. We have extensive experience in design, construction, installation and maintenance, which includes earthworks, fencing, sports equipment and lighting.

For over 20 years, we have been servicing local governments, schools, sports associations and clubs and private homes. All our products used are 100% Australian made and supported with warranties with the assurance that installation is completed by highly qualified installers.

We are also the preferred supplier for the WA Local Government Association (WALGA) and proud members of the Sports & Play Industry Association.

Qualitative criteria

WCSS have extensive experience in completing similar projects and Laykold® is the proposed product we recommend.

Resources

WCSS own all our own plant and equipment for performing the resurfacing works.

Methodology and price

Refer to the following pages.

We trust this quotation meets your requirements and please contact me on 0419 944 341 if you require any further information.

Kind regards,

Mark Tucker
Managing Director

West Coast Sporting Surfaces (WCSS) is a leader in the sporting surfaces industry, recognised for its innovation and industry leading designs within Western Australia.

Since it was founded in 1999, WCSS has built itself to be a highly regarded Perth based company that specialises in the installation and resurfacing of all synthetic grass, acrylic and cushioned sporting surfaces.

WCSS has completed over 1,700 courts for a variety of sports including netball, tennis, basketball, cricket, multisport courts and recreational play areas all to the highest quality of workmanship.

As a proud West Australian Company, WCSS values its relationship with clients by working together using the latest technology and sporting trends which helps build strong culture within sporting communities.

WCSS is the preferred supplier for WA local governments and use only Australian made products to complete projects.

The current owner of the company Mark Tucker has 20 years of experience in this industry, achieving an excellent reputation amongst clients ranging from schools, sporting clubs, local governments to corporate organisations.

Mark will personally oversee all work to ensure quality and outcomes are of the highest standard. He is extremely proud of his experienced staff who work as a cohesive team to meet client and project requirements.

www.wcss.com.au



Recent projects

AFL

LigaTurf®

West Coast Eagles
Laithlain Indoor Training Facility

Tennis

Omnicourt®

Yerecoin Tennis Club
Varley Tennis Club
Dunsborough & Districts Country Club

Laykold®

North Beach Tennis Club
Margaret River Tennis Club
Wembley Downs Tennis Club
Forrestfield Tennis Club
Bayswater Tennis Club
Lesmurdie Tennis Club
Willetton Tennis Club
Spalding Park Tennis Club
Donnybrook Tennis Club
Hensman Park Tennis Club
Busselton Tennis Club
Dunsborough & Districts Country Club

Laykold® Masters Gel

East Fremantle Lawn Tennis Club
Kukerin Tennis Club
Fremantle Tennis Club
Mundaring Tennis Club

Basketball

Laykold® Masters Float

St Peter's Primary School

Multisport

Laykold®

Emmanuel Catholic College
Carine Senior High School
Walkaway Primary School
Brighton Catholic Primary School
Banksia Grove East Primary School
Harrisdale Senior High School
St Damians
Avonvale
Piara Waters
Hammond Park
Phoenix Primary School
Attwell College
Kununurra
Geraldton Grammar
Wesley College Junior School
Parkerville Primary School
Badjingarra Primary School
Mundairing Recreation Centre
Port Hedland Primary School
Wongan Hills District High School
Shenton College
Wesley College Junior School
Baldivis Primary School
Coorow Primary School
Bindoon Recreation Centre
Lakelands Secondary School
Ellenbrook Primary School
Landsdale Primary School
Byford SE Primary School
Southern River College
Coolbellup Community School

Lake Joondalup Baptist College
Hopetoun
Minegnew Primary School
Kinross College
Shire of Ashburton - Tom Price

Netball

Laykold® Advantage

WA State Netball Centre
Lou Weston, Busselton
Kalamunda Districts Netball Association
Geraldton Netball Centre
Southern Districts Netball Association

Cricket

Supergrasse®

Shenton College
Wesley College
East Fremantle Cricket Club

Recreational areas

Laykold®

Yuluma Primary School
West Leeming Primary School
Piara Waters, Bennett Springs
Alinjarra Primary School
Lancelin Primary School
Parkerville Primary School
Wundowie Primary School

Working with exclusive brands

Laykold®

OMNICOURT®

SUPERGRASSE

ligaTurf



SPORTS & PLAY
INDUSTRY ASSOCIATION LIMITED

WCSS has extensive experience with a similar scope of works using Laykold® on a variety of sporting surfaces across Perth and Western Australia.



Yuluma Primary School

2 multi-sport courts and recreational area
Laykold®



North Beach Tennis Club

4 tennis courts
Laykold®



Margaret River Tennis Club

4 tennis courts
Laykold®



Hillcrest Primary School

1 multi-sport court
Laykold® float



Emmanuel Catholic College

4 multi-sport courts
Laykold®



Carine Senior High School

8 multi-sport courts
Laykold®

WCSS has extensive experience with a similar scope of works using Laykold® on a variety of sporting surfaces across Perth and Western Australia.



Lakelands Secondary School

4 multi-sport courts
Laykold®
Sports equipment



Shenton College

4 multi-sport courts, 3 tennis courts
4 bay enclosed cricket bay
Laykold®
Sports equipment



Aveley Secondary College

2 multi-sport courts
Laykold®
Sports equipment



Shire of Ashburton - Tom Price

3 multi-sport courts
Laykold®
Sports equipment



Baldvis Secondary School

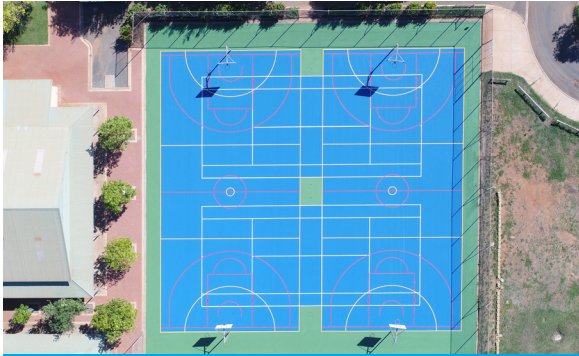
4 multi-sport courts
Laykold®



Ellenbrook Primary School

4 multi-sport courts
Laykold®

WCSS has extensive experience with a similar scope of works using Laykold® on a variety of sporting surfaces across Perth and Western Australia.



Port Hedland Primary School

4 multi-sport courts
Laykold®



Lou Weston Netball, Busselton

12 netball courts
Laykold®



Forrestfield Tennis Club

6 tennis courts
Laykold®



Southern River College

8 multi-sport courts
Laykold®
Sports equipment



Kununurra Sporting Complex

15 courts
Laykold®



Alinjarra Primary School

Recreational play area
Laykold®

Methodology and price

Scope of works

<p>Sports court surfacing – Option 1</p> <p>Five coat Laykold system with fibreglass membrane – Australian made products</p> <ul style="list-style-type: none">• Grind entire surface, cracks and joins of asphalt• High pressure clean entire surface to remove all dirt and debris• Patch cracks and grind flush ready for coating• Apply 1 coat of Laykold® asphalt transformer• Grind entire surface• Apply fibreglass membrane to entire area• Apply 2 coats of Laykold® asphalt transformer• Apply 2 coats of Laykold® texturised colourcoat• Linemark for 2 x netball and Basketball with two coats of texturised line paint• Single colour finish	<p>\$49,850 + GST</p>
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Methodology and price

Scope of works

<p>Sports court surfacing – Option 2</p> <p>Four coat Laykold system – Australian made products</p> <ul style="list-style-type: none">• Grind entire surface, cracks and joins of asphalt• High pressure clean entire surface to remove all dirt and debris• Patch cracks and grind flush ready for coating• Apply 1 coat of Laykold® asphalt transformer• Grind entire surface• Apply 1 coat of Laykold® asphalt transformer• Apply 2 coats of Laykold® texturised colourcoat• Linemark for 2 x netball and Basketball with two coats of texturised line paint• Single colour finish	<p>\$36,500 + GST</p>
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Notes

- Current condition of existing asphalt is very poor. The fines of the old asphalt have all washed away and the courts are in need of some TLC before it becomes a full rebuild
- We can rejuvenate them and bring them back to specs, but please be aware that a lot of grinding and a lot of product will be required to do so
- I personally recommend the fibreglass option as it will give the best chance for long Gevity.
- The fibreglass is used to as a strengthening agent to help the courts from cracking, although we can't guarantee it won't crack it has proved to be very successful in the past

Methodology and price

Scope of works

<p>Sports equipment</p> <p>Combination basketball/netball tower</p> <ul style="list-style-type: none">• Remove existing footings and dispose• Supply and Install new combination towers for basketball and netball• Outreach for basketball towers to enable competition size courts• Netball hoop to be at 2050mm height with NO upright extension above the ring• Hot dipped galvanised towers made from 140mm Diameter pipe	<p>\$18,750 + GST</p>
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Terms and conditions

- No allowance has been made for the reduction of low spots in the court, which is 3mm or more under a 3m straight edge when measured in any direction that shall cause any water ponding. This quotation is based on the courts complying with industry standards
- Rock clause applies, No allowance for hard digging
- Sub-base must be in suitable condition prior to commencing works
- WCSS will not take any responsibility for puff balls caused after the project is completed
- WCSS will not take any responsibility for pyrite caused after the project is completed
- No allowance for use of a crane, forklift or any other equipment hire required due to lack of clear access or obstructions
- WCSS will not take any responsibility of existing or future damage of tree roots
- Clear access to site is required at all times, with unrestricted use of power and water supplied within 30 metres of courts
- WCSS will not take any responsibility for any damage to the courts caused by bird/wildlife contamination once the project is completed, refer to care and maintenance instructions
- No warranty is given against existing cracking or cracking where oil based lines were previously there
- The fibreglass membrane system has been designed to aid in the prevention of cracks returning through a newly installed surface. Though this has proven to be a very successful system, we cannot guarantee against the possibility of some cracks returning over time
- Reticulation that is near the courts must be turned off for the duration of the project to avoid delays
- Allowance are made for industry standard AC7 asphalt. If AC10 is used a variation may be applied for extra product required
- The project to be completed in one mobilisation, or extra charges will apply
- All subcontract agreements or PO's issued to WCSS accept all these terms and conditions
- All goods and services supplied remain the property of WCSS until full payment is received
- Client gives permission for WCSS to use photographs and video on social media including the WCSS website of the project
- This quotation is valid for 30 days.

Payment schedule

- Final payment is required 30 days from date of invoice
- Overdue accounts will attract compounding interest at the rate of ten percent (10%) per annum calculated daily from the date the invoice was issued.

Acceptance of quote

To accept this quotation, please return a signed and dated copy via email to: info@wcss.com.au

I have read and understood the terms and conditions from West Coast Sporting Surfaces and accept the quotation.

Job name: _____

Signed: _____ Date: _____

Print name: _____



Laykold®



SPORTS AND LEISURE
**SYNTHETIC
SURFACE
SPECIALISTS**

TENNIS
NETBALL
BASKETBALL
MULTISPORT

OVER 100,000,000m² OF LAYKOLD SPORTS SURFACES INSTALLED SINCE 1970!

Laykold designed FOR ALL SPORTS

For athletes to remain healthy whilst achieving peak performance, their bodies need three key factors from a surface. Slip resistance, force reduction and energy return.

In simple terms, your chosen court doesn't just need to be non slip. It also needs to absorb the force and return the energy to the athlete during competition or practice.

APT's cushioned systems offer up to 20% impact protection. A cushioned system is like an elastic surface, the elasticity absorbs the vertical and horizontal force delivered by the athlete. Not only do our systems absorb the force but they also return that energy to the athlete thereby reducing fatigue and strain on the joints and muscles which improves recovery time and performance. The improved coatings provide high slip resistant properties which also help to prevent injuries from falls, slipping and jarring of joints.



ALL WEATHER



BPN>75 OFFERING SUPERIOR SLIP RESISTANCE



PLAY WITH CONFIDENCE



UV STABLE STANDARD AND CUSTOM COLOURS



COOLER TO PLAY ON THAN BARE ASPHALT OR CONCRETE



HIGH FORCE REDUCTION (FR) TO GREATLY REDUCE TISSUE DAMAGE AND SPORTS RELATED INJURIES



HIGH ENERGY RESTITUTION (ER) TECHNOLOGY TO PLAY LONGER AND REDUCE RECOVERY TIMES



TECHNOLOGY TO BRIDGE CRACKS AND MOVING SUBSTRATES



GREEN CHEMISTRY - OVER 60% IS MADE FROM RAPIDLY RENEWABLE RESOURCES

LAYKOLD GEL	Superior performance cushion with advanced energy return properties
LAYKOLD FLOAT	Premium cushion with crack bridging capabilities
LAYKOLD 5	Performance mat laid cushion system
LAYKOLD CUSHION PLUS	High performing, layered cushion system
LAYKOLD	Hard court

Laykold® is manufactured in our ISO9001 certified factory in Melbourne Victoria. APT Asia Pacific is a global leader in the development and manufacture of innovative, high performance and environmentally friendly sports and recreational surfacing systems. The complete range includes synthetic grass for every application as well as polyurethane-based surfaces for running tracks, indoor gymnasium flooring and children's playgrounds.

Please note our Laykold Gel systems can only be installed by a select group of trained and approved professional installers, geographically located throughout Asia Pacific.



The revolutionary new cushion court system

- Slip resistant factory textured surface
- Made from rapidly renewable resources
- Permanent 3mm cushion surface
- Up to 17% force reduction
- Superior energy return properties reducing athlete fatigue
- Advanced biomechanical properties reducing tissue damage
- 5 year warranty

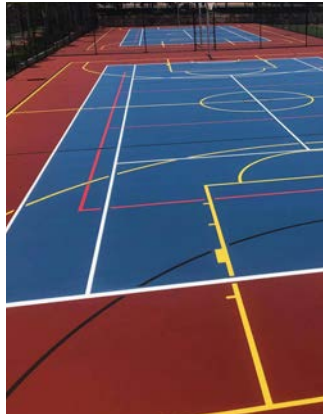


LAYKOLD GEL

Laykold Gel is the most advanced cushioned system to date that delivers up to 17% force reduction. **Laykold Gel** surfaces provide athletes of all ages, sizes, and ability with a superior playing experience and high performance properties. Using green chemistry, the **Masters Gel** is made up from over 60% rapidly renewable resources. More comfortable, higher force reduction, improved energy return and guaranteed to perform better than any cushioned surface available on the market today.

The premium cutting edge court system

- Slip resistant factory textured surface
- Designed for cracked and moving concrete or asphalt substrates
- Permanent 8mm cushion surface
- Offers 20% force reduction
- Premium energy return properties reducing fatigue
- Premium biomechanical properties reducing tissue damage
- 5 year warranty



LAYKOLD FLOAT

Laykold Float is a premium cutting-edge polyurethane/rubber/acrylic composite court system. The custom made pre-fabricated rubber shock pad is designed to float and bridge cracked and moving substrates. This system offers high force reduction that also reduces injuries and fatigue.

The high performing composite court system

- Slip resistant factory textured surface
- Permanent 5mm cushion surface
- Offers 14% force reduction
- Performance energy return properties reducing fatigue
- Performance biomechanical properties reducing tissue damage
- 5 year warranty



LAYKOLD 5

Laykold 5 is a high performance cutting-edge polyurethane/rubber/acrylic composite court system. The custom pre-fabricated shockpad is designed for advanced player comfort with performance based cushioning benefits reducing injuries and fatigue.

The multi layered cushioned system

- Slip resistant factory textured surface
- Permanent 5mm cushion surface
- Offers up to 10% force reduction
- Performance energy return properties reducing fatigue
- Performance biomechanical properties reducing tissue damage
- 5 year warranty



LAYKOLD CUSHION PLUS

Laykold Cushion Plus is a high performing multi-layered cushion system, suitable for all sports and athletes ranging from community level to professional. This system is currently the surface of choice for the Miami Open tennis tournament.

Hard Court

- Slip resistant factory textured surface
- Wide range of UV stable top coats
- Custom colours available
- Environmentally friendly, no solvents or heavy metals
- 5 year warranty



LAYKOLD

Laykold system is a high performance multi-layered acrylic system with a hard wearing and long lasting, slip resistant surface. This specially designed surface is also cooler and better to play on than bare asphalt or concrete.

GUIDELINES FOR THE CARE AND MAINTENANCE

To maintain the appearance and playing characteristics of your Laykold Acrylic Court System, minimal but regular maintenance of the surface is required. Generally sweeping debris off the surface with a bristle broom and hosing down with domestic quality water will keep your court in good condition.

DIRT CONTAMINATION: We recommend that any localised dirt contamination be swept or washed off the court surface as it occurs. In situations where windblown dirt/dust is an ongoing problem, then regular washing down of the court surface on a monthly basis is recommended.

MOULD GROWTH & TREE/PLANT CONTAMINATION: Careful use of diluted solutions of industrial grade detergents to remove resinous contamination, may be necessary. Before using a product ensure that it will not damage the surface by undertaking a small test area first. Always thoroughly wet down the Laykold Surface before applying detergent solutions, and wash off the solutions before they dry out on the surface.

Note: Do not use powdered calcium hypochlorite solution as this will leave a white deposit on the surface after drying.

FOOD/DRINK CONTAMINATION: Immediate washing of the surface is recommended. If staining has occurred, then the same cleaning methods suggested for mould/plant contamination is recommended. Solvent based products, solvent thinners or similar products are NOT to be used on the Laykold surface.

Scoring type products such as Ajax powder/liquid or similar are NOT recommended for use on Laykold surfaces.

FRUIT BAT DROPPINGS: These will cause degradation of the Laykold surface. They should be immediately removed by mechanically scraping them off or by water blasting.

In severe cases they will cause blistering and peeling, not only of the Laykold surface, but also of the asphalt base to a depth of 3-6mm. In these cases contact us for full maintenance guide.

BIRD/WILDLIFE CONTAMINATION: This can usually be removed with a weak detergent solution, a stiff bristle brush and plenty of tap water.











SHOE MARKS: Black scuff marks can generally removed with a detergent solution and a stiff bristle brush. Some rubber scuff marks can be quite difficult to remove when they are fresh, weathering will usually allow their removal some time later. Prevention is obviously the better method.

CHEWING GUM CONTAMINATION: It is very difficult to remove gum from the court surface. Mechanical scraping of the gum is all that we can recommend.

GREASE/OIL STAINS: Detergent solutions are the recommended method of removal. It may require several applications to remove grease and oil contamination. Thoroughly wash down the surface after the application of the detergent solution.

For further information please refer to our website www.aptasiapacific.com.au

PRODUCT FEATURES

	LAYKOLD	LAYKOLD CUSHION PLUS	LAYKOLD 5	LAYKOLD FLOAT	LAYKOLD GEL
 UV stable colours	■	■	■	■	■
 Slip resistant, injury reduction	■	■	■	■	■
 Long lasting, recoatable	■	■	■	■	■
 Glare resistant	■	■	■	■	■
 Environmentally friendly No heavy metals or solvents	■	■	■	■	■
 Factory textured topcoat	■	■	■	■	■
 Cushioned system		■	■	■	■
 Designed to bridge existing substrate cracks or moving substrates				■	
 Recycled Content		■	■	■	■
 Renewable Resources					■

SPORTS AND LEISURE SYNTHETIC SURFACE SPECIALISTS

AUSTRALIA 1800 652 548

Factory 3, Dunlopillo Dr. Dandenong South,

VIC 3175 Australia

info@aptasiapacific.com.au

www.aptasiapacific.com.au     

AUSTRALIA | ASIA | EUROPE | NEW ZEALAND | USA

Sports Equipment

WCSS has extensive experience of installing sports equipment on a variety of sporting surfaces across Perth and Western Australia.



10.4.2 NAMING NARROGIN'S PARKS

File Reference	21.4.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	Nil
Date	3 December 2020
Author	Loriann Bell - Administrative Support Officer
Authorising Officer	Dale Stewart - Chief Executive Officer
Attachments	1. Pioneers by Mr Maurie White

Summary

Council is requested to approve for advertising, the names proposed for 14 parks, reserves and sports grounds in Narrogin, and two reserves located in Highbury.

Background

In June 2019, local resident Mr Stuart Graham requested the Shire look into the names of Narrogin's parks, noting that most of the parks had at one time, signs with their names on them, however no signs were evident at this time, adding that some parks were named simply after the street they were situated on, and this may not be the official name.

Consultation

In August 2020, community engagement in accordance with Council Policy 1.14 Community Engagement Policy was undertaken through direct correspondence to more than 200 residents across Narrogin and Highbury, newspaper advertisement, Facebook and website posts, and a Media release inviting written or verbal comment. Further consultation took place with the Shire's Chief Executive Officer and Manager Operations and the Narrogin community. The parks and reserves in the following locations were identified for naming:

Narrogin

1. Ashworth Crescent
2. Yale Place
3. Sydney Hall Way
4. Jersey Street
5. Ensign Street
6. Old BMX Track (Earl Street)
7. Northwood and Hillman Streets
8. Oval on Bannister Street
9. Northwood and Roe Streets
10. Kipling Street
11. Pitt Street
12. Halo Street

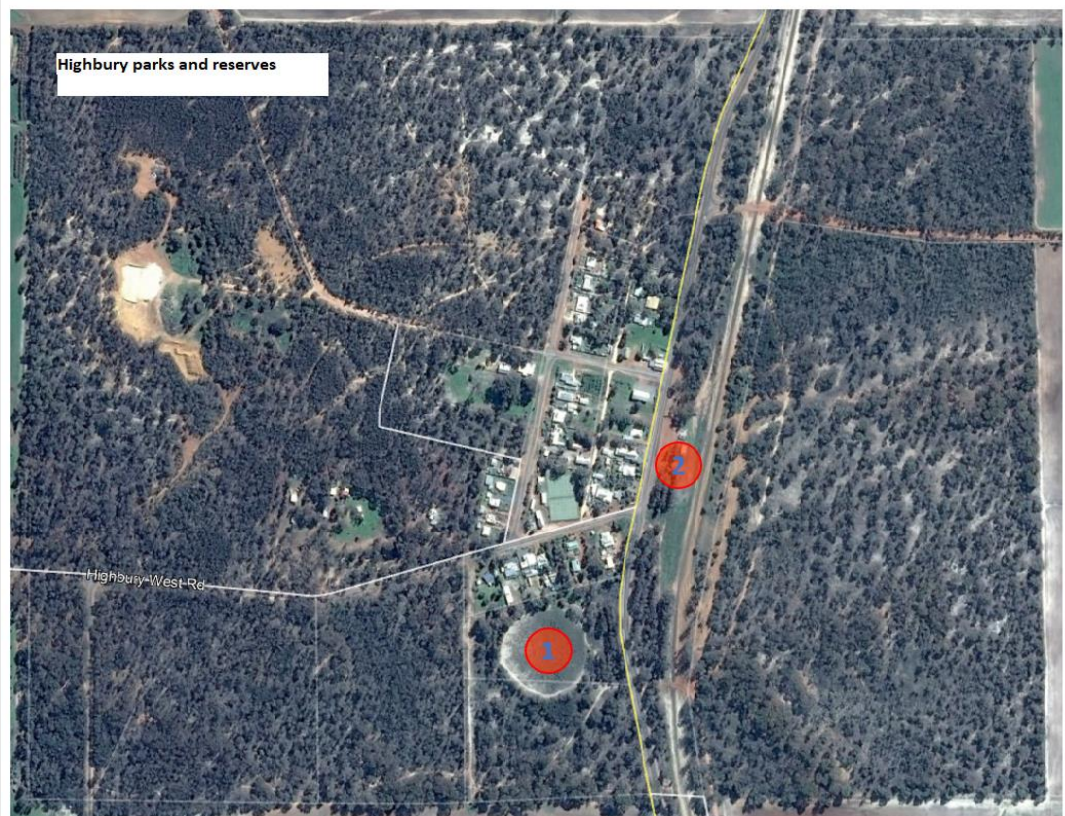
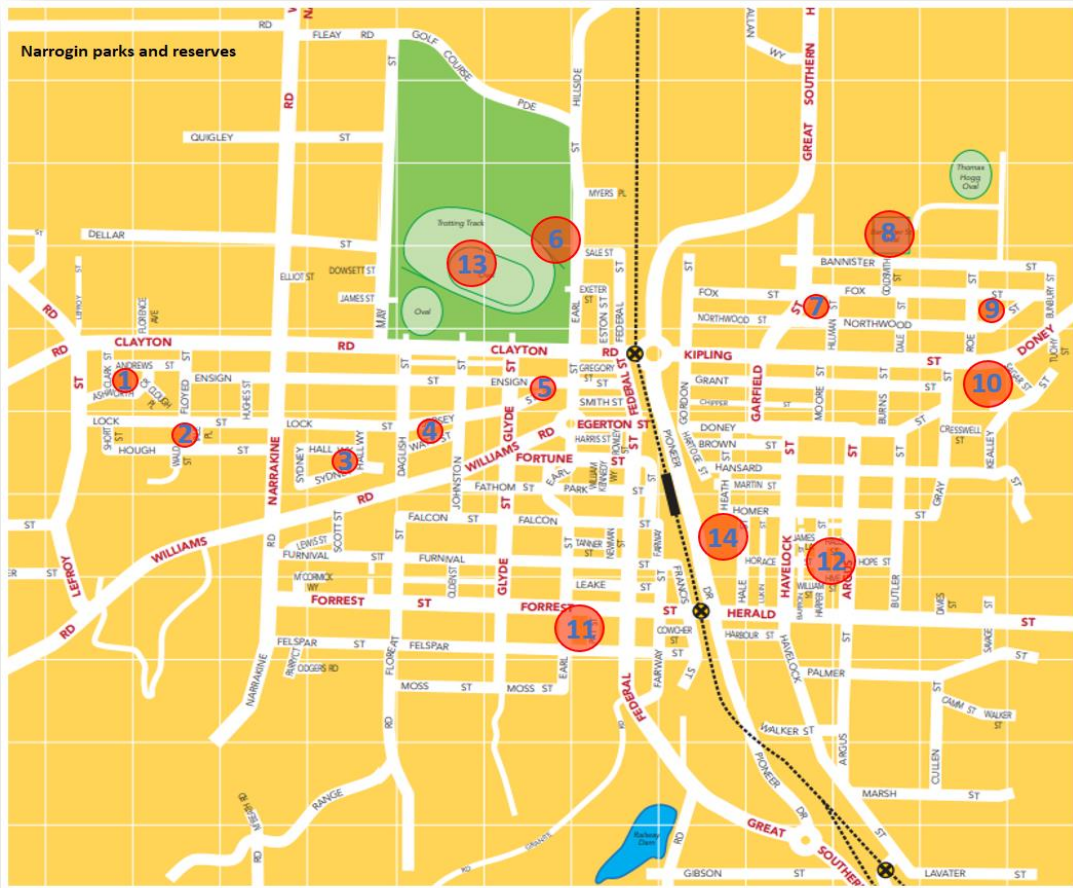
13. Centre sports oval (centre of trotting track)

14. Hale Street - Outdoor Gym

Highbury

1. Former cricket oval

2. TransWA bus stop/pull over bay



Statutory Environment

The naming of parks and reserves is guided by Policies and Standards for Geographical Naming in Western Australia, (section 5) and are assessed and determined by the Geographic Names Committee.

Local Governments and other government authorities Local Government and government departments/authorities responsible for the administering of land within Western Australia are required to make submissions to Landgate for any naming proposals for place names, features, administrative boundaries, localities or roads within their jurisdiction.

Rules contained within the guide include:

- A local park or recreational reserve name should consist of a single name element (specific) followed by a feature class (generic), for example Queenscliff Park and not Park Queenscliff.
- It is preferred that all local park or recreational reserves use the feature class PARK as part of the name.
- The word RESERVE should only be used as part of a name if the whole of the area to be named is an official reserve as created under the Land Administration Act 1997 and has been allocated an official reserve number. The name is to be applied to the whole extent of the reserve. It will not be applied to disconnected parcels of land; however the same name may be applied to multiple adjoining reserves.
- The use of road types as part of a local park or recreational reserve name shall not be used, for example Smith Street Park.

The link for this document is as follows:

[Policies and Standards for Geographical Naming in Western Australia](#)

Policy Implications

Local Planning Schemes Policy Manual Policy D10 - Advertisement Design, in part, states:

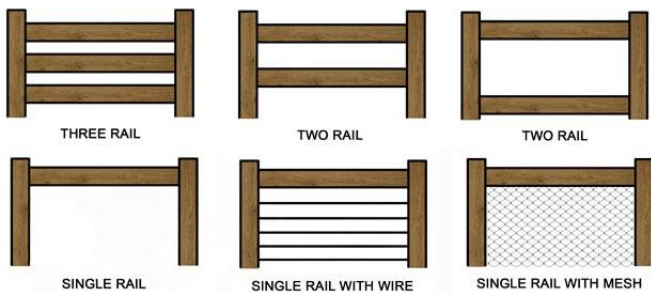
“Where a reserve has been, or is proposed to be, vested with the Town of Narrogin then signage advising of the reserve purpose may be erected with the approval of Council. Such signs shall be:

- a. White lettering on brown background.*
- b. Consistent with a post and rail (three rail) concept, of routed wood construction.*
- c. Erected on two supporting poles having a maximum height of two metres.”*

Whilst the Council’s policy would indicate the three-rail post and rail concept on the diagram below left, the Administration has recommended retaining the more latterly utilised concept at Foxes Lair (below right).

As to the question as whether the above policy should be reviewed, all the former Town of Narrogin Local Planning Policies are intended to be reviewed with the new Town Planning Scheme.

STANDARD POST & RAIL FENCES



Financial Implications

An amount of \$15,000 is proposed to be requested in the 2021/2022 Draft Budget for the cost to supply and install signs with Geographic Names Committee approved names, in accordance with the style outlined as Foxes Lair.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Outcome:	2.3	Existing strong community spirit and pride is fostered, promoted and encouraged
Strategy:	2.3.4	Provide improved community facilities (eg library/recreation)
Objective	3.	Environment Objective (Conserve, protect and enhance our natural and built environment)
Outcome:	3.4	A well maintained built environment
Strategy:	3.4.1	Improve and maintain built environment

Comment/Conclusion

Written and verbal responses were received from 23 residents. A summary of these responses is below, noting the known names and the story behind them, and some suggested names where the respondent was unaware of any formerly approved names:

Park located on Sydney Hall Way

Known locally as Sydney Hall Way Park, the history of this name was supported by several correspondents stating that it was so named after the original owner of the Narrogin Observer, ES Hall & Sons Ltd.

“Clarrie Hall” was suggested as a suitable name, the correspondent noting that Clarrie was born in Narrogin and was remembered as a significant member of the Apex Club and driving force behind the

program to develop playgrounds in Narrogin, which were at that time maintained by Apex. His family owned the Narrogin Observer from 1906.

“Harry Trefort” was a suggested name based on his involvement in farming, coordinated the Junior Farmers group and organised social events and working bees.

The Administration recommends that the locally known name Sydney Hall Park is retained and formalised, given the origins of the name were supported by the respondents.

Park located on Jersey and Watt Streets

Known locally as Gumnut Park, but anecdotal evidence indicates it was formerly known as Apex Park, as it was developed and maintained by Narrogin’s Apex Club.

One correspondent suggested Aubrey Steward Park, noting that Aubrey was an early resident of Narrogin and a recognised builder. He is credited with building the first houses for Government rental in Narrogin, he was awarded Life Membership of Towns Football Club.

“Coolbardie” was suggested noting it is Noongar for magpie in recognition of the magpie colony that lives there.

“Willman” was suggested in recognition of the Willman Noongar people of Narrogin.

It was reported to the Administration by one respondent, that the Apex Club were instrumental in establishing and maintaining a number of Narrogin’s recreation parks after WWII.

The Administration recommends retaining the name Apex Park recognising the Service Club as a respectful acknowledgment of their contribution to the Narrogin community, particularly as the Club is now defunct.

Park located on Jersey and Ensign Streets

Correspondence received suggests this park was officially known as McKenzie Park, so named after Miss McKenzie, who made a significant cash donation to the Narrogin Cottage Homes. Correspondents noted that there used to be a sign in place with the name, but it was removed some time ago as it was in a state of disrepair, and was never replaced.

The Administration recommends retaining and formalising the name McKenzie Park in honour of the park’s benefactor.

Park located on Kipling Street

Responses suggested the park is formally known as BPW Park, named after the Business and Professional Women’s Association.

The Administration recommends retaining and formalising the name BPW Park.

Park located on Halo, Argus Street and Harper Street

Known locally as Pine Tree Park due to the number of pine trees once there. Correspondents indicated that the park was formerly named James Park, after their grandfather John Joseph James, following his donation of the land for a park and recreation. More details about JJ James can be found in Attachment 1.

The Administration recommends retaining and formalising the name James Park.

Park located at Hale Street

This park includes the outdoor gym and is situated adjacent to the Gnarojin Community Garden, at the southern end of Gnarojin Park. One correspondent suggested Railway Park in recognition of the former Railways Tennis and Bowling clubs that were located there.

No name is being proposed at this time due to the potential for future development and broader use options of the larger predominantly under-developed site.

Other Parks that had no submissions / comments

The origins of the names of the remaining parks and reserves were not included in the received responses.

To assist with the selection of suitable names for consideration, the Administration has included information collated by local historian, the late Mr Maurie White (Attachment 1) and presented to the Mayor and Councillors of the former Town of Narrogin for consideration in June 2001.

Attachment 1, provides the names of town pioneers and other prominent pioneers, together with a brief story of their achievements and contribution to the town.

It is noted that while there is no rule against the person's name being used for a street and a park, there are rules relating to not permitting a street (or road) having the same name within a local government area.

All of these names were checked against local street / road names that may have been named after any of these pioneers, and the following list has been compiled based on the absence of existing street names of same, for possible recognition in the naming of a park or reserve:

- Williams George Cornwall
- Nurse Grace Menzies
- Nurse Elizabeth Ann (Grannie) Ness
- Edwin (Teddy) Howells
- Arthur E Liddington
- Johannes Hermann Schilling
- Thomas Patrick (Tom) O'Connor
- Alfred James (Alf) Oxman
- Bertram Heriot Dods
- Charles (Charlie) Street
- Dennis Joseph (Dan) Kelliher

From Mr White's list of other prominent pioneers, the following list of names is provided, although less detail is provided for these people:

- Nurse Bessie Kelliher
- John Dodd
- George S Bonney
- Stanley (Stan) Connor
- Isaac Giles

- George Gould
- Tom and Edward Hardie
- William Henry Ingram
- William Mickle
- Henry Bacon
- Edward (Ted) Townsend
- Albert Wheatland Manning
- Nicholas Rogerson Anderson
- Charles Douglas Mitchell

It is further noted that the title, Freeman of the Municipality, is the most significant local honour to be bestowed on an individual, and that in addition to the names of the town's pioneers, Council may wish to consider naming parks after Freeman, particularly if they were historically known to have contributed to or lived in that locality, and/or general location:

Former Narrogin Municipal Council (1906 – 1961) Former Town of Narrogin (1961 – 2016)

- 1974 William Allan Manning
- 1988 Robert Wilford Farr OAM JP
- 1996 Dr John William James Parry JP
- 1998 Douglas Fairclough JP

Former Narrogin Road Board (1826 – 1961) Former Shire of Narrogin (1961 – 2016)

- 1991 Kenneth O'Dea
- 1996 RJ Spouse
- 2014 DL Wiese

Park located on Ashworth Crescent

Recognised informally as Ashworth Park, there were no responses relating to the history of the name or specific suggestions for this reserve. The park is bounded by three streets and is well utilised by local youth.

Mr Nicholas Bushalla is recognised as one of Narrogin's early pioneers and was in Narrogin from 1897. He was the man behind a number of enterprises including a skating rink, and a cool drink factory. He is credited with being 'very kind' to children. There are currently no streets or roads in Narrogin or outer Narrogin named after Mr Bushalla, naming this well utilised park could be considered a fitting tribute to his legacy.

The Administration has therefore recommended this park be named Bushalla Park.

Park located on Yale Place

There were no responses relating to this park. The Administration suggests that the involvement at Karinya and Narrogin's service organisations by former Town of Narrogin Mayor, the late Mr Robert Maxwell could be recognised with naming this park in his honour.

The Administration has therefore recommended this park be named Maxwell Park.

Park located on Garfield, Northwood and Hillman Streets

Often referred to locally as Garfield Park, a correspondent indicated this area used to be the old Airfield. Whilst there was no other correspondence relating to known or informal names for this park, it is noted that Nurse Grace Menzies established a maternity hospital in 1916 just around the corner on Grant Street. She is credited with never having a single maternity death during her long career. There are no streets or roads in Narrogin named after Mrs Menzies.

The Administration has therefore recommended this park be named Menzies Park.

Bannister Street

One response in relation to the smaller sports area on Bannister Street sometimes known as the Little Athletics Oval, but mostly referred to as Bannister Street Oval. The Little Athletics Club now use the Thomas Hogg Oval, leaving the smaller sports park largely disused.

Elected Members are encouraged to select a name for this park from the list above.

Park located on Pitt Street

Known locally as Pitt Street Park, this little known park runs alongside a creek, a respondent suggested "Gnargagin Park" to recognise the Noongar meaning of 'place of water'.

This name is not considered suitable given a significant parcel of reserve along the Narrogin Creek is named Gnarojin Park in recognition of the Noongar people.

Elected Members are encouraged to select a name for this park from the list above.

Park located on Northwood and Roe Street

Known locally as Northwood Park due to its location on Northwood Street, there were no responses relating to the origins of the name of this park.

Elected Members are encouraged to select a name for this park from the list above.

Centre Sports

There was little response regarding the name of this park, however, anecdotal evidence suggested it was named Archibald Park so named after a local contractor for donating the equipment used to modify and repair the trotting track, it was also thought to have been known as Centre Sports Oval.

The Manager of Narrogin Race and Pace has advised the name Archibald Park relates to the race track, to her knowledge the centre oval has never had a name.

One correspondent provided documents that records brothers Tom and Edward Hardie as being instrumental in the early development around 1912 of what was once known as the Narrogin Greater Sports Ground. The brothers established a polo club and played on a levelled area of a paddock situated south of what would become the old golf course and within the present race course enclosure. This fact is noted in Attachment 1.

The Administration proposes naming the centre sports oval Hardie Park, after the Hardie brothers.

BMX Park

There were no responses relating to this park. The Administration suggests that the name be self-explanatory and not named after a specific person.

The Administration has therefore recommended this park be named BMX Park.

Highbury

Oval

A correspondent noted that both sites in Highbury contained a lot of history about Highbury and felt that this should be retained in the names, suggesting the former cricket oval could be named Highbury Sports Ground to recognise the early days when different sports were played there.

The Administration has therefore recommended this park be named Highbury Sports Ground.

Railway Siding

The TransWA bus stop pull over bay could be named Highbury Siding Precinct in recognition of the Railway Station, cattle and sheep yards, loading ramps and grain bins.

The Administration has therefore recommended this park be named Highbury Siding Precinct.

Narrogin Regional Leisure Centre Park

Whilst this new, almost completed park, was not advertised, for consideration for naming also, is the community space at the Narrogin Regional Leisure Centre, which replaces the outdoor volleyball courts, and was previously the site of the outdoor pool.

Whilst protocol and naming guidelines normally dictate that the parks and reserves are generally named after deceased pioneers and early settlers, there is a great deal of positive community sentiment regarding former pool manager, and long-time resident, Alby Timleris.

Naming this new space after him could be seen as an honourable recognition of his standing in the community and his long association with the facility.

The Administration has therefore recommended this new park be named Timleris Park.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION

That, with respect to the proposed naming of Narrogin's parks, Council requests the Chief Executive Officer advertise the following proposed names, with sufficient detail or reference to their origin, for a minimum period of 30 days, commencing 15 January 2021:

1. The park located on Sydney Hall Way be known as Sydney Hall Park;
2. The park located on Watt and Jersey Street be known as Apex Park;
3. The park located on Ensign Street be known as McKenzie Park;
4. The park located on Kipling Street be known as BPW Park (Business and Professional Women's Association);
5. The park located on Harper, Hive, Argus and Halo Streets be known as James Park;
6. The park located on Ashworth Crescent be known as Bushalla Park;
7. The park located on Yale Place be known as Maxwell Park;
8. The park located on Garfield, Northwood and Hillman Streets be known as Menzies Park;

9. The park located on Bannister Street be known as _____Park;
10. The park located on Pitt Street be known as _____Park;
11. The park located on Northwood and Roe Streets be known as _____Park;
12. The oval located in the centre of the Narrogin Pace and Race Trotting and Race Track be known as Hardie Park;
13. The BMX track located on Earl Street behind Narrogin Race and Pace be known as BMX Park;
14. The oval located at Highbury be known as the Highbury Sports Ground; and
15. The reserve located on the Great Southern Highway Highbury, be known as the Highbury Siding Precinct.
16. The new community space at the Narrogin Regional Leisure Centre be known as Timleris Park.

COUNCIL RESOLUTION 1220.012 1 OF 2

Moved: Cr Wiese

Seconded: Cr Seale

That, with respect to the proposed naming of Narrogin's parks, Council requests the Chief Executive Officer advertise the following proposed names for comment, with sufficient detail or reference to their origin, for a minimum period of 30 days, commencing 15 January 2021, with the exception of former points, 4, 6, 9, 10 and 11 which are deferred to a workshop of Elected Members prior to further consideration of the Council:

1. The park located on Sydney Hall Way be known as Sydney Hall Park;
2. The park located on Watt and Jersey Street be known as Apex Park;
3. The park located on Ensign Street be known as McKenzie Park;
4. The park located on Harper, Hive, Argus and Halo Streets be known as James Park;
5. The park located on Yale Place be known as Bushalla Park;
6. The park located on Garfield, Northwood and Hillman Streets be known as Menzies Park;
7. The oval located in the centre of the Narrogin Pace and Race Trotting and Race Track be known as Hardie Park;
8. The BMX track located on Earl Street behind Narrogin Race and Pace be known as BMX Park;
9. The oval located at Highbury be known as the Highbury Sports Ground; and
10. The reserve located on the Great Southern Highway Highbury, be known as the Highbury Siding Precinct.

CARRIED 9/0

Reason for change: Council wished to defer the decision on naming certain parks to a workshop to make a recommendation to present to Council in February 2021.

Point 16 was removed and moved by Cr Wiese that the new park, still under construction at the Narrogin Regional Leisure Centre be known as Timleris Park.

COUNCIL RESOLUTION 1220.013 2 OF 2

Moved: Cr Wiese Seconded: Cr Seale

That, with respect to the proposed naming of Narrogin's parks, Council approve the new community space at the Narrogin Regional Leisure Centre to be known as Timleris Park.

CARRIED 9/0

Reason for change: The new park under construction at the Narrogin Regional Leisure Centre be known as Timleris Park to enable it to be officially opened in February 2021.

History Hall
PO Box 141
NARROGIN WA 6312

12 June 2001

The Mayor and Councillors
Town of Narrogin
89 Earl Street
NARROGIN WA 6312

Dear Mrs Higgins and Councillors,

I enclose, for consideration by Council, a list of people whom I consider particularly significant town pioneers, as requested under clause 8.2.151 in the minutes of the Council meeting held on 26 May.

The accompanying notes are no more than jottings to aid discussion and are not intended for formal use.

I am conscious that very few women feature in the list. This is because it is difficult to find many who qualify in their own right. In those days women had large families and were heavily occupied with home duties. In social and public affairs they usually played supportive roles for the men. Consequently, their significant and vital achievements often went unrecorded. May I suggest that tributes to pioneer women in general be considered to help restore the balance in gender representation?

Please let me know if I can be of further assistance.

Yours sincerely,

Maurie White
Hon. Historian

TOWN PIONEERS

✓ Michael BROWN - In Narrogin from about 1888 when he ran the Wayside Inn. By late 1890s he had erected the Hordern Hotel and other premises. First chairman of Narrogin Road Board, an early Mayor of Narrogin and a president of the Narrogin Agricultural Society. His belief in the town's potential, his encouragement to settlers and his support for all progressive programmes led to his being dubbed the "Father of Narrogin."

Brown of E Narrogin

★ Nicholas ("Charlie") BUSHALLA - In Narrogin from 1897. He created many business enterprises, including a store, the Duke of York Hotel, a skating rink (later the Amusu picture theatre), the National Hall, a brewery and a cool drink factory. He was very kind to children and a warm supporter of the Convent sisters and the Catholic Church.

Bushworth park

— Williams George CORNWALL - In Narrogin from mid-1890s, after moving his business interests from Williams once the railway was built. He established businesses and other interests along what was then the main road through town - his home "Carnegie", Cornwall Buildings (the 1904 stores), Cornwall Buildings (the present "Mardoc"), the Cornwall Hotel, the Empire Hall ...

✓ Dr David William Hartnell MACKIE - In Narrogin from 1911. A highly respected doctor, accepted social leader, Mayor of Narrogin during World War I, warm supporter of most local organisations and president of several. He was seen as friend and adviser by people of all social levels, and was so esteemed that the ambulance hall (present History Hall) was erected to his memory after his death.

Mackie Park BD

✓ Edgar Sydney ("Syd") HALL - In Narrogin from 1905 when he established "The Narrogin Observer." A committed Anglican, a man of principle and integrity, of vision and energy. His major interest was the advancement of Narrogin. He served as Councillor, Mayor during the Depression, foundation chairman of St John Ambulance Association, original secretary of the Narrogin Co-operative Butter Company ... A talented artist, his designs for Show displays were famous in the 1920s.

Sydney Hall way park

✓ Hugh MARSH - In Narrogin from 1903, he was a major builder and contractor, erecting the Town Hall, the War Memorial, both the original and the later flour mills, etc. He was a foundation Town Councillor, a keen Rifle Club member, active in the founding of the butter company, a very active worker for the Narrogin Agricultural Show ...

street E Ngr

✓ George Geoffrey ("G.G.") LAVATER - In Narrogin from 1903. He was a leading architect, whose designs included the Town Hall and the War Memorial. He was a foundation Town Councillor and secretary of the Narrogin Road Board (1915-1935), and very active with many sporting and other organisations.

street SE town

The Reverend William KENNEDY - In Narrogin from 1902, he was the Baptist minister of whom Michael Brown said, "Me and Mr Kennedy built Narrogin!" He was a prime mover in getting the Baptist Church and the Collie-Narrogin Railway built, in getting the sanctified areas of the cemetery opened to the deceased of all creeds (not just Anglicans) and in promoting public welfare and positive community life.

Nurse Grace MENZIES - At Boundain as farmer's wife and maternity nurse from 1903, she then established a maternity hospital in Grant Street, Narrogin from 1916 to 1940. Speaking at her farewell, Dr Jack Savage said that she had never had a single maternal death during her long career. She is now commemorated on the Pioneer Women's Memorial in King's Park, Perth.

Garfield Park

Nurse Elizabeth Ann ("Grannie") NESS - In Narrogin from very early 1900s, she began operating as maternity nurse from a cottage in Doney Street, then established a maternity hospital at 6 Williams Road (later Nurse Barrington's "Malahide"). Also a fine horsewoman and noted participant at the Narrogin and district shows.

Edwin ("Teddy") HOWELLS - In Narrogin from 1903, he was Narrogin's much-loved first chemist. He left Narrogin in 1931 a poor man because, an example of service above material gain, he often received no payment for what he dispensed. He was also an expert gardener, the beauty of the flowers compensating him for the deafness which afflicted him.

Arthur E. LIDDINGTON - In Narrogin from 1903 as headmaster until his departure in 1918, firstly at the present Old Courthouse then at the present Narrogin Primary School. A devout Baptist, a man noted for standards of discipline, morality and duty, and a dedicated supporter of the British Empire, he had a marked effect on local enlistment and fundraising in World War I. He also strongly supported sporting teams and school cadets.

William Edward Carew MOSS - In Narrogin from late 1890s, he was a surveyor who did much to lay out and develop the town's streets, avenues of trees, etc. He sponsored the Narrogin Road Board, then worked for the creation of a municipality, being elected as first Mayor with an overwhelming majority in 1906.

Moss Street exists

Johannes Hermann SCHILLING (anglicized as John Herman SHILLING after World War I) - In Narrogin from 1906, the storekeeper who developed his shop into the well-known Shillings Store in the 1920s. He was a devout Methodist and was father-in-law of Mayor Moses Hubert ("Moses") Mowday.

Thomas Patrick ("Tom") O'CONNOR - As a result of meeting Michael Brown on the Goldfields, Tom came to Narrogin as blacksmith in 1897. His business expanded to include wheelwright, coachbuilder, farm implement maker and undertaker. He was a firm Catholic and supporter of the Convent sisters, a member of the Road Board and later a Town Councillor. He was director of the flour mill, a keen sportsman and promoter of sport for youth, especially athletics and boxing.

Yale place

Alfred James ("Alf") OXMAN - In Narrogin from at least 1892 as railway ganger and may have been on the original construction team for the railway between Beverley and Albany. His shack was on the site of the present iceworks building (across the creek from the Link Road route). He later built his family home, the stone building in Falcon Street, in 1906. In later years Alf worked for Council and became respected gardener of Memorial Park which then had large flower beds, and where his son's name is on the memorial plaque for World War I.

William Frederick ("Will") WIESE - Arriving in Narrogin in 1894 he established his "Balaling" property several miles east of the town. This became a model farm by 1910. Will became president of the Narrogin Agricultural Alliance, then of the Narrogin Agricultural Society, and was the major exhibitor of the annual show. He founded the original show in 1899 and was a foundation director of the Narrogin Co-operative Butter Company in 1919.

Violet Mary ANDREWS - The wife of solicitor Walter Frederick Andrews, she came to Narrogin in 1902. A devout Anglican and great supporter of Red Cross, she was a key figure in establishing stable social and public life in early Narrogin. Her obituary noted that she "knitted the womenfolk into a harmonious relationship" and, with the support of leading townspeople, gained the title of "Queen" in the fundraising Queen Carnival during World War I.

Joseph Alphonse ("Joe") GRAINGER - Born near Williams in 1866, Joe was in Narrogin from the early 1890s. He was an early porter at the railway station and was also employed to do much of the physical labour to establish the Narrogin township - clearing for and forming Fortune Street, fencing of the sports ground on Clayton Road, etc. In old age he wrote significant articles on his memories of life in early Narrogin and Williams.

Bertram Heriot DODS - In Narrogin from 1897 as an early settler on land now part of Narrogin Agricultural College. Following a visit to South Africa he resettled at 14 Mile Brook in the early 1900s and continued with his profession of architect - for the Duke of York Hotel, Baptist Church, Cornwall Buildings (present "Mardoc"), etc. He was an energetic supporter of movements for railway development and a soldiers' memorial institute before his sudden death in September 1916.

Joseph John ("Jack") JAMES - In Narrogin from 1901 as a carrier. He was a Councillor from about 1907 for 41 years, with several periods as Mayor. He was very devoted to improving Narrogin and had significant input into achieving the original water supply scheme, Memorial Park, the Greater Sports Ground, the original sale yards and community pride in the town.

Charles ("Charlie") STREET - In Narrogin from 1896 to 1909, the first station master here after the State Government took over the Great Southern Railway from the private WA Land Company. The present station buildings were built and opened in 1906-07 while he was here. He was a staunch Anglican, and the font in the church is dedicated to his memory. He is remembered as a very honest, upright citizen who supported many organisations in the formative years of the town.

✓ John Henry BROWN - A builder who moved to Narrogin in 1910, but had been here earlier - for instance, he built the Union Bank (present ANZ) in 1904. In Perth he constructed the Mint and the Government Printing Office, and, in Katanning, "Kobeelya" and Piesse's Building. In Narrogin he built Cornwall Buildings ("Mardoc"), the "Vailima", the Anglican rectory, the original Catholic presbytery, 13 Havelock Street (now the Wnuks' home), etc.

— Denis Joseph ("Dan") KELLIHER - At Nomans Lake in 1904 and in Narrogin, next to the Cornwall Hotel, as blacksmith with brother Bill from 1910. He had the "Vailima" built for his sister, Nurse Bessie Kelliher, in 1913-14. His business became an early agency for T-Model Fords, and his shop yard became a camping spot and convivial gathering place for waggoners and townspeople. In 1921 he returned to Nomans Lake.

✓ Lieutenant-Colonel Arthur Charles Hiquet OLDEN - In Narrogin from 1906 as dental surgeon in Egerton Street. He played a leadership role in local society - captain of the Golf Club in 1908 and 1909, member of the first polo team and the revived Turf Club (1911), Town Councillor (1912-1914), president of Narrogin District Council of Primary Producers Association and of local branch of Farmers and Settlers Association. Before World War I he commanded local troops of the 25th Light Horse, and during the war rose to the command of the famous 10th Light Horse Regiment.

OTHER PROMINENT PIONEERS

- ✓ Arthur Patrick ("Paddy") McCORMICK - Builder, Mayor
- Nurse Bessie KELLIHER - Maternity nurse
- ✓ Walter Frederick ANDREWS - Solicitor, flour mill director
- John DODD - Very early settler, ex-convict
- George S B BONNEY - Cartographer
- ✓ John Thomas Whidby CHIPPER - Ex-mail coach driver, storekeeper
- Stanley ("Stan") CONNOR - Flour mill manager
- ✓ Dr J B LEWIS - Early doctor, president of Agricultural Society
- ✓ James ("Jimmy") GIBSON - Blacksmith, dairyman, trotting enthusiast
- Isaac GILES - Well-respected early settler and labourer
- George GOULD - Carrier
- Tom and Edward HARDIE - Sports ground developers, polo players
- William Henry INGRAM - Prominent Baptist and farmer
- ✓ Edward Bertram JOHNSTON - Land agent, later major politician
- William MICKLE - Hairdresser, developer of Doddum Farm
- Henry BACON - Prominent farming settler
- ✓ John Edward CLAYTON - Prominent farmer, supporter of town interests later
- ✓ John P ("Jack") MYERS - Garage owner, Mayor, ambulance driver
- ✓ Frederick J NORTHWOOD - Storekeeper
- Edward ("Ted") TOWNSEND - House painter, signwriter, prominent member of Operatic and Dramatic Society
- ✓ Ernest John BUTLER - First jeweller, prominent Mason
- ✓ August Heinrich TREFORT - Prominent farmer
- Albert Wheatland MANNING - Founder of Mannings Store
- Nicholas Rogerson ANDERSON - Newsagent
- Charles Douglas MITCHELL - Agricultural Bank officer

HONORARY FREEMEN OF NARROGIN

n?

in is the greatest honour which on. It follows that this title would services to their town and their

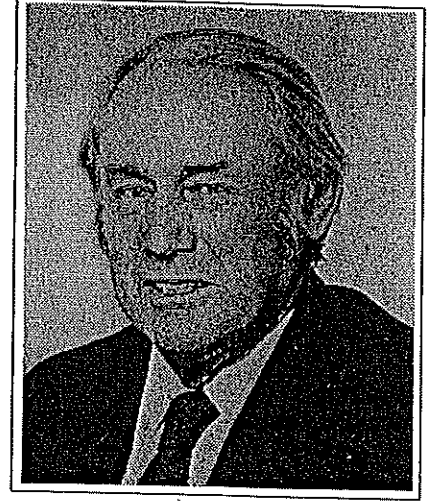
first ever Honorary Freeman Allan Manning, JP.

as bestowed on Mr Manning 25, 1974 for outstanding and service to the municipality as a member of the Town Council for 17 years as Mayor and for his service as MLA for the Narrogin

Narrogin's third Freeman award was conferred on Kenneth O'Dea in May last year.

This recognition was for meritorious and outstanding service to the Shire of Narrogin, including 27 years as a Councillor, seven as Deputy President and 13 years as President.

No streets



Kenneth O'Dea



Wilford Farr

PIONEERS WE HAVE HONOURED

Details of pioneers from the Honour Board hanging in the Narrogin Town Hall.

- ✓ C. Quartermaine
- J. Dodd
- J. Stevens
- ✓ E. Barron
- ✓ A. Trefort
- ✓ W. Graham
- ✓ J. Clayton
- ✓ W. Wiese
- ✓ M. Brown
- ✓ J. Grainger
- ✓ J. Chipper
- ✓ W. Moss
- T. O'Connor
- N. Bushalla
- G. Dyson
- H. Rintoul

COUNCIL RESOLUTION 1220.014

Moved: Cr Seale Seconded: Cr Bartron

That, with respect to the:

1. Discussion on the recommendations for the recipients of the Citizen of the Year Awards which is to remain confidential until Australia Day 2021; and
2. Application for Court Hearing for Non Payment of Infringements;

the meeting be closed to the public pursuant to Section 5.23(2)(b) of the Local Government Act 1995, the time being 10:11pm.

CARRIED 9/0

10.4.3 CITIZEN OF THE YEAR AWARDS

File Reference	File No 2.1.1
Disclosure of Interest	Neither the Author nor Authorising Officer have any Impartiality, Financial or Proximity Interests that requires disclosure.
Applicant	Shire of Narrogin
Previous Item Numbers	This Item has not been previously presented
Date	1 December 2020
Author	Loriann Bell – Administrative Support Officer
Authorising Officer	Dale Stewart – Chief Executive Officer
Attachments	1. CONFIDENTIAL attachment Nominations Citizen of the Year (provided under separate cover)

Summary

Council is requested to consider the nominations received for the 2021 Citizen of the Year Awards and to approve a nominee from each category for recognition at the Shire's Australia Day Community Breakfast to be held on Tuesday 26 January 2021.

Background

Typically, only a few nominations are received each year despite an active campaign in the print and social media, and via direct emails to sporting and community groups, and local schools. The Shire's Australia Day and Honours Advisory Committee sought Council's support to amend the Terms of Reference to allow previous years' unsuccessful nominations to be kept on file in a 'nomination pool', to be presented for consideration in future years, in the event that not many nominations are received.

At the Ordinary Council Meeting held on 27 November 2019 Council resolved to amend the Terms of Reference to read as follows

"Unsuccessful nominees may be either recommended and / or re-considered in future years".

At the Australia Day and Honours Advisory Committee meeting held on 26 October 2020, the Committee resolved as follows.

That, with respect to the Citizen of the Year Award nominations, the Committee resolves to reconsider the unsuccessful nominations at the next meeting of the Australia Day and Honours Committee meeting to be held on 9 November 2020.

In an effort to address the lack of nominations for a young person under 25, the Committee requested that the Administration correspond with relevant networks and seek nominations in the Category of Citizen of the Year (Youth) prior to the December Ordinary Council Meeting and that any received nominations are emailed to the Committee for their consideration and recommendation before presenting to Council.

Subsequently three nominations were received and the Committee members responded by email with their recommendation.

Consultation

Consultation has been undertaken with:

- Chief Executive Officer
- Australia Day and Honours Advisory Committee.

Statutory Environment

Nil

Policy Implications

The Councils' Policy Manual contains no policies that relate and nor are there any proposed.

Financial Implications

There will be minor additional costs due to printing and framing of certificates of recognition of nomination and commendation being included in this year's presentation ceremony. These costs, as well as the cost of advertising the Awards program and the Awards presentation ceremony, are contained within the 2020/2021 Budget GL 2110801 Australia Day.

Strategic Implications

Shire of Narrogin Strategic Community Plan 2017-2027		
Objective	2.	Social Objective (To provide community facilities and promote social interaction)
Strategy:	2.3.2	Engage and support community groups and volunteers
Strategy:	2.3.3	Facilitate and support community events

Comment/Conclusion

A detailed summary of the nominees and their achievements are presented under a separate confidential cover.

The Committee members considered ways to acknowledge the unsuccessful nominees and agreed unanimously that a Commendation should be presented to acknowledge an outstanding contribution

by a nominee and that all remaining nominees will receive a Certificate of Recognition, acknowledging the nomination by their peers.

Voting Requirements

Simple Majority

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.015

Moved: Cr Seale Seconded: Cr Early

That Council with respect to the Citizen of the Year Awards 2021, endorse the recommendations of the Australia Day and Honours Advisory Committee as per the confidential attachment, and this remain embargoed until the winners are announced on Australia Day.

CARRIED 9/0

10.22 pm – Cr Lushey declared a Financial interest in the following item and left the meeting.

10.1.3 CONFIDENTIAL – APPLICATION FOR COURT HEARING FOR NON PAYMENT OF INFRINGEMENTS

This report is CONFIDENTIAL and provided to Elected Members under separate cover.

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.016

Moved: Cr Seale Seconded: Cr Bartron

That, with respect to the non-payment of the Infringement Notices (Infringements No. P8053, No. P8054, No. P8055, No. P8056, No. P8057, No. P8058, and No. P8059) issued to the landowner, Council:

1. Proceed with the Prosecution Notice for the matter to be dealt with in Court and defended rigorously by the Shire; and
2. Authorise the Chief Executive Officer to appoint a legal representative to represent the Shire based on the estimated costs contained in the confidential report.

CARRIED 8/0

OFFICERS' RECOMMENDATION AND COUNCIL RESOLUTION 1220.017

Moved: Cr Seale Seconded: Cr Broad

That the meeting be re-opened to the public, the time being 10:34 pm.

CARRIED 8/0

10:34 pm – Cr Lushey returned to the meeting

11. ELECTED MEMBERS' MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil

12. NEW BUSINESS OF AN URGENT NATURE APPROVED BY THE PERSON PRESIDING OR BY DECISION OF THE MEETING

Nil

13. CLOSURE OF MEETING

There being no further business to discuss, the Presiding Member declared the meeting closed at 10:36 pm and pursuant to Resolution 1020.012 of 27 October 2020, reminded Councillors of the next Ordinary Meeting of the Council, scheduled for 7.00 pm on Wednesday, 24 February 2021 at this same venue.



Shire of
Narrogin
Love the life

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